

EEO FILING 9/5/14

SECTION B8 (2013-2014)

Operations Manager

WOR Program Director

WOR On-Air-Host

WHTZ Account Executive

National Sales Assistant

## WLTW(FM), WWPR-FM, WKTU(FM), WHTZ(FM), WAXQ(FM), WOR(AM)

## VACANCY DATA FORM

<b>Full-Time Job Title:</b> Operations Manager, NY Cluster	<b>Date Filled:</b> 1/1/13
<b>Recruitment Source ("RS") Referring Hiree:</b> RS# 109 (Internal Promotion/Transfer)	<b>Total Number of Interviewees:</b> 2

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
1	<b>Clear Channel Clear Careers Website</b> <a href="http://clearcareers.clearchannel.com">http://clearcareers.clearchannel.com</a>	N	0
2	<b>New York Market Radio</b> 261 Madison Avenue, 23rd Floor New York, NY 10016 Phone: 646-254-4493 Fax: 646-254-4498 Attn: Deborah Beagan, Executive Director Website: <a href="http://www.nymrad.org/jobs_avail.php">http://www.nymrad.org/jobs_avail.php</a>	Y	0
3	<b>Fashion Institute of Technology</b> Seventh Avenue at 27th Street New York, NY 10001-5492 Phone: 212-217-3000 Email: <a href="mailto:Career_Internship@FITNYC.edu">Career_Internship@FITNYC.edu</a>	Y	0
4	<b>The Workforce Investment Board of Passaic County</b> 401 Grant Street, Room 417 Paterson, NJ 07505 973-569-4020 Attn: Career Services	Y	0
5	<b>Division of Vocational Rehabilitation</b> 60 State Street Hackensack, NJ 07601 Phone: 201-996-8970 Attn: Career Services 438 Summit Avenue Jersey City, NJ 07306 Phone: 201-217-7180 Attn: Ava Reinfeld	Y	0
6	<b>New Jersey Department of Labor &amp; Workforce Development</b> 438 Summit Avenue, 2nd Floor Jersey City, NJ 07306 Phone: 201-795-8844 Email: <a href="mailto:poo.lin@dol.state.nj.us">poo.lin@dol.state.nj.us</a> Attn: Poo Lin	Y	0

7	<b>Tufts University</b> Career Services Dowling Hall, Suite 740 419 Boston Avenue Medford, MA 02155 Phone: 617-627-2304 Fax: 617-627-3907 Attn: Stephen Maser, Assistant Director of Employer Outreach	Y	0
8	<b>The Emma Willard House – Middlebury College</b> 131 South Main Street Middlebury, VT 05753 Phone: 802-443-5158 Email: Tfunk@middlebury.edu	Y	0
9	<b>Berkeley College</b> 3 East 43rd Street, 4th Floor New York, NY 10017 Phone: 212-986-4343 Attn: Lorraine Burt, Director of Business Development	Y	0
10	<b>Kingsborough Community College</b> Career Development Center 2001 Oriental Boulevard, Room C102 Brooklyn, NY 11235 Phone: 718-368-4761 Attn: Career Services	Y	0
11	<b>East New York Development Corp.</b> 2644 Atlantic Avenue Brooklyn, NY 11207 Phone: 718-566-2127 Attn: Delma Jones, Job Search Program	Y	0
12	<b>Flatbush Development Corp.</b> 1616 Newkirk Avenue Brooklyn, NY 11226 Phone: 718-859-3800 R. Redmond Email: rredmond@fdconline.org	Y	0
13	<b>The Lighthouse Inc.</b> 111 East 59th Street New York, NY 10022 Phone: 212-821-9275 Email: mshaw@lighthouse.org Attn: Marsha Shaw, Career Services	Y	0
14	<b>Mayor's Office of Employment &amp; Training</b> 990 Broad Street Newark, NJ 07102 Phone: 973-424-4258 Attn: Rasheed Jackson, Job Developer	Y	0

16	<b>United Community of Williamsburg</b> 152 Manhattan Avenue Brooklyn, NY 11206 Phone: 718-388-4298 Attn: Anna Butler, Director	Y	0
17	<b>South Bronx Overall Economic Development Corp. (SoBRO)</b> 55 Bergen Avenue, 3rd Floor Bronx, NY 10455 Phone: 201-451-8888 Attn: Iris Laluz, Director of Operations	Y	0
18	<b>The College of Westchester</b> Career Services Department 325 Central Park Avenue White Plains, NY 10606 Phone: 914-831-0400 Email: AZuckerman@cw.edu Attn: Ashley Zuckerman	Y	0
19	<b>Community Access Unlimited</b> 80 West Grand Street Elizabeth, NJ 07202 Phone: 908-354-3040, Ext. 274 Email: DWoodliff@caunj.org Attn: Darrell Woodliff, Director	Y	0
20	<b>WBMB 87.9 FM – Baruch College Radio</b> <b>Attn: Career Services</b> 55 Lexington Avenue, Suite 3-280 New York, NY 10010 Phone: 646-312-4722	Y	0
21	<b>St. John's University – Center for TV, Film and Radio</b> Attn: TV Center 8000 Utopia Parkway Jamaica, NY 11439 Phone: 718-990-6603 Email: <a href="mailto:Bogartq@stjohns.edu">Bogartq@stjohns.edu</a>	Y	0
22	<b>Civic Association Serving Harlem Inc.</b> 356 West 123rd Street New York, NY 10027 Attn: Robert Kinnery, Job Developer	Y	0
24	<b>Advertising Women of New York</b> Attn: Liz Schroeder 25 West 45th Street, Suite 1001 New York, NY 10036 Phone: 212-221-7969	Y	0
25	<b>National Hispanic Media Coalition, Inc.</b> 101 Avenue of the Americas, Suite 494-5 New York, NY 10013	N	0

	Phone: 212-965-9758 Attn: Marta Garcia		
26	<b>Long Island University – Brooklyn Campus</b> Office of Career Development 510 Pratt Building 1 University Plaza Brooklyn, NY 11201 Phone: 718-488-1039 Attn: Deanda Henry, Secretary <a href="http://mycareerkey.brooklyn.liv.edu/liu-brooklyn/employer">http://mycareerkey.brooklyn.liv.edu/liu-brooklyn/employer</a>	Y	0
27	<b>NY University/Arthur L. Carter Journalism Institute</b> 20 Cooper Square, Room 647 New York, NY 10003 Craig Barboza, Career Services Specialist 212-998-3837 Email: <a href="mailto:Craig.Barboza@nyu.edu">Craig.Barboza@nyu.edu</a>	Y	0
28	<b>New York State Department of Labor</b> 250 Schermerhorn Street Brooklyn, NY 11201 Phone: 917-777-1792 Fax: 718-780-9240 Attn: Crystal Thompson	Y	0
29	<b>ASA College of Advanced Technology</b> 81 Willoughby Street, 3rd Floor Brooklyn, NY 11201 Phone: 718-522-9800, Ext. 2109 Attn: Career Services	Y	0
30	<b>Urban In Site Website</b> <a href="mailto:webmaster@urbaninsite.com">webmaster@urbaninsite.com</a>	N	0
31	<b>100 Black Men of Long Island</b> Attn: Career Services 9 Centre Street Hempstead, NY 11550 Phone: 516-538-6318	N	0
32	<b>East Harlem Council Community of Improvement – NY Bilingual Institute</b> 413 East 120th Street, 3rd Floor New York, NY 10035 Phone: 212-410-7707	Y	0
33	<b>Essex County College</b> 303 University Avenue Newark, NJ 07104 Phone: 973-280-8209 Email: <a href="mailto:vanejase@msn.com">vanejase@msn.com</a> Attn: Vanessa Jasey	Y	0
34	<b>Touro College</b>	Y	0

	27 West 23rd Street New York, NY 10010-4202 Email: <a href="mailto:ajimenez@touro.edu">ajimenez@touro.edu</a> Attn: Adriana Jimenez		
35	<b>Medgar Evers College</b> Career Management Services 1150 Carroll Street, Room M-2 Brooklyn, NY 11225 Phone: 718-270-6055 Attn: Stacie January	Y	0
36	<b>Upper Manhattan Business Solutions</b> 215 West 125th Street New York, NY 10027 Phone: 917-493-7243 Attn: Alma Mends	Y	0
37	<b>The Door-A Center of Alternatives, Inc.</b> 121 Avenue of the Americas, 3rd Floor New York, NY 10013 Phone: 212-941-9090, Ext. 3318 Email: <a href="mailto:angelette@door.org">angelette@door.org</a> Attn: Angelette Verdena King, Training/Business Liaison	Y	0
38	<b>Syracuse University – S.I. Newhouse School of Public Communications</b> 215 University Place Syracuse, NY 13244 Phone: 315-443-1913 Attn: Career Development Center <a href="mailto:belichti@syr.edu">belichti@syr.edu</a>	Y	0
39	<b>Industry Plug</b> 2310 Central Avenue Baldwin, NY 11510 Attn: Career Services	Y	0
42	<b>Fedcap Career Design School</b> 119 West 19th Street New York, NY 10011-4182 Phone: 212-727-4252 Fax: 212-727-4249 Attn: Career Services	Y	0
43	<b>Seton Hall University</b> 400 South Orange Avenue South Orange, NJ 07079 973-275-2316 Sandra V. Maloney, Asst. Director <a href="mailto:sandra.maloney@shu.edu">sandra.maloney@shu.edu</a>	Y	0
44	<b>Kean University</b> 1000 Morris Avenue	Y	0

	Union, NJ 07083 Phone: 908-737-0456 Email: kmirrer@kean.edu Attn: Dr. Kristine Mirrer, Department of Media & Film		
45	<b>Art Institute of New York</b> 75 Varick Street New York, NY 10013-1917 Phone: 212-625-6024 Attn: Career Services	Y	0
46	<b>Economic Development and Job Creation</b> 309 Lafayette Avenue, Suite 16B Brooklyn, NY 11238 Phone: 718-852-1461 Attn: Walter Mosley	Y	0
47	<b>TRIAGE</b> 129 Fulton Street, 4th Floor New York, NY 10038 Phone: 212-776-2048 Attn: Rebecca Isaac	Y	0
48	<b>William Paterson University</b> Career Development Center Student Center Room 301 300 Pompton Road Wayne, NJ 07470 Phone: 973-720-3020 Email: cruzpault@wpunj.edu Attn: Theresa Cruz Paul	Y	0
49	<b>State University of New York – Brooklyn Educational Opportunity Center Program</b> 111 Livingston Street Brooklyn, NY 11201-5078 Phone: 718-802-3355 Attn: Career Services	Y	0
50	<b>Emerson College</b> Career Placement Services 120 Boylston Street Boston, MA 02116-4624 617-824-8586 Attn : Career Services	N	0
52	<b>Pace University – New York Campus</b> 41 Park Row, 14th Floor New York, NY 10038 Phone: 212-346-1610 Email: hcruz@pace.edu Attn: Helene Cruz, Relations Assistant Director	Y	0
53	<b>St. Vincent's Services</b>	Y	0

	66 Boerum Place Brooklyn, NY 11206 Phone: 718-422-2412 Email: Svs.jobdevelopment@gmail.com Attn: Ebony Coles, Employment Specialist		
56	<b>Internal Posting/Candidate</b>	N	1
58	<b>Institute of Audio Research</b> 64 University Place New York, NY 10003 Phone: 212-677-7580 Attn: Career Services	Y	0
59	<b>Monmouth University</b> 400 Cedar Avenue West Long Branch, NJ 07764-1898 Phone: 732-571-3471 Email: <a href="mailto:bmcgill@monmouth.edu">bmcgill@monmouth.edu</a>	Y	0
60	<b>Phoenix Career Academy</b> 50 Jay Street, 2nd Floor New York, NY 11201 Phone: 718-222-6600, Ext. 8226 Attn : Career Services	Y	0
61	<b>Rowan University – 89.7 WGLS-FM</b> 210 Mullica Hill Road Glassboro, NJ 08028 Phone: 908-295-7835 Email: <a href="mailto:Cjcassio@yahoo.com">Cjcassio@yahoo.com</a> Attn: Chris Cassio	Y	0
62	<b>Forestdale Incorporated Youth Development Center</b> 67-35 112th Street Forest Hills, NY 11375 Phone: 718-263-0704, Ext. 266 Attn: Career Services	Y	0
63	<b>University of Pennsylvania</b> Career Services McNeil Building, Suite 20 3718 Locust Walk Philadelphia, PA 19104-6209 Phone: 215-898-4827 Fax: 215-898-2687 Email: <a href="mailto:shakelly@upenn.edu">shakelly@upenn.edu</a> Attn: Shannon Kelly	Y	0
65	<b>Five Towns College</b> 305 North Service Road Dix Hills, NY 11746 Attn: Krysti M. O'Rourke, Director of Career Services Email: <a href="mailto:krysti.orourke@ftc.edu">krysti.orourke@ftc.edu</a>	Y	0

66	<b>WorkLink</b> 60 Evergreen Place, Suite 401 East Orange, NJ 07018 Phone: 973-395-1000, Ext. 413 Attn: Career Services	Y	0
67	<b>New York State Broadcasters Association</b> 1805 Western Avenue Albany, NY 12203 Phone: 518-456-8888 Attn: Mark C. Holloway Email: <a href="mailto:admin@tvjobs.com">admin@tvjobs.com</a> <a href="mailto:sandy@nysbroadcasters.org">sandy@nysbroadcasters.org</a>	N	0
68	<b>USA Intern, LLC</b> <a href="http://www.usaintern.com">www.usaintern.com</a> 856-675-1289 Attn : Alicia Truman <a href="mailto:atruman@usaintern.com">atruman@usaintern.com</a>	Y <i>(internship postings only)</i>	0
69	<b>CUCS/Career Network</b> 14 East 28th Street New York, NY 10016 Phone: 212-471-0792 Email: <a href="mailto:jhorowitz@cucs.org">jhorowitz@cucs.org</a> Attn: Jordon Horowitz or Cesar G. Vanegas	Y	0
70	<b>Fordham University</b> McGinley Center, Room 224 441 East Fordham Road Bronx, NY 10458-9993 Phone: 718-817-4366 Email: must go online directly Laura Greenbaum, On-Campus Recruiting Coordinator Website: <a href="http://www.fordham.edu/career">www.fordham.edu/career</a>	Y	0
72	<b>Ithaca College</b> 953 Danby Road Ithaca, NY 14850 607-274-3365 Kristin LiBritz Email: <a href="mailto:klibritz@ithaca.edu">klibritz@ithaca.edu</a>	Y	0
73	<b>College of Staten Island</b> 2800 Victory Blvd., 1A-105 Staten Island, NY 10314 Phone: 718-982-2300 Fax: 718-982-2308 Email: <a href="mailto:careers@mail.csi.cuny.edu">careers@mail.csi.cuny.edu</a> Attn: Florence Zurica <a href="http://www.csicuny.optimalresume.com">www.csicuny.optimalresume.com</a>	Y	0
76	<b>Focus Hispanic Center for Community Development Inc.</b>	Y	0

	<p>441-443 Broad Street  Newark, NJ 07102  Phone: 973-624-2528  Attn: Career Services  Ms. Aevilda Perez Job Developer  973-624-2528 ext. 114  aperez@focus411.org</p>		
77	<p><b>Connecticut School of Broadcasting</b>  611 Route 46 West, Suite 102  Hasbrouck Heights, NJ 07604  Phone: 201-288-7900  Fax: 201-288-7901 (John Olson – Campus Coord/Intern)  1400 Old Country Road, Suite 211  Westbury, NY 11590-5156  Phone: 516-280-6801  Fax: 516-280-6802  Website: <a href="http://www.GoCSB.com">www.GoCSB.com</a>  Email: <a href="mailto:csbwestbury@gocsb.com">csbwestbury@gocsb.com</a>  Attn: Rebecca Meszaros</p>	Y	0
78	<p><b>Rutgers University</b>  Career Development Center  360 Dr. Martin Luther King Jr. Blvd.  Hill Hall, Room 112  Newark, NJ 07102  Phone: 973-353-5312  Email: <a href="mailto:cegan@newark.rutgers.edu">cegan@newark.rutgers.edu</a>  Attn: Cheryl Egan, Assistant Director/Intern Coordinator  <a href="http://cdc.newark.rutgers.edu">http://cdc.newark.rutgers.edu</a></p>	Y	0
79	<p><b>New Jersey On Top Multimedia Co.</b>  PO Box 1802  Newark, NJ 07101  Vanessa S. Jasey  Founder  973-280-8209  <a href="mailto:njontop@gmail.com">njontop@gmail.com</a> or <a href="mailto:Vanejase@msn.com">Vanejase@msn.com</a></p>	Y	0
80	<p><b>Liberal Arts Career Network</b>  Employer Development Committee  <a href="http://www.lacnjobs.org">http://www.lacnjobs.org</a>  <a href="mailto:admin@lacnjobs.org">admin@lacnjobs.org</a></p>	Y (as of March 2012)	0
81	<p><b>Hobart &amp; William Smith College</b>  Salisbury Center for Career Services  Trinity Hall  Geneva, NY 14456  315-781-3514  Stephanie Annear  Email: <a href="mailto:sannear@hws.edu">sannear@hws.edu</a></p>	Y	0

82	<b>Brooklyn College</b> 2900 Bedford Avenue Brooklyn, NY 11210 Attn: Director of Career Center 718-951-5000	N	0
83	<b>Hunter College</b> 695 Park Avenue New York, NY 10065 212-772-4000 Attn: Career Center	N	0
84	<b>Lehman College</b> 250 Bedford Park Boulevard West, Shuster 254 Bronx, NY 10462 718-960-8366 Email: <a href="mailto:career.services@lehman.cuny.edu">career.services@lehman.cuny.edu</a> Attn: Enid Martinez	N	0
85	<b>Queens College</b> 65-30 Kissena Blvd Flushing, NY 11367 718-997-5000 Tesfaye Asfaw – Director of Career Center	N	0
86	<b>Cooper Union</b> The Cooper Union for the Advancement of Science & Art 30 Cooper Square, 6 <sup>th</sup> Floor New York, NY 10003-7120 212-353-4130 Robert Thill – Director of Career Center	N	0
87	<b>York College</b> 94-20 Guy R. Brewer Blvd Jamaica, NY 11451 Michael B. Smith <a href="mailto:mbsmith@york.cuny.edu">mbsmith@york.cuny.edu</a> or <a href="mailto:Career@ork.cuny.edu">Career@ork.cuny.edu</a>	Y	0
88	<b>Borough of Manhattan Community College</b> The City University of New York 199 Chambers Street, S641 New York, NY 10007 212-346-8507 Attn: Michael Stahl Email: <a href="mailto:mstahl@bmcc.cuny.edu">mstahl@bmcc.cuny.edu</a>	Y	0
89	<b>Marymount Manhattan College of Office Career Services</b> 221 East 71 <sup>st</sup> Street New York, NY 10021-4597 212-774-0786 Email: <a href="mailto:bselznick@mmm.edu">bselznick@mmm.edu</a> Attn: Benjamin Selznick	N	0

90	<b>Staten Island YMCA New Americas Welcome Center</b> 285 Vanderbilt Avenue Staten Island, NY 10304 718-981-4382 Rachael Rinaldo, Program Coordinator	Y	0
91	<b>New York University Journalism Career Services (NYU Office of Career Development)</b> 20 Cooper Square, Room 647 New York, NY 10003 212-992-7995 Sylvan Solloway <a href="mailto:sylvan.solloway@nyu.edu">sylvan.solloway@nyu.edu</a>	Y	0
92	<b>Colgate University</b> 13 Oak Drive Hamilton, NY 13346 315-228-7318 Danielle Bikowsky – Recruiting Coordinator <a href="mailto:colgaterecruiting@colgate.edu">colgaterecruiting@colgate.edu</a> or Keith Watkins	Y	0
109	<b>Internal Promotion/Transfer</b>	N	1
<b>Total Interviewees</b>			2

**Brennan, Jeaneane**

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**From:** Brennan, Jeaneane  
**Sent:** Tuesday, November 27, 2012 1:40 PM  
**To:** April M. Merenda; BMCC, CUNY; Career Network; Colgate Recruiting; College of Staten Island; Community Access Unlimited; Connecticut School of Broadcasting; Essex County College; FDC Online; FOCUS Hispanic Center; FTC Education; HWS Education; Ithaca University; Kean University Dr. Kristine Mirrer, Dept. of Media & Film; Lehman College; Liberal Arts Career NetWORK; Middlebury College ; MMM Education; Monmouth University; New Jersey Depart. of Labor/Workforce Development; New Jersey On Top; New York State Broadcasters Assoc.; NY University; NYU's Journalism Department - Sylvan Solloway; Pace University; R Carter; Rowan University; Rutgers University - Cheryl Egan; SHU Education; St. John's University; St. Vincent's Services; Syracuse University - The Career Development Center; The College of Westchester; The Door-A Center- Angelette Verdena King; The Lighthouse Inc.; Touro College; University of Pennsylvania; Urban In Site Website; USA Intern; William Paterson University; York College  
**Subject:** Operations Manager  
**Attachments:** Operations Manager 2012.doc

Please post the Operations Manager position. Thanks!

Jeaneane Brennan  
EEO Manager &  
Exec. Assistant to Joe Puglise, President & NYC Mkt Mgr  
Clear Channel Media + Entertainment  
32 Avenue of Americas, 2nd Fl.  
New York, NY 10013  
212- 549-0970  
Email: [jeaneanebrennan@clearchannel.com](mailto:jeaneanebrennan@clearchannel.com)

 clearchannel  
MEDIA + ENTERTAINMENT



*Clear Channel Media and Entertainment, with its 239 million monthly U.S. listeners, is the leading media company in America with a greater reach than any radio, digital or television outlet.*

(2)  
( Attached to email sent to Recruitment Sources )

x

**Job Posting Editor**

You are about to create the following job posting. Click the 'Finish' button to finish or 'Back' to make any necessary changes.

**Job Title:** Operation Finance Manager  
**Division:** Media & Entertainment  
**Job Category:** Business Operations/Management  
**Internal Post Date:** 9/26/2012  
**External Post Date:** 9/26/2012  
**Expiration Date:** 10/19/2012  
**Alternate Contact:**  
**Country:** United States  
**State:** New York  
**City:** New York City

**Is Blind:** No  
**Num. Positions:** 1

**Job Description:** OPERATIONAL FINANCE MANAGER – NEW YORK, NY COMPANY Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in the converging media space, having developed best-in-class integrated media offers (e.g. Radio/Web) and having built significant positions in the HD arena. The company has recently unified and aligned its national marketing, partnership and sales teams to enable CCM&E to grow national digital ad revenue and pursue national multi-media marketing opportunities to meet advertisers' need to reach and engage consumers in powerful new ways across multiple platforms. The company is competitively positioned to win in the marketplace and is putting sizable investment and resources against building a world-class, digital sales force.

**Job Requirements:** POSITION OVERVIEW Located in New York, NY - the Operational Finance Manager is responsible for assisting the VP of Finance with all market finance and accounting activities. ROLE RESPONSIBILITIES •Accountability and oversight of general ledger activities •Oversight and monitoring of payroll, AP/AR, credit and collections – communication with Shared Services •Manage and oversee business unit trade, merchandise and contracts •Assist in preparing and/or reconciling of various management reports •Assist with various other projects assigned by VP of Finance and Senior Management •Review Sales orders •Ad hoc projects & analysis

**Edu. Requirements:** REQUIRED QUALIFICATIONS •Bachelor's Degree in Accounting •7-10 years of hands on experience •Strong knowledge of accounting and finance policies and procedures •Strong analytical skills •Proficiency with Microsoft Excel and Microsoft Word •Ability to manage time and meet deadlines •Ability to work under deadline pressure •Willingness to work a flexible schedule when required •Ability to communicate effectively with management

**Benefits:** Clear Channel is an equal opportunity employer. We offer a complete set of benefits. Apply directly online at [www.clearchannel.com](http://www.clearchannel.com), look for "Clear Careers"

**Job Status:** Full-Time  
**Career Level:** Management (5 + years)  
**Salary:**

**Screening Questions:**  
**Recruiters:**

11/11/13  
11/31/13

New York Market Radio  
261 Madison Avenue, 23<sup>rd</sup> Floor  
New York, NY 10016  
Attn: Career Services

The Workforce Investment  
Board of Passaic County  
401 Grant Street, Room 417  
Paterson, NJ 07505  
Attn: Career Services

Division of Vocational Rehabilitation  
60 State Street  
Hackensack, NJ 07601  
Attn: Ava Reinfeld

Tufts University  
Dowling Hall, Suite 740  
419 Boston Avenue  
Medford, MA 02155  
Attn: Career Services

Berkeley College  
3 East 43<sup>rd</sup> Street, 4<sup>th</sup> Floor  
New York, NY 10017  
Attn: Lorraine Burt

Kingsborough Community College  
2001 Oriental Blvd, Room C102  
Brooklyn, NY 11235  
Attn: Career Services

East New York Development Corp.  
2644 Atlantic Avenue  
Brooklyn, NY 11207  
Attn: Delma Jones

Mayor's Office of Employment  
And Training  
990 Broad Street  
Newark, NJ 07102  
Attn: Rasheed Jackson

United Community of Williamsburg  
152 Manhattan Avenue  
Brooklyn, NY 11206  
Attn: Anna Butler

South Bronx Overall Economic  
Development Corp.  
55 Bergen Avenue, 3<sup>rd</sup> Floor  
Bronx, NY 10455  
Attn: Iris Laluz

WBMB 87.9 Baruch College Radio  
55 Lexington Avenue, Suite 3-280  
New York, NY 10010  
Attn: Career Services

Civic Association Serving Harlem, Inc.  
356 West 123<sup>rd</sup> St  
New York, NY 10027  
Attn: Robert Kinnery

Advertising Women of New York  
25 West 45<sup>th</sup> St. Suite 1001  
New York, NY 10036  
Attn: Liz Schroeder

National Hispanic Media Coalition, Inc.  
101 Avenue of the Americas, Ste 494-5  
New York, NY 10013  
Attn: Marta Garcia

Long Island University, BKLYN Campus  
510 Pratt Building  
1 University Plaza  
Brooklyn, NY 11201  
Attn: Career Services

New York State Department of Labor  
250 Schermerhorn Street  
Brooklyn, NY 11201  
Attn: Crystal Thompson

ASA College of Advanced Technology  
81 Willoughby Street, 3<sup>rd</sup> Floor  
Brooklyn, NY 11201  
Attn: Career Services

100 Black Men of Long Island  
9 Centre Street  
Hempstead, NY 11550  
Attn: Career Services

East Harlem Council Comm. of Improve.  
NY Bilingual Institute  
413 East 120<sup>th</sup> Street, 3<sup>rd</sup> Floor  
New York, NY 10035  
Attn: Career Services

Medgar Evers College  
1150 Carroll Street, Room M-2  
Brooklyn, NY 11225  
Attn: Stacie January

Upper Manhattan Business Solutions  
215 West 125<sup>th</sup> Street  
New York, NY 10027  
Attn: Alma Mendis

Industry Plug  
2310 Central Avenue  
Baldwin, NY 11510  
Attn: Career Services

Fedcap Career Design School  
119 West, 19<sup>th</sup> Street  
New York, NY 10011  
Attn: Career Services

Art Institute of New York  
75 Varick Street  
New York, NY 10013  
Attn: Career Services

Economic Development/Job Creation  
309 Lafayette Avenue, Ste 16B  
Brooklyn, NY 11238  
Attn: Walter Mosley

Triage  
129 Fulton Street 4<sup>th</sup> Floor  
New York, NY 10038  
Attn: Rebecca Isaac

State Univ. Of NY- Brooklyn Ed.  
111 Livingston Street  
Brooklyn, NY 11201  
Attn: Career Services

Emerson College  
120 Boylston Street  
Boston, MA 02116  
Attn: Career Services

Institute of Audio Research  
64 University Place  
New York, NY 10003  
Attn: Career Services

Phoenix Career Academy  
50 Jay Street, 2<sup>nd</sup> Floor  
New York, NY 11201  
Attn: Career Services



11/2 to  
11/3/13

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Forrestdale Incorp. Youth Dev. Center  
67-35 112<sup>th</sup> Street  
Forest Hills, NY 11375  
Attn: Career Services

WorkLink  
60 Evergreen Place, Suite 401  
East Orange, NJ 07018  
Attn: Career Services

Fordham University  
McGinley Center, Room 224  
441 East Fordham Road  
Bronx, NY 10458  
Attn: Laura Greenbaum

Brooklyn College  
2900 Bedford Avenue  
Brooklyn, NY 11201  
Attn: Career Services

Hunter College  
695 Park Avenue  
New York, NY 10065  
Attn: Career Services

Queens College  
65-30 Kissena Blvd  
Flushing, NY 11367  
Attn: Career Services

Cooper Union  
30 Cooper Square, 6<sup>th</sup> Floor  
New York, NY 10003  
Attn: Robert Thill

Staten Island YMCA  
285 Vanderbilt Avenue  
Staten Island, NY 10304  
Attn: Rachael Rinaldo

WLTW(FM), WWPR-FM, WKTU(FM), WHTZ(FM), WAXQ(FM), WOR(AM)  
**VACANCY DATA FORM**

<b>Full-Time Job Title:</b> WOR Program Director	<b>Date Filled:</b> 1/7/13
<b>Recruitment Source ("RS") Referring Hiree:</b> RS# 57 (Word-of-Mouth Referral)*	<b>Total Number of Interviewees:</b> 1

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
57	Word-of-Mouth Referral	N	1
<b>Total Interviewees</b>			1

\* Exigent circumstance.

## MEMORANDUM

**TO:** Station Internal Files

**DATE:** 1/7/13

**RE:** Circumstances concerning Station Manager, Program Director, and On-Air Host hires for new station, WOR

---

To fill the positions of Station Manager on July 22, 2012 as well as the Program Director and On-Air Host on January 7, 2013, this station employment unit ("SEU") did not widely disseminate vacancy notices because of the need to plan for and staff a new station while concealing our business strategies in a very competitive market.

The Station Manager was hired in July 2012 while our SEU was just in the initial planning stages for how it would run the station (and while awaiting FCC approval of the acquisition). WOR was the SEU's first (and only) AM station and its first (and only) "talk" format station. Because no one at the SEU had the requisite AM talk radio experience, the SEU had to confidentially search for someone who could lead on-boarding of the station, help plan its programming and other operations aspects, and subsequently run it. Fortunately, an individual with years of AM talk radio experience in the market was available.

Because our SEU had to totally "revamp" the station by changing its then-existing structure and programming, the SEU sought an experienced Program Director and On-Air Host to staff the station and help lead its transformation. Radio is a highly competitive business, and the SEU did not want to "advertise" its plans for the new station to its competitors. A confidential search produced two individuals--the Program Director had years of experience in AM radio, including program development and station management, and the On-Air Host was working for a competitor with a successful radio program and a strong NYC audience and looking to make a change.

WLTW(FM), WWPR-FM, WKTU(FM), WHZ(FM), WAXQ(FM), WOR(AM)  
**VACANCY DATA FORM**

<b>Full-Time Job Title:</b> WOR On-Air Host	<b>Date Filled:</b> 1/7/13
<b>Recruitment Source ("RS") Referring Hire:</b> RS# 57 (Word-of-Mouth Referral)*	<b>Total Number of Interviewees:</b> 1

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
57	Word-of-Mouth Referral	N	1
<b>Total Interviewees</b>			1

\* Exigent circumstance.

## MEMORANDUM

**TO:** Station Internal Files

**DATE:** 1/7/13

**RE:** Circumstances concerning Station Manager, Program Director, and On-Air Host hires for new station, WOR

---

To fill the positions of Station Manager on July 22, 2012 as well as the Program Director and On-Air Host on January 7, 2013, this station employment unit ("SEU") did not widely disseminate vacancy notices because of the need to plan for and staff a new station while concealing our business strategies in a very competitive market.

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**WLTW(FM), WWPR-FM, WKTU(FM), WHTZ(FM), WAXQ(FM), WOR(AM)  
VACANCY DATA FORM**

<b>Full-Time Job Title:</b> WHTZ Account Executive	<b>Date Filled:</b> 1/7/13
<b>Recruitment Source ("RS") Referring Hiree:</b> RS# 57 (Word-of-Mouth Referral)	<b>Total Number of Interviewees:</b> 4

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
1	<b>Clear Channel Clear Careers Website</b> <a href="http://clearcareers.clearchannel.com">http://clearcareers.clearchannel.com</a>	N	0
2	<b>New York Market Radio</b> 261 Madison Avenue, 23rd Floor New York, NY 10016 Phone: 646-254-4493 Fax: 646-254-4498 Attn: Deborah Beagan, Executive Director Website: <a href="http://www.nymrad.org/jobs_avail.php">http://www.nymrad.org/jobs_avail.php</a>	Y	0
3	<b>Fashion Institute of Technology</b> Seventh Avenue at 27th Street New York, NY 10001-5492 Phone: 212-217-3000 Email: <a href="mailto:Career_Internship@FITNYC.edu">Career_Internship@FITNYC.edu</a>	Y	0
4	<b>The Workforce Investment Board of Passaic County</b> 401 Grant Street, Room 417 Paterson, NJ 07505 973-569-4020 Attn: Career Services	Y	0
5	<b>Division of Vocational Rehabilitation</b> 60 State Street Hackensack, NJ 07601 Phone: 201-996-8970 Attn: Career Services 438 Summit Avenue Jersey City, NJ 07306 Phone: 201-217-7180 Attn: Ava Reinfeld	Y	0
6	<b>New Jersey Department of Labor &amp; Workforce Development</b> 438 Summit Avenue, 2nd Floor Jersey City, NJ 07306 Phone: 201-795-8844 Email: <a href="mailto:poo.lin@dol.state.nj.us">poo.lin@dol.state.nj.us</a> Attn: Poo Lin	Y	0

7	<b>Tufts University</b> Career Services Dowling Hall, Suite 740 419 Boston Avenue Medford, MA 02155 Phone: 617-627-2304 Fax: 617-627-3907 Attn: Stephen Maser, Assistant Director of Employer Outreach	Y	0
8	<b>The Emma Willard House – Middlebury College</b> 131 South Main Street Middlebury, VT 05753 Phone: 802-443-5158 Email: Tfunk@middlebury.edu	Y	0
9	<b>Berkeley College</b> 3 East 43rd Street, 4th Floor New York, NY 10017 Phone: 212-986-4343 Attn: Lorraine Burt, Director of Business Development	Y	0
10	<b>Kingsborough Community College</b> Career Development Center 2001 Oriental Boulevard, Room C102 Brooklyn, NY 11235 Phone: 718-368-4761 Attn: Career Services	Y	0
11	<b>East New York Development Corp.</b> 2644 Atlantic Avenue Brooklyn, NY 11207 Phone: 718-566-2127 Attn: Delma Jones, Job Search Program	Y	0
12	<b>Flatbush Development Corp.</b> 1616 Newkirk Avenue Brooklyn, NY 11226 Phone: 718-859-3800 R. Redmond Email: rredmond@fdconline.org	Y	0
13	<b>The Lighthouse Inc.</b> 111 East 59th Street New York, NY 10022 Phone: 212-821-9275 Email: mshaw@lighthouse.org Attn: Marsha Shaw, Career Services	Y	0
14	<b>Mayor's Office of Employment &amp; Training</b> 990 Broad Street Newark, NJ 07102 Phone: 973-424-4258 Attn: Rasheed Jackson, Job Developer	Y	0

16	<b>United Community of Williamsburg</b> 152 Manhattan Avenue Brooklyn, NY 11206 Phone: 718-388-4298 Attn: Anna Butler, Director	Y	0
17	<b>South Bronx Overall Economic Development Corp. (SoBRO)</b> 55 Bergen Avenue, 3rd Floor Bronx, NY 10455 Phone: 201-451-8888 Attn: Iris Laluz, Director of Operations	Y	0
18	<b>The College of Westchester</b> Career Services Department 325 Central Park Avenue White Plains, NY 10606 Phone: 914-831-0400 Email: AZuckerman@cw.edu Attn: Ashley Zuckerman	Y	0
19	<b>Community Access Unlimited</b> 80 West Grand Street Elizabeth, NJ 07202 Phone: 908-354-3040, Ext. 274 Email: DWoodliff@caunj.org Attn: Darrell Woodliff, Director	Y	0
20	<b>WBMB 87.9 FM – Baruch College Radio</b> <b>Attn: Career Services</b> 55 Lexington Avenue, Suite 3-280 New York, NY 10010 Phone: 646-312-4722	Y	0
21	<b>St. John's University – Center for TV, Film and Radio</b> Attn: TV Center 8000 Utopia Parkway Jamaica, NY 11439 Phone: 718-990-6603 Email: <a href="mailto:Bogartg@stjohns.edu">Bogartg@stjohns.edu</a>	Y	0
22	<b>Civic Association Serving Harlem Inc.</b> 356 West 123rd Street New York, NY 10027 Attn: Robert Kinnery, Job Developer	Y	0
24	<b>Advertising Women of New York</b> Attn: Liz Schroeder 25 West 45th Street, Suite 1001 New York, NY 10036 Phone: 212-221-7969	Y	0
25	<b>National Hispanic Media Coalition, Inc.</b> 101 Avenue of the Americas, Suite 494-5 New York, NY 10013	N	0

	Phone: 212-965-9758 Attn: Marta Garcia		
26	<b>Long Island University – Brooklyn Campus</b> Office of Career Development 510 Pratt Building 1 University Plaza Brooklyn, NY 11201 Phone: 718-488-1039 Attn: Deanda Henry, Secretary <a href="http://mycareerkey.brooklyn.liv.edu/liu-brooklyn/employer">http://mycareerkey.brooklyn.liv.edu/liu-brooklyn/employer</a>	Y	0
27	<b>NY University/Arthur L. Carter Journalism Institute</b> 20 Cooper Square, Room 647 New York, NY 10003 Craig Barboza, Career Services Specialist 212-998-3837 Email: <a href="mailto:Craigh.Barboza@nyu.edu">Craigh.Barboza@nyu.edu</a>	Y	0
28	<b>New York State Department of Labor</b> 250 Schermerhorn Street Brooklyn, NY 11201 Phone: 917-777-1792 Fax: 718-780-9240 Attn: Crystal Thompson	Y	0
29	<b>ASA College of Advanced Technology</b> 81 Willoughby Street, 3rd Floor Brooklyn, NY 11201 Phone: 718-522-9800, Ext. 2109 Attn: Career Services	Y	0
30	<b>Urban In Site Website</b> <a href="mailto:webmaster@urbaninsite.com">webmaster@urbaninsite.com</a>	N	0
31	<b>100 Black Men of Long Island</b> Attn: Career Services 9 Centre Street Hempstead, NY 11550 Phone: 516-538-6318	N	0
32	<b>East Harlem Council Community of Improvement – NY Bilingual Institute</b> 413 East 120th Street, 3rd Floor New York, NY 10035 Phone: 212-410-7707	Y	0
33	<b>Essex County College</b> 303 University Avenue Newark, NJ 07104 Phone: 973-280-8209 Email: <a href="mailto:vanejase@msn.com">vanejase@msn.com</a> Attn: Vanessa Jasey	Y	0
34	<b>Touro College</b>	Y	0

	27 West 23rd Street New York, NY 10010-4202 Email: <a href="mailto:ajimenez@touro.edu">ajimenez@touro.edu</a> Attn: Adriana Jimenez		
35	<b>Medgar Evers College</b> Career Management Services 1150 Carroll Street, Room M-2 Brooklyn, NY 11225 Phone: 718-270-6055 Attn: Stacie January	Y	0
36	<b>Upper Manhattan Business Solutions</b> 215 West 125th Street New York, NY 10027 Phone: 917-493-7243 Attn: Alma Mends	Y	0
37	<b>The Door-A Center of Alternatives, Inc.</b> 121 Avenue of the Americas, 3rd Floor New York, NY 10013 Phone: 212-941-9090, Ext. 3318 Email: <a href="mailto:angelette@door.org">angelette@door.org</a> Attn: Angelette Verdena King, Training/Business Liaison	Y	0
38	<b>Syracuse University – S.I. Newhouse School of Public Communications</b> 215 University Place Syracuse, NY 13244 Phone: 315-443-1913 Attn: Career Development Center <a href="mailto:belichti@syr.edu">belichti@syr.edu</a>	Y	0
39	<b>Industry Plug</b> 2310 Central Avenue Baldwin, NY 11510 Attn: Career Services	Y	0
42	<b>Fedcap Career Design School</b> 119 West 19th Street New York, NY 10011-4182 Phone: 212-727-4252 Fax: 212-727-4249 Attn: Career Services	Y	0
43	<b>Seton Hall University</b> 400 South Orange Avenue South Orange, NJ 07079 973-275-2316 Sandra V. Maloney, Asst. Director <a href="mailto:sandra.maloney@shu.edu">sandra.maloney@shu.edu</a>	Y	0
44	<b>Kean University</b> 1000 Morris Avenue	Y	0

	Union, NJ 07083 Phone: 908-737-0456 Email: kmirrer@kean.edu Attn: Dr. Kristine Mirrer, Department of Media & Film		
45	<b>Art Institute of New York</b> 75 Varick Street New York, NY 10013-1917 Phone: 212-625-6024 Attn: Career Services	Y	0
46	<b>Economic Development and Job Creation</b> 309 Lafayette Avenue, Suite 16B Brooklyn, NY 11238 Phone: 718-852-1461 Attn: Walter Mosley	Y	0
47	<b>TRIAGE</b> 129 Fulton Street, 4th Floor New York, NY 10038 Phone: 212-776-2048 Attn: Rebecca Isaac	Y	0
48	<b>William Paterson University</b> Career Development Center Student Center Room 301 300 Pompton Road Wayne, NJ 07470 Phone: 973-720-3020 Email: cruzpault@wpunj.edu Attn: Theresa Cruz Paul	Y	0
49	<b>State University of New York – Brooklyn Educational Opportunity Center Program</b> 111 Livingston Street Brooklyn, NY 11201-5078 Phone: 718-802-3355 Attn: Career Services	Y	0
50	<b>Emerson College</b> Career Placement Services 120 Boylston Street Boston, MA 02116-4624 617-824-8586 Attn : Career Services	N	0
52	<b>Pace University – New York Campus</b> 41 Park Row, 14th Floor New York, NY 10038 Phone: 212-346-1610 Email: hcruz@pace.edu Attn: Helene Cruz, Relations Assistant Director	Y	0
53	<b>St. Vincent's Services</b>	Y	0

	66 Boerum Place Brooklyn, NY 11206 Phone: 718-422-2412 Email: Svs.jobdevelopment@gmail.com Attn: Ebony Coles, Employment Specialist		
57	<b>Word-of-Mouth Referral</b>	N	4
58	<b>Institute of Audio Research</b> 64 University Place New York, NY 10003 Phone: 212-677-7580 Attn: Career Services	Y	0
59	<b>Monmouth University</b> 400 Cedar Avenue West Long Branch, NJ 07764-1898 Phone: 732-571-3471 Email: <a href="mailto:bmcgill@monmouth.edu">bmcgill@monmouth.edu</a>	Y	0
60	<b>Phoenix Career Academy</b> 50 Jay Street, 2nd Floor New York, NY 11201 Phone: 718-222-6600, Ext. 8226 Attn : Career Services	Y	0
61	<b>Rowan University – 89.7 WGLS-FM</b> 210 Mullica Hill Road Glassboro, NJ 08028 Phone: 908-295-7835 Email: <a href="mailto:Cjcassio@yahoo.com">Cjcassio@yahoo.com</a> Attn: Chris Cassio	Y	0
62	<b>Forestdale Incorporated Youth Development Center</b> 67-35 112th Street Forest Hills, NY 11375 Phone: 718-263-0704, Ext. 266 Attn: Career Services	Y	0
63	<b>University of Pennsylvania</b> Career Services McNeil Building, Suite 20 3718 Locust Walk Philadelphia, PA 19104-6209 Phone: 215-898-4827 Fax: 215-898-2687 Email: <a href="mailto:shakelly@upenn.edu">shakelly@upenn.edu</a> Attn: Shannon Kelly	Y	0
65	<b>Five Towns College</b> 305 North Service Road Dix Hills, NY 11746 Attn: Krysti M. O'Rourke, Director of Career Services Email: <a href="mailto:krysti.orourke@ftc.edu">krysti.orourke@ftc.edu</a>	Y	0

66	<b>WorkLink</b> 60 Evergreen Place, Suite 401 East Orange, NJ 07018 Phone: 973-395-1000, Ext. 413 Attn: Career Services	Y	0
67	<b>New York State Broadcasters Association</b> 1805 Western Avenue Albany, NY 12203 Phone: 518-456-8888 Attn: Mark C. Holloway Email: <a href="mailto:admin@tvjobs.com">admin@tvjobs.com</a> <a href="mailto:sandy@nysbroadcasters.org">sandy@nysbroadcasters.org</a>	N	0
68	<b>USA Intern, LLC</b> <a href="http://www.usaintern.com">www.usaintern.com</a> 856-675-1289 Attn : Alicia Truman <a href="mailto:atruman@usaintern.com">atruman@usaintern.com</a>	Y <i>(internship postings only)</i>	0
69	<b>CUCS/Career Network</b> 14 East 28th Street New York, NY 10016 Phone: 212-471-0792 Email: <a href="mailto:jhorowitz@cucs.org">jhorowitz@cucs.org</a> Attn: Jordon Horowitz or Cesar G. Vanegas	Y	0
70	<b>Fordham University</b> McGinley Center, Room 224 441 East Fordham Road Bronx, NY 10458-9993 Phone: 718-817-4366 Email: must go online directly Laura Greenbaum, On-Campus Recruiting Coordinator Website: <a href="http://www.fordham.edu/career">www.fordham.edu/career</a>	Y	0
72	<b>Ithaca College</b> 953 Danby Road Ithaca, NY 14850 607-274-3365 Kristin LiBritz Email: <a href="mailto:klibritz@ithaca.edu">klibritz@ithaca.edu</a>	Y	0
73	<b>College of Staten Island</b> 2800 Victory Blvd., 1A-105 Staten Island, NY 10314 Phone: 718-982-2300 Fax: 718-982-2308 Email: <a href="mailto:careers@mail.csi.cuny.edu">careers@mail.csi.cuny.edu</a> Attn: Florence Zurica <a href="http://www.csicuny.optimalresume.com">www.csicuny.optimalresume.com</a>	Y	0
76	<b>Focus Hispanic Center for Community Development Inc.</b>	Y	0

	<p>441-443 Broad Street  Newark, NJ 07102  Phone: 973-624-2528  Attn: Career Services  Ms. Aevilda Perez Job Developer  973-624-2528 ext. 114  aperez@focus411.org</p>		
77	<p><b>Connecticut School of Broadcasting</b>  611 Route 46 West, Suite 102  Hasbrouck Heights, NJ 07604  Phone: 201-288-7900  Fax: 201-288-7901 (John Olson – Campus Coord/Intern)  1400 Old Country Road, Suite 211  Westbury, NY 11590-5156  Phone: 516-280-6801  Fax: 516-280-6802  Website: <a href="http://www.GoCSB.com">www.GoCSB.com</a>  Email: <a href="mailto:csbwestbury@gocsb.com">csbwestbury@gocsb.com</a>  Attn: Rebecca Meszaros</p>	Y	0
78	<p><b>Rutgers University</b>  Career Development Center  360 Dr. Martin Luther King Jr. Blvd.  Hill Hall, Room 112  Newark, NJ 07102  Phone: 973-353-5312  Email: <a href="mailto:cegan@newark.rutgers.edu">cegan@newark.rutgers.edu</a>  Attn: Cheryl Egan, Assistant Director/Intern Coordinator  <a href="http://cdc.newark.rutgers.edu">http://cdc.newark.rutgers.edu</a></p>	Y	0
79	<p><b>New Jersey On Top Multimedia Co.</b>  PO Box 1802  Newark, NJ 07101  Vanessa S. Jasey  Founder  973-280-8209  <a href="mailto:njontop@gmail.com">njontop@gmail.com</a> or <a href="mailto:Vanejase@msn.com">Vanejase@msn.com</a></p>	Y	0
80	<p><b>Liberal Arts Career Network</b>  Employer Development Committee  <a href="http://www.lacnjobs.org">http://www.lacnjobs.org</a>  <a href="mailto:admin@lacnjobs.org">admin@lacnjobs.org</a></p>	Y (as of March 2012)	0
81	<p><b>Hobart &amp; William Smith College</b>  Salisbury Center for Career Services  Trinity Hall  Geneva, NY 14456  315-781-3514  Stephanie Annear  Email: <a href="mailto:sannear@hws.edu">sannear@hws.edu</a></p>	Y	0

82	<b>Brooklyn College</b> 2900 Bedford Avenue Brooklyn, NY 11210 Attn: Director of Career Center 718-951-5000	N	0
83	<b>Hunter College</b> 695 Park Avenue New York, NY 10065 212-772-4000 Attn: Career Center	N	0
84	<b>Lehman College</b> 250 Bedford Park Boulevard West, Shuster 254 Bronx, NY 10462 718-960-8366 Email: <a href="mailto:career.services@lehman.cuny.edu">career.services@lehman.cuny.edu</a> Attn: Enid Martinez	N	0
85	<b>Queens College</b> 65-30 Kissena Blvd Flushings, NY 11367 718-997-5000 Tesfaye Asfaw – Director of Career Center	N	0
86	<b>Cooper Union</b> The Cooper Union for the Advancement of Science & Art 30 Cooper Square, 6 <sup>th</sup> Floor New York, NY 10003-7120 212-353-4130 Robert Thill – Director of Career Center	N	0
87	<b>York College</b> 94-20 Guy R. Brewer Blvd Jamaica, NY 11451 Michael B. Smith <a href="mailto:mbsmith@york.cuny.edu">mbsmith@york.cuny.edu</a> or <a href="mailto:Career@ork.cuny.edu">Career@ork.cuny.edu</a>	Y	0
88	<b>Borough of Manhattan Community College</b> The City University of New York 199 Chambers Street, S641 New York, NY 10007 212-346-8507 Attn: Michael Stahl Email: <a href="mailto:mstahl@bmcc.cuny.edu">mstahl@bmcc.cuny.edu</a>	Y	0
89	<b>Marymount Manhattan College of Office Career Services</b> 221 East 71 <sup>st</sup> Street New York, NY 10021-4597 212-774-0786 Email: <a href="mailto:bselznick@mmm.edu">bselznick@mmm.edu</a> Attn: Benjamin Selznick	N	0

90	<b>Staten Island YMCA New Americas Welcome Center</b> 285 Vanderbilt Avenue Staten Island, NY 10304 718-981-4382 Rachael Rinaldo, Program Coordinator	Y	0
91	<b>New York University Journalism Career Services (NYU Office of Career Development)</b> 20 Cooper Square, Room 647 New York, NY 10003 212-992-7995 Sylvan Solloway <a href="mailto:sylvan.solloway@nyu.edu">sylvan.solloway@nyu.edu</a>	Y	0
92	<b>Colgate University</b> 13 Oak Drive Hamilton, NY 13346 315-228-7318 Danielle Bikowsky – Recruiting Coordinator <a href="mailto:colgaterecruiting@colgate.edu">colgaterecruiting@colgate.edu</a> or Keith Watkins	Y	0
<b>Total Interviewees</b>			4

**Brennan, Jeaneane**

**From:** Brennan, Jeaneane  
**Sent:** Thursday, October 11, 2012 3:01 PM  
**To:** April M. Merenda; BMCC, CUNY; Career Network; Colgate Recruiting; College of Staten Island; Community Access Unlimited; Connecticut School of Broadcasting; Essex County College; FDC Online; FOCUS Hispanic Center; FTC Education; HWS Education; Ithaca University; Kean University Dr. Kristine Mirrer, Dept. of Media & Film; Lehman College; Liberal Arts Career NetWORK; Middlebury College ; MMM Education; Monmouth University; New Jersey Depart. of Labor/Workforce Development; New Jersey On Top; New York State Broadcasters Assoc.; NY University; NYU's Journalism Department - Sylvan Solloway; Pace University; R Carter; Rowan University; Rutgers University - Cheryl Egan; SHU Education; St. John's University; St. Vincent's Services; Syracuse University - The Career Development Center; The College of Westchester; The Door-A Center- Angelette Verdena King; The Lighthouse Inc.; Touro College; University of Pennsylvania; Urban In Site Website; USA Intern; William Paterson University; York College  
**Subject:** Sales Account Executive Posting  
**Attachments:** 4th Qtr 2012 Account Executive Posting.doc

WHITE HE

Please post the following new opening for an Account Executive . Thank you.

Jeaneane Brennan  
EEO Manager &  
Exec. Assistant to Joe Puglise, President & NYC Mkt Mgr  
Clear Channel Media + Entertainment  
32 Avenue of Americas, 2nd Fl.  
New York, NY 10013  
212- 549-0970  
Email: [jeaneanebrennan@clearchannel.com](mailto:jeaneanebrennan@clearchannel.com)



*Clear Channel Media and Entertainment, with its 239 million monthly U.S. listeners, is the leading media company in America with a greater reach than any radio, digital or television outlet.*



Posting Date: 10/11/12  
Closing Date: 12/14/12

### **Clear Channel Media & Entertainment, NYC Looking for Account Executives**

Clear Channel Media + Entertainment, New York, operates five of the most successful radio stations in the country; Z100, Lite FM, Q104.3, KTU and Power 105, together representing 11 million weekly listeners. We currently have a highly coveted and rare opportunity in the sales and advertising department. If you're looking to get your foot in the door at a top-notch radio cluster with a hand-picked staff of highly motivated and creative individuals, this is the place. This is a commission based outside sales position with unlimited earning potential. In this position, you will be expected to obtain and develop new clients through customized marketing programs. You'll also utilize our radio, online, and event opportunities to create unique marketing solutions for clients. At CCNY, you'll be thoroughly trained to gain an in-depth knowledge of the radio advertising business. Equipped with comprehensive training and self-motivation, you'll ultimately be expected to prospect and develop new business leads, manage existing accounts and close your own deals on a daily basis.

**Go directly online to the Clear Channel Website, [www.clearchannel.com](http://www.clearchannel.com), look for "Clear Careers" and submit your resume.**

**Requirements:** \*Bachelors' Degree \*MUST HAVE a strong knowledge and minimum of 2 years Direct/Sales/Marketing experience \*Must be results-driven and committed to creating new business opportunities \* Must possess superb written and verbal communication skills \* Be highly motivated and a team player \* Ability to present and overcome challenge with solid verbal and written skills \*Team player who understands and embraces company initiatives and budget goals \* Self starter with clear career goals and drive to be the best \* Motivated by unlimited income potential \* Valid Driver's License

Clear Channel Media + Entertainment, NY, is an equal opportunity employer with a complete set of benefits.

11/31/13  
Fr 2/11/16

New York Market Radio  
261 Madison Avenue, 23<sup>rd</sup> Floor  
New York, NY 10016  
Attn: Career Services

WBMB 87.9 Baruch College Radio  
55 Lexington Avenue, Suite 3-280  
New York, NY 10010  
Attn: Career Services

Upper Manhattan Business Solutions  
215 West 125<sup>th</sup> Street  
New York, NY 10027  
Attn: Alma Mendis

The Workforce Investment  
Board of Passaic County  
401 Grant Street, Room 417  
Paterson, NJ 07505  
Attn: Career Services

Civic Association Serving Harlem, Inc.  
356 West 123<sup>rd</sup> St  
New York, NY 10027  
Attn: Robert Kinnery

Industry Plug  
2310 Central Avenue  
Baldwin, NY 11510  
Attn: Career Services

Division of Vocational Rehabilitation  
60 State Street  
Hackensack, NJ 07601  
Attn: Ava Reinfeld

Advertising Women of New York  
25 West 45<sup>th</sup> St. Suite 1001  
New York, NY 10036  
Attn: Liz Schroeder

Fedcap Career Design School  
119 West, 19<sup>th</sup> Street  
New York, NY 10011  
Attn: Career Services

Tufts University  
Dowling Hall, Suite 740  
419 Boston Avenue  
Medford, MA 02155  
Attn: Career Services

National Hispanic Media Coalition, Inc.  
101 Avenue of the Americas, Ste 494-5  
New York, NY 10013  
Attn: Marta Garcia

Art Institute of New York  
75 Varick Street  
New York, NY 10013  
Attn: Career Services

Berkeley College  
3 East 43<sup>rd</sup> Street, 4<sup>th</sup> Floor  
New York, NY 10017  
Attn: Lorraine Burt

Long Island University, BKLYN Campus  
510 Pratt Building  
1 University Plaza  
Brooklyn, NY 11201  
Attn: Career Services

Economic Development/Job Creation  
309 Lafayette Avenue, Ste 16B  
Brooklyn, NY 11238  
Attn: Walter Mosley

Kingsborough Community College  
2001 Oriental Blvd, Room C102  
Brooklyn, NY 11235  
Attn: Career Services

New York State Department of Labor  
250 Schermerhorn Street  
Brooklyn, NY 11201  
Attn: Crystal Thompson

Triage  
129 Fulton Street 4<sup>th</sup> Floor  
New York, NY 10038  
Attn: Rebecca Isaac

East New York Development Corp.  
2644 Atlantic Avenue  
Brooklyn, NY 11207  
Attn: Delma Jones

ASA College of Advanced Technology  
81 Willoughby Street, 3<sup>rd</sup> Floor  
Brooklyn, NY 11201  
Attn: Career Services

State Univ. Of NY- Brooklyn Ed.  
111 Livingston Street  
Brooklyn, NY 11201  
Attn: Career Services

Mayor's Office of Employment  
And Training  
990 Broad Street  
Newark, NJ 07102  
Attn: Rasheed Jackson

100 Black Men of Long Island  
9 Centre Street  
Hempstead, NY 11550  
Attn: Career Services

Emerson College  
120 Boylston Street  
Boston, MA 02116  
Attn: Career Services

United Community of Williamsburg  
152 Manhattan Avenue  
Brooklyn, NY 11206  
Attn: Anna Butler

East Harlem Council Comm. of Improve.  
NY Bilingual Institute  
413 East 120<sup>th</sup> Street, 3<sup>rd</sup> Floor  
New York, NY 10035  
Attn: Career Services

Institute of Audio Research  
64 University Place  
New York, NY 10003  
Attn: Career Services

South Bronx Overall Economic  
Development Corp.  
55 Bergen Avenue, 3<sup>rd</sup> Floor  
Bronx, NY 10455  
Attn: Iris Laluz

Medgar Evers College  
1150 Carroll Street, Room M-2  
Brooklyn, NY 11225  
Attn: Stacie January

Phoenix Career Academy  
50 Jay Street, 2<sup>nd</sup> Floor  
New York, NY 11201  
Attn: Career Services

11/21/13  
11/3/13



Forrestdale Incorp. Youth Dev. Center  
67-35 112<sup>th</sup> Street  
Forest Hills, NY 11375  
Attn: Career Services

WorkLink  
60 Evergreen Place, Suite 401  
East Orange, NJ 07018  
Attn: Career Services

Fordham University  
McGinley Center, Room 224  
441 East Fordham Road  
Bronx, NY 10458  
Attn: Laura Greenbaum

Brooklyn College  
2900 Bedford Avenue  
Brooklyn, NY 11201  
Attn: Career Services

Hunter College  
695 Park Avenue  
New York, NY 10065  
Attn: Career Services

Queens College  
65-30 Kissena Blvd  
Flushing, NY 11367  
Attn: Career Services

Cooper Union  
30 Cooper Square, 6<sup>th</sup> Floor  
New York, NY 10003  
Attn: Robert Thill

Staten Island YMCA  
285 Vanderbilt Avenue  
Staten Island, NY 10304  
Attn: Rachael Rinaldo

**WLTW(FM), WWPR-FM, WKTU(FM), WHTZ(FM), WAXQ(FM), WOR(AM)  
VACANCY DATA FORM**

<b>Full-Time Job Title:</b> National Sales Assistant	<b>Date Filled:</b> 1/15/13
<b>Recruitment Source ("RS") Referring Hiree:</b> RS# 109 (Internal Promotion/Transfer)	<b>Total Number of Interviewees:</b> 6

<b>RS#</b>	<b>RS Information</b>	<b>Source Entitled to Vacancy Notification?</b>	<b>Number of Interviewees Referred by RS for the Full-Time Vacancy</b>
1	<b>Clear Channel Clear Careers Website</b> <a href="http://clearcareers.clearchannel.com">http://clearcareers.clearchannel.com</a>	N	2
2	<b>New York Market Radio</b> 261 Madison Avenue, 23rd Floor New York, NY 10016 Phone: 646-254-4493 Fax: 646-254-4498 Attn: Deborah Beagan, Executive Director Website: <a href="http://www.nymrad.org/jobs_avail.php">http://www.nymrad.org/jobs_avail.php</a>	Y	0
3	<b>Fashion Institute of Technology</b> Seventh Avenue at 27th Street New York, NY 10001-5492 Phone: 212-217-3000 Email: <a href="mailto:Career_Internship@FITNYC.edu">Career_Internship@FITNYC.edu</a>	Y	0
4	<b>The Workforce Investment Board of Passaic County</b> 401 Grant Street, Room 417 Paterson, NJ 07505 973-569-4020 Attn: Career Services	Y	0
5	<b>Division of Vocational Rehabilitation</b> 60 State Street Hackensack, NJ 07601 Phone: 201-996-8970 Attn: Career Services 438 Summit Avenue Jersey City, NJ 07306 Phone: 201-217-7180 Attn: Ava Reinfeld	Y	0
6	<b>New Jersey Department of Labor &amp; Workforce Development</b> 438 Summit Avenue, 2nd Floor Jersey City, NJ 07306 Phone: 201-795-8844 Email: <a href="mailto:poo.lin@dol.state.nj.us">poo.lin@dol.state.nj.us</a> Attn: Poo Lin	Y	0

7	<b>Tufts University</b> Career Services Dowling Hall, Suite 740 419 Boston Avenue Medford, MA 02155 Phone: 617-627-2304 Fax: 617-627-3907 Attn: Stephen Maser, Assistant Director of Employer Outreach	Y	0
8	<b>The Emma Willard House – Middlebury College</b> 131 South Main Street Middlebury, VT 05753 Phone: 802-443-5158 Email: Tfunk@middlebury.edu	Y	0
9	<b>Berkeley College</b> 3 East 43rd Street, 4th Floor New York, NY 10017 Phone: 212-986-4343 Attn: Lorraine Burt, Director of Business Development	Y	0
10	<b>Kingsborough Community College</b> Career Development Center 2001 Oriental Boulevard, Room C102 Brooklyn, NY 11235 Phone: 718-368-4761 Attn: Career Services	Y	0
11	<b>East New York Development Corp.</b> 2644 Atlantic Avenue Brooklyn, NY 11207 Phone: 718-566-2127 Attn: Delma Jones, Job Search Program	Y	0
12	<b>Flatbush Development Corp.</b> 1616 Newkirk Avenue Brooklyn, NY 11226 Phone: 718-859-3800 R. Redmond Email: rredmond@fdconline.org	Y	0
13	<b>The Lighthouse Inc.</b> 111 East 59th Street New York, NY 10022 Phone: 212-821-9275 Email: mshaw@lighthouse.org Attn: Marsha Shaw, Career Services	Y	0
14	<b>Mayor's Office of Employment &amp; Training</b> 990 Broad Street Newark, NJ 07102 Phone: 973-424-4258 Attn: Rasheed Jackson, Job Developer	Y	0

16	<b>United Community of Williamsburg</b> 152 Manhattan Avenue Brooklyn, NY 11206 Phone: 718-388-4298 Attn: Anna Butler, Director	Y	0
17	<b>South Bronx Overall Economic Development Corp. (SoBRO)</b> 55 Bergen Avenue, 3rd Floor Bronx, NY 10455 Phone: 201-451-8888 Attn: Iris Laluz, Director of Operations	Y	0
18	<b>The College of Westchester</b> Career Services Department 325 Central Park Avenue White Plains, NY 10606 Phone: 914-831-0400 Email: AZuckerman@cw.edu Attn: Ashley Zuckerman	Y	0
19	<b>Community Access Unlimited</b> 80 West Grand Street Elizabeth, NJ 07202 Phone: 908-354-3040, Ext. 274 Email: DWoodliff@caunj.org Attn: Darrell Woodliff, Director	Y	0
20	<b>WBMB 87.9 FM – Baruch College Radio</b> <b>Attn: Career Services</b> 55 Lexington Avenue, Suite 3-280 New York, NY 10010 Phone: 646-312-4722	Y	0
21	<b>St. John's University – Center for TV, Film and Radio</b> Attn: TV Center 8000 Utopia Parkway Jamaica, NY 11439 Phone: 718-990-6603 Email: <a href="mailto:Bogartg@stjohns.edu">Bogartg@stjohns.edu</a>	Y	0
22	<b>Civic Association Serving Harlem Inc.</b> 356 West 123rd Street New York, NY 10027 Attn: Robert Kinnery, Job Developer	Y	0
24	<b>Advertising Women of New York</b> Attn: Liz Schroeder 25 West 45th Street, Suite 1001 New York, NY 10036 Phone: 212-221-7969	Y	0
25	<b>National Hispanic Media Coalition, Inc.</b> 101 Avenue of the Americas, Suite 494-5 New York, NY 10013	N	0

	Phone: 212-965-9758 Attn: Marta Garcia		
26	<b>Long Island University – Brooklyn Campus</b> Office of Career Development 510 Pratt Building 1 University Plaza Brooklyn, NY 11201 Phone: 718-488-1039 Attn: Deanda Henry, Secretary <a href="http://mycareerkey.brooklyn.liv.edu/liu-brooklyn/employer">http://mycareerkey.brooklyn.liv.edu/liu-brooklyn/employer</a>	Y	0
27	<b>NY University/Arthur L. Carter Journalism Institute</b> 20 Cooper Square, Room 647 New York, NY 10003 Craig Barboza, Career Services Specialist 212-998-3837 Email: <a href="mailto:Craigh.Barboza@nyu.edu">Craigh.Barboza@nyu.edu</a>	Y	0
28	<b>New York State Department of Labor</b> 250 Schermerhorn Street Brooklyn, NY 11201 Phone: 917-777-1792 Fax: 718-780-9240 Attn: Crystal Thompson	Y	0
29	<b>ASA College of Advanced Technology</b> 81 Willoughby Street, 3rd Floor Brooklyn, NY 11201 Phone: 718-522-9800, Ext. 2109 Attn: Career Services	Y	0
30	<b>Urban In Site Website</b> <a href="mailto:webmaster@urbaninsite.com">webmaster@urbaninsite.com</a>	N	0
31	<b>100 Black Men of Long Island</b> Attn: Career Services 9 Centre Street Hempstead, NY 11550 Phone: 516-538-6318	N	0
32	<b>East Harlem Council Community of Improvement – NY Bilingual Institute</b> 413 East 120th Street, 3rd Floor New York, NY 10035 Phone: 212-410-7707	Y	0
33	<b>Essex County College</b> 303 University Avenue Newark, NJ 07104 Phone: 973-280-8209 Email: <a href="mailto:vanejase@msn.com">vanejase@msn.com</a> Attn: Vanessa Jasey	Y	0
34	<b>Touro College</b>	Y	0

	27 West 23rd Street New York, NY 10010-4202 Email: <a href="mailto:ajimenez@touro.edu">ajimenez@touro.edu</a> Attn: Adriana Jimenez		
35	<b>Medgar Evers College</b> Career Management Services 1150 Carroll Street, Room M-2 Brooklyn, NY 11225 Phone: 718-270-6055 Attn: Stacie January	Y	0
36	<b>Upper Manhattan Business Solutions</b> 215 West 125th Street New York, NY 10027 Phone: 917-493-7243 Attn: Alma Mends	Y	0
37	<b>The Door-A Center of Alternatives, Inc.</b> 121 Avenue of the Americas, 3rd Floor New York, NY 10013 Phone: 212-941-9090, Ext. 3318 Email: <a href="mailto:angelette@door.org">angelette@door.org</a> Attn: Angelette Verdena King, Training/Business Liaison	Y	0
38	<b>Syracuse University – S.I. Newhouse School of Public Communications</b> 215 University Place Syracuse, NY 13244 Phone: 315-443-1913 Attn: Career Development Center <a href="mailto:belichti@syr.edu">belichti@syr.edu</a>	Y	0
39	<b>Industry Plug</b> 2310 Central Avenue Baldwin, NY 11510 Attn: Career Services	Y	0
42	<b>Fedcap Career Design School</b> 119 West 19th Street New York, NY 10011-4182 Phone: 212-727-4252 Fax: 212-727-4249 Attn: Career Services	Y	0
43	<b>Seton Hall University</b> 400 South Orange Avenue South Orange, NJ 07079 973-275-2316 Sandra V. Maloney, Asst. Director <a href="mailto:sandra.maloney@shu.edu">sandra.maloney@shu.edu</a>	Y	0
44	<b>Kean University</b> 1000 Morris Avenue	Y	0

	Union, NJ 07083 Phone: 908-737-0456 Email: kmirrer@kean.edu Attn: Dr. Kristine Mirrer, Department of Media & Film		
45	<b>Art Institute of New York</b> 75 Varick Street New York, NY 10013-1917 Phone: 212-625-6024 Attn: Career Services	Y	0
46	<b>Economic Development and Job Creation</b> 309 Lafayette Avenue, Suite 16B Brooklyn, NY 11238 Phone: 718-852-1461 Attn: Walter Mosley	Y	0
47	<b>TRIAGE</b> 129 Fulton Street, 4th Floor New York, NY 10038 Phone: 212-776-2048 Attn: Rebecca Isaac	Y	0
48	<b>William Paterson University</b> Career Development Center Student Center Room 301 300 Pompton Road Wayne, NJ 07470 Phone: 973-720-3020 Email: cruzpault@wpunj.edu Attn: Theresa Cruz Paul	Y	0
49	<b>State University of New York – Brooklyn Educational Opportunity Center Program</b> 111 Livingston Street Brooklyn, NY 11201-5078 Phone: 718-802-3355 Attn: Career Services	Y	0
50	<b>Emerson College</b> Career Placement Services 120 Boylston Street Boston, MA 02116-4624 617-824-8586 Attn : Career Services	N	0
52	<b>Pace University – New York Campus</b> 41 Park Row, 14th Floor New York, NY 10038 Phone: 212-346-1610 Email: hcruz@pace.edu Attn: Helene Cruz, Relations Assistant Director	Y	0
53	<b>St. Vincent's Services</b>	Y	0

	66 Boerum Place Brooklyn, NY 11206 Phone: 718-422-2412 Email: Svs.jobdevelopment@gmail.com Attn: Ebony Coles, Employment Specialist		
56	<b>Internal Posting/Candidate</b>	N	0
57	<b>Word-of-Mouth Referral</b>	N	3
58	<b>Institute of Audio Research</b> 64 University Place New York, NY 10003 Phone: 212-677-7580 Attn: Career Services	Y	0
59	<b>Monmouth University</b> 400 Cedar Avenue West Long Branch, NJ 07764-1898 Phone: 732-571-3471 Email: <a href="mailto:bmcgill@monmouth.edu">bmcgill@monmouth.edu</a>	Y	0
60	<b>Phoenix Career Academy</b> 50 Jay Street, 2nd Floor New York, NY 11201 Phone: 718-222-6600, Ext. 8226 Attn : Career Services	Y	0
61	<b>Rowan University – 89.7 WGLS-FM</b> 210 Mullica Hill Road Glassboro, NJ 08028 Phone: 908-295-7835 Email: <a href="mailto:Cjcassio@yahoo.com">Cjcassio@yahoo.com</a> Attn: Chris Cassio	Y	0
62	<b>Forestdale Incorporated Youth Development Center</b> 67-35 112th Street Forest Hills, NY 11375 Phone: 718-263-0704, Ext. 266 Attn: Career Services	Y	0
63	<b>University of Pennsylvania</b> Career Services McNeil Building, Suite 20 3718 Locust Walk Philadelphia, PA 19104-6209 Phone: 215-898-4827 Fax: 215-898-2687 Email: <a href="mailto:shakelly@upenn.edu">shakelly@upenn.edu</a> Attn: Shannon Kelly	Y	0
65	<b>Five Towns College</b> 305 North Service Road Dix Hills, NY 11746	Y	0

	Attn: Krysti M. O'Rourke, Director of Career Services Email: <a href="mailto:krysti.orourke@ftc.edu">krysti.orourke@ftc.edu</a>		
66	<b>WorkLink</b> 60 Evergreen Place, Suite 401 East Orange, NJ 07018 Phone: 973-395-1000, Ext. 413 Attn: Career Services	Y	0
67	<b>New York State Broadcasters Association</b> 1805 Western Avenue Albany, NY 12203 Phone: 518-456-8888 Attn: Mark C. Holloway Email: <a href="mailto:admin@tvjobs.com">admin@tvjobs.com</a> <a href="mailto:sandy@nysbroadcasters.org">sandy@nysbroadcasters.org</a>	N	0
68	<b>USA Intern, LLC</b> <a href="http://www.usaintern.com">www.usaintern.com</a> 856-675-1289 Attn : Alicia Truman <a href="mailto:atruman@usaintern.com">atruman@usaintern.com</a>	Y <i>(internship postings only)</i>	0
69	<b>CUCS/Career Network</b> 14 East 28th Street New York, NY 10016 Phone: 212-471-0792 Email: <a href="mailto:jhorowitz@cucs.org">jhorowitz@cucs.org</a> Attn: Jordon Horowitz or Cesar G. Vanegas	Y	0
70	<b>Fordham University</b> McGinley Center, Room 224 441 East Fordham Road Bronx, NY 10458-9993 Phone: 718-817-4366 Email: must go online directly Laura Greenbaum, On-Campus Recruiting Coordinator Website: <a href="http://www.fordham.edu/career">www.fordham.edu/career</a>	Y	0
72	<b>Ithaca College</b> 953 Danby Road Ithaca, NY 14850 607-274-3365 Kristin LiBritz Email: <a href="mailto:klibritz@ithaca.edu">klibritz@ithaca.edu</a>	Y	0
73	<b>College of Staten Island</b> 2800 Victory Blvd., 1A-105 Staten Island, NY 10314 Phone: 718-982-2300 Fax: 718-982-2308 Email: <a href="mailto:careers@mail.csi.cuny.edu">careers@mail.csi.cuny.edu</a> Attn: Florence Zurica	Y	0

	<a href="http://www.csicuny.optimalresume.com">www.csicuny.optimalresume.com</a>		
76	<b>Focus Hispanic Center for Community Development Inc.</b> 441-443 Broad Street Newark, NJ 07102 Phone: 973-624-2528 Attn: Career Services Ms. Aevilda Perez Job Developer 973-624-2528 ext. 114 <a href="mailto:aperez@focus411.org">aperez@focus411.org</a>	Y	0
77	<b>Connecticut School of Broadcasting</b> 611 Route 46 West, Suite 102 Hasbrouck Heights, NJ 07604 Phone: 201-288-7900 Fax: 201-288-7901 (John Olson – Campus Coord/Intern) 1400 Old Country Road, Suite 211 Westbury, NY 11590-5156 Phone: 516-280-6801 Fax: 516-280-6802 Website: <a href="http://www.GoCSB.com">www.GoCSB.com</a> Email: <a href="mailto:csbwestbury@gocsb.com">csbwestbury@gocsb.com</a> Attn: Rebecca Meszaros	Y	0
78	<b>Rutgers University</b> Career Development Center 360 Dr. Martin Luther King Jr. Blvd. Hill Hall, Room 112 Newark, NJ 07102 Phone: 973-353-5312 Email: <a href="mailto:cegan@newark.rutgers.edu">cegan@newark.rutgers.edu</a> Attn: Cheryl Egan, Assistant Director/Intern Coordinator <a href="http://cdc.newark.rutgers.edu">http://cdc.newark.rutgers.edu</a>	Y	0
79	<b>New Jersey On Top Multimedia Co.</b> PO Box 1802 Newark, NJ 07101 Vanessa S. Jasey Founder 973-280-8209 <a href="mailto:njontop@gmail.com">njontop@gmail.com</a> or <a href="mailto:Vanejase@msn.com">Vanejase@msn.com</a>	Y	0
80	<b>Liberal Arts Career Network</b> Employer Development Committee <a href="http://www.lacnjobs.org">http://www.lacnjobs.org</a> <a href="mailto:admin@lacnjobs.org">admin@lacnjobs.org</a>	Y (as of March 2012)	0
81	<b>Hobart &amp; William Smith College</b> Salisbury Center for Career Services Trinity Hall Geneva, NY 14456 315-781-3514	Y	0

	Stephanie Annear Email: <a href="mailto:sannear@hws.edu">sannear@hws.edu</a>		
82	<b>Brooklyn College</b> 2900 Bedford Avenue Brooklyn, NY 11210 Attn: Director of Career Center 718-951-5000	N	0
83	<b>Hunter College</b> 695 Park Avenue New York, NY 10065 212-772-4000 Attn: Career Center	N	0
84	<b>Lehman College</b> 250 Bedford Park Boulevard West, Shuster 254 Bronx, NY 10462 718-960-8366 Email: <a href="mailto:career.services@lehman.cuny.edu">career.services@lehman.cuny.edu</a> Attn: Enid Martinez	N	0
85	<b>Queens College</b> 65-30 Kissena Blvd Flushing, NY 11367 718-997-5000 Tesfaye Asfaw – Director of Career Center	N	0
86	<b>Cooper Union</b> The Cooper Union for the Advancement of Science & Art 30 Cooper Square, 6 <sup>th</sup> Floor New York, NY 10003-7120 212-353-4130 Robert Thill – Director of Career Center	N	0
87	<b>York College</b> 94-20 Guy R. Brewer Blvd Jamaica, NY 11451 Michael B. Smith <a href="mailto:mbsmith@york.cuny.edu">mbsmith@york.cuny.edu</a> or <a href="mailto:Career@ork.cuny.edu">Career@ork.cuny.edu</a>	Y	0
88	<b>Borough of Manhattan Community College</b> The City University of New York 199 Chambers Street, S641 New York, NY 10007 212-346-8507 Attn: Michael Stahl Email: <a href="mailto:mstahl@bmcc.cuny.edu">mstahl@bmcc.cuny.edu</a>	Y	0
89	<b>Marymount Manhattan College of Office Career Services</b> 221 East 71 <sup>st</sup> Street New York, NY 10021-4597 212-774-0786	N	0

	Email: <a href="mailto:bselznick@mmm.edu">bselznick@mmm.edu</a> Attn: Benjamin Selznick		
90	<b>Staten Island YMCA New Americas Welcome Center</b> 285 Vanderbilt Avenue Staten Island, NY 10304 718-981-4382 Rachael Rinaldo, Program Coordinator	Y	0
91	<b>New York University Journalism Career Services (NYU Office of Career Development)</b> 20 Cooper Square, Room 647 New York, NY 10003 212-992-7995 Sylvan Solloway <a href="mailto:sylvan.solloway@nyu.edu">sylvan.solloway@nyu.edu</a>	Y	0
92	<b>Colgate University</b> 13 Oak Drive Hamilton, NY 13346 315-228-7318 Danielle Bikowsky – Recruiting Coordinator <a href="mailto:colgaterecruiting@colgate.edu">colgaterecruiting@colgate.edu</a> or Keith Watkins	Y	0
109	<b>Internal Promotion/Transfer</b>	N	1
<b>Total Interviewees</b>			<b>6</b>

Brennan, Jeaneane

**From:** Brennan, Jeaneane  
**Sent:** Monday, December 10, 2012 10:59 AM  
**To:** April M. Merenda; BMCC, CUNY; Career Network; Colgate Recruiting; College of Staten Island; Community Access Unlimited; Connecticut School of Broadcasting; Essex County College; FDC Online; FOCUS Hispanic Center; FTC Education; HWS Education; Ithaca University; Kean University Dr. Kristine Mirrer, Dept. of Media & Film; Lehman College; Liberal Arts Career NetWORK; Middlebury College; MMM Education; Monmouth University; New Jersey Depart. of Labor/Workforce Development; New Jersey On Top; New York State Broadcasters Assoc.; NY University; NYU's Journalism Department - Sylvan Solloway; Pace University; R Carter; Rowan University; Rutgers University - Cheryl Egan; SHU Education; St. John's University; St. Vincent's Services; Syracuse University - The Career Development Center; The College of Westchester; The Door-A Center- Angelette Verdena King; The Lighthouse Inc.; Touro College; University of Pennsylvania; Urban In Site Website; USA Intern; William Paterson University; York College  
**Subject:** CCM+E Sales Assistant / Assistant for National Sales Department/ CCM+E National Sales Promotion Coordinator  
**Attachments:** CCM+E Sales Assistant Posting.doc; CCM+E NATIONAL SALES PROMOTION COORDINATOR.doc; NATIONAL SALES ASST..doc

*National Sales Asst(2) end of 2012*

Please post the following new openings for Clear Channel Media and Entertainment:

Sales Assistant

National Sales Promotion Coordinator

Assistant for National Sales Department

thanks,

Jeaneane Brennan

EEO Manager &

Exec. Assistant to Joe Puglise, President & NYC Mkt Mgr

Clear Channel Media + Entertainment

32 Avenue of Americas, 2nd Fl.

New York, NY 10013

212- 549-0970

Email: [jeaneanebrennan@clearchannel.com](mailto:jeaneanebrennan@clearchannel.com)



Clear Channel Media and Entertainment, with its 239 million monthly U.S. listeners, is the leading media company in America with a greater reach than any radio, digital or television outlet.



Posting Date: 12/10/12

Closing Date: 12/28/12

## **ASSISTANT FOR NATIONAL SALES**

We have an exciting opportunity for you in Tribeca, New York. Clear Channel Media & Entertainment is looking for another National Sales Assistant.

You must have a high level of organizational skills and the ability to prioritize. You must be proficient with Microsoft Word, PowerPoint, and Excel. Prefer candidate with one year experience with broadcast sales, media buying or agency experience.

Must be highly organized and have the ability to prioritize. You will be responsible for entering orders received from our national advertisers and processing make-good and exceptions for national orders. Creating presentations, sales kits and recaps primarily for national use. Provide clerical support including filing of contracts. Communicate regularly with national agencies, the National Sales Manager and other departments as needed. This job requires strong attention to detail and the ability to handle multiple tasks under deadline. Ensure all relevant information is submitted to all parties and departments within the requested and negotiated timeline within Traffic, Digital, Promotion, Production and Programming Departments.

Go directly online to [www.clearchannel.com](http://www.clearchannel.com), look for "Clear Careers" and apply online or email your resume to: [nyradio.jobs@clearchannel.com](mailto:nyradio.jobs@clearchannel.com) Please specify: National Sales Assistant and where you saw this posting. NO CALLS PLEASE

Clear Channel is an equal opportunity employer and will not tolerate discrimination in employment on the basis of race, color, age, sex, sexual orientation, gender identity or expression, religion, disability, ethnicity, national origin, marital status, veteran status, genetic information, or any other legally protected classification or status.

11/11/13  
11/31/13

New York Market Radio  
261 Madison Avenue, 23<sup>rd</sup> Floor  
New York, NY 10016  
Attn: Career Services

The Workforce Investment  
Board of Passaic County  
401 Grant Street, Room 417  
Paterson, NJ 07505  
Attn: Career Services

Division of Vocational Rehabilitation  
60 State Street  
Hackensack, NJ 07601  
Attn: Ava Reinfeld

Tufts University  
Dowling Hall, Suite 740  
419 Boston Avenue  
Medford, MA 02155  
Attn: Career Services

Berkeley College  
3 East 43<sup>rd</sup> Street, 4<sup>th</sup> Floor  
New York, NY 10017  
Attn: Lorraine Burt

Kingsborough Community College  
2001 Oriental Blvd, Room C102  
Brooklyn, NY 11235  
Attn: Career Services

East New York Development Corp.  
2644 Atlantic Avenue  
Brooklyn, NY 11207  
Attn: Delma Jones

Mayor's Office of Employment  
And Training  
990 Broad Street  
Newark, NJ 07102  
Attn: Rasheed Jackson

United Community of Williamsburg  
152 Manhattan Avenue  
Brooklyn, NY 11206  
Attn: Anna Butler

South Bronx Overall Economic  
Development Corp.  
55 Bergen Avenue, 3<sup>rd</sup> Floor  
Bronx, NY 10455  
Attn: Iris Laluz

WBMB 87.9 Baruch College Radio  
55 Lexington Avenue, Suite 3-280  
New York, NY 10010  
Attn: Career Services

Civic Association Serving Harlem, Inc.  
356 West 123<sup>rd</sup> St  
New York, NY 10027  
Attn: Robert Kinnery

Advertising Women of New York  
25 West 45<sup>th</sup> St. Suite 1001  
New York, NY 10036  
Attn: Liz Schroeder

National Hispanic Media Coalition, Inc.  
101 Avenue of the Americas, Ste 494-5  
New York, NY 10013  
Attn: Marta Garcia

Long Island University, BKLYN Campus  
510 Pratt Building  
1 University Plaza  
Brooklyn, NY 11201  
Attn: Career Services

New York State Department of Labor  
250 Schermerhorn Street  
Brooklyn, NY 11201  
Attn: Crystal Thompson

ASA College of Advanced Technology  
81 Willoughby Street, 3<sup>rd</sup> Floor  
Brooklyn, NY 11201  
Attn: Career Services

100 Black Men of Long Island  
9 Centre Street  
Hempstead, NY 11550  
Attn: Career Services

East Harlem Council Comm. of Improve.  
NY Bilingual Institute  
413 East 120<sup>th</sup> Street, 3<sup>rd</sup> Floor  
New York, NY 10035  
Attn: Career Services

Medgar Evers College  
1150 Carroll Street, Room M-2  
Brooklyn, NY 11225  
Attn: Stacie January

Upper Manhattan Business Solutions  
215 West 125<sup>th</sup> Street  
New York, NY 10027  
Attn: Alma Mendis

Industry Plug  
2310 Central Avenue  
Baldwin, NY 11510  
Attn: Career Services

Fedcap Career Design School  
119 West, 19<sup>th</sup> Street  
New York, NY 10011  
Attn: Career Services

Art Institute of New York  
75 Varick Street  
New York, NY 10013  
Attn: Career Services

Economic Development/Job Creation  
309 Lafayette Avenue, Ste 16B  
Brooklyn, NY 11238  
Attn: Walter Mosley

Triage  
129 Fulton Street 4<sup>th</sup> Floor  
New York, NY 10038  
Attn: Rebecca Isaac

State Univ. Of NY- Brooklyn Ed.  
111 Livingston Street  
Brooklyn, NY 11201  
Attn: Career Services

Emerson College  
120 Boylston Street  
Boston, MA 02116  
Attn: Career Services

Institute of Audio Research  
64 University Place  
New York, NY 10003  
Attn: Career Services

Phoenix Career Academy  
50 Jay Street, 2<sup>nd</sup> Floor  
New York, NY 11201  
Attn: Career Services

1/31/13  
1/2/13



Forrestdale Incorp. Youth Dev. Center  
67-35 112<sup>th</sup> Street  
Forest Hills, NY 11375  
Attn: Career Services

WorkLink  
60 Evergreen Place, Suite 401  
East Orange, NJ 07018  
Attn: Career Services

Fordham University  
McGinley Center, Room 224  
441 East Fordham Road  
Bronx, NY 10458  
Attn: Laura Greenbaum

Brooklyn College  
2900 Bedford Avenue  
Brooklyn, NY 11201  
Attn: Career Services

Hunter College  
695 Park Avenue  
New York, NY 10065  
Attn: Career Services

Queens College  
65-30 Kissena Blvd  
Flushing, NY 11367  
Attn: Career Services

Cooper Union  
30 Cooper Square, 6<sup>th</sup> Floor  
New York, NY 10003  
Attn: Robert Thill

Staten Island YMCA  
285 Vanderbilt Avenue  
Staten Island, NY 10304  
Attn: Rachael Rinaldo