

I. VACANCY LIST

See Section II, the “Master Recruitment Source List” (“MRSL”) for recruitment source data

Job Title	Recruitment Sources (“RS”) Used to Fill Vacancy	RS Referring Hiree
Production Specialist (pool) – for 6 of the 9 positions	32 [AARP thru MightyRecruiter on listing]	14

Resignations: 0

Retirements: 0

Transfers: 2

10/22/2022 - Roger Heyward to Asst. Chief Director of Production

10/22/2022 – Lauritz Kjerulff to Chief Director of Production

New Hires: 3

1/30/2023 – Johnie Maples – WEFS Production Spec (pool)

2/13/23 – Ashley Lumetta – WEFS Production Spec (pool)

2/27/23 – Shante Tasby – WEFS Production Spec (pool)

9/2023 Distribution list for EFSC job announcements:

AARP Foundation Work Station/Nancy Heller	nheller@aarp.org
Bethlehem Missionary Baptist Church Pastor Bernard Wright	bcwright1923@bellsouth.net
Brevard County Board of Commissioners	employment@brevardcounty.us
Brevard County Public School HR	Davis.Barbara@brevardschools.org
Brevard Hispanic Center	bhc@aldiaday.com
Career Source Brevard & Employ Florida – Wilfredo Quiles	wquiles@careersourceBrevard.com
Central Brevard NAACP	vcjenkins@yahoo.com
Central Brevard NAACP/Clarence Whipple	whipple8340@bellsouth.net
Faith Lutheran Church	info@faithviera.org
Florida Department of Children and Families	tara_pearson@dcf.state.fl.us
Friendship PB Church/Ministries	fpbcadmin@hotmail.com
Goodwill Central	jobconnection@goodwillcfl.org
Health First – Project Search; Todd Harrison	Todd.Harrison@hf.org
Ladies Ancient Order of Hibernians/Margot Neuendorf	muggins35@snet.net
Metropolitan Missionary Baptist Church	metropolitan@cfl.rr.com
Moore Multicultural Complex, Inc/William E. Gary, President	Gweg1999@aol.com
Mount Moriah AME Church/Cocoa MT	mount.moriah@outlook.com
Mt. Carmel Missionary Baptist Church	mountcarmel@bellsouth.net
Puerto Rican Hispanic Chamber of Commerce	mrsisabelwright@aol.com
Satellite Beach Public Library/Holly Kelly	hkell@brev.org
U.T.B. United Third Bridge, Inc / Samantha Bickman	Utbin77@gmail.com
Vocational Rehab	Ruth.Neeld@vr.fldoe.org
Vocational Rehabilitation	Teresa.Dyer@vr.fldoe.org

Online: Eastern Florida State College website
Titan Today (the college-wide newsletter)
Indeed.com
Glassdoor.com
Linkedin
PostJobsFree.com – <https://www.postjobfree.com>
Hirelatino.org (United Latino Job Bank) – <http://hirelatinos.org>
Mightyrecruiter – <https://recruiter.mightyrecruiter.com>
Career-field-specific publications – staff vacancies (as needed)
Discipline-specific publications – faculty vacancies (as needed)
Orlando Sentinel (as needed)

Announcement still open; only 3 hires for the 9 requested positions.

Announcement Of Position Vacancy Eastern Florida State College Cocoa, Florida

Office Of Human Resources

Position Title: WEFS Production Specialist (Pool) - WEFS TV Station, Cocoa

Position Number: 072122-002H

Position Type: Part-Time

Position Status: Position Closed, Committee reviewing applications

Campus & Location: Cocoa

Position Description: Eastern Florida State College is currently seeking applications for **nine (9)** part-time positions of **WEFS Production Specialist (Pool)** on the **Cocoa Campus** in Cocoa, Florida.

Salary & Benefit: The hourly rate is **\$20.00**. These positions have been approved for up to **28** hours per week.

Position Concept: Live video production support. Camera operators, Audio A1 and A2, Graphics, Engineering assistance. These positions support multiple camera productions.

Minimum Qualifications: The following minimum qualifications for these positions must be met before any applicant will be considered:

- o Associate's degree from a regionally accredited institution in television production.
- o Five years related experience.
- o Demonstrated competence in video production; video production techniques and equipment.
- o Valid Florida Motor Vehicle Operator's license required.
- o This position will require successful fingerprinting and the candidate chosen will be required to pay (currently \$37.25). This fingerprinting fee (\$37.25) is non-refundable.
- o Understanding of and commitment to Equal Access/Equal Opportunity.
- o Official transcripts of all collegiate work will be required to be considered beyond the application phase.*

***High School Diploma or GED or transcripts or official transcripts of all collegiate work (as appropriate for the position) must be sent directly from the attended institution to the Human Resources Office prior to the first day of employment. All foreign degrees must have a course-by-course official evaluation and translation sent to the Human Resources Office directly from an evaluation company affiliated with the National Association of Credential Evaluation Services, Inc.**

Minimum physical qualifications:

- o Ability to occasionally lift, push, pull and/or move up to 50 pounds.
- o Ability to access, input and retrieve information and/or data from a computer.
- o Able to stand for long periods of time operating supported and/or hand-held camera.
- o Works inside in a video production trailer/studio environment.
- o Works outside in various weather conditions.
- o Works in or with moving vehicles and or equipment.
- o Works in noisy conditions.

	Date	Gender	Race / Ethnic Description	Source Of Referral
1	08/12/2022			
2	08/12/2022	Male	Black or African-American	Internet Website
3	08/13/2022	Male	White	
4	08/13/2022	Female		
5	08/14/2022	Male	White	Friend
6	08/15/2022	Male	White	
7	08/15/2022	Male	White	
8	08/16/2022	Female	Black or African-American	
9	08/16/2022	Male	White	Other - Specify
10	08/17/2022	Male	White	
11	08/17/2022	Female	White	
12	02/20/2023	Female	White	Internet Website
13	02/25/2023	Female	Black or African-American	Internet Website
14	09/17/2023	Male	White	Internet Website
Total Applicants: 14				

Other EEO items:

[Eastern Florida State College | Equity Statement](#)

College's Equity Statement and access to the annual Equity Report

SECTION III: TRAINING:

EEO Training to all WEFS-TV Personnel	Annually the station management and staff participate in the College's Human Resources EEO Workplace Harassment training. The online instruction for employees is certified after participation.
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The email inviting station employees to participate in the EEO training was sent in August 2022; all employees completed the training by or before September 2023.