July 29, 2015.

Letter to Public File

EEO Public File Report

Please see the attached spreadsheet listing all full-time positions that were filled during the period of 8/1/14-7/31/15, recruitment sources used to fill those vacancies, recruitment source for each hire, and recruitment source for each interview. Also attached is a listing of recruitment sources including address, contact person, and telephone number.

Supplemental initiative implemented between 8/1/14 - 7/31/15 include:

- Attendance at "The Fall 2014 Part-time Job Fair" held on September 3, 2014 at the University of La Crosse by Business Manager, Lisa Smith. Lisa answered questions about careers in television and accepted resumes for current positions that were open. Over 500 students attended the fair.
- On October 7, 2014 student from GET High School job shadowed in the studio during live news shows.
- On October 13, 2014 a student from the Family & Children's Center job shadowed in the studio during live noon news show. She was considering a career in broadcast.
- From October 22, 2014 November 17, 2014 Participation in Scholarship Menu Option of the WBA's Assistance Action Plan for EEO Compliance by Maria Roswall, former program director at WKBT and Lisa Smith, Business Manager. Review judge and provide feedback for applicants for the WBA Foundation Scholarship.
- On October 27, 2014, Martha Furlano gave a presentation to the Rotary Club of La Crosse about how we use social media pages to get information out to the public and to promote our station.
- On January 8, 2015, Photographer John Schmidt participated in the Western Technical College Career Day held at the La Crosse Center. John spoke to three different groups of 20 eighth grade students regarding his job, what a normal workday looks like for him, education required and at the end there was a question and answer session.
- Attendance at the Wisconsin Broadcaster's Association Winter Conference Job/Career Fair on January 21, 2015 by Business Manager, Lisa Smith.
- Attendance at the "Avoiding Discrimination in Employment Terminations" workshop at the Wisconsin Broadcaster's Association Winter Conference on January 17, 2015.

- On January 28, 2015 Chuck Oedsma had a Student from Aquinas High School job shadow him to learn what his job duties are, what education is needed for the job and other general information on television videography.
- On February 3, 2015, Martha Furlano gave a presentation to 23 high school students from the La Crosse Chamber Youth Leadership program. The program was about social media responsibility.
- On February 17, 2015, Anne Paape, Nick Marcou, and Martha Furlano gave a tour and
 presentation to 12 University of La Crosse marketing class students regarding the state of news
 media today, ways consumers consume news, difference between well written and poorly
 written news releases, and answer various other questions regarding education and career
 options in broadcast.
- On March 6, 2015 we had a group of home-school students tour the station. They toured the
 different departments asking questions about their jobs and the weather department gave
 them a presentation on meteorology.
- On March 13, 2015 Winona High School students toured the stations. They toured the different departments asking questions about their jobs and the weather department gave them a presentation on meteorology.
- On March 18, 2015 La Crosse School students toured the station. They toured the different departments asking questions about their jobs and the weather department gave them a presentation on meteorology.
- On March 26, 2015 Gregg Wavrunek had a Student from the University of La Crosse job shadow him to learn what his job duties are, what education is needed for the job and other general information on television sports reporting and being an anchor on live television
- On April 15, 2015 Sports Anchor, Gregg Wavrunek, visited a TV Productions class at the
 University of Wisconsin La Crosse. He held a sports broadcast workshop for 20 students. They
 anchored sports highlights and Gregg provided feedback on their performances.
- On April 24, 2015 Winona High School students toured the station. They toured the different departments asking questions about their jobs and the weather department gave them a presentation on meteorology.
- On May 5, 2015, New Director, Anne Paape, served as a judge for the West Salem High School Senior Exit Project. This is an annual event where graduating seniors present and are scored on a community service research project.

- Chief Photographer, Chuck Oedsma participated in the Irving Pertsch Elementary School's, Careers on Wheels event on May 22, 2015 by demonstrating the technology used and training required to operate the WKBT-TV Live Truck.
- On May 22, 2015, a group of 8th grade students from Longfellow Middle School toured the
 different departments asking questions about their jobs and the weather department gave
 them a presentation on meteorology.
- Attendance at the Wisconsin Broadcaster's Association Summer Conference Job/Career Fair on June 17, 2015 by Business Manager, Lisa Smith.
- Attendance at the Wisconsin Broadcaster's Association webinar "Navigating the FCC's Rules and Policies – A guide for Broadcasters" on July 15, 2015 by Business Manager, Lisa Smith.
- On July 16th a group of 13 8th graders from Lincoln Middle School toured the station.
 Meteorologist Bill Graul talked to them regarding his job, education and daily routines.
 Assignment Editor, Tiffany Olson, discussed with them daily routines in the news room how we get stories, how a news cast is produced and different job functions in the news department.
- On July 21, 2015 a group of 12 3rd through 6th graders from Cathedral School watched the noon news and toured the station. Meteorologist Michelle Poedel and Anchor Martha Koloski talked to them regarding their jobs, education and daily routines. News Director, Anne Paape, discussed with them daily routines in the news room – how we get stories, how a news cast is produced and different job functions in the news department.

Please contact Jeff Ver Voort, Director of Human Resources – Morgan Murphy Media, or Lisa Smith, Business Manager – Queen B Television (WKBT-TV) if you have any further questions on this information.

Stoth Chy Xi

Scott Chorski General Manager

Enclosures

News Multimedia Journalist		Creative Services Producer			Master Control Operator		Job Title
05/15/14		6/25/14			07/18/14		Date Position Opened
08/27/14		09/22/14			08/18/14		Date Position Filled
- WBA.org - WKBT-TV Job Spot - Craigslist.org - Channel3000.com - TV Jobs - Medialine.com	- Craigslist.org - Channel3000.com - Internal Posting - List of Local Orgs	- WBA.org - TV Jobs.com - Medialine.com - WKBT-TV Job Spot	Internal PostingList of Local OrgsList other Recruitment Sources	 Monster.com Craigslist.org Channel3000.com TV Jobs 	 WBA.org WKBT-TV Job Spot La Crosse Tribune 	 Internal Posting List of Local Orgs List other Recruitment Sources 	Recruitment Sources Used
Internal Posting		Employee Referral			Internal Posting		Hire Source
WKBT-TV Job Spot Internal Posting	Craigslist	WKBT-TV Job Spot Channel3000.com Internal Posting Employee Referral	Local Org List		Internal Posting La Crosse Tribune		Referral Sources of Interviewees
ωN			. 0.3		4-		Number Of Candidates Interviewed

Media Sales Representative	Master Control Operator	News/Station Promotions Producer	Weekend Sports Anchor/ Weekday reporter
11/14/14	12/12/14	8/7/14	08/08/14
02/01/15	01/25/15	01/10/15	10/06/14
- Internal Posting - List of Local Orgs - List other Recruitment Sources - WBA.org - WKBT-TV Job Spot - La Crosse Tribune - Monster.com - Craigslist.org - Channel3000.com	- Internal Posting - List of Local Orgs - List other Recruitment Sources - WBA.org - WKBT-TV Job Spot - Channel3000.com - LaCrosse Tribune - Monster.com - TV Jobs.com - Medialine.con	 Internal Posting List of Local Orgs List other Recruitment Sources WBA.org WKBT-TV Job Spot Channel3000.com TV Jobs Medialine.com LaCrosse Tribune 	Internal Posting List of Local Orgs List other Recruitment Sources WKBT-TV Job Spot TVJobs.com Medialine.com Channel3000.com
Customer Referral	Monster.com	WW Sevens Point (Local Org List)	WKBT-TV Job Spot
WKBT-TV Job Spot La Crosse Tribune Craigslist Customer Referral	Monster.com	Local Org List WKBT-TV Job Spot	WKBT-TV Job Spot TVJobs.com Internal Posting
2	23	co 42	pup

Web & Mobile Market Coordinator	Newscast Director	AM News Producer	Web & Mobile Market Coordinator
06/01/15	3/10/15	2/26/15	11/14/14
06/29/15	4/28/15	3/10/15	2/9/15
- Internal Posting - List of Local Orgs - List other Recruitment Sources - WBA.org - WKBT-TV Job Spot - WIPPC - Craigslist.org - Channel3000.com	- Internal Posting - List of Local Orgs - List other Recruitment Sources - WBA.org - WKBT-TV Job Spot - La Crosse Tribune - Monster.com - Craigslist.org - Channel 3000.com	- Internal Posting - List other Recruitment Sources - WBA.org - WKBT-TV Job Spot - TV Jobs.com - Medialine.com - Craigslist.org - Channel3000.com	- Internal Posting - List of Local Orgs - List other Recruitment Sources - WBA.org - WKBT-TV Job Spot - La Crosse Tribune - Monster.com - Craigslist.org - Channel 3000.com
Employee Referral	Internal Posting	Internal Posting	WKBT-TV Job Spat
WKBT-TV Job Spot Employee Referral Internal Posting	WKBT-TV Job Spot Internal Posting Channel3000.com	Internal Posting	WKBT-TV Job Spot Craigslist Internal Posting
			2

	Coordinator	Public Service	Marketing &	Salcs,	Administrative		
			5/15/15				
			7/14/15				
					1	•	•
- Craigslist.org - Channel3000.com	- Monster.com	- La Crosse Tribune	- WKBT-TV Job Spot	- WBA.org	List other Recruitment Sources	List of Local Orgs	Internal Posting
			Craigslist				
	Employee Referral	Local Org List	Craigslist	WKBT-TV Job Spot			
	2	Н	ш-	(L)			

Total Number of Persons Interviewed for all above positions
(this is a raw number)

4

\$	Craigslist
8	Local Org List
	TV Jobs.com
16	WKBT-TV Job Spot
1.0	Internal Posting
-1	La Crosse Tribune/Monster.com
4	Employee Referral
	Customer Referral
نرب	Channel 3000.com
# of Interviewees referred	Referral Source

Number	Information	Did Source Request Notification	No of interviewees referred by source
1	ABR Employment Services 1507 Losey Blvd S. La Crosse, WI 54601 Phone - 608-782-9700 Fax - 608784-7143 Contact - Shannon Murphy-Porter sporter@abriobs.com	Y	
2	Craigslist http://lacrosse.craigslist.org/		4
3	Division of Vocational Rehabilitation 333 Buchner Place Wing B La Crosse, W1 54603 Phone 608-785-9500 Fax 608-785-9494 Contact Amy Grotzke amy.sudden@dwd.wisconsin.gov	Y	
4	Employee Referral		4
5	Family & Children's Center 1707 Main Street La Crosse, WI 54601 Phone = 608-785-0001 Contact = Amber Kaio akaio@fccnetwork.org	Y	
6	Globe University/Minnesota School of Business 2651 Midwest Dr. Onalaska, W1 54650 Phone 608-779-2642 Fax 608-779-2601 Contact Carolyn Moe carolyn.moe@globeuniversity.cdu	Y	
7	Ho-Chunk Nation Dept of Labor PO Box 667 Black River Falls, W1 54615 Phone = 715-284-5877 Fax = 715-284-1520 Contact = Nicholas Kedrowski nicholaskedrowski@ho-chunk.com	Y	
8	Internal Posting 141 S. 6 th Street La Crosse, WI 54601 Attn: Lisa Smith	Y	10
9	Job Service – La Crosse Division of Workforce Solutions 402 N. 8 th Street La Crosse, WI 54601 Phone = 608-789-5627	Y	

Number	Information	Did Source Request Notification	No of interviewees referred by source
· · · · · · · · · · · · · · · · · · ·	Fax = 608-785-9327		
	Contact = Sharon Bliss		
	blisss@workforceconnections.org		
	Alverno College		
	Carcer Education Center 3400 S. 43 rd Street		
1	Milwaukee, WI 53234		
10	Phone = 414-382-6011		
10	Fax = 414-382-6009		
	Contact = Joanna Paterson		
	www.WIPCCC.com		
	Bellin College of Nursing		
ļ	Student Services		
	3201 Eaton Raod		
11	Green Bay, WI 549111		
	Phone = 920-433-6632		
	Fax = 920-433-1922 Contact = Jo Woelfel		
	www.WIPCCC.com		
	Beloit College	-	
	700 College Street		
	Beloit, WI 53511		
12	Phone = 608-363-2647		
	Fax = 608-363-2109		
1	Contact = Jessica Fox-Wilson		
	www.WIPCCC.com		
	Cardinal Stritch University		
	6801 North Yates Road Box 441		
	Milwaukee, WI 53217 Phone = 414-410-4157	ļ.	
13	From $= 414-410-4157$ Fax = $414-410-4160$		
ļ	Contact = Tom Kipp		
1	www.WIPCCC.com		
	Carroll University		
	100 North East Ave.		
ŀ	Waukesha, WI 53186		
14	Phone # 262-524-7624		
	Fax 262-524-7377		
į	Contact Torrie Boduch		
	www.WIPCCC.com Carthage College		
	2001 Alford Park Drive		
1	Kenosha, WI 53140		
15	Phone = 262-551-5959		
	Fax = 262-551-5375		
1	Contact = Jean Frederick		
	www.WIPCCC.com		
_	Concordia University Wisconsin		
16	12800 N. Lake Shore Drive		
	Mequon, WI 553097		
	Phone = 262-243-4401	<u></u>	Updated 7/31/2015

Number	Information	Did Source Request Notification	No of interviewees referred by source
	Fax = 262-243-4478		1
	Contact = Ben Rohde		
	www.WIPCCC.com		
	Edgewood College		
	1000 Edgewood College Drive		
	Madison, WI 537111		
17	Phone = 608-663-2311		
	Fax = 608-663-2278 Contact = Ellen Bartkowiak		
	www.WIPCCC.com		
	Lakeland College		
	PO Box 359		
	Sheboygan, WI 53082		
18	Phone = 920-565-1388		
	Fax = 920-565-1311		
	Contact = Jessica Lambrecht		
	www.WIPCCC.com		
	Lawrence University		
	711 East Boldt Way, SPC 21		
	Appleton, WI 549111		
19	Phone = 920-832-6561		
	Fax = 920-832-7368		
	Contact = Mary Meany		
	www.WIPCCC.com		
	Marian University		
	45 South National Avenue		
	Fond du Lac, WI 54935		
20	Phone = 920-923-7161		
	Fax = 920-926-2113 Contact = Mary Hatlen		
	www.WIPCCC.com		1
· · · · 	Marquette University		
	PO Box 1881		
	Milwaukee, WI 53201]
	Phone = 414-288-7424		
21	Fax = 414-288-5302		
	Contact = Kristin Adler		
	www.WIPCCC.com		
	Milwaukee Institute of Art & Design		
	273 East Erie Street		
	Milwaukee, WI 53202		
22	Phone = 414-847-3274		
-	Fax 414-291-8077 Contact - Duane Seidensticker		
	www.WIPCCC.com		
	Milwaukee School of Engineering		
	1025 North Broadway		
	Milwaukee, WI 53202		
23	Phone = 414-277-4517		
	Fax = 414-277-7122		
	Contact = Mary Spencer		
	www.WIPCCC.com	<u></u>	

Number	Information	Did Source Request Notification	No of interviewees referred by source
	Mount Mary University		
	2900 N. Menomonee River Parkway		
	Milwaukee, WI 53222		
	Phone = 414-258-4810		
24	Fax = 414-256-0181		
	Contact = Kathy Reid Walker		
ļ	www.WIPCCC.com		
	WHAT COLON		
	Northland College		
	1411 Ellis Avenue		
	Ashland, WI 54806		
25	Phone = 715-682-1230		
	Fax = 715-682-1692		
	Contact = Patti Fenner-Leino		
	www.WIPCCC.com		
	Ripon College		
	300 Seward Street		
	Ripon, WI 54971		
26	Phone = 920-748-8353		
	Fax = 920-748-7243		
f	Contact = Amy Gerretsen		
	www.WJPCCC.com		
	St. Norbert College		
	100 Grant Street		
	De Pere, WI 54115		
	Phone = 920-403-3040		
27	Fax = 920-403-4052		
	Contact = Erica DeQuaine		
	www.WIPCCC.com		
	Silver Lake College		
1	2406 South Alverno Road		
	Manitowoc, WI 54220		
28	Phone = 920-686-6192		
	Fax = 920-684-7082		
	Contact = Janis Algozine		
	www.WIPCCC.com		
	Wisconsin Lutheran College 8800 West Bluemound Road		
1	Milwaukee, WI 53226		
20	Phone = 414-443-8949		
29	Fax = 414-443-8505		
	Contact = Thad Jahns		
-	www.WIPCCC.com		-
	La Crosse Area Hmong Mutual Assistance Assn		
	2613 George Street		
30	La Crosse, WI 54603 Phone = 608-781-5744	Y	
30	Fax = 608-781-5011	x	
	1		
1	Contact = Cathy Lee		
1	cathylee@lacrossehmaa.org		

Number	Information	Did Source Request Notification	No of interviewees referred by source
31	La Crosse Tribune/Monster.com 401 Third Street North La Crosse, WI 54602 Phone = 608-785-7355 Fax = 608-791-8238 Contact = Becky Michaels Becky.Michaels@lee.net		7
32	Labor Ready 2617 George Street La Crosse, WI 54601 Phone = 608-779-4780 Fax = 608-779-4784 Contact = Steve Ulbrich 1662-br@laborready.com	Y	
33	Manpower 1855 E. Main St Onalaska, W1 54650 Phone = 608-781-8899 Fax = 608-781-8897 Contact = Kristy Bronk kristyb@mnpwr.com	Y	1
34	Medialine.com PO Box 51909 Pacific Grove, CA 93950 Phone = 800-237-8073 Fax = 831-648-5204 Contact = Mark Shilstone mark@medialine.com www.medialine.com		
35	Minnesota State College Southeast Tech 1250 Homer Road PO Box 409 Winona, MN 55987 Phone = 507-453-2736 Fax = 507-453-2715 Contact = Cindy Kottke ckottke@southeastmn.edu	Y	
36	ORC Industries, Inc 2700 Commerce Street La Crosse, W1 54603 Phone = 608-781-7727 Fax = 608-781-1464 Contact = Liam Bailey lbailey@orcind.com	Y	
37	St. Cloud State University Society of Professional Journalists	Y	

Number	Information	Did Source Request Notification	No of interviewees referred by source
	720 4th Ave S. – SH14 St. Cloud, MN 56301 Phone = 612-626-7752 Contact = Michael Vadnie Spj@stcloudstate.edu		
38	St. Mary's University of Minnesota 700 Terrace Heights, Box 6 Winona, MN 55987 Phone = 507-457-6695 Fax = 507-457-6990 Contact = Vicki McDonald vmcdonal@smumn.edu	Y	
39	TV jobs.com Broadcast Employment Services PO Box 4116 Oceanside, CA 92052 Phone = 800-374-8177 Fax = 760-754-2115 Contact = Mark Holloway www.tvjobs.com		1
40	UW-La Crosse Carcer Services 1725 State Street, Wilder Hall La Crosse, WI 54601 Phone = 608-785-8514 Fax = 608-785-8518 Contact = Rebecca Lee careers@uwlax.edu	Y	I
41	UW-Platteville Communications Technologies 1 University Plaza Platteville, WI 53818 Phone = 608-342-1836 Fax = 608-342-1172 Contact = Diana Trendt careercenter@uwplatt.edu	Y	
42	Viterbo University Career Planning & Placement 900 Viterbo Drive La Crosse, W1 54601 Phone = 608-796-3828 Fax = 608-796-3050 Contact = Anne Ellefson careers@viterbo.edu	Y	

Number	Information	Did Source Request Notification	No of interviewees referred by source
43	Winona State University Career Info PO Box 5838 Winona, MN 55987 Phone = 507-457-5878 Fax = 507-457-5516 Contact = Toni Drier career@winona.edu	Y	
44	Wisconsin Broadcasters Assoc 44 E Mifflin St Suite 900 Madison, WI 53703 Phone = 608-255-2600 Fax = 608-256-3986 Contact: Mandy Endicott mendicott@wi-broadcasters.org		
45	WISC-TV Channel3000.com 7025 Raymond Road Madison, WI 53719 Phone = 608-277-5142 Fax = 608-278-5568 Contact = Jeff VerVoort jvervoort@wisctv.com	Y	3
46	WKBT-TV Job Spot 141 S. 6 th Street La Crosse, WI 54601 Phone = 608-793-4516 Fax = 608-782-4674 Contact = Lisa Smith lsmith@wkbt.com	Y	16
47	Workforce Connections, Inc. PO Box 2908 La Crosse, WI 54601 Phone = 608-789-5620 Fax = 608-785-9939 Contact = Wanda Palmer Palmerw@workforceconnections.org	Y	
48	Western Technical College 400 Seventh Street North La Crosse, WI 54601 Phone = 608-785-9200 Contact = Karol Parr park@westerntc.edu	Y	6

Number	Information	Did Source Request Notification	No of interviewees referred by source
49	Customer Referral		1
50	Z – Unspecified		