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****FILLED**** General Assignment Reporter

[VIEW FULL DESCRIPTION \(PDF\)](#)

Colorado Public Radio is looking for a General Assignment Reporter to join its growing News Room.

The General Assignment Reporter produces news features, spots and occasional two-ways for news magazines and interviews for Colorado Matters. This position covers primarily daily developments across primary subject areas; files reports for news magazines, newscasts, digital and other programming. The General Assignment Reporter also serves as back-up host in the news magazines.

While this reporter must be prepared to cover a wide range of subject matter, he/she should approach all topics with the goal of creating journalism with impact for the audience. This can be an even bigger challenge for the general assignment reporter than for a beat reporter who is developing topical coverage over a period of time, so it must be top of mind in approaching every story.

The general assignment reporter will focus on impact by framing stories in an explanatory fashion. The general assignment reporter must regularly pursue the "how" and "why" elements of stories. Successful general assignment stories will help the audience develop a deeper understanding of the subject matter; will place events in context; and will, whenever possible, provide listeners/readers with information they can act upon.

The general assignment reporter recognizes that his/her stories are often time sensitive and developing, and will be comfortable building a story iteratively online even as he/she prepares the story for air. The general assignment reporter will suggest opportunities for interactive data and visuals to accompany online stories, and will be comfortable shooting photographs and editing appropriate audio for website use. The general assignment reporter will use social media channels to listen to conversation on topics he/she is covering; seek sources of information to inform the reporting; and share insights from the reporting.

The General Assignment reporter:

- Researches, writes, reports, edits, and voices a wide variety of stories and series, regularly for morning and afternoon news magazines and digital, and periodically for Colorado Matters.
- Coordinates website content with Senior Editor, Daily, and the digital team, including audio, story summaries, extended interviews, web enhancements (pictures, links, sidebars).
- Works with Public Insight Network to utilize the Network to find sources and potential guests for stories.
- Participates in all assigned fund-raising and outreach activities, on air and off.
- Other duties as assigned.

Education & Experience Requirements

- Minimum of 5 years journalism experience; broadcast experience required, public radio experience ideal.
- High-level writing and editing skills, demonstrated ability to identify key developments and distill complex matters.
- Social media skills and data analysis skills are desirable.
- Able to work collaboratively, meet deadlines, juggle multiple tasks.

Position is based in Denver. This position requires working non-standard hours from time to time and some travel.

Application Requirements

Send cover letter, resume, three examples of your broadcast reporting, and three references to hr@cpr.org. Please include links to audio or video samples if you have them. Put General Assignment Reporter in the subject line. Competitive salary and benefits. No phone calls or drop-ins please. Open until filled.

Colorado Public Radio is an equal opportunity employer and encourages workplace diversity.

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