



FOX 2/WJBK

**Job Posting
Anchor/Reporter (Union Position)**

07/11/2022

Hayes, Dalina

From: HAYES, DALINA
Sent: Thursday, May 26, 2022 11:15 AM
To: Dillon, Jay
Subject: RE: Current Job Postings
Attachments: Updated Job Posting 05.26.2022.docx

Importance: High

I have attached the current job postings for you to post.

News Producer (Regular, Full-Time) 3 openings
Relief Technician (Temporary, Part-Time) = 1 opening
New Photographer (Temporary, Part-Time) = 1 opening
Reporter Anchor (Regular, Full-Time)= 3 openings
Sales Assistant (Regular, Full-Time)= 2 openings
Account & Finance Manager (Regular, Full-Time)=2 openings
Creative Services Editor/Videographer (Regular, Full-Time)=1 opening

Please remove the following:

Executive Producer (Regular, Full-Time)
Per Diem Assignment Editor (Temporary, Part-Time)
Assignment Editor (Regular, Full-Time)

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Monday, May 16, 2022 12:47 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings

Hi Jay,

I have attached the current job postings for you to post.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Thursday, May 12, 2022 4:23 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Thank you.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Dillon, Jay <jay.dillon@FOX.COM>
Sent: Thursday, May 12, 2022 4:20 PM
To: HAYES, DALINA <dalina.hayes@FOX.com>
Subject: RE: Current Job Postings

Added! Thanks Dalina

From: HAYES, DALINA <dalina.hayes@FOX.com>
Sent: Thursday, May 12, 2022 12:49 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings
Importance: High

Hi Jay,

I have attached the current job postings for you to post.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Tuesday, May 10, 2022 2:00 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Hi Jay,

I've updated the Promotion Photographer to the Creative Services Editor/Videographer.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Tuesday, May 10, 2022 1:56 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Hi Jay,

I have attached the current job postings for you to post.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Thursday, April 28, 2022 4:34 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings

Hi Jay,

Please post the attached positions. The below positions can be removed.

Relief Tech (1) Part Time
Per Diem Assignment Editor

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Friday, April 8, 2022 3:14 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Hi Jay,

Can you remove the following job posts?

Account Executive (Regular, Full-Time)
Sales Assistant-FLX (Regular, Full-Time)
Director Engineering (Regular, Full-Time)
Account & Finance Manager (Regular, Full-Time)

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Monday, March 21, 2022 4:18 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Dillon, Jay <jay.dillon@FOX.COM>
Sent: Monday, March 21, 2022 3:53 PM
To: HAYES, DALINA <dalina.hayes@FOX.com>
Subject: RE: Current Job Postings

These are updated.

Thanks Dalinal

From: HAYES, DALINA <dalina.hayes@FOX.com>
Sent: Monday, March 21, 2022 3:48 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings
Importance: High

Hi Jay,

I have attached the current job postings for you to post.

Executive Producer (Regular, Full-Time)
Relief Technician (Temporary, Part-Time) = 2 openings
New Photographer (Temporary, Part-Time)
Reporter Anchor (Regular, Full-Time)
Per Diem Assignment Editor (Temporary, Part-Time)
Sales Assistant (Regular, Full-Time)
Account & Finance Manager (Regular, Full-Time)
Director Engineering (Regular, Full-Time)
Sales Assistant-FLX (Regular, Full-Time)
Account Executive (Regular, Full-Time)

Please remove the following:

News Photographer (Regular, Full-time)
Promotion Producer Digital (Regular, Full-Time)

Dalina Hayes



Director of Human Resources

16550 West Nine Mile Rd.

Southfield, MI 48075

248.552.5233

Hayes, Dalina

From: HAYES, DALINA
Sent: Thursday, May 26, 2022 11:18 AM
To: Rosas, Denise; Barranda, Roselyn; Pritchett, Adrienne; Robles, Nicole; Baker, Murphy; Rivers, Tracey; Davis, Regina; Hanson, Heather; O'Hara, Kate; Morillo, Iraida; Cordes, Lisa; Dixon, Shartrise; Bednarek-Holke, Julie; Frascella, Heather
Subject: RE: Fox2-WJBK Job Opportunities
Attachments: Updated Job Posting 05.26.2022.docx

Good Afternoon,

Thank you for sharing Fox@-WJBK's current Job Opportunities with your staff.

News Producer (Regular, Full-Time) 3 openings
Relief Technician (Temporary, Part-Time) = 1 opening
New Photographer (Temporary, Part-Time) = 1 opening
Reporter Anchor (Regular, Full-Time)= 3 openings
Sales Assistant (Regular, Full-Time)= 2 openings
Account & Finance Manager (Regular, Full-Time)=2 openings
Creative Services Editor/Videographer (Regular, Full-Time)=1 opening

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



May 26, 2022

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news.

To apply for a specific open position, click the link following each posting or go to

<https://www.fox2detroit.com/jobs>

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018618-1

Creative Services Editor/Videographer (Regular, Full-Time)

The Promotions Photographer will shoot and post-produce high-end station promotional spots, Public Service campaigns, presentations, commercials, programs, and a variety of other creative on-air and off-air pieces. They will also act as a departmental videographer, shooting basic and high-end promo footage. The position will also be required to be "hands-on" during the creative process, providing input during the idea development and writing phases of various projects.

This position requires strong production and post-production skills. Must be experienced and proven on non-linear based editing systems, compositing software packages, proficient with HD video cameras and associated technical gear, and have previous experience in a team-oriented creative environment. Bachelor's degree or equivalent broadcast experience required.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Promotions-Photographer_R50018313

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JOB OPPORTUNITIES

Relief Technician (Temporary, Part-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Engineering Director of Operations, must show proficiency in the operation of the Sony ELC production automation system, Grass Valley iTX (or similar programs), as well as various types of broadcast equipment for the purpose of producing Live News, Sports, Local Productions, and daily On-Air Programming transmission integrated with commercial content. Operate various automated television production equipment to maintain On-Air television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic, as well as Hub-based personnel to produce the highest quality On-Air production. Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality newscast possible. Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production Producers to create the highest quality Sports and local productions possible. Perform other related duties as deemed appropriate and as assigned. Associate Degree or equivalent broadcast experience required.

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Relief-Technician_R50017248-1

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/News-Photographer--temporary-part-time-R50017250-1>

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JOB OPPORTUNITIES

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Reporter-Anch R50016889-1>

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anch R50018880-1

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018881

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Sales-Assistant_R50018845

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Account-Executive_R50016265

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R

Hayes, Dalina

From: HAYES, DALINA
Sent: Thursday, May 26, 2022 11:20 AM
To: 'antonc@gvsu.edu'; 'Harb@umich.edu'; 'purposefulwork@bates.edu';
'Michael.barham@nbcuni.com'; 'jgranat@cityofsouthfield.com'; 'future@bu.edu';
'Hoyle1ja@cmich.edu'; 'wbush@LTU.edu'; 'Hanson39@msu.edu'; 'Poulson@MSU.edu';
'info@lahc.org'; 'ketelsen@oakland.edu'; 'jaclynfortier@oakland.edu';
'muinfo@madonna.edu'; 'jobbank@michmab.com'; 'careerdevelopment@madonna.edu';
'Casl-infor@mich.edu'; 'kvanover@umich.edu'; 'Anails@wayne.edu';
'dspringga@emich.edu'; 'rdelph@emich.edu'; 'Richard.sylvester@kzoo.edu';
'clacs@farris.edu'; 'willijud@gvsu.edu'; 'dpiperalken@wayne.edu';
'Euphemia.Franklin@semi.indians'; 'NAACP@NAACPDC.org'
Subject: WJBK, FOX 2 Current Job Postings
Attachments: Updated Job Posting 05.26.2022.pdf
Importance: High

Good afternoon,

I have attached WJBK's current career opportunities.

News Producer (Regular, Full-Time) 3 openings
Relief Technician (Temporary, Part-Time) = 1 opening
New Photographer (Temporary, Part-Time) = 1 opening
Reporter Anchor (Regular, Full-Time)= 3 openings
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Account & Finance Manager (Regular, Full-Time)=2 openings
Creative Services Editor/Videographer (Regular, Full-Time)=1 opening

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Monday, May 16, 2022 12:51 PM
To: antonc@gvsu.edu; Harb@umich.edu; purposefulwork@bates.edu; Michael.barham@nbcuni.com;
jgranat@cityofsouthfield.com; future@bu.edu; Hoyle1ja@cmich.edu; wbush@LTU.edu; Hanson39@msu.edu;
Poulson@MSU.edu; info@lahc.org; ketelsen@oakland.edu; jaclynfortier@oakland.edu; muinfo@madonna.edu;
jobbank@michmab.com; careerdevelopment@madonna.edu; Casl-infor@mich.edu; kvanover@umich.edu;
Anails@wayne.edu; dspringga@emich.edu; rdelph@emich.edu; Richard.sylvester@kzoo.edu; clacs@farris.edu;
willijud@gvsu.edu; dpiperalken@wayne.edu; Euphemia.Franklin@semi.indians; NAACP@NAACPDC.org
Subject: WJBK, FOX 2 Current Job Postings
Importance: High

Good afternoon,

I have attached WJBK's current career opportunities.

Stagehand (Temporary, Part-Time) (2)
News Producer (Regular, Full-Time)
Assignment Editor (Regular, Full-Time)
Assignment Editor (Temporary, Part-Time)
News Producer (Regular, Full-Time) (2)
Broadcast Technician (Regular, Full-Time)
Executive Producer (Regular, Full-Time)
Relief Technician (Temporary, Part-Time)
New Photographer (Temporary, Part-Time)
Creative Services Editor/Videographer (Regular, Full-Time)
Reporter Anchor (Regular, Full-Time)
Sales Assistant (Regular, Full-Time)
Account Executive (Regular, Full-Time)

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

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WJBK-TV DETROIT



May 26, 2022

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news.

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018618-1

Creative Services Editor/Videographer (Regular, Full-Time)

The Promotions Photographer will shoot and post-produce high-end station promotional spots, Public Service campaigns, presentations, commercials, programs, and a variety of other creative on-air and off-air pieces. They will also act as a departmental videographer, shooting basic and high-end promo footage. The position will also be required to be "hands-on" during the creative process, providing input during the idea development and writing phases of various projects.

This position requires strong production and post-production skills. Must be experienced and proven on non-linear based editing systems, compositing software packages, proficient with HD video cameras and associated technical gear, and have previous experience in a team-oriented creative environment. Bachelor's degree or equivalent broadcast experience required.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Promotions-Photographer_R50018313

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Relief Technician (Temporary, Part-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Engineering Director of Operations, must show proficiency in the operation of the Sony ELC production automation system, Grass Valley ITX (or similar programs), as well as various types of broadcast equipment for the purpose of producing Live News, Sports, Local Productions, and daily On-Air Programming transmission integrated with commercial content. Operate various automated television production equipment to maintain On-Air television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic, as well as Hub-based personnel to produce the highest quality On-Air production. Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality newscast possible. Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production Producers to create the highest quality Sports and local productions possible. Perform other related duties as deemed appropriate and as assigned. Associate Degree or equivalent broadcast experience required.

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Relief-Technician_R50017248-1

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/News-Photographer--temporary-part-time-R50017250-1>

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Reporter-Anchor_R50016889-1

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018880-1

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing

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JOB OPPORTUNITIES

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Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018881

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

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JOB OPPORTUNITIES

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.
https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Sales-Assistant_R50018845

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA--MI--Remote/Account-Executive_R50013901-2

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Account-Executive_R50016265

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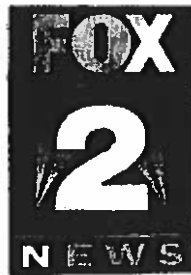
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JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



May 26, 2022

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news.

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JOB OPPORTUNITIES

Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018618-1

Creative Services Editor/Videographer (Regular, Full-Time)

The Promotions Photographer will shoot and post-produce high-end station promotional spots, Public Service campaigns, presentations, commercials, programs, and a variety of other creative on-air and off-air pieces. They will also act as a departmental videographer, shooting basic and high-end promo footage. The position will also be required to be "hands-on" during the creative process, providing input during the idea development and writing phases of various projects.

This position requires strong production and post-production skills. Must be experienced and proven on non-linear based editing systems, compositing software packages, proficient with HD video cameras and associated technical gear, and have previous experience in a team-oriented creative environment. Bachelor's degree or equivalent broadcast experience required.

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JOB OPPORTUNITIES

Relief Technician (Temporary, Part-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Engineering Director of Operations, must show proficiency in the operation of the Sony ELC production automation system, Grass Valley ITX (or similar programs), as well as various types of broadcast equipment for the purpose of producing Live News, Sports, Local Productions, and daily On-Air Programming transmission integrated with commercial content. Operate various automated television production equipment to maintain On-Air television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic, as well as Hub-based personnel to produce the highest quality On-Air production. Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality newscast possible. Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production Producers to create the highest quality Sports and local productions possible. Perform other related duties as deemed appropriate and as assigned. Associate Degree or equivalent broadcast experience required.

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Relief-Technician_R50017248-1

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/News-Photographer--temporary-part-time-R50017250-1>

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Reporter-Anchor_R50016889-1

Reporter/Anchor (Regular, Full-Time)

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https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50016880-1

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing

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JOB OPPORTUNITIES

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https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018881

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Sales-Assistant_R50018845

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Account-Executive_R50016265

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FOX 2/WJBK

**Job Posting
News Reporter (Union Position)**

08/01/2022

Hayes, Dalina

From: HAYES, DALINA
Sent: Thursday, May 26, 2022 11:15 AM
To: Dillon, Jay
Subject: RE: Current Job Postings
Attachments: Updated Job Posting 05.26.2022.docx

Importance: High

I have attached the current job postings for you to post.

News Producer (Regular, Full-Time) 3 openings
Relief Technician (Temporary, Part-Time) = 1 opening
New Photographer (Temporary, Part-Time) = 1 opening
Reporter Anchor (Regular, Full-Time)= 3 openings
Sales Assistant (Regular, Full-Time)= 2 openings
Account & Finance Manager (Regular, Full-Time)=2 openings
Creative Services Editor/Videographer (Regular, Full-Time)=1 opening

Please remove the following:

Executive Producer (Regular, Full-Time)
Per Diem Assignment Editor (Temporary, Part-Time)
Assignment Editor (Regular, Full-Time)

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Monday, May 16, 2022 12:47 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings

Hi Jay,

I have attached the current job postings for you to post.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Thursday, May 12, 2022 4:23 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Thank you.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Dillon, Jay <jay.dillon@FOX.COM>
Sent: Thursday, May 12, 2022 4:20 PM
To: HAYES, DALINA <dalina.hayes@FOX.com>
Subject: RE: Current Job Postings

Added! Thanks Dalina

From: HAYES, DALINA <dalina.hayes@FOX.com>
Sent: Thursday, May 12, 2022 12:49 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings
Importance: High

Hi Jay,

I have attached the current job postings for you to post.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Tuesday, May 10, 2022 2:00 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Hi Jay,

I've updated the Promotion Photographer to the Creative Services Editor/Videographer.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Tuesday, May 10, 2022 1:56 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Hi Jay,

I have attached the current job postings for you to post.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Thursday, April 28, 2022 4:34 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings

Hi Jay,

Please post the attached positions. The below positions can be removed.

Relief Tech (1) Part Time
Per Diem Assignment Editor

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Friday, April 8, 2022 3:14 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Hi Jay,

Can you remove the following job posts?

Account Executive (Regular, Full-Time)
Sales Assistant-FLX (Regular, Full-Time)
Director Engineering (Regular, Full-Time)
Account & Finance Manager (Regular, Full-Time)

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Monday, March 21, 2022 4:18 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Dillon, Jay <jay.dillon@FOX.COM>
Sent: Monday, March 21, 2022 3:53 PM
To: HAYES, DALINA <dalina.hayes@FOX.com>
Subject: RE: Current Job Postings

These are updated.

Thanks Dalina!

From: HAYES, DALINA <dalina.hayes@FOX.com>
Sent: Monday, March 21, 2022 3:48 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings
Importance: High

Hi Jay,

I have attached the current job postings for you to post.

Executive Producer (Regular, Full-Time)
Relief Technician (Temporary, Part-Time) = 2 openings
New Photographer (Temporary, Part-Time)
Reporter Anchor (Regular, Full-Time)
Per Diem Assignment Editor (Temporary, Part-Time)
Sales Assistant (Regular, Full-Time)
Account & Finance Manager (Regular, Full-Time)
Director Engineering (Regular, Full-Time)
Sales Assistant-FLX (Regular, Full-Time)
Account Executive (Regular, Full-Time)

Please remove the following:

News Photographer (Regular, Full-time)
Promotion Producer Digital (Regular, Full-Time)

Dalina Hayes



Director of Human Resources

16550 West Nine Mile Rd.

Southfield, MI 48075

248.552.5233

Hayes, Dalina

From: HAYES, DALINA
Sent: Thursday, May 26, 2022 11:18 AM
To: Rosas, Denise; Barranda, Roselyn; Pritchett, Adrienne; Robles, Nicole; Baker, Murphy; Rivers, Tracey; Davis, Regina; Hanson, Heather; O'Hara, Kate; Morillo, Iraida; Cordes, Lisa; Dixon, Shartrise; Bednarek-Holke, Julie; Frascella, Heather
Subject: RE: Fox2-WJBK Job Opportunities
Attachments: Updated Job Posting 05.26.2022.docx

Good Afternoon,

Thank you for sharing Fox@-WJBK's current Job Opportunities with your staff.

News Producer (Regular, Full-Time) 3 openings
Relief Technician (Temporary, Part-Time) = 1 opening
New Photographer (Temporary, Part-Time) = 1 opening
Reporter Anchor (Regular, Full-Time)= 3 openings
Sales Assistant (Regular, Full-Time)= 2 openings
Account & Finance Manager (Regular, Full-Time)=2 openings
Creative Services Editor/Videographer (Regular, Full-Time)=1 opening

Thank you,



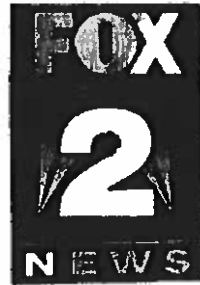
Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



May 26, 2022

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news.

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<https://www.fox2detroit.com/jobs>

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JOB OPPORTUNITIES

Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018618-1

Creative Services Editor/Videographer (Regular, Full-Time)

The Promotions Photographer will shoot and post-produce high-end station promotional spots, Public Service campaigns, presentations, commercials, programs, and a variety of other creative on-air and off-air pieces. They will also act as a departmental videographer, shooting basic and high-end promo footage. The position will also be required to be "hands-on" during the creative process, providing input during the idea development and writing phases of various projects.

This position requires strong production and post-production skills. Must be experienced and proven on non-linear based editing systems, compositing software packages, proficient with HD video cameras and associated technical gear, and have previous experience in a team-oriented creative environment. Bachelor's degree or equivalent broadcast experience required.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Promotions-Photographer_R50018313

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Relief Technician (Temporary, Part-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Engineering Director of Operations, must show proficiency in the operation of the Sony ELC production automation system, Grass Valley ITX (or similar programs), as well as various types of broadcast equipment for the purpose of producing Live News, Sports, Local Productions, and daily On-Air Programming transmission integrated with commercial content. Operate various automated television production equipment to maintain On-Air television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic, as well as Hub-based personnel to produce the highest quality On-Air production. Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality newscast possible. Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production Producers to create the highest quality Sports and local productions possible. Perform other related duties as deemed appropriate and as assigned. Associate Degree or equivalent broadcast experience required.

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Relief-Technician_R50017248-1

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/News-Photographer--temporary-part-time-R50017250-1>

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JOB OPPORTUNITIES

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Reporter-Anchor_R50016889-1

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018880-1

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing

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JOB OPPORTUNITIES

stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018881

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

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JOB OPPORTUNITIES

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Sales-Assistant_R50018845

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Account-Executive_R50016265

To apply for a specific open position, click the link following each posting or go to

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R

Hayes, Dalina

From: HAYES, DALINA
Sent: Thursday, May 26, 2022 11:20 AM
To: 'antonc@gvsu.edu'; 'Harb@umich.edu'; 'purposefulwork@bates.edu';
'Michael.barham@nbcuni.com'; 'jgranat@cityofsouthfield.com'; 'future@bu.edu';
'Hoyle1ja@cmich.edu'; 'wbush@LTU.edu'; 'Hanson39@msu.edu'; 'Poulson@MSU.edu';
'info@lahc.org'; 'ketelsen@oakland.edu'; 'jaclynfortier@oakland.edu';
'muinfo@madonna.edu'; 'jobbank@michmab.com'; 'careerdevelopment@madonna.edu';
'Casl-infor@mich.edu'; 'kvanover@umich.edu'; 'Anails@wayne.edu';
'dspringga@emich.edu'; 'rdelph@emich.edu'; 'Richard.sylvester@kzoo.edu';
'clacs@farris.edu'; 'willijud@gvsu.edu'; 'dpiperalken@wayne.edu';
'Euphemia.Franklin@semi.indians'; 'NAACP@NAACPDC.org'
Subject: WJBK, FOX 2 Current Job Postings
Attachments: Updated Job Posting 05.26.2022.pdf
Importance: High

Good afternoon,

I have attached WJBK's current career opportunities.

News Producer (Regular, Full-Time) 3 openings
Relief Technician (Temporary, Part-Time) = 1 opening
New Photographer (Temporary, Part-Time) = 1 opening
Reporter Anchor (Regular, Full-Time)= 3 openings
Sales Assistant (Regular, Full-Time)= 2 openings
Account & Finance Manager (Regular, Full-Time)=2 openings
Creative Services Editor/Videographer (Regular, Full-Time)=1 opening

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Monday, May 16, 2022 12:51 PM
To: antonc@gvsu.edu; Harb@umich.edu; purposefulwork@bates.edu; Michael.barham@nbcuni.com;
jgranat@cityofsouthfield.com; future@bu.edu; Hoyle1ja@cmich.edu; wbush@LTU.edu; Hanson39@msu.edu;
Poulson@MSU.edu; info@lahc.org; ketelsen@oakland.edu; jaclynfortier@oakland.edu; muinfo@madonna.edu;
jobbank@michmab.com; careerdevelopment@madonna.edu; Casl-infor@mich.edu; kvanover@umich.edu;
Anails@wayne.edu; dspringga@emich.edu; rdelph@emich.edu; Richard.sylvester@kzoo.edu; clacs@farris.edu;
willijud@gvsu.edu; dpiperalken@wayne.edu; Euphemia.Franklin@semi.indians; NAACP@NAACPDC.org
Subject: WJBK, FOX 2 Current Job Postings
Importance: High

Good afternoon,

I have attached WJBK's current career opportunities.

Stagehand (Temporary, Part-Time) (2)
News Producer (Regular, Full-Time)
Assignment Editor (Regular, Full-Time)
Assignment Editor (Temporary, Part-Time)
News Producer (Regular, Full-Time) (2)
Broadcast Technician (Regular, Full-Time)
Executive Producer (Regular, Full-Time)
Relief Technician (Temporary, Part-Time)
New Photographer (Temporary, Part-Time)
Creative Services Editor/Videographer (Regular, Full-Time)
Reporter Anchor (Regular, Full-Time)
Sales Assistant (Regular, Full-Time)
Account Executive (Regular, Full-Time)

Thank you,



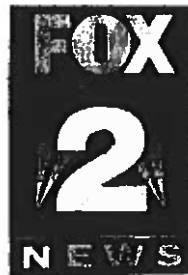
Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



May 26, 2022

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news.

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JOB OPPORTUNITIES

Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018618-1

Creative Services Editor/Videographer (Regular, Full-Time)

The Promotions Photographer will shoot and post-produce high-end station promotional spots, Public Service campaigns, presentations, commercials, programs, and a variety of other creative on-air and off-air pieces. They will also act as a departmental videographer, shooting basic and high-end promo footage. The position will also be required to be "hands-on" during the creative process, providing input during the idea development and writing phases of various projects.

This position requires strong production and post-production skills. Must be experienced and proven on non-linear based editing systems, compositing software packages, proficient with HD video cameras and associated technical gear, and have previous experience in a team-oriented creative environment. Bachelor's degree or equivalent broadcast experience required.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Promotions-Photographer_R50018313

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Relief Technician (Temporary, Part-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Engineering Director of Operations, must show proficiency in the operation of the Sony ELC production automation system, Grass Valley ITX (or similar programs), as well as various types of broadcast equipment for the purpose of producing Live News, Sports, Local Productions, and daily On-Air Programming transmission integrated with commercial content. Operate various automated television production equipment to maintain On-Air television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic, as well as Hub-based personnel to produce the highest quality On-Air production. Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality newscast possible. Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production Producers to create the highest quality Sports and local productions possible. Perform other related duties as deemed appropriate and as assigned. Associate Degree or equivalent broadcast experience required.

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Relief-Technician_R50017248-1

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/News-Photographer--temporary-part-time-R50017250-1>

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Reporter-Anchor_R50016889-1

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018880-1

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing

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JOB OPPORTUNITIES

stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018881

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.
https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Sales-Assistant_R50018845

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Account-Executive_R50016265

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R

Hayes, Dalina

From: Roseborough, Kevin
Sent: Tuesday, May 24, 2022 4:15 PM
To: Easterly, Greg; HAYES, DALINA
Cc: Moore, Laura
Subject: Dave Kinchen

Hi there,

Laura and I had a favorable zoom with Dave Kinchen, the reporter from FOX 29 in Philly. We are favorably impressed and I have asked him to send me some references. He already has gotten a thumbs up from Philly GM news director Jim Driscoll. Would you like to meet him via zoom? We discussed reporting nightside Monday-Friday, with fill-in anchoring as necessary.

Also, I see the two new Reporter/Anchor postings in Workday, thanks to you both, but the Reporter/Anchor position we had posted to replace Erika Erickson (Kinchen put his application in there) has disappeared, at least from my view. That's the "chair" I would use for him if we hire.

Kev.



FOX 2/WJBK

**Job Posting
News Producer**

08/04/2022

Hayes, Dalina

From: HAYES, DALINA
Sent: Tuesday, May 10, 2022 1:56 PM
To: Dillon, Jay
Subject: RE: Current Job Postings
Attachments: Updated Job Posting 05.10.2022.docx

Hi Jay,

I have attached the current job postings for you to post.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Thursday, April 28, 2022 4:34 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings

Hi Jay,

Please post the attached positions. The below positions can be removed.

Relief Tech (1) Part Time
Per Diem Assignment Editor

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Friday, April 8, 2022 3:14 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Hi Jay,

Can you remove the following job posts?

Account Executive (Regular, Full-Time)
Sales Assistant-FLX (Regular, Full-Time)
Director Engineering (Regular, Full-Time)
Account & Finance Manager (Regular, Full-Time)

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: HAYES, DALINA
Sent: Monday, March 21, 2022 4:18 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: RE: Current Job Postings

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Dillon, Jay <jay.dillon@FOX.COM>
Sent: Monday, March 21, 2022 3:53 PM
To: HAYES, DALINA <dalina.hayes@FOX.com>
Subject: RE: Current Job Postings

These are updated.

Thanks Dalina!

From: HAYES, DALINA <dalina.hayes@FOX.com>
Sent: Monday, March 21, 2022 3:48 PM
To: Dillon, Jay <jay.dillon@FOX.COM>
Subject: Current Job Postings
Importance: High

Hi Jay,

I have attached the current job postings for you to post.

Executive Producer (Regular, Full-Time)
Relief Technician (Temporary, Part-Time) = 2 openings
New Photographer (Temporary, Part-Time)
Reporter Anchor (Regular, Full-Time)
Per Diem Assignment Editor (Temporary, Part-Time)
Sales Assistant (Regular, Full-Time)
Account & Finance Manager (Regular, Full-Time)
Director Engineering (Regular, Full-Time)
Sales Assistant-FLX (Regular, Full-Time)
Account Executive (Regular, Full-Time)

Please remove the following:

News Photographer (Regular, Full-time)
Promotion Producer Digital (Regular, Full-Time)

Dallina Hayes



Director of Human Resources

16550 West Nine Mile Rd.

Southfield, MI 48075

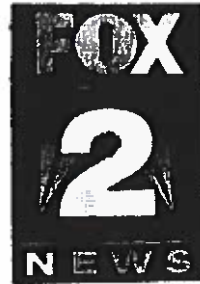
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



May 10, 2022

Assignment Editor (Temporary, Part-Time)

WJBK's News department is seeking an individual for an immediate opportunity as a Per Diem Assignment Editor. This person will investigate and set-up stories for reporters and assign reporters and photographers with precise attention to logistics. Monitor police and fire scanners, websites, and social media. Will be expected to have command of local and national events and recognize important developments in those stories. The successful candidate will need to possess strong communications skills for interaction with viewers, government and law enforcement officials, public relations professionals, coworkers, and others. Must cultivate and maintain sources for newsgathering purposes and conceive enterprising stories unique to Fox 2. The successful candidate will possess complete reliability in accurately gathering, recording and sharing information with our reporters, producers, on social media and to our website. Will be expected to research, gather, and produce relevant, timely original content, including breaking news for use on digital, social, streaming and broadcast platforms.

Bachelor's degree in a related field or equivalent work experience required. Three years of assignment desk experience strongly preferred. Must have strong knowledge of television news and digital production techniques, as well as newsroom computer systems. Candidate must demonstrate strong news judgment, problem-solving skills, and commitment to journalistic principles. We require a command of social media involvement with viewers and users. A geographical and historical knowledge of Metro Detroit is a strong plus. The candidate needs to be available to work various shifts both weekdays, weekends, and holidays. Candidate must be a good communicator who will support and collaborate with co-workers in a team environment.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Per-Diem-Assignment-Editor_R50018700

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

Broadcast Technician (Regular, Full-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Director of Broadcast Operations, candidate must show proficiency in the operation of the Sony ELC production automation system, Grass Valley iTX, as well as various types of broadcast equipment. Work as a Master Control Operator, a TD or an Audio Operator during all Live News, Sports, Local Productions and daily On-Air Programming transmission integrated with commercial content.

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

40% Operate various automated television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic as well as Hub based personnel to produce the highest possible quality On-Air production.

40% Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality Newscast possible.

15% Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production producers to create the highest quality Sports and local productions possible.

5% Perform other related duties as assigned by the Engineering Managers

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Nabet-Technician_R50018378

Promotions Photographer (Regular, Full-Time)

The Promotions Photographer will shoot and post-produce high-end station promotional spots, Public Service campaigns, presentations, commercials, programs, and a variety of other creative on-air and off-air pieces. They will also act as a departmental videographer, shooting basic and high-end promo footage. The position will also be required to be "hands-on" during the creative process, providing input during the idea development and writing phases of various projects.

This position requires strong production and post-production skills. Must be experienced and proven on non-linear based editing systems, compositing software packages, proficient with HD video cameras and associated technical gear, and have previous experience in a team-oriented creative environment. Bachelor's degree or equivalent broadcast experience required.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Promotions-Photographer_R50018313

Executive Producer (Regular, Full-Time)

The Executive Producer will oversee and manage news personnel including producers, assignment editors, writers, video editors and photographers, reporters and anchors. The candidate will lead the editorial process and manage changes to daily news gathering as breaking news develops. The Executive Producer will work under the direction of the News Director and Assistant News Director to carry out the team's daily plan. The Executive Producer will need to be prepared to write news stories or booth broadcasts when needed. They may be relied on to take on schedules for different groups of employees.

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JOB OPPORTUNITIES

The Executive Producer must possess strong broadcast writing skills for on-air and online as well as other digital platforms. They must be able to assemble news material in a logical, organized fashion and present stories in an engaging manner so consumers can comprehend local, national and international news. Ability to contribute ideas on a daily basis and recognize the types of stories make compelling television. Ability to adapt to a fast paced quickly changing environment and to react to live situations to cover breaking news. Must demonstrate strong leadership and communication skills.

A. Education:

Bachelor's degree in journalism or related field required

B. Experience

Must have experience as a broadcast producer (three to five minimum preferred).

Must be able to meet aggressive deadlines while still completing high quality stories.

Management experience is a plus.

C. Social Media enthusiast, friendly, respectful, hardworking and competitive

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Executive-Producer_R50018368

Relief Technician (Temporary, Part-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Engineering Director of Operations, must show proficiency in the operation of the Sony ELC production automation system, Grass Valley iTX (or similar programs), as well as various types of broadcast equipment for the purpose of producing Live News, Sports, Local Productions, and daily On-Air Programming transmission integrated with commercial content. Operate various automated television production equipment to maintain On-Air television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic, as well as Hub-based personnel to produce the highest quality On-Air production. Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality newscast possible. Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production Producers to create the highest quality Sports and local productions possible. Perform other related duties as deemed appropriate and as assigned. Associate Degree or equivalent broadcast experience required.

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Relief-Technician_R50017248-1

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must

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A N N U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/News-Photographer--temporary-part-time-R50017250-1>

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Reporter-Anchors-R50016889-1>

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political

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JOB OPPORTUNITIES

rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R

Hayes, Dalina

From: HAYES, DALINA
Sent: Tuesday, May 10, 2022 2:00 PM
To: Rosas, Denise; Barranda, Roselyn; Pritchett, Adrienne; Robles, Nicole; Baker, Murphy; Rivers, Tracey; Davis, Regina; Hanson, Heather; O'Hara, Kate; Morillo, Iraidia; Cordes, Lisa; Dixon, Shartrise; Bednarek-Holke, Julie; Frascella, Heather
Subject: Fox2-WJBK Job Opportunities
Attachments: Updated Job Posting 05.10.2022.docx
Importance: High

Good afternoon,

Thank you for sharing Fox@-WJBK's current Job Opportunities with your staff.

Assignment Editor (Temporary, Part-Time)
News Producer (Regular, Full-Time) (2)
Broadcast Technician (Regular, Full-Time)
Executive Producer (Regular, Full-Time)
Relief Technician (Temporary, Part-Time)
New Photographer (Temporary, Part-Time)
Creative Services Editor/Videographer (Regular, Full-Time)
Reporter Anchor (Regular, Full-Time)
Sales Assistant (Regular, Full-Time)
Account Executive (Regular, Full-Time)

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



May 10, 2022

Assignment Editor (Temporary, Part-Time)

WJBK's News department is seeking an individual for an immediate opportunity as a Per Diem Assignment Editor. This person will investigate and set-up stories for reporters and assign reporters and photographers with precise attention to logistics. Monitor police and fire scanners, websites, and social media. Will be expected to have command of local and national events and recognize important developments in those stories. The successful candidate will need to possess strong communications skills for interaction with viewers, government and law enforcement officials, public relations professionals, coworkers, and others. Must cultivate and maintain sources for newsgathering purposes and conceive enterprising stories unique to Fox 2. The successful candidate will possess complete reliability in accurately gathering, recording and sharing information with our reporters, producers, on social media and to our website. Will be expected to research, gather, and produce relevant, timely original content, including breaking news for use on digital, social, streaming and broadcast platforms.

Bachelor's degree in a related field or equivalent work experience required. Three years of assignment desk experience strongly preferred. Must have strong knowledge of television news and digital production techniques, as well as newsroom computer systems. Candidate must demonstrate strong news judgment, problem-solving skills, and commitment to journalistic principles. We require a command of social media involvement with viewers and users. A geographical and historical knowledge of Metro Detroit is a strong plus. The candidate needs to be available to work various shifts both weekdays, weekends, and holidays. Candidate must be a good communicator who will support and collaborate with co-workers in a team environment.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Per-Diem-Assignment-Editor_R50018700

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

Broadcast Technician (Regular, Full-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Director of Broadcast Operations, candidate must show proficiency in the operation of the Sony ELC production automation system, Grass Valley ITX, as well as various types of broadcast equipment. Work as a Master Control Operator, a TD or an Audio Operator during all Live News, Sports, Local Productions and daily On-Air Programming transmission integrated with commercial content.

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A N E C I A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

40% Operate various automated television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic as well as Hub based personnel to produce the highest possible quality On-Air production.

40% Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality Newscast possible.

15% Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production producers to create the highest quality Sports and local productions possible.

5% Perform other related duties as assigned by the Engineering Managers

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Nabet-Technician_R50018378

Creative Services Editor/Videographer (Regular, Full-Time)

The Promotions Photographer will shoot and post-produce high-end station promotional spots, Public Service campaigns, presentations, commercials, programs, and a variety of other creative on-air and off-air pieces. They will also act as a departmental videographer, shooting basic and high-end promo footage. The position will also be required to be "hands-on" during the creative process, providing input during the idea development and writing phases of various projects.

This position requires strong production and post-production skills. Must be experienced and proven on non-linear based editing systems, compositing software packages, proficient with HD video cameras and associated technical gear, and have previous experience in a team-oriented creative environment. Bachelor's degree or equivalent broadcast experience required.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Promotions-Photographer_R50018313

Executive Producer (Regular, Full-Time)

The Executive Producer will oversee and manage news personnel including producers, assignment editors, writers, video editors and photographers, reporters and anchors. The candidate will lead the editorial process and manage changes to daily news gathering as breaking news develops. The Executive Producer will work under the direction of the News Director and Assistant News Director to carry out the team's daily plan. The Executive Producer will need to be prepared to write news stories or booth broadcasts when needed. They may be relied on to take on schedules for different groups of employees.

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JOB OPPORTUNITIES

The Executive Producer must possess strong broadcast writing skills for on-air and online as well as other digital platforms. They must be able to assemble news material in a logical, organized fashion and present stories in an engaging manner so consumers can comprehend local, national and international news. Ability to contribute ideas on a daily basis and recognize the types of stories make compelling television. Ability to adapt to a fast paced quickly changing environment and to react to live situations to cover breaking news. Must demonstrate strong leadership and communication skills.

A. Education:

Bachelor's degree in journalism or related field required

B. Experience

Must have experience as a broadcast producer (three to five minimum preferred).

Must be able to meet aggressive deadlines while still completing high quality stories.

Management experience is a plus.

C. Social Media enthusiast, friendly, respectful, hardworking and competitive

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Executive-Producer_R50018368

Relief Technician (Temporary, Part-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Engineering Director of Operations, must show proficiency in the operation of the Sony ELC production automation system, Grass Valley iTX (or similar programs), as well as various types of broadcast equipment for the purpose of producing Live News, Sports, Local Productions, and daily On-Air Programming transmission integrated with commercial content. Operate various automated television production equipment to maintain On-Air television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic, as well as Hub-based personnel to produce the highest quality On-Air production. Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality newscast possible. Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production Producers to create the highest quality Sports and local productions possible. Perform other related duties as deemed appropriate and as assigned. Associate Degree or equivalent broadcast experience required.

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Relief-Technician_R50017248-1

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must

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JOB OPPORTUNITIES

operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/News-Photographer--temporary-part-time-R50017250-1>

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Reporter-Anchors-R50016889-1>

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political

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JOB OPPORTUNITIES

rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

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FOX 2 DETROIT TV EMPLOYER

Hayes, Dalina

From: HAYES, DALINA
Sent: Thursday, May 12, 2022 12:52 PM
To: antonc@gvsu.edu; Harb@umich.edu; purposefulwork@bates.edu; Michael.barham@nbcuni.com; jgranat@cityofsouthfield.com; future@bu.edu; Hoyle1ja@cmich.edu; wbush@LTU.edu; Hanson39@msu.edu; Poulson@MSU.edu; info@lahc.org; ketelsen@oakland.edu; jaclynfortier@oakland.edu; muinfo@madonna.edu; jobbank@michmab.com; careerdevelopment@madonna.edu; Casl-infor@mich.edu; kvanover@umich.edu; Anails@wayne.edu; dspringga@emich.edu; rdelph@emich.edu; Richard.sylvester@kzoo.edu; clacs@farris.edu; willijud@gvsu.edu; dpiperalken@wayne.edu; Euphemia.Franklin@semi.indians; NAACP@NAACPDC.org
Subject: RE: WJBK, FOX 2 Current Job Postings

Good afternoon,

I have attached WJBK's current career opportunities.

Assignment Editor (Regular, Full-Time)
Assignment Editor (Temporary, Part-Time)
News Producer (Regular, Full-Time) (2)
Broadcast Technician (Regular, Full-Time)
Executive Producer (Regular, Full-Time)
Relief Technician (Temporary, Part-Time)
New Photographer (Temporary, Part-Time)
Creative Services Editor/Videographer (Regular, Full-Time)
Reporter Anchor (Regular, Full-Time)
Sales Assistant (Regular, Full-Time)
Account Executive (Regular, Full-Time)

Thank you,



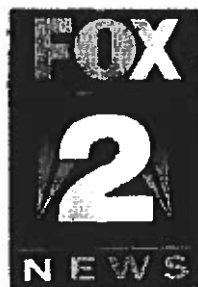
Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



May 10, 2022

Assignment Editor (Temporary, Part-Time)

WJBK's News department is seeking an individual for an immediate opportunity as a Per Diem Assignment Editor. This person will investigate and set-up stories for reporters and assign reporters and photographers with precise attention to logistics. Monitor police and fire scanners, websites, and social media. Will be expected to have command of local and national events and recognize important developments in those stories. The successful candidate will need to possess strong communications skills for interaction with viewers, government and law enforcement officials, public relations professionals, coworkers, and others. Must cultivate and maintain sources for newsgathering purposes and conceive enterprising stories unique to Fox 2. The successful candidate will possess complete reliability in accurately gathering, recording and sharing information with our reporters, producers, on social media and to our website. Will be expected to research, gather, and produce relevant, timely original content, including breaking news for use on digital, social, streaming and broadcast platforms.

Bachelor's degree in a related field or equivalent work experience required. Three years of assignment desk experience strongly preferred. Must have strong knowledge of television news and digital production techniques, as well as newsroom computer systems. Candidate must demonstrate strong news judgment, problem-solving skills, and commitment to journalistic principles. We require a command of social media involvement with viewers and users. A geographical and historical knowledge of Metro Detroit is a strong plus. The candidate needs to be available to work various shifts both weekdays, weekends, and holidays. Candidate must be a good communicator who will support and collaborate with co-workers in a team environment.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Per-Diem-Assignment-Editor_R50018700

To apply for a specific open position, click the link following each posting or go to

<https://www.fox2detroit.com/jobs>

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

Broadcast Technician (Regular, Full-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Director of Broadcast Operations, candidate must show proficiency in the operation of the Sony ELC production automation system, Grass Valley iTX, as well as various types of broadcast equipment. Work as a Master Control Operator, a TD or an Audio Operator during all Live News, Sports, Local Productions and daily On-Air Programming transmission integrated with commercial content.

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EQUAL OPPORTUNITY EMPLOYER



JOB OPPORTUNITIES

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

40% Operate various automated television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic as well as Hub based personnel to produce the highest possible quality On-Air production.

40% Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality Newscast possible.

15% Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production producers to create the highest quality Sports and local productions possible.

5% Perform other related duties as assigned by the Engineering Managers

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Nabet-Technician_R50018378

Creative Services Editor/Videographer (Regular, Full-Time)

The Promotions Photographer will shoot and post-produce high-end station promotional spots, Public Service campaigns, presentations, commercials, programs, and a variety of other creative on-air and off-air pieces. They will also act as a departmental videographer, shooting basic and high-end promo footage. The position will also be required to be "hands-on" during the creative process, providing input during the idea development and writing phases of various projects.

This position requires strong production and post-production skills. Must be experienced and proven on non-linear based editing systems, compositing software packages, proficient with HD video cameras and associated technical gear, and have previous experience in a team-oriented creative environment. Bachelor's degree or equivalent broadcast experience required.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Promotions-Photographer_R50018313

Executive Producer (Regular, Full-Time)

The Executive Producer will oversee and manage news personnel including producers, assignment editors, writers, video editors and photographers, reporters and anchors. The candidate will lead the editorial process and manage changes to daily news gathering as breaking news develops. The Executive Producer will work under the direction of the News Director and Assistant News Director to carry out the team's daily plan. The Executive Producer will need to be prepared to write news stories or booth broadcasts when needed. They may be relied on to take on schedules for different groups of employees.

To apply for a specific open position, click the link following each posting or go to

<https://www.fox2detroit.com/jobs>

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

The Executive Producer must possess strong broadcast writing skills for on-air and online as well as other digital platforms. They must be able to assemble news material in a logical, organized fashion and present stories in an engaging manner so consumers can comprehend local, national and international news. Ability to contribute ideas on a daily basis and recognize the types of stories make compelling television. Ability to adapt to a fast paced quickly changing environment and to react to live situations to cover breaking news. Must demonstrate strong leadership and communication skills.

A. Education:

Bachelor's degree in journalism or related field required

B. Experience

Must have experience as a broadcast producer (three to five minimum preferred).

Must be able to meet aggressive deadlines while still completing high quality stories.

Management experience is a plus.

C. Social Media enthusiast, friendly, respectful, hardworking and competitive

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Executive-Producer_R50018368

Relief Technician (Temporary, Part-Time)

An employee in this classification, working under the direction of the VP of Engineering and under the direct supervision of the Engineering Director of Operations, must show proficiency in the operation of the Sony ELC production automation system, Grass Valley iTX (or similar programs), as well as various types of broadcast equipment for the purpose of producing Live News, Sports, Local Productions, and daily On-Air Programming transmission integrated with commercial content. Operate various automated television production equipment to maintain On-Air television production equipment to maintain On-Air television operations. Interact with and follow quickly changing instructions from Local Sales and Traffic, as well as Hub-based personnel to produce the highest quality On-Air production. Operate various television production equipment to produce daily Newscasts. Positive interaction with and proven ability to follow quickly changing instructions from News Directors and Producers to create the highest quality newscast possible. Operate various television production equipment to produce local sports and public affairs productions. Interact with and follow quickly changing instructions from Sports and Local Production Producers to create the highest quality Sports and local productions possible. Perform other related duties as deemed appropriate and as assigned. Associate Degree or equivalent broadcast experience required.

Bachelor's Degree in a related field preferred. Three to four years' experience working in a medium to major broadcast environment. Ability to adapt to a fast-paced, quickly changing technical environment and high stress situations. Valid Driver License. Must be able to lift 50 pounds.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Relief-Technician_R50017248-1

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

<https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/News-Photographer--temporary-part-time-R50017250-1>

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Reporter-Anchors_R50016889-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include: answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include: maintain all sports tracking reports; update the regular and political

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R

Hayes, Dalina

From: HAYES, DALINA
Sent: Monday, May 9, 2022 10:19 AM
To: Easterly, Greg; Roseborough, Kevin
Cc: Ringler, Chelsea
Subject: RE: News postings

Will do.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Easterly, Greg <Greg.Easterly@FOX.COM>
Sent: Monday, May 9, 2022 10:07 AM
To: Roseborough, Kevin <Kevin.Roseborough@FOX.COM>; HAYES, DALINA <dalina.hayes@FOX.com>
Cc: Ringler, Chelsea <Chelsea.Ringler@FOX.COM>
Subject: RE: News postings

Linda D ask for a number vs a range.

On most cases, it is most efficient to post the job at the rate of the person who is leaving. That should always tie with our budget and if under \$100k will not require approval from TVHO.

I'm going over the anchor/rep jobs with Chelsea later today and will set a number.

For the other positions we can post at the following:

The Flick/Smith producer jobs can be posted at \$65k.

The Alexander producer at \$58k.

The Assignment Desk job – John Schull was at \$67k so let's go with that for the posting.

All the per diems jobs should remain at the level of the incumbent or as required by union scale.

IF we find a qualified candidate that requires a higher rate, we'll need TVHO approval as it would be more than budget. Of course, we can fill these at a lower level based on experience and qualifications and always need to keep parity within that classification of employees in mind.

I think this should get us ready to go on all the news opens below excluding the two rep/anchor jobs.

From: Roseborough, Kevin <Kevin.Roseborough@FOX.COM>
Sent: Monday, May 9, 2022 9:24 AM
To: HAYES, DALINA <dalina.hayes@FOX.com>; Easterly, Greg <Greg.Easterly@FOX.COM>

Cc: Ringler, Chelsea <Chelsea.Ringler@FOX.COM>

Subject: News postings

These are the numbers we put together 4-29, Greg are we still good at these levels? Also, I am on the ND zoom call today noon-1p.

Reporter-anchor. Replacing Huel Perkins. (125-175K)

Reporter-anchor Replacing Monica Gayle. (125-175K)

Producer. Replacing departed Michelle Flick. (55-65K)

Producer. Replacing departed Corey Alexander. (55-65K)

Producer. Replacing soon-to-depart Connie Smith (55-65)

Per diem producer. Replacing Traci upon her promotion to EP. (\$20 hourly)

Per diem producer. Replacing Ronia upon her promotion to full time. (\$20 hourly)

Assignment desk editor. Replacing the promoted John Shull. (55-65K)

Per diem assignment desk editor. Replacing terminated Laura Fawaz. (\$20 hourly)

Per diem photographer. Replacing Brian Puninske, promoted to full time. (Union scale, \$31.69 hourly)

Expansion:

Reporter-anchor. (85K)

Reporter-anchor. (85K)

Producer/show. (65K)

Producer/digital. (65K)

From: HAYES, DALINA <dalina.hayes@FOX.com>

Sent: Monday, May 9, 2022 8:14 AM

To: Easterly, Greg <Greg.Easterly@FOX.COM>; Roseborough, Kevin <Kevin.Roseborough@FOX.COM>

Cc: Ringler, Chelsea <Chelsea.Ringler@FOX.COM>

Subject: RE: News postings

Kevin,

I am available to meet between 11:30-2pm. I need to know the salaries for the Producers in order to post them appropriately.

Thank you,



Dalina Hayes

Director of Human Resources

16550 West Nine Mile Rd.

Southfield, MI 48075

248.552.5233

From: Easterly, Greg <Greg.Easterly@FOX.COM>

Sent: Friday, May 6, 2022 4:51 PM

To: Roseborough, Kevin <Kevin.Roseborough@FOX.COM>; HAYES, DALINA <dalina.hayes@FOX.com>

Cc: Ringler, Chelsea <Chelsea.Ringler@FOX.COM>

Subject: News postings

Kevin/Dalina,

Can you both have a conversation on Monday and make sure we have all the information to post any current openings in news.

Chelsea and I will confirm any budget number needed, but for positions less than \$100k – should be posted asap.

Thanks,

G



FOX 2/WJBK

**Job Posting
News Producer**

08/22/2022

Hayes, Dalina

From: HAYES, DALINA
Sent: Friday, July 8, 2022 12:16 PM
To: Baker, Murphy; Barranda, Roselyn; Cordes, Lisa; Frascella, Heather; Hanson, Heather; Morillo, Iraida; O'Hara, Kate; Pritchett, Adrienne; Robles, Nicole; Rosas, Denise; Sierra, Iris; Rivers, Tracey; Dixon, Shartrise; BednarekHolke, Julie; Maldonado, Alexa; Davis, Regina
Subject: Fox2-WJBK Job Opportunities
Attachments: Updated Job Posting 07.08.2022.docx
Importance: High

Good afternoon,

Thank you for sharing Fox@-WJBK's current Job Opportunities with your staff.

News Producer (Regular, Full-Time)=3 openings
Broadcast Maintenance Engineer (Regular, Full-Time)
New Photographer (Temporary, Part-Time)
New Photographer (Regular, Full-Time)= 2 openings
Reporter Anchor (Regular, Full-Time)
Sales Assistant (Regular, Full-Time)= 2 openings
Account & Finance Manager (Regular, Full-Time)=2 openings

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



July 8, 2022

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50019304

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news.

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R



JOB OPPORTUNITIES

Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and

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<https://www.fox2detroit.com/jobs>

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EQUAL OPPORTUNITY EMPLOYER



JOB OPPORTUNITIES

draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Per-Diem-News-Photographer-Editor_R50019027

News Photographer (Regular, Full-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Photographer_R50019492-2

News Photographer (Regular, Full-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

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JOB OPPORTUNITIES

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Photographer_R50019490

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anch R50018881

Broadcast Maintenance Engineer (Regular, Full-Time)

- Support production and studio equipment, incl. robotic cameras systems, automated master control, automated newsroom, automated audio and similar.
- Troubleshooting and maintenance of technical equipment both IT and hardware, including network systems, switches, routers, and computers (Servers and PCs).
- Occasionally assist the IT department with supporting Windows computers and network as needed.
- Experience with Cisco switches, networking infrastructure and Microsoft Office O365 is a major plus.
- Maintain and update equipment documentation, standard operating procedures, and preventative maintenance procedures as required.
- Must be able to document daily tasks, projects, and coordinate CAD documentation. Other duties as assigned.
- Knowledge of Broadcast and IT technical principles, including production workflows, broadcast equipment and systems including, but not limited to, cameras, sound, vision, graphics, post-production, media management, MCR and various playouts including streaming and OTT.
- Enthusiastic and self-motivated, able to prioritize a daily workload in a fast-paced high-pressure environment, and to meet deadlines both individually, and as part of a team.
- Ability to work effectively across different projects simultaneously.

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FOX 2 DETROIT OPPORTUNITY EMPLOYER



JOB OPPORTUNITIES

- Excellent communication skills to provide technical advice for a live news environment.
- Understanding of and acceptance of the 24/7 staffing requirements associated with the Broadcast industry.
- Self-motivated, with a passion for the job, proactive and approachable.
- Solid work ethic with proven technical expertise.
- Physical ability to remove and reinstall servers and similar objects when required.
- Bachelor's Degree or related experience required or technical school training with electronics training and related experience preferred.
- Three 3 years' experience with the setup, operation and troubleshooting of professional broadcast & IT equipment preferred.
- Experience with the following equipment preferred: iNews, Sony's ELC, Chyron graphic systems, SSL audio, VM Ware work environment, Harmonic, WSI, TVU/LiveU, ITX or related broadcast computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Broadcast-Maintenance-Engineer_R50018959

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post

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sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.
https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Sales-Assistant_R50018845

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.
https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.
https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Account-Executive_R50016265

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EQUAL OPPORTUNITY EMPLOYER

Hayes, Dalina

From: HAYES, DALINA
Sent: Friday, July 8, 2022 12:15 PM
To: antonc@gvsu.edu; Harb@umich.edu; purposefulwork@bates.edu; Michael.barham@nbcuni.com; jgranat@cityofsouthfield.com; future@bu.edu; Hoyle1ja@cmich.edu; wbush@LTU.edu; Hanson39@msu.edu; Poulson@MSU.edu; info@lahc.org; ketelsen@oakland.edu; jaclynfortier@oakland.edu; muinfo@madonna.edu; jobbank@michmab.com; careerdevelopment@madonna.edu; Casl-infor@mich.edu; kvanover@umich.edu; Anails@wayne.edu; dspringga@emich.edu; rdelph@emich.edu; Richard.sylvester@kzoo.edu; clacs@farris.edu; dpiperalken@wayne.edu; Euphemia.Franklin@semi.indians; NAACP@NAACPDC.org
Subject: WJBK, FOX 2 Current Job Postings
Attachments: Updated Job Posting 07.08.2022.pdf
Importance: High

Good afternoon,

I have attached WJBK's current career opportunities.

News Producer (Regular, Full-Time)=3 openings
Broadcast Maintenance Engineer (Regular, Full-Time)
New Photographer (Temporary, Part-Time)
New Photographer (Regular, Full-Time)= 2 openings
Reporter Anchor (Regular, Full-Time)
Sales Assistant (Regular, Full-Time)= 2 openings
Account & Finance Manager (Regular, Full-Time)=2 openings

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



July 8, 2022

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50019304

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news.

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Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and

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draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Per-Diem-News-Photographer-Editor_R50019027

News Photographer (Regular, Full-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Photographer_R50019492-2

News Photographer (Regular, Full-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

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Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Photographer_R50019490

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchors_R50018881

Broadcast Maintenance Engineer (Regular, Full-Time)

- Support production and studio equipment, incl. robotic cameras systems, automated master control, automated newsroom, automated audio and similar.
- Troubleshooting and maintenance of technical equipment both IT and hardware, including network systems, switches, routers, and computers (Servers and PCs).
- Occasionally assist the IT department with supporting Windows computers and network as needed.
- Experience with Cisco switches, networking infrastructure and Microsoft Office 365 is a major plus.
- Maintain and update equipment documentation, standard operating procedures, and preventative maintenance procedures as required.
- Must be able to document daily tasks, projects, and coordinate CAD documentation. Other duties as assigned.
- Knowledge of Broadcast and IT technical principles, including production workflows, broadcast equipment and systems including, but not limited to, cameras, sound, vision, graphics, post-production, media management, MCR and various playouts including streaming and OTT.
- Enthusiastic and self-motivated, able to prioritize a daily workload in a fast-paced high-pressure environment, and to meet deadlines both individually, and as part of a team.
- Ability to work effectively across different projects simultaneously.

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- Excellent communication skills to provide technical advice for a live news environment.
- Understanding of and acceptance of the 24/7 staffing requirements associated with the Broadcast industry.
- Self-motivated, with a passion for the job, proactive and approachable.
- Solid work ethic with proven technical expertise.
- Physical ability to remove and reinstall servers and similar objects when required.
- Bachelor's Degree or related experience required or technical school training with electronics training and related experience preferred.
- Three 3 years' experience with the setup, operation and troubleshooting of professional broadcast & IT equipment preferred.
- Experience with the following equipment preferred: iNews, Sony's ELC, Chyron graphic systems, SSL audio, VM Ware work environment, Harmonic, WSI, TVU/LiveU, iTX or related broadcast computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Broadcast-Maintenance-Engineer_R50018959

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post

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JOB OPPORTUNITIES

sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Sales-Assistant_R50018845

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Account-Executive_R50016265

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<https://www.fox2detroit.com/jobs>

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A N E Q U A L O P P O R T U N I T Y E M P L O Y E R

Hayes, Dalina

From: HAYES, DALINA
Sent: Friday, July 8, 2022 12:09 PM
To: Dillon, Jay
Subject: Current Job Postings
Attachments: Updated Job Posting 07.08.2022.docx

Importance: High

Hi Jay,

I have attached the current job postings for you to post or delete.

Jobs to be added:

News Photographer (Regular, Full-Time) = 2 openings

Please remove the following:

News Associate Producer (Temporary, Part-Time)

Relief Technician (Temporary, Part-Time)

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233



JOB OPPORTUNITIES

The following represents a brief description. It is not intended, nor should be construed, to represent a comprehensive and/or exhaustive description of all duties/responsibilities and requisite skills for each position.

WJBK-TV DETROIT



July 8, 2022

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50019304

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news.

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JOB OPPORTUNITIES

Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018617-2

News Producer (Regular, Full-Time)

Individual will produce and write compelling newscasts. Will be responsible for generating stories, actively engaged in daily news gathering, writing accurate broadcast copy for multiple platforms, including website and social media. Also responsible for coordinating coverage with the assignment desk and reporters. May be called upon to field produce or write for other newscasts. Will create graphics and edit video for air, and booth live newscasts during breaking news. Other duties as deemed appropriate to be assigned. Bachelor's degree in a related field or equivalent work experience required. The candidate must possess a minimum three years' experience as a television newscast producer in a medium to major market. Candidate must have strong news judgment, good writing skills, knowledge of current events and excellent communication and people skills. Must handle pressure well including the ability to handle breaking news. Knowledge of TV production techniques and newsroom computer systems required. Must be creative, detail-oriented, and a problem solver. Exceptional news judgment a must. The ability to react quickly, multi-task, handle situations, and meet deadlines in a fast-paced, dynamic environment is essential. A working knowledge of Metro Detroit history and culture is preferred.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Producer_R50018697

News Photographer (Temporary, Part-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and

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JOB OPPORTUNITIES

draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Per-Diem-News-Photographer-Editor_R50019027

News Photographer (Regular, Full-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Photographer_R50019492-2

News Photographer (Regular, Full-Time)

A Photographer/Editor operates camera and editing equipment for the purpose of gathering the news and documenting society. The primary role of the photographer/editor is the comprehensive depiction of the subject at hand. This individual will both shoot and edit material for station broadcasts and operate the equipment responsible for transmitting gathered material back to the station. Candidate will shoot and edit news stories and special events. They must operate live truck and other ENG equipment, as well as establish live shots, as required by the news department. The individual must operate communications equipment in live trucks. They must operate equipment in ENG receive including tuning in microwave and live shots; utilizing machines for record/dub/edit purposes; downlinking satellite transmissions. This person must utilize various communications equipment for both in-house and field communications. This person must also understand the use of good lighting, photographic, audio and editing techniques as required in the production of quality news. Must have ability to help plan major event coverage including site checks, troubleshooting and follow-up. Perform other duties as deemed appropriate and as assigned.

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JOB OPPORTUNITIES

Bachelor's degree or equivalent in communications, journalism or broadcasting required. Minimum of five years' experience as a news photographer/editor. Knowledge of basic journalism and digital production techniques. Experience with the operation of a P2 camera, P2 editing equipment, and non-linear experience. Demonstrated ability to work as a team with other journalists. Must have an understanding of how to utilize social media to gain more newscast viewers and draw more consumers to fox2detroit.com and the Fox 2 Facebook page. A geographical and/or historical knowledge of Metro Detroit is a plus. Must have a valid driver's license.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/News-Photographer_R50019490

Reporter/Anchor (Regular, Full-Time)

WJBK's News Department is seeking an individual for an immediate opportunity as a Reporter/Anchor. Must bring hustle, originality, innovations, and commitment to the job every day. Will be expected to establish contacts and develop original story ideas. Must write and report with fairness and clarity and be an outstanding storyteller and on-air performer. Must have demonstrated proficiency in the use of social media to interact with news viewers and expand the reach of our news operation. We require an individual who communicates with a diverse audience in a concise yet comfortable manner. This person will be able to recognize important issues and meaningful developments in continuing stories. The job requires composure in breaking news situations and command of a spectrum of topics including hard news, entertainment, and popular culture. Knowledge of the Detroit market a plus. Other duties as deemed appropriate to be assigned.

Bachelor's degree in Communications and Journalism or related field or equivalent experience required. A minimum of three years of journalism background and television reporting experience required. Must possess strong social media skills. Must have a broad working knowledge of police procedures, the court system, and municipal, state and federal operations. Also, must have strong knowledge of legal and ethical parameters of reporting for mass media. Strong working knowledge of the technical aspects of television news production required, including digital and web-based newsgathering tools. Must be able to use newsroom computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Reporter-Anchor_R50018881

Broadcast Maintenance Engineer (Regular, Full-Time)

- Support production and studio equipment, incl. robotic cameras systems, automated master control, automated newsroom, automated audio and similar.
- Troubleshooting and maintenance of technical equipment both IT and hardware, including network systems, switches, routers, and computers (Servers and PCs).
- Occasionally assist the IT department with supporting Windows computers and network as needed.
- Experience with Cisco switches, networking infrastructure and Microsoft Office O365 is a major plus.
- Maintain and update equipment documentation, standard operating procedures, and preventative maintenance procedures as required.
- Must be able to document daily tasks, projects, and coordinate CAD documentation. Other duties as assigned.
- Knowledge of Broadcast and IT technical principles, including production workflows, broadcast equipment and systems including, but not limited to, cameras, sound, vision, graphics, post-production, media management, MCR and various playouts including streaming and OTT.
- Enthusiastic and self-motivated, able to prioritize a daily workload in a fast-paced high-pressure environment, and to meet deadlines both individually, and as part of a team.
- Ability to work effectively across different projects simultaneously.

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EQUAL OPPORTUNITY EMPLOYER



JOB OPPORTUNITIES

- Excellent communication skills to provide technical advice for a live news environment.
- Understanding of and acceptance of the 24/7 staffing requirements associated with the Broadcast industry.
- Self-motivated, with a passion for the job, proactive and approachable.
- Solid work ethic with proven technical expertise.
- Physical ability to remove and reinstall servers and similar objects when required.
- Bachelor's Degree or related experience required or technical school training with electronics training and related experience preferred.
- Three 3 years' experience with the setup, operation and troubleshooting of professional broadcast & IT equipment preferred.
- Experience with the following equipment preferred: iNews, Sony's ELC, Chyron graphic systems, SSL audio, VM Ware work environment, Harmonic, WSI, TVU/LiveU, ITX or related broadcast computer systems.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Broadcast-Maintenance-Engineer_R50018959

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/Domestic/job/Southfield-Michigan-USA/Sales-Assistant_R50017262-1

Sales Assistant (Regular, Full-Time)

WJBK's Sales Department is seeking an individual for an immediate opportunity as a Sales Assistant. Individual will perform administrative and office support activities for the V.P. General Sales Manager and the Research Director. Will assist the General Sales Manager with various tasks which include answer telephones, receive and direct visitors; coordinate travel and maintain monthly expense reports for both the General Sales Manager and National Sales Manager; maintain political tracking and upload orders on the FCC file; and update trade agreement book. Will also assist the Research Director with various tasks which include maintain all sports tracking reports; update the regular and political rate guides; update all sports schedules; and create presentations and one-sheets. Additionally, will update programming in the Nielsen Enames system and send out end times; update quarterly program schedules for WJBK; update and post

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JOB OPPORTUNITIES

sales one-sheets, presentations and tracking reports on BOX; and provide back-up to the sales assistants for the Local Sales Manager and National Sales Manager.

4-year college degree preferred; high school degree required. Knowledge of Microsoft Office products: Word, Excel and Power Point. Knowledge of Nielsen ratings and Wide Orbit products are a plus. Minimum of 2 years' experience working in an office environment. Strong communication skills, detailed and organized.

https://fox.wd1.myworkdayjobs.com/FOXTVST_EAST/job/Southfield-Michigan-USA/Sales-Assistant_R50018845

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

https://fox.wd1.myworkdayjobs.com/en-US/FOXTVST_EAST/job/USA---MI---Remote/Account-Executive_R50013901-2

Account Executive (Regular, Full-Time)

We're looking for an experienced OTT salesperson to manage, develop, assist and service business for the Fox local extension OTT platform (FLX).

Prospecting new business, present FLX capabilities via Zoom and in-person. Act as category expert, working alongside Fox linear sales teams. Overseeing all schedules throughout the campaign; work directly with stations, advertising agencies and clients to increase revenue for the FLX platform.

Excellent communication skills, proficient in Word, Excel, PowerPoint. Wide Orbit a plus. Knowledge of the local TV marketplace and how they are adapting to new OTT channels. Sales Hunter.

Two - Three years of successful experience in the digital media industry; Digital Video Advertising and/or Digital Agency/Digital Publisher experience preferred. College degree preferred. IAB certification preferred. Familiarity with basic digital media technology. Excellent presentation skills.

Preferred Qualifications: Existing relationships with senior level client or agency decision makers. Digital agency relationships.

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Hayes, Dalina

From: Moore, Laura
Sent: Wednesday, August 3, 2022 5:00 PM
To: HAYES, DALINA
Subject: RE: Full-time photog positions

Lauren's references were:

Kenneth Franzel, Per Diem Director – WJBK Fox 2 586 719 0423
Veronica Meadows, Per Diem Reporter – WJBK Fox 2 248-930-8160
Brett Dickie, Photographer – WJBK Fox 2 248-240-3758

John Shull is off. I'll get references for Timothy from him...

From: HAYES, DALINA <dalina.hayes@FOX.com>
Sent: Wednesday, August 3, 2022 2:41 PM
To: Moore, Laura <Laura.Moore@FOX.COM>
Subject: RE: Full-time photog positions

Ok thank you. I just need to know the rate before there is an offer to him. I don't need to speak with him.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Moore, Laura <Laura.Moore@FOX.COM>
Sent: Wednesday, August 3, 2022 2:39 PM
To: HAYES, DALINA <dalina.hayes@FOX.com>
Subject: RE: Full-time photog positions

Great! I'll prepare references.
And do you want us to wait to offer Tim until you do get to speak with him?

From: HAYES, DALINA <dalina.hayes@FOX.com>
Sent: Wednesday, August 3, 2022 9:13 AM
To: Shull, John <John.Shull@FOX.COM>
Cc: Roseborough, Kevin <Kevin.Roseborough@FOX.COM>; Moore, Laura <Laura.Moore@FOX.COM>
Subject: RE: Full-time photog positions
Importance: High

Good morning,

I have interviewed Lauren and I agree that she is a great fit for the role. I did not interview Tim due to him currently working in the capacity. Before an offer is made, please confirm the rates of pay and potential start dates for both. I will also need the reference sheet for Lauren prior to the offer being extended as well.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Shull, John <John.Shull@FOX.COM>
Sent: Thursday, July 28, 2022 11:15 AM
To: HAYES, DALINA <dalina.hayes@FOX.com>
Subject: RE: Full-time photog positions

Lauren Kline 810-290-8768
Timothy Robertson 810-845-2942

Thanks!

From: HAYES, DALINA <dalina.hayes@FOX.com>
Sent: Thursday, July 28, 2022 10:48 AM
To: Shull, John <John.Shull@FOX.COM>
Cc: Moore, Laura <Laura.Moore@FOX.COM>; Roseborough, Kevin <Kevin.Roseborough@FOX.COM>; Easterly, Greg <Greg.Easterly@FOX.COM>
Subject: RE: Full-time photog positions

Please forward to me those you have interviewed.

Thank you,



Dalina Hayes
Director of Human Resources
16550 West Nine Mile Rd.
Southfield, MI 48075
248.552.5233

From: Shull, John <John.Shull@FOX.COM>
Sent: Thursday, July 28, 2022 10:40 AM
To: HAYES, DALINA <dalina.hayes@FOX.com>
Cc: Moore, Laura <Laura.Moore@FOX.COM>; Roseborough, Kevin <Kevin.Roseborough@FOX.COM>; Easterly, Greg <Greg.Easterly@FOX.COM>
Subject: Full-time photog positions

Hi Dalina, we have identified our candidates for the 2 full-time photographer positions.

We like to promote current per diem photographer Timothy Robertson to full-time and also hire an external candidate Lauren Kline. Lauren is currently with WKMG-CBS in Orlando.

Would you like to interview them before we move forward?

If so, let me know and I can provide phone #'s.

Thank you!

Applicant Flow Data

Date: 07/26/22

Employee

[illegible]

Total :

[illegible]

Timothy Robertson

Demo Reel: <https://vimeo.com/timothyrobertson>

3323 McKeighan St. Burton, Mi,
robertti1473@gmail.com
(810) 845-2942

Summary

Turning Daily Packages with reporters. Conducting interviews and filming for VOSOT's. Operating microwave trucks and TVU's for live shots and talkbacks. Lighting during sweeps pieces and live shots. Taking direction and acquiring shots during live events such as Crim, Back to the Bricks, and Holiday Pops. Time management and Prioritizing stories for solo weekend shifts.

Experience

WJBK-Fox 2 News, Southfield Mi – Per Diem Photographer
WJRT-ABC 12 News, Flint Mi – Photographer
WJCL ABC 22 News, Savannah Ga – Assistant Production/Photographer
Freelance, Marjorie Young, Enmark Encourage Health Educational Series, Savannah Ga - Videographer
Freelance, rAnimation, Jason & Kathryn Doran Wedding, Richmond Mi - Second Camera and Editor
Freelance, Carrie and Justin Berry Wedding, Linden Mi - Camera and Editor
Freelance, rAnimation, Michel & Anderea Neaton Wedding, Richmond Mi – Second Camera
Intern, Townsquare Media, WGRD 9.79FM, Grand Rapids Mi - Web Department
Grand Valley State University, West Michigan Growing Connections Food Summit, Grand Rapids Mi – Videographer
Sustainable Agriculture Project, non-profit promotional video, Grand Rapids Mi – Producer
Grand Valley State University, “Realizism” Grand Rapids Mi - Sound Utility, Sound Editor, Sound Re-recording Mixer
Grand Valley State University, José “Cha-Cha” Jiménez undergraduate research project: Young Lords in Lincoln Park, Puerto Rico – Videographer
Intern, Cheetah Vision Films, “Setup”, Grand Rapids Mi, – Production Office Production Assistant

Awards

Regional Edward R. Murrow Award “Born in to Crisis 3” – WJRT ABC12 News – Photographer, 2018
AP Award for Best Enterprise Reporting “Born in to Crisis 3” – WJRT ABC12 News – Photographer, 2018
MAB Award for Investigative Story “Born in to Crisis 3” – WJRT ABC12 News – Photographer, 2018
MAB Award for Breaking News “Sharp Funeral Home Fire” – WJRT ABC12 News – Photographer, 2018
Best Documentary “En Mi Corazon” – Grand Valley State University Film and Video Showcase, Winter 2013, Grand Rapids, MI – Producer

Education

Grand Valley State University, Bachelor of Arts, Film and Video Production, emphasis in animation

Software

ENPS
Aurora Non-linear Editing
Adobe Premiere Pro CS5.5
Adobe After Effects CS5.5

Equipment

Sony XD Camera
Canon EOS 60D DSLR
Canon AE-1 35mm Film
LED and Tungsten Lights as well as modifiers