

**EXHIBIT B**

- 1) Job Postings 2020-2021**
- 2) Job Postings 2021-2022**

## Job Postings 2020-2021



In partnership with



### Job Details

[Email DirectEmployers](#)

[Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**Sales Assistant - Television**

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [961e287ac58c4791b03393c1cdb3ffcd@de.works](mailto:961e287ac58c4791b03393c1cdb3ffcd@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [961e287ac58c4791b03393c1cdb3ffcd@de.works](mailto:961e287ac58c4791b03393c1cdb3ffcd@de.works)

**REF#:** 36302

**CBS BUSINESS UNIT:** CBS Television Stations

**JOB TYPE:** Full-Time Staff

**JOB SCHEDULE:** Full-Time

**JOB LOCATION:** Philadelphia, PA

**ABOUT US:**

CBS Television Stations consists of 29 owned-and-operated stations, including 16 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates. Among its stations are WCBS-TV and WLNY-TV (New York), KCBS-TV and KCAL-TV (Los Angeles), WBBM-TV (Chicago), KYW-TV and WPSG-TV (Philadelphia), KTVT-TV and KTXA-TV (Dallas-Ft. Worth), KPIX-TV and KBCW-TV (San Francisco), WBZ-TV and WSBK-TV (Boston), WUPA-TV (Atlanta), WWJ-TV and WKBD-TV (Detroit), KSTW-TV (Seattle), WTOG-TV (Tampa-St. Petersburg), WCCO-TV (Minneapolis), KCNC-TV (Denver), WFOR-TV and WBFS-TV (Miami), KOVR-TV and KMAX-TV (Sacramento), KDKA-TV and WPCW-TV (Pittsburgh), WJZ-TV (Baltimore), as well as WCCO-TV's satellite stations KCCO-TV (Alexandria, Minn.) and KCCW-TV (Walker, Minn.).

#### **DESCRIPTION:**

CBS 3, KYW-TV / CW Philly 57, WPSG-TV is looking for an entry level Sales Assistant to assist Account Executives with the placement and processing of orders for TV Advertising Accounts. We encourage you to apply if a career in television sales interests you.

#### **Responsibilities**

- Develop a firm understanding of the sales process, Nielsen and comScore ratings and Wide Orbit software. Input and maintain orders, including revisions due to program changes and/or pre-empted spots.
- Act as liaison between station personnel, media buyers and salesperson
- Organizing and maintaining schedules
- Making sure all assigned duties are completed efficiently and with adherence to deadlines.
- Work directly for one or more Account Executives and maintain an effective working relationship with them and other sales and company personnel.
- Works with and must develop an effective working relationship with all station and agency personnel.
- Perform general office duties including answering phones.
- Maintain regular and punctual attendance

#### **QUALIFICATIONS:**

##### **Qualifications:**

- College degree preferred, preferably in communications, public relations, advertising or business.
- Highly organized and possess the ability to switch focus quickly when needed and work on multiple projects at the same time.
- Fast and accurate computer data entry skill and ability.
- Proficient in Microsoft Office including Excel, Word & PowerPoint.
- Excellent written and verbal skills.
- Enjoy working in a fast paced environment, able to act with a sense of urgency and adhere to set deadlines.
- Have a personable demeanor with strong team and customer focus

#### **EEO STATEMENT:**

Equal Opportunity Employer Minorities/Women/Veterans/Disabled

#### **Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

2/6/2020

**Job location**

Philadelphia, PA

Page © DirectEmployers Association 2022



In partnership with



### Job Details

[Email DirectEmployers](#)

[Share this job via email](#)

### Company

ViacomCBS

### Job title

**DIRECTOR BROADCAST OPERATIONS & ENGINEERING**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [ad28507bff6e4e20a73b81b3fe0c4825@de.works](mailto:ad28507bff6e4e20a73b81b3fe0c4825@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [ad28507bff6e4e20a73b81b3fe0c4825@de.works](mailto:ad28507bff6e4e20a73b81b3fe0c4825@de.works)

**REF#:** 36741

**CBS BUSINESS UNIT:** CBS Television Stations

**JOB TYPE:** Full-Time Staff

**JOB SCHEDULE:** Full-Time

**JOB LOCATION:** Philadelphia, PA

### ABOUT US:

CBS Television Stations consists of 29 owned-and-operated stations, including 16 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates. Among its stations are WCBS-TV and WLNY-TV (New York), KCBS-TV and KCAL-TV (Los Angeles), WBBM-TV (Chicago), KYW-TV and WPSG-TV (Philadelphia), KTVT-TV and KTXA-TV (Dallas-Ft. Worth), KPIX-TV and KBCW-TV (San Francisco), WBZ-TV and WSBK-TV (Boston), WUPA-TV (Atlanta), WWJ-TV and WKBD-TV (Detroit), KSTW-TV (Seattle), WTOG-TV (Tampa-St. Petersburg), WCCO-TV (Minneapolis), KCNC-TV (Denver), WFOR-TV and WBFS-TV (Miami), KOVR-TV and KMAX-TV (Sacramento), KDKA-TV and WPCW-TV (Pittsburgh), WJZ-TV

(Baltimore), as well as WCCO-TV's satellite stations KCCO-TV (Alexandria, Minn.) and KCCW-TV (Walker, Minn.).

**DESCRIPTION:**

CBS 3, and CW Philly has an immediate opening for a Director, Broadcast Operations & Engineering. This is a challenging, multi-dimensional position with many responsibilities - technical, financial, operational, contractual, and HR related. The position reports to the Duopoly President/General Manager with a dotted line to the Division Senior Vice President of Engineering.

- Overall responsibility for all day-to-day broadcast activities, including compliance with all regulatory and governmental agencies (FCC, FAA, OSHA, etc.), station asset management, information technology, ENG/DSNG operations, transmission facilities, remote facilities and building operations.
- Responsible for creating and complying with all BO&E expense budgets and administering station's capital budget.
- Oversees staff training, employee safety and quality control for all broadcast productions.
- This position has the ultimate responsibility for the TV technical plant/transmitter and must maintain a proactive role in maintenance to prevent on-air failures of any kind 24/7/365
- Work in concept with the News Director and Creative Services to identify new technologies for efficient and cutting edge operations.
- Oversees the maintenance and repairs of the office, studio, transmitter, and telephone systems.
- Provide facilities (sometimes on short notice) to support any and all in-house production efforts..
- Manage local engineering, IT and building maintenance staffs.
- Manage the company's relationship with represented employees and their union agents. insure the contract is fairly applied. Participate in negotiations for contract renewals.

**QUALIFICATIONS:**

- Deep experience and training in broadcast operational, personnel and facilities management.
- Expert contemporary knowledge in broadcast, IT, digital and automation technologies, including design, integration, maintenance and project management.
- Proven ability to collaborate with inter-departmental colleagues and third parties.
- Superior communication, analytical, design, planning and management skills.
- Proven success in managing represented employees within a large corporate environment.
- Six years minimum of broadcast engineering management experience, including studio, RF systems, telecom and digital mass storage systems or equivalent.
- Bachelor's degree in Engineering/Technical area or Business, or equivalent experience managing local television station broadcast operations and engineering department.

**EEO STATEMENT:**

Equal Opportunity Employer Minorities/Women/Veterans/Disabled

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

6/2/2020

**Job location**

Philadelphia, PA





In partnership with



## Job Details

[Email DirectEmployers](#)

[Share this job via email](#)

## Company

ViacomCBS

## Job title

**News Producer**

## Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [a17f54e1c59e4c9da8dc05a8a20b1594@de.works](mailto:a17f54e1c59e4c9da8dc05a8a20b1594@de.works)

## Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [a17f54e1c59e4c9da8dc05a8a20b1594@de.works](mailto:a17f54e1c59e4c9da8dc05a8a20b1594@de.works)

**REF#:** 37286

**CBS BUSINESS UNIT:** CBS Television Stations

**JOB TYPE:** Full-Time Staff

**JOB SCHEDULE:** Full-Time

**JOB LOCATION:** Philadelphia, PA

### ABOUT US:

CBS Television Stations consists of 29 owned-and-operated stations, including 16 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates. Among its stations are WCBS-TV and WLNY-TV (New York), KCBS-TV and KCAL-TV (Los Angeles), WBBM-TV (Chicago), KYW-TV and WPSG-TV (Philadelphia), KTVT-TV and KTXA-TV (Dallas-Ft. Worth), KPIX-TV and KBCW-TV (San Francisco), WBZ-TV and WSBK-TV (Boston), WUPA-TV (Atlanta), WWJ-TV and WKBD-TV (Detroit), KSTW-TV (Seattle), WTOG-TV (Tampa-St. Petersburg), WCCO-TV (Minneapolis), KCNC-TV (Denver), WFOR-TV and WBFS-TV (Miami), KOVR-TV and KMAX-TV (Sacramento), KDKA-TV and WPCW-TV (Pittsburgh), WJZ-TV (Baltimore), as well as WCCO-TV's satellite stations KCCO-TV (Alexandria, Minn.) and KCCW-TV (Walker, Minn.).

**DESCRIPTION:**

News Producer - Philadelphia

CBS 3, KYW-TV / The CW Philly 57, WPSG-TV is seeking an experienced newscast producer. Candidate must possess strong leadership skills to work with a team to generate solid ideas for story selection and placement as well as utilize creative production techniques. Must write compelling teases and create memorable on-air moments. Must be flexible to let shows breathe while maintaining ratings-driven format times. The ideal candidate will thrive in producing breaking news, both within and outside of regular newscasts. We aren't looking for a show stacker, we are looking for a producer who's passionate about news and highly competitive.

**QUALIFICATIONS:**

Must have excellent writing skills. Knowledge of non-linear editing systems required as well as experience with Avid I-News or similar computer system. Minimum 3 - 5 years' experience. SAG-AFTRA union position. Please submit links and writing samples.

**EEO Statement:**

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access [www.viacbs.com/careers](http://www.viacbs.com/careers) as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/8/2020

**Job location**

Philadelphia, PA

Page © [DirectEmployers Association](#) 2022



In partnership with



## Job Details

[Email DirectEmployers](#)

[Share this job via email](#)

### Company

ViacomCBS

### Job title

**Assignment Editor**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [53e8b6f17fe24b72970d23bfe6495b27@de.works](mailto:53e8b6f17fe24b72970d23bfe6495b27@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [53e8b6f17fe24b72970d23bfe6495b27@de.works](mailto:53e8b6f17fe24b72970d23bfe6495b27@de.works)

**REF#:** 37493

**CBS BUSINESS UNIT:** CBS Television Stations

**JOB TYPE:** Full-Time Staff

**JOB SCHEDULE:** Full-Time

**JOB LOCATION:** Philadelphia, PA

#### ABOUT US:

CBS Television Stations consists of 29 owned-and-operated stations, including 16 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates. Among its stations are WCBS-TV and WLNY-TV (New York), KCBS-TV and KCAL-TV (Los Angeles), WBBM-TV (Chicago), KYW-TV and WPSG-TV (Philadelphia), KTVT-TV and KTXA-TV (Dallas-Ft. Worth), KPIX-TV and KBCW-TV (San Francisco), WBZ-TV and WSBK-TV (Boston), WUPA-TV (Atlanta), WWJ-TV and WKBD-TV

(Detroit), KSTW-TV (Seattle), WTOG-TV (Tampa-St. Petersburg), WCCO-TV (Minneapolis), KCNC-TV (Denver), WFOR-TV and WBFS-TV (Miami), KOVR-TV and KMAX-TV (Sacramento), KDKA-TV and WPCW-TV (Pittsburgh), WJZ-TV (Baltimore), as well as WCCO-TV's satellite stations KCCO-TV (Alexandria, Minn.) and KCCW-TV (Walker, Minn.).

**DESCRIPTION:**

Responsible for the operation of the assignment desk during a shift. Must be able to meet deadlines in high stress breaking news situations. Must be able to multitask. Must be able to logistically dispatch crews efficiently. Typical duties include, but are not limited to, monitoring police/fire scanners for breaking news and working with the Assignment Manager and Managing Editor on story ideas and expanded coverage plans. Must be able to generate original stories and develop follow-ups, track social media for news gathering, update information in assignment desk I-news daybook, and maintain contact lists and story files. Develop new contacts with government agencies (city, state, federal), and public relations representatives. Applicants must be able to coordinate long-range coverage such as political campaign coverage, election night coverage, and travel-domestic or overseas. Understanding of video distribution and methods to move video via satellite, fiber, broadband etc. is a must. Assignment Editors at CBS3 must have a "get it done attitude" while maintain the utmost professionalism especially when working with CBS News, other CBS O&O's, and station affiliates to share content. Must be able to adjust schedule to accommodate sickness, vacations and operational needs of the station.

**QUALIFICATIONS:**

- Bachelor's or technical degree in broadcast journalism or related field.
- Minimum three years' experience in broadcast news with at least two years as an assignment editor in a major or medium market. Experience with I-news and desktop editing systems (Avid) a plus.
- Excellent verbal and written communication skills and the ability to work effectively and professionally with newsroom personnel and the public.
- Organizational skills and the ability to multi-task a must.

**FUNCTION:** Editorial/Publishing/Content

**EEO Statement:**

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access [www.viacbs.com/careers](http://www.viacbs.com/careers) as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

11/5/2020

**Job location**

Philadelphia, PA

## Job Postings 2021-2022



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Digital Line Producer-CBSN**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [ed63390dd6d64eec8d51be21f4c42968@de.works](mailto:ed63390dd6d64eec8d51be21f4c42968@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [ed63390dd6d64eec8d51be21f4c42968@de.works](mailto:ed63390dd6d64eec8d51be21f4c42968@de.works)

REF#: 38177

CBS BUSINESS UNIT: CBS Television Stations

JOB TYPE: Full-Time Staff

JOB SCHEDULE: Full-Time

JOB LOCATION: Philadelphia, PA

### ABOUT US:

CBS Television Stations consists of 29 owned-and-operated stations, including 16 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates. Among its stations are WCBS-TV and WLNY-TV (New York), KCBS-TV and KCAL-TV (Los Angeles), WBBM-TV (Chicago), KYW-TV and

WPSG-TV (Philadelphia), KTVT-TV and KTXA-TV (Dallas-Ft. Worth), KPIX-TV and KBCW-TV (San Francisco), WBZ-TV and WSBK-TV (Boston), WUPA-TV (Atlanta), WWJ-TV and WKBD-TV (Detroit), KSTW-TV (Seattle), WTOG-TV (Tampa-St. Petersburg), WCCO-TV (Minneapolis), KCNC-TV (Denver), WFOR-TV and WBFS-TV (Miami), KOVR-TV and KMAX-TV (Sacramento), KDKA-TV and WPCW-TV (Pittsburgh), WJZ-TV (Baltimore), as well as WCCO-TV's satellite stations KCCO-TV (Alexandria, Minn.) and KCCW-TV (Walker, Minn.).

**DESCRIPTION:**

CBSN-Philly is looking for a Digital Line Producer to work on CBSN-Philly's local live streaming network. The DLP will work with the control room teams managing, optimizing, and timing live and on demand video content for mobile, desktop and OTT platforms.

**Responsibilities include:**

- DLP will help drive the editorial vision and execution of our live newscasts and produce compelling wheels focused on local news, local weather, entertainment, and consumer stories
- Responsible for conceiving/creating wheels during non-live news times
- DLP will be expected to work with ADLP, Executive Producers, Directors, Managing Editor, Reporters
- Strong writing skills
- Experience with Crispin, video editing systems
- Responsible for coordinating coverage of live news conferences on CBSN
- Responsible for sending out push alerts for coverage on CBSN
- Demonstrating expertise in timing in a control room environment.

**QUALIFICATIONS:**

- 2+ years' experience in creating and building show rundowns in cable, broadcast or digital environment
- Demonstrated success operating in a fast-paced control room
- Ability to work under extremely tight deadlines to write headlines and edit video for live digital broadcast.
- Thorough knowledge of social media and the competitive digital news environment
- Familiarity with Avid editing systems and iNews
- Available for early mornings, nights, overnights, weekends, holidays; this is a 24-hour streaming service
- Experience with Crispin and iNews a big plus
- Understanding of SEO

**FUNCTION: Production**

**EEO Statement:**

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access [www.viacbs.com/careers](http://www.viacbs.com/careers) as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

Application link

**Application**

FEIN

20-3548722

Date posted

3/1/2021

Job location

Philadelphia, PA

Page © DirectEmployers Association 2022



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

Account Executive (CBS3 & CW Philly 57)

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [6e55f9757913478199ff599776d8ae2e@de.works](mailto:6e55f9757913478199ff599776d8ae2e@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [6e55f9757913478199ff599776d8ae2e@de.works](mailto:6e55f9757913478199ff599776d8ae2e@de.works)

CBS3 and CW Philly 57, the ViacomCBS owned and operated television stations in the # 4 television market Philadelphia, have an immediate opening. We are searching for an energetic and extremely motivated Multi-Platform sales professional. Candidate must possess strong presentation and communication skills, experience working with advertising agencies, growing market share, and proven success in closing new business and digital.

### Responsibilities:

- Drive advertising sales across the CBS-Philadelphiaportfolio.
- Establish agency and direct-client relationships in the Philadelphia market and surrounding territories.
- Develop quarterly & annual plans to drive revenue and market share across all CBS-Philadelphia platforms.
- Continually prospect, develop and maintain new, non-traditional revenue opportunities.
- Understand client needs and collaborate with internal teams to create customized, integrated solutions.
- Build and deliver compelling sales presentations.

- Handle linear and digital execution, from pre-sell through post-recap.

**Qualifications:**

- 3+ years of multi-platform media sales experience
- Strong prospecting, marketing, presentation and closing skills.
- Proven track record of past selling skills.
- Excellent written and verbal communication skills.
- Valid Philadelphia drivers license.

**Preferred Qualifications:**

- College degree and ratings knowledge preferred; computer skills are a must.
- Minimum of five years media sales experience
- A strong work ethic and thrives in a fast paced and competitive environment.
- Self-motivated, detail oriented and able to handle multi-task projects in a fast-paced environment.
- Wide Orbit, Strata and Salesforce proficiency preferred.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/13/2021

**Job location**

Philadelphia, PA



In partnership with



#### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**VP/Director of Sales** - Philadelphia Market

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [986b0bce5bac4ed7a08fc61767e74dd4@de.works](mailto:986b0bce5bac4ed7a08fc61767e74dd4@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [986b0bce5bac4ed7a08fc61767e74dd4@de.works](mailto:986b0bce5bac4ed7a08fc61767e74dd4@de.works)

**REF#:** 37948

**CBS BUSINESS UNIT:** CBS Television Stations

**JOB TYPE:** Full-Time Staff

**JOB SCHEDULE:** Full-Time

**JOB LOCATION:** Philadelphia, PA

#### ABOUT US:

CBS Television Stations consists of 29 owned-and-operated stations, including 16 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates. Among its stations are WCBS-TV and WLNY-TV (New York), KCBS-TV and KCAL-TV (Los Angeles), WBBM-TV (Chicago), KYW-TV and WPSG-TV (Philadelphia), KTVT-TV and KTXA-TV (Dallas-Ft. Worth), KPIX-TV and KBCW-TV (San Francisco), WBZ-TV and WSBK-TV (Boston), WUPA-TV (Atlanta), WWJ-TV and WKBD-TV (Detroit), KSTW-TV (Seattle), WTOG-TV (Tampa-St. Petersburg), WCCO-TV (Minneapolis), KCNC-TV (Denver), WFOR-TV and WBFS-TV

(Miami), KOVR-TV and KMAX-TV (Sacramento), KDKA-TV and WPCW-TV (Pittsburgh), WJZ-TV (Baltimore), as well as WCCO-TV's satellite stations KCCO-TV (Alexandria, Minn.) and KCCW-TV (Walker, Minn.).

**DESCRIPTION:**

KYW-TV / WPSG-TV, the ViacomCBS Owned & Operated Duopoly in Philadelphia, is seeking a VP/Director of Sales to drive our total station sales effort.

Work directly with the station General Manager and the Division Sales Team to establish strategies and implement those strategies to meet Multi-Media (Linear and Non-Linear) sales objective goals. Recruit, hire and manage sales team to achieve results. Inventory management, utilization of research and sales tools are important. Knowledge of Nielsen, ComScore, Wide Orbit, Strata and Salesforce. Familiar with Microsoft Office including Excel, Word, PowerPoint, Outlook, etc.

Extensive experience in Broadcast Sales Management. In addition, candidates must have previous knowledge, success, and leadership in Digital Sales. Demonstrated success in ability to make budget, increase revenues and gain Market share. Ability to develop new and non-traditional business is essential. Must have the ability to develop relationships directly with clients as well as agencies. Dynamic leadership skills and ability to work as part of a team are important.

Essential Duties and Responsibilities include but not limited to:

- Responsible for day-to-day sales operations and achieving revenue goals for both broadcast and digital.
- Provide accurate revenue forecasts and deliver year over year growth.
- Develop sales packages and tools inclusive of sales promotions.
- Educate sales department in market/national trends and provide them with new selling ideas and techniques.
- Recruit, interview, and hire quality salespeople.
- Maintain positive relationships with key clients.
- Price inventory as appropriate and assign accounts.
- Prepare sales revenue and expense budgets.
- Train and coach sales management team.
- Attend sales calls with Account Executives.
- Coordinate and update sales pieces.
- Other duties as required.

**QUALIFICATIONS:**

Minimum 5 years' prior broadcast television sales management experience at a major market television station. Position requires excellent organizational/time management skills and leadership ability. Must be self-motivated, self-disciplined, have a positive attitude and be an effective communicator. Strong track record in revenue performance while maintaining and managing cost of sales is integral as is a strong background in inventory management, sales training, pricing, budgeting, and forecasting.

Previous Director of Sales experience and a bachelor's degree preferred.

**FUNCTION:** Sales

**EEO Statement:**

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach

initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access [www.viacbs.com/careers](http://www.viacbs.com/careers) as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

2/1/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Assistant News Director**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [2171d9a1e85343bca669dfe98c9511d8@de.works](mailto:2171d9a1e85343bca669dfe98c9511d8@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [2171d9a1e85343bca669dfe98c9511d8@de.works](mailto:2171d9a1e85343bca669dfe98c9511d8@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

KYW-TV/WPSG-TV, a ViacomCBS owned and operated station in Philadelphia (market # 4) is seeking a dynamic, creative, self-motivated, decision-making Assistant News Director with excellent news judgment and strong management and leadership skills. The ideal candidate will be able to own the day-to-day editorial operations in a highly competitive market, work closely with the News Director on long term planning, hiring, union negotiations, and newsroom administration.

### Qualifications:

- A proven track record with strong experience in all aspects of television production for this HD television news operation.

- possess aptitude for integrating new technology applications in this multi-media, multi-platform environment.
- Previous experience working in a tapeless, non-linear newsroom. Familiarity with I-news, and Chyron graphics systems is a plus.
- A flexible schedule is required.
- A college degree and a minimum of 5 years' experience in a medium/large television market or network.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

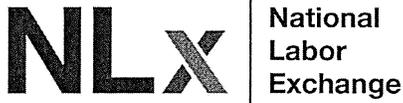
5/12/2021

**Job location**

Philadelphia, PA



In partnership with



#### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**Broadcast Engineer**

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [a474729afabf41cabf2beebcba1a5501@de.works](mailto:a474729afabf41cabf2beebcba1a5501@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [a474729afabf41cabf2beebcba1a5501@de.works](mailto:a474729afabf41cabf2beebcba1a5501@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

"A degree in a technical related field, appropriate IT certifications, and/or equivalent experience is required for this fast paced and exciting opportunity. Project management methodology backgr

CBS3 and CW Philly 57, the ViacomCBS owned and operated television stations in Philadelphia, has an immediate opening for a Broadcast Engineer. Reporting to the Engineering Department, this position will design new broadcast systems, maintaining and troubleshooting media and IT equipment. They will install and wire new technologies, field equipment, and achieve the highest levels of excellence in customer support, media integration and broadcast operations. The position

brings together the knowledge of a modern broadcast media operation as well as the ability to manage multiple priorities with a sense of urgency and adaptability.

The Broadcast Engineer responsibilities will include the maintenance and repair of all television broadcast equipment including: CBS Digital, IT systems integration, ELC automation, control gateways, production routers, graphics and editorial systems, ENG and SNG vehicles, STL & TSL links to and from all microwave transmission and receive sites, basic understanding and troubleshooting ability of solid state digital high powered transmitters.

Candidate should be well versed in the design, repair and maintenance of all television systems including software applications, control rooms, studios, and remote sites. Daily areas of focus are studio switchers, Sony ELC automation and remote control equipment (both IP and serial based), satellite equipment (including satellite dishes, IRDs, and analog satellite receivers), fiber connectivity, MPEG2 and MPEG4 (ASI and IP based encoders and decoders), video and audio routers, audio mixers and consoles, studio and ENG cameras, cloud based editing systems, monitors, broadcast monitoring and RF test equipment, and multi-viewer equipment.

In addition to maintenance responsibility, the position will lead designs and be responsible for projects from concept to completion. Position will perform drafting using CAD, installing media projects and configuring systems, integrating equipment into live broadcast workflows.

This exciting and interesting opportunity will require the ideal candidate to work well under pressure, pivoting and managing multiple changing priorities with a team oriented approach, coordinating with operations, creative services, and news. Position will hold scope meetings, design review meetings, and will lead projects, sometimes with tight deadlines. Excellent and clear communication skills are needed.

#### Qualifications:

A degree in a technical related field, appropriate IT certifications, and/or equivalent experience is required for this fast paced and exciting opportunity. Project management methodology background is a plus.

Associate's Degree or equivalent in Electronics Technology or Electrical Engineering Technology. Must have good general knowledge and experience with IT based systems. System level installation, along with troubleshooting ability. Must be a motivated "self-starter" who has the ability to work unsupervised.

Must be available to work any shift within a 24 hour, 7 day period. Some overnight work may be required. Other duties as assigned.

ound is a plus. Associate's Degree or equivalent in Electronics Technology or Electrical Engineering Technology. Minimum of 4 years of broadcast industry experience in a technical position is preferred. Must have good general knowledge and experience with IT based systems. System level installation, along with troubleshooting ability. Must be a motivated "self-starter" who has the ability to work unsupervised. Must be available to work any shift within a 24 hour, 7 day period. Some overnight work may be required. Other duties as assigned."

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

5/12/2021

**Job location**

Philadelphia, PA



In partnership with



#### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**Broadcast Operations Manager**

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [bc2f3fd050704b7da4e6389b5124de54@de.works](mailto:bc2f3fd050704b7da4e6389b5124de54@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [bc2f3fd050704b7da4e6389b5124de54@de.works](mailto:bc2f3fd050704b7da4e6389b5124de54@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

CBS3 and CW Philly 57, the ViacomCBS owned and operated television stations in Philadelphia, has an immediate opening for a Broadcast Operations Manager. Reporting to the Director of Broadcast Operations & Engineering (BO&E), this position will manage and coordinate daily technical operations staff and facilities to develop new and improved media workflows, administer new technologies and achieve the highest levels of excellence in media integration and broadcast operations. The position brings together the knowledge of a modern broadcast media operation as well as the ability to manage multiple priorities with a sense of urgency and adaptability.

The Broadcast Operations Manager will oversee the daily activities of a media and news production operation, including staffing and facilities for KYW and WPSG. Management responsibilities include Stage operation, ELC operation, camera operation, prompter operation, TOC operation, closed caption coordination, hub communications, remote cameras, lighting systems, training, and disaster recovery planning. The position is supported by and integrated with Engineering and IT and is part of the core team to build new work flows and complete operational projects.

The position will coordinate operational activities and special events for News, Programming, CBS Network, CBS Sports, affiliates and syndicators.

The Candidate will be responsible to oversee and create work schedules for operations staff using a company tool set, keeping track of and allocating sick time/vacations and assign replacements as needed. Manage overtime. Position will oversee the Technical Operation Center (TOC) and serve as liaison between BO&E and News regarding new technical developments in studio and news operations, leading and participating in advancements with studio workflow and automation configurations. Position will manage in partnership with Creative Services, Engineering and IT, systems for elections, crawls, and weather alerts, bugs and on air graphics.

Position will be required to know and be well versed in IT skills and media software applications as they relate to production and news editorial systems, managing workflow and troubleshooting.

This exciting opportunity will require the ideal candidate to conduct weekly station operations meetings with managers, directors, producers, and engineering team members. In coordination with station and corporate engineering this position is part of a team to implement emerging new technologies into the newsroom and station, including mobile broadband, cloud technologies etc.

Additional responsibilities are as needed and as assigned. On-call flexible hours, with some occasional night/weekend work required. Excellent communications skills with a "get it done" sense of urgency is needed for this fast paced opportunity.

#### Qualifications:

A college degree in a technical related media, broadcasting or IT field is preferred. 5 years of experience in a news production or digital media environment with management responsibility for content production is preferred. Project management methodology, and IT applications backgrounds are a plus. Combinations of relevant skills, education and experience will be considered.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

#### Application link

[Application](#)

FEIN

20-3548722

**Date posted**

5/12/2021

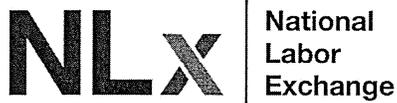
**Job location**

Philadelphia, PA

Page © DirectEmployers Association 2022



In partnership with



#### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**Web Producer**

**Associate Digital Line Producer**

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [97e34ad51ae345838fed483037b670c8@de.works](mailto:97e34ad51ae345838fed483037b670c8@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [97e34ad51ae345838fed483037b670c8@de.works](mailto:97e34ad51ae345838fed483037b670c8@de.works)

CBSP Philly.com and CWPhilly.com provide trusted news, traffic, sports, weather, entertainment and lifestyle content has an immediate opening for a hardworking dynamic Digital Content Producer. As a news professional, you thrive in a high-performance breaking news environment while building strong communication across all verticals within a newsroom. You love to use your intuition in evaluating newsworthy content, anticipating, identifying, and carrying out the business needs while working independently. Come bring your talents and join our team as our next digital reporter serving our Philadelphia community.

#### Responsibilities:

- Handle overall production of the sites, app and social media channels.
- Write, copyedit, and publish news articles in addition to editing and uploading videos and photos.
- Oversee distribution of content on social media and facilitate livestreaming.
- Make important editorial decisions and identifying lead stories.

- Interact daily with the CBS Local editorial staff to coordinate online coverage and identify broadcast promotional opportunities.
- Meticulous about spelling, grammar and overall accuracy of the content.
- Creative and willing to think out-of-the-box to troubleshoot when technical issues arise.

**Qualifications:**

- College degree in journalism or communication or comparable work experience
- 3 years plus of news writing experience for breaking news
- Must be available to work mornings, evenings and weekends.
- HTML and Wordpress knowledge
- AP style and copyediting experience
- Work well under tight deadlines in a fast-paced newsroom
- Proficient in effectively using social media channels to drive traffic to the website.
- Video and photo editor
- Understands of SEO strategies

**Preferred:**

- Advanced video and photo editing experience
- Experience with web analytics tools, such as Google Analytics and Adobe Analytics

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/22/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Executive Producer**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [d63968d863c4431ba0b05fd64442bb74@de.works](mailto:d63968d863c4431ba0b05fd64442bb74@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [d63968d863c4431ba0b05fd64442bb74@de.works](mailto:d63968d863c4431ba0b05fd64442bb74@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

The Programming and Contracts Coordinator is responsible for keeping track of programming contracts for the CBS Owned Television Stations group including contract input in specialized programming software.

Coordinator will also assist in building station group presentations in both Excel and PowerPoint. This position is based in our Riverside New Jersey Operations Center.

CBS-Owned and Operated Duopoly (KYW-TV/WPSG-TV) in Philadelphia is seeking a highly motivated Executive Producer with a passion for news, creative approach, competitive spirit, social media expertise, and an overall love of television. Being selected as a member of our leadership team means you share our core values and stand with others who are hardworking, honest, engaged, accountable, competitive, and committed to diversity, inclusion, and equity.

Primary responsibilities include oversight of producers for daily newscasts at noon, 4, 5 and 6pm. EP will work with Assistant Director and Managing Editor to determine content and review scripts. The EP will work with producers to generate compelling production techniques and unique ideas for communicating content in engaging new ways with a focus on promoting all platforms. Must be a phenomenal teammate and able to work closely with the news leadership team on daily news coverage and multi-task on long-term projects, special reports, and other programming. Executive Producer will be required to participate in weekend on-call rotation with other managers.

The Executive Producer will reside in the Philadelphia area.

**QUALIFICATIONS:**

Minimum of five (5) years senior news management experience in a major market required along with line producing, field producing, and special projects production experience. Familiarity with SONY ELC, or other control room studio automation, non-linear desktop digital editing equipment, and newsroom I-News computer system, or other similar systems.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

7/31/2021

**Job location**

Philadelphia, PA



In partnership with



## Job Details

[Email DirectEmployers](#)

[Share this job via email](#)

## Company

ViacomCBS

## Job title

**News Producer**

## Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [a17f54e1c59e4c9da8dc05a8a20b1594@de.works](mailto:a17f54e1c59e4c9da8dc05a8a20b1594@de.works)

## Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [a17f54e1c59e4c9da8dc05a8a20b1594@de.works](mailto:a17f54e1c59e4c9da8dc05a8a20b1594@de.works)

**REF#:** 37286

**CBS BUSINESS UNIT:** CBS Television Stations

**JOB TYPE:** Full-Time Staff

**JOB SCHEDULE:** Full-Time

**JOB LOCATION:** Philadelphia, PA

### ABOUT US:

CBS Television Stations consists of 29 owned-and-operated stations, including 16 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates. Among its stations are WCBS-TV and WLNY-TV (New York), KCBS-TV and KCAL-TV (Los Angeles), WBBM-TV (Chicago), KYW-TV and WPSG-TV (Philadelphia), KTVT-TV and KTXA-TV (Dallas-Ft. Worth), KPIX-TV and KBCW-TV (San Francisco), WBZ-TV and WSBK-TV (Boston), WUPA-TV (Atlanta), WWJ-TV and WKBD-TV (Detroit), KSTW-TV (Seattle), WTOG-TV (Tampa-St. Petersburg), WCCO-TV (Minneapolis), KCNC-TV (Denver), WFOR-TV and WBFS-TV (Miami), KOVR-TV and KMAX-TV (Sacramento), KDKA-TV and WPCW-TV (Pittsburgh), WJZ-TV

(Baltimore), as well as WCCO-TV's satellite stations KCCO-TV (Alexandria, Minn.) and KCCW-TV (Walker, Minn.).

**DESCRIPTION:**

News Producer - Philadelphia

CBS 3, KYW-TV / The CW Philly 57, WPSG-TV is seeking an experienced newscast producer. Candidate must possess strong leadership skills to work with a team to generate solid ideas for story selection and placement as well as utilize creative production techniques. Must write compelling teases and create memorable on-air moments. Must be flexible to let shows breathe while maintaining ratings-driven format times. The ideal candidate will thrive in producing breaking news, both within and outside of regular newscasts. We aren't looking for a show stacker, we are looking for a producer who's passionate about news and highly competitive.

**QUALIFICATIONS:**

Must have excellent writing skills. Knowledge of non-linear editing systems required as well as experience with Avid I-News or similar computer system. Minimum 3 - 5 years' experience. SAG-AFTRA union position. Please submit links and writing samples.

**EEO Statement:**

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access [www.viacbs.com/careers](http://www.viacbs.com/careers) as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/8/2020

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Assignment Manager**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [62a9c76044e44afc99a9b110e9056d53@de.works](mailto:62a9c76044e44afc99a9b110e9056d53@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [62a9c76044e44afc99a9b110e9056d53@de.works](mailto:62a9c76044e44afc99a9b110e9056d53@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

CBS3 and CW Philly 57, the CBS owned and operated television stations in Philadelphia, have an immediate opening for an Assignment Manager. The individual is a highly competitive news professional that thrives on beating the competition and getting the story not just first but right. We are looking for an aggressive, motivated, and experienced News professional to own the assignment desk and provide editorial oversight. The Assignment Manager will work with the news management team to plan, execute and coordinate daily news coverage by directing the work of others and adhering to the highest standards of journalism. Monitor public service agency scanners and breaking content and assign personnel necessary to cover the story. Must be adept at tracking news on social media and coordinate with digital team on breaking news. Candidate must possess

excellent people skills both working with internal staff and while in contact with public agencies, government, station contacts and viewers. Assignment Manager will be responsible for guiding his/her staff of assignment editors and coordinate information for reporters and photographers in the field and oversee dissemination of information in the newsroom. Work closely with the VP of News to implement the vision for the newsroom.

Candidate must have a minimum of five years' experience in a medium to large market television news assignment desk. Must be flexible and available to cover breaking news on nights and weekends. Rotates on call weekends with news management team. If you thrive in a competitive, fast paced environment and possess the ability to multi-task with strong organizational skills we want to talk to you.

- Bachelor's degree preferred.
- Strong journalistic fundamentals, including excellent writing and communication skills.
- Ability to work under tight deadline pressure.
- Strong leadership skills along with experience supervising and motivating a team..

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

7/21/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Anchor/Reporter**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [273bbb781d79460ca1ab09431b9466d7@de.works](mailto:273bbb781d79460ca1ab09431b9466d7@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [273bbb781d79460ca1ab09431b9466d7@de.works](mailto:273bbb781d79460ca1ab09431b9466d7@de.works)

CBS News and Stations, brings together the power of CBS News, 28 owned television stations in 17 major U.S. markets, CBSN, CBSN Local platforms, local websites and cbsnews.com, under one umbrella. CBS News and Stations is home to the nations #1 news program 60 MINUTES, CBSN, the first 24/7 digital streaming news network, the award-winning broadcasts CBS MORNINGS, CBS SATURDAY MORNING, the CBS EVENING NEWS WITH NORAH O'DONNELL, CBS SUNDAY MORNING, CBS WEEKEND NEWS, 48 HOURS and FACE THE NATION WITH MARGARET BRENNAN. CBS News and Stations also produces the award-winning 60 MINUTES+ for Paramount+. CBS News and Stations provides news and information for the CBS Television Network, CBSNews.com, CBSN, CBS News Radio and podcasts, CBS Mobile, Paramount + and other digital platforms. CBS News and Stations is dedicated to providing the highest quality journalism under standards it pioneered and continues to set in today's digital age. CBS News earns more prestigious journalism awards than any other broadcast network.

CBS3/KYW-TV and CW Philly 57, the CBS-owned and operated television stations in Philadelphia, has an opening for on-air Anchor/Reporter. Preferred candidates will have extensive anchoring and reporting experience, outstanding writing, and verbal communications skills, possess a comprehensive understanding of television news production, and be able to handle live breaking news both in the studio and in the field. Candidates must be adept in interviewing and have impeccable news judgment! Anchor/Reporter will be required to contribute special reports and be

actively engaged with social media. Must be willing to attend station events and make appearances as needed. The ideal candidate will be a highly energetic newsroom leader and be able to work effectively with others in a deadline-driven team environment!

- BA or BS in Journalism, Communications, or related field
- A minimum of 3 years television anchor/reporter experience in medium/large market
- Excellent writing skills
- Ability to ad-lib easily in various types of situations
- Strong live reporting skills
- Ability to handle working under the pressure of intense deadlines
- Demonstrated ability to present scripts with clarity and energy
- Proven record of meeting deadlines and developing contacts
- Proven record of contributing story ideas
- Knowledge of the Philadelphia area and area news, events, government, and communities
- Well-versed in a wide variety of subjects to include local, state, and national affairs.
- Excellent computer skills and ability to work with a variety of computer applications for news as well as MS Applications
- Bi-lingual candidates strongly encouraged to apply

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/12/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Sales & Marketing Assistant**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [699afa6a348c46f68daf316e32141276@de.works](mailto:699afa6a348c46f68daf316e32141276@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [699afa6a348c46f68daf316e32141276@de.works](mailto:699afa6a348c46f68daf316e32141276@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

CBS 3, KYW-TV / CW Philly 57, WPSG-TV is looking for an entry level Sales & Marketing Assistant to assist the sales team with the placement and processing of orders for TV Advertising Accounts. If a career in television sales interests you, this could be the role for you!

## Responsibilities

- Develop a firm understanding of the sales process, Nielsen and comScore ratings and Wide Orbit software. Input and maintain orders, including revisions due to program changes and/or pre-empted spots.
- Act as liaison between station personnel, media buyers and salesperson.
- Organize and maintain schedules.
- Ensure all assigned duties are completed efficiently and with adherence to deadlines.
- Work directly for one or more Account Executives and maintain an effective working relationship with them and other sales and company personnel.
- Work with and develop an effective working relationship with all station and agency personnel.
- Perform general office duties including answering phones.

## **Qualifications:**

- College degree preferred, preferably in communications, public relations, advertising or business.
- Highly organized with the ability to switch focus quickly when needed and work on multiple projects at the same time.
- Fast and accurate computer data entry skill and ability.
- Proficient in Microsoft Office including Excel, Word & PowerPoint.
- Excellent written and verbal skills.
- Enjoy working in a fast paced environment, able to act with a sense of urgency and adhere to set deadlines.
- Have a personable demeanor with strong team and customer focus.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

8/27/2021

**Job location**

Philadelphia, PA



In partnership with



#### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**Anchor/Reporter**

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [e29e4c4b6acb46f3918d2b1a537a606e@de.works](mailto:e29e4c4b6acb46f3918d2b1a537a606e@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [e29e4c4b6acb46f3918d2b1a537a606e@de.works](mailto:e29e4c4b6acb46f3918d2b1a537a606e@de.works)

CBS News and Stations, brings together the power of CBS News, 28 owned television stations in 17 major U.S. markets, CBSN, CBSN Local platforms, local websites and cbsnews.com, under one umbrella. CBS News and Stations is home to the nations #1 news program 60 MINUTES, CBSN, the first 24/7 digital streaming news network, the award-winning broadcasts CBS MORNINGS, CBS SATURDAY MORNING, the CBS EVENING NEWS WITH NORAH O'DONNELL, CBS SUNDAY MORNING, CBS WEEKEND NEWS, 48 HOURS and FACE THE NATION WITH MARGARET BRENNAN. CBS News and Stations also produces the award-winning 60 MINUTES+ for Paramount+. CBS News and Stations provides news and information for the CBS Television Network, CBSNews.com, CBSN, CBS News Radio and podcasts, CBS Mobile, Paramount + and other digital platforms. CBS News and Stations is dedicated to providing the highest quality journalism under standards it pioneered and continues to set in today's digital age. CBS News earns more prestigious journalism awards than any other broadcast network.

CBS3 and CW Philly 57, the CBS owned and operated television stations in Philadelphia, have an immediate opening for a **Traffic Anchor/Reporter** with medium to major market television experience. Candidates must have a good understanding of the Philadelphia area roadways and

public transit system. A successful candidate will use creativity to present visually interesting and insightful traffic segments on air. Reporter may also turn feature content.

**QUALIFICATIONS: REQUIRED:**

Live television experience is a must.

At a minimum, candidate should possess:

High energy, phenomenal communication skills

Professional on-air experience

Good public speaking skills

Knowledge of current events both in Philadelphia and nationally

College degree required

Strong computer skills and be willing to learn computer graphics system

Able to multi-task

Have extremely good people skills

Ability to write, shoot and edit material a plus

Bi-lingual candidates strongly encouraged to apply

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/19/2021

**Job location**

Philadelphia, PA

Page © DirectEmployers Association 2022



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Reporter**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [317fa40087bc48b584635e39bd159c75@de.works](mailto:317fa40087bc48b584635e39bd159c75@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [317fa40087bc48b584635e39bd159c75@de.works](mailto:317fa40087bc48b584635e39bd159c75@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

CBS3 and CW Philly 57, the ViacomCBS owned and operated television stations in Philadelphia, have an immediate opening for on-air reporter.

#### RESPONSIBILITIES:

Gather, write, produce and present news content in a clear, concise and easy to understand way. Write active news copy, while telling creative people stories. Develop sources and breaking content. Pitch story ideas at daily news editorial meetings, conduct interviews and develop news content. Assist Producer in preparing newscast. Perform other duties as assigned by the News Director.

#### QUALIFICATIONS:

- Four-year college degree or equivalent experience along with at least five years reporting experience required.
- Possess strong news judgment, organizational skills, computer proficiency, keen sense of logistics, a clear and concise speaking voice.
- The ability to work well under tight deadlines.
- Must be able to report live under breaking news conditions. Must be creative and add to story telling during breaking news.
- All reporters should be familiar with the use of social media and the role it plays in newsgathering.
- All reporters are required to capture, write and file content for our website.
- A proven history of editorial judgment and mastery of journalistic ethics and libel law.
- Must have a valid driver's license as this person will periodically be required to drive company vehicle or personal vehicle to cover various assignments.
- Possess the ability to shoot and edit preferred.
- Bilingual Spanish/English a plus.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

8/23/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Meteorologist**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [426d30e4cb9642e9becd39fe1d94313f@de.works](mailto:426d30e4cb9642e9becd39fe1d94313f@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [426d30e4cb9642e9becd39fe1d94313f@de.works](mailto:426d30e4cb9642e9becd39fe1d94313f@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

### Overview and Responsibilities:

CBS3 Philadelphia is seeking an engaged and energized on-air Meteorologist to join our hardworking weather team. Candidates must have a B.S. Degree in Meteorology or Earth Sciences. Top candidates will be phenomenal storytellers who are comfortable reporting live in the field during severe weather and community-related events. Must be proficient in creating dynamic weather computer graphics. Knowledge of desktop editing helpful. AMS seal and knowledge of WSI weather system preferred.

### Basic Qualifications:

- B.S. Degree in Meteorology or Earth Sciences
- Three years on-air experience
- Proficient in weather graphics production
- AMS Seal preferred
- Ability to field report and write packages a plus

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

9/3/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Reporter**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [317fa40087bc48b584635e39bd159c75@de.works](mailto:317fa40087bc48b584635e39bd159c75@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [317fa40087bc48b584635e39bd159c75@de.works](mailto:317fa40087bc48b584635e39bd159c75@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

CBS3 and CW Philly 57, the ViacomCBS owned and operated television stations in Philadelphia, have an immediate opening for on-air reporter.

#### RESPONSIBILITIES:

Gather, write, produce and present news content in a clear, concise and easy to understand way. Write active news copy, while telling creative people stories. Develop sources and breaking content.

Pitch story ideas at daily news editorial meetings, conduct interviews and develop news content. Assist Producer in preparing newscast. Perform other duties as assigned by the News Director.

**QUALIFICATIONS:**

- Four-year college degree or equivalent experience along with at least five years reporting experience required.
- Possess strong news judgment, organizational skills, computer proficiency, keen sense of logistics, a clear and concise speaking voice.
- The ability to work well under tight deadlines.
- Must be able to report live under breaking news conditions. Must be creative and add to story telling during breaking news.
- All reporters should be familiar with the use of social media and the role it plays in newsgathering.
- All reporters are required to capture, write and file content for our website.
- A proven history of editorial judgment and mastery of journalistic ethics and libel law.
- Must have a valid driver's license as this person will periodically be required to drive company vehicle or personal vehicle to cover various assignments.
- Possess the ability to shoot and edit preferred.
- Bilingual Spanish/English a plus.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

8/23/2021

**Job location**

Philadelphia, PA



In partnership with



#### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**Sales Manager**

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [63470e275deb45ea8809fab57e301016@de.works](mailto:63470e275deb45ea8809fab57e301016@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [63470e275deb45ea8809fab57e301016@de.works](mailto:63470e275deb45ea8809fab57e301016@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

Sales Manager

The CBS Philadelphia Business Development/Digital Sales Manager will report to the VP, Director of Sales at KYW/WPSG and will be responsible for working closely with the sales team to prospect, develop, close, and maintain linear and digital advertising accounts on CBSPhilly.com and CBS Local Digital Media properties.

#### PRIMARY ACCOUNTABILITIES:

Coordinate new business and digital sales efforts of the CBS Philadelphia sales staff including:

- Provide ongoing sales training for digital sales products and services.
- Develop compelling sales proposals and presentations for sales staff for CBS Local new business and digital opportunities.
- Review local stations RFPs and make strategic recommendations to maximize linear and online revenue.
- Grow new business and online ad sales revenue and exceed revenue goals.
- Set sales agenda including, prioritizing and organizing sales calls based on maximum potential return.
- Maximize revenue by managing advertising inventory & pricing.
- Coordinate new business and online ad sales campaigns with local trafficking team.
- Prepare and review local market new business and digital sales reports and forecasts.
- Analyze competitive online media marketplace.
- Manage digital agency/client relationships.
- Work with CBS creative teams on production and trafficking of new business and digital assets for digital campaigns.
- Assist with new business and digital research requests in conjunction with CBS Philadelphia/CBS TV Stations research team.
- Assist the sales team with prospecting for new linear and digital business opportunities.
- Support the sales team in developing sponsorships around major CBS tent-pole events including NFL Football, College Basketball, Grammy Awards, Primetime Programming, etc.
- Work closely with local management team to develop solutions-based integrated media campaigns for clients.

#### CORE COMPETENCIES:

- Knowledge of the online media business and underlying technology and research
- Excellent sales skills including the ability to create and build relationships.
- Demonstrated record of sales successes and established relationships.
- Good organizational and time management skills.
- Excellent listening, negotiation and presentation skills. Team oriented.

- Highly proficient in PowerPoint and Excel
- Understanding of Wide Orbit, Google DFP, DSPs, Google Analytics, Salesforce, Scarborough, MOAT, Adobe Creative Cloud, and other web related applications a plus.

**MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:**

- Minimum 5 years of online advertising sales.
- Media sales prospecting experience (especially TV) is a plus.
- BS / BA degree preferred
- Dedicated and driven work ethic, excellent writing skills, comfortable making presentations to all size groups (5-50), outstanding computer skills

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

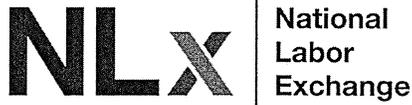
8/23/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Account Executive** (CBS3 & CW Philly 57)

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [6e55f9757913478199ff599776d8ae2e@de.works](mailto:6e55f9757913478199ff599776d8ae2e@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [6e55f9757913478199ff599776d8ae2e@de.works](mailto:6e55f9757913478199ff599776d8ae2e@de.works)

CBS3 and CW Philly 57, the ViacomCBS owned and operated television stations in the # 4 television market Philadelphia, have an immediate opening. We are searching for an energetic and extremely motivated Multi-Platform sales professional. Candidate must possess strong presentation and communication skills, experience working with advertising agencies, growing market share, and proven success in closing new business and digital.

### Responsibilities:

- Drive advertising sales across the CBS-Philadelphiaportfolio.
- Establish agency and direct-client relationships in the Philadelphia market and surrounding territories.
- Develop quarterly & annual plans to drive revenue and market share across all CBS-Philadelphia platforms.
- Continually prospect, develop and maintain new, non-traditional revenue opportunities.
- Understand client needs and collaborate with internal teams to create customized, integrated solutions.
- Build and deliver compelling sales presentations.
- Handle linear and digital execution, from pre-sell through post-recap.

**Qualifications:**

- 3+ years of multi-platform media sales experience
- Strong prospecting, marketing, presentation and closing skills.
- Proven track record of past selling skills.
- Excellent written and verbal communication skills.
- Valid Philadelphia drivers license.

**Preferred Qualifications:**

- College degree and ratings knowledge preferred; computer skills are a must.
- Minimum of five years media sales experience
- A strong work ethic and thrives in a fast paced and competitive environment.
- Self-motivated, detail oriented and able to handle multi-task projects in a fast-paced environment.
- Wide Orbit, Strata and Salesforce proficiency preferred.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/13/2021

**Job location**

Philadelphia, PA



In partnership with



#### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**Assignment Editor**

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [a87b9bd964e2475d90bf2adc5d5067f3@de.works](mailto:a87b9bd964e2475d90bf2adc5d5067f3@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [a87b9bd964e2475d90bf2adc5d5067f3@de.works](mailto:a87b9bd964e2475d90bf2adc5d5067f3@de.works)

CBS3 and CW Philly 57, the CBS owned and operated television stations in Philadelphia, have an immediate opening for a hardworking dynamic Assignment Editor. The individual is a highly competitive news professional that thrives on beating the competition and getting the story not just first but right while managing the operation of the assignment desk during your shift. Your demeanor is naturally geared towards a get it done attitude while maintaining the utmost professionalism especially when working with CBS News, other CBS O&O's, and station affiliates to share content. Come bring your talents and join our team!

#### Responsibilities:

- Meet deadlines in high stress breaking news situations.
- Multitask under pressure while logistically dispatching crews efficiently.
- Monitor police/fire scanners for breaking news, work with the Assignment Manager, Managing Editor on story ideas, and expanded coverage plans.
- Communicate internally via formats like Slack.
- Generate original stories and develop follow-ups, track social media for news gathering, update information in assignment desk I-news daybook, maintain contact lists, and story files.

- Develop new contacts with government agencies (city, state, federal), and public relations representatives.
- Coordinate long-range coverage such as political campaign coverage, election night coverage, and travel domestic or overseas.
- Handle video distribution and methods to move video via satellite, fiber, broadband, Dejero and LiveU etc. is a must.
- Adjust schedule to accommodate sickness, vacations, and operational needs of the station.

**Qualifications:**

- Bachelors or technical degree in broadcast journalism or related field preferred.
- Minimum 3 years experience in broadcast news with at least two years as an assignment editor in a major or medium market.
- Experience with I-news and desktop editing systems (Avid) a plus.
- Excellent verbal and written communication skills.
- Work effectively and professionally with newsroom personnel and the public.
- Organizational skills and the ability to multi-task a must.

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/22/2021

**Job location**

Philadelphia, PA



In partnership with



#### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

#### Company

ViacomCBS

#### Job title

**Managing Editor Web**

#### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [e141030a251947d48b9c612913a39656@de.works](mailto:e141030a251947d48b9c612913a39656@de.works)

#### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [e141030a251947d48b9c612913a39656@de.works](mailto:e141030a251947d48b9c612913a39656@de.works)

CBS Television Stations consists of 28 CBS-owned stations in 17 major U.S. markets, as well as the stations' digital properties. The portfolio of stations includes 15 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates.

The station group's properties also include CBSN Local, a joint initiative with CBS Interactive that features direct-to-consumer streaming news services in the markets where the Company has local news organizations. CBS Television Stations' premium local content is also distributed to consumers by the group's websites and mobile applications.

CBS Philadelphia is looking for an experienced broadcast/digital journalist and strategist to join the digital team as Managing Editor. The position will report to the Director of Digital content and collaborate with the news and management teams at CBS3 to ensure that website news operations run smoothly. The Managing Editor will be responsible for helping build digital/social messaging. This individual will provide clear editorial direction to the digital news producers (who write and publish news, features and videos), lead all aspects of the conception, assignment and editing of content and help enforce editorial best practices that further the group's strategy and goals, including but not limited to attending daily editorial meeting, traffic growth, help lead content promotion, including

display copy, trend-tracking and social media to increase engagement. Track Metrics statuses daily, monthly and as needed by management. Assist with trafficking media and uploading of native content.

**REQUIRED SKILLS/EXPERIENCE:**

- Bachelor's degree
- At least four years journalism and website experience.
- Strong journalistic fundamentals, including excellent writing and editing skills
- Astute legal and ethical judgment skills
- Ability to work under tight deadline pressure
- Strong leadership skills along with experience supervising and motivating a team of highly functioning writers and editors.
- A proven track record using social media to grow traffic aggressively
- Knowledge of SEO best practices
- Familiarity with Internet culture, particularly what's trending and how a story goes viral.
- Familiarity with content management systems- including Wordpress.
- Television broadcast journalism experience preferred

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

7/23/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Executive Producer, Impacting Communities**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [97b932bd4e1a4e22bb83747fcc5072af@de.works](mailto:97b932bd4e1a4e22bb83747fcc5072af@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [97b932bd4e1a4e22bb83747fcc5072af@de.works](mailto:97b932bd4e1a4e22bb83747fcc5072af@de.works)

CBS News and Stations, brings together the power of CBS News, 28 owned television stations in 17 major U.S. markets, CBSN, CBSN Local platforms, local websites and cbsnews.com, under one umbrella. CBS News and Stations is home to the nations #1 news program 60 MINUTES, CBSN, the first 24/7 digital streaming news network, the award-winning broadcasts CBS MORNINGS, CBS SATURDAY MORNING, the CBS EVENING NEWS WITH NORAH O'DONNELL, CBS SUNDAY MORNING, CBS WEEKEND NEWS, 48 HOURS and FACE THE NATION WITH MARGARET BRENNAN. CBS News and Stations also produces the award-winning 60 MINUTES+ for Paramount+. CBS News and Stations provides news and information for the CBS Television Network, CBSNews.com, CBSN, CBS News Radio and podcasts, CBS Mobile, Paramount + and other digital platforms. CBS News and Stations is dedicated to providing the highest quality journalism under standards it pioneered and continues to set in today's digital age. CBS News earns more prestigious journalism awards than any other broadcast network.

The role and responsibility of local news stations is to accurately reflect and represent the communities where they live to hold the powerful accountable and to affect positive change in service to those communities. As we recommit to that purpose and reimagine how we engage with multi-platform audiences in the future, the CBS Owned Stations seek strong storytellers and content leaders who are as committed to creating tangible and meaningful impact in our communities as we are.

The EP, Impacting Communities at our stations will play a pivotal role in leading our next-generation storytelling efforts focusing on areas where we can affect change in the communities we serve every single day - as well as ensuring balance and authenticity in our local products across platforms. You will be entrusted with guiding a team of reporters tasked with building relationships and sourcing original stories at the neighborhood-level. You will be responsible for surfacing and creating content across platforms focused on critical local issues and neighborhood triumphs, using storytelling to inspire compassion, mobilize communities, and spark action + conversations. EP's will design a strategic plan in partnership with the News Director and the Vice President of Content Development to ensure reaching this goal every day as well as work alongside the General Manager and Creative Services Director to identify and leverage those relationships/partnerships that could grow into brand-compliant station wide commitments and campaigns.

If you have a passion for community service and the ability to surface and create unique and untold stories if you are able to build relationships and partnerships that can be used to bring a broader scope of community stories to our newscasts and news products, we want to hear from you!

Join us as we create a new community-based ecosystem of news gathering across CBS News and Stations.

Primary Accountability

Must have solid news judgement and strong story-telling skills

Accountable for community focused content ensuring accuracy and fairness

Must be able to ensure content is compelling across multiple platforms

Special attention to skills related to original/enterprise reporting, writing, graphics, story placement & timely communication that will inspire

Will partner with on-air, producing and writing other staff

Knowledge of desk top editing, graphics management and control room automation

Willing to work with all departments across disciplines, to produce relevant content

Strong social media skills

Compliance with CBS policies and journalistic standards

Competencies Desired

5 years or more experience as an Executive Producer or Assistant News Director a plus

Strong, measurable story-telling experience

Consistent track record in producing impactful community-based initiatives

Bachelors degree in journalism or similar field

Familiar with assigned market

Connected with key influencers within the community

Can manage all community-based campaigns with an emphasis on broad impact with neighborhood sensibility

Must be able to build and maintain partnerships with community leaders and organizations

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

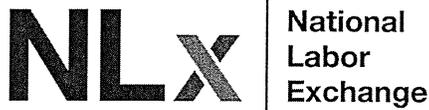
11/3/2021

**Job location**

Philadelphia, PA



In partnership with



### Job Details

- [Email DirectEmployers](#)
- [Share this job via email](#)

### Company

ViacomCBS

### Job title

**Web Producer**

### Compliance Information

VEVRAA Federal Contractor

Request Priority Protected Veteran Referrals

EOE Protected Veterans/Disability

Contact Email: [97e34ad51ae345838fed483037b670c8@de.works](mailto:97e34ad51ae345838fed483037b670c8@de.works)

### Job description

VEVRAA Federal Contractor Request Priority Protected Veteran Referrals EOE Protected Veterans/Disability Contact Email: [97e34ad51ae345838fed483037b670c8@de.works](mailto:97e34ad51ae345838fed483037b670c8@de.works)

CBSPhilly.com and CWPhilly.com provide trusted news, traffic, sports, weather, entertainment and lifestyle content has an immediate opening for a hardworking dynamic Digital Content Producer. As a news professional, you thrive in a high-performance breaking news environment while building strong communication across all verticals within a newsroom. You love to use your intuition in evaluating newsworthy content, anticipating, identifying, and carrying out the business needs while working independently. Come bring your talents and join our team as our next digital reporter serving our Philadelphia community.

### Responsibilities:

- Handle overall production of the sites, app and social media channels.
- Write, copyedit, and publish news articles in addition to editing and uploading videos and photos.
- Oversee distribution of content on social media and facilitate livestreaming.
- Make important editorial decisions and identifying lead stories.
- Interact daily with the CBS Local editorial staff to coordinate online coverage and identify broadcast promotional opportunities.
- Meticulous about spelling, grammar and overall accuracy of the content.

- Creative and willing to think out-of-the-box to troubleshoot when technical issues arise.

**Qualifications:**

- College degree in journalism or communication or comparable work experience
- 3 years plus of news writing experience for breaking news
- Must be available to work mornings, evenings and weekends.
- HTML and Wordpress knowledge
- AP style and copyediting experience
- Work well under tight deadlines in a fast-paced newsroom
- Proficient in effectively using social media channels to drive traffic to the website.
- Video and photo editor
- Understands of SEO strategies

**Preferred:**

- Advanced video and photo editing experience
- Experience with web analytics tools, such as Google Analytics and Adobe Analytics

ViacomCBS is an equal opportunity employer (EOE) including disability/vet.

At ViacomCBS, the spirit of inclusion feeds into everything that we do, on-screen and off. From the programming and movies we create to employee benefits/programs and social impact outreach initiatives, we believe that opportunity, access, resources and rewards should be available to and for the benefit of all. ViacomCBS is proud to be an equal opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, and Veteran status.

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to use or access. <https://www.viacomcbs.com/careers> as a result of your disability. You can request reasonable accommodations by calling 212.846.5500 or by sending an email to [viacomaccommodations@viacom.com](mailto:viacomaccommodations@viacom.com). Only messages left for this purpose will be returned.

**Application link**

[Application](#)

**FEIN**

20-3548722

**Date posted**

10/22/2021

**Job location**

Philadelphia, PA