

Date: October 20, 2011

Participating Employees: Stephanie Nelson – Human Resources Manager

Host/Sponsor of Activity: Oklahoma City Community College – Oklahoma City, OK

Brief Description of Activity and Station Participation: Met with students to discuss their career interests and provided information about career opportunities in the broadcasting industry in general and specific opportunities at KOCB/KOKH that may pertain to their particular career interests. Also spoke about internship opportunities at KOCB/KOKH.

Event 9:

Date: November 10, 2011

Participating Employees: Stephanie Nelson – Human Resources Manager

Host/Sponsor of Activity: Oklahoma Employment Security Commission at the Coca Cola Event Center in downtown Oklahoma City.

Brief Description of Activity and Station Participation: Met with students to discuss their career interests and provided information about career opportunities in the broadcasting industry in general and specific opportunities at KOCB/KOKH that may pertain to their particular career interests. Also spoke about internship opportunities at KOCB/KOKH.

Training

SBG, Inc and its stations (KOCB / KOKH) is an equal opportunity employer. Equal employment opportunity has been and continues to be both the Company's policy and practice. In order to provide equal employment and advancement opportunities to all individuals, employment decisions at SBG and its stations will be based on merit, qualifications, and abilities. We will recruit, hire, train, promote, and make all other employment decisions without regard to race, color, religion, sex, national origin, age, disability, veteran status, Acquired-Immune Deficiency Syndrome (AIDS), AIDS-Related Complex (ARC), veteran status or any other category protected by law.

Further, in keeping with this commitment to equal employment opportunity, SBG Inc. offers mandatory training for equal opportunity employment, discrimination and appropriate workplace behavior including workplace harassment to all new employees and managers.

EXHIBIT 2 – Job Vacancy Materials

See Box (1)

DTI Box

EXHIBIT 3 - EEO Recruitment Initiatives

KOCB(TV)/KOKH-TV 2010-2011 Recruitment Initiatives



Public File Form

Event Type: Oklahoma Broadcast Education Awards Judging

Date: February 20, 2010

Time: 8:00 am – 2:00 pm

Location: University of Oklahoma

Participating Employee: Lisa Monahan (Tanner)

Detailed Description of Activity:

The Oklahoma Broadcast Education Association (OBEA) asks members of the media to assist with awards offered to aspiring journalist working at the collegiate level. The program is designed to offer industry advice and perspective to students who will graduate and try to attain jobs in the business. Judges watch several award entries and provide remarks and suggestions to help better the students. We also give scores that contribute to the winners recognized by the OBEA and Oklahoma Association of Broadcasters (OAB).

Signature

Date 3-24-11

PRONG ACTIVITY REPORT FOR FCC

Please fill out the following for any event that qualifies as an FCC Prong activity including, but not limited to Class speeches or lectures at any local campus, tours of station, speeches or lectures given to community groups, job fairs, or any event that has minority focus.

Title of Event: Career Fair

Type of event: ☐ Educational ☐ Community ☒ Job Fair ☐ Other

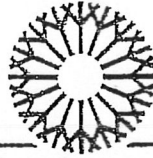
Date of Station Participation: March 3, 2010

Name and Title of Participating Employees: Stephanie Nelson, Human Resources

Host/Sponsor of Activity: Oklahoma City Community College

Brief Description of Activity and Station Participation: Met with students to discuss their career interests, and I also provided information about career opportunities specifically at KOKH / KOCB. I also met with students in regards to our internship program at the station.

Please return to EEO contact within 1 week of qualifying event.



OKLAHOMA CITY COMMUNITY COLLEGE

February 18, 2010

Attn: Stephanie Nelson
Fox 25 & CW34
1228 E. Wilshire Blvd.
Oklahoma City, OK 73111

Dear Stephanie Nelson,

Thank you for registering with the Oklahoma City Community College Spring Job Fair, Wednesday-March 3, 2010 in the College Union from 10:00 am-2:00 pm for General Employers and 12noon-6pm for Health Professions.

You may begin your booth set-up for **General Employment** after 7:30 am and College Union Room 1 will open at 8:30 am, with a continental breakfast provided. **Health Professionals** may set-up after 10:00 am and College Room #5 is reserved for employer storage if needed. All seating is first come /first served. A hot lunch will be served, for all, beginning at 11:30am. If you have found that you need additional meals, please contact me at this time, as meals are prepared by count. Meals may also be purchased in the cafeteria.

OCCC policy does not allow the selling of products or services to job fair attendees. Employers are also asked to not solicit students in the hallways. Interested attendees must voluntarily approach recruitment tables. Please do not leave promotional materials in the restrooms.

Thank you again for participating and supporting the employment interests of our students, alumni and community. If you have any further questions, please call 405-682-1611 ext. 7369, or 405-683-7519 or email employmentservices@occc.edu.

Sincerely,

Judi McGee
Employment Services Coordinator

Enclosure: Driving directions and campus/parking/unloading map



Purchase Order

NUMBER REVISION PAGE

103601 0

THIS NUMBER MUST APPEAR ON
ALL CORRESPONDENCE,
INVOICES, SHIPPING PAPERS AND
PACKAGES.

SHIP TO :
SEE BELOW

VENDOR: OKLAHOMA CITY
COMMUNITY COLLEGE
7777 S MAY AVE
EMPLOYMENT SERVICES
JOB FAIR
OKLAHOMA CITY,OK

BILL TO : Sinclair Broadcast Group

ATTN: Accounts Payable
10706 Beaver Dam Road

Hunt Valley, MD 21030-2207
United States

VENDOR NO	DATE OF ORDER	BUYER	REVISION DATE	REVISED BY
15134	01-FEB-2010	Marcia Drechsler		
PAYMENT TERMS IMMEDIATE	SHIP VIA		FOB	
FREIGHT TERMS	REQUESTOR NAME		CONTACT	
	SEE BELOW			

LINE	DESCRIPTION	DATE NEEDED	QTY	UOM	UNIT PRICE	AMOUNT	SHIP TO
1	Registration Fee for Oklahoma City Community College Spring Job Fair - March 3, 2010	03-FEB-2010	100	Each	1.00	100.00	Gregory Byers KOCB / KOKH Studio/Offices 1228 E WILSHIRE BLVD. Oklahoma City, OK 73113

						TOTAL	100.00	USD
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Conditions

Goods are subject to our inspection and approval.
If shipments will be delayed for any reason, advise use immediately, stating all the necessary facts.
To avoid errors, note specifications carefully and if unable to complete orders as written, notify us promptly.

Approved By:

OKLAHOMA CITY COMMUNITY COLLEGE

Receipt: 000475298

Received From: Sinclair Broadcast Group

Date of Receipt

02/19/10

Payment For	Job Fair	JOBF	100.00
CK			100.00
Total:			100.00

Signature:

Subject: Interns
From: James Helm <jhelm@sbgnet.com>
Date: Thu, 20 May 2010 20:15:48 -0500
To: Stephanie Nelson <snelson@sbgnet.com>

Stephanie,

The News department will have 3 interns for the summer:

- Nate Feken (Sports). Intern starts: May 24 Intern ends: July 30
- Hayley Imel (News). Intern starts: May 28 Intern ends: July 30
- Brittany Gotcher (News). Intern starts: June 1 Intern ends: August 1.

Nate has some forms from his college he needs to run back to his adviser, then he will bring them back. Hayley and Brittany may be in a similar situation, but they must first pickup their application and take it to their adviser. Please let me know if there's anything else you may need from me.

I've left a folder in your office for you to sign the FIR line on the intern application. I'm also attaching the Sports intern duties for your records and also to see if you can print this on our letter head. If you can do this, please insert this in the folder and throw out the plain white page listing sports intern duties. When you are done signing & possibly printing the duties on company letter head, please take the folder to the desk. I'm expecting Nate to pick it up sometime Friday.

Call me at 205-9088 if you have any questions. Thanks!

--
James Helm
9pm Executive Producer
KOKH FOX 25
1228 E Wilshire Blvd.
OKC, OK 73111
405.205.9088 (cell)
405.475.9193 (direct)

nateSports intern duties.doc Content-Type: application/msword
Content-Encoding: base64

KOKH

Gaylord College of JMC

JUL 22 2010



RECEIVED

Internship Application

TO BE FILLED OUT AND BROUGHT TO HUMAN RESOURCES

Personal Information

NAME (Last, First, M.I.) <u>Jones Sheroka N</u>	SOCIAL SECURITY NUMBER <u>448-92-2688</u>
STREET ADDRESS <u>1913 NW 21st St</u>	DATE AVAILABLE TO START INTERNSHIP
CITY, STATE, ZIP CODE <u>Oklahoma City, OK</u>	HOME PHONE
E-MAIL ADDRESS <u>Sheroka.N.Jones-7@ou.edu</u>	CELL PHONE <u>(918) 869-2937</u>
EMERGENCY CONTACT'S NAME: <u>Angela Jones</u>	ARE YOU AT LEAST 18 YEARS OF AGE? <u>Yes</u>
EMERGENCY CONTACT'S PHONE NUMBER: <u>(918) 577-2384</u>	

Educational Information

NAME AND ADDRESS OF COLLEGE/UNIVERSITY: <u>The University of Oklahoma</u>	FACULTY ADVISOR: <u>Heather Spencer</u>
	FACULTY ADVISOR'S PHONE NUMBER: <u>(405) 325-3689</u>
YEAR COMPLETED (CHECK ONE): <input type="checkbox"/> SOPHOMORE <input type="checkbox"/> JUNIOR <input checked="" type="checkbox"/> SENIOR	MAJOR OR AREA OF CONCENTRATION: <u>Advertising</u>

Internship Information (To be completed by station)

DATE INTERNSHIP BEGINS: <u>8-24-10</u>	INTERNSHIP SUPERVISOR'S NAME: <u>Dan Loving</u>
DATE INTERNSHIP ENDS: <u>12-16-10</u>	

SIGNATURES:

[Signature]
INTERNSHIP SIGNATURE

[Signature]
FACULTY ADVISOR'S SIGNATURE

7/22/10
DATE

7-27-10
DATE

DEPARTMENT HEAD SIGNATURE

[Signature]
STATION'S HR CONTACT SIGNATURE

DATE

8-24-10

DATE

Shereka N. Jones
375 Triad Village Dr. #7
Norman, OK 73072
(918) 869-2937

OBJECTIVE

Desiring career placement where creativity, strong communication, self starting qualities in a professional environment. Where various levels of personnel is required.

2008-Present Oklahoma City Thunder

*Two Leadership Square
211 N. Robinson Ave., Suite 300
Oklahoma City, OK 73102*

Dancer (Captain)

DUTIES: *Performing at Home Games
Community Service
In Game Promotions
Fan Interaction
Leading Dances
Leading Lines
Choreography
Suite Visits
Radio Appearances
Television Appearances
Product Promotion
Public Speaking*

2007-2009 University of Oklahoma Track and Field

*180 W Brooks St.
Norman, OK 73019*

Equipment Manager

DUTIES: *Organize Equipment Room
Set up Athletes Practices
Organize and Distribute Competition Uniforms
Film for Coaches
Travel with Team
Pack all Necessary Equipment for Travel
Load and Unload Buses
Bring all Necessary Items to Meets
Inventory of all Equipment and Clothing
Timing Sprints
Measuring Distances
Racking and Measuring Sand Pits*

2007-2009

Oklahoma City Yard Dawgz

115 E. California Ave. Suite 400

Oklahoma City, OK 73104

Dancer

DUTIES: *Performing at Home Games*
 Community Service
 Fan Interaction
 Radio Appearances
 Television Appearance
 Public Speaking

2006-2007

University of Oklahoma Cheerleading

OU Spirit Office, Oklahoma Memorial Stadium

180 W Brooks St. Suite 3545B

Norman, OK 73019

Cheerleader

DUTIES: *Cheer at Football, Basketball, Wrestling,*
 Gymnastics and Volleyball Games
 Perform at Pep Rallies
 Perform at Nationals
 Television Appearances
 Public Speaking

Education:

University of Oklahoma
Senior Advertising Major
Muskogee High School

Skills:

Microsoft Word
Microsoft PowerPoint
PhotoShop
Facebook
Twitter
Excellent Communication Skills
Very Good at Customer Service
Experienced Public Speaker
Creative Thinker
Organized
Experience in Sales and Promotions

Reference:

Sabrina Ellison

*OKC Thunder Dance Team Manager (Coach)
Two Leadership Square
211 N. Robinson Ave., Suite 300
Oklahoma City, OK 73102
(405) 208-4708*

Brandy Corcoran

*OKC Yard Dawgz Dance Team Coach
115 E. California Ave. Suite 400
Oklahoma City, OK 73104
(405) 590-1249*

David Littlejohn

*Athletics Equipment Manager
180 W Brooks St.
Norman, OK 73019
(405) 325-5566*

Crystal Celsur

*SR. Accounting Assistant
Chesapeake Energy Corporation
P.O. Box 18496
Oklahoma City, OK 73154
(405) 935-6893*

Jasmine Hall

*Event Presentation Coordinator
OKC Thunder
Two Leadership Square
211 N. Robinson Ave., Suite 300
Oklahoma City, OK 73102
(405) 208-4626*

David Bassity

*OU Athletics Department
Assistant Director for Athletics Communications
180 W Brooks St.
Norman, OK 73019
(405) 274-1455*

ACKNOWLEDGMENT FORM

Employee Handbook

I have received a copy of the Employee Handbook and have read it carefully. I understand the contents and agree to abide by the policies, rules, and procedures described. I understand and agree that any provision of this Handbook may be revised or amended at any time by the Company without notice.

I understand that part of this Handbook is intended to be a summary description of benefits. If there is any conflict between the material set forth in this Handbook or any other booklet or information on insurance and benefits and the terms and provisions of any actual insurance policy or master agreement, then the terms and provisions of the latter shall govern.

I also understand and agree that, except to the extent of any employment agreement to which I am a party or my collective bargaining agreement to which I am subject, contains terms to the contrary, my employment is terminable at will so that both the Company and I remain free to choose to end our work relationship at any time, and further, that nothing in this Handbook in any way creates an express or implied contract of employment in any fashion.

Sheroka Jones
Print Name
Sheroka Jones
Signature

8/24/10
Date

Complaint Procedures "Whistleblower Policy" and Code of Business Conduct & Ethics "Ethics Policy"

I have received a copy of the Whistleblower Policy and the Ethics Policy and have read them carefully. I understand the contents and agree to abide by the procedures described in the Whistleblower Policy and the Ethics Policy.

Signature

Date

Internship Evaluation

STUDENT'S
NAME:

Shereka Jones

SUPERVISOR:

Dan Loving

START DATE OF INTERNSHIP:

8-24-10

DATE INTERNSHIP COMPLETED:

12-16-10

1. PLEASE DESCRIBE THE DUTIES THAT WERE ASSIGNED TO THIS INTERN:

Shereka was involved in almost every facet of the selling process as an intern. She participated in sales calls, evaluation shoots, conference calls, and orientation meetings. She spent time with the Research Director Program Manager. Her duties included everything from prospecting new direct customers to making agency presentations.

2. ON A SCALE OF 1 TO 4, PLEASE RATE PERFORMANCE:

	EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE
COMMUNICATION SKILLS	(4)	3	2	1
INTERACTED WELL WITH STAFF	(4)	3	2	1
FOLLOWED DIRECTIONS	(4)	3	2	1
DEMONSTRATED PROFESSIONAL ATTITUDE	(4)	3	2	1
SHOWED INITIATIVE	4	(3)	2	1
PROMPTNESS	(4)	3	2	1
RELIABILITY	(4)	3	2	1

3. COMMENTS:

SUPERVISOR'S SIGNATURE

DATE

12/9/10

Intern Evaluation of the Station/Program

We are asking for your honest assessment of your internship experience. This will help us make any changes that will improve our program so that it meets the needs and goals of the students who participate. Please take a few minutes to complete this form. Thank you.

1. List your internship duties:

Follows Account Executives on sales calls and business meetings. Learn about the stations and programs being offered. Assist account executives if needed when building reports, doing posts and talking to clients.

2. Which experiences/duties did you find most useful?

I really liked that I got to go on sales calls. I learned a lot about dealing with people. It was also really great to be able to see different sales styles.

3. Which experiences/duties did you find least helpful?

I found everything I did at the station useful, even if it was something as small as helping with Christmas cards. Because it allowed me to help out a hard working AE and allowed me to see how important client relationships are.

4. In what areas within the station would you have wanted to spend more time in?

I am very lucky to have had the opportunity to spend time in a few areas. I liked that I spent most of my time in sales but it would have been nice to spend a little more time in the promotions department.

5. Can we make improvements?

I think the only thing that can be improved on is the time when I have nothing to do. There were a few times where I just had to sit at my desk because everyone was busy. This is understandable but maybe I could have gone to a different department at these times.



KOKH | KOCB
1228 E Wilshire Boulevard, Oklahoma City, OK 73111

T 405.843.2525 F 405.478.4343 okcfox.com T 405.478.3434 F 405.478.1027 cwokc.com

Internship Agreement and Waiver

I, Shereka N. Jones, hereby forever release Sinclair Broadcast Group, Inc. (the "Company"), its affiliated and related entities, and the directors, officers, employees, agents, attorneys, and assigns of any of them, and any person or entity acting by, through, or in concert with any of them, from any and all claims and liabilities in connection with, or as the result of, an automobile accident or any other accident or occurrence that results in bodily harm and/or property damage.

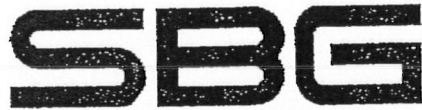
I have received and read the Company Employee Handbook and understand that it is my responsibility to comply with the policies contained therein.

I understand that this position is an unpaid internship and I am not eligible for benefits. I also understand that I am not guaranteed any future employment.

I have read the above and certify that I am at least (18) years of age and have signed this Internship Agreement and Waiver as my free act and deed. This Internship Agreement and Waiver does not alter the at-will nature of my relationship with the Company, which may be terminated at any time with or without cause or notice by either the Company or myself.

Signature

Date



SINCLAIR BROADCAST GROUP

TO BE FILLED OUT AND BROUGHT TO HUMAN RESOURCES

Internship Application

Personal Information

NAME (Last, First, M.I.) Fekken Nathaniel R	SOCIAL SECURITY NUMBER 230 - 67 - 8383
STREET ADDRESS 1111 Oak Tree Ave Apt. N155	DATE AVAILABLE FOR WORK 5/17
CITY, STATE, ZIP CODE Norman, OK 73072	HOME PHONE _____
E-MAIL ADDRESS n.r.fekken-12@ou.edu	CELL PHONE 281 - 753 - 7129
EMERGENCY CONTACT'S NAME: EMERGENCY CONTACT'S PHONE NUMBER:	ARE YOU AT LEAST 18 YEARS OF AGE? YES

Educational Information

NAME AND ADDRESS OF COLLEGE/UNIVERSITY: University of Oklahoma Norman, OK 73072	FACULTY ADVISOR: Stacy Dooley - Career Service FACULTY ADVISOR'S PHONE NUMBER: 405 325 1974 / stacydooley@gmail.com
YEAR COMPLETED CHECK ONE: <input type="checkbox"/> JUNIOR <input checked="" type="checkbox"/> SENIOR	MAJOR: Journalism (Broadcast)

Internship Information

DATE INTERNSHIP BEGINS: 5/24/10	INTERNSHIP SUPERVISOR'S NAME:
DATE INTERSHIP ENDS: 7/30/10	James Helmer

SIGNATURES:

INTERNSHIP SIGNATURE

FACULTY ADVISOR'S SIGNATURE

STATION'S HR CONTACT SIGNATURE

5/11/10

DATE

5/19/2010

DATE

5-21-10

DATE

ACKNOWLEDGMENT FORM

Employee Handbook

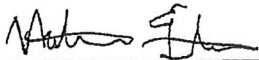
I have received a copy of the Employee Handbook and have read it carefully. I understand the contents and agree to abide by the policies, rules, and procedures described. I understand and agree that any provision of this Handbook may be revised or amended at any time by the Company without notice.

I understand that part of this Handbook is intended to be a summary description of benefits. If there is any conflict between the material set forth in this Handbook or any other booklet or information on insurance and benefits and the terms and provisions of any actual insurance policy or master agreement, then the terms and provisions of the latter shall govern.

I also understand and agree that, except to the extent of any employment agreement to which I am a party or my collective bargaining agreement to which I am subject, contains terms to the contrary, my employment is terminable at will so that both the Company and I remain free to choose to end our work relationship at any time, and further, that nothing in this Handbook in any way creates an express or implied contract of employment in any fashion.

NATHAN FEKEN

Print Name



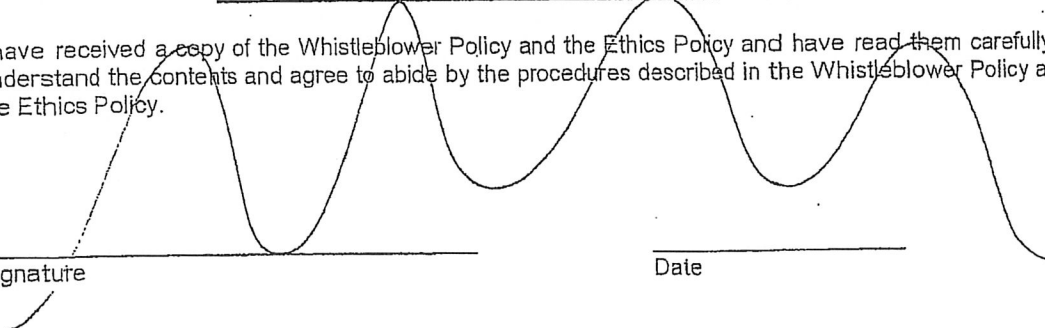
Signature

5/24/10

Date

Complaint Procedures "Whistleblower Policy" and Code of Business Conduct & Ethics "Ethics Policy"

I have received a copy of the Whistleblower Policy and the Ethics Policy and have read them carefully. I understand the contents and agree to abide by the procedures described in the Whistleblower Policy and the Ethics Policy.



Signature

Date

Nate R. Feken

Subject: Nate R. Feken

From: Chris Novy <cnovy@okcfox.com>

Date: Fri, 21 May 2010 15:12:48 -0500

To: Stephanie Nelson <snelson@sbgnet.com>

email: nrfeken@sbgnet.com

Door: 69272 (tested)

..Chris..

--

Chris Novy - WA9V

CBTE, 8-VSB, CBNT

Asst. Chief Engineer

Fox25/CW34

1228 East Wilshire Blvd.

Oklahoma City, OK 73111

cnovy@okcfox.com

(405) 475-9139 (Office direct)

(405) 818-4746 (Cell)

(405) 478-4343 (Fax)



Internship Evaluation

STUDENT'S

NAME:

Nate Fekken

SUPERVISOR:

James Helm

START DATE OF INTERNSHIP:

May 24, 2010

DATE INTERNSHIP COMPLETED:

August 7, 2010

1. PLEASE DESCRIBE THE DUTIES THAT WERE ASSIGNED TO THIS INTERN:

Nate mostly shadowed our sports reporters in the field. While out with them, he would take an active role in interviews by asking questions, setting shots, shooting standups for our talent and also his own standups. Nate also recorded his own noon sportscast during his internship.

2. ON A SCALE OF 1 TO 4, PLEASE RATE PERFORMANCE:

	EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE
COMMUNICATION SKILLS	4	3	②	1
INTERACTED WELL WITH STAFF	④	3	2	1
FOLLOWED DIRECTIONS	④	3	2	1
DEMONSTRATED PROFESSIONAL ATTITUDE	④	3	2	1
SHOWED INITIATIVE	4	③	2	1
PROMPTNESS	4	3	③	1
RELIABILITY	4	3	②	1

3. COMMENTS:

Nate performed well when he was actually here. However, there were times he said he would show up and didn't. He was not as aggressive as I would have liked in terms of shooting more standups and noon sportscasts.

James W. Helm
SUPERVISOR'S SIGNATURE

8-27-10
DATE

NATE FEKEN / SPORTS INTERN

Intern Evaluation of the Station/Program

We are asking for your honest assessment of your internship experience. This will help us make any changes that will improve our program so that it meets the needs and goals of the students who participate. Please take a few minutes to complete this form. Thank you.

1. List your internship duties:

Help interviewing subjects, edit video for Sunday 30 min. show, shot standups & several athletic events with reporters (Shawn), aided research for stories

2. Which experiences/duties did you find most useful?

just anything that involved going out to cover a story, i.e. press conferences, one-on-ones, writing stories, putting together standups, shooting anything with camera.

basically what a sports reporter would do to put a pkg/story together

3. Which experiences/duties did you find least helpful?

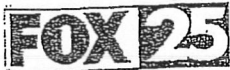
in my eyes there weren't any ... anytime I could spend w/ Shawn, Curtis, and/or Myron was valuable to me ... just to see how they go about their jobs

4. In what areas within the station would you have wanted to spend more time in?

No complaints here ... Shawn gave me all kinds of freedoms so I really got a feel for almost every thing ... IT WAS A BLAST.

5. Can we make improvements?

I don't think so ... Like I said anytime spent with any of the guys was awesome. This was by far the coolest summer of my life. With how the guys treated me I really felt like part of the team. I mean I was able to meet/interview: Angie Garrido, Jennie Finch, Kevin Durant, Troy Aikman & several ol hoops players I grew up watching ... couldn't ask for anything better.



KOKH | KOCB
1228 E Wilshire Boulevard, Oklahoma City, OK 73111

T 405.843.2525 F 405.478.4343 okcfox.com T 405.478.3434 F 405.478.1027 cwokc.com

Internship Agreement and Waiver

I, Nathaniel R. Feken, hereby forever release Sinclair Broadcast Group, Inc. (the "Company"), its affiliated and related entities, and the directors, officers, employees, agents, attorneys, and assigns of any of them, and any person or entity acting by, through, or in concert with any of them, from any and all claims and liabilities in connection with, or as the result of, an automobile accident or any other accident or occurrence that results in bodily harm and/or property damage.

I have received and read the Company Employee Handbook and understand that it is my responsibility to comply with the policies contained therein.

I understand that this position is an unpaid internship and I am not eligible for benefits. I also understand that I am not guaranteed any future employment.

I have read the above and certify that I am at least (18) years of age and have signed this Internship Agreement and Waiver as my free act and deed. This Internship Agreement and Waiver does not alter the at-will nature of my relationship with the Company, which may be terminated at any time with or without cause or notice by either the Company or myself.

Nathaniel R. Feken

5 / 24 / 10

Date

MAY-27-2010 11:25A FROM: IMEL

4053562505

TO: 4053257565

P.1



Internship Application

TO BE FILLED OUT AND BROUGHT TO HUMAN RESOURCES

Personal Information

NAME (Last, First, M.I.) <u>Imel, Hayley, C.</u>	SOCIAL SECURITY NUMBER <u>448-98-1333</u>
STREET ADDRESS <u>910480 S. 3340 Rd.</u>	DATE AVAILABLE TO START INTERNSHIP <u>May 28, 2010</u>
CITY, STATE, ZIP CODE <u>Wellston, OK, 74881</u>	HOME PHONE <u>(405) 356-2505</u>
E-MAIL ADDRESS <u>hayley.imel@gmail.com</u>	CELL PHONE <u>(405) 550-1843</u>
EMERGENCY CONTACT'S NAME: <u>Ben or Elaine Imel</u>	ARE YOU AT LEAST 18 YEARS OF AGE? <u>Yes</u>
EMERGENCY CONTACT'S PHONE NUMBER: <u>(405) 550-0962 or (405) 550-9693</u>	

Educational Information

NAME AND ADDRESS OF COLLEGE/UNIVERSITY: <u>University of Oklahoma Gaylord College</u> <u>395 W. Lindsey Suite 3000</u> <u>Norman, OK 73019</u>	FACULTY ADVISOR: <u>Dr. David Craig</u>
	FACULTY ADVISOR'S PHONE NUMBER: <u>(405) 325-5206</u>
YEAR COMPLETED (CHECK ONE): <input type="checkbox"/> SOPHOMORE <input type="checkbox"/> JUNIOR <input checked="" type="checkbox"/> SENIOR	MAJOR OR AREA OF CONCENTRATION: <u>MA in Mass. Communication</u> <u>and Journalism</u>

Internship Information (To be completed by station)

DATE INTERNSHIP BEGINS: <u>5-28-10</u>	INTERNSHIP SUPERVISOR'S NAME: <u>James Helm</u>
DATE INTERNSHIP ENDS: <u>7-30-10</u>	

SIGNATURES:

Hayley Imel
INTERNS SIGNATURE
David Craig
FACULTY ADVISOR'S SIGNATURE

5/24/10
DATE
5/27/10
DATE

DEPARTMENT HEAD SIGNATURE

Stephanee Nelson
STATION'S HR CONTACT SIGNATURE

DATE

6-9-10
DATE

ACKNOWLEDGMENT FORM

Employee Handbook

I have received a copy of the Employee Handbook and have read it carefully. I understand the contents and agree to abide by the policies, rules, and procedures described. I understand and agree that any provision of this Handbook may be revised or amended at any time by the Company without notice.

I understand that part of this Handbook is intended to be a summary description of benefits. If there is any conflict between the material set forth in this Handbook or any other booklet or information on insurance and benefits and the terms and provisions of any actual insurance policy or master agreement, then the terms and provisions of the latter shall govern.

I also understand and agree that, except to the extent of any employment agreement to which I am a party or my collective bargaining agreement to which I am subject, contains terms to the contrary, my employment is terminable at will so that both the Company and I remain free to choose to end our work relationship at any time, and further, that nothing in this Handbook in any way creates an express or implied contract of employment in any fashion.

Hayley Imel

Print Name

Hayley Imel

Signature

May 24, 2010

Date

Complaint Procedures "Whistleblower Policy" and Code of Business Conduct & Ethics "Ethics Policy"

I have received a copy of the Whistleblower Policy and the Ethics Policy and have read them carefully. I understand the contents and agree to abide by the procedures described in the Whistleblower Policy and the Ethics Policy.

Signature

Date