

**WRLX(FM), WZZR(FM), WLDI(FM), WKGR(FM), WOLL(FM),  
WBZT(AM) & WJNO(AM)**

**VACANCY DATA FORM**

<b>Full-Time Job Title:</b> Director of Engineering	<b>Date Filled:</b> 4/4/2011
<b>Recruitment Source ("RS") Referring Hiree:</b> Non-Employee Referral (RS #16)	<b>Total Number of Interviewees:</b> 5

<b>RS#</b>	<b>RS Information</b>	<b>Source Entitled to Vacancy Notification?</b>	<b>Number of Interviewees Referred by RS for the Full-Time Vacancy</b>
1.	<b>Clear Channel Clear Careers Website</b> <a href="http://clearcareers.clearchannel.com">http://clearcareers.clearchannel.com</a>	No	4
2.	<b>Art Institute of Fort Lauderdale – Career Services</b> 1799 SE 17th Street Fort Lauderdale, FL 33316 Contact: Luwin Sanchez Phone: (954) 308-2615 Fax: (954) 525-2602 Email: lsanchez@aia.edu	Yes	0
3.	<b>Hispanic Human Resources Council</b> 1427 S. Congress Avenue West Palm Beach, FL 33406 Contact: Judy Pierman Phone: (561) 641-7400 Fax: (561) 641-3607	Yes	0
4.	<b>Palm Beach State College – Career Center</b> 3160 PGA Blvd. Palm Beach Gardens, FL 33410 Contact: Linda Phone: (561) 207-5350 Website: palmbeachstate.edu	Yes	0
5.	<b>Urban League of Palm Beach</b> 1700 N. Australian Avenue West Palm Beach, FL 33407 Contact: Henry Fuse Phone: (561) 833-1461 / (561) 833-6050 Email: henfuse@aol.com	No	0

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
6.	<b>Bethune Cookman College – Career Planning</b> 640 Dr. Mary McLeod Bethune Blvd. Daytona Beach, FL 32115 Contact: Davita Bonner Phone: (904) 255-1401 Fax: (904) 258-8278 Email: bonnerd@cookman.edu	No	0
7.	<b>Connecticut School of Broadcasting</b> 3450 Northlake Blvd., #110 North Palm Beach, FL 33403 Contact: Harley Rhodes Phone: (561) 847-4126 Fax: (561) 847-4130 Email: csbpalmbeach@gocsb.com / csbpalmbeach@800tvradio.com	Yes	0
8.	<b>Florida A&amp;M University – School of Journalism/ Media</b> 100 St. Union Plaza MLK Blvd. Tallahassee, FL 32307 Contact: Brandi Milton Phone: (904) 599-3000 Fax: (904) 599-3353 Email: brandi.milton@famu.edu, careercenter@famu.edu	No	0
9.	<b>Florida Association of Broadcasters</b> 800 N. Calhoun Street Tallahassee, FL 32303 Contact: Leslie Varn Phone: (850) 681-6444 Fax: (850) 222-3957 Email: lvarn@fab.org	Yes	0
10.	<b>Florida Atlantic University – Career Development</b> 777 Glades Road, SU220 Boca Raton, FL 33431 Contact: James Watson, Jr. Phone: (561) 297-3536 Fax: (561) 297-2740 Website: myinterfase.com/fau.employer	Yes	0
11.	<b>Florida State University – Career Center</b> A4100 University Center Tallahassee, FL 32306-2490 Contact: Sean Collins Phone: (850) 644-6431 / (850) 644-3273 Email: reception@admin.fsu.edu, sep@admin.fsu.edu	No	0

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
12.	<b>Lynn University – Career Development Center</b> 3601 N. Military Trail Boca Raton, FL 33436 Contact: Christine Childers Phone: (561) 237-7287 Fax: (561) 237-7285 Website: lynn.edu/careers, <a href="https://www.myinterfase.com/lynn/employer/">https://www.myinterfase.com/lynn/employer/</a>	Yes	0
13.	<b>University of South Florida – Career Center</b> 4202 E. Fowler Avenue Tampa, FL 33620 Phone: (813) 974-2171 Fax: (813) 974-5332 Website: career.usf.edu	No	0
14.	<b>Florida Career College</b> 6058 Okeechobee Blvd. West Palm Beach, FL 33417 Contact: Kathy Baretela Phone: (561) 689-0550 / (561) 689-0739 Email: kbaretela@careercollege.edu	No	0
16.	<b>Non-Employee Referral</b>	No	1
<b>Total Interviewees</b>			5

**McMahon, Maureen**

**From:** McMahon, Maureen

**Sent:** Wednesday, January 05, 2011 10:03

**To:** 'lsanchez@aii.edu'; 'henfuse@aol.com'; 'bonnerd@cookman.edu'; 'csbpalmbeach@gocsb.com';  
'careercenter@famu.edu'; 'lvarn@fab.org'; 'sep@admin.fsu.edu'; 'kbaretela@careercollege.edu'

**Attachments:** sourceletterFrontdesk Admin.doc; sourceletterAE.doc; sourceletter DIR OF ENGINEERING.doc;  
sourceletter MAINTENANCE ENGINEER.doc

Job Postings at Clear Channel West Palm Beach

Maureen McMahon  
*Executive Assistant / National Sales Assistant to*  
*John Hunt VP/Market Manager*  
Clear Channel Radio  
3071 Continental Drive  
West Palm Beach, FL 33407  
561.616.6622  
561.616.6620 (fax)

01/05/2011



*Palm Beaches/Treasure Coast*

WKGR 98.7 fm  
gater.com

WOLL 105.5 fm  
1055online.com

WLDI 95.5 fm  
wild955.com

WRLX 92.1 fm  
921wrlx.com

WJNO 1290 am  
wjno.com

WBZT 1230 am  
wbzt.com

3071 Continental Drive  
West Palm Beach, FL 33407  
Phone: 561-616-6600  
Fax: 561-616-6620

January 5, 2011

Ladies/Gentlemen:

Clear Channel Broadcasting, Inc., dba WKGR-FM, WOLL-FM, WLDI-FM, WRLX-FM, WZZR-FM, WJNO-AM and WBZT-AM is currently seeking to fill the following opening:

**TITLE:**

Director of Engineering

**DESCRIPTION:**

- Familiarity with radio broadcast operations including maintenance of broadcast automation and studio equipment, RF equipment, directional AM antenna systems and computer/IT skills
- Occasional night and weekend work is expected and must be on call and available to respond 24/7
- Minimum of 10 years experience is required and Associate Degree or greater in a technical field or equivalent experience, SBE certification is a plus

You are encouraged to refer qualified candidates to us for such opening.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin, sex, age, disability or any other characteristic protected by law, in all personnel actions. We specifically encourage referral of qualified minority and female applicants.

Persons interested in submitting an application for the position identified above should contact the following person:

Clear Channel Broadcasting, Inc.  
3071 Continental Drive  
West Palm Beach, FL 33407  
Attn: Jim Leifer  
(954) 862-3200 / (954) 862-4200 fax

Thank you for your assistance. If you know of any other organization, which may be of assistance in our equal employment opportunity effort, we would appreciate you forwarding that information to us.

Sincerely,

Maureen McMahon  
EEO Administer



*Palm Beaches/Treasure Coast*

WKGR 98.7 fm  
gater.com

WOLL 105.5 fm  
1055online.com

WLDI 95.5 fm  
wild955.com

WRLX 92.1 fm  
921wrlx.com

WJNO 1290 am  
wjno.com

WBZT 1230 am  
wbzt.com

3071 Continental Drive  
West Palm Beach, FL 33407  
Phone: 561-616-6600  
Fax: 561-616-6620

January 5, 2011

Hispanic Human Resources Council  
1427 S. Congress Avenue  
West Palm Beach, FL 33406

Ladies/Gentlemen:

Clear Channel Broadcasting, Inc., dba WKGR-FM, WOLL-FM, WLDI-FM, WRLX-FM, WZZR-FM, WJNO-AM and WBZT-AM is currently seeking to fill the following opening:

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Director of Engineering

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Sincerely,

Maureen McMahon  
EEO Administer



PALM BEACH STATE

COLLEGE

1000 S. STATE ROAD 1

## Post a Position

Enter/edit information about your organization and the position you are offering in the spaces provided. Please note that any changes you make here to your contact information will not change your contact record our office uses. To change that record use the update contact profile off the main menu.

*Denotes a required field*

### Your Organization Information

Organization	Clear Channel Broadcasting, Inc.		
Division			
Industry	Communications		
Salutation	Ms.		
First Name	Maureen		
Last Name	Woods	(Click this box to block out full name and title)	
Title	EEO Administrator		
Address Line 1	3071 Continental Drive	(Click this box to block out the full address)	
Address Line 2			
City	West Palm Beach		
State	FL		
Zip Code	33407		
Country	USA		
Phone	561-616-6622	(Click this box to block out the phone)	
Fax	561-616-6620	(Click this box to block out the fax)	
Email	maureenmcmahon@clearchannel.com	(Click this box to block out the email)	
Website	www.clearchannel.com	(Click this box to block out the web)	

### Position Information

Title	DIRECTOR OF ENGINEERING		
Position Type	Paid Position		
Career Field	Engineering Technology		
Deadline Date	3/31/2011	(Date by which responses should be submitted)	
End Date	3/31/2011	(For temporary positions, this is the date that the position ends)	
Available positions	1		
Salary	salary		

Salary Period      Bi-Weekly

Hours per week

**I would like students/alumni to submit their resumes to this position for my later review at this web site.**

**Position Description**

Tired of the Cold Weather ? Engineering Management position in opening in Palm Beach. Successful candidates should have a familiarity with radio broadcast operations including maintenance of broadcast automation and studio equipment, RF equipment, directional AM antenna systems and computer/IT skills. Successful applicant will be part of the senior management. Send cover letter and resume to: Jim Leifer Clear Channel 7601 Riviera Blvd. Miramar, FL 33472 954-862-3200 / 954-862-4200 fax or jimleifer@clearchannel.com  
EEO

**Qualification Skills**

The candidate must have excellent interpersonal skills. Candidate will work with other senior managers, daily, to achieve goals cluster goals. This is a service oriented position requiring excellent written and oral communications, personable interaction with fellow employees and organizational skills. You must be able to work as a team leader. Occasional night and weekend work is expected and must be on-call and available to respond 24/7. For consideration you must possess a valid state driver's license and have an excellent driving record. A minimum of 10 years experience is required. An associate degree or

**Organization Profile**

Headquartered in San Antonio, Texas with more than 30,000 employees in 66 countries. Clear Channel operates over 800 radio stations reaching more than 110 million listeners every week across all 50 states. With international partners, owns and operates more than 240 radio stations in Australia, Mexico and New Zealand. Premiere Radio Networks syndicates more than 90 radio programs to over 5,000 stations reaching 190 million listeners a week. The Katz Media Group is the largest media representation firm in the U.S. representing more than 2,600 radio stations and 400 television stations.

**Select Keywords:**

Please complete all the items below.

To select multiple keywords, hold down the control key (command key on Macs).

**Job Type**

Temporary

Part-time

**Full-time**

On-Campus PBSC Job

**Location of Job**

Belle Glade, Pahokee, Clewiston

**Central PB County**

North PB County

Western PB County

South PB County

North Broward County

Martin County

Dade County

St. Lucie County

All other FL counties

**How to apply**

Telephone  
Apply in person  
**E-mail resume**  
Fax Resume  
Mail resume  
Organization's Website

**Please read the following terms and conditions carefully before using this site. By clicking at the bottom of the screen you agree to these terms**

- I certify that I represent an equal opportunity employer complying with all state and federal laws granting rights to applicants offering employment without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, or any other characteristic protected by law.
- All job listings are posted and/or approved at the discretion of Career Center staff. We reserve the right to reject job postings that appear to be fraudulent or 'scams,' or positions that discriminate against a protected class, or characteristic, according to federal or state law.
- All organization listings positions with the Career Centers are expected to work within a framework of professionally accepted recruiting, interviewing and selection techniques as stipulated in the NACE Principles for Professional Practice. We reserve the right to deny access to our online job listing system and/or on-campus recruiting to any employers we determine have not conducted their recruiting efforts ethically.

**If you agree to the above statements, please click on the 'submit' button below. If you do not agree, click 'cancel'**

If you have questions or comments, please [e-mail us](#) or, call the Career Center closest to you,  
Lake Worth - 868-3066, Boca Raton - 862-4325, Palm Beach Gardens - 207-5350, Belle Glade - 993-1182.



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#### Viewing Job: 15958/DIRECTOR of ENGINEERING

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[Posting Information](#)

#### Position Information

[\[Edit\]](#)

To update information in the 3 sections below, click the Edit button in each section. Required fields are indicated by an \*. The Posting Information Section below contains important fields. Please read carefully.

**Job ID:** 15958

**Job Title:** DIRECTOR of ENGINEERING

**Organization Name:** Clear Channel Broadcasting, Inc.

**No of Openings:** 1

**Hours per Week:**

**Is this job paid or unpaid?:** Paid

**Wage/Salary :** salary

**Start Date:** asap

**End Date:** 3/31/2011

**Supervisor:**

**Job Description:** Tired of the Cold Weather ? Engineering Management position in opening in Palm Beach. Successful candidates should have a familiarity with radio broadcast operations including maintenance of broadcast automation and studio equipment, RF equipment, directional AM antenna systems and computer/IT skills. Successful applicant will be part of the senior management. EEO

**Qualifications:** The candidate must have excellent interpersonal skills. Candidate will work with other senior managers, daily, to achieve goals cluster goals. This is a service oriented position requiring excellent written and oral communications, personable interaction with fellow employees and organizational skills. You must be able to work as a team leader. Occasional night and weekend work is expected and must be on-call and available to respond 24/7. For consideration you must possess a valid state driver's license and have an excellent driving record. A minimum of 10 years experience is required. An associate degree or greater in a technical field or equivalent experience is required. SBE certification is a plus.

**Application Instructions:** Send cover letter and resume to: Jim Leifer Clear Channel 7601 Riviera Blvd. Miramar, FL 33472 954-862-3200 / 954-862-4200 fax or jimleifer@clearchannel.com

**Online Application Address:**

#### Contact Information

[\[Edit\]](#)

**First Name:** Maureen

**Middle Initial:**

**Last Name:** McMahon

**Address Line 1:** 3071 Continental Drive

**Address Line 2:**

**City:** West Palm Beach

**State:** FL

**Zip:** 33407

**Map to Address Above:** [Online Map](#)

**Phone:** 561-616-6600

**Fax:** 561-616-6620

**Email:** [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Website:**

#### Posting Information

[\[Edit\]](#)

**Job Industry:** Engineering

**Job Location:** Palm Beach County

**Position Type:** Full-time

**Applicant Type:**

**Minimum GPA:**

**Citizenship:**

**Graduation Start :**

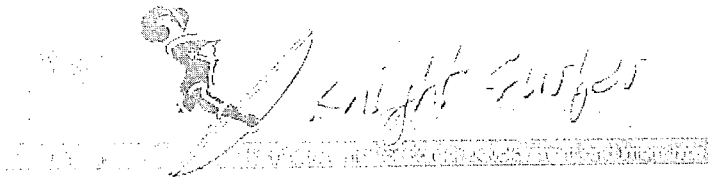
**Graduation End :**

**Class Standing:** Alumnus/a

**Degrees:** Bachelors Degree

**Majors:** Charles E. Schmidt College of Science  
College of Engineering and Computer Sciences

Screen Applicant Types: Yes  
Screen Minimum GPA: No  
Screen Citizenship: No  
Screen Graduation Range: No  
Screen Class Standing: No  
Screen Degrees: No  
Screen Majors: No  
Post Date: 1/3/2011  
Expiration Date: 3/31/2011  
Show Contact Info: Yes  
Allow Online Referrals : Yes



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## Viewing Job: 4070/DIRECTOR of ENGINEERING

Profile View

Position Information

Contact Information

Posting Information

[Edit]

### Position Information

To update information in the 3 sections below, click the Edit button in each section. Required fields are indicated by an \*. The Posting Information Section below contains important fields. Please read carefully.

**Job ID:** 4070

**Job Title:** DIRECTOR of ENGINEERING

**Job Reference Num:**

**Organization Name:** Clear Channel Radio

**No of Openings:** 1

**Work Schedule:**

**Hours per Week:**

**Wage/Salary:** salary

**Employment Start Date:** asap

**Employment End Date:** 3/31/2011

**Supervisor:**

**Job Description:** Tired of the Cold Weather ? Engineering Management position in opening in Palm Beach. Successful candidates should have a familiarity with radio broadcast operations including maintenance of broadcast automation and studio equipment, RF equipment, directional AM antenna systems and computer/IT skills. Successful applicant will be part of the senior management. EEO

**Qualifications:** The candidate must have excellent interpersonal skills. Candidate will work with other senior managers, daily, to achieve goals cluster goals. This is a service oriented position requiring excellent written and oral communications, personable interaction with fellow employees and organizational skills. You must be able to work as a team leader. Occasional night and weekend work is expected and must be on-call and available to respond 24/7. For consideration you must possess a valid state driver's license and have an excellent driving record. A minimum of 10 years experience is required. An associate degree or greater in a technical field or equivalent experience is required. SBE certification is a plus

**Application Instructions:** Send cover letter and resume to: Jim Leifer Clear Channel 7601 Riviera Blvd. Miramar, FL 33472 954-862-3200 / 954-862-4200 fax or jimleifer@clearchannel.com

**Online Application Address:**

### Contact Information

[Edit]

**First Name:** Maureen

**Middle Initial:**

**Last Name:** McMahon

**Address Line 1:** 3071 Continental Drive

**Address Line 2:**

**City:** West Palm Beach

**State:** FL

**Zip:** 33407

**Map to Address Above:** [Online Map](#)

**Phone:** 561-616-6600

**Fax:** 561-616-6620

**Email:** [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Website:**

### Posting Information

[Edit]

**Job Location:** West Palm Beach

**Position Type:** Full-time

**Applicant Type:** Full-time

**Minimum GPA:**

**Citizenship:**

**Graduation Start:**

**Graduation End:**

**Classification:** Alumni

**Degrees:**

**Majors:** Arts & Sciences  
Business and Management  
Education and Human Services

**Screen Applicant Types:** No  
**Screen Minimum GPA:** No  
**Screen Citizenship:** No  
**Screen Graduation Range:** No  
**Screen Classification:** No  
**Screen Degrees:** No  
**Screen Majors:** No  
**Post Date:** 1/5/2011  
**Expiration Date:** 3/6/2011  
**Show Contact Info:** No  
**Allow Online Referrals:** No

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[New Job](#) > [Job Profile](#)**Page Functions**[View Activity](#)**Calendar**[I want to...](#)[Report a Hire](#)**Viewing Job: 30017/DIRECTOR of ENGINEERING**[Profile View](#)[Position Information](#)[Contact Information](#)[Posting Information](#)[\[Edit\]](#)**Position Information****Steps To Completing a Job Posting:**

1. **Enter Position Information** -- Job Title, No. of Openings, & Job Description.
2. **Enter/Verify Contact Information** -- The user/employer entering the data will automatically be the Contact for the job posting. If this is not the case, enter the correct information in the Contact Information Section
3. **Enter Posting Information** -- Here is where you set the criteria for the student applicants you are searching for and also for defining how long your job posting will be active on the online job listings.
4. **To archive/inactivate a job listing** - scroll down to 'Posting Information.' Click on 'Edit.' Scroll down to 'Post End Date.' Type in current date. Click 'Save.'

If you have just entered a new job posting, complete Steps 2 and 3 above by clicking [\[Edit\]](#) and completing the *Contact Information* and *Posting Information* sections below. Please read carefully, required fields are marked by an \*.

[\[Required Fields Help\]](#)**Job ID:** 30017**Job Title:** DIRECTOR of ENGINEERING**Job Reference Num:****Organization Name** : Clear Channel Radio**No of Openings:** 1**Work Schedule:****Hours per Week:****Wage/Salary:** salary**Job Start Date:** asap**Job End Date:** 3/31/2011**Supervisor:**

**Job Description:** Tired of the Cold Weather ? Engineering Management position in opening in Palm Beach. Successful candidates should have a familiarity with radio broadcast operations including maintenance of broadcast automation and studio equipment, RF equipment, directional AM antenna systems and computer/IT skills. Successful applicant will be part of the senior management. EEO

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**Application Instructions:** Send cover letter and resume to: Jim Leifer Clear Channel 7601 Riviera Blvd. Miramar, FL 33472 954-862-3200 / 954-862-4200 fax or jimleifer@clearchannel.com

**Contact Information**[\[Edit\]](#)**First Name:** Maureen**Middle Initial:****Last Name:** McMahon**Address Line 1:** 3071 Continental Drive**Address Line 2:****City:** West Palm Beachq**State:** FL**Zip:** 33407**Map to Address Above:** [Online Map](#)**Phone:** 561-616-6600**Fax:** 561-616-6620**Email:** maureenmcmahon@clearchannel.com**Website:****Posting Information**[\[Edit\]](#)**Job Location:** West Palm Beach**Job Category:** Engineering**Position Type:** Full-time, Degreed**Applicant Type:** Full-time

**Minimum GPA:**  
**Citizenship:**  
**Graduation Start:**  
**Graduation End:**  
**Classification:**  
**Degrees:**  
**Majors:** College of Engineering  
**Screen Applicant Types:** Yes  
**Screen Minimum GPA:** No  
**Screen Citizenship:** No  
**Screen Graduation Range:** No  
**Screen Classification:** No  
**Screen Degrees:** No  
**Screen Majors:** No  
**Post Start Date:** 1/5/2011  
**Post End Date:** 3/31/2011  
**Show Contact Info:** Yes  
**Allow Online Referrals:** Yes

**WRLX(FM), WZZR(FM), WLDI(FM), WKGR(FM), WOLL(FM),  
WBZT(AM) & WJNO(AM)**

**VACANCY DATA FORM**

<b>Full-Time Job Title:</b> Sales Coordinator/Assistant	<b>Date Filled:</b> 4/4/2011
<b>Recruitment Source ("RS") Referring Hiree:</b> Employee Referral (RS #15)	<b>Total Number of Interviewees:</b> 1

<b>RS#</b>	<b>RS Information</b>	<b>Source Entitled to Vacancy Notification?</b>	<b>Number of Interviewees Referred by RS for the Full-Time Vacancy</b>
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2.	<b>Art Institute of Fort Lauderdale – Career Services</b> 1799 SE 17th Street Fort Lauderdale, FL 33316 Contact: Luwin Sanchez Phone: (954) 308-2615 Fax: (954) 525-2602 Email: lsanchez@aif.edu	Yes	0
3.	<b>Hispanic Human Resources Council</b> 1427 S. Congress Avenue West Palm Beach, FL 33406 Contact: Judy Pierman Phone: (561) 641-7400 Fax: (561) 641-3607	Yes	0
4.	<b>Palm Beach State College – Career Center</b> 3160 PGA Blvd. Palm Beach Gardens, FL 33410 Contact: Linda Phone: (561) 207-5350 Website: palmbeachstate.edu	Yes	0
5.	<b>Urban League of Palm Beach</b> 1700 N. Australian Avenue West Palm Beach, FL 33407 Contact: Henry Fuse Phone: (561) 833-1461 / (561) 833-6050 Email: henfuse@aol.com	No	0

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
6.	<b>Bethune Cookman College – Career Planning</b> 640 Dr. Mary McLeod Bethune Blvd. Daytona Beach, FL 32115 Contact: Davita Bonner Phone: (904) 255-1401 Fax: (904) 258-8278 Email: bonnerd@cookman.edu	No	0
7.	<b>Connecticut School of Broadcasting</b> 3450 Northlake Blvd., #110 North Palm Beach, FL 33403 Contact: Harley Rhodes Phone: (561) 847-4126 Fax: (561) 847-4130 Email: csbpalmbeach@gocsb.com / csbpalmbeach@800tvradio.com	Yes	0
8.	<b>Florida A&amp;M University – School of Journalism/ Media</b> 100 St. Union Plaza MLK Blvd. Tallahassee, FL 32307 Contact: Brandi Milton Phone: (904) 599-3000 Fax: (904) 599-3353 Email: brandi.milton@fam.u.edu, careercenter@fam.u.edu	No	0
9.	<b>Florida Association of Broadcasters</b> 800 N. Calhoun Street Tallahassee, FL 32303 Contact: Leslie Varn Phone: (850) 681-6444 Fax: (850) 222-3957 Email: lvarn@fab.org	Yes	0
10.	<b>Florida Atlantic University – Career Development</b> 777 Glades Road, SU220 Boca Raton, FL 33431 Contact: James Watson, Jr. Phone: (561) 297-3536 Fax: (561) 297-2740 Website: myinterfase.com/fau.employer	Yes	0
11.	<b>Florida State University – Career Center</b> A4100 University Center Tallahassee, FL 32306-2490 Contact: Sean Collins Phone: (850) 644-6431 / (850) 644-3273 Email: reception@admin.fsu.edu, sep@admin.fsu.edu	No	0

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12.	<b>Lynn University – Career Development Center</b> 3601 N. Military Trail Boca Raton, FL 33436 Contact: Christine Childers Phone: (561) 237-7287 Fax: (561) 237-7285 Website: lynn.edu/careers, <a href="https://www.myinterfase.com/lynn/employer/">https://www.myinterfase.com/lynn/employer/</a>	Yes	0
13.	<b>University of South Florida – Career Center</b> 4202 E. Fowler Avenue Tampa, FL 33620 Phone: (813) 974-2171 Fax: (813) 974-5332 Website: career.usf.edu	No	0
14.	<b>Florida Career College</b> 6058 Okeechobee Blvd. West Palm Beach, FL 33417 Contact: Kathy Baretela Phone: (561) 689-0550 / (561) 689-0739 Email: kbaretela@careercollege.edu	No	0
15.	<b>Employee Referral</b>	No	1
<b>Total Interviewees</b>			1

**Job Posting Editor**

You are about to update the following job posting. Click the 'Finish' button to finish or 'Back' to make any necessary changes.

**Job Title:** SALES COORDINATOR

**Division:** Radio

**Job Category:** Administrative/Clerical

**Internal Post Date:** 01/19/2011

**Is Blind:** No

**External Post Date:** 01/19/2011

**Num. Positions:** 1

**Expiration Date:** 03/31/2011

**Alternate Contact:**

**Country:** United States

**State:** Florida

**City:** West Palm Beach

**Job Description:** Clear Channel Radio West Palm Beach is looking for someone to assist our high volume, very active sales department. Duties include: high quality proposals/presentations, research and lead generation, receiving, entering and confirming orders, collections, copy issues, airchecks, spot times and daily coverage on the switchboard. Must be an excellent communicator. Ability to handle multiple tasks at once and prioritize workload. Must be detailed oriented with strong organizational skills. Ability to troubleshoot and resolve discrepancies. Being a team player is important to be successful in this position. Must be computer literate in Word, Powerpoint and Excel and have willingness to learn new industry related programs. Ability to work under pressure and deadlines. Email resume to: maureenmcmahon@clearchannel.com EEO

**Job Requirements:**

**Edu. Requirements:**

**Benefits:**

**Job Status:** Full-Time

**Career Level:** HS Grad. College exp. pre

**Salary:**

**Screening Questions:**

**Recruiters:**

Back Finish

**McMahon, Maureen**

**From:** McMahon, Maureen  
**Sent:** Wednesday, January 19, 2011 14:35  
**To:** 'lsanchez@aii.edu'; 'henfuse@aol.com'; 'bonnerd@cookman.edu'; 'csbpalmbeach@gocsb.com';  
'careercenter@famu.edu'; 'lvarn@fab.org'; 'reception@admin.fsu.edu'; 'kbaretela@careercollege.edu'  
**Subject:** Job Posting  
**Attachments:** sourceletterSALES COORD.doc  
Location – Clear Channel West Palm Beach

Maureen McMahon  
*Executive Assistant / National Sales Assistant to*  
*John Hunt VP/Market Manager*  
Clear Channel Radio  
3071 Continental Drive  
West Palm Beach, FL 33407  
561.616.6622  
561.616.6620 (fax)



*Palm Beaches/Treasure Coast*

WKGR 98.7 fm  
gater.com

WOLL 105.5 fm  
1055online.com

WLDI 95.5 fm  
wild955.com

WRLX 92.1 fm  
921wrlx.com

WJNO 1290 am  
wjno.com

WBZT 1230 am  
wbzt.com

3071 Continental Drive  
West Palm Beach, FL 33407  
Phone: 561-616-6600  
Fax: 561-616-6620

January 19, 2011

Ladies/Gentlemen:

Clear Channel Broadcasting, Inc., dba WKGR-FM, WOLL-FM, WLDI-FM, WRLX-FM, WZZR-FM, WJNO-AM and WBZT-AM is currently seeking to fill the following opening:

**TITLE:**

Sales Coordinator

**DESCRIPTION:**

- Looking for someone to assist our high volume, very active sales department
- Duties include: high quality presentations/proposals, research and lead generation, receiving, entering and confirming orders, collections, copy issues, airchecks, spot times and daily coverage on the switchboard
- Computer literate in Word, Powerpoint and Excel

You are encouraged to refer qualified candidates to us for such opening.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin, sex, age, disability or any other characteristic protected by law, in all personnel actions. We specifically encourage referral of qualified minority and female applicants.

Persons interested in submitting an application for the position identified above should contact the following person:

Clear Channel Broadcasting, Inc.  
3071 Continental Drive  
West Palm Beach, FL 33407  
Attn: Maureen McMahon  
(561) 616-6600 / (561) 616-6620 fax

Thank you for your assistance. If you know of any other organization, which may be of assistance in our equal employment opportunity effort, we would appreciate you forwarding that information to us.

Sincerely,

Maureen McMahon  
EEO Administer



January 19, 2011

Hispanic Human Resources Council  
1427 S. Congress Avenue  
West Palm Beach, FL 33406

Ladies/Gentlemen:

Clear Channel Broadcasting, Inc., dba WKGR-FM, WOLL-FM, WLDI-FM, WRLX-FM, WZZR-FM, WJNO-AM and WBZT-AM is currently seeking to fill the following opening:

**TITLE:**

Sales Coordinator

**DESCRIPTION:**

- Looking for someone to assist our high volume, very active sales department
- Duties include: high quality presentations/proposals, research and lead generation, receiving, entering and confirming orders, collections, copy issues, airchecks, spot times and daily coverage on the switchboard
- Computer literate in Word, Powerpoint and Excel

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3071 Continental Drive  
West Palm Beach, FL 33407  
Attn: Maureen McMahon  
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Sincerely,  
Maureen McMahon  
EEO Administer

***Palm Beaches/Treasure Coast***

WKGR 98.7 fm  
gater.com

WOLL 105.5 fm  
1055online.com

WLDI 95.5 fm  
wild955.com

WRLX 92.1 fm  
921wrlx.com

WJNO 1290 am  
wjno.com

WBZT 1230 am  
wbzt.com

3071 Continental Drive  
West Palm Beach, FL 33407  
Phone: 561-616-6600  
Fax: 561-616-6620

## Post a Position

Enter/edit information about your organization and the position you are offering in the spaces provided. Please note that any changes you make here to your contact information will not change your contact record our office uses. To change that record use the update contact profile off the main menu.

*Denotes a required field*

### Your Organization Information

Organization	Clear Channel Broadcasting, Inc.		
Division			
Industry	Communications		
Salutation	Ms.		
First Name	Maureen		
Last Name	Woods	(Click this box to block out full name and title)	
Title	EEO Administrator		
Address Line 1	3071 Continental Drive	(Click this box to block out the full address)	
Address Line 2			
City	West Palm Beach		
State	FL		
Zip Code	33407		
Country	USA		
Phone	561-616-6622	(Click this box to block out the phone)	
Fax	561-616-6620	(Click this box to block out the fax)	
Email	maureenmcmahon@clearchannel.com	(Click this box to block out the email)	
Website	www.clearchannel.com	(Click this box to block out the web)	

### Position Information

Title	Sales Coordinator		
Position Type	Paid Position		
Career Field	Administrative Support		
Deadline Date	03/31/2011	(Date by which responses should be submitted)	
End Date	03/31/2011	(For temporary positions, this is the date that the position ends)	
Available positions	1		
Salary	biweekly		

Salary Period      Bi-Weekly

Hours per week

**I would like students/alumni to submit their resumes to this position for my later review at this web site.**

**Position Description**

Clear Channel Radio West Palm Beach is looking for someone to assist our high volume, very active sales department. Duties include: high quality proposals/presentations, research and lead generation, receiving, entering and confirming orders, collections, copy issues, airchecks, spot times and daily coverage on the switchboard. Must be an excellent communicator. Ability to handle multiple tasks at once and prioritize workload. Must be detailed oriented with strong organizational skills. EEO

**Qualification Skills**

Being a teamplayer is important to be successful in this position. Must be computer literate in Word, Powerpoint and Excel and have willingness to learn new industry related programs

**Organization Profile**

Headquartered in San Antonio, Texas with more than 30,000 employees in 66 countries. Clear Channel operates over 800 radio stations reaching more than 110 million listeners every week across all 50 states. With international partners, owns and operates more than 240 radio stations in Australia, Mexico and New Zealand. Premiere Radio Networks syndicates more than 90 radio programs to over 5,000 stations reaching 190 million listeners a week. The Katz Media Group is the largest media representation firm in the U.S. representing more than 2,600 radio stations and 400 television stations.

**Select Keywords:**

Please complete all the items below.

To select multiple keywords, hold down the control key (command key on Macs).

**Job Type**

Temporary

Part-time

**Full-time**

On-Campus PBSC Job

**Location of Job**

Belle Glade, Pahokee, Clewiston

**Central PB County**

North PB County

Western PB County

South PB County

North Broward County

Martin County

Dade County

St. Lucie County

All other FL counties

**How to apply**

Telephone  
Apply in person  
**E-mail resume**  
Fax Resume  
Mail resume  
Organization's Website

**Please read the following terms and conditions carefully before using this site. By clicking at the bottom of the screen you agree to these terms**

- I certify that I represent an equal opportunity employer complying with all state and federal laws granting rights to applicants offering employment without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, or any other characteristic protected by law.
- All job listings are posted and/or approved at the discretion of Career Center staff. We reserve the right to reject job postings that appear to be fraudulent or 'scams,' or positions that discriminate against a protected class, or characteristic, according to federal or state law.
- All organization listings positions with the Career Centers are expected to work within a framework of professionally accepted recruiting, interviewing and selection techniques as stipulated in the NACE Principles for Professional Practice. We reserve the right to deny access to our online job listing system and/or on-campus recruiting to any employers we determine have not conducted their recruiting efforts ethically.

**If you agree to the above statements, please click on the 'submit' button below. If you do not agree, click 'cancel'**

If you have questions or comments, please [e-mail us](#) or, call the Career Center closest to you,  
Lake Worth - 868-3066, Boca Raton - 862-4325, Palm Beach Gardens - 207-5350, Belle Glade - 993-1182.



*CareerLink*

Career Development Center - Division of Student Affairs - Florida Atlantic University

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#### Viewing Job: 16056/SALES COORDINATOR

[Profile View](#) [Position Information](#) [Contact Information](#) [Posting Information](#)

#### Position Information

[\[Edit\]](#)

To update information in the 3 sections below, click the Edit button in each section. Required fields are indicated by an \*. The Posting Information Section below contains important fields. Please read carefully.

**Job ID:** 16056

**Job Title:** SALES COORDINATOR

**Organization Name:** Clear Channel Broadcasting, Inc.

**No of Openings:** 1

**Hours per Week:** 40

**Is this job paid or unpaid?:** Paid

**Wage/Salary :** biweekly

**Start Date:** asap

**End Date:** 3/31/2011

**Supervisor:**

**Job Description:** Clear Channel Radio West Palm Beach is looking for someone to assist our high volume, very active sales department. Duties include: high quality proposals/presentations, research and lead generation, receiving, entering and confirming orders, collections, copy issues, airchecks, spot times and daily coverage on the switchboard. Must be an excellent communicator. Ability to handle multiple tasks at once and prioritize workload. Must be detailed oriented with strong organizational skills. EEO

**Qualifications:** Being a teamplayer is important to be successful in this position. Must be computer literate in Word, Powerpoint and Excel and have willingness to learn new industry related programs

**Application Instructions:** email resume to: [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Online Application Address:**

#### Contact Information

[\[Edit\]](#)

**First Name:** Maureen

**Middle Initial:**

**Last Name:** McMahon

**Address Line 1:** 3071 Continental Drive

**Address Line 2:**

**City:** West Palm Beach

**State:** FL

**Zip:** 33407

**Map to Address Above:** [Online Map](#)

**Phone:** 561-616-6600

**Fax:** 561-616-6620

**Email:** [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Website:**

#### Posting Information

[\[Edit\]](#)

**Job Industry:** Communications/Media

**Job Location:** Palm Beach County

**Position Type:** Full-time

**Applicant Type:**

**Minimum GPA:**

**Citizenship:**

**Graduation Start :**

**Graduation End :**

**Class Standing:** Alumnus/a

**Degrees:** Bachelors Degree

**Majors:** College of Education

College of Business

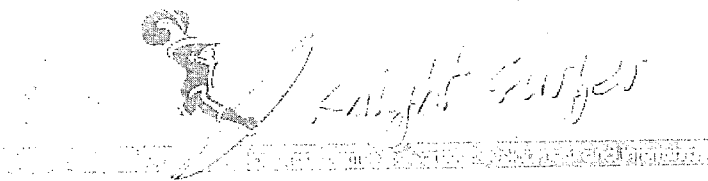
Undeclared

Harriet L. Wilkes Honors College

**Screen Applicant Types:** Yes

**Screen Minimum GPA:** No

Screen Citizenship: No  
Screen Graduation Range: No  
Screen Class Standing: No  
Screen Degrees: No  
Screen Majors: No  
Post Date: 1/19/2011  
Expiration Date: 3/31/2011  
Show Contact Info: Yes  
Allow Online Referrals : Yes



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#### Viewing Job: 4107/SALES COORDINATOR

[Profile View](#)

[Position Information](#)

[Contact Information](#)

[Posting Information](#)

[\[Edit\]](#)

#### Position Information

To update information in the 3 sections below, click the Edit button in each section. Required fields are indicated by an \*. The Posting Information Section below contains important fields. Please read carefully.

**Job ID:** 4107

**Job Title:** SALES COORDINATOR

**Job Reference Num:**

**Organization Name:** Clear Channel Radio

**No of Openings:** 1

**Work Schedule:** Mon-Fri

**Hours per Week:** 40

**Wage/Salary:** biweekly

**Employment Start Date:** asap

**Employment End Date:** 3/31/2011

**Supervisor:**

**Job Description:** Clear Channel Radio West Palm Beach is looking for someone to assist our high volume, very active sales department. Duties include: high quality proposals/presentations, research and lead generation, receiving, entering and confirming orders, collections, copy issues, airchecks, spot times and daily coverage on the switchboard. Must be an excellent communicator. Ability to handle multiple tasks at once and prioritize workload. Must be detailed oriented with strong organizational skills. EEO

**Qualifications:** Being a teamplayer is important to be successful in this position. Must be computer literate in Word, Powerpoint and Excel and have willingness to learn new industry related programs

**Application Instructions:** Send resume to: [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Online Application Address:**

#### Contact Information

[\[Edit\]](#)

**First Name:** Maureen

**Middle Initial:**

**Last Name:** McMahon

**Address Line 1:** 3071 Continental Drive

**Address Line 2:**

**City:** West Palm Beach

**State:** FL

**Zip:** 33407

**Map to Address Above:** [Online Map](#)

**Phone:** 561-616-6600

**Fax:** 561-616-6620

**Email:** [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Website:**

#### Posting Information

[\[Edit\]](#)

**Job Location:** West Palm Beach

**Position Type:** Full-time

**Applicant Type:** Full-time

**Minimum GPA:**

**Citizenship:**

**Graduation Start:**

**Graduation End:**

**Classification:**

**Degrees:**

**Majors:** Business

Business and Management

Education and Human Services

Hospitality Management

International Communications

**Screen Applicant Types:** No

**Screen Minimum GPA:** No

Screen Citizenship: No  
Screen Graduation Range: No  
Screen Classification: No  
Screen Degrees: No  
Screen Majors: No  
Post Date: 1/19/2011  
Expiration Date: 3/20/2011  
Show Contact Info: No  
Allow Online Referrals: No

**WRLX(FM), WZZR(FM), WLDI(FM), WKGR(FM), WOLL(FM),  
WBZT(AM) & WJNO(AM)**

**VACANCY DATA FORM**

<b>Full-Time Job Title:</b> Account Executive (3)	<b>Total Number of Interviewees:</b> 3
<b>Date Filled and Recruitment Source ("RS") Referring Hiree:</b> 5/16/2011 Non-Employee Referral (RS #16)	
6/20/2011 Employee Referral (RS #15)	
7/05/2011 Employee Referral (RS #15)	

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
1.	<b>Clear Channel Clear Careers Website</b> <a href="http://clearcareers.clearchannel.com">http://clearcareers.clearchannel.com</a>	No	0
2.	<b>Art Institute of Fort Lauderdale – Career Services</b> 1799 SE 17th Street Fort Lauderdale, FL 33316 Contact: Luwin Sanchez Phone: (954) 308-2615 Fax: (954) 525-2602 Email: lsanchez@aii.edu	Yes	0
3.	<b>Hispanic Human Resources Council</b> 1427 S. Congress Avenue West Palm Beach, FL 33406 Contact: Judy Pierman Phone: (561) 641-7400 Fax: (561) 641-3607	Yes	0
4.	<b>Palm Beach State College – Career Center</b> 3160 PGA Blvd. Palm Beach Gardens, FL 33410 Contact: Linda Phone: (561) 207-5350 Website: palmbeachstate.edu	Yes	0
5.	<b>Urban League of Palm Beach</b> 1700 N. Australian Avenue West Palm Beach, FL 33407 Contact: Henry Fuse Phone: (561) 833-1461 / (561) 833-6050 Email: henfuse@aol.com	No	0

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
6.	<b>Bethune Cookman College – Career Planning</b> 640 Dr. Mary McLeod Bethune Blvd. Daytona Beach, FL 32115 Contact: Davita Bonner Phone: (904) 255-1401 Fax: (904) 258-8278 Email: bonnerd@cookman.edu	No	0
7.	<b>Connecticut School of Broadcasting</b> 3450 Northlake Blvd., #110 North Palm Beach, FL 33403 Contact: Harley Rhodes Phone: (561) 847-4126 Fax: (561) 847-4130 Email: csbpalmbeach@gocsb.com / csbpalmbeach@800tvradio.com	Yes	0
8.	<b>Florida A&amp;M University – School of Journalism/ Media</b> 100 St. Union Plaza MLK Blvd. Tallahassee, FL 32307 Contact: Brandi Milton Phone: (904) 599-3000 Fax: (904) 599-3353 Email: brandi.milton@famu.edu, careercenter@famu.edu	No	0
9.	<b>Florida Association of Broadcasters</b> 800 N. Calhoun Street Tallahassee, FL 32303 Contact: Leslie Varn Phone: (850) 681-6444 Fax: (850) 222-3957 Email: lvarn@fab.org	Yes	0
10.	<b>Florida Atlantic University – Career Development</b> 777 Glades Road, SU220 Boca Raton, FL 33431 Contact: James Watson, Jr. Phone: (561) 297-3536 Fax: (561) 297-2740 Website: myinterfase.com/fau.employer	Yes	0
11.	<b>Florida State University – Career Center</b> A4100 University Center Tallahassee, FL 32306-2490 Contact: Sean Collins Phone: (850) 644-6431 / (850) 644-3273 Email: reception@admin.fsu.edu, sep@admin.fsu.edu	No	0

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
12.	<b>Lynn University – Career Development Center</b> 3601 N. Military Trail Boca Raton, FL 33436 Contact: Christine Childers Phone: (561) 237-7287 Fax: (561) 237-7285 Website: lynn.edu/careers, <a href="https://www.myinterfase.com/lynn/employer/">https://www.myinterfase.com/lynn/employer/</a>	Yes	0
13.	<b>University of South Florida – Career Center</b> 4202 E. Fowler Avenue Tampa, FL 33620 Phone: (813) 974-2171 Fax: (813) 974-5332 Website: career.usf.edu	No	0
14.	<b>Florida Career College</b> 6058 Okeechobee Blvd. West Palm Beach, FL 33417 Contact: Kathy Baretela Phone: (561) 689-0550 / (561) 689-0739 Email: kbaretela@careercollege.edu	No	0
15.	<b>Employee Referral</b>	No	2
16.	<b>Non-Employee Referral</b>	No	1
<b>Total Interviewees</b>			3

x

**Job Posting Editor**

You are about to update the following job posting. Click the 'Finish' button to finish or 'Back' to make any necessary changes.

**Job Title:** ACCOUNT EXECUTIVE - RADIO WEST PALM BEACH

**Division:** Radio

**Job Category:** Sales

**Internal Post Date:** 04/01/2011

**Is Blind:** No

**External Post Date:** 04/01/2011

**Num. Positions:** 1

**Expiration Date:** 06/30/2011

**Alternate Contact:**

**Country:** United States

**State:** Florida

**City:** West Palm Beach

**Job Description:** Clear Channel Radio West Palm Beach is looking for Account Executives. If you are a disciplined self starter with a strong professional image and a "need to succeed" consider building a career in advertising sales. Duties include: collections, management of accounts to produce positive results for advertisers and enhancing the radio stations revenue and profitability. EEO

**Job Requirements:** Computer literacy and outstanding marketing/presentation skills are required.

**Edu. Requirements:** HS/GED, College Degree strongly preferred

**Benefits:** Medical, Dental, Vision, Life, ESSP, 401k, EAP, Paid Vacation and Sick Leave

**Job Status:** Full-Time

**Career Level:** mid level

**Salary:**

**Screening Questions:**

**Recruiters:**

[Back](#) [Finish](#)

**McMahon, Maureen**

**From:** McMahon, Maureen  
**Sent:** Monday, April 04, 2011 15:05  
**To:** 'lsanchez@aii.edu'; 'henfuse@aol.com'; 'bonnerd@cookman.edu'; 'csbpalmbeach@gocsb.com';  
'careercenter@famu.edu'; 'lvarn@fab.org'; 'reception@admin.fsu.edu'; 'kbaretela@careercollege.edu'  
**Subject:** Job Postings  
**Attachments:** sourceletterAE.doc; sourceletterDIGITAL SALES MGR.doc  
Job postings for Clear Channel West Palm Beach. Thanks.

Maureen McMahon  
*Executive Assistant / National Sales Assistant to*  
*John Hunt VP/Market Manager*  
Clear Channel Radio  
3071 Continental Drive  
West Palm Beach, FL 33407  
561.616.6622  
561.616.6620 (fax)

04/04/2011



*Palm Beaches/Treasure Coast*

WKGR 98.7 fm  
gater.com

WOLL 105.5 fm  
1055online.com

WLDI 95.5 fm  
wild955.com

WRLX 92.1 fm  
921wrlx.com

WZZR 94.3 fm  
wzzr.com

WJNO 1290 am  
wjno.com

WBZT 1230 am  
wbzt.com

April 4, 2011

Ladies/Gentlemen:

Clear Channel Broadcasting, Inc., dba WKGR-FM, WOLL-FM, WLDI-FM, WRLX-FM, WZZR-FM, WJNO-AM and WBZT-AM is currently seeking to fill the following opening:

**TITLE:**

Account Executive

**DESCRIPTION:**

- Sales Experience
- Marketing/Presentation Skills
- Bilingual in Spanish a plus

You are encouraged to refer qualified candidates to us for such opening.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin, sex, age, disability or any other characteristic protected by law, in all personnel actions. We specifically encourage referral of qualified minority and female applicants.

Persons interested in submitting an application for the position identified above should contact the following person:

Clear Channel Broadcasting, Inc.  
3071 Continental Drive  
West Palm Beach, FL 33407  
Attn: Aaron Wilborn  
(561) 616-6600 / (561) 616-6620 fax

Thank you for your assistance. If you know of any other organization, which may be of assistance in our equal employment opportunity effort, we would appreciate you forwarding that information to us.

Sincerely,

Maureen McMahon  
EEO Administer

3071 Continental Drive  
West Palm Beach, FL 33407  
Phone: 561-616-6600  
Fax: 561-616-6620



*Palm Beaches/Treasure Coast*

WKGR 98.7 fm  
gater.com

WOLL 105.5 fm  
1055online.com

WLDI 95.5 fm  
wild955.com

WRLX 92.1 fm  
921wrlx.com

WZZR 94.3 fm  
wzzr.com

WJNO 1290 am  
wjno.com

WBZT 1230 am  
wbzt.com

3071 Continental Drive  
West Palm Beach, FL 33407  
Phone: 561-616-6600  
Fax: 561-616-6620

April 4, 2011

Hispanic Human Resources Council  
1427 S. Congress Avenue  
West Palm Beach, FL 33406

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West Palm Beach, FL 33407  
Attn: Aaron Wilborn  
(561) 616-6600 / (561) 616-6620 fax

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Sincerely,

Maureen McMahon  
EEO Administer



# PALM BEACH STATE COLLEGE

## CAREER CENTER

### Post a Position

Enter/edit information about your organization and the position you are offering in the spaces provided. Please note that any changes you make here to your contact information will not change your contact record our office uses. To change that record use the update contact profile off the main menu.

\* Denotes a required field

#### Your Organization Information

Organization	Clear Channel Broadcasting, Inc.	
Division		
Industry *	Communications	
Salutation	Ms.	
First Name *	Maureen	
Last Name *	Woods	<input type="checkbox"/> (Click this box to block out full name and title)
Title *	EEO Administrator	
Address Line 1 *	3071 Continental Drive	<input type="checkbox"/> (Click this box to block out the full address)
Address Line 2		
City *	West Palm Beach	
State *	FL	
Zip Code *	33407	
Country	USA	
Phone *	561-616-6622	<input type="checkbox"/> (Click this box to block out the phone)
Fax	561-616-6620	<input type="checkbox"/> (Click this box to block out the fax)
Email	maureenmcmahon@clearchannel.com	<input type="checkbox"/> (Click this box to block out the email)
Website	www.clearchannel.com	<input type="checkbox"/> (Click this box to block out the web)

#### Position Information

Title *	Account Executive	
Position Type *	Paid Position	
Career Field *	Marketing & Sales	
Deadline Date	6/30/2011	(Date by which responses should be submitted)
End Date	6/30/2011	(For temporary positions, this is the date that the position ends)
Available positions	4	
Salary *	draw/commission	

Salary Period      Bi-Weekly

Hours per week

☐ I would like students/alumni to submit their resumes to this position for my later review at this web site.

**Position Description \***

Clear Channel West Palm Beach is looking for Account Executives. If you are a disciplined self starter with a strong professional image and a "need to succeed" consider building a career in advertising sales. Duties include: collections, management of accounts to produce positive results for advertisers and enhancing the radio stations revenue and profitability. EEO

**Qualification Skills \***

Computer literacy and outstanding marketing/presentation skills required

**Organization Profile \***

Headquartered in San Antonio, Texas with more than 30,000 employees in 66 countries. Clear Channel operates over 800 radio stations reaching more than 110 million listeners every week across all 50 states. With international partners, owns and operates more than 240 radio stations in Australia, Mexico and New Zealand. Premiere Radio Networks syndicates more than 90 radio programs to over 5,000 stations reaching 190 million listeners a week. The Katz Media Group is the largest media representation firm in the U.S. representing more than 2,600 radio stations and 400 television stations.

**Select Keywords:**

Please complete all the items below.

To select multiple keywords, hold down the control key (command key on Macs).

**Job Type \***

Temporary  
Part-time  
**Full-time**  
On-Campus PBSC Job

**Location of Job**

Belle Glade, Pahokee, Clewiston  
**Central PB County**  
North PB County  
Western PB County  
South PB County  
North Broward County  
Martin County  
Dade County  
St. Lucie County  
All other FL counties

**How to apply**

Telephone  
Apply in person  
**E-mail resume**  
Fax Resume  
Mail resume  
Organization's Website

**Please read the following terms and conditions carefully before using this site. By clicking  
Submit at the bottom of the screen you agree to these terms**

- I certify that I represent an equal opportunity employer complying with all state and federal laws granting rights to applicants offering employment without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, or any other characteristic protected by law.
- All job listings are posted and/or approved at the discretion of Career Center staff. We reserve the right to reject job postings that appear to be fraudulent or 'scams,' or positions that discriminate against a protected class, or characteristic, according to federal or state law.
- All organization listings positions with the Career Centers are expected to work within a framework of professionally accepted recruiting, interviewing and selection techniques as stipulated in the NACE Principles for Professional Practice. We reserve the right to deny access to our online job listing system and/or on-campus recruiting to any employers we determine have not conducted their recruiting efforts ethically.

**If you agree to the above statements, please click on the "submit" button below. If you do not agree, click 'cancel'**

Submit this New Position

Cancel

If you have questions or comments, please [e-mail us](#) or, call the Career Center closest to you,  
Lake Worth - 868-3066, Boca Raton - 862-4325, Palm Beach Gardens - 207-5350, Belle Glade - 993-1182.



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To update information in the 3 sections below, click the Edit button in each section. Required fields are indicated by an \*. The Posting Information Section below contains important fields. Please read carefully.

**\*Job ID:** 16552**\*Job Title:** Account Executive**Organization Name:** Clear Channel Broadcasting, Inc.**No of Openings:** 4**Hours per Week:****\*Is this job paid or unpaid?:** Paid**\*Wage/Salary:** draw/commission**\*Start Date:** asap**\*End Date:** 6/30/2011**Supervisor:**

**\*Job Description:** Clear Channel West Palm Beach is looking for Account Executives. If you are a disciplined self starter with a strong professional image and a "need to succeed" consider building a career in advertising sales. Duties include: collections, management of accounts to produce positive results for advertisers and enhancing the radio stations revenue and profitability. EEO

**Qualifications:** Computer literacy and outstanding marketing/presentation skills required**\*Application Instructions:** email resumes to: aaronwilborn@clearchannel.com**Online Application Address:****Contact Information**[\[Edit\]](#)**First Name:** Maureen**Middle Initial:****Last Name:** McMahon**\*Address Line 1:** 3071 Continental Drive**Address Line 2:****\*City:** West Palm Beach**\*State:** FL**Zip:** 33407**Map to Address Above:** [Online Map](#)**Phone:** 561-616-6600**\*Fax:** 561-616-6620**\*Email:** [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)**Website:****Posting Information**[\[Edit\]](#)**Job Industry:** Communications/Media**Job Location:** Palm Beach County**Position Type:** Full-time**Applicant Type:****Minimum GPA:****Citizenship:****\*Graduation Start:****\*Graduation End:****\*Class Standing:** Alumnus/a**\*Degrees:** Bachelors Degree**\*Majors:** College of Business

College of Education


College of Engineering and Computer Sciences

Dorothy F. Schmidt College of Arts and Letters

Undeclared

Harriet L. Wilkes Honors College

**Screen Applicant Types:** Yes**Screen Minimum GPA:** No**Screen Citizenship:** No

\*Screen Graduation Range: No  
\*Screen Class Standing: No  
\*Screen Degrees: No  
\*Screen Majors: No  
\*Post Date: 4/4/2011  
\*Expiration Date: 6/30/2011  
\*Show Contact Info: Yes  
Allow Online Referrals  : Yes



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#### Viewing Job: 4294/Account Executive

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[Contact Information](#)

[Posting Information](#)

[\[Edit\]](#)

##### Position Information

To update information in the 3 sections below, click the Edit button in each section. Required fields are indicated by an \*. The Posting Information Section below contains important fields. Please read carefully.

**\*Job ID:** 4294

**\*Job Title:** Account Executive

**Job Reference Num:**

**Organization Name:** Clear Channel Radio

**No of Openings:** 4

**Work Schedule:**

**Hours per Week:**

**Wage/Salary:** biweekly

**Employment Start Date:** asap

**Employment End Date:** 6/30/2011

**Supervisor:**

**\*Job Description:** Clear Channel West Palm Beach is looking for Account Executives. If you are a disciplined self starter with a strong professional image and a "need to succeed" consider building a career in advertising sales. Duties include: collections, management of accounts to produce positive results for advertisers and enhancing the radio stations revenue and profitability. EEO

**Qualifications:** Computer literacy and outstanding marketing/presentation skills required

**Application Instructions:** email resume to: aaronwilborn@clearchannel.com

**Online Application Address:**

##### Contact Information

[\[Edit\]](#)

**First Name:** Maureen

**Middle Initial:**

**Last Name:** McMahon

**Address Line 1:** 3071 Continental Drive

**Address Line 2:**

**City:** West Palm Beach

**State:** FL

**Zip:** 33407

**Map to Address Above:** [Online Map](#)

**Phone:** 561-616-6600

**Fax:** 561-616-6620

**Email:** [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Website:**

##### Posting Information

[\[Edit\]](#)

**Job Location:** West Palm Beach

**Position Type:** Full-time

**\*Applicant Type:** Full-time

**Minimum GPA:**

**Citizenship:**

**Graduation Start:**

**Graduation End:**

**Classification:**

**Degrees:**

**\*Majors:** Business

Business and Management

Conservatory of Music

Education and Human Services

Hospitality Management

International Communications

**Screen Applicant Types:** No

**Screen Minimum GPA:** No

**Screen Citizenship:** No

Screen Graduation Range: No  
Screen Classification: No  
Screen Degrees: No  
Screen Majors: No  
\*Post Date: 4/4/2011  
\*Expiration Date: 6/3/2011  
Show Contact Info: No  
Allow Online Referrals: No

**WRLX(FM), WZZR(FM), WLDI(FM), WKGR(FM), WOLL(FM),  
WBZT(AM) & WJNO(AM)**

**VACANCY DATA FORM**

<b>Full-Time Job Title:</b> Business Manager	<b>Date Filled:</b> 6/20/2011
<b>Recruitment Source ("RS") Referring Hiree:</b> Palm Beach State College (RS #4)	<b>Total Number of Interviewees:</b> 4

<b>RS#</b>	<b>RS Information</b>	<b>Source Entitled to Vacancy Notification?</b>	<b>Number of Interviewees Referred by RS for the Full-Time Vacancy</b>
1.	<b>Clear Channel Clear Careers Website</b> <a href="http://clearcareers.clearchannel.com">http://clearcareers.clearchannel.com</a>	No	2
2.	<b>Art Institute of Fort Lauderdale – Career Services</b> 1799 SE 17th Street Fort Lauderdale, FL 33316 Contact: Luwin Sanchez Phone: (954) 308-2615 Fax: (954) 525-2602 Email: lsanchez@aii.edu	Yes	0
3.	<b>Hispanic Human Resources Council</b> 1427 S. Congress Avenue West Palm Beach, FL 33406 Contact: Judy Pierman Phone: (561) 641-7400 Fax: (561) 641-3607	Yes	0
4.	<b>Palm Beach State College – Career Center</b> 3160 PGA Blvd. Palm Beach Gardens, FL 33410 Contact: Linda Phone: (561) 207-5350 Website: palmbeachstate.edu	Yes	1
5.	<b>Urban League of Palm Beach</b> 1700 N. Australian Avenue West Palm Beach, FL 33407 Contact: Henry Fuse Phone: (561) 833-1461 / (561) 833-6050 Email: henfuse@aol.com	No	0

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
6.	<b>Bethune Cookman College – Career Planning</b> 640 Dr. Mary McLeod Bethune Blvd. Daytona Beach, FL 32115 Contact: Davita Bonner Phone: (904) 255-1401 Fax: (904) 258-8278 Email: bonnerd@cookman.edu	No	0
7.	<b>Connecticut School of Broadcasting</b> 3450 Northlake Blvd., #110 North Palm Beach, FL 33403 Contact: Harley Rhodes Phone: (561) 847-4126 Fax: (561) 847-4130 Email: csbpalmbeach@gocsb.com / csbpalmbeach@800tvradio.com	Yes	0
8.	<b>Florida A&amp;M University – School of Journalism/ Media</b> 100 St. Union Plaza MLK Blvd. Tallahassee, FL 32307 Contact: Brandi Milton Phone: (904) 599-3000 Fax: (904) 599-3353 Email: brandi.milton@famu.edu, careercenter@famu.edu	No	0
9.	<b>Florida Association of Broadcasters</b> 800 N. Calhoun Street Tallahassee, FL 32303 Contact: Leslie Varn Phone: (850) 681-6444 Fax: (850) 222-3957 Email: lvarn@fab.org	Yes	0
10.	<b>Florida Atlantic University – Career Development</b> 777 Glades Road, SU220 Boca Raton, FL 33431 Contact: James Watson, Jr. Phone: (561) 297-3536 Fax: (561) 297-2740 Website: myinterfase.com/fau.employer	Yes	0
11.	<b>Florida State University – Career Center</b> A4100 University Center Tallahassee, FL 32306-2490 Contact: Sean Collins Phone: (850) 644-6431 / (850) 644-3273 Email: reception@admin.fsu.edu, sep@admin.fsu.edu	No	0

RS#	RS Information	Source Entitled to Vacancy Notification?	Number of Interviewees Referred by RS for the Full-Time Vacancy
12.	<b>Lynn University – Career Development Center</b> 3601 N. Military Trail Boca Raton, FL 33436 Contact: Christine Childers Phone: (561) 237-7287 Fax: (561) 237-7285 Website: lynn.edu/careers, <a href="https://www.myinterfase.com/lynn/employer/">https://www.myinterfase.com/lynn/employer/</a>	Yes	0
13.	<b>University of South Florida – Career Center</b> 4202 E. Fowler Avenue Tampa, FL 33620 Phone: (813) 974-2171 Fax: (813) 974-5332 Website: career.usf.edu	No	0
14.	<b>Florida Career College</b> 6058 Okeechobee Blvd. West Palm Beach, FL 33417 Contact: Kathy Baretela Phone: (561) 689-0550 / (561) 689-0739 Email: kbaretela@careercollege.edu	No	0
15.	<b>Employee Referral</b>	No	1
<b>Total Interviewees</b>			<b>4</b>

x

**Job Posting Editor**

You are about to create the following job posting. Click the 'Finish' button to finish or 'Back' to make any necessary changes.

**Job Title:** Business Manager

**Division:** Radio

**Job Category:** Business Operations/Management

**Internal Post Date:** 5/5/2011

**Is Blind:** No

**External Post Date:** 5/5/2011

**Num. Positions:** 1

**Expiration Date:** 06/30/2011

**Alternate Contact:**

**Country:** United States

**State:** Florida

**City:** West Palm Beach

**Job Description:** Provide coordination of market's business office functions. Coordinate with Regional Controller to ensure region is adhering to Clear Channel policy and procedures as well as conforming to generally accepted accounting principles. Responsibilities include: coordinate with Regional Controller regarding financial and operational information, enforce CC policies and procedures, manage local business office staff, billing generation, help manage receivables and collections, initiate revenue adjustments, assist Sales with Aging and Commission issues, accounts payable approval, filing, supply ordering and vehicle compliance. Send resumes to: maureenmcmahon@clearchannel.com EEO

**Job Requirements:**

**Edu. Requirements:**

**Benefits:**

**Job Status:** Full-Time

**Career Level:** Management (5 + years)

**Salary:**

**Screening Questions:**

**Recruiters:**

Back Finish

**McMahon, Maureen**

**From:** McMahon, Maureen  
**Sent:** Thursday, May 05, 2011 12:01  
**To:** 'lsanchez@aii.edu'; 'henfuse@aol.com'; 'bonnerd@cookman.edu'; 'csbpalmbeach@gocsb.com';  
'careercenter@famu.edu'; 'lvarn@fab.org'; 'reception@admin.fsu.edu'; 'kbaretela@careercollege.edu'  
**Subject:** Job Posting  
**Attachments:** sourceletter BUS MGR.doc  
For Clear Channel West Palm Beach. Thanks.

Maureen McMahon  
*Executive Assistant / National Sales Assistant to*  
*John Hunt VP/Market Manager*  
Clear Channel Radio  
3071 Continental Drive  
West Palm Beach, FL 33407  
561.616.6622  
561.616.6620 (fax)

05/05/2011



*Palm Beaches/Treasure Coast*

WKGR 98.7 fm  
gater.com

WOLL 105.5 fm  
1055online.com

WLDI 95.5 fm  
wild955.com

WRLX 92.1 fm  
921wrlx.com

WJNO 1290 am  
wjno.com

WBZT 1230 am  
wbzt.com

3071 Continental Drive  
West Palm Beach, FL 33407  
Phone: 561-616-6600  
Fax: 561-616-6620

May 5, 2011

Ladies/Gentlemen:

Clear Channel Broadcasting, Inc., dba WKGR-FM, WOLL-FM, WLDI-FM, WRLX-FM, WZZR-FM, WJNO-AM and WBZT-AM is currently seeking to fill the following opening:

**TITLE:**

Business Manager

**DESCRIPTION:**

- Provide coordination of market's business office functions. Coordinate with Regional Controller to ensure region is adhering to Clear Channel policy and procedures as well as conforming to generally accepted accounting principles.
- Responsibilities include: coordinate with Regional Controller regarding financial and operational information, enforce CC policies and procedures, manage local business office staff, billing generation, help manage receivables and collections, initiate revenue adjustments, assist Sales with Aging and Commission issues, accounts payable approval, filing, supply ordering and vehicle compliance

You are encouraged to refer qualified candidates to us for such opening.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin, sex, age, disability or any other characteristic protected by law, in all personnel actions. We specifically encourage referral of qualified minority and female applicants.

Persons interested in submitting an application for the position identified above should contact the following person:

Clear Channel Broadcasting, Inc.  
3071 Continental Drive  
West Palm Beach, FL 33407  
Attn: John Hunt  
(561) 616-6600 / (561) 616-6620 fax

Thank you for your assistance. If you know of any other organization, which may be of assistance in our equal employment opportunity effort, we would appreciate you forwarding that information to us.

Sincerely,

Maureen McMahon  
EEO Administer



*Palm Beaches/Treasure Coast*

WKGR 98.7 fm  
gater.com

WOLL 105.5 fm  
1055online.com

WLDI 95.5 fm  
wild955.com

WRLX 92.1 fm  
921wrlx.com

WJNO 1290 am  
wjno.com

WBZT 1230 am  
wbzt.com

3071 Continental Drive  
West Palm Beach, FL 33407  
Phone: 561-616-6600  
Fax: 561-616-6620

May 5, 2011

Hispanic Human Resource Council  
1427 S. Congress Avenue  
West Palm Beach, FL 33406

Ladies/Gentlemen:

Clear Channel Broadcasting, Inc., dba WKGR-FM, WOLL-FM, WLDI-FM, WRLX-FM, WZZR-FM, WJNO-AM and WBZT-AM is currently seeking to fill the following opening:

**TITLE:**

Business Manager

**DESCRIPTION:**

- Provide coordination of market's business office functions. Coordinate with Regional Controller to ensure region is adhering to Clear Channel policy and procedures as well as conforming to generally accepted accounting principles.
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Attn: John Hunt  
(561) 616-6600 / (561) 616-6620 fax

Thank you for your assistance. If you know of any other organization, which may be of assistance in our equal employment opportunity effort, we would appreciate you forwarding that information to us.

Sincerely,

Maureen McMahon  
FFO Administer



# PALM BEACH STATE COLLEGE

## CAREER CENTER

### Post a Position

Enter/edit information about your organization and the position you are offering in the spaces provided. Please note that any changes you make here to your contact information will not change your contact record our office uses. To change that record use the update contact profile off the main menu.

\* Denotes a required field

#### Your Organization Information

Organization	Clear Channel Broadcasting, Inc.	
Division		
Industry *	Communications	
Salutation	Ms.	
First Name *	Maureen	
Last Name *	Woods	<input type="checkbox"/> (Click this box to block out full name and title)
Title *	EEO Administrator	
Address Line 1 *	3071 Continental Drive	<input type="checkbox"/> (Click this box to block out the full address)
Address Line 2		
City *	West Palm Beach	
State *	FL	
Zip Code *	33407	
Country	USA	
Phone *	561-616-6622	<input type="checkbox"/> (Click this box to block out the phone)
Fax	561-616-6620	<input type="checkbox"/> (Click this box to block out the fax)
Email *	maureenmcmahon@clearchannel.com	<input type="checkbox"/> (Click this box to block out the email)
Website	www.clearchannel.com	<input type="checkbox"/> (Click this box to block out the web)

#### Position Information

Title *	Business Manager	
Position Type *	Paid Position	
Career Field *	Accounting & Finance	
Deadline Date	6/30/2011	(Date by which responses should be submitted)
End Date	06/30/2011	(For temporary positions, this is the date that the position ends)
Available positions	1	
Salary *	salary	

Salary Period      Bi-Weekly

Hours per week

☐ I would like students/alumni to submit their resumes to this position for my later review at this web site.

**Position Description \***

Provide coordination of market's business office functions. Coordinate with Regional Controller to ensure region is adhering to Clear Channel policy and procedures as well as conforming to generally accepted accounting principles. Responsibilities include: coordinate with Regional Controller regarding financial and operational information, enforce CC policies and procedures, manage local business office staff, billing generation, help manage receivables and collections, initiate revenue adjustments, assist Sales with Aging and Commission issues, accounts payable approval, filing, supply

**Qualification Skills \***

conforming to generally accepted accounting principles

**Organization Profile \***

Headquartered in San Antonio, Texas with more than 30,000 employees in 66 countries. Clear Channel operates over 800 radio stations reaching more than 110 million listeners every week across all 50 states. With international partners, owns and operates more than 240 radio stations in Australia, Mexico and New Zealand. Premiere Radio Networks syndicates more than 90 radio programs to over 5,000 stations reaching 190 million listeners a week. The Katz Media Group is the largest media representation firm in the U.S. representing more than 2,600 radio stations and 400 television stations.

**Select Keywords:**

Please complete all the items below.

To select multiple keywords, hold down the control key (command key on Macs).

**Job Type \***

Temporary

Part-time

**Full-time**

On-Campus PBSC Job

**Location of Job**

Belle Glade, Pahokee, Clewiston

**Central PB County**

North PB County

Western PB County

South PB County

North Broward County

Martin County

Dade County

St. Lucie County

All other FL counties

**How to apply**

Telephone  
Apply in person  
**E-mail resume**  
Fax Resume  
Mail resume  
Organization's Website

**Please read the following terms and conditions carefully before using this site. By clicking  
Submit at the bottom of the screen you agree to these terms**

- I certify that I represent an equal opportunity employer complying with all state and federal laws granting rights to applicants offering employment without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, or any other characteristic protected by law.
- All job listings are posted and/or approved at the discretion of Career Center staff. We reserve the right to reject job postings that appear to be fraudulent or 'scams,' or positions that discriminate against a protected class, or characteristic, according to federal or state law.
- All organization listings positions with the Career Centers are expected to work within a framework of professionally accepted recruiting, interviewing and selection techniques as stipulated in the NACE Principles for Professional Practice. We reserve the right to deny access to our online job listing system and/or on-campus recruiting to any employers we determine have not conducted their recruiting efforts ethically.

**If you agree to the above statements, please click on the "Submit" button below. If you do not agree, click 'cancel'**

Submit this New Position

Cancel

If you have questions or comments, please [e-mail us](#) or, call the Career Center closest to you,  
Lake Worth - 868-3066, Boca Raton - 862-4325, Palm Beach Gardens - 207-5350, Belle Glade - 993-1182.



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To update information in the 3 sections below, click the Edit button in each section. Required fields are indicated by an \*. The Posting Information Section below contains important fields. Please read carefully.

**\*Job ID:** 16860**\*Job Title:** Business Manager**Organization Name:** Clear Channel Broadcasting, Inc.**No of Openings:** 1**Hours per Week:****\*Is this job paid or unpaid?:** Paid**\*Wage/Salary** : salary**\*Start Date:** asap**\*End Date:** 6/30/2011**Supervisor:**

**\*Job Description:** Provide coordination of market's business office functions. Coordinate with Regional Controller to ensure region is adhering to Clear Channel policy and procedures as well as conforming to generally accepted accounting principles. Responsibilities include: coordinate with Regional Controller regarding financial and operational information, enforce CC policies and procedures, manage local business office staff, billing generation, help manage receivables and collections, initiate revenue adjustments, assist Sales with Aging and Commission issues, accounts payable approval, filing, supply ordering and vehicle compliance. EEO

**Qualifications:****\*Application Instructions:** Send resume to: [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)**Online Application Address:****Contact Information**[\[Edit\]](#)**First Name:** Maureen**Middle Initial:****Last Name:** McMahon**\*Address Line 1:** 3071 Continental Drive**Address Line 2:****\*City:** West Palm Beach**\*State:** FL**Zip:** 33407**Map to Address Above:** [Online Map](#)**Phone:** 561-616-6600**\*Fax:** 561-616-6620**\*Email:** [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)**Website:****Posting Information**[\[Edit\]](#)**Job Industry:** Accounting**Job Location:** Palm Beach County**Position Type:** Full-time**Applicant Type:****Minimum GPA:****Citizenship:****\*Graduation Start** :**\*Graduation End** :**\*Class Standing:** Alumnus/a**\*Degrees:** Bachelors Degree**\*Majors:** College of Business**Screen Applicant Types:** Yes**Screen Minimum GPA:** No**Screen Citizenship:** No**\*Screen Graduation Range:** No

\*Screen Class Standing: No  
\*Screen Degrees: No  
\*Screen Majors: No  
\*Post Date: 5/17/2011  
\*Expiration Date: 6/30/2011  
\*Show Contact Info: Yes  
Allow Online Referrals : Yes



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#### Viewing Job: 4331/Business Manager

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[Posting Information](#)

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##### Position Information

To update information in the 3 sections below, click the Edit button in each section. Required fields are indicated by an \*. The Posting Information Section below contains important fields. Please read carefully.

**\*Job ID:** 4331

**\*Job Title:** Business Manager

**Job Reference Num:**

**Organization Name:** Clear Channel Radio

**No of Openings:** 1

**Work Schedule:**

**Hours per Week:**

**Wage/Salary:** salary

**Employment Start Date:** asap

**Employment End Date:** 6/30/2011

**Supervisor:**

**\*Job Description:** Provide coordination of market's business office functions. Coordinate with Regional Controller to ensure region is adhering to Clear Channel policy and procedures as well as conforming to generally accepted accounting principles. Responsibilities include: coordinate with Regional Controller regarding financial and operational information, enforce CC policies and procedures, manage local business office staff, billing generation, help manage receivables and collections, initiate revenue adjustments, assist Sales with Aging and Commission issues, accounts payable approval, filing, supply ordering and vehicle compliance. EEO

**Qualifications:**

**Application Instructions:** Send resume to: [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Online Application Address:**

##### Contact Information

[\[Edit\]](#)

**First Name:** Maureen

**Middle Initial:**

**Last Name:** McMahon

**Address Line 1:** 3071 Continental Drive

**Address Line 2:**

**City:** West Palm Beach

**State:** FL

**Zip:** 33407

**Map to Address Above:** [Online Map](#)

**Phone:** 561-616-6600

**Fax:** 561-616-6620

**Email:** [maureenmcmahon@clearchannel.com](mailto:maureenmcmahon@clearchannel.com)

**Website:**

##### Posting Information

[\[Edit\]](#)

**Job Location:** West Palm Beach

**Position Type:** Full-time

**\*Applicant Type:** Full-time

**Minimum GPA:**

**Citizenship:**

**Graduation Start:**

**Graduation End:**

**Classification:**

**Degrees:**

**\*Majors:** Business  
Business and Management

**Screen Applicant Types:** No

**Screen Minimum GPA:** No

**Screen Citizenship:** No

**Screen Graduation Range:** No

**Screen Classification:** No  
**Screen Degrees:** No  
**Screen Majors:** No  
**\*Post Date:** 5/5/2011  
**\*Expiration Date:** 7/4/2011  
**Show Contact Info:** No  
**Allow Online Referrals:** No