

To: Whom it may concern

From: Carol Kellum, General Manager

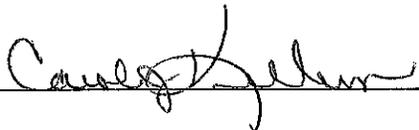
Date: March 23, 2016

RE: Chief Operator Designation for KTVO-TV/Kirkville, MO-Ottumwa, IA

The letter designates the name listed below, Matthew Dawson, Operations Manager, as KTVO-TV's Chief Operator from this day forward until a future change of designation. At times when the Chief Operator is unavailable or unable to act (e.g. vacations, sickness) KTVO-TV shall designate Brett Hoskinson, Assistant Chief Engineer of KTVO-TV, as the acting Chief Operator on a temporary basis.

The Chief Operator shall keep the station's technical operations in compliance with the FCC Rules and terms of the station authorization. The Chief Operator is responsible for completion of the following duties specified in the paragraph below. When these duties are delegated to other persons, the Chief Operator shall maintain supervisory oversight sufficient to know that each requirement has been fulfilled in a timely and correct manner:

- 1) Inspections and calibrations of the transmission system, required monitors, metering and control systems; and any necessary repairs and adjustments where indicated.
- 2) Review of the station records at least once each week to determine if required entries and being made correctly. Additionally, verification must be made that the station has been operated as required by the rules or the station authorization. Upon completion of the review, the Chief Operator or his designee must date and sign the log, initiate and corrective action which may be necessary, and advise the station licensee of any condition which is repetitive.
- 3) Any entries which may be required in the station records.



Carol Kellum, General Manager, KTVO-TV

3-28-16

Date



Matthew Dawson, Operations Manager, KTVO-TV

3-28-16

Date



Brett Hoskinson, Assistant Chief Engineer, KTVO-TV

3-28-16

Date