# WSYR JOB OPENING DOCUMENTATION

Position: Bridge Street Host/Producer

**Date Position Open:** 12/5/13 **Date Position Closed:** 3/10/14

Recruitment Initiated By: News Director

Recruitment Notification Processed By: Executive Assistant, Digital News Manager,

Payroll/H.R. Administrator

### Where Publicized:

1. Email Distribution List:

'Association for Better Living' <communitybuilder@hotmail.com>; 'Aurora of CNY' <auroracny@auroraofcny.org>; 'Cayuga Community College' <Merritt@cayuga-cc.edu>; 'CCNMA' <Sylvia@ccnma.org>; 'Center for Community Alternatives' <ebullock@communityalternatives.org>; 'CNY National Organization for Women' < Wendy Yost@msn.com>; 'Cornell University' <dd21@cornell.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'dunbarassociation1918@gmail.com'; 'Howard University' <careersrhu@howard.edu>; 'Ithaca College' <careers@ithaca.edu>; 'Npacheco@itt-tech.edu'; 'Learning Disabilities Assn of CNY' <Lnellis@Ldacny.org>; 'Media Alliance' <bill@mediaalliance.com>; 'MediaLine' <medialine@medialine.com>; 'Morrisville State College' <hawkinhl@morrisville.edu>; 'Morrisville State College' <demurol@morrisville.edu>; 'Morrisville State College' <barshaab@morrisville.edu>; 'My Air Check' <registration@myaircheck.com>; 'OCC EMC Department' <averym@sunyocc.edu>; 'Onondaga Community College' <pasiakd@sunyocc.edu>; 'Onondaga-Madison BOCES' <psherlock@ocmboces.org>; 'michelle.arthur@peace-caa.org'; 'SI Newhouse' <belichti@syr.edu>; 'Spanish Action League' <employment.specialist@laligaonline.com>; 'SUNY Oswego' <gmorris@oswego.edu>; 'Syracuse Model Neighborhood' <ahaygoodel@swccsyr.org>; 'careerservices@cazenovia.edu'; 'Syracuse University' <careers@syr.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'Tompkins-Cortland Community College' <evenert@tc3.edu>; 'Transitional Learning Services' <cmontpetit@tls-onondaga.org>; 'TV Jobs.com Broadcast Employment Services' <jobs@tvjobs.com>; 'sandy@nysbroadcasters.org'; 'creynolds@communityalternatives.org'

- 2. In-House Posting
- 3. WSYR Website
- 4. Nexstar Website
- 5. NYS Labor Department
- 6. Women's Information Center

### **Documentation Attached:**

- 1. EEO Hiring Documentation Form (includes breakdown of Interviews by Source)
- 2. Job Description (includes Posting Date)
- 3. Job Opening Notifications Checklist
- 4. NYS Dept. of Labor Fast Fax Job Order
- 5. Letter to Women's Information Center
- 6. Nexstar Website Posting
- 7. Email Confirmation from TVJobs.com
- 8. Email Confirmation from MediaLine.com
- 9. Email Confirmation from Syracuse University

### **Documentation Not Attached:**

- 1. WSYR Website Posting Confirmation
- 2. Email to Distribution List

# EEO HIRING DOCUMENTATION

Job Title of Opening Bridge Street Host/Pr	oducer
Date of Posting $12/5/13$	
Total Number Interviewed:	
Breakdown of Interviewees by Source:	
Source Name	# of Interviewees
WSYR Website	3
WSYR Website TV jobs. com	1
Internal	
Every interviewee must complete the Nexstar E	mployment Application
Date of Hire: 3/10/14	
Name of Hiree: Sistina Giordano	
Referral Source of Hiree: <u>Internal Ref</u>	erince_

- Paperwork to accompany this form:

  1. Resumes & Applications of interviewees, with the copy of the application for employee hired labeled.
  - 2. Resumes & Applications of those NOT interviewed



## Bridge Street Host/Producer

NewsChannel 9, the only station in Central New York broadcasting news in HD, has an immediate opening for Bridge Street Host/Producer. We are looking for an energetic and personality driven person to host our daily community-based infotainment program. The successful candidate will also work one-on-one with potential guests to book and plan segments and arrange offsite interviews and shoots. On air work is required... prior producing experience and knowledge of CNY is a plus.

Qualified candidates should email their resume and links to their work to <a href="mailto:careers@9wsyr.com">careers@9wsyr.com</a> or send materials to News Director, WSYR-TV, 5904 Bridge Street, East Syracuse, NY 13057. EOE.

Posted: 12/5/13

# JOB OPENING NOTIFICATIONS

POSITION: Bridge Freet Host Produ	icer
Open: 12/5/13 Closed: 3/10/11	icer H
In-House Posting	/
WSYR Website	$\checkmark$
Syracuse Post Standard	
Syracuse New Times	
NYS Labor Dept.	
Syracuse University	<u> </u>
Onondaga Community College	$\sqrt{}$
Ithaca College	$\checkmark$
Cayuga Community College	_
Cazenovia College	V
SUNY Oswego	V
Tompkins-Cortland Community College	
Association for Better Living	<u> </u>
Aurora of CNY	V
CCNMA	<u> </u>
Center for Community Alternatives	<u>\( \) \( \) \( \) \( \)</u>
CNY National Organization for Women	
Women's Information Center	$\sqrt{}$
Cornell University	$\underline{\checkmark}$
Displaced Homemakers Program	$\sqrt{}$
Dunbar Association	$\checkmark$
Howard University	$\frac{1}{\sqrt{I}}$
ITT Technical Institute	

Learning Disabilities Assn of CNY	<u> </u>
Media Alliance	
MediaLine	$\underline{\checkmark}$
Morrisville State College	$\leq$
My Air Check	
NYS Division of Human Rights	<u> </u>
Office of Personnel & Labor Relations	$\sqrt{}$
Onondaga-Madison BOCES	<u> </u>
P.E.A.C.E., Inc.	
SI Newhouse	$\checkmark$
Spanish Action League	$\checkmark$
Syracuse Model Neighborhood	
The Native American JPTA	
Transitional Learning Services	<u> </u>
TV Jobs.com Broadcast Employment Services	<u>~</u>
NYS Broadcasters Assn.	4
Nexstar Website	J



# New York State Department of Labor Andrew M. Cuomo, Governor Peter M. Rivera, Commissioner

# FAST FAX JOB ORDER

New York State Department of Labor
450 South Salina St.
Room 302
Syracuse, New York 13202
Phone: (315) 479-3284 Fax: (315) 479-3216
jobcentralsyracuse@labor.ny.gov

Job Exchange at www laborny jobs on Sil and All Bre	cial job order form will help us understand your hiring needs and assist us in locating the most the listing electronically using the address above, or apply directly online to New York's
Company NSYR - TV	and solid to do ax lax of mail.
Address 5904 Bridge Street	City E. Syvacuse State NY Zin 13057
Description of products or services your business pro	rides: Television Station State NY Zip 13057
Interview contact person	Tel. No. ( ) Fax No. ( )
E-Mail address	URL/Web Site Address
description. Jouseekers will be required to see an adv	public on your job listing? X Yes No Checking "Yes" allows jobseekers to apply" instructions. Checking "No" will allow job seekers to view only the job title and isor to be screened for your job analifications.
Other Internet Job Bo	pard Newspaper Trade Journal other
Referral instructions (You may select more than one):	Send Candidate to apply in person fromto
☐ Staff to call first (before sending) ☐ Candidate t	o call first (before coming) fromto Complete company application
Mail Resume 🔲 Fax Resume 🔾	E-Mail Resuma (address) Careers @ 9 WSyr. Com
Job Location E. SUYACUSE, N. J.  JOB DESCRIPTION: Please provide a detailed descript or special working conditions. All hiring requirements	146
Hachea	nseed here and enecked below must be bona fide occupational qualifications.
Hachea	nseed here and checked below must be bona fide occupational qualifications.
7(11100000	nseed here and enecked below must be bona fide occupational qualifications.
Reference/Security Check? Yes No Physical	1?
Reference/Security Check? Yes No Physical Own tools? Yes No Must Join Union? Yes Comployment Test? Yes No If yes, please provide	?   Yes   No Drug Test?   Yes   No Bondable?   Yes   No
Reference/Security Check? Yes No Physical Own tools? Yes No Must Join Union? Yes No No If yes, please provide ob is: Full Time Part Time Regular	Programme and/or type of test: ON CAMERA AUDITON
Reference/Security Check? Yes No Physical Own tools? Yes No Must Join Union? Yes Mo Must Join Union? Yes No If yes, please provide ob is: Full Time Part Time Regular	Programme and/or type of test:    Yes   No   Bondable?   Yes   No
Reference/Security Check? Yes No Physical Own tools? Yes No Must Join Union? Yes Mo If yes, please provide the is: Full Time Part Time Regular Pork hours: From PLEXIALE Circle no cars of Education Needed: Couls Socialized Education Regular	Primal workdays: S M Tu W Th F S Overtime? Test No I Auditory
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Reference/Security Check? Yes No Physical Own tools? Yes No Must Join Union? Yes No If yes, please provide the is: Full Time Part Time Regular Pork hours: From PLEXIME Circle no cars of Education Needed: Could Specialized Edears of Experience Required: Will you accept it is not be in the interest of t	Primal workdays: S M Tu W Th F S Overtime? Test No I Audition of Job is: From



December 5, 2013

Women's Information Center 601 Allen Street Syracuse, NY 13210

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a Bridge Street Host/Producer. The job description is attached. Please contact me for further information on these job postings.

Thank you.

Julie Gehring

Executive Assistant

enclosures

# **FireCentric**



-Favorites-My Spotlights- show Nexstar Broadçasting, Inc. - Jobs Dashboard Search Applicants For. Go Keywords Job Templates Job Listings All Applicants Requisitions Start Date End Date Business Unit Internal ID Apps Details 09-jan-10-Mar-🕹 🕪 🛂 Select Type. Account Executive - [1 + E] Syracuse, NY 8097 2015 2015 Digital Marketing Services Account 09-jan-10-Mar-Select Type. Syracuse, NY 8106 3 Executive - [] + E 2015 2015 16-Oct-31-Mar-Select Type. **喇 🔯 🚨** Master Control Operator - [1 + E] Syracuse, NY 7498 10 2014 2015 21-jan-22-Mar-🎩 🤟 🔝 News Producer - il + E Select Type. Syracuse, NY 8194 2015 2015 hide inactive Start Date End Date Business Unit Internal ID Apps Detalls 10-Dec-08-Feb-Select Type. Bridge Street Host/Producer 7 Syracuse, NY 4781 2013 2014 10-jan-11-Mar-Master Control Operator Select Type. Syracuse, NY 5122 21 2014 2014 21-Nov-04-Dec-Morning Anchor/Reporter – 🗓 Select Type, Syracuse, NY 4592 a 2013 2013 21-Nov-20-jan-Select Type. 乙食制冠 Morning Meteorologist - III Syracuse, NY 4596 2013 2014 20-Jan-Morning Meteorologist - [[] Select Type. -Syracuse, NY 4596 0 2013 2014 16-Dec-10-Feb-News Director - [I + E] Select Type. Syracuse, NY 7300 18 2014 2015 08-Aug-News Producer ~ [I + E] Select Type. • こ 瞥 計 日 01-Jul-2014 Syracuse, NY 6571 12 2014 29-Aug-16-Dec-Select Type. News Producer - [I + E] Syracuse, NY 7108 16 2014 2014 27-jun-26-Aug-News Production Assistant Select Type. -當門包 Syracuse, NY 6472 21 2014 23-Oct-13-Nov-News Production Assistant - [1 + E] Select Type. Syracuse, NY 7592 10 2014 2014 04-Feb-QS-Apr-Select Type. 、甘 医产门 Syracuse, NY 5287 17 2014 2014 30-Sep-29-Nov-Reporter - [] + E] Select Type. C TO FI LO Syracuse, NY 7402 3 2014 2014 10-Dec-08-Feb-🍞 🏰 🏚 🔯 🛴 Weckend Meteorologist

2015 Local Time is 12:36 PM, 16-Feb-2015

2014

2013

Syracuse, NY

4780

3

Select Type.

### Julie Gehring

From:

iobs@tviobs.com

Sent:

Friday, December 06, 2013 3:20 PM

To:

Julie Gehring

Subject:

TVJobs.com - Bridge Street Host/Producer job posted

#### JOB POSTING NOTIFICATION FROM TVJOBS

The "Bridge Street Host/Producer" position for WSYR was just posted in the Job Bank and is now available on-line ...

Station : WSYR

Position : Bridge Street Host/Producer

Category : News / Talent - Host

Database : Television Job ID : TVJ#34233334 Posted : 12/6/2013 Expires : 1/6/2014

Status : Non-Registered Employer - New Job Listing

Ad Text :

### Bridge Street Host/Producer

NewsChannel 9, the only station in Central New York broadcasting news in HD, has an immediate opening for Bridge Street Host/Producer. We are looking for an energetic and personality driven person to host our daily community-based infotainment program. The successful candidate will also work one-on-one with potential guests to book and plan segments and arrange offsite interviews and shoots. On air work is requiredât prior producing experience and knowledge of CNY is a plus.

Qualified candidates should email their resume and links to their work to careers@ 9wsyr.com or send materials to News Director, WSYR-TV, 5904 Bridge Street, East Syracuse, NY 13057. EOE.

#### Notes

- 1. We recommend that you either save or print this page and provide the above Job ID number to a TVJobs administrator in any future correspondence concerning this ad.
- 2. We recommend that you print this page and include it with your EOE file for this position as confirmation that this job was posted for the above duration at TVJobs (http://www.tvjobs.com)
- 3. We will send notification of pending expiration 5 days prior to the expiration date to enable you to extend the job, if necessary. Should you need this job extended, e-mail admin@tvjobs.com, supply reference number and amount of additional time needed. We are happy to extend the position for you.
- If no extension is needed, the job will be automatically removed at 1 am PST on 1/6/2014.
- 5. If for any reason you need the listing removed early, e-mail admin@tvjobs.com, supply reference number and reason for removal.
- 6. If you would like to verify that the actual job listing is online, point your browser to:

http://www.tvjobs.com/cgi-bin/JOB?ID=7551611431765197

TIP! The above address is a good way to check on the status of this position. Keep this address where you can easily find it.

Thank you very much for posting your available positions at TVJobs. If we can be of any further assistance, don't hesitate to ask.

Best Regards

Mark C. Holloway Broadcast Employment Services TVJobs admin@tvjobs.com

>>This message has been automatically generated by TVJobs to help you >>manage your online jobs.<<

### Julie Gehring

From: Sent:

Mark Shilstone [mark@medialine.com]
Thursday, December 05, 2013 12:57 PM

To:

Julie Gehring

Subject:

FW: EEO Confirmation

```
>>
>>Please allow this to serve as confirmation of receipt of the following
                                         12/05/13
>>listing(s) from :
                       WSYR
                                 on
>>BRIDGE STREET HOST/PRODUCER, WEEKEND METEOROLOGIST
>>
>>
>>The listing(s) will run for a 30 day period on our national television
>>job listing service (unless you indicated otherwise) and then
>>automatically remove themselves from the system.
>>If you need further documentation for your EEO files, please feel free
>>to contact us at:
>>Phone:800-237-8073
>>Email:medialine@medialine.com
>>Fax:831-6485204
>>Mailing address:Box 51909, Pacific Grove, CA 93950 Contact:Mark
>>Shilstone, Manager
>>
>>Thank you for using MediaLine,
>>Mark Shilstone
>>Manager
>>MediaLine
>>
>>
>
```

## Julie Gehring

From:

srclay01@syr.edu

Sent:

Thursday, December 05, 2013 1:07 PM

To:

Julie Gehring

Subject:

Non-OCR Position Approved

Dear Julie Gehring:

Thank you for contacting Syracuse University. The following position has been approved:

Bridge Street Host/Producer

If students are interested in applying for this position, they will submit their applications as specified by you in the posting.

If you would like to extend your job posting simply call Sue at 315-443-2009.

If you have any questions about your job posting, or feel you have received this email in error, please feel free to contact Career Services at 315.443.9093.

Thank you for your interest in recruiting our students!

Syracuse University Recruiting Team

Sue Clayton Recruiting Coordinator SU Career Services 315-443-2009 srclay01@syr.edu

Jeanne Steckel Recruiting Specialist Whitman School of Management Career Center 315-443-5548 jmstecke@syr.edu

Kathy Benjamin
Program Coordinator
iSchool
315-443-4496
kabenjam@syr.edu

# WSYR JOB OPENING DOCUMENTATION

Position: Master Control Operator Date Position Open: 1/10/14 Date Position Closed: 3/10/14

Recruitment Initiated By: Chief Engineer

Recruitment Notification Processed By: Executive Assistant, Digital News Manager,

Payroll/H.R. Administrator

### Where Publicized:

1. Email Distribution List:

'Association for Better Living' <communitybuilder@hotmail.com>; 'Aurora of CNY' <auroracny@auroraofcny.org>; 'Cayuga Community College' <Merritt@cayuga-cc.edu>; 'CCNMA' <Sylvia@ccnma.org>; 'Center for Community Alternatives' <ebullock@communityalternatives.org>; 'CNY National Organization for Women' < Wendy\_Yost@msn.com>; 'Cornell University' <dd21@cornell.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'dunbarassociation1918@gmail.com'; 'Howard University' <careersrhu@howard.edu>; 'Ithaca College' <careers@ithaca.edu>; 'Npacheco@itt-tech.edu'; 'Learning Disabilities Assn of CNY' <Lnellis@Ldacny.org>; 'Media Alliance' <bill@mediaalliance.com>; 'MediaLine' <medialine@medialine.com>; 'Morrisville State College' <hawkinhl@morrisville.edu>; 'Morrisville State College' <demurol@morrisville.edu>; 'Morrisville State College' <barshaab@morrisville.edu>; 'My Air Check' <registration@myaircheck.com>; 'OCC EMC Department' <averym@sunyocc.edu>; 'Onondaga Community College' <pasiakd@sunyocc.edu>; 'Onondaga-Madison BOCES' <psherlock@ocmboces.org>; 'michelle.arthur@peace-caa.org'; 'SI Newhouse' <belichti@syr.edu>; 'Spanish Action League' <employment.specialist@laligaonline.com>; 'SUNY Oswego' <gmorris@oswego.edu>; 'Syracuse Model Neighborhood' <ahaygoodel@swccsyr.org>; 'careerservices@cazenovia.edu'; 'Syracuse University' <careers@syr.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'Tompkins-Cortland Community College' <evenert@tc3.edu>; 'Transitional Learning Services' <cmontpetit@tls-onondaga.org>; 'TV Jobs.com Broadcast Employment Services' <iobs@tyjobs.com>; 'sandy@nysbroadcasters.org'; 'creynolds@communityalternatives.org'

- 2. In-House Posting
- 3. WSYR Website
- 4. Nexstar Website
- 5. NYS Labor Department
- 6. NAACP of Syracuse
- 7. Women's Information Center

### **Documentation Attached:**

- 1. EEO Hiring Documentation Form (includes breakdown of Interviews by Source)
- 2. Job Description (includes Posting Date)
- 3. Job Opening Notifications Checklist
- 4. NYS Dept. of Labor Fast Fax Job Order
- 5. Letter to NAACP of Syracuse
- 6. Letter to Women's Information Center
- 7. Nexstar Website Job Description
- 8. Email Confirmation from TVJobs.com

### **Documentation Not Attached:**

1. Email to Distribution List

# EEO HIRING DOCUMENTATION

Job Title of Opening Master Control O	perator
Date of Posting 1/10/14	
Total Number Interviewed:	•
Breakdown of Interviewees by Source:	
Source Name	# of Interviewees
WSYR Wobsite	_2_
Wsyr Wobsite Nexstar Website	
Every interviewee must complete the Nexsta	r Employment Application
Date of Hire: $3/10/14$	
Name of Hiree: Kevin Wright	
Referral Source of Hiree: Nex Star Wot	site

- Paperwork to accompany this form:

  1. Resumes & Applications of interviewees, with the copy of the application for employee hired labeled.
  - 2. Resumes & Applications of those NOT interviewed



Posted 1/10/14

### Master Control Operator

Dept:

Syracuse, NY

Location:

E. Syracuse, NY

Pay Type:

Hourly

Type:

Full Time

Apply:

Online at www.nexstar.tv

The Master control Operator is responsible for overall on-air look of multiple television stations through airing programming and scheduled station breaks.

### Essential duties & Responsibilities:

- Updates and maintains signal control systems
- Maintains programming logs as required by station management
- Segments content and clips to the server and then trims and modifies it.
- Prints traffic logs and appends logs to the data management system.
- Monitors strength, clarity, and reliability of incoming and outgoing signals and adjust equipment necessary to maintain quality broadcasts.
- Selects sources from which programming will be received, or through which programming will be transmitted.
- Reports equipment problems and ensures that repairs are made, and makes emergency repairs to equipment when necessary and possible.
- Ensures all hub station's compliance with Emergency Alert Systems requirements.
- Performs other duties as assigned.

### Requirements & Skills:

- Technical Degree in Digital Electronics, Broadcasting, or related field, or equivalent combination of education and work related experience.
- Fluency in English
- Excellent communication skills, both oral and written.
- Minimum three years experience with digital electronics systems in television broadcasting environment.
- Proficiency with computers, telephones, copiers, scanners, fax machines, and other office equipment.
- Strong PC/MS Office experience.
- Experience with digital transmitters and other broadcast-related equipment.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.

# JOB OPENING NOTIFICATIONS

POSITION: Moster Control Operator	<del>-</del>
Open: 1/10/14 Closed: 3/10/14	<del></del>
In-House Posting	<u>\</u>
WSYR Website	
Syracuse Post Standard	
Syracuse New Times	/
NYS Labor Dept.	
Syracuse University	$\sqrt{}$
Onondaga Community College	$\sqrt{}$
Ithaca College	$\sqrt{}$
Cayuga Community College	$\sqrt{}$
Cazenovia College	$\sqrt{}$
SUNY Oswego	$\sqrt{}$
Tompkins-Cortland Community College	$\sqrt{}$
Association for Better Living	1
Aurora of CNY	
CCNMA	$\frac{}{}$
Center for Community Alternatives	$\sqrt{}$
CNY National Organization for Women	<u>√</u>
Women's Information Center	$\sqrt{}$
Cornell University	1
Displaced Homemakers Program	$\frac{}{}$
Dunbar Association	$\frac{}{}$
Howard University	$\frac{}{}$
ITT Technical Institute	$\sqrt{}$

Learning Disabilities Assn of CNY

Media Alliance

MediaLine

Morrisville State College

My Air Check

NYS Division of Human Rights

Office of Personnel & Labor Relations

Onondaga-Madison BOCES

P.E.A.C.E., Inc.

SI Newhouse

Spanish Action League

Syracuse Model Neighborhood

The Native American JPTA

Transitional Learning Services

TV Jobs.com Broadcast Employment Services

NYS Broadcasters Assn.

Nexstar Website



# New York State Department of Labor

Andrew M. Cuomo, Governor Peter M. Rivera, Commissioner

### FAST FAX JOB ORDER

New York State Department of Labor 450 South Salina St. Room 302

Syracuse, New York 13202
Phone: (315) 479-3284 Fax: (315) 479-3216
jobcentralsyracuse@labor.ny.gov

Employer: Providing information requested on this spi suitable candidates. To list a job order, please submi- Job Exchange at www laborary jobs on fill and the line	coial job order form will help us understand your hiring needs and assist us in locating the most the listing electronically using the address above, or apply directly online to New York's
Company WSYR - TV	The state of the state state of the state of
Address 5904 Bridge Street	City E. Syvacuse State NY Zip 13057
Description of products or services your business pro	
Interview contact person	
The House	URL/Web Site Address WWW. Nex Star. ty
Would you like your company name available to the p view your company name, phone number and "how t description. Jobseekers will be required to see an adv	public on your job listing? MYes Mo Checking "Yes" allows jobseekers to o apply instructions. Checking "No" will allow job seekers to view only the job title and isor to be screened for your job qualifications. Will this job opening also be listed on:
Company Website Other Internet Job B	oard Newspaper Trade Journal other
Referral instructions (You may select more than one):	Send Candidate to apply in person fromto
Staff to call first (before sending) Candidate	to call first (before coming) fromto Complete company application
Mail Resume 🔲 Fax Resume	E-Mail Resume (address) Careers @ qwsyr. com
JOB DESCRIPTION: Please provide a desillar	JOB DETAILS  Number of Openings Number of Persons you wish to interview  Start Date ASAP Are you a FCJL employer? Yes No  ption of the job. List skills, aptitudes, equipment used/operated, special physical demands listed here and checked below must be bona fide occupational qualifications.
(De) Cription	
Must Join Union? Ye	
Imployment Test? 🔲 Yes 📈 No If yes, please provide	name and/or type of test:
— — Cantal	1 Temporary Dunation of The T
/ill you accept a Trainec? Tyes No Interes	ted in O.JT?   Yes No Interested in Apprenticeship?  Yes No
ealth Ins.? Yes 🔲 No Dental Ins.? 💢 Yes 🛭	No Pald Vacation? Yes No
id Holidays? - X Yes 🗌 No Retirement Plan? 🛭	No Pald Vacation?   Yes □ No Clothing Allowance? □ Yes □ No Child Care? □ Yes □ No

\* \* \* Communication Result Report ( Jan. 10. 2014 2:51PM ) \* \* \*

1)

Date/Time: Jan. 10. 2014 2:50PM

File No. Mode	Destination	Pg (s)	Result	Page Not Sent
0265 Memory TX	4793216	P. 2	OK	

Reason for error
E. 1) Hang up or line fail
E. 3) No answer
F. 5) Exceeded max. E-mail size

E. 2) Busy
E. 4) No facsimile connection
E. 6) Destination does not support 1P-Fa

Now York State Department Andrew M. Cucano, Editoriza Pater M. Rivera, Commissioner	i .	FAST FAX JOB ORDER New York Share Department of Labor 430 South Salma S. Raten 302 Spream, New York: 19202 Pleader (15) 479-5216 jobenmal@manac@dalum.ng.gov
Resplayers Providing Information respected on this age, actuable conditioners. To Rate job order, please submit	riel jak coder form will be the lighing electronically	is an authorized your hiring proofs and fastic up to faculting the most uning fine additions above, or apply directly anifous to New York's own and rout to m via fix or spail.
Comment WSV - TV		
		bywant Inc. Darpleyer Res. No. 4 3 1 5 3 6 6 2
	Clay_	
Description of products or our loss year implesss pro	in Television	Shakien J
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B-Miniii address	1807/8/4	MANNEY STATE +V
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January 10, 2014

NAACP of Syracuse PO Box 397 Colvin Elmwood Station Syracuse, NY 13205

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a Master Control Operator. The job description is attached. Please contact me for further information on these job postings.

Thank you.

Julie Gehring

Executive Assistant

Jalie Gehring

enclosure



January 10, 2014

Women's Information Center 601 Allen Street Syracuse, NY 13210

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a Master Control Operator. The job description is attached. Please contact me for further information on these job postings.

Thank you.

Julie Gehring

Executive Assistant

Julie Gehring

enclosures

### Mary Dreverman

From:

Mary Dreverman

Sent:

Friday, January 10, 2014 9:36 AM

To:

Julie Gehring; Craig Riker; Phil Rankin

Cc:

Michael Nellis

Subject: RE: WSYR Master Control Job Posting

I will place it on the Nexstar hire page.

Thanks

Mary

From: Julie Gehring

Sent: Friday, January 10, 2014 9:35 AM **To:** Craig Riker; Mary Dreverman; Phil Rankin

Cc: Michael Nellis

Subject: RE: WSYR Master Control Job Posting

Hi, I will get the job opening posted today.

Julie

Julie Gehring

Executive Assistant NewsChannel 9 WSYR-TV 5904 Bridge Street E. Syracuse, NY 13057 (315) 446-9999

JulieGehring@LocalSYR.com

From: Craig Riker

Sent: Friday, January 10, 2014 9:30 AM To: Julie Gehring; Mary Dreverman; Phil Rankin

Cc: Michael Nellis

Subject: WSYR Master Control Job Posting

Can we please get this Job posting listed as necessary?

Thanks

# Craig Riker

Chief Engineer WSYR-TV/ Syracuse Regional Operations Center 5904 Bridge St.

East Syracuse, N.Y. 13057

P- 315-446-9999 F- 315-251-1567

E- craigriker@Localsyr.com

### **Master Control Operator**

Dept: Syracuse, NY Location: Syracuse, NY

Pay Rate:

Pay Type: Hourly Type: Full Time

The Master control Operator is responsible for overall on-air look of multiple television stations through airing programming and scheduled station breaks.

### Essential duties & Responsibilities:

- Updates and maintains signal control systems
- Maintains programming logs as required by station management
- Segments content and clips to the server and then trims and modifies it.
- Prints traffic logs and appends logs to the data management system.
- Monitors strength, clarity, and reliability of incoming and outgoing signals and adjust equipment necessary to maintain quality broadcasts.
- Selects sources from which programming will be received, or through which programming will be transmitted.
- Reports equipment problems and ensures that repairs are made, and makes emergency repairs to equipment when necessary and possible.
- Ensures all hub station's compliance with Emergency Alert Systems requirements.
- Performs other duties as assigned.

### Requirements & Skills:

- Technical Degree in Digital Electronics, Broadcasting, or related field, or equivalent combination of education and work related experience.
- Fluency in English
- Excellent communication skills, both oral and written.
- Minimum three years experience with digital electronics systems in television broadcasting environment.
- Proficiency with computers, telephones, copiers, scanners, fax machines, and other office equipment.
- Strong PC/MS Office experience.
- Experience with digital transmitters and other broadcast-related equipment.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.

### Physical Demands & Work Environment:

The master Control Operator must be able to stand, sit, reach, climb, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face

discussions with individual or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, and work in environmentally controlled conditions. In addition, the Master Control Operator must be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate conditions.

# **RE: Job Posting - Master Control Operator**

Phil Rankin

Sent:Friday, January 10, 2014 4:47 PM

**To:** Julie Gehring **Cc:** Craig Riker

This posting is now up on the web.

- Phil

From: Julie Gehring

Sent: Friday, January 10, 2014 12:44 PM

To: Phil Rankin

Subject: Job Posting - Master Control Operator

Hello,

Please post the attached job opening to our website. Thank you.

<< File: Job Posting - Master Control Operator.DOC >>

Julie Gehring
Executive Assistant
NewsChannel 9 WSYR-TV
5904 Bridge Street
E. Syracuse, NY 13057
(315) 446-9999
JulieGehring@LocalSYR.com

2/13/2015 3:17 PM

### Julie Gehring

From: jobs@tvjobs.com

**Sent:** Friday, January 10, 2014 2:23 PM

To: Julie Gehring

Subject: TVJobs.com - Master Control Operator job posted

#### JOB POSTING NOTIFICATION FROM TVJOBS

The "Master Control Operator" position for WSYR was just posted in the Job Bank and is now available on-line ...

Station : WSYR

Position : Master Control Operator

Category: Production - Master Control Operators Database: Television

Job ID : TVJ#34235530 Posted : 1/10/2014 Expires : 2/10/2014

Status : Non-Registered Employer - New Job Listing

Ad Text :

Master Control Operator

#### Notes

- 1. We recommend that you either save or print this page and provide the above Job ID number to a TVJobs administrator in any future correspondence concerning this ad.
- 2. We recommend that you print this page and include it with your EOE file for this position as confirmation that this job was posted for the above duration at TVJobs (http://www.tvjobs.com)
- 3. We will send notification of pending expiration 5 days prior to the expiration date to enable you to extend the job, if necessary. Should you need this job extended, e-mail admin@tvjobs.com, supply reference number and amount of additional time needed. We are happy to extend the position for you.
- 4. If no extension is needed, the job will be automatically removed at 1 am PST on 2/10/2014.
- 5. If for any reason you need the listing removed early, e-mail admin@tvjobs.com, supply reference number and reason for removal.
- 6. If you would like to verify that the actual job listing is online, point your browser to:

http://www.tvjobs.com/cgi-bin/JOB?ID=2524441621437190

TIP! The above address is a good way to check on the status of this position. Keep this address where you can easily find it.

Thank you very much for posting your available positions at TVJobs. If we can be of any further assistance, don't hesitate to ask.

Best Regards

Mark C. Holloway Broadcast Employment Services TVJobs admin@tvjobs.com >>This message has been automatically generated by TVJobs to help you  $>> \max$  your online jobs.<<

## WSYR JOB OPENING DOCUMENTATION

Position: Reporter

**Date Position Open:** 1/27/14 **Date Position Closed:** 4/7/14

Recruitment Initiated By: News Director

Recruitment Notification Processed By: Executive Assistant, Digital News Manager,

Payroll/H.R. Administrator

## Where Publicized:

1. Email Distribution List:

'Association for Better Living' <communitybuilder@hotmail.com>; 'Aurora of CNY' <auroracny@auroraofcny.org>; 'Cayuga Community College' <Merritt@cayuga-cc.edu>; 'CCNMA' <Sylvia@ccnma.org>; 'Center for Community Alternatives' <ebullock@communityalternatives.org>; 'CNY National Organization for Women' < Wendy\_Yost@msn.com>; 'Cornell University' <dd21@cornell.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'dunbarassociation1918@gmail.com'; 'Howard University' <careersrhu@howard.edu>; 'Ithaca College' <careers@ithaca.edu>; 'Npacheco@itt-tech.edu'; 'Learning Disabilities Assn of CNY' <Lnellis@Ldacny.org>; 'Media Alliance' <bill@mediaalliance.com>; 'MediaLine' <medialine@medialine.com>; 'Morrisville State College' <hawkinhl@morrisville.edu>; 'Morrisville State College' <demurol@morrisville.edu>; 'Morrisville State College' <barshaab@morrisville.edu>; 'My Air Check' <registration@myaircheck.com>; 'OCC EMC Department' <averym@sunyocc.edu>; 'Onondaga Community College' <pasiakd@sunyocc.edu>; 'Onondaga-Madison BOCES' <psherlock@ocmboces.org>; 'michelle.arthur@peace-caa.org'; 'SI Newhouse' <belichti@syr.edu>; 'Spanish Action League' <employment.specialist@laligaonline.com>; 'SUNY Oswego' <gmorris@oswego.edu>; 'Syracuse Model Neighborhood' <ahaygoodel@swccsyr.org>; 'careerservices@cazenovia.edu'; 'Syracuse University' <careers@syr.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'Tompkins-Cortland Community College' <evenert@tc3.edu>; 'Transitional Learning Services' <cmontpetit@tls-onondaga.org>; 'TV Jobs.com Broadcast Employment Services' <jobs@tvjobs.com>; 'sandy@nysbroadcasters.org'; 'creynolds@communityalternatives.org'

- 2. In-House Posting
- 3. WSYR Website
- 4. Nexstar Website
- 5. NYS Labor Department
- 6. NAACP of Syracuse
- 7. Women's Information Center

### **Documentation Attached:**

- 1. EEO Hiring Documentation Form (includes breakdown of Interviews by Source)
- 2. Job Description (includes Posting Date)
- 3. Job Opening Notifications Checklist
- 4. NYS Dept. of Labor Fast Fax Job Order
- 5. Letter to NAACP of Syracuse
- 6. Letter to Women's Information Center
- 7. Nexstar Website Posting Confirmation
- 8. Email Confirmation from TVJobs.com
- 9. Email Confirmation from Ithaca College

### **Documentation Not Attached:**

- 1. Copy of Website Posting
- 2. Email to Distribution List

# EEO HIRING DOCUMENTATION

Job Title of Opening Reporter	
Date of Posting 1/27/14	
Total Number Interviewed:	
Breakdown of Interviewees by Source:	
Source Name	# of Interviewees
tvjobs.com	3
tyjobs.com WSYR website	
	· ·
Every interviewee must complete the Nexstar I	Employment Application
Date of Hire: 4/7/14	
Name of Hiree: Beth Cefalu	
Referral Source of Hiree: +Violos - Com	***

- Paperwork to accompany this form:
  1. Resumes & Applications of interviewees, with the copy of the application for employee hired labeled.
  - 2. Resumes & Applications of those NOT interviewed



Posted: 1/27/14

### REPORTER

NewsChannel 9, the only station in Central New York broadcasting news in HD, has an immediate opening for an experienced, aggressive and enterprising reporter. Wow us with your story ideas and writing skills. Must specialize in active live shots and investigative experience a plus. This is not an entry-level position. Qualified candidates should e-mail their resume and links to their work to <a href="mailto:careers@9wsyr.com">careers@9wsyr.com</a> or send materials to News Director, WSYR-TV, 5904 Bridge Street, East Syracuse, NY 13057. EOE.

# JOB OPENING NOTIFICATIONS

POSITION: Reporter	
Open: 127 14 Closed: 4/7	/14
In-House Posting	
WSYR Website	
Syracuse Post Standard	
Syracuse New Times	<del></del>
NYS Labor Dept.	$\sqrt{}$
Syracuse University	<u> </u>
Onondaga Community College	
Ithaca College	$\checkmark$
Cayuga Community College	$\sqrt{}$
Cazenovia College	<u> </u>
SUNY Oswego	<u> </u>
Tompkins-Cortland Community College	<u> </u>
Association for Better Living	<u> </u>
Aurora of CNY	<u> </u>
CCNMA	
Center for Community Alternatives	<u>~</u>
CNY National Organization for Women	<u> </u>
Women's Information Center	<u>:/</u> /
NAACP of Syracuse	$\sqrt{}$
Cornell University	$\frac{}{}$
Displaced Homemakers Program	
Dunbar Association	<b>√</b>
Howard University	✓

ITT Technical Institute	
Learning Disabilities Assn of CNY	<u> </u>
Media Alliance	$\frac{}{}$
MediaLine	$\sqrt{}$
Morrisville State College	
My Air Check	
NYS Division of Human Rights	<u>/</u>
Office of Personnel & Labor Relations	
Onondaga-Madison BOCES	
P.E.A.C.E., Inc.	/
SI Newhouse	_/
Spanish Action League	_/_
Syracuse Model Neighborhood	J
The Native American JPTA	
Transitional Learning Services	
TV Jobs.com Broadcast Employment Services	<u> </u>
NYS Broadcasters Assn.	
Nexstar Website	



# New York State Department of Labor Andrew M. Cuomo, Governor Peter M. Rivera, Commissioner

### FAST FAX JOB ORDER

New York State Department of Labor 450 South Salina St.

Room 302

Syracuse, New York 13202
Phone: (315) 479-3284 Fax: (315) 479-3216
jobcentralsyracuse@labor.ny.gov

Employer: Providing information requested on this special job order form will help us understand your hiring needs and assist us in locating the meaning the meani
suitable candidates. To list a job order, please submit the listing electronically using the address above, or apply directly online to New York  Job Exchange at <a href="https://www.laborny.jobs.orfill.out.this FAST FAX JOB OPDER form and condensation.">www.laborny.jobs.orfill.out.this FAST FAX JOB OPDER form and condensation.</a>
Company WSVR - TV
Address 5904 Bridge Street City F. SUM CIKE.
Address 3 40t Bridge Street City E. SURCUSE State NY zip 1305 Description of products or services your husiness provides: TERNSION Station
Interview contact
E-Mail address URL/Web Sitc Address
Would you like your company name available to the public on your job listing?  Yes No Checking "Yes" allows jobseekers to view your company name, phone number and "how to apply" instructions. Checking "No" will allow job seekers to view only the job title at description. Jobseekers will be required to see an advisor to be screened for your job qualifications. Will this job opening also be listed on:
☐ Company Website ☐ Other Internet Job Board ☐ Newspaper ☐ Trade Journal ☐ other
Referral instructions (You may select more than one): Send Candidate to apply in person fromto
Staff to call first (before sending)
Mail Resume Fax Resume DE-Mail Resuma (address) Carees Leal Syr. Com
JOB DETAILS  Number of Opening   Number of Persons you wish to interview    Job Location 5904 Bridge Steelt, E. Syrwase Start Date   ASAR   Are you a FCJL employer?   Yes   No.  JOB DESCRIPTION: Please provide a detailed description of the ich Link Link Link Link Link Link Link Link
JOB DESCRIPTION: Please provide a detailed description of the job. List skills, aptitudes, equipment used/operated, special physical demander or special working conditions. All hiring requirements listed here and checked below must be bona fide occupational qualifications.
- Self of old
- Offactor
Reference/Security Check? Yes No Physical? Yes No Drug Test? Yes No Bondable? Yes No
Employment Test? Yes No If yes, please provide name and/or type of test:
Job is: Full Time Part Time Regular Temporary Duration of Job is: From to
Work hours: From to Circle normal workdays: S M Tu W Th F S Overtime? Years of Education Needed:
Years of Education Needed: Specialized Education? (Degree/Certificate/License)  Years of Experience Required: Will your content of the second
Years of Experience Required: Will you accept related experience?  Will you accept a Trainer?  Yes  Yes  Yes
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Will you accept a Trainec?  Yes No Interested in OJT?  Yes No Interested in Approxiceship?  Yes No No Priver's License?  Yes: Class  No No
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(HOURT/WCCK/Month/year) Solder Noneticking Transfer
Health Ins. 7 Yes No Dental Ins.? R Yes No Dental Ins.? R Yes No
Health Ins.? Yes No Dental Ins.? Yes No Paid Vacation? Yes No Sick Leave? Yes No Paid Holidays? Yes No Retirement Plan? Yes No Clothing Allowance? Yes No Child Care? Yes No



January 27, 2014

NAACP of Syracuse PO Box 397 Colvin Elmwood Station Syracuse, NY 13205

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a Reporter. The job description is attached. Please contact me for further information on this job posting.

Thank you.

Julie Gehring

Executive Assistant

enclosure



January 27, 2014

Women's Information Center 601 Allen Street Syracuse, NY 13210

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a Reporter. The job description is attached. Please contact me for further information on this job posting.

Thank you.

Julie Gehring

Executive Assistant

enclosure

# **HireCentric**

APPLICANTS 108S ACCOUNT HELP LOCOU

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My Spotlights-show Nexstar Broadçasting, Inc. - Jobs Dashboard

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2015 Local Time is 12:36 PM, 16-Feb-2015

From: jobs@tvjobs.com

Sent: Monday, January 27, 2014 10:47 AM

To: Julie Gehring

Subject: TVJobs.com - Reporter job posted

#### JOB POSTING NOTIFICATION FROM TVJOBS

The "Reporter" position for WSYR was just posted in the Job Bank and is now available online ...

Station : WSYR Position : Reporter

Category : News / Talent - General Assignment Reporter Database : Television

Job ID : TVJ#34236738 Posted : 1/27/2014 Expires : 2/27/2014

Status : Non-Registered Employer - New Job Listing

Ad Text :

#### Reporter

NewsChannel 9, the only station in Central New York broadcasting news in HD, has an immediate opening for an experienced, aggressive and enterprising reporter. Wow us with your story ideas and writing skills. Must specialize in active live shots and investigative experience a plus. This is not an entry-level position.

Qualified candidates should e-mail their resume and links to their work to

careers@9wsyr.com

or send materials to News Director, WSYR-TV, 5904 Bridge Street, East Syracuse, NY 13057. EOE.

#### Notes

- 1. We recommend that you either save or print this page and provide the above Job ID number to a TVJobs administrator in any future correspondence concerning this ad.
- We recommend that you print this page and include it with your EOE file for this position as confirmation that this job was posted for the above duration at TVJobs (http://www.tvjobs.com)
- 3. We will send notification of pending expiration 5 days prior to the expiration date to enable you to extend the job, if necessary. Should you need this job extended, e-mail admin@tvjobs.com, supply reference number and amount of additional time needed. We are happy to extend the position for you.
- 4. If no extension is needed, the job will be automatically removed at 1 am PST on 2/27/2014.
- 5. If for any reason you need the listing removed early, e-mail admin@tvjobs.com, supply reference number and reason for removal.
- 6. If you would like to verify that the actual job listing is online, point your browser to:

http://www.tvjobs.com/cgi-bin/JOB?ID=3570281461516194

TIP! The above address is a good way to check on the status of this position. Keep this address where you can easily find it.

Thank you very much for posting your available positions at TVJobs. If we can be of any further assistance, don't hesitate to ask.

Best Regards

Mark C. Holloway Broadcast Employment Services TVJobs admin@tvjobs.com

>>This message has been automatically generated by TVJobs to help you >>manage your online jobs.<<

From: mail@experience.com on behalf of Ithaca College [notifications@experience.com]

Sent: Tuesday, January 28, 2014 1:08 AM

To: Julie Gehring

Subject: Your job posting is now open for applications



experie

Dear Julie:

Your job posting to Ithaca College is now open for applications.

Job title: REPORTER Apply start date: 1/27/14

If you have any questions, please contact us at Careers@ithaca.edu or (607) 274-3365.

=====

Experience the largest college recruiting network <a href="http://www.experience.com">http://www.experience.com</a>

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Two Faneuil Hall Marketplace, Boston, I

# WSYR JOB OPENING DOCUMENTATION

Position: Production Crew Person Date Position Open: 4/15/14 Date Position Closed: 7/1/14

Recruitment Initiated By: Production/Creative Services Manager

Recruitment Notification Processed By: Executive Assistant, Digital News Manager

## Where Publicized:

1. Email Distribution List:

'Association for Better Living' <communitybuilder@hotmail.com>; 'Aurora of CNY' <auroracny@auroraofcny.org>; 'Cayuga Community College' <Merritt@cayuga-cc.edu>; 'CCNMA' <Sylvia@ccnma.org>; 'Center for Community Alternatives' <ebullock@communityalternatives.org>; 'CNY National Organization for Women' < Wendy Yost@msn.com>; 'Cornell University' < dd21@cornell.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'dunbarassociation1918@gmail.com'; 'Howard University' <careersrhu@howard.edu>; 'Ithaca College' <careers@ithaca.edu>; 'Npacheco@itt-tech.edu'; 'Learning Disabilities Assn of CNY' <Lnellis@Ldacny.org>; 'Media Alliance' <bill@mediaalliance.com>; 'MediaLine' <medialine@medialine.com>; 'Morrisville State College' <hawkinhl@morrisville.edu>; 'Morrisville State College' <demurol@morrisville.edu>; 'Morrisville State College' <barshaab@morrisville.edu>; 'My Air Check' <registration@myaircheck.com>; 'OCC EMC Department' <averym@sunyocc.edu>; 'Onondaga Community College' <pasiakd@sunyocc.edu>; 'Onondaga-Madison BOCES' <psherlock@ocmboces.org>; 'michelle.arthur@peace-caa.org'; 'SI Newhouse' <belichti@syr.edu>; 'Spanish Action League' <employment.specialist@laligaonline.com>; 'SUNY Oswego' <gmorris@oswego.edu>; 'Syracuse Model Neighborhood' <ahaygoodel@swccsyr.org>; 'careerservices@cazenovia.edu'; 'Syracuse University' <careers@syr.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'Tompkins-Cortland Community College' <evenert@tc3.edu>; 'Transitional Learning Services' <cmontpetit@tls-onondaga.org>; 'TV Jobs.com Broadcast Employment Services' <jobs@tvjobs.com>; 'sandy@nysbroadcasters.org'; 'creynolds@communityalternatives.org'

- 2. In-House Posting
- 3. WSYR Website
- 4. NYS Labor Department
- 5. NAACP of Syracuse
- 6. Women's Information Center

## **Documentation Attached:**

- 1. EEO Hiring Documentation Form (includes breakdown of Interviews by Source)
- 2. Job Description (includes Posting Date)
- 3. Job Opening Notifications Checklist
- 4. NYS Dept. of Labor Fast Fax Job Order
- 5. Letter to NAACP of Syracuse
- 6. Letter to Women's Information Center
- 7. Email Confirmation from TVJobs.com

#### **Documentation Not Attached:**

- 1. Copy of Website Posting
- 2. Email to Distribution List

# EEO HIRING DOCUMENTATION

Job Title of Opening Production Crow Pe	) 2150n
Date of Posting 4/15/14	
Total Number Interviewed:	
Breakdown of Interviewees by Source:	
Source Name 16 Cals VI. Comy	# of Interviewees
tvjobs. Com Referrale	
Referrale	
Every interviewee must complete the Nexstar E	Employment Application
Date of Hire: $1/1/14$	
Name of Hiree: Brithney Tirahasi	
Referral Source of Hiree: website	<u>-</u>

- Paperwork to accompany this form:

  1. Resumes & Applications of interviewees, with the copy of the application for employee hired labeled.

  2. Resumes & Applications of those NOT interviewed



April 15, 2014

# PRODUCTION CREW PERSON (PT)

NewsChannel 9 has an immediate opening for a hard-working, dependable candidate to work weekend evenings on studio equipment for our 6:00 and 11:00 newscasts. Weekday evening fill-in possible. Please send cover letter, resume and references to: Operations Manager, NewsChannel 9 WSYR, 5904 Bridge Street, East Syracuse, NY 13057. No phone calls please. EOE.

# JOB OPENING NOTIFICATIONS

POSITION: Production Crew Person (PI	<u>)</u>
Open: 415 14 Closed: 7/114	
In-House Posting	1
WSYR Website	_
Syracuse Post Standard	
Syracuse New Times	
NYS Labor Dept.	_
Syracuse University	<u> </u>
Onondaga Community College	<u> </u>
Ithaca College	$\sqrt{}$
Cayuga Community College	<u> </u>
Cazenovia College	$\sqrt{}$
SUNY Oswego	
Tompkins-Cortland Community College	
Association for Better Living	$\sqrt{}$
Aurora of CNY	
CCNMA	<u> </u>
Center for Community Alternatives	$\sqrt{}$
CNY National Organization for Women	<u> </u>
Women's Information Center	
NAACP of Syracuse	$\frac{}{}$
Cornell University	$\frac{}{}$
Displaced Homemakers Program	<u> </u>
Dunbar Association	$\frac{}{}$
Howard University	٧

ITT Technical Institute	
Learning Disabilities Assn of CNY	_/
Media Alliance	
MediaLine	
Morrisville State College	
My Air Check	$\sqrt{}$
NYS Division of Human Rights	<u> </u>
Office of Personnel & Labor Relations	<u>√</u>
Onondaga-Madison BOCES	$\sqrt{}$
P.E.A.C.E., Inc.	<u> </u>
SI Newhouse	<u> </u>
Spanish Action League	
Syracuse Model Neighborhood	$\sqrt{}$
The Native American JPTA	
Transitional Learning Services	
TV Jobs.com Broadcast Employment Services	4
NYS Broadcasters Assn.	
Nexstar Website	<del>12</del>



# New York State Department of Labor

Andrew M. Cuomo, Governor Peter M. Rivera, Commissioner

# FAST FAX JOB ORDER

New York State Department of Labor 450 South Salina St.

Room 302

Syracuse, New York 13202
Phone: (315) 479-3284 Fax: (315) 479-3216
jobcentralsyracuse@labor.ny.gov

Employer: Providing information requested on this spe	cial job order form will help us understand your hiring needs and assist us in locating the most
Job Exchange at www.laborny.jobs or fill out this Ed	cial job order form will help us understand your hiring needs and assist us in locating the most the listing electronically using the address above, or apply directly online to New York's ST FAX JOB ORDER form and send to us via fax or mail.
Company WSYR-TV	The state of the s
Address 5904 Bridge Sheet	Unemployment Ins. Employer Reg. No. 43-52662
Description of	City E. Suraciuse State NY zip 13057
the products of services your pusiness pro-	vides: <u>Televisi</u> en Station
Interview contact person Open House Mi	anager Tel. No. ( ) Fax No. ( )
Z-WARIN MOULESS	URL/Web Site Address
would you like your company name available to the p view your company name, phone number and "how to description. Jobseekers will be required to see an advi	while on your job listing? X Yes No Checking "Yes" allows jobseekers to apply" instructions. Checking "No" will allow job seekers to view only the job title and isor to be screened for your job analyseekers.
Company Website	ard (T Namanananananananananananananananananana
Referral instructions (You may select more than one):	Send Candidate to apply in person fromto
☐ Staff to call first (before sending) ☐ Candidate to	call first (before coming) fromto Complete company application
L'ax Kczume	E-Mail Resume (address) <u>Careers (a)</u> 9 WS yr. com
Title of Job Opening Production Crow Par	JOB DETAILS
Job Location 5904 Bridge Greet E. Sura	Number of Openings Number of Persons you wish to interview 4-5  US Start Date Immediate Are you a FCJL employer? Yes No
JOB DESCRIPTION: Please provide a detailed description	Are you a FCJL employer? Yes No
or special working conditions. All hiring requirements i	otion of the job. List skills, aptitudes, equipment used/operated, special physical demands isted here and checked below must be bona fide occupational qualifications.
Reference/Security Check? Yes No Physical?	
Must Join Union? Yes	?  Yes No Drug Test?  Yes No Bondable?  Yes No
Employment Test? [ Yes [ No If yes, please provide i	name and/or type of test:
Job is: Full Time Regular Regular	Transfer type of tests
Work hours: From 4-7pm and 9-12 audnight	☐ Temporary Duration of Job is: Fromto
Years of Education Needed: 2 Specialized Edu	
Years of Experience Required.	cation? (Degree/Certificate/License)
Will you accept a Trainer?	related experience? X Yes No Describe Worked in TV Before
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	Driver's License? 17 Von Class
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Test X No Dental Ins.? ☐ Yes 🔀	No Paid Veention?
and Holidays? - Yes X No Retirement Plan? - Y	es No Clothing Allowance? ☐ Yes No Child Care? ☐ Yes No

\* \* \* Communication Result Report ( Apr. 22. 2014 9:20AM ) \* \* \*

1) 2)

Date/Time: Apr. 22. 2014 9:19AM

File No. Mode	Destination	Pg(s)	Result	Page Not Sent
0635 Memory TX	4793216	P. 2	OK	

Reason for error
E. 1) Hang up or line fail
E. 3) No answer

E. 2) Busy
E. 4) No facsimile connection
E. 6) Destination does not support IP-Fax

Andrew M. Curoni, Governor Peter M. Rivera, Commissioner	450 Smith Saline, St. Recom 302. Byrnamer, New York, 11202
	Protes: (315) 479-3284 Fest: (315) 479-3216 jobosoministy access@fishor.up.gov
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WSYR-TV	Y PAX, IOB ORDER form and should be see with firm are ply directly stilled to New York's YAX, IOB ORDER form and should be see with firm are mail.  Descriptoryment law Employer Res. No. 11 D 13 D 2 D
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Mail sééres	URL/Wei Site Address
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Company Website   Other Internet Job Ben	rd
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Mail Retires   Pax Reviews   No.	Block Remo platono Careers @ 9 WS M. com
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th Just   You Ki No Description 2   You Ki	(Near/weak/normin/year) Salary Negrelable? [] Yes [] No
Buildays? - Yes X No Retirement Plan?	
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April 22, 2014

NAACP of Syracuse PO Box 397 Colvin Elmwood Station Syracuse, NY 13205

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a Production Crew Person. The job description is attached. Please contact me for further information on these job postings.

Thank you.

Julie Gehring

**Executive Assistant** 

Julie Jehring

enclosure



April 22, 2014

Women's Information Center 601 Allen Street Syracuse, NY 13210

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a Production Crew Person. The job description is attached. Please contact me for further information on these job postings.

Thank you.

Julie Gehring

**Executive Assistant** 

enclosures

From:

jobs@tvjobs.com

Sent:

Monday, April 21, 2014 3:57 PM

To:

Julie Gehring

Subject:

TVJobs.com - Production Crew Person job posted

#### JOB POSTING NOTIFICATION FROM TVJOBS

The "Production Crew Person" position for WSYR was just posted in the Job Bank and is now available on-line ...

Station : WSYR

Position : Production Crew Person Category : Production - Technician

Database : Television Job ID : TVJ#34243275 Posted : 4/21/2014 Expires : 5/21/2014

Status : Non-Registered Employer - New Job Listing

Ad Text :

#### Production Crew Person

NewsChannel 9 has an immediate opening for a hard-working, dependable candidate to work weekend evenings on studio equipment for our 6:00 and 11:00 newscasts. Weekday evening fill-in possible.

Please send cover letter, resume and references to: Operations Manager, NewsChannel 9 WSYR, 5904 Bridge Street, East Syracuse, NY 13057. No phone calls please. EOE.

#### Notes

- 1. We recommend that you either save or print this page and provide the above Job ID number to a TVJobs administrator in any future correspondence concerning this ad.
- We recommend that you print this page and include it with your EOE file for this position as confirmation that this job was posted for the above duration at TVJobs (http://www.tvjobs.com)
- 3. We will send notification of pending expiration 5 days prior to the expiration date to enable you to extend the job, if necessary. Should you need this job extended, e-mail admin@tvjobs.com, supply reference number and amount of additional time needed. We are happy to extend the position for you.
- 4. If no extension is needed, the job will be automatically removed at 1 am PST on 5/21/2014.
- 5. If for any reason you need the listing removed early, e-mail admin@tvjobs.com, supply reference number and reason for removal.
- 6. If you would like to verify that the actual job listing is online, point your browser to:

http://www.tvjobs.com/cgi-bin/JOB?ID=5509011240634595

TIP! The above address is a good way to check on the status of this position. Keep this address where you can easily find it.

Thank you very much for posting your available positions at TVJobs. If we can be of any further assistance, don't hesitate to ask.

### Best Regards

Mark C. Holloway Broadcast Employment Services TVJobs admin@tvjobs.com

>>This message has been automatically generated by TVJobs to help you  $>> \max$  your online jobs.<<

# WSYR JOB OPENING DOCUMENTATION

**Position:** News Producer

**Date Position Open:** 8/27/14 **Date Position Closed:** 12/11/14

Recruitment Initiated By: News Director

Recruitment Notification Processed By: Executive Assistant, Digital News Manager,

Payroll/H.R. Administrator

### Where Publicized:

1. Email Distribution List:

'Association for Better Living' <communitybuilder@hotmail.com>; 'Aurora of CNY' <auroracny@auroraofcny.org>; 'Cayuga Community College' <Merritt@cayuga-cc.edu>; 'CCNMA' <Sylvia@ccnma.org>; 'Center for Community Alternatives' <ebullock@communityalternatives.org>; 'CNY National Organization for Women' < Wendy\_Yost@msn.com>; 'Cornell University' <dd21@cornell.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'dunbarassociation1918@gmail.com'; 'Howard University' <careersrhu@howard.edu>; 'Ithaca College' <careers@ithaca.edu>; 'Npacheco@itt-tech.edu'; 'Learning Disabilities Assn of CNY' <Lnellis@Ldacny.org>; 'Media Alliance' <bill@mediaalliance.com>; 'MediaLine' <medialine@medialine.com>; 'Morrisville State College' <hawkinhl@morrisville.edu>; 'Morrisville State College' <demurol@morrisville.edu>; 'Morrisville State College' <barshaab@morrisville.edu>; 'My Air Check' <registration@myaircheck.com>; 'OCC EMC Department' <averym@sunyocc.edu>; 'Onondaga Community College' <pasiakd@sunyocc.edu>; 'Onondaga-Madison BOCES' <psherlock@ocmboces.org>; 'michelle.arthur@peace-caa.org'; 'SI Newhouse' <belichti@syr.edu>; 'Spanish Action League' <employment.specialist@laligaonline.com>; 'SUNY Oswego' <gmorris@oswego.edu>; 'Syracuse Model Neighborhood' <ahaygoodel@swccsyr.org>; 'careerservices@cazenovia.edu'; 'Syracuse University' <careers@syr.edu>; 'The Native American JPTA' <syracusenet@hotmail.com>; 'Tompkins-Cortland Community College' <evenert@tc3.edu>; 'Transitional Learning Services' <cmontpetit@tls-onondaga.org>; 'TV Jobs.com Broadcast Employment Services' <jobs@tvjobs.com>; 'sandy@nysbroadcasters.org'; 'creynolds@communityalternatives.org'

- 2. In-House Posting
- 3. WSYR Website
- 4. Nexstar Website
- 5. NYS Labor Department
- 6. NAACP of Syracuse
- 7. Women's Information Center

#### **Documentation Attached:**

- 1. EEO Hiring Documentation Form (includes breakdown of Interviews by Source)
- 2. Job Description (includes Posting Date)
- 3. Job Opening Notifications Checklist
- 4. NYS Dept. of Labor Fast Fax Job Order
- 5. Letter to NAACP of Syracuse
- 6. Letter to Women's Information Center
- 7. Nexstar Website Posting Confirmation
- 8. Email Confirmation from TVJobs.com
- 9. Email Confirmation from Syracuse University
- 10. Email Confirmation from Ithaca College

## **Documentation Not Attached:**

- 1. WSYR Website Posting
- 2. Email to Distribution List

# EEO HIRING DOCUMENTATION

Job Title of Opening News Producer	•
Date of Posting 8 21 14	
Total Number Interviewed:	
Breakdown of Interviewees by Source:	
Source Name	# of Interviewees
Station Web Site	3
Internal Station Posting	
Every interviewee must complete the Nexstar E	nployment Application
Date of Hire: 12/11/14	
Name of Hiree: John Rizzo	
Referral Source of Hiree: Internal Station	Posting

- Paperwork to accompany this form:

  1. Resumes & Applications of interviewees, with the copy of the application for employee hired labeled.
  - 2. Resumes & Applications of those NOT interviewed



#### News Producer

NewsChannel 9, the only station in Central New York broadcasting news in HD, has an immediate opening for a Newscast Producer. The successful candidate must thrive under deadline pressure, demonstrate strong news judgment and excellent broadcast writing skills. They must understand story selection and showcasing as well as producing content for multiple platforms. Must also be willing to work nights, weekends and holidays. Qualified candidates should e-mail their resume and links to their work to <a href="mailto:careers@LocalSYR.com">careers@LocalSYR.com</a> or send materials to News Director, WSYR-TV, 5904 Bridge Street, East Syracuse, NY 13057. EOE.

Posted 8/2714

# JOB OPENING NOTIFICATIONS

POSITION: News Producer	
Open: 8 27 14 Closed: 12/11/14	
In-House Posting	
WSYR Website	$\sqrt{}$
Syracuse Post Standard	
Syracuse New Times	
NYS Labor Dept.	$\sqrt{}$
Syracuse University	$\sqrt{}$
Onondaga Community College	$\sqrt{}$
Ithaca College	$\sqrt{}$
Cayuga Community College	$\sqrt{}$
Cazenovia College	$\sqrt{}$
SUNY Oswego	$\sqrt{}$
Tompkins-Cortland Community College	<u>\</u>
Association for Better Living	$\int$
Aurora of CNY	<u>/</u>
CCNMA	$\sqrt{}$
Center for Community Alternatives	<u>√</u>
CNY National Organization for Women	
Women's Information Center	4
NAACP of Syracuse	<u>√</u>
Cornell University	<u>√</u>
Displaced Homemakers Program	$\sqrt{}$
Dunbar Association	1/
Howard University	$\sqrt{}$

ITT Technical Institute
Learning Disabilities Assn of CNY
Media Alliance
MediaLine
Morrisville State College
My Air Check
NYS Division of Human Rights
Office of Personnel & Labor Relations
Onondaga-Madison BOCES
P.E.A.C.E., Inc.
SI Newhouse
Spanish Action League
Syracuse Model Neighborhood
The Native American JPTA
Transitional Learning Services
TV Jobs.com Broadcast Employment Services
-

NYS Broadcasters Assn.

Nexstar Website



# New York State Department of Labor

Andrew M. Cuomo, Governor Peter M. Rivera, Commissioner

## FAST FAX JOB ORDER

New York State Department of Labor 450 South Salina St.

Room 302

Syracuse, New York 13202

Phone: (315) 479-3284 Fax: (315) 479-3216 jobcentralsyracuse@labor.ny.gov

Employer: Providing information requested on this special job order form will help us understand your hiring needs and assist us in locating the most suitable candidates. To list a job order, please submit the listing electronically using the address above, or apply directly online to New York's Job Exchange at www.laborny.jobs or fill out this FAST FAX JOB ORDER form and send to us via fax or mail. \_Unemployment Ins. Employer Reg. No. 4 2 Description of products or services your business provides: Television Station Interview contact person News Director Tel No. ( )\_ Fax No. ( E-Mail address Carpars (a) Local STR. com URL/Web Site Address \_\_\_OCal SVR . com Would you like your company name available to the public on your job listing? Yes D No Checking "Yes" allows jobseekers to view your company name, phone number and "how to apply" instructions. Checking "No" will allow job seekers to view only the job title and description. Jobseekers will be required to see an advisor to be screened for your job qualifications. Will this job opening also be listed on: Other Internet Job Board ☐ Newspaper Trade Journal other \_ Referral instructions (You may select more than one): Send Candidate to apply in person from \_\_\_\_\_ Staff to call first (before sending) Candidate to call first (before coming) from \_\_\_\_\_\_ to \_\_\_\_\_ Complete company application Mail Resume ☐ Fax Resume DE-Mail Resums (address) <u>Careers (a)</u> Local SYR. com Title of Job Opening News Freducer JOB DETAILS Number of Openings Number of Persons you wish to interview Job Location E. Syracusp. Start Date ASAP. Are you 2 FCJL employer? Yes No JOB DESCRIPTION: Please provide a detailed description of the job. List skills, aptitudes, equipment used/operated, special physical demands or special working conditions. All hiring requirements listed here and checked below must be bona fide occupational qualifications. Reference/Security Check? Yes No Physical? Yes Own tools? Yes No Must Join Union? Yes No Physical? Tyes No Drug Test? Yes No Bondable? Yes No Employment Test? Tes Too If yes, please provide name and/or type of test: Job is: Full Time | Part Time Regular ☐ Temporary Duration of Job is: From \_\_\_\_ Work hours: From VALLED Circle normal workdays: S M Tu W Th F S Overtime? Yes No Mandatory Years of Education Needed: Court Specialized Education? (Degree/Cortificate/License) Years of Experience Required: \_\_\_\_\_ Will you accept related experience? \_ Yes \_ No Describe\_\_\_\_ Will you accept a Trainec? 🔲 Yes-No Interested in OJT? | Yes | No Interested in Apprenticeship? 

Yes No Are you on a public transportation route? Yes 🗆 Yes 🗀 No Driver's License? 🗀 Yes: Class \_\_\_\_\_ 🗀 No Salary Range: From S \_\_\_\_\_\_\_to S \_\_\_\_\_\_ per \_\_\_\_\_ (hour/week/month/year) Salary Negotiable? Yes No Health Ins.7 🔀 Yes 🔲 No Dental Ins.? Z Yes | No Pald Vacation? Z Yes | No Sick Leave? Z Yes | No Paid Holidays? - Yes No Retirement Plan? Yes No Clothing Allowance? Yes No Child Care? Yes No



August 27, 2014

NAACP of Syracuse PO Box 397 Colvin Elmwood Station Syracuse, NY 13205

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a News Producer. The job description is attached. Please contact me for further information on this job posting.

Thank you.

Julie Gehring

**Executive Assistant** 

Julie Gehring

enclosure



August 27, 2014

Women's Information Center 601 Allen Street Syracuse, NY 13210

To Whom It May Concern:

Please be advised that NewsChannel 9 WSYR-TV has a job opening for a News Producer. The job description is attached. Please contact me for further information on this job posting.

Thank you.

Julie Gehring

**Executive Assistant** 

enclosure

# **HireCentric**



My Spotlights - Show

Nexstar Broadcasting, Inc. - Jobs Dashboard

		·	asting, Inc. – Jobs Dashboard					•	Search Appl	icants For	Keywo	ords : Go	
Job Temp	lates		Job LL	stings	All Applicants	Requisitions			<del></del> .				
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Q 4	<b>5.</b>	à.	ŝ	Account	Executive ~ <u>[] + F]</u>	09-jan- . 2015	10-Mar- 2015	Syrac	ıse, NY	8097	4	Select Type.	
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<u> </u>	<u>ا</u> ا ا	á á	<u> </u>	News Prodi	uction Assistant	27-Jun- 2014	26-Aug- 2014	Syracu	se, NY	6472	21	Select Type.	
全介	루 <b>나</b> [2	ï [	<u>}.</u>	News Produ	uction Assistant – <u>[]</u>	<u>+ El</u> 23-Oct- 2014	13-Nov- 2014	Syracu	se, NY	7592	10	Select Type.	
Q食	Ęļ [	7	<u>.</u>	Reporter		04-Feb- 2014	05-Apr- 2014	Syracu	se, NY	5287	17	Select Type.	
企會	馬小 区	î 4	è i	Reporter –	[] + E]	30-Sep- 2014	29-Nov- 2014	Syracu	se, NY	7402	3	Select Type.	
二章	Ģ∤ [	î 2	- 	Weekend M	leteorologist	10-Dec- 2013	08-Feb- 2014	Sугаси	se, NY	4780	3	Select Type.	

2015 Local Time is 12:36 PM, 16-Feb-2015

From:

jobs@tvjobs.com

Sent:

Wednesday, August 27, 2014 2:45 PM

To:

Julie Gehring

Subject:

TVJobs.com - News Producer job posted

#### JOB POSTING NOTIFICATION FROM TVJOBS

The "News Producer" position for WSYR was just posted in the Job Bank and is now available on-line ...

Station: WSYR

Position: News Producer Category: News - Producers

Database: Television Job ID: TVJ#34251598 Posted: 8/27/2014 Expires: 9/27/2014

Status: Non-Registered Employer - New Job Listing

Ad Text:

#### **News Producer**

NewsChannel 9, the only station in Central New York broadcasting news in HD, has an immediate opening for a Newscast Producer. The successful candidate must thrive under deadline pressure, demonstrate strong news judgment and excellent broadcast writing skills. They must understand story selection and showcasing as well as producing content for multiple platforms. Must also be willing to work nights, weekends and holidays. Qualified candidates should e-mail their resume and links to their work to <a href="mailto:careers@LocalSYR.com">careers@LocalSYR.com</a> or send materials to News Director, WSYR-TV, 5904 Bridge Street, East Syracuse, NY 13057. EOE.

#### Notes:

- We recommend that you either save or print this page and provide the above Job ID number to a TVJobs administrator in any future correspondence concerning this ad.
- 2. We recommend that you print this page and include it with your EOE file for this position as confirmation that this job was posted for the above duration at TVJobs (<a href="http://www.tvjobs.com">http://www.tvjobs.com</a>)
- 3. We will send notification of pending expiration 5 days prior to the expiration date to enable you to extend the job, if necessary. Should you need this job extended, e-mail <a href="mailto:admin@tvjobs.com">admin@tvjobs.com</a>, supply reference number and amount of additional time needed. We are happy to extend the position for you.
- 4. If no extension is needed, the job will be automatically removed at 1 am PST on 9/27/2014.
- 5. If for any reason you need the listing removed early, e-mail

admin@tvjobs.com, supply reference number and reason for removal.

6. If you would like to verify that the actual job listing is online, point your browser to:

http://www.tvjobs.com/cgi-bin/JOB?ID=8564431272636497

TIP! The above address is a good way to check on the status of this position. Keep this address where you can easily find it.

Thank you very much for posting your available positions at TVJobs. If we can be of any further assistance, don't hesitate to ask.

**Best Regards** 

Mark C. Holloway Broadcast Employment Services TVJobs admin@tvjobs.com

>>This message has been automatically generated by TVJobs to help you >>manage your online jobs.<<

From:

srclay01@syr.edu

Sent:

Friday, August 29, 2014 12:27 PM

To:

Julie Gehring

Subject:

Non-OCR Position Approved

Dear Julie Gehring:

Thank you for contacting Syracuse University. The following position has been approved:

**News Producer** 

If students are interested in applying for this position, they will submit their applications as specified by you in the posting.

If you would like to extend your job posting simply call Sue at 315-443-2009.

If you have any questions about your job posting, or feel you have received this email in error, please feel free to contact Career Services at 315.443.9093.

Thank you for your interest in recruiting our students!

Syracuse University Recruiting Team

Sue Clayton Recruiting Coordinator SU Career Services 315-443-2009 srclay01@syr.edu

Jeanne Steckel Recruiting Specialist Whitman School of Management Career Center 315-443-5548 jmstecke@syr.edu

Kathy Benjamin Program Coordinator iSchool 315-443-4496 kabenjam@syr.edu

From:

mail@experience.com on behalf of Ithaca College <notifications@experience.com>

Sent:

Friday, August 29, 2014 12:57 AM

To:

Julie Gehring

Subject:

Your job posting is now open for applications



experience\*

Dear Julie:

Your job posting to Ithaca College is now open for applications.

Job title: News Producer Apply start date: 8/28/14

If you have any questions, please contact us at Careers@ithaca.edu or (607) 274-3365.

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Experience the largest college recruiting network <a href="http://www.experience.com">http://www.experience.com</a>

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