



April 26, 2021

Via Upload to the Station Online Public File

EEO Staff
Investigations and Hearings Division
Enforcement Bureau
Federal Communications Commission
45 L Street, SE
Washington, DC 20554

Re: **Cox Television Tulsa, LLC**
KMYT-TV, Tulsa, Oklahoma (Facility ID. No. 54420)
KOKI-TV, Tulsa, Oklahoma (Facility ID No. 11910)
Response to FCC Audit of EEO Program

Ladies and Gentlemen:

This letter is written on behalf of Cox Television Tulsa, LLC (“Cox”), licensee of KMYT-TV, Tulsa, Oklahoma (Facility ID. No. 54420) and KOKI-TV, Tulsa Oklahoma (Facility ID No. 11910) (the “Stations”) with reference to the Commission’s letter dated February 25, 2021. In that letter, the Commission notified Cox that the Stations have been randomly selected for an audit of their EEO programs.

The Commission’s letter requests certain information from Cox regarding the Stations’ compliance with the FCC’s EEO rules. That information is attached hereto.

Should you have any further questions regarding this response, please contact the undersigned counsel at cburrow@cooley.com.

Sincerely yours,


Christina H. Burrow

Enclosures



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Washington, DC 20554

Re: **Cox Television Tulsa, LLC**
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This letter is written on behalf of Cox Television Tulsa, LLC (“Cox”), licensee of KMYT-TV, Tulsa, Oklahoma (Facility ID. No. 54420) and KOKI-TV, Tulsa Oklahoma (Facility ID No. 11910) (the “Stations”) with reference to the Commission’s letter dated February 25, 2021. In that letter, the Commission notified Cox that the Stations have been randomly selected for an audit of their EEO programs.

The Commission’s letter requests certain information from Cox regarding the Stations’ compliance with the FCC’s EEO rules. That information is attached hereto.

I am familiar with the Stations and have reviewed the attached information and hereby confirm that the attached information fully and accurately supplies the audit data requested in the February 25, 2021 letter.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 23, 2021.

Cathy Gunther
Market Vice President and General Manager
Cox Television Tulsa, LLC



AUDIT DATA RESPONSE

ATTACHMENT A

(b)(i) Copies of the Unit's two most recent EEO public file reports, described in Section 73.2080(c)(6). For any stations in the Unit that have websites, provide each web address. If the Unit's most recent EEO public file report is not included on or linked to on each of these websites, indicate each station involved and provide an explanation of why the report is not so posted or linked, as required by Section 73.2080(c)(6). In accordance with Section 73.2080(c)(5)(vi), provide the date of each full-time hire listed in each report provided. If the unit does not have its own website, but its corporate site contains a link to a site pertaining to the unit, then the unit's most recent EEO public file report must be linked to either the unit's site or the general corporate site, pursuant to 47 C.F.R. §2080(c)(6).

KMYT-TV and KOKI-TV are part of an employment unit (“Unit”) that is comprised of seven stations (five radio and two television) which are commonly owned and controlled and which, together, form one Unit for FCC EEO purposes. The Unit includes the following stations:

Call Sign	City, State	Facility ID No.	Website Address
KMYT-TV	Tulsa, OK	54430	www.fox23.com/station/my41.com
KOKI-TV	Tulsa, OK	11910	www.fox23.com
KWEN(FM)	Tulsa, OK	48722	www.k95tulsa.com
KRMGAM)	Tulsa, OK	48729	www.krmg.com
KRMG-FM	Sand Springs, OK	47102	www.krmg.com
KJSR(FM)	Tulsa, OK	9801	www.1033theeagle.com
KRAV-FM	Tulsa, OK	65764	www.mix965tulsa.com

A copy of the most current EEO Report for the Unit is available on each station’s website, as shown above.

Attached are the two most recent EEO public file reports for this Unit. The licensees for these stations, Cox Television Tulsa, LLC and Cox Radio, LLC, changed ownership pursuant to a long form transfer of control that was consummated on December 17, 2019. Accordingly, these reports begin with the new ownership and so cover the periods of December 17, 2019-January 31, 2020 and February 1, 2020-January 31, 2021.

For the date each position was filled, please see Attachment C.

**KOKI-TV, KMYT-TV;
KRMG-FM, KRMG-AM, KWEN-FM, KJSR-FM, KRAV-FM
EEO PUBLIC FILE REPORT
December 17, 2019 - January 31, 2020-(REVISED)**

I. VACANCY LIST

See **Master Recruitment Source List (MRSL)** for recruitment source data

Job Title	Recruitment Sources (RS) Used to Fill Vacancy	RS Referring Hire
During this reporting period, there were no full-time hires for this employment unit		

**KOKI-TV, KMYT-TV;
KRMG-FM, KRMG-AM, KWEN-FM, KJSR-FM, KRAV-FM
EEO PUBLIC FILE REPORT**

December 17, 2019 – January 31, 2020 – (REVISED)

II. Master Recruitment Source List

No.	Recruitment Source	Contact	Email	Total Interviewed	Entitled Notification (Yes/No)
1	AARP 6539 East 31 st Street. Ste 9 Tulsa, OK 74145	Ellen Swift Phone: 918-621-4480	sctulsaok@aol.com		N
2	American Broadcasting School 4511 SE 28 th St. Oklahoma City, OK 73115	Stacy Cochrell Phone: 405-672-6511	abs@radioschool.com		N
3	American Indian Ed. Training & Employment Center 4801 North Classen Blvd. Ste 200 Oklahoma City, OK 73118	Elaine Oliver Phone: 405-810-9202	Elaine.oliver@uuic.org		Y
4	Cameron University Career Svcs 2800 West Gore Blvd. Lawton, OK 73505	Paula Merrifield Phone: 580-581-6769	hirecameronaggies@cameron.edu		N
5	Cherokee Nation PO Box 948 Tahlequah, OK 74465	Cynthia Wilson Phone: 918-453-5334	Cyndia-wilson@cherokee.org		N
6	Chickasaw Nation 520 East Arlington Ada, OK 74820	Haleigh McKinzie Phone: 580-436-7259	Haleigh.mckinzie@chickasaw.net		N
7	Department of Human Services 444 South Houston Tulsa, OK 74127	Sharon Reed Phone: 918-581-2913	Sharon.reed@okdhs.org		N
8	East Central University 1100 E. 14 th Street Ada, OK 74820	Samantha Dillehay Phone: 580-559-5598	sdillehy@ecok.edu		N
9	Goodwill Job Connection – Tulsa West TulsaWorks Career Academy 2800 Southwest Blvd Tulsa, OK 74107	Clarice Floyd Phone: 918-581-1270	cfloyd@goodwilltulsa.org JobPostings@goodwilltulsa.org		Y
10	John Brown University 2000 West University Street Siloam Springs, AR 72761	Brittany Ladner Phone: 479-524-7263	cda@jbu.edu		Y
11	Langston University PO Box 1255 204 Gandy Hall Langston, OK 73050	James Wallace Phone: 405-466-3240	jawallace@langston.edu		Y
12	Missouri State University 901 S. National Ave Springfield, MO 65897	Marjorie Stewart Phone: 417-836-5636	careercenter@missouristate.edu		N

No.	Recruitment Source	Contact	Email	Total Interviewed	Entitled Notification (Yes/No)
13	Missouri Valley College 500 E. College Marshall, MO 65340	Tiffany Bergman Phone: 660-831-4618	bergmant@moval.edu		N
14	Northeastern State University 705 North Grand Tahlequah, OK 74464	Autumn Stafford Phone: 918-444-3110 Dawn Giles Phone: 918-449-6140	careerservices@nsuok.edu giles@nsuok.edu		Y
15	Northern Oklahoma College 1220 East Grand Avenue Tahlequah, OK 74653	Jill Helmer Phone: 580-628-6240	Jill.helmer@noc.edu		Y
16	Northside Chamber of Commerce PO Box 1914 Lawton, OK 73502	Nicole Bailey Phone: 580-355-9547	Ndbldb2005@yahoo.com		N
17	OAB Job Bank 6520 N. Western Ste. 104 Oklahoma City, OK 73116	Nancy Struby Phone: 405-848-0771	struby@oabok.org		N
18	Oklahoma City University 2501 N. Blackwelder Oklahoma City, OK 73106	Lynette Martin Phone: 405-521-5171	lmartin@okcu.edu		N
19	Oklahoma Employment Security Commission – Veterans 1700 S. Main Sapulpa, OK 74066	Ron Julian Phone: 918-224-9430 ext.102	Ronald.julian@oesc.state.ok.us		N
20	Oklahoma Employment Security Commission 14002 E 21 st St., Suite 1030 Tulsa, OK 74134	LaDeana Moore Phone: 918-796-1226	Ladeana.moore@oesc.state.ok.us		Y
21	Oklahoma State University – Tulsa 130 North Hall 700 N Greenwood Ave Tulsa, OK 74106	Madison Duffy Phone: 918-594-8208	Maddie.duffy@okstate.edu		N
22	Oklahoma State University – Okmulgee 1801 E 4 th Okmulgee, OK 74447	Mark Allen Phone: 918-293-4830	Mark.allen@okstate.edu		N
23	Oklahoma State University Career Svs – Stillwater 206 Paul Miller Bldg Stillwater, OK 74078	Jack Hodgson Phone: 888-678-4473	Jack.hodgson@okstate.edu careers@okstate.edu		N
24	Oral Roberts University 7777 S Lewis Tulsa, OK 74171	Kelan Henderson Phone: 918-495-6912	kehenderson@oru.edu		Y
25	Resonance Center for Women 1608 South Elwood Tulsa, OK 74119	Cathy Hodges Phone: 918-587-3888, ext.224 Jerra Rhea Phone: 918-587-3888	chodges@resonancetulsa.org JRhea@resonancetulsa.org		Y
26	Rogers State University 1701 W Will Rogers Blvd Claremore, OK 74017	Lyndsey Simmons Phone: 918-343-7796	hr@rsu.edu		N

No.	Recruitment Source	Contact	Email	Total Interviewed	Entitled Notification (Yes/No)
27	Rose State College 6420 SE 15 th Street Midwest City, OK 73120 www.ecampusrecruiter.com/rose	Pam Emmons Phone: 405-733-7488	pemmons@rose.edu		Y
28	Southern Nazarene University 6729 Northwest 39 th Expressway Bethany, OK 73008	Angela Rhodes Phone: 405-717-6226	career@snu.edu		Y
29	Southwestern Oklahoma State University 100 Campus Drive Weatherford, OK 73096	Heather Hummel Phone: 580-774-3233	Heather.hummel@swosu.edu		N
30	The Bridges Foundation 1345 N. Lewis Ave. Tulsa, OK 74110	Vicki Halladay Phone: 918-592-3333	vhalladay@thebridgesfound.org		N
31	The Major Group 6128 E 38 th St. Ste.307 Tulsa, OK 74135		majortc@aol.com		N
32	Tulsa Community College 909 South Boston 1014R Tulsa, OK 74119	Christina Ursin Phone: 918-595-7110	christina.ursin@tulsacc.edu		N
33	Tulsa Housing Authority 415 East Independence Tulsa, OK 74106	Rachella McAnulty Phone: 918-581-5723	hr@tulshousing.org		N
34	Tulsa Job Corps 1133 North Lewis Avenue Tulsa, OK 74110	Michael Davis Phone: 918-591-5677	Davis.michael.h@jobcorps.org		Y
35	Tulsa Technology Center PO Box 477200 Tulsa, OK 74147	Deb McCaskey Phone: 918-828-5216	Deb.mccaskey@tulsatech.edu		Y
36	University of Arkansas Pine Bluff 1200 N University Dr Mail Slot 4975 Pine Bluff, AR 71601	Yulanda Riley Phone: 870-575-8461	riley@uapb.edu		N
37	University of Arkansas Fayetteville One University of Arkansas ARKU 607 Fayetteville, AR 72701	Susan Pospisil Phone: 479-575-2804	recruit@uark.edu		Y
38	University of Central Oklahoma Career Svcs 100 North University Drive Edmond, OK 73034 www.collegecentral.com/uco/	Will Heckenkemper Phone: 405-974-3346	careers@uco.edu		N
39	University of Oklahoma Ellison Hall Rm 234 633 Elm Ave Norman, OK 73071	Adrienne Jablonski Phone: 405-325-9122	ajablonski@ou.edu		N
40	University of Phoenix 10810 E 45 th St Tulsa, OK 74146	Jennifer Wilson Phone: 918-622-4877	Jennifer.wilson@phoenix.edu		N

No.	Recruitment Source	Contact	Email	Total Interviewed	Entitled Notification (Yes/No)
41	University of Tulsa 800 South Tucker Dr Tulsa, OK 74104-9700 www.hireTUgrads.com	Nicole Loykasek Phone: 918-631-2896 Austin Painchaud Phone: 918-631-2896	austin-painchaud@utulsa.edu recruitingcoordinator@utulsa.edu		Y
42	Vatterott College 4343 S 118 th E Ave Suite A Tulsa, OK 74146	Carolyn Brown Phone: 877-201-4433	Carolyn.brown@vatterott.edu		N
43	TVJobs.com	Mark	admin@tvjobs.com		N
44	KOKI FOX23 Station Website 2625 South Memorial Drive Tulsa, OK 74129 www.fox23.com	Danielle Lisle Phone: 918-388-5231	dlisle@fox23.com		N
45	Cox Media Group Career Website Internet/Intranet – www.jobs.coxmediagroup.com	Company Internet Posting			N
46	DiversityInc.com Internet/Intranet – www.diversityinc.com	Internet Posting – Automatic wrap from Cox Media Group Career Website			N
47	Glassdoor.com Internet/Intranet – www.glassdoor.com	Internet Posting – Automatic wrap from Cox Media Group Career Website			N
48	Indeed.com Internet/Intranet – www.indeed.com	Internet Posting – Automatic wrap from Cox Media Group Career Website			N
49	Nexxt.com Internet/Intranet – www.nexxt.com	Internet Posting – Automatic wrap from Cox Media Group Career Website			N
50	Recruit Military Internet/Intranet – www.recruitmilitary.com	Internet Posting – Automatic wrap from Cox Media Group Career Website			N
51	America's Job Exchange Internet/Intranet – www.americasjobexchange.com	Internet Posting - Automatic wrap from Cox Media Group Career Website to State Job Bank, local Wagner- Peyser centers and 4,500 affiliated diversity websites			N
52	Employee Referrals	Referrals from current employees			N
53	Internal Employee	Internal Employee			N
	Sources for Specific Vacancies				
54	All Access Job Board Internet/Intranet – www.allaccess.com	Internet Posting			N
55	Careerbuilder Internet/Intranet – www.careerbuilder.com	Internet Posting			N

No.	Recruitment Source	Contact	Email	Total Interviewed	Entitled Notification (Yes/No)
56	Dice Internet/Intranet – www.dice.com	Internet Posting			N
57	LinkedIn Internet/Intranet – www.linkedin.com	Social Network			N
58	MediaBistro Internet/Intranet – www.mediabistro.com	Internet Posting	Liana.choi@mediabistro.com		N
59	MediaRecruiter Internet/Intranet – www.mediarecruiter.com	Internet Posting	art@mediarecruiter.com		N
60	Monster Internet/Intranet – www.monster.com	Internet Posting			N
61	Simplyhired.com Internet/Intranet – www.simplyhired.com	Internet Posting			N
62	Spots N Dots Internet/Intranet – www.spotsndots.com	Internet Posting			N
63	ZipRecruiter Internet/Intranet – www.ziprecruiter.com	Internet Posting			N
64	Facebook Internet/Intranet – www.facebook.com	Social Network			N
65	Directly Sourced by Recruiter	Cox Recruiter			N
66	Former Employee	Referral from former employee			N
67	Magazine and Trade Publication	Magazine and Trade Publication			N
68	Radio KRAV-FM, KWEN-FM, KWEN-HD2, KJSR-FM, KRMG-FM	Radio Advertisement			N
	TOTAL INTERVIEWS			0	

**KOKI-TV, KMYT-TV;
 KRMG-FM, KRMG-AM, KWEN-FM, KJSR-FM, KRAV-FM
 EEO PUBLIC FILE REPORT
 December 17, 2019 – January 31, 2020-(REVISED)**

III. RECRUITMENT INITIATIVES

TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
Prior to a transfer of control of the current licensee, the employment unit participated in a number of long-term initiatives but for the reporting period of December 17, 2019 – January 31, 2020, the unit did not participate in any additional outreach.	

EEO Public File Report
Cox Media Group - Tulsa, Oklahoma
KJSR-FM, KRMG-FM, KRMG-AM, KWEN-FM, KRAV-FM, KOKI-TV, KMYT-TV
Reporting Cycle: February 1, 2020 – January 31, 2021 (REVISED)

Full Time Positions Filled

Requisition	Date Opened	Start Date	Source of Hire	Interviewed	Hired
000414 (Director of Sales - Radio)	1/28/2020	10/19/2020	CMG Career Site	8	1
000357 (News Producer)	1/14/2020	3/16/2020	CMG Career Site	1	1
000446 (Assignment Editor)	1/31/2020	3/3/2020	CMG Career Site	1	1
000510 (News Director)	2/14/2020	4/5/2020	CMG.com career site	7	1
000660 (Content Manager)	5/28/2020	12/2/2020	CMG.com career site	8	1
000699 (Multimedia Journalist)	7/31/2020	9/7/2020	CMG.com career site	3	1
000704 (Board Operator)	6/23/2020	1/21/2021	CMG.com career site	2	1
000752 (Managing Editor)	7/2/2020	8/16/2020	CMG.com career site	2	1
000829 (Photojournalist Smkt)	7/31/2020	11/1/2020	Indeed.com	4	1
000975 (Master Control Switcher)	10/2/2020	1/3/2021	CMG.com career site	9	1
001041 (Multimedia Journalist)	11/11/2020	1/31/2021	CMG.com career site	2	1
001042 (News Producer)	11/11/2020	1/10/2021	CMG.com career site	9	1
001166 (News Editor)	12/28/2020	1/26/2021	ZipRecruiter	2	1

EEO Public File Report
Cox Media Group - Tulsa, Oklahoma
KJSR-FM, KRMG-FM, KRMG-AM, KWEN-FM, KRAV-FM, KOKI-TV, KMYT-TV
Reporting Cycle: February 1, 2020 – January 31, 2021 (REVISED)

Recruitment Sources Used for All Openings			
No.	Recruitment Source	Contact	Entitled to Notification
1	Directly sourced by CMG Recruiter	CMG Recruiter	N
2	Indeed Internet - www.indeed.com	Internet Posting	N
3	LinkedIn Internet - www.linkedin.com	Internet Posting	N
4	Careerbuilder- www.careerbuilder.com	Internet Posting	N
5	Circa/AJE	State Job Boards/Diversity job boards Internet Posting	N
6	ZipRecruiter Internet - www.ziprecruiter.com	Internet Posting	N
7	CMG.com careers	CMG career site (internal/external)	N

**KOKI-TV, KMYT-TV;
KRMG-FM, KRMG-AM, KWEN-FM, KJSR-FM, KRAV-FMEEEO
PUBLIC FILE REPORT
February 1, 2020 – January 31, 2021 (REVISED)**

III. RECRUITMENT INITIATIVES

TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
Career Fairs	<ul style="list-style-type: none"> • February 19, 2020 – OSU Stillwater Career Fair. Participation in the Oklahoma State University Career Fair in Stillwater, OK, in which employers were able to connect with student groups aroundcampus. Students had an opportunity to network with employers and learn about how our organization can engage with students forupcoming internships, or possible job opportunities. CMG Tulsa General Administrative/ HR Assistant, Danielle Lisle and Directorof News Operations, Ted Gonderman attended for duration. • February 26, 2020 – NSU Spring 2020 Career Fair. Participation in Northeastern State University Career Fair in Tehlequah, OK to recruit qualified candidates and provide information on possible opportunities that are open within our organization. CMG Tulsa General Administrative/HR Assistant, Danielle Lisle and Director of News Operations, Ted Gonderman attended for duration. • February 27, 2020 – OSU Tulsa Spring Career Fair. Participation in the Oklahoma State University Career Fair in Tulsa, OK branch,in which employers connect with student groups around campus. Students had an opportunity to network with employers and learn about how our organization can engage with students for upcominginternships, or possible job opportunities. CMG Tulsa General Administrative/ HR Assistant, Danielle Lisle and Director of Engineering, Sonny Hollingshead attended for duration. • March 11, 2020 – RSU Career Fair. Participation in the Rogers State University Career Fair in Claremore, OK as effort to recruit qualified candidates and to provide information on job opportunities. CMG Tulsa General Administrative/HR Assistant, Danielle Lisle, and CMG Tulsa Marketing & Promotions Manager, Kim Dallow attended for duration.
Training	<ul style="list-style-type: none"> • July 2020 through Ongoing – CMG Weekly Digital Virtual School. Each week the CMG Digital Team offers ongoing training to increase our sellers’ digital acumen. The topics for this training vary each week and are balanced between introducing new cutting-edge digital solutions, as well as providing overall sales strategy training. These training sessions are offered to all members of our sales department and each attendee has opportunity to interact withthe leaders of the session and ask questions openly. Each session includes a training deck that is covered by the speaker, and

	<p>subsequently provided to each attendee by way of the CMG Sales Portal.</p> <ul style="list-style-type: none"> • 2020 Launch of EDGEucate “Learning in all corners of CMG”. EDGEucate is CMG’s new inclusive continuous learning environment powered by Cornerstone offered to all employees. EDGEucate allows employees to dive into essential courses specific to their jobs, offer required compliance-related learning as well as health and wellness modules.
<p>Participation in events or programs sponsored by Educational Institutions</p>	<p>Due to the COVID-19 pandemic, many educational programs and/or institutions operated at reduced level of outsider activity or transitioned to virtual or no interaction all together.</p> <ul style="list-style-type: none"> • January 28, 2020 to Ongoing (before Covid shutdown) – Reading Partners at Skelly Elementary. CMG Tulsa Reporter, Naomi Keitt, attends Skelly Elementary School to work one-on-one with a student in the reading partners program to help them improve their reading skills. Event duration was 1 hour with 1 student. • October to December – Reading Partners Tutor. CMG Tulsa Reporter, Naomi Keitt, participates as a tutor for the Reading Partners organization every week. Meeting with a student to help improve their reading and vocabulary skills. Event duration was 1hour weekly with 1 student each week.
<p>Station Tours</p>	<p>Tours are given regularly to school groups as well as any interested people in the community. However due to the ongoing COVID-19 pandemic, no station tours were offered after March 2020. Below is an example:</p> <ul style="list-style-type: none"> • Tulsa Technology Center tours led by Operations Manager, Ted Gonderman and Director of Branding/Programming, Levi May. Students observe entire facility in addition to watching our newsroom and radio production booths live in action. Learning briefly about each department and roles they play to support our on-air product. Students are given a chance for Q&A in each section/department that they take classes in. Tours range from 1-2hours per tour and generally with 5 or more people to a group.
<p>Broad Outreach</p>	<p>December 19, 2019 – Ongoing</p> <ul style="list-style-type: none"> • Cox entered into agreement to post all external Job Openings through America’s Job Exchange as well as 4500 affiliated career websites.
<p>Participation in General Outreach Efforts</p>	<ul style="list-style-type: none"> • March 12, 2020 – Big Spring Clean with FOX23—together with the other Cox Media Group Tulsa TV and radio stations—partnered

with American Document Shredding, The Metropolitan Environmental Trust (M.e.t.) and The Nature Conservancy to promote and host a Big Spring Clean recycling event for the Tulsa community. The event collected nearly 2,900 tires, 55,000 pounds of paper shredding, 50,000 pounds of electronic waste, 7,600 pounds of batteries, 840 pounds of ammunition, 248 pounds of plastic bags, and nearly 1,000 pounds of medication. In total, the event diverted more than 93 tons of recyclable items from ending up in a local landfill.

- May 12, 2020 – Brian Kilmeade Book Launch. Popular television and nationally syndicated radio host Brian Kilmeade selected CMG 102.3 KRMG and Magic City Books to help launch the paperback version of his latest book. Kilmeade participate in a virtual release of *Sam Houston and the Alamo Avengers* and listeners are encouraged to register online to participate in the exclusive event. KRMG Morning News Host, Dan Potter, facilitated the virtual event and allowed participants to ask Kilmeade questions. Participants had access to an online room and received a paperback version of *Sam Houston and the Alamo Avengers* as part of their registration.
- Q1/Q2 2020 School Year – Golden Apple Awards – In partnership with Tulsa Public Schools (TPS) and Cox Communications, FOX23 asks viewers to nominate outstanding teachers for a Golden Apple Award. Every other Saturday morning throughout the school year, FOX23 News announces a weekly Golden Apple Award winner, selected from the nominations by a TPS committee. Each winning teacher is featured in a FOX23 News story and receives a \$500 grant for use in their classroom.
- June 13, 2020 – Tulsa Pride Parade - Cox Media Group's FOX23 (KOKI-TV) make Tulsa history when we broadcast the Tulsa Pride Parade on June 13th. The annual Tulsa Pride Parade typically draws more than 35,000 participants each year, but this year's event was canceled due to the ongoing Coronavirus pandemic. Oklahomans for Equality partnered with FOX23 to air a parade-focused half-hour program that begin at 12:30 p.m. and featured last year's parade commemorating the 50th anniversary of the Stonewall Inn riots which mark the beginning of the LGBTQ+ pride movement.
- June 19, 2020 – Virtual Go Red for Women American Heart Association. American Heart Association utilized a virtual format for its annual Go Red for Women Luncheon. Event organizers turned to Cox Media Group (CMG) Tulsa to help execute their vision. CMG FOX23 (KOKI-TV) anchor Shae Rozzi emceed the event as it was broadcast to event participants via a Zoom conference call. CMG FOX23 and Cox Media Group sister station Mix 96.5 (KRAV-FM) are longtime supporters of this fundraising event, which is expected to raise more than \$450,000 to further the mission of the American Heart Association. Both stations joined to encourage participation in the luncheon and its annual silent auction, which was open to the public for the first time this year.

- September 2020 – STEMtember Virtual Event. CMG Tulsa together with the Tulsa Regional STEM Alliance promoted a series of events throughout the month of September, designed to ignite love of STEM (Science, Technology, Engineering and Math) in Green Country teachers, kids and parents in our communities.

Below lists the various events held during September.

Family Night – Families were invited to stop by the Gathering Place to experience STEM learning in conjunction with play. A free hands-on kit was available for families to take home.

Teacher Night – Teachers were encouraged to participate in this virtual education opportunity with a focus on inclusion and equity in the classroom.

Educational Video Release – Cox Media Group and the Tulsa Regional STEM Alliance teamed up to create a resource for teachers and parents to continue the STEM-based curriculum after September. We produced and released a video compilation of STEM demonstrations for students to watch in class and online.

Back to School STEM Expo – This virtual event was designed to introduce middle school students to STEM career options, STEM professional mentors, and hands-on skills these professionals use every day in their jobs! Free kits were distributed with all the materials needed to explore a variety of different STEM careers. The activities provided are all linked to the top five industries in Oklahoma: Aerospace, Agriculture, Energy, Healthcare, and Information Technology.

- November 2, 2020 through November 25, 2020 – CMG KRAV (Mix 96.5) Backpack Brigade. CMG's Mix 96.5 (KRAV-FM) launched a three-week campaign to collect more than \$14,000 to fund one of the Community Food Bank of Eastern Oklahoma's most critical programs. The Mix 96.5 Backpack Brigade initiative designed to collect funds for the Food Bank's Backpack Program, which feeds kids who rely on weekday school meals, giving them food for the weekend to ensure that they do not go hungry at home. The Mix 96.5 Backpack Brigade ran November 2nd through November 25th and all donations were collected and tracked online. Kim and Scott Burnett of Burnett Home Improvement committed to matching every donation made, up to 96 backpacks. Each backpack costs \$150 and feeds a child for an entire school year.
- December 7, 2020 to December 9, 2020 – CMG's K95.5 "Bikes For Kids" Bicycle Donation Drive – FOX23 promoted an annual bicycle donation drive organized and presented by our CMG sister radio partner K95.5. Our stations produced PSAs and aired them several times in advance of the event to encourage community participation. FOX23 News provided coverage of the event. More than 900 new bicycles were donated by Tulsa-area residents and businesses to provide kids in need with a new bike for Christmas.

ATTACHMENT B

(b)(ii) For each Unit full-time position filled during the period covered by the above EEO public file reports, or since your acquisition of the Station, if after that period, dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing the position, as described in Section 73.2080(c)(5)(iii).

See Attached.

Cox Media Group (“CMG”) utilizes a largely internet-based recruitment resource list to disseminate its full-time vacancies. All full-time vacancies are posted to its corporate website at <https://cmg.jobs.net/>. Postings on the CMG Careers website are scraped by various webbots and are re-posted to other job-seeker websites. If one of these websites results in an interview or hire, it is included on a station’s annual EEO Public File Report as a recruitment source. CMG also posts to other websites, including Careerbuilder, Ziprecruiter, Indeed and LinkedIn.

CMG also utilizes Circa (formerly America’s Job Exchange) a leading internet-based resource that provides employers with the resources to disseminate job vacancies to an extensive and diverse group of recruitment sources both locally and nation-wide. Through Circa, CMG is able to widely disseminate its job postings to reach local workforce and job agencies, colleges and universities, veteran’s groups, and groups for persons with disabilities.

CMG has observed that while it routinely posts all full-time vacancies to its website recruitment partners, sometimes posted jobs are scrubbed from the sites after a period of time has expired. In these instances, CMG must re-post the jobs if they have not yet been filled whereas in other instances, where CMG has found qualified candidates, CMG does not repost the position. Positions that were scrubbed may not show up on the documentation CMG has requested from its recruitment partners and, accordingly, not all positions appear on the attached documentation. CMG is working with its recruitment vendors to resolve this issue so that it can have access to complete documentation for all positions posted.

Requisition # 000414

Director of Sales- Radio

CMG Tulsa is looking for a dynamic leader to lead our highly rated media properties. The Director of Sales is responsible for managing agency-style sales strategies of a multiple media portfolio through consultative selling. Leading a team of talented sales managers and account executives, the Director will create a culture of cross-station and cross-product selling including television, digital, NTR events while working closely with our radio stations. The Director will develop strategies with a sharp customer focus and consistently deliver on revenue expectations and develop deep relationships with our clients. Responsible for the attainment of the revenue goals and must display entrepreneurial skills in creating new revenue opportunities. It is also responsible for the development and implementation of a strategic plan to guide the sales departments to successfully attain revenue goals. Performs related work as required.

Supervisory Responsibilities:

Reporting to the Director of Sales are TV account executives and sales managers.

Principle Accountabilities:

Job Description and Responsibilities :

- The Director of Sales will be responsible for the development of cross-product sales strategies to reach expected revenue levels. Using creativity, business basics and customer knowledge, the Director will lead a team to develop customized solutions for new and existing customers.
- Maximizes revenue from all revenue categories including local, national, NTR events and digital.
- The Director will lead the digital sales efforts for their team. Using an integrated sales strategy, training and expectations will be developed by the Director and executed via the sales leadership team and account managers.
- As part of managing the overall performance, the Director will provide weekly, monthly, quarterly, and annual financial reports, including revenue projections, end of month performance summary by category, sales executive and strategy. Will also participate in annual budgeting and analysis.

- Oversee optimization of inventory management for revenue maximization of spot time sales and sets product and program rates/packaging accordingly.
- Manages account lists to maximize sales resources against market potential
- Facilitates positive and productive relationships with other departments.
- Acts as liaison between sales and the station Program Directors to ensure fluid communication.
- Accurately budgets and forecasts revenue goals by source.
- Trains develops and motivates sellers and managers to optimize revenue potential across all revenue streams.
- Communicates inventory, sales and packaging strategies to sales managers.
- Creates and develops new revenue streams as product and service opportunities present themselves.
- Develops and implements sales processes to provide for smooth and timely workflow throughout the sales process including traffic, production, promotions, accounting and programming.
- Identifies and eliminates barriers to the sales process between the account manager and client.
- Ensures sales tools are utilized to maximum advantage in the marketplace for positioning and sales cultivation.

	<ul style="list-style-type: none"> • May perform other related duties as required.
<p>Qualifications :</p>	<ul style="list-style-type: none"> • Bachelor's degree strongly preferred or equivalent work experience. • Minimum of three (3) years media sales management experience – preferably in broadcast or radio sales minimum of four (4) years media sales experience driving regional and national business. • Strong communication skills with a mathematical, and analytical focus. • Must be able to work in a changing, high-pressure environment with strong time management and organizational skills. • Strong selling skills with a creative and positive attitude. • Knowledge of Excel, PowerPoint, Word, Wide Orbit, Media Monitors • Willingness and ability to join community and business organizations to enhance the image and recognition of Cox Media group in the marketplace. <p><i>An equivalent combination of experience and/or education will be considered.</i></p> <p>Competencies</p> <ul style="list-style-type: none"> • Aligning and Executing Sales Strategy: Establishing a plan to achieve the unit's objectives, taking into consideration overall business and sales goals, market

opportunities, past sales results, and available resources; reviewing progress and adjusting the plan as needed.

- **Driving Sales Execution:** Vividly communicating a new sales approach or strategy in a way that helps others realize its value; encouraging others to share ideas to maximize the benefits of the change; addressing concerns constructively and using appropriate strategies to gain commitment to action.
- **Building the Sales Team:** Attracting, developing and retaining talented individuals; evaluating key strengths and development needs for the team and providing learning opportunities that enable associates to realize their potential.
- **Customer Focus (Internal and External):** Effectively meeting customer needs; building productive customer relationships; taking responsibility for customer satisfaction and loyalty.
- **Gaining Commitment:** Using appropriate interpersonal styles and techniques to gain acceptance of ideas or plans; modifying one's own behavior to accommodate tasks, situations, and individuals involved.
- **Innovation and Risk-Taking:** Generating innovative solutions in work situations, trying different and novel ways to deal with work problems and opportunities
- **Building Partnerships:** Identifying opportunities and taking action to build strategic relationships between one's area and others areas, teams, departments, units, or organizations to help achieve business goals.
- **Communication:** Clearly conveying information and ideas through a variety of media to individuals or groups in a manner that engages the audience and helps them understand and retain the message.
- **Project Management:** Monitoring the results of delegations, assignments, or projects, considering the skills, knowledge, and experience of the assigned individual and the characteristics of the assignment or project.

- **Formal Presentation:** Presenting ideas effectively to individuals or groups; delivering presentations suited to the characteristics and needs of the audience

REQ #	Job Title	Location	Reference Number	Category	Url
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSPO2J67SV	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3N61H60NKSPO2J67SV
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3V2Q666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7R48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/j3T6GN69G3XZ7R48ZM
446	Assignment Editor	Tulsa, OK US	J3T1Q66SH0CJZ6130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/j3T1Q66SH0CJZ6130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VNR8BY2S	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/managing-editor/j3M6Y96RQ1VNR8BY2S
660	Content Manager	Tulsa, OK US	J3N0CS6LM2X93894PWW	Management Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3N0CS6LM2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/j3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9DC9V5GW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/j3P60F6FKJ9DC9V5GW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/j3S2L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHIPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/j3M2176Y3P6QHIPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VKBXM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/j3N83R6M2W6VM7VKBXM
704	Board Operator	Tulsa, OK US	J3N3QT676V29LYS7BCL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/j3N3QT676V29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3W87T6L6075KT233WY	Management Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3W87T6L6075KT233WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZ5P6IW0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3S7PX6ISZ5P6IW0DQ7
1042	News Producer	Tulsa, OK US	J3M1JX5VZQQFPWGN86S	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3M1JX5VZQQFPWGN86S
1042	News Producer	Tulsa, OK US	J3Q6NCSY828WFQBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/j3Q6NCSY828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/j3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5X80165PP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/j3Q0MV5X80165PP825

LINKEDIN

Job Id	REQ #	Job Title	List Date	Close Date	Contract	Location
1901306136	414	Director of Sales	2020-06-10	2020-08-09	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2004895951	414	Director of Sales	2020-09-16	2020-10-16	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2425263297	660	Content Manager	2021-02-24	2021-03-19	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2406601399	1041	Multimedia Journalist	2021-02-11	2021-02-20	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2425258887	1041	Multimedia Journalist	2021-02-24	2021-02-20	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2405799751	1042	News Producer	2021-02-11	2021-03-23	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
1801970214	1166	News Editor (Radio)	2020-03-26	2020-04-25	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeeenetwork	
446	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/2/2020	Cox Media Group	cmg employeeenetwork	
510	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeeenetwork	
660	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg employeeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg employeeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg employeeenetwork	
829	Photjournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeeenetwork	
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com

REQ #	Job title	Location	Ref #	Hiring company	Posted On	Closed On
414	Director of Sales - Radio	Tulsa, OK	414235, 1584470402	Cox Media Group	4/7/20	4/16/20
660	Content Manager	Tulsa, OK	660277, 1590766761	Cox Media Group	6/17/20	6/28/20
660	Content Manager	Tulsa, OK	660396, 1595946065	Cox Media Group	7/30/20	8/27/20
699	Multimedia Journalist	Tulsa, OK	699292, 1592488657	Cox Media Group	6/18/20	7/18/20
699	Multimedia Journalist	Tulsa, OK	1041474, 1605105946	Cox Media Group	11/18/20	12/11/20
704	Board Operator	Tulsa, OK	704299, 1592920562	Cox Media Group	6/28/20	7/23/20
752	Managing Editor	Tulsa, OK	752321, 1593723489	Cox Media Group	7/17/20	8/1/20
975	Master Control Switcher	Tulsa, OK	975421, 1601666082	Cox Media Group	10/9/20	11/11/20
829	Photojournalist Smkt	Tulsa, OK	829369, 1596207374	Cox Media Group	8/16/20	8/30/20
1042	News Producer	Tulsa, OK	1042475, 1605106440	Cox Media Group	11/18/20	12/11/20
1166	News Editor	Tulsa, OK	1166/545, 1609166595	Cox Media Group	1/16/21	1/21/21

POST DATE April 15, 2020

END DATE May 17, 2020

Director of Sales - Radio

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Mid-Career (2 - 15 years)
- Education
Bachelors Degree
- Company Ref #
J3V2Q666K7GZM318H6
- AJE Ref #
587121873
- Number of Positions
1

Job Description

JOB DESCRIPTION

CMG TULSA is looking for a dynamic leader to lead our highly rated media properties. The Director of Sales is responsible for managing agency-style sales strategies of a multiple media portfolio through consultative selling. Leading a team of talented sales managers and account executives, the Director will create a culture of cross-station and cross-product selling including television, digital, NTR events while working closely with our radio stations. The Director will develop strategies with a sharp customer focus and consistently deliver on revenue expectations and develop deep relationships with our clients. Responsible for the attainment of the revenue goals and must display entrepreneurial skills in creating new revenue opportunities. It is also responsible for the development and implementation of a strategic plan to guide the sales departments to successfully attain revenue goals. Performs related work as required.

SUPERVISORY RESPONSIBILITIES:

Reporting to the Director of Sales are TV account executives and sales managers.

PRINCIPLE ACCOUNTABILITIES:

- * The Director of Sales will be responsible for the development of cross-product sales strategies to reach expected revenue levels. Using creativity, business basics and customer knowledge, the Director will lead a team to develop customized solutions for new and existing customers.
- * Maximizes revenue from all revenue categories including local, national, NTR events and digital.
- * The Director will lead the digital sales efforts for their team. Using an integrated sales strategy, training and expectations will be developed by the Director and executed via the sales leadership team and account managers.
- * As part of managing the overall performance, the Director will provide weekly, monthly, quarterly, and annual financial reports, including revenue projections, end of month performance summary by category, sales executive and strategy. Will also participate in annual budgeting and analysis.
- * Oversee optimization of inventory management for revenue maximization of spot time sales and sets product and program rates/packaging accordingly.

- * Manages account lists to maximize sales resources against market potential
- * Facilitates positive and productive relationships with other departments.
- * Acts as liaison between sales and the station Program Directors to ensure fluid communication.
- * Accurately budgets and forecasts revenue goals by source.
- * Trains develops and motivates sellers and managers to optimize revenue potential across all revenue streams.
- * Communicates inventory, sales and packaging strategies to sales managers.
- * Creates and develops new revenue streams as product and service opportunities present themselves.
- * Develops and implements sales processes to provide for smooth and timely workflow throughout the sales process including traffic, production, promotions, accounting and programming.
- * Identifies and eliminates barriers to the sales process between the account manager and client.
- * Ensures sales tools are utilized to maximum advantage in the marketplace for positioning and sales cultivation.
- * May perform other related duties as required.

JOB REQUIREMENTS

- * Bachelor s degree strongly preferred or equivalent work experience.
- * Minimum of three (3) years media sales management experience preferably in broadcast or radio sales minimum of four (4) years media sales experience driving regional and national business.
- * Strong communication skills with a mathematical, and analytical focus.
- * Must be able to work in a changing, high-pressure environment with strong time management and organizational skills.
- * Strong selling skills with a creative and positive attitude.
- * Knowledge of Excel, PowerPoint, Word, Wide Orbit, Media Monitors
- * Willingness and ability to join community and business organizations to enhance the image and recognition of Cox Media group in the marketplace.

An equivalent combination of experience and/or education will be considered.

COMPETENCIES

- * **ALIGNING AND EXECUTING SALES STRATEGY:** Establishing a plan to achieve the unit s objectives, taking into consideration overall business and sales goals, market opportunities, past sales results, and available resources; reviewing progress and adjusting the plan as needed.
- * **DRIVING SALES EXECUTION:** Vividly communicating a new sales approach or strategy in a way that helps others realize its value; encouraging others to share ideas to maximize the benefits of the change; addressing concerns constructively and using appropriate strategies to gain commitment to action.
- * **BUILDING THE SALES TEAM:** Attracting, developing and retaining talented individuals; evaluating key strengths and development needs for the team and providing learning opportunities that enable associates to realize their potential.
- * **CUSTOMER FOCUS (Internal and External):** Effectively meeting customer needs; building productive customer relationships; taking responsibility for customer satisfaction and loyalty.
- * **GAINING COMMITMENT:** Using appropriate interpersonal styles and techniques to gain acceptance of ideas or plans; modifying one s own behavior to accommodate tasks, situations, and individuals involved.
- * **INNOVATION AND RISK-TAKING:** Generating innovative solutions in work situations, trying different and novel ways to deal with work problems and opportunities
- * **BUILDING PARTNERSHIPS:** Identifying opportunities and taking action to build strategic relationships between one s area and others areas, teams, departments, units, or organizations to help achieve business goals.
- * **COMMUNICATION:** Clearly conveying information and ideas through a variety of media to individuals or groups in a manner that engages the audience and helps them understand and retain the message.
- * **PROJECT MANAGEMENT:** Monitoring the results of delegations, assignments, or projects, considering the skills, knowledge, and experience of the assigned individual and the characteristics of the assignment or project.
- * **FORMAL PRESENTATION:** Presenting ideas effectively to individuals or groups; delivering presentations suited to the characteristics and needs of the audience

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 info@circaworks.com
 Request a Demo



Oklahoma Council of the Blind	04/17/2020	Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	04/17/2020	Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	04/17/2020	Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	04/18/2020		OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	04/28/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	04/17/2020	Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	04/17/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	04/17/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	04/17/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	04/17/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	04/17/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	04/17/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	04/17/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	04/17/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	04/17/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	04/17/2020	Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

by:

J3V2Q666K7GZM318 Director of Sales - Radio H6

587121873

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	04/17/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	04/17/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200

Goodwill Job Connection – Tulsa West	04/17/2020 Tulsa	OK	74107 cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	04/17/2020 Bartlesville	OK	74006 jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	04/17/2020 Okmulgee	OK	74447 tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection – Tulsa West	04/17/2020 Tulsa	OK	74107 dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	04/17/2020 Tulsa	OK	74103 jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection – Tulsa Midtown	04/17/2020 Tulsa	OK	74112 scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	04/17/2020 Bartlesville	OK	74006 george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	04/17/2020 Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	04/17/2020 Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	04/17/2020 Tulsa	OK	74103 tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	04/17/2020 Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	04/17/2020 Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	04/17/2020 Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	04/18/2020	OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	04/28/2020	OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	04/17/2020 Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	04/17/2020 Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	04/17/2020 Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	04/17/2020 Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	04/17/2020 Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	04/17/2020 Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	04/17/2020 Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	04/17/2020 Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364

by:

Oklahoma Works AJC - Muskogee Center	04/17/2020 Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	04/17/2020 Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	04/17/2020 Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

by:

J3V2Q666K7GZM318 Director of Sales - Radio H6

587276639

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	05/20/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	05/20/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	05/20/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	05/20/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	05/20/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	05/20/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	05/20/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	05/20/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	05/20/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	05/20/2020	Tulsa	OK	74103	manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	05/20/2020	Tulsa	OK	74103	brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	05/20/2020	Tulsa	OK	74103	tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	05/20/2020	Oklahoma City	OK	74103	vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	05/20/2020	Okmulgee	OK	74447	robert.williams@oesc.state.ok.us	918-756-5791

POST DATE May 18, 2020**END DATE** October 03, 2020

Director of Sales - Radio

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Entry Level (0 - 2 years)
- Education
Bachelors Degree
- Company Ref #
J3V2Q666K7GZM318H6
- AJE Ref #
587276639
- Number of Positions
1

Job Description

JOB SUMMARY

COX MEDIA GROUP (CMG) TULSA is looking for a dynamic leader to lead our highly rated media properties. The Director of Sales is responsible for managing agency-style sales strategies of a multiple media portfolio through consultative selling. Leading a team of talented sales managers and account executives, the Director will create a culture of cross-station and cross-product selling including radio, digital, NTR events while working in conjunction with our television properties. The Director will develop strategies with a sharp customer focus and consistently deliver on revenue expectations and develop deep relationships with our clients. Responsible for the attainment of the revenue goals and must display entrepreneurial skills in creating new revenue opportunities. It is also responsible for development and implementation of a strategic plan to guide the sales departments to successfully attain revenue goals. Performs related work as required.

SUPERVISORY RESPONSIBILITIES:

Reporting to the Director of Sales are radio account executives and sales manager.

PRINCIPLE ACCOUNTABILITIES:

- * The Director of Sales will be responsible for the development of cross-product sales strategies to reach expected revenue levels. Using creativity, business basics and customer knowledge, the Director will lead a team to develop customized solutions for new and existing customers.
- * Maximizes revenue from all revenue categories including local, national, NTR events and digital.
- * The Director will lead the digital sales efforts for their team. Using an integrated sales strategy, training and expectations will be developed by the Director and executed via the sales leadership team and account managers.
- * As part of managing overall performance, the Director will provide weekly, monthly, quarterly, and annual financial reports, including revenue projections, end of month performance summary by category, sales executive and strategy. Will also participate in annual budgeting and analysis.
- * Oversee optimization of inventory management for revenue maximization of spot time sales and sets product and program rates/packaging accordingly.

- * Manages account lists to maximize sales resources against market potential
- * Facilitates positive and productive relationships with other departments.
- * Acts as liaison between sales and the station Program Directors to ensure fluid communication.
- * Accurately budgets and forecasts revenue goals by source.
- * Trains, develops, and motivates sellers and managers to optimize revenue potential across all revenue streams.
- * Communicates inventory, sales and packaging strategies to sales managers.
- * Creates and develops new revenue streams as product and service opportunities present themselves.
- * Develops and implements sales processes to provide for smooth and timely workflow throughout the sales process including traffic, production, promotions, accounting and programming.
- * Identifies and eliminates barriers to the sales process between account manager and client.
- * Ensures sales tools are utilized to maximum advantage in the marketplace for positioning and sales cultivation.
- * May perform other related duties as required.

WHAT WE LOOK FOR

- * Bachelor s degree strongly preferred or equivalent work experience.
- * Minimum of three (5) years media sales management experience preferably in broadcast or radio sales minimum of four (3) years media sales experience driving regional and national business.
- * Strong communication skills with mathematical, and analytical focus.
- * Must be able to work in a changing, high-pressure environment with strong time management and organizational skills.
- * Strong selling skills with a creative and positive attitude.
- * Knowledge of Excel, PowerPoint, Word, Wide Orbit, Media Monitors
- * Willingness and ability to join community and business organizations to enhance the image and recognition of Cox Media Group in the marketplace.

Equivalent combination of experience and/or education will be considered.

COMPETENCIES

- * **ALIGNING AND EXECUTING SALES STRATEGY:** Establishing a plan to achieve the unit s objectives, taking into consideration overall business and sales goals, market opportunities, past sales results, and available resources; reviewing progress and adjusting the plan as needed.
- * **DRIVING SALES EXECUTION:** Vividly communicating a new sales approach or strategy in a way that helps others realize its value; encouraging others to share ideas to maximize the benefits of the change; addressing concerns constructively and using appropriate strategies to gain commitment to action.
- * **BUILDING THE SALES TEAM:** Attracting, developing and retaining talented individuals; evaluating key strengths and development needs for the team and providing learning opportunities that enable associates to realize their potential.
- * **CUSTOMER FOCUS (Internal and External):** Effectively meeting customer needs; building productive customer relationships; taking responsibility for customer satisfaction and loyalty.
- * **GAINING COMMITMENT:** Using appropriate interpersonal styles and techniques to gain acceptance of ideas or plans; modifying one s own behavior to accommodate tasks, situations, and individuals involved.
- * **INNOVATION AND RISK-TAKING:** Generating innovative solutions in work situations, trying different and novel ways to deal with work problems and opportunities
- * **BUILDING PARTNERSHIPS:** Identifying opportunities and taking action to build strategic relationships between one s area and others areas, teams, departments, units, or organizations to help achieve business goals.
- * **COMMUNICATION:** Clearly conveying information and ideas through a variety of media to individuals or groups in a manner that engages the audience and helps them understand and retain the message.
- * **PROJECT MANAGEMENT:** Monitoring the results of delegations, assignments, or projects, considering the skills, knowledge, and experience of the assigned individual and the characteristics of the assignment or project.
- * **FORMAL PRESENTATION:** Presenting ideas effectively to individuals or groups; delivering presentations suited to the characteristics and needs of the audience

*

COX MEDIA GROUP IS AN EQUAL OPPORTUNITY EMPLOYER.

(800) 984-3775
 info@circaworks.com
 Request a Demo



Oklahoma Works AJC - Muskogee Center	04/17/2020 Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	04/17/2020 Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	04/17/2020 Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

by:

J3V2Q666K7GZM318 Director of Sales - Radio H6

587276639

Agency Name	Date Sent City	State	Zip Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	05/20/2020 Pryor	OK	74361 brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	05/20/2020 Tulsa	OK	74103 amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	05/20/2020 Tulsa	OK	74107 cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	05/20/2020 Bartlesville	OK	74006 jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	05/20/2020 Okmulgee	OK	74447 tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	05/20/2020 Tulsa	OK	74107 dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	05/20/2020 Tulsa	OK	74103 jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	05/20/2020 Tulsa	OK	74112 scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	05/20/2020 Bartlesville	OK	74006 george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	05/20/2020 Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	05/20/2020 Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	05/20/2020 Tulsa	OK	74103 tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	05/20/2020 Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	05/20/2020 Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791

Oklahoma Works AJC - Bartlesville Center	05/20/2020	Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	05/20/2020		OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	05/20/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	05/20/2020	Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	05/20/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	05/20/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	05/20/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	05/20/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	05/20/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	05/20/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	05/20/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	05/20/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	05/20/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	05/20/2020	Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

J3NoQS6LM2X93894 Content Manager PW

587303724

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	05/31/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	05/31/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	05/31/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067

REQ #	Job Title	Location	Reference Number	Category	Url
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSPO2J67SV	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3N61H60NKSPO2J67SV
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3V2Q666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7Z948ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/J3T6GN69G3XZ7Z948ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG6SH0CJZZ6130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/J3T1QG6SH0CJZZ6130P
510	News Director	Tulsa, OK US	J3M6T96RQ1VNK8BYS2S	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/J3M6T96RQ1VNK8BYS2S
660	Content Manager	Tulsa, OK US	J3N0Q56LM2X93894PWV	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3N0Q56LM2X93894PWV
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/J3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9D9C9VSGW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/J3P60F6FKJ9D9C9VSGW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/J3S2L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/J3M2176Y3P6QHPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VK8XM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/J3N83R6M2W6VM7VK8XM
704	Board Operator	Tulsa, OK US	J3N3QT67GV29LYS7BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/J3N3QT67GV29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3W8776L6075KT223WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3W8776L6075KT223WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZ5P6W0DC7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3S7PX6ISZ5P6W0DC7
1042	News Producer	Tulsa, OK US	J3M1JXSVZQQFPWGN86S	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3M1JXSVZQQFPWGN86S
1042	News Producer	Tulsa, OK US	J3Q6NC5Y828WFQBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/J3Q6NC5Y828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/J3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5XS8016SP8Z5	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/J3Q0MV5XS8016SP8Z5

Fox 23 Producer

POSITION SUMMARY:

Create and execute newscasts based on research information and goals. They collaborate with reporters on best video and stories of the day. Work with assignment desk and associate producers to find stories and ensure accurate reporting. Concise writing and accurate writing is required. Must be willing to also work on the assignment desk and update the web. Ensures the use of graphics, story selection, and pace are on target with action plans and style guidelines.

JOB DUTIES:

90% - Create & execute newscasts

5% - Assignment desk

5% - Update the web

JOB TASKS

Create & execute newscasts 90%

- Crafts newscasts based on research and show goals
- Communicates with reporters to find the best video stories of the day.
- Writes accurate and compelling teasers to keep viewers as long as possible.
- Works with assignment desk to find stories, help assign reporters and make sure information is confirmed.
- Concise, accurate writing that executes research findings.
- Ensures graphics, story selection and show pace are on target with action plans and style guidelines.
- Orders graphics for newscasts
- Booths newscasts, may also need to help tune in live shots.

Assignment desk – 5%

- Listens to scanners and confirms stories with local police agencies
- Answers phones in a consumer friendly manner
- Helps dispatch crews
- Confirms stories found in papers and other sources
- Helps tune in live shots

Update the web – 5%

- Writes and updates stories for the web when necessary

Position Requirements

Please indicate the minimum education and experience requirements as well as the area of study and any additional requirements.

Education	Degree in journalism or related field
------------------	---------------------------------------

REQ #	Job Title	Location	Reference Number	Category	URI
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSP02J67SV	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3N61H60NKSP02J67SV
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3V2Q666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3Z7Z48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/j3T6GN69G3Z7Z48ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG6SH0CJZ6130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/j3T1QG6SH0CJZ6130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VNR8BYS2S	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/j3M6Y96RQ1VNR8BYS2S
660	Content Manager	Tulsa, OK US	J3N0Q56LM2X93894PWV	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3N0Q56LM2X93894PWV
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/j3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9DC9VSGW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-ty/j3P60F6FKJ9DC9VSGW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/j3S2L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6CJHPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/j3M2176Y3P6CJHPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VW7YKBM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/j3N83R6M2W6VW7YKBM
704	Board Operator	Tulsa, OK US	J3N3Q167G29LYS7BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/j3N3Q167G29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3W8776L6075KT233WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3W8776L6075KT233WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZSF6IW0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3S7PX6ISZSF6IW0DQ7
1042	News Producer	Tulsa, OK US	J3M1JXSVZQQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3M1JXSVZQQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NCSY828WF0BYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/j3Q6NCSY828WF0BYC32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/j3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MVSX80165PP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/j3Q0MVSX80165PP825

Experience	1 years producing experience
Additional Requirements	The ability to multitask, strong organizational skills and solid news judgment. Must be able to keep a cool head under pressure. Strong interpersonal skills are a must.

POST DATE June 26, 2020

END DATE August 11, 2020

News Producer

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Entry Level (0 - 2 years)
- Education
High School Diploma or GED
- Company Ref #
J3N2V36YQBLSRGV2PG
- AJE Ref #
587600727
- Number of Positions
1

Job Description

JOB SUMMARY

Are you a night owl news junkie* Do you love to work alone while being a part of an award-winning team* How would you like to work for the most award-winning N/T radio station in the state of Oklahoma* We are looking for someone with on-air experience to add to our morning team. If you are passionate about the community where you live, then we have the perfect gig for you. You ll be responsible for anchoring, writing, news gathering, beat calls, building relationships, breaking news and severe weather.

We re looking for someone with knowledge of running an audio board (Wheatstone is a plus) and audio editing tools (NewsBoss and Adobe Audition preferred). You ll also need to be able to run syndication and Wide Orbit automation. We are looking for someone for five Monday-Friday overnight shifts as well with full benefits and 401k.

Cox Media Group s 102.3 KRMG TULSA S NEWS & TALK has an opening for A News/Producer/Anchor.

Duties also include assisting the morning show by working up stories for on-air and online. Experience covering major news stories and severe weather coverage a plus. Send a newscast in MP.3.

JOB DUTIES AND JOB TASKS

Duty: 80% - Producing for the morning news. Writing copy, collecting sound, building relationships with news makers.

Duty: 10% Run a flawless radio audio board, follow a syndicated talk clock, produce and execute live in-studio client talk shows.

Duty: 5% - Live on-air delivery of news/weather/traffic.

Duty: 5% - Clearing the station s commercial inventory through its automation software (WideOrbit).

WHAT WE LOOK FOR

RESPONSIBILITIES / QUALIFICATIONS:

* High School Diploma

*

College Radio Experience and/or degree in Radio/TV or any past professional radio board experience preferred. * News/Talk Radio Experience preferred

COX MEDIA GROUP IS AN EQUAL OPPORTUNITY EMPLOYER.

(800) 984-3775
info@circaworks.com
Request a Demo



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**J3QoMV5XS8o16SPP Photojournalist
82**

587600721

Agency Name

Date Sent City

State

Zip Recipient Email

Phone Number

**J3N3QT67GV29LYS7 Technical Director
BC**

587600729

Agency Name

Date Sent City

State

Zip Recipient Email

Phone Number

**J3N2V36YQBLSRGV2 News Producer
PG**

587600727

Agency Name

Date Sent City

State

Zip Recipient Email

Phone Number

Oklahoma Works AJC - Pryor Center

07/03/2020 Pryor

OK

74361 brent.wheeler@oesc.state.ok.us

918-825-2582

Oklahoma Works AJC - Tulsa Center

07/03/2020 Tulsa

OK

74103 amie.farinella@oesc.state.ok.us

918-796-1200

Goodwill Job Connection - Tulsa West

07/03/2020 Tulsa

OK

74107 cfloyd@goodwilltulsa.org

918-599-0067

Oklahoma Works AJC - Bartlesville Center

07/03/2020 Bartlesville

OK

74006 jeff.fryer@oesc.state.ok.us

918-332-4800

Oklahoma Works AJC - Okmulgee Center	07/03/2020 Okmulgee	OK	74447 tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection – Tulsa West	07/03/2020 Tulsa	OK	74107 dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	07/03/2020 Tulsa	OK	74103 jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection – Tulsa Midtown	07/03/2020 Tulsa	OK	74112 scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	07/03/2020 Bartlesville	OK	74006 george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	07/03/2020 Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/03/2020 Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/03/2020 Tulsa	OK	74103 tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	07/03/2020 Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	07/03/2020 Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	07/03/2020 Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	07/03/2020	OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	07/03/2020	OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	07/03/2020 Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	07/03/2020 Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/03/2020 Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	07/03/2020 Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	07/03/2020 Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	07/03/2020 Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/03/2020 Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	07/03/2020 Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	07/03/2020 Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	07/03/2020 Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791

by:

Description:

Do you have keen news judgment? Have you demonstrated excellence in a fast-paced, high-performing environment? Are you looking to be a part of a newsroom that will challenge you and reward you? An Editor Assignment combines a strong sense of what matters with an operational understanding of how to cover it, resulting in a newsgathering operation that leads.

The Editor Assignment is responsible for logistics working directly with reporters, photographers, producers, managers and the digital department to cover the news of the day, as well as generate enterprise stories. Planning and the ability to look ahead and anticipate coverage is a must.

The ideal candidate MUST possess a sense of urgency, excellent verbal and written communication skills, and news judgment. This person will monitor police/fire scanners for multiple counties; field phone calls, monitor emails and scan multiple branded social media accounts for news tips from the public. You will dispatch crews to cover content for our digital, radio and television platforms.

This person will utilize their journalism training to write breaking news, weather and non-urgent content for our digital products, when needed. You will need to see the big picture, understand the significance of editorial content vs video content and be able to produce stories from the assignment desk. Schedule may include nights, weekends and holidays.

JOB DUTIES:

- 60% - Responsible for logistics
- 40% - Planning news coverage

JOB TASKS

Responsible for logistics 60%

- Field phone calls in the newsroom
- Monitor scanners, websites and other news gathering methods.
- Effectively communicate to producers, reporters, photographers and managers where news events are happening, where crews are located, and who to move to get stories covered.
- Work with the Producers to coordinate coverage using the best Technology in the best locations.
- Understand the significance of editorial content and research drivers.
- Keep assign file accurately updated and keep producers and web producers updated on changes.
- Update the web and social media if necessary

Planning news coverage - 40%

- Stay up to date on big stories.
- Look ahead to coverage challenges.
- Manage emails and planner.
- Communicate to producers and assignment editors on all shifts the stories that are available for

coverage and logistics information.

Communicate with affiliate stations to get stories in other areas covered.

Qualifications:

Degree in journalism or related field

At least an internship in local news

The ability to multitask, strong organizational skills and solid news judgement.

You should have a strong foundation of the web, and social media. Knowledge of the area is a plus.

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414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKP02J67SV	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3N61H60NKP02J67SV
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q66K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3V2Q66K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7ZR48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/J3T6GN69G3XZ7ZR48ZM
446	Assignment Editor	Tulsa, OK US	J3T1Q66SH0CJZ6130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/J3T1Q66SH0CJZ6130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VNK8BY2S	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/J3M6Y96RQ1VNK8BY2S
660	Content Manager	Tulsa, OK US	J3N0Q56LM2X93894PWV	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3N0Q56LM2X93894PWV
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/J3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9DC9V5GW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/J3P60F6FKJ9DC9V5GW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/J3S2L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/J3M2176Y3P6QHPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VKBMX	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/J3N83R6M2W6VM7VKBMX
704	Board Operator	Tulsa, OK US	J3N3QT67GV29LYS7BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/J3N3QT67GV29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3WB87T6L6075KT23WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3WB87T6L6075KT23WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZ5P6W0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3S7PX6ISZ5P6W0DQ7
1042	News Producer	Tulsa, OK US	J3M1JX5VZQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3M1JX5VZQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NC5Y828WFQBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/J3Q6NC5Y828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/J3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5XS80165PP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/J3Q0MV5XS80165PP825

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414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeeenetwork	
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/2/2020	Cox Media Group	cmg employeeenetwork	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeeenetwork	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg employeeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg employeeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg employeeenetwork	
829	Photojournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com

Cox Media Group in Tulsa is seeking a dynamic leader with excellent news judgment to oversee all aspects of for our top-rated KOKI news station working closely with our top-rated Radio stations. The News Director is responsible for leading diverse teams in the execution of top quality newscasts, while growing audience metrics. Must be able to set, manage, and meet deadlines and successfully lead a team within changing market environment. Reports to the Market VP.

The successful candidate will have a proven record with breaking news, investigative and enterprise reporting and know how to drive audiences using our digital products. Individual must have a proven track record with developing and implementing new process, as well as building a collaborative environment across TV & Radio news departments creating innovative concepts. In addition, have demonstrated skills in recruiting, developing and retaining talent, managing resources, creating and executing research based strategic plans and growing new opportunities in our multi-media environment.

Responsibilities:

- Provide strategic and tactical direction for day to day news coverage, breaking news, special projects, investigative reporting, special event coverage for all distribution channels, including creating content for OTT channels.
- Supervise Executive Producers, Producers, Managing Editor, and Assignment Manager in carrying out the organization's policies and goals.
- Work collaboratively across TV and Radio properties to strategically distribute content on all platforms.
- Drive innovation
- Work with sales, marketing
- Understand and implement new technologies on all platforms
- Grow and develop a diverse staff, to include identifying, recruiting and retaining top talent from a wide variety of sources.
- Interview, hire, coach and develop employees; plan, assign, and direct work, appraise performance, reward, and discipline as needed. Address complaints and resolve problems promptly.
- Interpret and execute research from multiple research sources to provide the best news product for the Tulsa market.
- Prepare and execute department operating and personnel budgets.
- Collaborate with consultants and internal resources to operationalize research.
- Review previous news programs for the critique of production, news content and personnel performance.
- Lead, mentor, coach individual team members, and their leaders to regularly evaluate and improve performance and professionalism.
- As an active, engaged member of the community, seek out individuals and groups to determine their news needs and interests.
- Plan, assign, and direct work in an effective and efficient manner.
- Appraise performance; rewarding and disciplining employees timely and action to resolve issues promptly.
- Actively promote cultural change and support new ways of working and continuous improvement to provide a high quality, professional, consistent, and cohesive newsroom. This includes: working collaboratively and communicating proactively; understanding the needs of and soliciting/monitoring feedback from managers/employees.

Qualifications

- Bachelor degree in Mass Communications, Journalism or Broadcast preferred
- At least 7-10 years' experience in newsroom management, preferred

- Experience with breaking weather & news, major news, investigative and enterprise journalism.
- Strong organizational skills and ability to manage multiple projects simultaneously
- Solid business acumen, with understanding of all content platforms
- Excellent communication, organization, and writing skills

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414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKS902J675V	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3N61H60NKS902J675V
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3V2Q666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7Z848ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/J3T6GN69G3XZ7Z848ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG65H0CIZZ6130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/J3T1QG65H0CIZZ6130P
510	News Director	Tulsa, OK US	J3M6196RQ1VNK8BYSZ5	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/J3M6196RQ1VNK8BYSZ5
660	Content Manager	Tulsa, OK US	J3N0Q56LMZ93894PWV	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3N0Q56LMZ93894PWV
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699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND09QSZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/J3S2L86ND09QSZM7MRL
704	Board Operator	Tulsa, OK US	J3M217619P6QHPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/J3M217619P6QHPP03J
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1166	News Editor	Tulsa, OK US	J3Q0MV5XS80165PP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/J3Q0MV5XS80165PP825

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Requisition # 000 660

Content Manager

Job Description: Content Manager

KOKI-TV/Fox 23 and Cox Media Group are searching for an experienced journalist who has the drive, energy and passion to work as the station's Content Manager for our 5- hour long morning newscasts.

The successful candidate will execute the station's strategic plan on all platforms, utilizing research to oversee content and coverage on our TV, radio, digital, and social media platforms.

The Content Manager will identify the value of a story for our audiences and prioritize the execution on the platform that reaches the largest audience at that time.

This person will be a strong leader who will manage, motivate and inspire a team to win the big story and dominate breaking news and in-depth coverage.

They will work closely with other managers, producers, anchors, reporters and all team members to mobilize resources and manage the enrichment of content to provide the most compelling consumer experience.

The Content Manager will be a show-doctor who works closely with the TV news producers to create compelling newscasts that growing ratings and share.

The position reports to the News Director. This is a full-time, salaried position and has direct reports.

If you are a person who loves to lead, is deeply passionate about journalism, knows how to execute research, and inspire others to do the same, this job is for you.

Responsibilities

- Directly manages (digital, and logistical staff) content producers and provides regular feedback and check-ins, annual performance reviews, scheduling, assists with hiring and other personnel matters.
- Works with the news digital team to coordinate daily digital news coverage, working continually with other news managers for multiple-screen show experiences.
- Uses metrics, (ratings) and social listening to find, pitch and produce unique content and story angles.
- Assigns daily stories and updates to content producers.
- Coordinates and leads the digital content team efforts in daily content, original digital content and special projects focused on media rich, interactive digital experiences.
- Focuses on accuracy and balance in digital, broadcast and social content through copy editing and training of staff.
- Holds morning team check-in meetings to establish assignments and workflow shift-to-shift.
- Makes editorial decisions based on social listening, digital data and live metrics.
- Champions original, digital-first content production.
- Aggressively covers breaking news for digital/social platforms through breaking news alerts, live streams, social posts and digital articles.
- Works closely with the news digital team to make sure everyone understands all assignments and content being produced for all platforms.
- Works with the digital producers, newscast producers, content producers, multi-skilled journalists, photojournalists, reporters and anchors to create a multiple platform, 360 storytelling experiences.
- Trains editorial team in best digital and social practices to create engaging content that is specific to platforms.
- Assists with story planning and logistics to produce digital first, engaging storytelling through articles, videos, photo galleries, social media, push alerts, live streams and interactive elements.

Requirements Job Requirements

- Minimum 8 years managing, producing and showcasing digital and social content in a newsroom
- Minimum 3 years' experience in a leadership position

- Skilled copy editor
- Understanding of copyright law, music rights and basic journalism legal principles
- Well versed in online metrics such as Google Analytics, Chartbeat, CrowdTangle, Facebook Insights, YouTube Analytics, etc.
- Working knowledge of Content Management Systems, Basic HTML, live stream technology and social media algorithms such as Facebook
- BS/BA in related field - journalism, communications, broadcast
- Ability to work overnights and be on call nights and weekends

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414	Director of Sales - Radio	Tulsa, OK US	J3N6LH60NKSPO2167SV	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3N6LH60NKSPO2167SV
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3V2Q666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7R48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/j3T6GN69G3XZ7R48ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG65HOCJZ26130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/j3T1QG65HOCJZ26130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VNK8BY52S	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/j3M6Y96RQ1VNK8BY52S
660	Content Manager	Tulsa, OK US	J3N0CS6LM2X93894PWW	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3N0CS6LM2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/j3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FK1J9DC9VSGW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/j3P60F6FK1J9DC9VSGW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND0Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/j3S2L86ND0Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QJHPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/j3M2176Y3P6QJHPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VK8XM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/j3N83R6M2W6VM7VK8XM
704	Board Operator	Tulsa, OK US	J3N3QT167GV291YS7BCL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/j3N3QT167GV291YS7BCL
752	Managing Editor	Tulsa, OK US	J3W87T16L6075KT23WY	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/content-manager/j3W87T16L6075KT23WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZSP6WDDQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3S7PX6ISZSP6WDDQ7
1042	News Producer	Tulsa, OK US	J3M1JX5VZQQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3M1JX5VZQQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NCSY828WFQBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/j3Q6NCSY828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/j3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3C0QMV5XS8016SP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/j3C0QMV5XS8016SP825

LINKEDIN

Job Id	REQ.#	Job Title	List Date	Close Date	Contract	Location
1901306136	414	Director of Sales	2020-06-10	2020-08-09	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2004895951	414	Director of Sales	2020-09-16	2020-10-16	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2425263297	660	Content Manager	2021-02-24	2021-03-19	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2406601399	1041	Multimedia Journalist	2021-02-11	2021-02-20	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2425258887	1041	Multimedia Journalist	2021-02-24	2021-02-20	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2405799751	1042	News Producer	2021-02-11	2021-03-23	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
1801970214	1166	News Editor (Radio)	2020-03-26	2020-04-25	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeenetwork	
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/2/2020	Cox Media Group	cmg employeenetwork	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeenetwork	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeenetwork	
560	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg employeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg employeenetwork	
829	Photojournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeenetwork	
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	3/7/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com

REQ #	Job title	Location	Ref #	Hiring company	Posted On	Closed On
414	Director of Sales - Radio	Tulsa, OK	414235_1584470402	Cox Media Group	4/7/20	4/16/20
660	Content Manager	Tulsa, OK	660277_1590768761	Cox Media Group	6/17/20	6/28/20
660	Content Manager	Tulsa, OK	660356_1595946065	Cox Media Group	7/30/20	8/27/20
699	Multimedia Journalist	Tulsa, OK	699292_1592486657	Cox Media Group	6/18/20	7/18/20
699	Multimedia Journalist	Tulsa, OK	1041474_1605105946	Cox Media Group	11/18/20	12/11/20
704	Board Operator	Tulsa, OK	704298_1592920562	Cox Media Group	6/28/20	7/23/20
752	Managing Editor	Tulsa, OK	752821_1593723489	Cox Media Group	7/17/20	8/1/20
875	Master Control Switcher	Tulsa, OK	875421_1601660002	Cox Media Group	10/9/20	11/1/20
829	Photjournalist Sniht	Tulsa, OK	829369_1596207374	Cox Media Group	8/16/20	8/30/20
1042	News Producer	Tulsa, OK	1042475_1605106440	Cox Media Group	11/18/20	12/11/20
1166	News Editor	Tulsa, OK	1166545_1609166595	Cox Media Group	1/16/21	1/21/21

POST DATE May 29, 2020

END DATE June 26, 2020

Content Manager

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Mid-Career (2 - 15 years)
- Education
Bachelors Degree
- Company Ref #
J3N0QS6LM2X93894PW
- AJE Ref #
587303724
- Number of Positions
1

Job Description

JOB DESCRIPTION

JOB DESCRIPTION: CONTENT MANAGER

KOKI-TV/Fox 23 and Cox Media Group are searching for an experienced journalist who has the drive, energy and passion to work as the station's Content Manager for our 5- hour long morning newscasts.

The successful candidate will execute the station's strategic plan on all platforms, utilizing research to oversee content and coverage on our TV, radio, digital, and social media platforms.

The Content Manager will identify the value of a story for our audiences and prioritize the execution on the platform that reaches the largest audience at that time.

This person will be a strong leader who will manage, motivate and inspire a team to win the big story and dominate breaking news and in-depth coverage.

They will work closely with other managers, producers, anchors, reporters and all team members to mobilize resources and manage the enrichment of content to provide the most compelling consumer experience.

The Content Manager will be a show-doctor who works closely with the TV news producers to create compelling newscasts that growing ratings and share.

The position reports to the News Director. This is a full-time, salaried position and has direct reports.

If you are a person who loves to lead, is deeply passionate about journalism, knows how to execute research, and inspire others to do the same, this job is for you.

Responsibilities

* Directly manages (digital, and logistical staff) content producers and provides regular feedback and check-ins, annual performance reviews, scheduling, assists with hiring and other personnel matters.

- * Works with the news digital team to coordinate daily digital news coverage, working continually with other news managers for multiple-screen show experiences.
- * Uses metrics, (ratings) and social listening to find, pitch and produce unique content and story angles.
- * Assigns daily stories and updates to content producers.
- * Coordinates and leads the digital content team efforts in daily content, original digital content and special projects focused on media rich, interactive digital experiences.
- * Focuses on accuracy and balance in digital, broadcast and social content through copy editing and training of staff.
- * Holds morning team check-in meetings to establish assignments and workflow shift-to-shift.
- * Makes editorial decisions based on social listening, digital data and live metrics.
- * Champions original, digital-first content production.
- * Aggressively covers breaking news for digital/social platforms through breaking news alerts, live streams, social posts and digital articles.
- * Works closely with the news digital team to make sure everyone understands all assignments and content being produced for all platforms.
- * Works with the digital producers, newscast producers, content producers, multi-skilled journalists, photojournalists, reporters and anchors to create a multiple platform, 360 storytelling experiences.
- * Trains editorial team in best digital and social practices to create engaging content that is specific to platforms.
- * Assists with story planning and logistics to produce digital first, engaging storytelling through articles, videos, photo galleries, social media, push alerts, live streams and interactive elements.

JOB REQUIREMENTS

- * Minimum 8 years managing, producing and showcasing digital and social content in a newsroom
- * Minimum 3 years experience in a leadership position
- * Skilled copy editor
- * Understanding of copyright law, music rights and basic journalism legal principles
- * Well versed in online metrics such as Google Analytics, Chartbeat, CrowdTangle, Facebook Insights, YouTube Analytics, etc.
- * Working knowledge of Content Management Systems, Basic HTML, live stream technology and social media algorithms such as Facebook
- * BS/BA in related field - journalism, communications, broadcast
- * Ability to work overnights and be on call nights and weekends

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Oklahoma Works AJC - Bartlesville Center	05/20/2020	Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	05/20/2020		OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	05/20/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	05/20/2020	Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	05/20/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	05/20/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	05/20/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	05/20/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	05/20/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	05/20/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	05/20/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	05/20/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	05/20/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	05/20/2020	Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

by:

**J3NoQS6LM2X93894 Content Manager
PW**

587303724

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	05/31/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	05/31/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	05/31/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067

Oklahoma Works AJC - Bartlesville Center	05/31/2020	Bartlesville	OK	74006 jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	05/31/2020	Okmulgee	OK	74447 tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	05/31/2020	Tulsa	OK	74107 dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	05/31/2020	Tulsa	OK	74103 jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	05/31/2020	Tulsa	OK	74112 scoble@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	05/31/2020	Bartlesville	OK	74006 george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	05/31/2020	Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	05/31/2020	Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	05/31/2020	Tulsa	OK	74103 tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	05/31/2020	Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	05/31/2020	Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	05/31/2020	Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	05/31/2020		OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	05/31/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	05/31/2020	Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	05/31/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	05/31/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	05/31/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	05/31/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	05/31/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	05/31/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	05/31/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	05/31/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364

by:

Oklahoma Works AJC - Okmulgee Center 05/31/2020 Okmulgee OK 74447 casi.martin@oesc.state.ok.us 918-756-5791

by:

Oklahoma Works AJC - Okmulgee Center 05/31/2020 Okmulgee OK 74447 tara.leneave@oesc.state.ok.us 918-756-5791

**J3N5H36PN2YRZ542 Radio Operations Manager
J5**

587386813

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	06/11/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	06/11/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	06/11/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	06/11/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	06/11/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	06/11/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	06/11/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	06/11/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	06/11/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	06/11/2020	Tulsa	OK	74103	manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	06/11/2020	Tulsa	OK	74103	brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	06/11/2020	Tulsa	OK	74103	tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	06/11/2020	Oklahoma City	OK	74103	vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	06/11/2020	Okmulgee	OK	74447	robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	06/11/2020	Bartlesville	OK	74006	josef.derryberry@oesc.state.ok.us	918-332-4800

POST DATE June 29, 2020

END DATE July 28, 2020

Content Manager

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Mid-Career (2 - 15 years)
- Education
Bachelors Degree
- Company Ref #
J3N0QS6LM2X93894PW
- AJE Ref #
587770580
- Number of Positions
1

Job Description

JOB DESCRIPTION

JOB DESCRIPTION: CONTENT MANAGER

KOKI-TV/Fox 23 and Cox Media Group are searching for an experienced journalist who has the drive, energy and passion to work as the station's Content Manager for our 5- hour long morning newscasts.

The successful candidate will execute the station's strategic plan on all platforms, utilizing research to oversee content and coverage on our TV, radio, digital, and social media platforms.

The Content Manager will identify the value of a story for our audiences and prioritize the execution on the platform that reaches the largest audience at that time.

This person will be a strong leader who will manage, motivate and inspire a team to win the big story and dominate breaking news and in-depth coverage.

They will work closely with other managers, producers, anchors, reporters and all team members to mobilize resources and manage the enrichment of content to provide the most compelling consumer experience.

The Content Manager will be a show-doctor who works closely with the TV news producers to create compelling newscasts that growing ratings and share.

The position reports to the News Director. This is a full-time, salaried position and has direct reports.

If you are a person who loves to lead, is deeply passionate about journalism, knows how to execute research, and inspire others to do the same, this job is for you.

Responsibilities

* Directly manages (digital, and logistical staff) content producers and provides regular feedback and check-ins, annual performance reviews, scheduling, assists with hiring and other personnel matters.

- * Works with the news digital team to coordinate daily digital news coverage, working continually with other news managers for multiple-screen show experiences.
- * Uses metrics, (ratings) and social listening to find, pitch and produce unique content and story angles.
- * Assigns daily stories and updates to content producers.
- * Coordinates and leads the digital content team efforts in daily content, original digital content and special projects focused on media rich, interactive digital experiences.
- * Focuses on accuracy and balance in digital, broadcast and social content through copy editing and training of staff.
- * Holds morning team check-in meetings to establish assignments and workflow shift-to-shift.
- * Makes editorial decisions based on social listening, digital data and live metrics.
- * Champions original, digital-first content production.
- * Aggressively covers breaking news for digital/social platforms through breaking news alerts, live streams, social posts and digital articles.
- * Works closely with the news digital team to make sure everyone understands all assignments and content being produced for all platforms.
- * Works with the digital producers, newscast producers, content producers, multi-skilled journalists, photojournalists, reporters and anchors to create a multiple platform, 360 storytelling experiences.
- * Trains editorial team in best digital and social practices to create engaging content that is specific to platforms.
- * Assists with story planning and logistics to produce digital first, engaging storytelling through articles, videos, photo galleries, social media, push alerts, live streams and interactive elements.

JOB REQUIREMENTS

- * Minimum 8 years managing, producing and showcasing digital and social content in a newsroom
- * Minimum 3 years experience in a leadership position
- * Skilled copy editor
- * Understanding of copyright law, music rights and basic journalism legal principles
- * Well versed in online metrics such as Google Analytics, Chartbeat, CrowdTangle, Facebook Insights, YouTube Analytics, etc.
- * Working knowledge of Content Management Systems, Basic HTML, live stream technology and social media algorithms such as Facebook
- * BS/BA in related field - journalism, communications, broadcast
- * Ability to work overnights and be on call nights and weekends

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Oklahoma Works AJC - Okmulgee Center	07/03/2020	Okmulgee	OK	74447 tara.leneck@oesc.state.ok.us	918-756-5791
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by:

J3NoQS6LM2X93894 Content Manager PW

587770580

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	07/01/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	arnie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	07/01/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	07/01/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	07/01/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	07/01/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	07/01/2020	Tulsa	OK	74112	stole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	07/01/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	07/01/2020	Oklahoma City	OK	74103	vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	07/01/2020	Okmulgee	OK	74447	robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	07/01/2020	Bartlesville	OK	74006	josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	07/01/2020		OK		gdbrown@woundedwarriorproject.org	904-831-4679

Central Tech Employment Services 07/01/2020 OK 74066 shelly.rentz@centraltech.edu 918-227-9260

by:

Unemployment Office Shadow Mountain	07/01/2020	Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	07/01/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/01/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	07/01/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	07/01/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	07/01/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/01/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	07/01/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	07/01/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	07/01/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	07/01/2020	Okmulgee	OK	74447 tara.lennave@oesc.state.ok.us	918-756-5791

**J3N5H36PN2YRZ542 Radio Operations Manager
J5**

587786577

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	07/02/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	07/02/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	07/02/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	07/02/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	07/02/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791

POST DATE July 28, 2020

END DATE October 16, 2020

Content Manager

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Mid-Career (2 - 15 years)
- Education
Bachelors Degree
- Company Ref #
J3W87T6L6075KT223W
- AJE Ref #
588466884
- Number of Positions
1

Job Description

JOB SUMMARY

JOB DESCRIPTION: CONTENT MANAGER

KOKI-TV/Fox 23 and Cox Media Group are searching for an experienced journalist who has the drive, energy and passion to work as the station's Content Manager for our 5- hour long morning newscasts.

The successful candidate will execute the station's strategic plan on all platforms, utilizing research to oversee content and coverage on our TV, radio, digital, and social media platforms.

The Content Manager will identify the value of a story for our audiences and prioritize the execution on the platform that reaches the largest audience at that time.

This person will be a strong leader who will manage, motivate and inspire a team to win the big story and dominate breaking news and in-depth coverage.

They will work closely with other managers, producers, anchors, reporters and all team members to mobilize resources and manage the enrichment of content to provide the most compelling consumer experience.

The Content Manager will be a show-doctor who works closely with the TV news producers to create compelling newscasts that growing ratings and share.

The position reports to the News Director. This is a full-time, salaried position and has direct reports.

If you are a person who loves to lead, is deeply passionate about journalism, knows how to execute research, and inspire others to do the same, this job is for you.

Responsibilities

* Directly manages (digital, and logistical staff) content producers and provides regular feedback and check-ins, annual performance reviews, scheduling, assists with hiring and other personnel matters.

- * Works with the news digital team to coordinate daily digital news coverage, working continually with other news managers for multiple-screen show experiences.
- * Uses metrics, (ratings) and social listening to find, pitch and produce unique content and story angles.
- * Assigns daily stories and updates to content producers.
- * Coordinates and leads the digital content team efforts in daily content, original digital content and special projects focused on media rich, interactive digital experiences.
- * Focuses on accuracy and balance in digital, broadcast and social content through copy editing and training of staff.
- * Holds morning team check-in meetings to establish assignments and workflow shift-to-shift.
- * Makes editorial decisions based on social listening, digital data and live metrics.
- * Champions original, digital-first content production.
- * Aggressively covers breaking news for digital/social platforms through breaking news alerts, live streams, social posts and digital articles.
- * Works closely with the news digital team to make sure everyone understands all assignments and content being produced for all platforms.
- * Works with the digital producers, newscast producers, content producers, multi-skilled journalists, photojournalists, reporters and anchors to create a multiple platform, 360 storytelling experiences.
- * Trains editorial team in best digital and social practices to create engaging content that is specific to platforms.
- * Assists with story planning and logistics to produce digital first, engaging storytelling through articles, videos, photo galleries, social media, push alerts, live streams and interactive elements.

WHAT WE LOOK FOR

- * Minimum 8 years managing, producing and showcasing digital and social content in a newsroom
- * Minimum 3 years experience in a leadership position
- * Skilled copy editor
- * Understanding of copyright law, music rights and basic journalism legal principles
- * Well versed in online metrics such as Google Analytics, Chartbeat, CrowdTangle, Facebook Insights, YouTube Analytics, etc.
- * Working knowledge of Content Management Systems, Basic HTML, live stream technology and social media algorithms such as Facebook
- * BS/BA in related field - journalism, communications, broadcast
- * Ability to work overnights and be on call nights and weekends

COX MEDIA GROUP IS AN EQUAL OPPORTUNITY EMPLOYER.

(800) 984-3775
info@circaworks.com
Request a Demo



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J3W87T6L6075KT22 Content Manager 3W

588466884

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	07/30/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	07/30/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	07/30/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Goodwill Job Connection - Tulsa West	07/30/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	07/30/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	07/30/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	07/30/2020	Oklahoma City	OK	74103	vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447	robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	07/30/2020	Bartlesville	OK	74006	josef.derryberry@oesc.state.ok.us	918-332-4800
Central Tech Employment Services	07/30/2020		OK	74066	shelly.rentz@centraltech.edu	918-227-9260
Wounded Warrior Project	08/07/2020		OK		gdbrown@woundedwarriorproject.org	904-831-4679
Unemployment Office Shadow Mountain	07/30/2020	Tulsa	OK	74135	jeanette.hester@oesc.state.ok.us	

Oklahoma Works AJC - Pryor Center	07/30/2020 Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/30/2020 Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	07/30/2020 Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	07/30/2020 Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	07/30/2020 Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/30/2020 Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	07/30/2020 Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	07/30/2020 Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	07/30/2020 Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	07/30/2020 Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

by:

**J3T6GN69G3XZ7ZR4 Technical Director
8Z**

588466883

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	07/30/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	07/30/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	07/30/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Goodwill Job Connection - Tulsa West	07/30/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200

Requisition # 000699

Multimedia Journalist/Reporter

Multimedia Journalist/Reporter

KOKI-TV is looking for a multimedia journalist who develops sources, enterprises stories, digs deeper and delivers news of value.

The successful candidate will be:

- A strong writer.
- An active live reporter.
- A reporter who uncovers new information.
- A team player who can evolve based on feedback and research.
- A self-motivated individual who wants to win each day.
- Creative when it comes to telling stories and delivering live shots.
- Imaginative when it comes to telling stories as a multimedia journalist.
- Able to shoot and edit in the field.
- Able to shoot and edit broadcast quality video for television newscast, radio phoners/audio interviews, quick cellphone photogs, and cell video for digital.
- A digital natural who posts story updates to social media platforms as they develop stories.
- An innovator who can learn new technologies as they develop.
- Must be able to work flexible hours, including nights, mornings and/or weekends.

This is a prime opportunity to join the Cox Media Group's news team in Tulsa. We are looking for a reporter who can make an impact from day one and grow their career within the company.

Minimum Qualifications:

- Bachelor's degree preferred or 1-3 years of professional television newscast experience.
- Valid driver's license

Physical Requirements:

- The ability to carry 40lbs of broadcast equipment.

REQ. #	Job Title	Location	Reference Number	Category	UH
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSPO2J675V	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3N61H60NKSPO2J675V
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3V2Q666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3KZ7ZR48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/j3T6GN69G3KZ7ZR48ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG65H0CIZZ6130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/j3T1QG65H0CIZZ6130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VVK8BY5Z5	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/j3M6Y96RQ1VVK8BY5Z5
660	Content Manager	Tulsa, OK US	J3N0Q56LM2X93894PWW	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3N0Q56LM2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/j3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9DC9V5GW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/j3P60F6FKJ9DC9V5GW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/j3S2L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHJPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/j3M2176Y3P6QHJPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VK8XM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/j3N83R6M2W6VM7VK8XM
704	Board Operator	Tulsa, OK US	J3N3CT67GV29LYS7BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/j3N3CT67GV29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3W87T6L6075KT23WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3W87T6L6075KT23WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZ5P6W0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3S7PX6ISZ5P6W0DQ7
1042	News Producer	Tulsa, OK US	J3M1JX5VZQQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3M1JX5VZQQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NC5Y828WFQBYC32	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/j3Q6NC5Y828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Other	https://cmg.jobs.net/en-US/job/news-director/j3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5XS80165PP8Z5	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/j3Q0MV5XS80165PP8Z5

REQ #	Job title	Location	Ref #	Hiring company	Posted On	Closed On
414	Director of Sales - Radio	Tulsa, OK	414/235, 1584470402	Cox Media Group	4/7/20	4/18/20
660	Content Manager	Tulsa, OK	660/277, 1590766761	Cox Media Group	6/17/20	6/28/20
660	Content Manager	Tulsa, OK	660/356, 1595946065	Cox Media Group	7/30/20	8/27/20
699	Multimedia Journalist	Tulsa, OK	699/292, 1592488657	Cox Media Group	6/18/20	7/18/20
699	Multimedia Journalist	Tulsa, OK	1041/474, 1605105946	Cox Media Group	11/18/20	12/11/20
704	Board Operator	Tulsa, OK	704/299, 1592920562	Cox Media Group	6/28/20	7/23/20
752	Managing Editor	Tulsa, OK	752/321, 1583723489	Cox Media Group	7/17/20	8/1/20
975	Master Control Switcher	Tulsa, OK	975/421, 1801666082	Cox Media Group	10/9/20	11/1/20
823	Photjournalist Smkt	Tulsa, OK	823/389, 1596207374	Cox Media Group	8/16/20	8/30/20
1042	News Producer	Tulsa, OK	1042/475, 1605105440	Cox Media Group	11/18/20	12/11/20
1166	News Editor	Tulsa, OK	1166/545, 1609166595	Cox Media Group	1/16/21	1/21/21



Requisition # 000704
Board Operator

Job Questionnaire/Job Description

Position Title:	
Job Code (if existing job): Board Operator	
FLSA Status (if existing job):	Completed By: 2/26/20
Location: Tulsa, OK	Requested By: 2/26/20
Department Name: KRMG Content	Origination / Revision Date:

Position Status:	
<input type="checkbox"/>	New Position
<input type="checkbox"/>	Promotional Review (Incumbent's Name/Job Title):
<input checked="" type="checkbox"/>	Update due to vacancy– list old title and incumbent: Board Operator – Don Bishop
<input type="checkbox"/>	Other (please describe)

Reporting Relationships	
Please attach <i>Current Organization Chart</i>	
Job title this position reports to: KRMG News Director	
Number of Employees that report to this position: 0	
Job Title(s) of Employees that report to this position: -----	

Revenue Responsibility (Sales Positions and Leadership Roles with Revenue Responsibility)	
How much revenue is the position responsible for generating annually:	

Degree of Authority and Independent Judgment	
Please select the appropriate reporting relationship below.	
<input checked="" type="checkbox"/>	Has no authority or responsibility for the supervision of staff. (usually unskilled worker through Professional/Sr. Professional levels)
<input type="checkbox"/>	Has authority or responsibility over staff employees on a regular basis but is not a direct supervisor. May assign, schedule and monitor the work of staff. (usually Lead level)
<input type="checkbox"/>	Has authority or responsibility over two or more full-time staff. Responsible for appraising performance or strongly recommending such personnel actions. (usually Supervisor level)
<input type="checkbox"/>	Has authority or responsibility of a unit, section or major function and typically supervises personnel who have professional responsibility. (usually Manager level and above)
<input type="checkbox"/>	Has authority or responsibility of a division, department or large program and typically supervises management personnel and indirectly supervises subordinate staff under this position's line of authority. (usually Director level and above)

REQ #	Job Title	Location	Reference Number	Category	Url
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSPO2J675V	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3N61H60NKSPO2J675V
414	Director of Sales - Radio	Tulsa, OK US	J3V2C666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3V2C666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7R48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/J3T6GN69G3XZ7R48ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG65H0CJZ26130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/J3T1QG65H0CJZ26130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VNK8BY2S	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/J3M6Y96RQ1VNK8BY2S
660	Content Manager	Tulsa, OK US	J3N0QS61M2X93894PWW	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3N0QS61M2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/J3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9DC9V5GW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/J3P60F6FKJ9DC9V5GW
699	Multimedia Journalist	Tulsa, OK US	J352L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/J352L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHJPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/J3M2176Y3P6QHJPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VKBXM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/J3N83R6M2W6VM7VKBXM
704	Board Operator	Tulsa, OK US	J3N3QT67GV29LYS7BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/J3N3QT67GV29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3W87T6L6075KT23WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3W87T6L6075KT23WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6J5Z5P6W0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3S7PX6J5Z5P6W0DQ7
1042	News Producer	Tulsa, OK US	J3M1JX5VZQQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3M1JX5VZQQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NC5Y828WFQBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/J3Q6NC5Y828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3XX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/J3S3XX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3QQMV5XS80165PP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/J3QQMV5XS80165PP825

POST DATE August 13, 2020

END DATE October 14, 2020

Board Operator

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Entry Level (0 - 2 years)
- Education
High School Diploma or GED
- Company Ref #
J3M2176Y3P6QHJPP03
- AJE Ref #
588882639
- Number of Positions
1

Job Description

JOB SUMMARY

Are you a night owl news junkie* Do you love to work alone while being a part of an award-winning team* How would you like to work for the most award-winning N/T radio station in the state of Oklahoma* We are looking for someone with on-air experience to add to our morning team. If you are passionate about the community where you live, then we have the perfect gig for you. You ll be responsible for anchoring, writing, news gathering, beat calls, building relationships, breaking news and severe weather.

We re looking for someone with knowledge of running an audio board (Wheatstone is a plus) and audio editing tools (NewsBoss and Adobe Audition preferred). You ll also need to be able to run syndication and Wide Orbit automation. We are looking for someone for five Monday-Friday overnight shifts as well with full benefits and 401k.

Cox Media Group s 102.3 KRMG TULSA S NEWS & TALK has an opening for A News/Producer/Anchor.

Duties also include assisting the morning show by working up stories for on-air and online. Experience covering major news stories and severe weather coverage a plus. Send a newscast in MP.3.

JOB DUTIES AND JOB TASKS

Duty: 80% - Producing for the morning news. Writing copy, collecting sound, building relationships with news makers.

Duty: 10% Run a flawless radio audio board, follow a syndicated talk clock, produce and execute live in-studio client talk shows.

Duty: 5% - Live on-air delivery of news/weather/traffic.

Duty: 5% - Clearing the station s commercial inventory through its automation software (WideOrbit).

WHAT WE LOOK FOR

RESPONSIBILITIES / QUALIFICATIONS:

* High School Diploma

*

College Radio Experience and/or degree in Radio/TV or any past professional radio board experience preferred. * News/Talk Radio Experience preferred

COX MEDIA GROUP IS AN EQUAL OPPORTUNITY EMPLOYER.

(800) 984-3775
info@circaworks.com
Request a Demo



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Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	08/15/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	08/15/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	08/15/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	08/15/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	08/15/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	08/15/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	08/15/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	08/15/2020	Tulsa	OK	74112	scoble@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	08/15/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	08/15/2020	Tulsa	OK	74103	manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	08/15/2020	Tulsa	OK	74103	brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	08/15/2020	Tulsa	OK	74103	tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	08/15/2020	Oklahoma City	OK	74103	vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	08/15/2020	Okmulgee	OK	74447	robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	08/15/2020	Bartlesville	OK	74006	josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	08/15/2020		OK		gibrown@woundedwarriorproject.org	904-531-4670
Central Tech Employment Services	08/15/2020		OK	74066	shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	08/15/2020	Tulsa	OK	74135	jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Sapulpa Center	08/15/2020	Sapulpa	OK	74066	jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Pryor Center	08/15/2020	Pryor	OK	74361	jack.james@oesc.state.ok.us	918-825-2582

Oklahoma Works AJC - Sapulpa Center	08/15/2020	Sapulpa	OK	74066	casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	08/15/2020	Okmulgee	OK	74447	jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	08/15/2020	Pryor	OK	74361	jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	08/15/2020	Sapulpa	OK	74066	robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	08/15/2020	Muskogee	OK	74401	chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	08/15/2020	Muskogee	OK	74401	jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	08/15/2020	Okmulgee	OK	74447	casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	08/15/2020	Okmulgee	OK	74447	tara.lencaves@oesc.state.ok.us	918-756-5791

by:

J3N83R6M2W6VM7V Master Control Switcher KBX

590478042

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	10/04/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	10/04/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	10/04/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	10/04/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	10/04/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	10/04/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	10/04/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	10/04/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	10/04/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800



Job Questionnaire/Job Description

Position Summary and Primary Responsibilities

Briefly describe the general purpose of this position in three to four sentences.

Are you a night owl news junkie? Do you love to work alone while being a part of an award-winning team? How would you like to work for the most award-winning N/T radio station in the state of Oklahoma? We are looking for someone with on-air experience to add to our morning team. If you are passionate about the community where you live, then we have the perfect gig for you. You'll be responsible for anchoring, writing, news gathering, beat calls, building relationships, breaking news and severe weather. We're looking for someone with knowledge of running an audio board (Wheatstone is a plus) and audio editing tools (NewsBoss and Adobe Audition preferred). You'll also need to be able to run syndication and Wide Orbit automation. We are looking for someone for five Monday-Friday overnight shifts as well with full benefits and 401k.

Cox Media Group's **102.3 KRMG Tulsa's News & Talk** has an opening for – A News/Producer/Anchor.

Duties also include assisting the morning show by working up stories for on-air and online. Experience covering major news stories and severe weather coverage a plus. Send a newscast in MP.3.

Job Duties and Job Tasks

Please List 5-10 & give percentages of time spent on each. The job duties need to total 100%. For each job duty, please list 3-5 tasks.

Example: Look at the job like a pie. Give percentages of time spent and the area and type of duties it is spent on. The job duties need to total 100%:

- 30% Supervises the day to day activities of which particular duty and what is the outcome or goal of doing this
- 50% Creates (which type of reporting) using what system (give software names not acronyms), who receives the reports, and what do they do with them (outcome/goal)?
- 20% Presents report findings, what types of reports, and to whom (job titles) do they present these findings/what is the outcome of doing this?

Example: Under each job duty, list 2-3 tasks. This is what the incumbent will do to support the duty:

Duty: Supervises the day to day activities of the Accounting Department. 30%

Task 1: Reviews Accounts Payable reporting to ensure accuracy, minimize financial loss to the company and correct errors in customer invoicing.

Task 2: Creates report for Accounting Manager to review payables trending to facilitate process efficiency and modify process steps/policies to address issues

Duty: 80% - Producing for the morning news. Writing copy, collecting sound, building relationships with news makers.

Duty: 10% Run a flawless radio audio board, follow a syndicated talk clock, produce and execute live in-studio client talk shows.

Duty: 5% - Live on-air delivery of news/weather/traffic.

Duty: 5% - Clearing the station's commercial inventory through its automation software (WideOrbit).



Job Questionnaire/Job Description

The responsibilities above are intended to describe the general nature and level of work performed by employees assigned to this job. This is not intended to be an exhaustive list of all responsibilities, duties and skills required for this position.

Position Requirements Please indicate the minimum education and experience requirements as well as the area of study and any additional requirements.	
Education	<i>Level of education required to perform the job effectively: High School Diploma</i>



Job Questionnaire/Job Description

Experience	<i>College Radio Experience and/or degree in Radio/TV or any past professional radio board experience preferred.</i>
Additional Requirements	<i>News/Talk Radio Experience preferred</i>

Working Conditions / Work Conditions for an <u>Office</u> Environment	
Please select the appropriate physical activities and working conditions necessary to perform this position under normal conditions.	
X	Requires the ability to work non-traditional hours
<input type="checkbox"/>	Some work may be required in either an industrial environment including noise, ink and heavy machinery or warehouse-like locations.
<input type="checkbox"/>	Local travel is required.
<input type="checkbox"/>	Out of town travel is required 0% of the time.
<input type="checkbox"/>	Physical demands and essential physical abilities includes: a combination of physical work (standing, walking, lifting and carrying items such as laptop computers, pulling file drawers).
X	Sedentary demands include: document review and computer use, including ability to manipulate fingers to operate computer keyboard and mouse.
X	Expected to work under deadline constraints and meet precise deadlines (including self-imposed deadlines).
X	Routine interruptions and unforeseen assignments are to be expected.
X	Other: High pressured breaking news and severe weather coverage are to be expected

Physical Activities / Work Conditions for an <u>Industrial</u> Environment							
Please select the appropriate physical activities and working conditions necessary to perform this position under normal conditions.							
<input type="checkbox"/>	Repetitive Lifting or Carrying ___ lbs.	<input type="checkbox"/>	Continuous Standing/Sitting/ Bending/Twisting for Extended Periods	<input type="checkbox"/>	Push/Pull Max Force ___ lbs.	<input type="checkbox"/>	Climbing
<input type="checkbox"/>	Occasional Lifting or Carrying ___ lbs.	<input type="checkbox"/>	Continuous Reaching/Grasping/ Handling/Finger Manipulation	<input type="checkbox"/>	Travel (Minimum)	<input type="checkbox"/>	Confined spaces
<input type="checkbox"/>	Noise > ___ dB 8hr TWA < ___ dB 8hr TWA	<input type="checkbox"/>	Dust up to ___ mg/m ³	<input type="checkbox"/>	Hazardous Materials /Chemicals	<input type="checkbox"/>	Safety glasses



Job Questionnaire/Job Description

<input type="checkbox"/>	Sits at computer for extended periods of time	<input type="checkbox"/>	Hearing protection	<input type="checkbox"/>	Respirator	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Non-climate controlled environment	<input type="checkbox"/>	Ascending and Descending	<input type="checkbox"/>	Manual Dexterity		

Compensation Only	
Job Title:	Completed by:
Job Code:	Salary Grade/Range:
Exemption Status:	Review Date:
Recommended Bonus Target:	

TV Managing Editor

The Managing Editor helps create and execute the strategic vision for Fox23 content and coverage operations. They oversee daily news gathering, planning, budgeting and execution, and possess a keen understanding of news cycles for broadcast and digital platforms as well as a high level of news judgment. The ME leads teams of multi-platform talent while seeking new tactical strategies to simplify operations. They inspire and instill confidence in the staff, and foster teamwork and collaboration. The Managing Editor is responsible for performance and deadline obligations.

Primary Responsibilities

- Manage TV staff effectively to enterprise strong unique local content and meet deadlines.
- Communicate clear expectations for quality content and the needs of our audiences.
- Help guide TV staff in journalism best practices and content showcasing.
- Oversee short- and long-term planning for content (breaking news, enterprise and investigation) and drive team coverage of big breaking stories and severe weather.
- Use metrics and research for planning and execution of content to increase audience for both newscasts and our digital products/social media accounts.
- Plan and share content across platforms of TV & Digital.
- Coordinate and share resources with other managers and facilitate teamwork.
- Facilitate solutions to challenges and employee innovation.
- Communicate individual and team goals clearly.
- Motivate, coach, develop and keep staff focused to ensure excellent performance.
- Manage and review performance, and address quality and productivity performance issues.
- Create development plans to help staff embrace strengths and challenges, and share and grow their abilities.
- Manage anchor and reporter work schedules and requests for time off.
- Hold staff accountable for content that is balanced, fair, accurate and complete, incorporating where appropriate, a diverse range of sources.

Job Competencies

- Demonstrate strong management, leadership, communication, collaborative and customer service (internal and external) skills, and a passion for self-development.
- Proactive, flexible, adaptable, energetic, organized, detailed oriented and able to multi-task and problem solve in a high-energy, fast-paced and constantly transforming environment.
- Demonstrate the ability to train as a subject matter expert.
- Take a results-oriented approach to work and leverage resources for competitive advantage.
- Demonstrate a highly developed skill as a critical thinker to work with other managers and staff to spot reporting holes, bias and other issues.
- Possess an understanding of the technologies used in the newsroom.
- Use time effectively, efficiently and productively, and meet deadlines.

- Foster inclusion and diversity, and model company values.

Minimum Qualifications

- Bachelor's degree preferred.
- Five years of television newsroom management experience preferred.
- Thorough understanding of digital news products and social media strategies

Preferred Qualifications

- Eight years of newsroom experience preferred.
- Proficiency in more than one journalism platform.

REQ. #	Job Title	Location	Reference Number	Category	UH
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSP02J675V	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3N61H60NKSP02J675V
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3V2Q666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6G6N69G3XZ7ZR48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/j3T6G6N69G3XZ7ZR48ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG6SH0CJZ26130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/j3T1QG6SH0CJZ26130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VNK8BY5Z5	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/j3M6Y96RQ1VNK8BY5Z5
660	Content Manager	Tulsa, OK US	J3N0Q65LM2X93894PWW	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3N0Q65LM2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/j3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9DC9V5GW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/j3P60F6FKJ9DC9V5GW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03Q5Z7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/j3S2L86ND03Q5Z7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHJPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/j3M2176Y3P6QHJPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VKBM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/j3N83R6M2W6VM7VKBM
704	Board Operator	Tulsa, OK US	J3N3QT67GV29LYS7BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/j3N3QT67GV29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3W8776L6075KT223WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3W8776L6075KT223WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZ5P6IW0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3S7PX6ISZ5P6IW0DQ7
1042	News Producer	Tulsa, OK US	J3M1JX5VZQQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3M1JX5VZQQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NC5Y828WFQBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/j3Q6NC5Y828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3XX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/j3S3XX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5X580165PP8Z5	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/j3Q0MV5X580165PP8Z5

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeeenetwork	
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/2/2020	Cox Media Group	cmg employeeenetwork	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeeenetwork	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg employeeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg employeeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg employeeenetwork	
829	Photojournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeeenetwork	
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeeenetwork	CareerBuilder.com

REQ #	Job title	Location	Ref #	Hiring company	Posted On	Closed On
414	Director of Sales - Radio	Tulsa, OK	414/235_1584470402	Cox Media Group	4/7/20	4/16/20
660	Content Manager	Tulsa, OK	660/277_1590766761	Cox Media Group	6/17/20	6/28/20
660	Content Manager	Tulsa, OK	660/356_1595946065	Cox Media Group	7/30/20	8/27/20
699	Multimedia Journalist	Tulsa, OK	699/292_1592486657	Cox Media Group	6/18/20	7/16/20
699	Multimedia Journalist	Tulsa, OK	1041/474_1605105946	Cox Media Group	11/18/20	12/11/20
704	Board Operator	Tulsa, OK	704/299_1592920562	Cox Media Group	6/28/20	7/23/20
752	Managing Editor	Tulsa, OK	752/321_1593723489	Cox Media Group	7/17/20	8/1/20
875	Master Control Switcher	Tulsa, OK	975/421_1601696062	Cox Media Group	10/9/20	11/1/20
829	Photojournalist Smitk	Tulsa, OK	829/369_1596207374	Cox Media Group	8/16/20	8/30/20
1042	News Producer	Tulsa, OK	1042/475_1605106440	Cox Media Group	11/18/20	12/11/20
1166	News Editor	Tulsa, OK	1166/545_1609166595	Cox Media Group	1/16/21	1/21/21

POST DATE July 02, 2020

END DATE August 14, 2020

Managing Editor

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Mid-Career (2 - 15 years)
- Education
Bachelors Degree
- Company Ref #
J3M6Y96RQ1VNK8BYS2
- AJE Ref #
587853984
- Number of Positions
1

Job Description

JOB SUMMARY

The Managing Editor helps create and execute the strategic vision for Fox23 content and coverage operations. They oversee daily news gathering, planning, budgeting and execution, and possess a keen understanding of news cycles for broadcast and digital platforms as well as a high level of news judgment. The ME leads teams of multi-platform talent while seeking new tactical strategies to simplify operations. They inspire and instill confidence in the staff, and foster teamwork and collaboration. The Managing Editor is responsible for performance and deadline obligations.

PRIMARY RESPONSIBILITIES

- * Manage TV staff effectively to enterprise strong unique local content and meet deadlines.
- * Communicate clear expectations for quality content and the needs of our audiences.
- * Help guide TV staff in journalism best practices and content showcasing.
- * Oversee short- and long-term planning for content (breaking news, enterprise and investigation) and drive team coverage of big breaking stories and severe weather.
- * Use metrics and research for planning and execution of content to increase audience for both newscasts and our digital products/social media accounts.
- * Plan and share content across platforms of TV & Digital.
- * Coordinate and share resources with other managers and facilitate teamwork.
- * Facilitate solutions to challenges and employee innovation.
- * Communicate individual and team goals clearly.
- * Motivate, coach, develop and keep staff focused to ensure excellent performance.
- * Manage and review performance, and address quality and productivity performance issues.
- * Create development plans to help staff embrace strengths and challenges, and share and grow their abilities.

- * Manage anchor and reporter work schedules and requests for time off.
- * Hold staff accountable for content that is balanced, fair, accurate and complete, incorporating where appropriate, a diverse range of sources.

JOB COMPETENCIES

- * Demonstrate strong management, leadership, communication, collaborative and customer service (internal and external) skills, and a passion for self-development.
- * Proactive, flexible, adaptable, energetic, organized, detailed oriented and able to multi-task and problem solve in a high-energy, fast-paced and constantly transforming environment.
- * Demonstrate the ability to train as a subject matter expert.
- * Take a results-oriented approach to work and leverage resources for competitive advantage.
- * Demonstrate a highly developed skill as a critical thinker to work with other managers and staff to spot reporting holes, bias and other issues.
- * Possess an understanding of the technologies used in the newsroom.
- * Use time effectively, efficiently and productively, and meet deadlines.
- * Foster inclusion and diversity, and model company values.

WHAT WE LOOK FOR

MINIMUM QUALIFICATIONS

- * Bachelor s degree preferred.
- * Five years of television newsroom management experience preferred.
- * Thorough understanding of digital news products and social media strategies

PREFERRED QUALIFICATIONS

- * Eight years of newsroom experience preferred.
- * Proficiency in more than one journalism platform.

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info@circaworks.com
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Unemployment Office Shadow Mountain	07/03/2020	Tulsa	OK	74135	jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	07/03/2020	Pryor	OK	74361	jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/03/2020	Sapulpa	OK	74066	jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	07/03/2020	Sapulpa	OK	74066	casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	07/03/2020	Okmulgee	OK	74447	jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	07/03/2020	Pryor	OK	74361	jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/03/2020	Sapulpa	OK	74066	robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	07/03/2020	Muskogee	OK	74401	chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	07/03/2020	Muskogee	OK	74401	jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	07/03/2020	Okmulgee	OK	74447	casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	07/03/2020	Okmulgee	OK	74447	tara.leneave@oesc.state.ok.us	918-756-5791

by:

**J3M6Y96RQ1VNK8B Managing Editor
YS2**

587853984

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	07/04/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	07/04/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	07/04/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	07/04/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	07/04/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	07/04/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067

Oklahoma Works AJC - Tulsa Center	07/04/2020	Tulsa	OK	74103 jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	07/04/2020	Tulsa	OK	74112 scoie@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	07/04/2020	Bartlesville	OK	74006 george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	07/04/2020	Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/04/2020	Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/04/2020	Tulsa	OK	74103 tulsataalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	07/04/2020	Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	07/04/2020	Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	07/04/2020	Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	07/04/2020		OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	07/04/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	07/04/2020	Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	07/04/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/04/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	07/04/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	07/04/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	07/04/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/04/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	07/04/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	07/04/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	07/04/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	07/04/2020	Okmulgee	OK	74447 tara.lencave@oesc.state.ok.us	918-756-5791

by:

Requisition # 000829

Photojournalist Sankt

Photojournalist Description

KOKI FOX23 is looking for a full-time photojournalist to join our growing staff of News Photographers. Candidates should be familiar with all aspects of electronic news gathering.

Responsibilities: Gathering news content as Photographer and Editor, often times in breaking news environment with tight deadlines. Operating microwave, satellite trucks and streaming technology as well as FTP solutions on a daily basis. Must have working knowledge of editorial standards and strong news judgment.

Qualifications

A working knowledge of Panasonic P2 cameras and recorders is required as well as proficiency on Edius, ENPS and BitCentral systems. A working knowledge of Microwave truck operation is essential. Minimum of two years of television experience is preferred.

We're looking for a self-reliant, creative photojournalist who is a team player and has the resourcefulness to improvise and solve problems when required. Position requires the ability to work all shifts as assigned including overnights, nights and weekends.

REQ #	Job Title	Location	Reference Number	Category	Url
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSPO21675V	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3N61H60NKSPO21675V
414	Director of Sales - Radio	Tulsa, OK US	J3V20666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3V20666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7ZR48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/J3T6GN69G3XZ7ZR48ZM
446	Assignment Editor	Tulsa, OK US	J3T10G66SHOCIZZ6130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/J3T10G66SHOCIZZ6130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VKNK8BY52S	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/J3M6Y96RQ1VKNK8BY52S
660	Content Manager	Tulsa, OK US	J3N0CQ56LM2X93894PWW	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3N0CQ56LM2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/news-editor/J3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FK1J9DC9V5GW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/J3P60F6FK1J9DC9V5GW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/J3S2L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHJPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/J3M2176Y3P6QHJPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7YK8XM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/J3N83R6M2W6VM7YK8XM
704	Board Operator	Tulsa, OK US	J3N3QT67GV291V57BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/J3N3QT67GV291V57BCL
752	Managing Editor	Tulsa, OK US	J3W87T6L6075KT223WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3W87T6L6075KT223WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX61SZSP61W0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3S7PX61SZSP61W0DQ7
1042	News Producer	Tulsa, OK US	J3M11X5VZQQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3M11X5VZQQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NCSY8Z8WFBYCY32	Other	https://cmg.jobs.net/en-US/job/board-operator/J3Q6NCSY8Z8WFBYCY32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/J3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5XS8016SP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/J3Q0MV5XS8016SP825

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg.employee.network	
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/7/2020	Cox Media Group	cmg.employee.network	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg.employee.network	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg.employee.network	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg.employee.network	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg.employee.network	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg.employee.network	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg.employee.network	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg.employee.network	
829	Photojournalist Sniht	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg.employee.network	
975	Master Control Switther	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg.employee.network	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg.employee.network	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg.employee.network	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg.employee.network	CareerBuilder.com

REQ #	Job title	Location	Ref #	Hiring company	Posted On	Closed On
414	Director of Sales - Radio	Tulsa, OK	414/235-1584470402	Cox Media Group	4/17/20	4/16/20
660	Content Manager	Tulsa, OK	660/277-1590766761	Cox Media Group	6/17/20	6/28/20
660	Content Manager	Tulsa, OK	660/358-1595946065	Cox Media Group	7/30/20	8/27/20
699	Multimedia Journalist	Tulsa, OK	699/292-1592488657	Cox Media Group	6/18/20	7/18/20
699	Multimedia Journalist	Tulsa, OK	1041/474-1605105946	Cox Media Group	11/18/20	12/11/20
704	Board Operator	Tulsa, OK	704/299-1592920562	Cox Media Group	6/28/20	7/23/20
752	Managing Editor	Tulsa, OK	752/321-1593723489	Cox Media Group	7/17/20	8/1/20
975	Master Control Switcher	Tulsa, OK	975/421-1601666062	Cox Media Group	10/9/20	11/1/20
829	Photojournalist Smkt	Tulsa, OK	829/369-1598207374	Cox Media Group	8/16/20	8/30/20
1042	News Producer	Tulsa, OK	1042/475-1605106440	Cox Media Group	11/18/20	12/11/20
1166	News Editor	Tulsa, OK	1166/545-1609166595	Cox Media Group	1/16/21	1/21/21

POST DATE July 31, 2020**END DATE** October 27, 2020

Photojournalist Smkt

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Mid-Career (2 - 15 years)
- Company Ref #
J3S2L86ND03Q5ZM7MR
- AJE Ref #
588529761
- Number of Positions
1

Job Description

JOB SUMMARY

KOKI FOX23 is looking for a full-time photojournalist to join our growing staff of News Photographers. Candidates should be familiar with all aspects of electronic news gathering.

Responsibilities: Gathering news content as Photographer and Editor, often times in breaking news environment with tight deadlines. Operating microwave, satellite trucks and streaming technology as well as FTP solutions on a daily basis. Must have working knowledge of editorial standards and strong news judgment.

WHAT WE LOOK FOR

A working knowledge of Panasonic P2 cameras and recorders is required as well as proficiency on Edius, ENPS and BitCentral systems. A working knowledge of Microwave truck operation is essential. Minimum of two years of television experience is preferred.

We're looking for a self-reliant, creative photojournalist who is a team player and has the resourcefulness to improvise and solve problems when required. Position requires the ability to work all shifts as assigned including overnights, nights and weekends.

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info@circaworks.com
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Oklahoma Works AJC - Sapulpa Center	07/30/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	07/30/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	07/30/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/30/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	07/30/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	07/30/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

by

J3S2L86ND03Q5ZM7 Photojournalist Smkt MR

588529761

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	08/02/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	08/02/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	08/02/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	08/02/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	08/02/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	08/02/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	08/02/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	08/02/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334

Oklahoma Works AJC - Bartlesville Center	08/02/2020	Bartlesville	OK	74006 george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	08/02/2020	Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	08/02/2020	Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	08/02/2020	Tulsa	OK	74103 tulsa.talent.acquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	08/02/2020	Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	08/02/2020	Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	08/02/2020	Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Central Tech Employment Services	08/02/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Wounded Warrior Project	08/02/2020		OK	gdbrown@woundedwarriorproject.org	904-831-4679
Unemployment Office - Shadow Mountain	08/02/2020	Tulsa	OK	74135 jeanette.nester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	08/02/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	08/02/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	08/02/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	08/02/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	08/02/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	08/02/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	08/02/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	08/02/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	08/02/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	08/02/2020	Okmulgee	OK	74447 tara.teneave@oesc.state.ok.us	918-756-5791

Requisition # 000975
 Master Control Switcher


Job Questionnaire/Job Description

Position Title: Master Control Switcher	
Alternate/Business Title: Master Control Operator or Switcher	
Current Job Code: 3132	Recommended Job Code: 3132 Salary Grade 5
Current FLSA Status: Non-Exempt	Completed By: Sonny Hollingshead
Department Name: TV Engineering	Origination / Revision Date: 9/4/2014

Position Status	
<input checked="" type="checkbox"/>	New Position
<input type="checkbox"/>	Promotional Review (Incumbent's Name/Job Title):
<input type="checkbox"/>	Update due to vacancy or re-organization list old title(s):
<input type="checkbox"/>	Other (please describe):

Reporting Relationships Please attach <u>Current Organization Chart</u> .
Job title this position reports to: Sonny Hollingshead
Number of Employees that report to this position: Job Title(s) of Employees that report to this position:

Revenue Responsibility (Sales Positions): how much revenue is the position responsible for generating annually:

Degree of Authority and Independent Judgment Please select the appropriate reporting relationship below.	
<input type="checkbox"/>	Has no authority or responsibility for the supervision of staff. (usually Unskilled worker through Professional/Sr. Professional levels)
<input type="checkbox"/>	Has authority or responsibility over staff employees on a regular basis but is not a direct supervisor. May assign, schedule and monitor the work of staff. (usually Lead level)
<input type="checkbox"/>	Has authority or responsibility over two or more full-time staff. Responsible for appraising performance or strongly recommending such personnel actions. (usually Supervisor level)
<input type="checkbox"/>	Has authority or responsibility of a unit, section or major function and typically supervises personnel who have professional responsibility. (usually Manager level and above)
<input type="checkbox"/>	Has authority or responsibility of a division, department or large program and typically supervises management personnel and indirectly supervises subordinate staff under this position's line of authority. (usually Director level and above)

Job Questionnaire/Job Description

Position Summary and Primary Responsibilities

Briefly describe the general purpose of this position in three to four sentences.

POSITION SUMMARY: Master Control Operator is responsible for executing playback of programming and commercials through Harris Automation. Responsible for the oversight of multiple tv stations at one time. This person performs various operational duties for News Production and for other duties for television and radio as needed.

JOB DUTIES:

KOKI/KMYT Television is interviewing for Master Control Operators. The Master Control Operator is responsible for:

- Proper operation of all program channels to ensure continued and seamless program delivery.
- Observation of all video pictures and audio quality.
- Monitoring and Operating transmitter remote control systems.
- Satellite and distributor-based file recordings and preparation for automation playback.
- Consultation with programming/traffic department and/or Operations management representatives when scheduled programs are not available for broadcast, or when live events require a change in program schedule.
- Clear and concise documentation of problems.
- Coordination with various production personnel during live shows.

You must be very detail oriented with good communication skills, able to perform multiple tasks and work independently as well as with others. You must also be available to work any shift for a 24/7/365 operation, including weekends, overnights, and holidays.

Duties include on-air operating of both analog and digital television equipment, recording and ingesting of commercials and programs, operating video tape recorders, computer controlled equipment and satellite receivers in a highly complex technical environment. Basic computer literacy is required.

Duties also include monitoring and previewing playlists to ensure that all assets are ready for broadcast as scheduled, evaluating the technical quality of content and assure standards are being met. Duties also include managing on-air logs, automation playlists and server-based computer systems, submitting discrepancy reports regarding scheduling, traffic and on-air irregularities, ensuring closed captioning is accurate and broadcast maintains FCC requirements, reporting equipment problems to Engineering and performing emergency workarounds.

The responsibilities above are intended to describe the general nature and level of work performed by employees assigned to this job. This is not intended to be an exhaustive list of all responsibilities, duties and skills required for this position.

Position Requirements

Please indicate the minimum education and experience requirements as well as the area of study and any additional requirements.

Education

- High school diploma or equivalent.
- Broadcast or technical training preferred.
- Working knowledge of computer operation, including Microsoft Office Word and Excel.
- Prior 2 year experience in a television Master Control or production environment preferred.

Job Questionnaire/Job Description

Experience	<ul style="list-style-type: none">• General knowledge of FCC and EAS rules and requirements.• Experience with basic digital TV systems and monitoring equipment including scopes, professional picture monitors and multi-channel audio monitor equipment.• Experience operating television automation record and playback and video server systems.
Additional Requirements	<ul style="list-style-type: none">• Must be able to work under pressure and be fast to get station back on air when problems occur.• Must be a team player able to communicate with other operators, management and station personnel.• Must be able to work without supervision on a regular basis.• Must be able to bend, stoop, push, pull, reach, walk, and sit for extended periods of time.• Must be able to communicate clearly and concisely, both verbally and in writing.

REQ #	Job Title	Location	Reference Number	Category	UH
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSFP02J67SV	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3N61H60NKSFP02J67SV
414	Director of Sales - Radio	Tulsa, OK US	J3V2CQ66K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3V2CQ66K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3Z7ZR48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/J3T6GN69G3Z7ZR48ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG6SH0CIZZ6130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/J3T1QG6SH0CIZZ6130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VNK8BYSZS	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/J3M6Y96RQ1VNK8BYSZS
660	Content Manager	Tulsa, OK US	J3NDQ56LM2X93894PWW	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3NDQ56LM2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV9461NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/J3W5W86FCFV9461NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9DC9VSGW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/J3P60F6FKJ9DC9VSGW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03C5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/J3S2L86ND03C5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHJPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/J3M2176Y3P6QHJPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VKBMX	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/J3N83R6M2W6VM7VKBMX
704	Board Operator	Tulsa, OK US	J3N3QT67GV29LYS7BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/J3N3QT67GV29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3W87T6L6075KT223WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3W87T6L6075KT223WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZ5P6IW0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3S7PX6ISZ5P6IW0DQ7
1042	News Producer	Tulsa, OK US	J3M1JXSVZQCFWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3M1JXSVZQCFWGN865
1042	News Producer	Tulsa, OK US	J3Q6NC5Y828WFQBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/J3Q6NC5Y828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/J3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5XS80165PP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/J3Q0MV5XS80165PP825

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeenetwork	
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/2/2020	Cox Media Group	cmg employeenetwork	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeenetwork	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg employeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg employeenetwork	
829	Photojournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeenetwork	
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeenetwork	
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/2/2020	Cox Media Group	cmg employeenetwork	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeenetwork	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg employeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg employeenetwork	
829	Photojournalist Smt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeenetwork	
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com

REQ #	Job title	Location	Ref #	Hiring company	Posted On	Closed On
414	Director of Sales - Radio	Tulsa, OK	414235_1584470402	Cox Media Group	4/7/20	4/16/20
660	Content Manager	Tulsa, OK	660/277_1590765761	Cox Media Group	6/17/20	6/28/20
660	Content Manager	Tulsa, OK	660/356_1595646065	Cox Media Group	7/30/20	8/27/20
699	Multimedia Journalist	Tulsa, OK	699/292_1592488657	Cox Media Group	6/18/20	7/18/20
699	Multimedia Journalist	Tulsa, OK	1041474_1605105946	Cox Media Group	11/18/20	12/11/20
704	Board Operator	Tulsa, OK	704/299_1592920562	Cox Media Group	6/28/20	7/23/20
752	Managing Editor	Tulsa, OK	752/221_1593723489	Cox Media Group	7/17/20	8/1/20
975	Master Control Switcher	Tulsa, OK	975/421_1601666062	Cox Media Group	10/9/20	11/1/20
829	Photojournalist Smkt	Tulsa, OK	829/269_1596207374	Cox Media Group	8/16/20	8/30/20
1042	News Producer	Tulsa, OK	1042/475_1605106440	Cox Media Group	11/18/20	12/11/20
1166	News Editor	Tulsa, OK	1166/645_1609166595	Cox Media Group	1/16/21	1/21/21

POST DATE October 02, 2020

END DATE October 16, 2020

Master Control Switcher

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Entry Level (0 - 2 years)
- Education
High School Diploma or GED
- Company Ref #
J3N83R6M2W6VM7VKBX
- AJE Ref #
590478042
- Number of Positions
1

Job Description

JOB SUMMARY

POSITION SUMMARY: Master Control Operator is responsible for executing playback of programming and commercials through Harris Automation. Responsible for the oversight of multiple tv stations at one time. This person performs various operational duties for News Production and for other duties for television and radio as needed.

JOB DUTIES:

KOKI/KMYT Television is interviewing for Master Control Operators. The Master Control Operator is responsible for:

- * Proper operation of all program channels to ensure continued and seamless program delivery.
- * Observation of all video pictures and audio quality.
- * Monitoring and Operating transmitter remote control systems.
- * Satellite and distributor-based file recordings and preparation for automation playback.
- * Consultation with programming/traffic department and/or Operations management representatives when scheduled programs are not available for broadcast, or when live events require a change in program schedule.
- * Clear and concise documentation of problems.
- * Coordination with various production personnel during live shows.

You must be very detail oriented with good communication skills, able to perform multiple tasks and work independently as well as with others. You must also be available to work any shift for a 24/7/365 operation, including weekends, overnights, and holidays.

Duties include on-air operating of both analog and digital television equipment, recording and ingesting of commercials and programs, operating video tape recorders, computer controlled equipment and satellite receivers in a highly complex technical environment. Basic computer literacy is required.

Duties also include monitoring and previewing playlists to ensure that all assets are ready for broadcast as scheduled, evaluating the technical quality of content and assure standards are being met. Duties also include managing on-air logs, automation playlists and server-based computer systems, submitting discrepancy reports regarding scheduling, traffic and on-air irregularities, ensuring closed captioning is accurate and broadcast maintains FCC requirements, reporting equipment problems to Engineering and performing emergency workarounds.

WHAT WE LOOK FOR

POSITION REQUIREMENTS

EDUCATION

- * High school diploma or equivalent.
- * Broadcast or technical training preferred.
- * Working knowledge of computer operation, including Microsoft Office Word and Excel.
- * Prior 2 year experience in a television Master Control or production environment preferred.

EXPERIENCE

- * General knowledge of FCC and EAS rules and requirements.
- * Experience with basic digital TV systems and monitoring equipment including scopes, professional picture monitors and multi-channel audio monitor equipment.
- * Experience operating television automation record and playback and video server systems.

ADDITIONAL REQUIREMENTS

- * Must be able to work under pressure and be fast to get station back on air when problems occur.
- * Must be a team player able to communicate with other operators, management and station personnel.
- * Must be able to work without supervision on a regular basis.
- * Must be able to bend, stoop, push, pull, reach, walk, and sit for extended periods of time.
- * Must be able to communicate clearly and concisely, both verbally and in writing.

COX MEDIA GROUP IS AN EQUAL OPPORTUNITY EMPLOYER.

(800) 984-3775
info@circaworks.com
Request a Demo



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Oklahoma Works AJC - Sapulpa Center	08/15/2020 Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	08/15/2020 Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	08/15/2020 Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	08/15/2020 Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	08/15/2020 Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	08/15/2020 Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	08/15/2020 Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	08/15/2020 Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

by:

**J3N83R6M2W6VM7V Master Control Switcher
KBX**

590478042

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	10/04/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	10/04/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	10/04/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	10/04/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	10/04/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	10/04/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	10/04/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	10/04/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	10/04/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800

Oklahoma Works AJC - Tulsa Center	10/04/2020	Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	10/04/2020	Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	10/04/2020	Tulsa	OK	74103 tulsa@talentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	10/04/2020	Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	10/04/2020	Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	10/04/2020	Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	10/04/2020		OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	10/04/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	10/04/2020	Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	10/04/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	10/04/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	10/04/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	10/04/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	10/04/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	10/04/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	10/04/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	10/04/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	10/04/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	10/04/2020	Okmulgee	OK	74447 tara.eneave@oesc.state.ok.us	918-756-5791

by:

Requisition # 001041
Multimedia Journalist/ Reporter

Multimedia Journalist\Reporter

KOKI-TV is looking for a multimedia journalist who develops sources, enterprises stories, digs deeper and delivers news of value.

The successful candidate will be:

- A strong writer.
- An active live reporter.
- A reporter who uncovers new information.
- A team player who can evolve based on feedback and research.
- A self-motivated individual who wants to win each day.
- Creative when it comes to telling stories and delivering live shots.
- Imaginative when it comes to telling stories as a multimedia journalist.
- Able to shoot and edit in the field.
- Able to shoot and edit broadcast quality video for television newscast, radio phoners/audio interviews, quick cellphone photogs, and cell video for digital.
- A digital natural who posts story updates to social media platforms as they develop stories.
- An innovator who can learn new technologies as they develop.
- Must be able to work flexible hours, including nights, mornings and/or weekends.

This is a prime opportunity to join the Cox Media Group's news team in Tulsa. We are looking for a reporter who can make an impact from day one and grow their career within the company.

Minimum Qualifications:

- Bachelor's degree preferred or 1-3 years of professional television newscast experience.
- Valid driver's license

Physical Requirements:

- The ability to carry 40lbs of broadcast equipment.

LINKEDIN

Job Id	REQ #	Job Title	List Date	Close Date	Contract	Location
1901306136	414	Director of Sales	2020-06-10	2020-08-09	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2004895951	414	Director of Sales	2020-09-16	2020-10-16	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2425263297	660	Content Manager	2021-02-24	2021-03-19	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2406601399	1041	Multimedia Journalist	2021-02-11	2021-02-20	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2425258887	1041	Multimedia Journalist	2021-02-24	2021-02-20	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2405799751	1042	News Producer	2021-02-11	2021-03-23	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
1801970214	1166	News Editor (Radio)	2020-03-26	2020-04-25	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeenetwork	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/12/2020	Cox Media Group	cmg employeenetwork	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeenetwork	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeenetwork	
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704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeenetwork	
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752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg employeenetwork	
879	Photojournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeenetwork	
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
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1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com

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POST DATE June 18, 2020

END DATE August 17, 2020

Multimedia Journalist

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Entry Level (0 - 2 years)
- Education
Bachelors Degree
- Company Ref #
J3M1JX5VZQQFPWGN86
- AJE Ref #
587467772
- Number of Positions
1

Job Description

JOB SUMMARY

MULTIMEDIA JOURNALISTREPORTER

KOKI-TV is looking for a multimedia journalist who develops sources, enterprises stories, digs deeper and delivers news of value.

THE SUCCESSFUL CANDIDATE WILL BE:

- A strong writer.
- An active live reporter.
- A reporter who uncovers new information.
- A team player who can evolve based on feedback and research.
- A self-motivated individual who wants to win each day.
- Creative when it comes to telling stories and delivering live shots.
- Imaginative when it comes to telling stories as a multimedia journalist.
- Able to shoot and edit in the field.
- Able to shoot and edit broadcast quality video for television newscast, radio phoners/audio interviews, quick cellphone photogs, and cell video for digital. -A digital natural who posts story updates to social media platforms as they develop stories. -An innovator who can learn new technologies as they develop.
- Must be able to work flexible hours, including nights, mornings and/or weekends.

This is a prime opportunity to join the Cox Media Group s news team in Tulsa. We are looking for a reporter who can make an impact from day one and grow their career within the company.

WHAT WE LOOK FOR

MINIMUM QUALIFICATIONS:

* Bachelor s degree preferred or 1-3 years of professional television newscast experience.

*Valid driver s license

PHYSICAL REQUIREMENTS:

-The ability to carry 40lbs of broadcast equipment.

COX MEDIA GROUP IS AN EQUAL OPPORTUNITY EMPLOYER.

(800) 984-3775
info@circaworks.com
Request a Demo



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Wounded Warrior Project	06/11/2020		OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	06/11/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	06/11/2020	Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	06/11/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	06/11/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	06/11/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	06/11/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	06/11/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	06/11/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	06/11/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	06/11/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	06/11/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	06/11/2020	Okmulgee	OK	74447 tara.leneave@oesc.state.ok.us	918-756-5791

by:

J3M1JX5VZQQFPWG Multimedia Journalist N86

587467772

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	06/20/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	06/20/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	06/20/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	06/20/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800

Goodwill Job Connection - Tulsa West	06/20/2020 Tulsa	OK	74107 dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Okmulgee Center	08/07/2020 Okmulgee	OK	74447 tracey.ritz@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Tulsa Center	06/20/2020 Tulsa	OK	74103 jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	06/20/2020 Tulsa	OK	74112 scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	06/20/2020 Bartlesville	OK	74006 george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	06/20/2020 Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	06/20/2020 Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	06/20/2020 Tulsa	OK	74103 tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	06/20/2020 Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	06/20/2020 Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	06/20/2020 Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	06/20/2020	OK	gdbrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	06/20/2020	OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	06/20/2020 Tulsa	OK	74135 jeanette.hester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	06/20/2020 Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	06/20/2020 Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	06/20/2020 Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	06/20/2020 Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	06/20/2020 Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
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Oklahoma Works AJC - Muskogee Center	06/20/2020 Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	06/20/2020 Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	06/20/2020 Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791

by:

**J3Q0MV5XS8016SPP Photojournalist
82**

587600721

Agency Name Date Sent City State Zip Recipient Email Phone Number

**J3N3QT67GV29LYS7 Technical Director
BC**

587600729

Agency Name Date Sent City State Zip Recipient Email Phone Number

**J3N2V36YQBLSRGV2 News Producer
PG**

587600727

Agency Name Date Sent City State Zip Recipient Email Phone Number

Oklahoma Works AJC - Pryor Center 07/03/2020 Pryor OK 74361 brent.wheeler@oesc.state.ok.us 918-825-2582

Oklahoma Works AJC - Tulsa Center 07/03/2020 Tulsa OK 74103 amie.farinella@oesc.state.ok.us 918-796-1200

Goodwill Job Connection - Tulsa West 07/03/2020 Tulsa OK 74107 dfloyd@goodwilltulsa.org 918-599-0067

Oklahoma Works AJC - Bartlesville Center 07/03/2020 Bartlesville OK 74006 jeff.fryer@oesc.state.ok.us 918-332-4800

Requisition # 001042
TV Newscast Producer

TV NEWSCAST PRODUCER

CMG Tulsa is looking for a strong, passionate and energetic journalist to join our team! We are looking for an experienced line producer with top-notch writing skills and solid news judgment, who can create compelling newscasts with innovative showcasing. You must be a Rockstar in the control room during live continuous coverage of breaking news and severe weather. You must be able to work closely and collaboratively with reporters, anchors, managers, newscast directors, graphic artists and digital content producers to deliver great storytelling, memorable newscasts which hold viewers and drive viewers to and from our digital content. The Producer will report to the Executive Producer and possess excellent communication skills and will come to work each day with a great attitude and a spirit of teamwork. You'll have the opportunity to work in a state-of-the-art, one of a kind cross platform newsroom, working closely with TV, digital, radio and print journalists.

RESPONSIBILITIES:

- Excellent conversational writing skills to deliver clear, easy to understand content that is balanced and unbiased
- Accuracy in both facts, grammar and spelling are required
- Must display a sense of urgency and passion to get breaking news and fresh content on TV
- Must be able to work in high-pressure, deadline driven environment
- Ability to make quick decisions, exhibit strong control room skills to lead live continuous coverage of severe weather and breaking news
- Contributes to finding pacers for their newscast to incorporate coverage of our entire viewing area
- Must be able to creatively showcase stories and talent to deliver compelling, well-paced content throughout the newscast
- Must incorporate strategies and initiatives based on audience research as assigned by Managing Editor, Executive Producer or News Director
- Must be flexible in scheduling because of the changing needs of news events, including working overtime and being on call, and handle other assignments as needed.
- Actively participate in editorial meetings and pitch story ideas
- May be asked to write, produce special reports or broadcasts and digital copy
- Excellent time management skills are a must, with the ability to prioritize tasks

Qualifications

QUALIFICATIONS:

- Bachelor's degree in journalism or related coursework required
- 1-2 years of TV newscast line producing preferred
- Thorough understanding of newsroom systems, including iNews, Newsticker, Chyron and non-linear editing, is a plus.
- Must be willing to work flexible hours, including nights, mornings and/or weekends

REQ #	Job Title	Location	Reference Number	Category	Url
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSPO2J67SV	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3N61H60NKSPO2J67SV
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q666K7GZM318H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/J3V2Q666K7GZM318H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7R48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/J3T6GN69G3XZ7R48ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG6SH0CJZ26130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/J3T1QG6SH0CJZ26130P
510	News Director	Tulsa, OK US	J3M6Y96RQ1VNK8BVSZS	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/J3M6Y96RQ1VNK8BVSZS
660	Content Manager	Tulsa, OK US	J3N0QS6LM2X93894PWW	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3N0QS6LM2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/J3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FKJ9DC9V5GW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/J3P60F6FKJ9DC9V5GW
699	Multimedia Journalist	Tulsa, OK US	J352L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/J352L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6GJHPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/J3M2176Y3P6GJHPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VKBXM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/J3N83R6M2W6VM7VKBXM
704	Board Operator	Tulsa, OK US	J3N3QT67GV29LYS7BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/J3N3QT67GV29LYS7BCL
752	Managing Editor	Tulsa, OK US	J3W87T6L6075KT223WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/J3W87T6L6075KT223WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J357PX6J5ZSP6IW0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/J357PX6J5ZSP6IW0DQ7
1042	News Producer	Tulsa, OK US	J3M1JX5VZQQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/J3M1JX5VZQQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NC5Y828WFCBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/J3Q6NC5Y828WFCBYC32
1166	News Editor	Tulsa, OK US	J353XX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/J353XX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5XS8016SP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/J3Q0MV5XS8016SP825

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530	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg-employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg-employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg-employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg-employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg-employeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg-employeenetwork	
829	Photjournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg-employeenetwork	
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg-employeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg-employeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg-employeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg-employeenetwork	CareerBuilder.com

REQ #	Job title	Location	Ref #	Hiring company	Posted On	Closed On
414	Director of Sales - Radio	Tulsa, OK	414/235, 1584470402	Cox Media Group	4/7/20	4/16/20
660	Content Manager	Tulsa, OK	660/277, 1590766761	Cox Media Group	6/17/20	6/28/20
660	Content Manager	Tulsa, OK	660/356, 1595946065	Cox Media Group	7/30/20	8/27/20
699	Multimedia Journalist	Tulsa, OK	699/292, 1592488657	Cox Media Group	6/18/20	7/19/20
699	Multimedia Journalist	Tulsa, OK	1041/474, 1605105946	Cox Media Group	11/18/20	12/11/20
704	Board Operator	Tulsa, OK	704/299, 1592920562	Cox Media Group	6/28/20	7/23/20
752	Managing Editor	Tulsa, OK	752/321, 1593723489	Cox Media Group	7/17/20	8/11/20
975	Master Control Switcher	Tulsa, OK	975/421, 1601666062	Cox Media Group	10/9/20	11/1/20
829	Photojournalist Smkt	Tulsa, OK	829/369, 1596207374	Cox Media Group	8/16/20	8/30/20
1042	News Producer	Tulsa, OK	1042/475, 1605106440	Cox Media Group	11/18/20	12/11/20
1166	News Editor	Tulsa, OK	1166/545, 1609166595	Cox Media Group	1/16/21	1/21/21

**J3QoMV5XS8o16SPP Photojournalist
82**

587600721

Agency Name Date Sent City State Zip Recipient Email Phone Number

**J3N3QT67GV29LYS7 Technical Director
BC**

587600729

Agency Name Date Sent City State Zip Recipient Email Phone Number

CIRCA

**J3N2V36YQBLSRGV2 News Producer
PG**

587600727

Agency Name Date Sent City State Zip Recipient Email Phone Number

Oklahoma Works AJC - Pryor 07/03/2020 Pryor OK 74361 brent.wheeler@oesc.state.ok.us 918-825-2582
Center

Oklahoma Works AJC - Tulsa 07/03/2020 Tulsa OK 74103 amie.farinella@oesc.state.ok.us 918-796-1200
Center

Goodwill Job Connection - Tulsa 07/03/2020 Tulsa OK 74107 cfloyd@goodwilltulsa.org 918-599-0067
West

Oklahoma Works AJC - Bartlesville 07/03/2020 Bartlesville OK 74006 jeff.fryer@oesc.state.ok.us 918-332-4500
Bartlesville Center

Oklahoma Works AJC - Okmulgee Center	07/03/2020	Okmulgee	OK	74447 tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	07/03/2020	Tulsa	OK	74107 dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	07/03/2020	Tulsa	OK	74103 jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	07/03/2020	Tulsa	OK	74112 scoie@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	07/03/2020	Bartlesville	OK	74006 george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	07/03/2020	Tulsa	OK	74103 manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/03/2020	Tulsa	OK	74103 brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/03/2020	Tulsa	OK	74103 busatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	07/03/2020	Oklahoma City	OK	74103 vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	07/03/2020	Okmulgee	OK	74447 robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	07/03/2020	Bartlesville	OK	74006 josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	07/03/2020		OK	gabrown@woundedwarriorproject.org	904-831-4679
Central Tech Employment Services	07/03/2020		OK	74066 shelly.rentz@centraltech.edu	918-227-9260
Unemployment Office Shadow Mountain	07/03/2020	Tulsa	OK	74135 jeanette.heister@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	07/03/2020	Pryor	OK	74361 jack.james@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/03/2020	Sapulpa	OK	74066 jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	07/03/2020	Sapulpa	OK	74066 casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	07/03/2020	Okmulgee	OK	74447 jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	07/03/2020	Pryor	OK	74361 jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/03/2020	Sapulpa	OK	74066 robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	07/03/2020	Muskogee	OK	74401 chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	07/03/2020	Muskogee	OK	74401 jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	07/03/2020	Okmulgee	OK	74447 casi.martin@oesc.state.ok.us	918-756-5791

by:

J3NoQS6LM2X93894 Content Manager PW

587770580

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	07/01/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	07/01/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	07/01/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	07/01/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	07/01/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	07/01/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	07/01/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/01/2020	Tulsa	OK	74103	tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	07/01/2020	Oklahoma City	OK	74103	vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	07/01/2020	Okmulgee	OK	74447	robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	07/01/2020	Bartlesville	OK	74006	josef.derryberry@oesc.state.ok.us	918-332-4800
Wounded Warrior Project	07/01/2020		OK		gdbrown@woundedwarriorproject.org	904-831-4679

Requisition # 001166
News Editor

Editor Description

This position shall have the customary duties of a video editor for KOKI, including without limitation, gathering and publishing news content as needed, embracing digital technology, and positively representing KOKI at all times.

Editing/Publishing News Content – 85%

- Working knowledge of Edius editing software and Bit Central playout system
- Ability to edit video, still images and audio for newscasts and web platforms
- Communicate w/co-workers accurate information in a timely manner
- Ability to tune in an ENG or SNG signal
- Knowledge of web-based applications and media servers
- Run traffic computer for morning show or evenings as needed

Archive maintenance – 10%

- Perform regular archiving of video
- Perform regular maintenance checks on editing equipment

Contribute to editorial content/planning – 5%

- Attend and participate in editorial meetings, as scheduled
 - Contribute to story ideas
-
- 2-year college degree in related field preferred, but not required
 - News editing experience is preferred, but not required

REQ.#	Job Title	Location	Reference Number	Category	Url
414	Director of Sales - Radio	Tulsa, OK US	J3N61H60NKSFD0J675V	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3N61H60NKSFD0J675V
414	Director of Sales - Radio	Tulsa, OK US	J3V2Q866K7GZM518H6L	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-radio/j3V2Q866K7GZM518H6L
357	News Producer	Tulsa, OK US	J3T6GN69G3XZ7R48ZM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/technical-director/j3T6GN69G3XZ7R48ZM
446	Assignment Editor	Tulsa, OK US	J3T1QG65H0CJZ26130P	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/assignment-editor/j3T1QG65H0CJZ26130P
510	News Director	Tulsa, OK US	J3M6Y96RC1VNK8BY2S	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/managing-editor/j3M6Y96RC1VNK8BY2S
660	Content Manager	Tulsa, OK US	J3N0C56LM2X93894PWW	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3N0C56LM2X93894PWW
660	Content Manager	Tulsa, OK US	J3W5W86FCFV946N1NZ	Other	https://cmg.jobs.net/en-US/job/radio-news-editor/j3W5W86FCFV946N1NZ
699	Multimedia Journalist	Tulsa, OK US	J3P60F6FK1J9DC9V5GW	Media - Journalism - Newspaper Sales	https://cmg.jobs.net/en-US/job/director-of-sales-tv/j3P60F6FK1J9DC9V5GW
699	Multimedia Journalist	Tulsa, OK US	J3S2L86ND03Q5ZM7MRL	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist-smkt/j3S2L86ND03Q5ZM7MRL
704	Board Operator	Tulsa, OK US	J3M2176Y3P6QHPP03J	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/board-operator/j3M2176Y3P6QHPP03J
704	Board Operator	Tulsa, OK US	J3N83R6M2W6VM7VKBXM	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/master-control-switcher/j3N83R6M2W6VM7VKBXM
704	Board Operator	Tulsa, OK US	J3N3QT67GV29LY57BCL	Media - Journalism - Newspaper Management	https://cmg.jobs.net/en-US/job/technical-director/j3N3QT67GV29LY57BCL
752	Managing Editor	Tulsa, OK US	J3W87T6L6075KT223WY	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/content-manager/j3W87T6L6075KT223WY
829	Photojournalist Smkt	Tulsa, OK US	J3N2V36YQBLSRGV2PGB	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3N2V36YQBLSRGV2PGB
829	Photojournalist Smkt	Tulsa, OK US	J3W2P673HPMDKYHLCMD	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3W2P673HPMDKYHLCMD
975	Master Control Switcher	Tulsa, OK US	J3S7PX6ISZ5P6W0DQ7	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-producer/j3S7PX6ISZ5P6W0DQ7
1042	News Producer	Tulsa, OK US	J3M1JX5VZQQFPWGN865	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/multimedia-journalist/j3M1JX5VZQQFPWGN865
1042	News Producer	Tulsa, OK US	J3Q6NC5Y828WFQBYC32	Other	https://cmg.jobs.net/en-US/job/board-operator/j3Q6NC5Y828WFQBYC32
1166	News Editor	Tulsa, OK US	J3S3KX64XRYMRNCHQV3	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/news-director/j3S3KX64XRYMRNCHQV3
1166	News Editor	Tulsa, OK US	J3Q0MV5XS80165PP825	Media - Journalism - Newspaper	https://cmg.jobs.net/en-US/job/photojournalist/j3Q0MV5XS80165PP825

LINKEDIN

Job Id	REQ.#	Job Title	List Date	Close Date	Contract	Location
1901306136	414	Director of Sales	2020-06-10	2020-08-09	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2004895951	414	Director of Sales	2020-09-16	2020-10-16	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2425263297	660	Content Manager	2021-02-24	2021-03-19	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2406601399	1041	Multimedia Journalist	2021-02-11	2021-02-20	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2425258887	1041	Multimedia Journalist	2021-02-24	2021-02-20	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
2405799751	1042	News Producer	2021-02-11	2021-03-23	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States
1801970214	1166	News Editor (Radio)	2020-03-26	2020-04-25	Cox Media Group - Recruiter	Tulsa, Oklahoma, United States

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeenetwork	
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/2/2020	Cox Media Group	cmg employeenetwork	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeenetwork	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg employeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/2/2020 16:57	7/2/2020	8/14/2020	Cox Media Group	cmg employeenetwork	
829	Photojournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeenetwork	
975	Master Control Switcher	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com

Requisition - Req ID	Requisition - Position	Requisition - Business Unit	Requisition - Company	Requisition - Creation Date	Job posting - Go Live Date	Job posting - Expiration Date	External Career Site Posting	Internal Career Site Posting	External Job Board Posting
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	1/28/2020	3/18/2020	Cox Media Group	cmg employeenetwork	
414	Director Sales	Radio	CMG Tulsa Radio	1/27/2020 14:35	3/17/2020	10/2/2020	Cox Media Group	cmg employeenetwork	
446	Assignment Editor	Television	Cox Television Tulsa, LLC	1/31/2020 13:25	1/31/2020	3/3/2020	Cox Media Group	cmg employeenetwork	
510	News Director	Television	Cox Television Tulsa, LLC	2/14/2020 15:31	2/15/2020	3/26/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	5/29/2020	7/28/2020	Cox Media Group	cmg employeenetwork	
660	Content Manager	Television	Cox Television Tulsa, LLC	5/28/2020 10:04	7/28/2020	11/24/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	6/23/2020	8/11/2020	Cox Media Group	cmg employeenetwork	
704	Board Operator	Radio	CMG Tulsa Radio	6/23/2020 9:52	12/8/2020	1/21/2021	Cox Media Group	cmg employeenetwork	
752	Managing Editor	Television	Cox Television Tulsa, LLC	7/1/2020 16:57	7/1/2020	8/14/2020	Cox Media Group	cmg employeenetwork	
829	Photojournalist Smkt	Television	Cox Television Tulsa, LLC	7/31/2020 10:55	7/31/2020	10/27/2020	Cox Media Group	cmg employeenetwork	
975	Master Control Switther	Television	Cox Television Tulsa, LLC	10/2/2020 15:06	10/2/2020	12/31/2020	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1041	Multimedia Journalist	Television	Cox Television Tulsa, LLC	11/11/2020 9:43	11/11/2020	1/7/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1042	News Producer	Television	Cox Television Tulsa, LLC	11/11/2020 9:51	11/11/2020	1/21/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com
1166	News Editor	Television	Cox Television Tulsa, LLC	12/28/2020 9:42	1/29/2021	2/9/2021	Cox Media Group	cmg employeenetwork	CareerBuilder.com

REQ #	Job title	Location	Ref #	Hiring company	Posted On	Closed On
414	Director of Sales - Radio	Tulsa, OK	414235_1584470402	Cox Media Group	4/7/20	4/16/20
660	Content Manager	Tulsa, OK	660277_1590766761	Cox Media Group	6/17/20	6/28/20
660	Content Manager	Tulsa, OK	660356_1595946065	Cox Media Group	7/30/20	8/27/20
699	Multimedia Journalist	Tulsa, OK	699292_1592488657	Cox Media Group	6/18/20	7/18/20
699	Multimedia Journalist	Tulsa, OK	1041474_1605105946	Cox Media Group	11/18/20	12/11/20
704	Board Operator	Tulsa, OK	704299_1592920562	Cox Media Group	6/28/20	7/23/20
752	Managing Editor	Tulsa, OK	752521_1593723489	Cox Media Group	7/17/20	8/1/20
975	Master Control Switcher	Tulsa, OK	975421_1601666062	Cox Media Group	10/9/20	11/1/20
829	Photojournalist Sinkt	Tulsa, OK	829369_1586207374	Cox Media Group	8/16/20	8/30/20
1042	News Producer	Tulsa, OK	1042475_1605106440	Cox Media Group	11/18/20	12/11/20
1166	News Editor	Tulsa, OK	1166545_1609166595	Cox Media Group	1/16/21	1/21/21

POST DATE July 28, 2020

END DATE October 22, 2020

News Editor

Cox Media Group - Tulsa, OK

This job is no longer active.

- Company
Cox Media Group
- Location
Tulsa, OK
- Job Type
Regular
- Job Classification
Full Time
- Experience
Entry Level (0 - 2 years)
- Education
Bachelors Degree
- Company Ref #
J3Q4TQ66H1R9NS01XC
- AJE Ref #
588466885
- Number of Positions
1

Job Description

JOB SUMMARY

NEWS EDITOR DESCRIPTION

This position shall have the customary duties of a video editor for KOKI, including without limitation, gathering and publishing news content as needed, embracing digital technology, and positively representing KOKI at all times.

EDITING/PUBLISHING NEWS CONTENT 85%

- * Working knowledge of Edius editing software and Bit Central playout system
- * Ability to edit video, still images and audio for newscasts and web platforms
- * Communicate w/co-workers accurate information in a timely manner
- * Ability to tune in an ENG or SNG signal
- * Knowledge of web-based applications and media servers
- * Run traffic computer for morning show or evenings as needed

ARCHIVE MAINTENANCE 10%

- * Perform regular archiving of video
- * Perform regular maintenance checks on editing equipment

CONTRIBUTE TO EDITORIAL CONTENT/PLANNING 5%

- * Attend and participate in editorial meetings, as scheduled
- * Contribute to story ideas

WHAT WE LOOK FOR

- * 2-year college degree in related field preferred, but not required

* News editing experience is preferred, but not required
COX MEDIA GROUP IS AN EQUAL OPPORTUNITY EMPLOYER.

(800) 984-3775
info@circaworks.com
Request a Demo



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J3Q4TQ66H1R9NSo1 News Editor XC

588466885

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	07/30/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	07/30/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	07/30/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Goodwill Job Connection - Tulsa West	07/30/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	07/30/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334
Oklahoma Works AJC - Bartlesville Center	07/30/2020	Bartlesville	OK	74006	george.simmons@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	manager.tulsa@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	brent.wheeler@oesc.state.ok.us	918-796-1200
Oklahoma Works AJC - Tulsa Center	07/30/2020	Tulsa	OK	74103	tulsatalentacquisition@oesc.state.ok.us	918-796-1200
Oklahoma Council of the Blind	07/30/2020	Oklahoma City	OK	74103	vgolight1@gmail.com	877-578-6212
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447	robert.williams@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Bartlesville Center	07/30/2020	Bartlesville	OK	74006	josef.derryberry@oesc.state.ok.us	918-332-4800
Central Tech Employment Services	07/30/2020		OK	74066	shelly.rentz@centraltech.edu	918-227-9260
Wounded Warrior Project	08/07/2020		OK		gdbrown@woundedwarriorproject.org	904-831-4679
Unemployment Office Shadow Mountain	07/30/2020	Tulsa	OK	74135	jeanette.bester@oesc.state.ok.us	
Oklahoma Works AJC - Pryor Center	07/30/2020	Pryor	OK	74361	jack.james@oesc.state.ok.us	918-825-2582

by:

Oklahoma Works AJC - Sapulpa Center	07/30/2020	Sapulpa	OK	74066	jeff.fryer@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Sapulpa Center	07/30/2020	Sapulpa	OK	74066	casi.martin@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447	jeff.fryer@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Pryor Center	07/30/2020	Pryor	OK	74361	jeff.fryer@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Sapulpa Center	07/30/2020	Sapulpa	OK	74066	robert.williams@oesc.state.ok.us	918-224-9430
Oklahoma Works AJC - Muskogee Center	07/30/2020	Muskogee	OK	74401	chris.jones@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Muskogee Center	07/30/2020	Muskogee	OK	74401	jeff.fryer@oesc.state.ok.us	918-682-3364
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447	casi.martin@oesc.state.ok.us	918-756-5791
Oklahoma Works AJC - Okmulgee Center	07/30/2020	Okmulgee	OK	74447	tara.leneave@oesc.state.ok.us	918-756-5791

J3S2L86ND03Q5ZM7 Photojournalist Smkt MR

588529761

Agency Name	Date Sent	City	State	Zip	Recipient Email	Phone Number
Oklahoma Works AJC - Pryor Center	08/02/2020	Pryor	OK	74361	brent.wheeler@oesc.state.ok.us	918-825-2582
Oklahoma Works AJC - Tulsa Center	08/02/2020	Tulsa	OK	74103	amie.farinella@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa West	08/02/2020	Tulsa	OK	74107	cfloyd@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Bartlesville Center	08/02/2020	Bartlesville	OK	74006	jeff.fryer@oesc.state.ok.us	918-332-4800
Oklahoma Works AJC - Okmulgee Center	08/02/2020	Okmulgee	OK	74447	tracey.ritz@oesc.state.ok.us	918-756-5791
Goodwill Job Connection - Tulsa West	08/02/2020	Tulsa	OK	74107	dnash@goodwilltulsa.org	918-599-0067
Oklahoma Works AJC - Tulsa Center	08/02/2020	Tulsa	OK	74103	jeff.fryer@oesc.state.ok.us	918-796-1200
Goodwill Job Connection - Tulsa Midtown	08/02/2020	Tulsa	OK	74112	scole@goodwilltulsa.org	918-747-1334

ATTACHMENT C

(b)(iii) In accordance with Section 73.2080(c)(5)(v), the total number of interviewees for each vacancy and the referral source for each interviewee for all full-time Unit vacancies filled during the period covered by the above-noted EEO public file reports.

Requisition #	Position	# of Total Interviewees	Referral Source for each Interviewee
000414	Director of Sales-Radio	8	CMG Career Site-5 CMG Internal Network - 3
000357	News Producer	1	CMG Career Site-1
000446	Assignment Editor	1	CMG Career Site-1
000510	News Director	7	CMG Career Site-7
000660	Content Manager	8	CMG Career Site-6 Indeed-2
000699	Multimedia Journalist	3	CMG Career Site-2 Indeed-1
000704	Board Operator	2	CMG Career Site-1 CMG Internal Network-1
000752	Managing Editor	2	CMG Career Site-2
000829	Photojournalist	4	CMG Career Site-2 Indeed-2
000975	Master Control Switcher	9	CMG Career Site-7 Indeed-2
001041	Multimedia Journalist	2	CMG Career Site-2
001042	News Producer	9	CMG Career Site-7 Indeed-2
001166	News Editor	2	Indeed-1 Ziprecruiter-1

ATTACHMENT D

(b)(iv) Documentation of Unit recruitment initiatives described in Section 73.2080(c)(2) during the periods covered by the above-noted EEO public file reports, such as participation at job fairs, mentoring programs, and training for staff. Specify the Unit personnel involved in each such recruitment initiative. Also, provide the total number of full-time employees of the Unit and state whether the population of the market in which any station included in the Unit operates is 250,000 or more. Based upon these two factors, determine and state whether the Unit is required to perform two or four initiatives within a two-year period, pursuant to Sections 73.2080(c)(2) and (e)(3). If you have performed more than four initiatives, you may provide documentation for only four and summarize the rest instead of providing documentation for all of them. If we believe any of the initiatives you have documented are inadequate, we may ask for more information, but documentation for four is all we need at this time.

The Unit currently has 167 full-time employees and operates in a market with a population size of more than 250,000. Accordingly, the Unit is required to perform four initiatives within a two-year period. Attached is documentation for our initiatives.



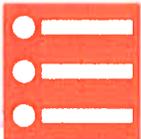
2020 All Majors Career Fair and STEM Career Fair Confirmation Materials



CONFIRMATION

Your registration has been received. We appreciate your support and look forward to welcoming you to the Oklahoma State University campus. Please contact Alicia Low with any questions or comments, 405 744-9644 or alicia.low@okstate.edu.

One the day of the Career Fair, contact Alicia via email or cell phone, 972 978-8022.



AGENDA

Schedule for both days of career fair:

9:00am – 11:00am	Employer Check-in and Setup	Gallagher-Iba Arena
11:00am – 12:30pm	Student Org Networking Luncheon*	Gallagher Iba Arena
12:30pm – 4:30pm	Career Fair	Gallagher-Iba Arena

*The Student Organization Networking Luncheon is a special time for employers to connect with representatives from different student groups around campus. It's a great opportunity to network with and learn about these groups and how your company can engage with them. This event is only open to employers who register and attend the All Majors or STEM Career Fair. Different student groups will be represented each day.



PARKING

- See the parking map (below) for directions to Gallagher-Iba Arena and the unloading zone.
- Please unload displays and other supplies on the south side of Gallagher-Iba Arena.
- Volunteers will be available to assist you at the curb on Matthews St. as you pull up.
- Volunteers will then help to direct you to parking and will provide a shuttle from those areas.
- Vehicles parked in lots other than Career Services approved lots will be subject to ticketing.



NETWORK CONNECTIVITY

• Although wifi login information will be given to attendees at the fair, signal strength is inconsistent and unreliable at the venue. If your company's recruiting strategy relies heavily on internet connection, we suggest bringing a hot spot or other data supplement.



Lodging in Stillwater

<http://hireosugrads.com/Employers/Lodging-Stillwater.aspx>

NSU Spring 2020 Career Fair

Wednesday, February 26th 2020, 12:00 pm - 2:30 pm CST

Career Services - Tahlequah (/career_centers/1000)

600 North Grand Avenue, Tahlequah, Oklahoma 74464, United States of America  (<http://maps.google.com/?q=600 North Grand Avenue, Tahlequah, Oklahoma 74464, United States of America>)

 Follow  Registered ▾

Details (/career_fairs/14005)

All Employers (/career_fairs/14005/employers_list)

 a year ago

Employer Attendees

ArcBest (/employers/9191), United States Secret Service (/employers/11038), Youth Villages (/employers/14875), City Year (/employers/9004) and 51 other employers (/career_fairs/14005/employers_list) are going.

[See More Employers \(/career_fairs/14005/employers_list\)](/career_fairs/14005/employers_list)

Contact

Kandra Medlin

Career Events Specialist

[medlink@nsuok.edu \(mailto:medlink@nsuok.edu\)](mailto:medlink@nsuok.edu)

Attachments



Career Fair Map (/attachments/595404/download?token=1RrYJRN8oZIoRQGkklieZBfxMntXz1dNhfj9-AI...
Other (698 KB)



Spring 2020 Career Fair Directory (/attachments/594974/download?token=j9dqA0nFu7_s8K_HCUEpS...
Other (19.8 KB)



NSU W-9 form (/attachments/563279/download?token=jB7esTfSFlwRLF9dyzaRqWGTcVXZ43w-TOmW...
PDF (173 KB)

Career Fair Description

The Northeastern State University Career Fair is a prime opportunity to meet aspiring and graduating RiverHawks to discuss future opportunities within your organizations. Graduate schools are encouraged to discuss program options and requirements and application processes. The spring fair will be located in the University Center Ballroom, within the NSU University Center.

NOTE: Posting job/internship openings on Handshake in advance of the fair is recommended to maximize your visibility to students. You may post them directly in Handshake or email the job description and application instructions to careerservices@nsuok.edu and request that we post those for you.

Registration and display set-up begins at 10:30 AM.

Event begins at 12:00 PM and ends at 2:30 PM.

Lunch will be provided from 11:00 AM - 1:00 PM.

Please indicate the number of recruiters intending to partake in the lunch in your registration.

FOR PROFIT Registration Rates:

Early Bird Rate \$175 for-profit

Regular \$200 for-profit

Late \$225 for-profit

NON PROFIT Registration Rates:

Early Bird Rate \$150 not-for-profit

Regular \$175 not-for-profit

Late \$200 not-for-profit.

Registration rates will be honored based on when payment is received. Payments received after the rate deadline will be subject to the new registration rate fee.

Early Bird Registration rate valid on payments received by February 10, 2020

Regular Registration rate valid on payments received by February 14, 2020

Late Registration rate valid on payments received by February 21, 2020

Note: Registrations received after February 21, 2020, will not be listed in the Fair Directory.

Payment for the NSU Career Fair should be received prior to the date of the fair and fees will be based on the registration date deadline. If an exception is needed due to state or federal regulations, you must notify Career Services in writing prior to the event date. For your convenience of processing payment, please see the attached W-9 form.

Two lunch tickets will be included with registration. Any additional lunch tickets can be purchased for \$25 each.

Organizations wishing to take advantage of the not-for-profit registration fee must be prepared to share proper documentation verifying their not-for-profit status.

Registration includes two representatives at no additional cost. One additional recruiter may be added for an additional fee of \$25.

Rental of a table cover will add a \$10 fee.

Electrical outlet provided if requested in registration.

Space and time will be provided if your organization is interested in conducting interviews on campus at the conclusion of the fair. Please indicate within your registration if you plan on conducting interviews to ensure adequate space is provided.

Displays may be shipped in advance to:
Northeastern State University
ATTN: Career Services / NSU Career Fair
701 North Grand Avenue, Tahlequah, OK 74464

Make check or purchase order payable to:
Northeastern State University Career Services (Federal ID# **911898417**)
Mail to:
Northeastern State University
ATTN: Career Services
701 N. Grand Ave.
Tahlequah, OK 74464

For further questions or information, contact the Career Services department: 918-444-3110

Cancellation Deadline: Friday, February 21, 2020. For information regarding cancellations, please view the NSU Career Services Event Policy

(<https://offices.nsuok.edu/careerservices/RecruitHire/CareerEventPolicies.aspx#Refunds>).

From: [Handshake](#)
To: [Lisle, Danielle \(CMG-TulsaTV\)](#)
Subject: [EXTERNAL] Invoice for Cox Media Group - COX Media Group: Registration for NSU Spring 2020 Career Fair at Northeastern State University
Date: Friday, January 17, 2020 8:44:16 AM



Your invoice has arrived!



Hello Danielle,

Invoice #344 for Cox Media Group:

Your invoice has arrived! Northeastern State University has invoiced you for your ['NSU Spring 2020 Career Fair'](#) career fair registration. Your total comes to **\$175.00**.

[Download Invoice](#)

You can view more details about [your registration](#) at any time on Handshake.

Jeffrey Mathews says:

You may pay for your Spring 2020 Job Fair registration using debit/credit cards or checks.

Registration rates will be honored based on when payment is received. Payments received after the rate deadline will be subject to the new registration rate fee.

*Early Bird Registration rate valid on payments received by February 10, 2020
Regular Registration rate valid on payments received by February 14, 2020*

Late Registration rate valid on payments received by February 21, 2020

Mail copies of purchase orders and checks to:

Northeastern State University (Federal ID # 911898417)
Attn: Career Services
701 N. Grand Ave.
Tahlequah, OK 74464

For credit or debit payments, please click the link below:

https://secure.touchnet.net/C21156_ustores/web/store_main.jsp?STOREID=8&SINGLESTORE=true

If you have any questions please contact NSU Career Services by email at careerservices@nsuok.edu or by phone at (918) 444-3110.

For information regarding cancellations, please view the NSU Career Services Event Policy.

<https://offices.nsuok.edu/careerservices/Recruit-Hire/Career-Event-Policies>

Registration Date: 2020-01-16

Employer: Cox Media Group

Registrant: Danielle Lisle

Date Attending:

NSU Spring 2020 Career Fair - Wednesday, Feb 26, 12:00 pm - 2:30 pm CST

Please contact the career fair host for any questions:

Name: Jeffrey Mathews

Email Address: mathew11@nsuok.edu

Northeastern State University has indicated they'll be able to take payments manually for this career fair.



TULSA

Confirmation

OSU-Tulsa Spring 2020 Career Fair
Thursday, February 27, 2020

Main Hall Commons, Tulsa Campus

CHECK-IN BEGINS AT 12 PM / CAREER FAIR IS 2-4 PM

CONFIRMATION

We appreciate your support and look forward to having you on the Oklahoma State University-Tulsa campus. Please contact us with any questions or comments, 918-594-8404 or tulsa.careerservices@okstate.edu.

AGENDA

The schedule for Thursday, February 27 is as follows:

12:00pm – 2:00pm	Registration	Main Hall Commons – North Entrance
12:00pm – 2:00pm	Lunch	Tulsa Room
2:00pm – 4:00pm	Career Fair	Main Hall Commons

PARKING

- The map below will direct you to enter campus at John Hope Franklin Blvd. from Detroit Ave.
- Volunteers will be available to assist you at the unloading zone on John Hope Franklin Blvd. as you arrive.
- Volunteers will then direct you to parking areas for the day.

SHIPPING

- Packages and displays should be shipped to arrive between **Wednesday, February 19** and **Wednesday, February 26**.
- Last minute shipping may cause delays in recruiters receiving their packages for the fair.
- It is very important that you indicate which career fair the materials/displays are for.
- All packages for the career fair should be shipped to:

OSU-Tulsa Career Services
ATTN: OSU-Tulsa Career Fair
700 N. Greenwood Ave., 103 NH
Tulsa, OK 74106

Return Shipping:

- OSU-Tulsa Career Services will assist in scheduling a FedEx and UPS pickup for the end of the fair upon request.
- All materials must be boxed up with labels properly completed (including company account number) and attached to all materials being mailed.
- OSU-Tulsa Career Services is not responsible for unlabeled or improperly labeled packages as well as lost packages.

CANCELLATION POLICY

Cancellations will be accepted provided that notification is given in writing to OSU-Tulsa Career Services. Cancellations must be sent via e-mail to tulsa.careerservices@okstate.edu and must be received by the stated cancellation deadlines listed below. Career Services reserves the right to charge any costs incurred prior to cancellation and the following registration fees:

- Cancellations received at least 30 days before the scheduled fair will receive a 100% refund.
- Cancellations received at least 10 days before the scheduled fair will receive a 50% refund.
- Cancellations received less than 10 days before the event will be charged the full registration fee.
- No-show, no cancellation will incur a 100% registration fee charge, as well as any other applicable charges based on the original registration request (extra tables, additional representatives, etc.).
- Registration fees cannot be transferred to another upcoming event.

OSU-Tulsa Career Fair	Thursday, February 27, 2020
Location	Main Hall Commons
Registration Opens	Monday, October 28, 2020
Early Registration Discount Deadline	5:00PM on Wednesday, February 19, 2020
Payment Due Date	Wednesday, February 26, 2020
Deadline for 100% Cancellation Refund	5:00PM on Monday, January 27, 2020
Deadline for 50% Cancellation Refund	5:00PM on Monday, February 17, 2020

Registration fee based on the total of the original registration request.

OSU-Tulsa Career Services reserves the right to change or modify these Career Fair policies as it deems necessary without notice to any other party, which such changes shall be binding upon the registered companies.

Your registration fee includes: Parking, brunch, door prizes, advertising, and booth space.

No substitution of individuals is allowed (i.e. if a total of 4 representatives attend, you will be charged for 4, even if only 2 are at your table at any one time).

Table assignments, linen orders, and food orders are based on the number of attendees you indicate on your registration form, so please inform us if this number changes after your initial registration (Tulsa.careerservices@okstate.edu). If more representatives attend than the number for which your company has paid, you will be invoiced for the additional reps after the fair.

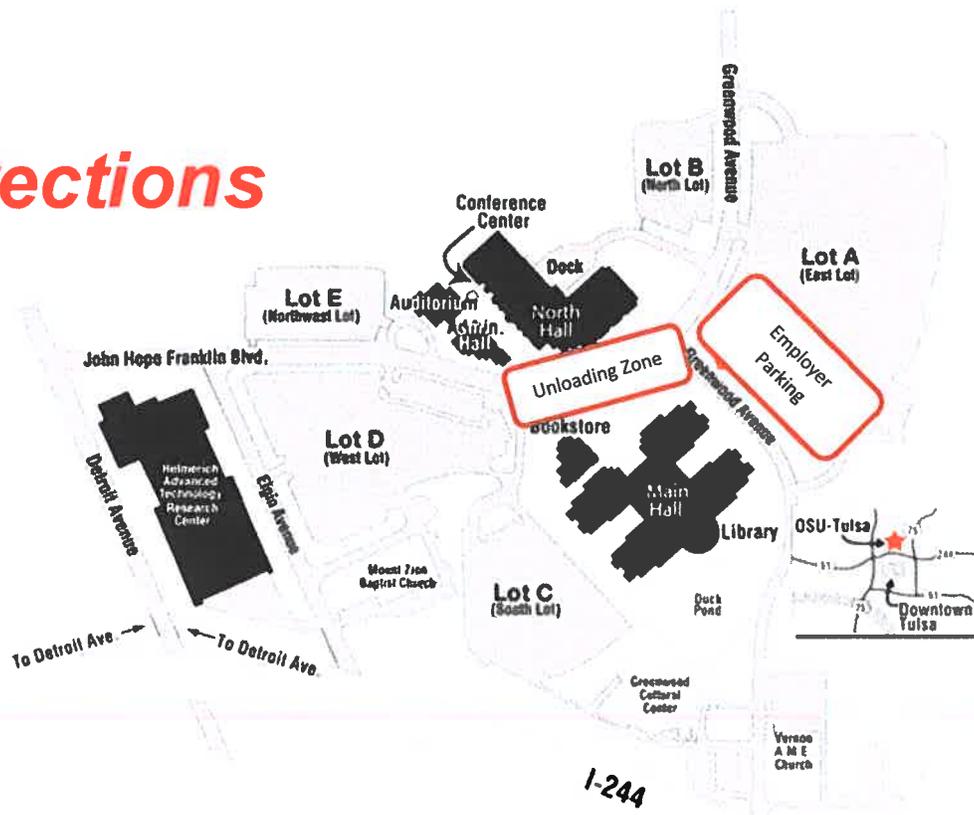
INCLEMENT WEATHER

Should inclement weather prevent the fair from occurring on the scheduled date, OSU-Tulsa Career Services will reschedule the date and all fees as well as cancellation policies will apply. Registered employers will be notified of any changes. Please consult the following for official news regarding the fair schedule:

<http://HireOSUGrads.com>

OSU-Tulsa Career Services: 918-594-8404 and tulsa.careerservices@okstate.edu

Directions



Directions to OSU-Tulsa

Turner Turnpike from Oklahoma City and west
Merge onto I-244 East via Exit 223A on the left toward downtown Tulsa. Take the Cincinnati/Detroit Avenue on the left. Go to the second light, turn left onto Detroit Avenue. Move into the right lane. Watch for the campus on the right. Turn right on John Hope Franklin Boulevard.

SH-64/51 (Broken Arrow Expressway)

From the BA, exit at 75 North (Bartlesville). Move to the far left lane. Take the I-244 West exit. Then take the next exit, Cincinnati/Detroit Avenue. Turn right on Detroit Avenue. Move into the right lane. Watch for the campus on the right. Turn right on John Hope Franklin Boulevard.

I-244 (Crosstown or Martin Luther King Jr. Memorial Expressway)

Follow I-244 West to downtown Tulsa. When the highway splits, stay in the lane marked I-244 West (OKC). Take the next exit, Cincinnati/Detroit Avenue. Turn right on Detroit Avenue. Move into the right lane. Watch for the campus on the right. Turn right on John Hope Franklin Boulevard.

US-75 (from the north)

Follow US-75 South to I-244 West (OKC). Take the next exit, Cincinnati/Detroit Avenue. Turn right on Detroit Avenue. Move into the right lane. Watch for the campus on the right. Turn right on John Hope Franklin Boulevard.

From OSU in Stillwater, OK

Travel north on US-117 (Perkins Road) to the Cimarron Turnpike. Merge onto Cimarron Turnpike east toward Tulsa (includes two toll booths for a total of \$1.25 each way). The Cimarron Turnpike becomes US-412 E. Take the I-244 E/US-412 exit on the left toward the L.L. Tisdale Pkwy/Joplin. Keep left to take US-412 E. Take the Cincinnati Ave/Detroit Ave exit (Exit 6A) on the left. Turn left onto N Detroit Ave. Turn right on John Hope Franklin Boulevard.

Career, Internship, & Part-Time Job Fair-RSU



General Admission \$160.76

Rogers State University, 1701 West Will Rogers Boulevard, Dr. Carolyn Taylor Center Ballroom, Claremore, OK 74017

Wednesday, March 11, 2020 from 11:00 AM to 1:00 PM (CDT)

Eventbrite Completed

Order Information

Name

Order #1261106237. Ordered by Danielle Lisle on February 14, 2020 12:11 PM **Danielle Lisle**



12611062371740484905001

Registration Information:

How many employees will be at your organization's table?

2

How many booths will the organization require?

1

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11

Career, Internship, & Part-Time Job Fair-RSU

by Career Services - Rogers State University [Follow](#)

\$150 - \$225

Sales Ended

[Details](#)



Date And Time

Wed, March 11, 2020

11:00 AM - 1:00 PM CDT

[Add to Calendar](#)



Location

Rogers State University
1701 West Will Rogers Boulevard
Dr. Carolyn Taylor Center Ballroom
Claremore, OK 74017

[View Map](#)



Refund Policy

Contact the organizer to request a refund.

Eventbrite's fee is nonrefundable.



The Career, Internship, and Graduate School Fair is an exciting opportunity for talented RSU students, alumni, and community job seekers.

About this Event

This event is sure to connect candidates to potential employers or graduate school options with degree programs ranging from:

- business
- technology
- criminal justice
- nursing
- sport management
- graphic design
- psychology
- environmental conservation
- communication
- political science

Lunch and hospitality room access will be provided for each organization.

****Registration closes February 28, 2020****



Tags

United States Events

Oklahoma Events

Things to do in Claremore, OK

Claremore Networking

Claremore Business Networking

#job_fair

#career_fair

#graduate_school_fair

#internship_fair

#part_time_job_fair

#rogers_state_university

Date And Time

Wed, March 11, 2020

11:00 AM - 1:00 PM CDT

11:00 AM - 1:00 PM CDT

[Add to Calendar](#)

Location

Rogers State University
1701 West Will Rogers Boulevard
Dr. Carolyn Taylor Center Ballroom
Claremore, OK 74017

[View Map](#)

Refund Policy

Contact the organizer to request a refund.
Eventbrite's fee is nonrefundable.

Career Services - Rogers State University

Organizer of Career, Internship, & Part-Time Job Fair-RSU

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From: [Easley, Jeff \(CMG-TulsaTV\)](#)
To: [Price, Amie \(CMG-TulsaTV\)](#)
Subject: RE: Chamber events or Training
Date: Tuesday, January 19, 2021 5:06:19 PM
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[image001.png](#)
[image002.png](#)

Amie,

Please see below for a summary of our weekly digital training:

In an effort to continuously sharpen the saw, each week the CMG Digital Team offers ongoing training to increase our sellers' digital acumen. The topics for this training vary each week and are balanced between introducing new cutting-edge digital solutions, as well as providing overall sales strategy training. These training sessions are offered to all members of our sales department and each attendee has the opportunity to interact with the leaders of the session and ask questions openly. Each session includes a training deck that is covered by the speaker, and subsequently provided to each attendee by way of the CMG Sales Portal. We are dedicated to the growth of each of our employees at CMG and it is our people that defines the success of our company.

Thank you,

Jeff



Jeff Easley

Director of Digital Sales

2625 S. Memorial | Tulsa, OK 74129

[O: 918.388.5341](tel:918.388.5341) [C: 918.906.5333](tel:918.906.5333) | jeff.easley@cmg.com



From: Price, Amie (CMG-TulsaTV) <Amie.Price@cmg.com>

Sent: Tuesday, January 19, 2021 4:46 PM

To: Young, Burkes (CMG-TulsaTV) <Burkes.Young@cmg.com>; Easley, Jeff (CMG-TulsaTV) <Jeff.Easley@cmg.com>; Welling, Cody (CMG-Tulsa) <Cody.Welling@cmg.com>; Poe, Tracie (CMG-Tulsa) <Tracie.Poe@cmg.com>

Cc: Gunther, Cathy (CMG-TulsaTV) <Cathy.Gunther@cmg.com>

Subject: Chamber events or Training

Importance: High

Team,

Working on EEO filing and have quick turn around on our training efforts in 2020. Can you respond with dates and brief write up if you participated in or offered any training opportunities through the Chamber or any other outlet during 2020?

Jeff – can you provide a write up of the general scope for the weekly Digital Virtual School that Jenny Sutton

does?

Please return by noon tomorrow.

Below are some examples:

<p>Training</p>	<ul style="list-style-type: none">• February through December 2019 – Leadership Tulsa with Tulsa Chamber of Commerce. Tracie Poe began course led by area chamber of commerce.• April through June 2019 – Tulsa Chamber of Commerce host a “Lean In Together: Woman’s Networking” course in which women in Leadership roles meet each month to connect on business development and build relationships with others in our area. CMG Tulsa News Director, Tina Commodore, April Hill, CMG Tulsa Sales Manager, Tracie Poe and Research Director, Rochelle Gupta were in attendance for duration.• May 2, 2019 – Talent Acquisitions Best Practices in Atlanta. CMG Tulsa VP GM, Cathy Gunther and CMG Tulsa Director of Sales, Joe Muller attended meetings in Atlanta focused on recruitments on talent themes recruiting through various types of Social Media and risks opportunities this method reveals.
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Amie Price
Sr Manager Business Operations | CMG Tulsa
2625 S Memorial Drive | Tulsa, OK 74129
Direct: 918.388.5233 | Email: amie.price@cmg.com



McCarty, Laurie

From: Price, Amie (CMG-TulsaTV) <Amie.Price@cmg.com>
Sent: Wednesday, April 21, 2021 5:13 PM
To: McCarty, Laurie
Subject: FW: Building an Inclusive Workplace- Feedback Survey

[External]

Below is additional support of me attending the Building an Inclusive Workplace that all Managers had to attend.

Amie Price

Sr Manager Business Operations | CMG Tulsa
2625 S Memorial Drive | Tulsa, OK 74129
Direct: 918.388.5233 | Email: amie.price@cmg.com



From: Learning@cmg.com <Learning@cmg.com>
Sent: Friday, March 19, 2021 9:02 AM
To: Price, Amie (CMG-TulsaTV) <Amie.Price@cmg.com>
Subject: Building an Inclusive Workplace- Feedback Survey

Good Morning,

Thank you for attending the "**Building an Inclusive Workplace**" Session yesterday. Please follow the instructions below to access our new learning management system, EDGEucate to complete our Feedback Survey. This shouldn't take more than 5 minutes.

CMG Legacy

- Step 1 - [EventsCalendar- EDGEucate](#)
- Step 2 - From the Welcome Page, click on the "View Transcript" button.
- Step 3 - Click the downward-facing triangle and select "Evaluate."
- Step 4 - Click continue, and provide your feedback and follow directions to capture your experience.

NW/B

- Step 1 - Log onto [Resourcesfor Employees- EDGEucate](#)
- Step 2 - From the Welcome Page, click on the "View Transcript" button.
- Step 3 - Click the downward-facing triangle and select "Evaluate."
- Step 4 - Click continue, and provide your feedback and follow directions to capture your experience.

For any additional feedback or ideas, you would like to share, please do so at learning@cmg.com

We appreciate your feedback!

Welcome to the **CMG Hub**

Learning Search

Filters

DURATION

TYPE

MODALITY

SUBJECT

PROVIDER

LANGUAGE

SHOW ONLY MOBILE ENABLED

Reset

3,993 Results

Event Calendar



Material
CSOD - CSOD Website

10 minutes



Curriculum
CSOD - New Hire Curriculum

8 hours 10 minutes



Online Class
CSOD - July '15 Overview_Rec



Online Class
Factors That Affect Your Personal

4 minutes



Online Class
Uncover the Story Hiding in Your

6 minutes



Online Class
Create and Print Mailing Labels

2 minutes



Online Class
Build an Innovation Machine

7 minutes



Online Class
How Do Biases Shape Our Sense of N

3 minutes

Hi Amie! What would you like to learn today?

3 Completions
4 Hours
0 Badges

Your Subjects Add
You don't have any subjects yet. Add a few to get better recommendations.

Your Language(s) ▾

Transcript View

Continue Learning



- Session
Building an Inclusive Workplace 2021
Withdrawn
View Training Details
- Session
Contract Management Portal Training for Registered
Registered
View Training Details
- Session
Contract Management Portal Training for Registered
Registered
View Training Details

From: [Kaczmarek, Libby \(CMG-Tulsa\)](#)
To: [Kaczmarek, Libby \(CMG-Tulsa\)](#)
Subject: Cox Media Group Tulsa Focuses on Education During STEMtember
Date: Monday, August 31, 2020 1:51:39 PM
Attachments: [2020 STEMtember Media Release FINAL.pdf](#)

Cox Media Group Tulsa Focuses on Education During STEMtember

(August 31, 2020) Tulsa, OK – Cox Media Group (CMG) Tulsa is partnering with the Tulsa Regional STEM Alliance (TRSA) to provide four weeks of hands-on, curiosity-driven activities during the month of STEMtember to help grow a love of science, technology, engineering and math in Green Country students and families. Each week will offer free virtual experiences for students and teachers, and some weeks will include a physical component.

Launching the first week, **Family Night** is a month-long adventure at the Gathering Place that features STEM activities in the park, and experiments families can take home to complete. **Teacher Night** is a virtual event taking place during the second week featuring a panel of experts to discuss diversity and inclusion in the classroom, and give teachers practical tips to implement. The third week is the **Video Release**, featuring 5- and 10-minute videos that focus on Green Country industries and an interactive demonstration of how they use STEM in their careers. The final week is **the Flight Night Back to School STEM Expo** featuring a series of STEM activities that can be completed at home through a virtual guide or STEM in Bag kits that can be picked up from specific locations.

"We are proud to partner with the Tulsa Regional STEM Alliance to help offer hands-on resources for students to use, especially now when so many are engaged in distance learning," says Cathy Gunther, Market Vice President, Cox Media Group Tulsa.

Learn more about this program and how to register for one or all four STEMtember events at mix965tulsa.com.

About Cox Media Group

Cox Media Group (CMG) is an industry-leading media company with dominant brands, award-winning content, and exceptional people. CMG provides valuable local content to diverse audiences in the communities in which it serves. The company's operations primarily include 33 high-quality, market-leading television stations in 20 markets, 54 radio stations in 10 markets and numerous over-the-top (OTT) and digital platforms. Cox Media Group's portfolio includes primary affiliates of ABC, CBS, FOX, NBC, and MyNetworkTV, as well as several valuable independent stations. Additionally, [the company](#) also offers a full suite of local and regional advertising services with [Local Solutions](#). For more information about Cox Media Group and its businesses, please visit www.coxmediagroup.com.

Libby Kaczmarek

Community Events Manager

Cox Media Group - Tulsa

2625 S Memorial Drive – Tulsa, Ok 74129

Direct: 918-493-8531

E-mail: Libby.Kaczmarek@cmg.com



FW: CMG Digital Virtual School: Amazon



Easley, Jeff (CMG-TulsaTV) on behalf of Sutton, Jenny (CMG-Corp)

Required Hosterman, Wendy (CMG-TulsaTV); Ryan, Luke (CMG-Boston); Schoonmaker, Lori (CMG-TulsaTV); Brandel, Jay (CMG Charlotte); Tue 1/26/2021 9:56, Bachorski, Taylor (CMG-Athens); Pravda, Eric (CMG-Houston); Easley, Jeff (CMG-TulsaTV); **+64 others**

Optional iCMG ATL - TV Sales AEs (CMG-Atlanta); Sardisco, Kristine (CMG-Orlando); Blair, Diana (CMG-Dayton); Threat, Junichi (CMG-Houston); Najera, Laura (CMG-San Antonio); **iCMG SEA - Local AE's (CMG-Seattle)**; Griswold, Jeanne (CMG-Orlando/Miami); **+432 others**

Tuesday, February 2, 2021 1:00 PM-1:45 PM Link updated

Pittsburgh); McCue, Maria (CMG-TulsaTV); Vargas, Bonnie (CMG-San Antonio); Green, Ridley (CMG-Atlanta); Maslinkova, Albena (CMG-JacksonvilleTV); zzz Bertoncini, Amanda (CMG-Miami); Tabora, Jorge (CMG-Miami); Nies, Jenalee (CMG-TulsaTV); Ross, Eve (CMG-Orlando); Moore, Marie (CMG - Charlotte); Kasetani, Yuhei (CMG-Boston); Edwards, Dan (CMG-Dayton); Bono, Courtney (CMG-Boston); Harkreader, Jenna (CMG-Tulsa); Hello, Chris (CMG-Houston); Rolison, Matt (CMG-TulsaTV); Lawles Keith (CMG-Tampa); Gagnon, April (CMG-Atlanta); Sobel, Lee (CMG-Atlanta); Miller, Jenny (CMG-Tulsa); Colongo, Brandon (CMG-Jacksonville); iCMG ORL Radio - All Sale Personnel (CMG-Orlando); Hartye, Robert (CMG-Houston); Oshins, David (CMG-Atlanta); Snow, Kristi (CMG-TulsaTV); Polsey, Jade (CMG-San Antonio); Motta, Tony (CMG JacksonvilleTV); iCMG ATL - TV National Digital Sales (CMG-Atlanta); Randolph, Cherrille (CMG-Atlanta); Whitten, Liza (CMG-Seattle); Nebel, Tom (CMG-Orlando); iCMG All Sales; Desomma, Maria (CMG-Long Island); Howell, Sherry (CMG-Charlotte); Howell, Mary Beth (CMG-Dayton); Weisman Booher, Janice; Kimsey, James (CMG-Atlanta Nestorov, Joshua (CMG-Seattle); Ramirez, Eugenio (CMG-JacksonvilleTV); Robinson, Aerial (CMG-JacksonvilleTV); Condit, John (CMG-Dayton); Martin, Anita (CMG-Atlanta CON); Bourdlais, Virginia (CMG-Dayton); Miliano, Taylor (CMG-Long Island); D'Anneo, Paul (CMG-Long Island); Mendoza, Mario (CMG-Orlando); Farrell, LeAnn (CMG-JacksonvilleTV); Jarnot, Micah (CMG-Orlando); Veltman, Lori (CMG-San Antonio); Gargaro, Nick (CMG-Pittsburgh); Hope, Terri (CMG-Atlanta); Bell, Emily (CMG-JacksonvilleTV); Smith, Jerry (CMG-Orlando); Cawley, John (CMG-Tulsa); iCMG ATH - Radio Sales (CMG-Athens); Gonzalez, Orlando (CMG-Tampa); Alexandre, Kim (CMG-Atlanta); iCMG TUL - All Sales Email (CMG-Tulsa); Pryor, Fred (CMG-Orlando); iCMG MIA - Local Sales; Raylots, Joetta (CMG-Orlando); Criss, Casey (CMG-Tulsa); Cohen, Dave (CMG-Atlanta); Gudzak, Scott (CMG-JacksonvilleTV); Bauermeister, Fernando (CMG-Orlando); Greenstone, Tara (CMG-Long Island); Duncan, Lesley (CMG-Houston) Lastra, Erin (CMG-Tampa); Mathis, Zach (CMG-Atlanta); Cipriano, Michael (CMG-San Antonio); Brame, Lynda (CMG-Athens); Ester, Derrell (CMG-Memphis); Williamson, Neil (CMG-Atlanta); Williams, James (CMG-Orlando); Jimenez, Kim (CMG-Long Island); iTPIT1WebOrder; Wagner, Russell (CMG-Atlanta); Lopez, Norma (CMG-San Antonio); Marshall, Christine (CMG-Long Island); Bortle, Jessica (CMG-Athens); Connell, Matthew (CMG-Orlando); Scheck, Matt (CMG-Seattle); Aguilera, Leti (CMG-Houston); Young, Ann Marie (CMG-Charlotte); Chung, Derricka (CMG-Miami); Layden, Lauren (CMG-Memphis); Pullen, Jill (CMG-Tulsa); Sussma Mike (CMG Charlotte); Hardage, Cherie (CMG-JacksonvilleTV); Dyke, Bryan (CMG-Seattle); Mulling, Logan (CMG-Atlanta); VanOrder, Rachel (CMG-Athens); Hosterman, Wendy (CMG-TulsaTV); Panos, Lisa (CMG-Orlando); Hurtado, Ruben (CMG-Tulsa); Ciardullo, Beth (CMG-Atlanta); Zieniewicz, Alexandra (CMG-Long Island); iCMG ATL-Radio Digital Team; Ramirez, Yuri (CMG-Atlanta); Cravotto, Lina (CMG-Tulsa); Palmer, John (CMG-JacksonvilleTV); Spielberg, Claire (CMG-Orlando); Mitchum, Kaitlin (CMG-Memphis); Sides, Taylor (CMG-TulsaTV); Joslyn, Teresa (CMG-JacksonvilleTV); Younger, Vanessa (CMG-Charlotte); Broughton, Farisai (CMG-Atlanta); Gall, Ron (CMG-JacksonvilleTV); Walton, Devon (CMG-Dayton); Danzig, David (CMG-Atlanta); Scott, Joseph (CMG-Dayton); Neely, Mamie (CMG-Charlotte); Simpson, Tracy (CMG-Seattle) Harris, Brelyn (CMG-Houston); Roney, Maarsen (CMG-Seattle); Mihaly, Peggy (CMG-JacksonvilleTV); iCMG ORL TV - WFTV Digital Sales Team (CMG-Orlando); Mircio, Roselyn (CMG-Atlanta); Keane, Leslie (CMG-Charlotte); Nolan, Emily (CMG-Miami); Berger, Heide (CMG-San Antonio); Victoria, LaTonya (CMG-Dayton); Herbert, Erich (CMG-Boston); Lee, Laura (CMG-Orlando); Flynn, Jessica (CMG-Tampa); Yount, Austin (CMG-San Antonio); Kestner, Brad (CMG-Dayton); Dayton); Finnegan, Rich (CMG-Dayton); Adams, Stacey (CMG-Dayton); Aluisky, Damon (CMG-Atlanta); Turcotte, Mark (CMG-Atlanta); Kestner, Brad (CMG-Dayton); Solomon, Romeo (CMG-Seattle); Booth, Sonnet (CMG-Memphis); Gupta, Rochelle (CMG-TulsaTV); Otero, David (CMG-Long Island); Bridges, Michael (CMG-Miami); I Stanic; McClean, Jamey (CMG-Atlanta); DiCarlo, Betsy (CMG-Atlanta); Booher, Sierra (CMG-Tampa); iCMG SAN - Radio Sales; Young, Sarah (CMG-Atlanta); Schwarz, Juste (CMG-Tampa)

Subject: CMG Digital Virtual School: Amazon

When: Tuesday, February 2, 2021 2:00 PM-2:45 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Link updated

https://teams.microsoft.com/join/19%3ameeting_NTMzDE10GyTMTAzMS00ZjI0LTk2MmEtNGINWwEzGE4N2Mw%40thread.v2/0?context=%7b%22Tid%22%3a%27c5945d3-c003-431c-8552-cf6bc5b4e381%22%2c%22Oid%22%3a%22e0208a46-62fc-49a2-89e0-49401f03a112%22%2c%22IsBroadcastMeeting%22%3atru%7d

Monday Update



Sutton, Jenny (CMG-Corp)

To Bachorski, Taylor (CMG-Athens); Chambliss, Nora (CMG-Atlanta); Jean-Baptiste, Jenny (CMG-Miami); Halliwell, Wesley (CMG-Orlando); Monday, 2/1/2021 9:40 AM
 Rocky, Regina (CMG-Jacksonville); Chaplin, Mark (CMG-Jacksonville); Donohue, Colleen (CMG-Long Island); **+12 others**
Cc McCambridge, Jesse (CMG-Corp); Beale, Chip (CMG-Corp); Naylor, Joseph (CMG-Corp); Weir, Joe (CMG-Corp)

Reply Reply All Forward

This message is part of a tracked conversation. Click here to find all related messages or to open the original flagged message.

Good morning, friends! Here are the three things that are on my mind this week:

- Another reminder about the Case Study Contest - **please send me a list** of which client stories are ready to share on the Sales Portal, and which need to be anonymized due to client preference. If you have stories that need to be anonymized, please send final versions to me by COB this Friday, February 5. We may also reach out to you about making a few edits to keep all of our case studies in the same format, for ease of use in the future.
- Amazon OTT: The **incentive has been extended** through the end of February! For a reminder on details, click [here](#). There is a \$1,000 up for grabs in each market! Also – we are still making the case for **better targeting with OTT**, and to do that, we need market feedback. If you are willing, please send me an e-mail and cc Joseph Naylor with an example of why you think more OTT targeting options could lead to more revenue. Maybe you comment on how many RFPs you receive include targeting requests (likely ALL of them), or something along the lines – we just need market feedback to share with Amazon. Thanks in advance for your help! We will be wrapping this up this week.
- We've had a few issues with the **Virtual School** invite link in 2021, so I'm including a few things below to share with sellers. Tomorrow's call will be about Amazon, and next week is CRO – we are continuing to hit on the top 5 things markets told us they want to hear about.
 - I've had many of you ask for attendee lists, so I'll start providing these in my Monday updates. Important note: I do NOT compile these, so you'll need to do it locally if you want to track seller attendance week over week. Here is last week's: <https://www.dropbox.com/s/35v7svz5jkd894t/Attendee%20Report%201%2026%2021.csv?dl=0>
 - Here is the link to join Tuesday's call this week – please make sure all of your sellers have an invite on their calendar and if they don't, you'll need to forward: https://teams.microsoft.com//meetup-join/19%3ameeting_NTMzDE1OGYtMTAzMS00ZjI0LTk2MmEtNGNINWEwZGE4N2Mw%40thread.v2/0?context=%7b%22Tid%22%3a%227c5945d3-c003-431c-8552-cf6bc5b4e381%22%2c%22Oid%22%3a%22e0208a46-62fc-49a2-89e0-49401f03a112%22%2c%22IsBroadcastMeeting%22%3a%22true%7d

And one last fun one – many of you may have seen already, but GroundTruth sent out a notice this morning about accepting CBD. If you didn't get the e-mail, let me know and I'll forward. Happy selling. 😊

Have a great week!

Jenny Sutton

ATTACHMENT E

(b)(v) Disclose any pending or resolved complaints involving the Station filed during the Station's current license term before any body having competent jurisdiction under federal, state, territorial or local law, alleging unlawful discrimination in the employment practices of the Unit on the basis of race, color, religion, national origin, or sex. For each such complaint, provide: (1) a brief description of the allegations and issues involved; (2) the names of the complainant and other persons involved; (3) the date the complaint was filed; (4) the court or agency before which it is pending or by which it was resolved; (5) the file or case number; and (6) the disposition and date thereof or current status. Note that all complaints must be reported, regardless of their status or disposition.

No complaints have been filed.

ATTACHMENT F

(b)(vi) In accordance with Section 73.2080(b), from the first day of the Station's current license term (or the date the licensee became the owner, if after that date) until the date of this letter, describe the responsibilities of each level of Unit management responsible for implementing Unit EEO policies and describe how the Unit has informed employees and job applicants of its EEO policies and program.

As discussed previously, ownership of CMG Tulsa changed on December 17, 2019. Since that time, CMG Tulsa has confirmed that the FCC's EEO requirements are an important aspect of our hiring process. CMG Tulsa managers are fully aware of the FCC's and of CMG's EEO policies and are reminded of those policies throughout the year by CMG literature on the company intranet portal and on the Human Resource Business virtual Microsoft Teams meetings.

CMG Tulsa's GM/MVP reinforces all policies by discussing them with our hiring managers in her Department Head meetings and enforcing our policies as needed with the support of our Human Resource Business Partner. CMG Tulsa's hiring managers are trained using a variety of programs that cover the proper way to recruit and hire candidates into our organization.

Upon onboarding, all candidates offered employment are provided an online welcome packet containing CMG's policies, including the EEO policy, at the time of employment acceptance via our onboarding systems. Our onboarding system is hosted by our CMG HR Recruiting teams. All candidates who are onboarding must attest and acknowledge to these policies to include our Code of Ethics, which presents the way we operate our business. The local HR liaison and direct manager then follows up with the newly onboarded hire within the first few days of starting employment to discuss the policies and allow opportunities for questions.

ATTACHMENT G

(b)(vii) In accordance with Section 73.2080(c)(3), from the first day of the Station's current license term (or the date the licensee became the owner, if after that date) until the date of this letter, describe the Unit's efforts to analyze its EEO recruitment program to ensure that it is effective and to address any problems found as a result of such analysis.

CMG Tulsa believes in CMG's motto of "We Compete with Our Products and Win with Our People." We believe our people are the secret sauce of delivering the best products to the communities we serve. Because of this belief, we regularly look for innovative ways to recruit and retain the best employees. The following lists ways we actively recruit for the best.

EEO Recruitment Outreach Notification

Prior to the ownership change on December 17, 2019, we relied on the Human Resources team from our Cox Enterprises parent company to handle EEO recruitment and outreach notification. Since the ownership change, CMG has developed its own HR team that oversees FCC EEO compliance for all CMG stations. Here in Tulsa, we rely on the CMG Recruitment team that has created and routinely manages our EEO Recruitment Sources and sends out notifications. The Recruitment team partners with a variety of online job boards and recruiting sites to post our openings online.

Job/Career Fairs

CMG Tulsa always tries to participate in university, minority and community organization job/career fairs. At these events, we personally recruit for current local open positions as well as look for potential candidates for possible future vacancies. It was challenging to participate in these events during the pandemic but we are hopeful we will have the ability to participate more in the near future.

Internal Postings

Recruitment from within by promoting or allowing existing employees to further advance in other areas is highly recommended. Our employees know to visit our "CMG Hub" Careers link or visit CMG.jobs.net, and we also send emails to staff alerting them of specific job openings.

CMG Tulsa has also implemented an "At a Glance" program where employees can view the latest CMG Tulsa news, employee encouragement, community events and current job postings that are looped to play continuously on all internal plasma tv screens within common areas of the building. This way even employees who are not thinking of advancement can easily see the opportunities that are available.

ATTACHMENT H

(b)(viii) In accordance with Section 73.2080(c)(4), from the first day of the Station's current license term (or the date the licensee became the owner, if after that date) until the date of this letter, describe the Unit's efforts to analyze periodically its measures taken to examine pay, benefits, seniority practices, promotions, and selection techniques and tests to ensure that they provide equal opportunity and do not have a discriminatory effect. If the Unit has one or more union agreements, describe how the Unit cooperates with each union to ensure EEO policies are followed for the Unit's union-member employees and job applicants.

CMG Corporate Human Resource offices have a compensation department designed to examine and review compensation across all divisions in and outside the markets. This department determines salary grades for all positions resulting in a minimum, mid-point and maximum pay range. Our market then takes the determined guidance and reviews internally for equitable treatment. Our market participates in an annual performance management process and proposed merit increase that is submitted by the direct manager according to the performance progress of each employee. The GM/MVP, Manager of Business Operations and the HR Business Partner all review the submitted proposed performance merit increase to ensure equitable and fair treatment.

Internal existing employees (candidates) seeking advancement or promotion to a new job submit their interest through CMG.Jobs.net like any other outside candidate. Internal applicants are reviewed and interviewed. The strongest candidate with the best skill sets for the job opening is promoted. Internal existing candidates that do not receive the promotion are then met with individually and discuss with the hiring manager as to why they did not receive the promotion. A development plan is then created to help the employee work towards filling the gap to achieve the skill sets needed for future advancement of their interest.

We do not have any union agreements.