

FCC - EEO PUBLIC FILE INSPECTION REPORT

Station: KFRQ FM-KKPS FM-KVLY FM-KNVO FM
4/1/2007 3/31/2008

Station: KFRQ FM-KKPS FM-KVLY FM-KNVO FM
4/1/2007 3/31/2008

Job Titles of All Full-Time Vacancies Throughout Year

	Job Title	Vacancy Date
1	DJ	6/1/08
2	DJ	8/15/07
3	DJ	9/1/07
4	DJ	4/9/07
5	ACCOUNTING STAFF	9/1/07
6	ACCOUNT EXECUTIVE	11/1/07
7	ACCOUNT EXECUTIVE	4/1/07
8	ACCOUNTING STAFF	9/1/07
9	ENG ASST	7/1/07
10	ENG ASST	2/1/08
11	TRAFFIC CLERK	5/17/07
12	PROD ASSOCIATE	10/1/07
13		
14		
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Sources Used to Fill Vacancies

KFRQ FM-KKPS FM-KVLY FM-KNVO FM

Job Title	Source			Tel #
	Contact	Address		
1 DJ		Express Personnel Services 504 North 10 St, McAllen, Tx 78501 (Workforce/Career Builders/Monster.com/The Monitor/Town Crier)		
2 DJ		TARGETED HIRE		
3 DJ		TARGETED HIRE		
4 DJ		Express Personnel Services 504 North 10 St, McAllen, Tx 78501 (Workforce/Career Builders/Monster.com/The Monitor/Town Crier)		
5 ACCOUNTING STAFF		entravision.com 2425 Olymipic Blvd Ste 6000w, Santa Monica, CA / walk- ins (resumes on hand)/tab.org/Express Personnel/UTB TSC CAREER SERVICES 80 FORT BROWN, TANDY 205, BROWNSVILLE, TX 78520/STC JOB PLACEMENT 3201 W. PECAN BLVD MCALLEN, TX 78501		
6 ACCOUNT EXECUTIVE		entravision.com 2425 Olymipic Blvd Ste 6000w, Santa Monica, CA / walk- ins (resumes on hand)/tab.org/referrals		
7 ACCOUNT EXECUTIVE		entravision.com 2425 Olymipic Blvd Ste 6000w, Santa Monica, CA / walk- ins (resumes on hand)/tab.org/referrals		

Sources Used to Fill Vacancies

Job Title	Source		Tel #
	Contact	Address	
8 ACCOUNTING STAFF		entravision.com 2425 Olympic Blvd Ste 6000w, Santa Monica, CA / walk- ins (resumes on hand)/tab.org/Express Personnel/UTB TSC CAREER SERVICES 80 FORT BROWN, TANDY 205, BROWNSVILLE, TX 78520/STC JOB PLACEMENT 3201 W. PECAN BLVD MCALLEN, TX 78501	
9 ENG ASST/TECH		TARGETED HIRE	
10 ENG ASST/TECH		TARGETED HIRE	
11 TRAFFIC CLERK		Express Personnel Services 504 North 10 St, McAllen, Tx 78501 (Workforce/Career Builders/Monster.com/The Monitor/Town Crier)	
12 PROD ASSOCIATE		TARGETED HIRE	
13			
14			
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Source That Filled Position

Station: __ KFRQ FM-KKPS FM-KVLY FM-KNVO FM

Job Title	Source That Filled Position
1 DJ	Express Personnel Services 504 North 10 St, McAllen, Tx 78501 (A recruitment agency that, in turn, places employment notices on the Internet (e.g. Career Builders/Monster.com), local newspapers (e.g. The Monitor, Town Crier) and solicits resumes by other means (e.g. referrals and walk-ins)
2 DJ	TARGETED HIRE TV INTERN
3 DJ	TARGETED HIRE COMPETITION
4 DJ	Express Personnel Services 504 North 10 St, McAllen, Tx 78501 (A recruitment agency that, in turn, places employment notices on the Internet (e.g. Career Builders/Monster.com), local newspapers (e.g. The Monitor, Town Crier) and solicits resumes by other means (e.g. referrals and walk-ins)
5 ACCOUNTING STAFF	UTB COLLEGE JOB BANK
6 ACCOUNT EXECUTIVE	COMPANY WEB SITE/REFERRALS
7 ACCOUNT EXECUTIVE	COMPANY WEB SITE/REFERRALS
8 ACCOUNTING STAFF	UTB COLLEGE JOB BANK
9 ENG ASST	TARGETED HIRE/COMPETITION
10 ENG ASST	TARGETED HIRE/REHIRE
11 TRAFFIC CLERK	TARGETED HIRE/COMPETITION
12 PROD ASSOCIATE	TARGETED HIRE/AGENCY
13	

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Number of Person(s) Interviewed and Number Referred by a Recruitment Source

Station: _ KFRQ FM-KKPS FM-K

Job Title	Number of Person(s) Interviewed	From the number of person(s) interviewed, how many were referred by recruitment source?
1 DJ	0	HIRED EXPRESS PERSONNEL TEMP WORKER
2 DJ	0	
3 DJ	0	
4 DJ	0	HIRED EXPRESS PERSONNEL TEMP WORKER
5 ACCOUNTING STAFF	4	2 COMPANY WEB SITE 2 COLLEGE JOB POSTINGS
6 ACCOUNT EXECUTIVE		
7 ACCOUNT EXECUTIVE		
8 ACCOUNTING STAFF	3	1 COLLEGE JOB POSTINGS 1 COMPANY WEB SITE 2 REFERRALS
9 ENG ASST	0	
10 ENG ASST	0	
11 TRAFFIC CLERK	0	
12 PROD ASSOCIATE	0	
13		
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List and Provide a Brief Description of Prong 3 (Menu Options Implemented) Throughout Year

Station: _ KFRQ FM-KKPS FM-K

Job Title	Menu Option Chosen	Description
1 All Positions	Job Fairs	University of Texas Brownsville Annual Job Fair
		2006/2007/2008
		University of Texas Pan Am
		2006
2 All Positions	Educational Programs	Career Days/Job Fairs at local public schools
		Station tours for area schools & organization
3 All Positions	Internship Programs	Internships were provided to students from the following area schools/ colleges:
		University of Texas Pan Am
		University of Texas Brownsville
		7 students have had internship ranging from 2 weeks up to 6 months-with several hired on as employees
		STARS program-provides scholarships to South Texas students
4 All Positions	Scholarship Program	BIANNUAL COMPANY SPONSERED EEOC, DIVERSITY WEB BASED TRAINING
5 All Positions	Training	
6		
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EEO-1 New Hire/Rehire Detail

Entravision Communications Corporation

Page 1

Apr 29, 2008 11:39 AM

Select: Company is EVCTX - Entravision - Texas Limited Partnership and Work Location is MCALLE

Sort Order: Work Location(Asc)

Date Range: 04/01/2007 - 03/31/2008

Company: Entravision - Texas Limited Partnership

Work Location: MCALLE - McAllen Radio Group

EEO Job Category 2 Professionals

Name	Emp no	Gender	Ethnic ID	Job	Hire Date
CRUZ, ROBERT C.	000004818	Male	3 - Hispanic or Latino	DJ - DJ	6/9/2007
DELEON, BELEN	000005001	Female	3 - Hispanic or Latino	DJ - DJ	8/27/2007
GARCIA, MARISA C.	000004998	Female	3 - Hispanic or Latino	DJ - DJ	9/7/2007
PEREZ, JOSE R.	000004785	Male	3 - Hispanic or Latino	DJ - DJ	4/9/2007
SANCHEZ, GABRIELA	000005186	Female	3 - Hispanic or Latino	ACTNGMGR - Accting Manager - TV & RI	2/12/2008

Summary for EEO Job Category 2 Professionals

Hispanic or Latino		Not Hispanic or Latino													
Male	Female	Male							Female						
		Wht	Blk	Nat Haw/ Oth Pac Isl	Asi	Amln	Two or More	None	Wht	Blk	Nat Haw/ Oth Pac Isl	Asi	Amln	Two or More	None
2	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Males		2													
Total Females		3													
Total		5													

EEO Job Category 4 Sales workers

Name	Emp no	Gender	Ethnic ID	Job	Hire Date
CORONADO, ROSALINDA C.	000005086	Female	3 - Hispanic or Latino	AE001 - Account Executive TV & RD	11/5/2007
Freeman, Amanda D.	000001137	Female	3 - Hispanic or Latino	AE001 - Account Executive TV & RD	4/12/2007

Summary for EEO Job Category 4 Sales workers

Hispanic or Latino		Not Hispanic or Latino													
Male	Female	Male							Female						
		Wht	Blk	Nat Haw/ Oth Pac Isl	Asi	Amln	Two or More	None	Wht	Blk	Nat Haw/ Oth Pac Isl	Asi	Amln	Two or More	None
0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Males		0													
Total Females		2													
Total		2													

EEO Job Category 5 Administrative Support Workers

Name	Emp no	Gender	Ethnic ID	Job	Hire Date
CORDERO, EDWIN V.	000005128	Male	3 - Hispanic or Latino	ACCTASST - Accting Assist. TV & RD	12/26/2007
ISASMENDI, PAUL	000004908	Male	3 - Hispanic or Latino	ENGINAST - Engineering Asst TV & RD	7/16/2007
Medina, Marcos	000001812	Male	3 - Hispanic or Latino	ENGINAST - Engineering Asst TV & RD	2/28/2008
Regalado, Veronica	000000546	Female	3 - Hispanic or Latino	TRFCLRK - Traffic Clerk PR NG	5/17/2007
SALAS III, PEDRO	000005021	Male	3 - Hispanic or Latino	PRODASST - Production Asst TV & RD	10/8/2007

EEO-1 New Hire/Rehire Detail

Entravision Communications Corporation

Page 2

Apr 29, 2008 11:39 AM

Select: Company is EVCTX - Entravision - Texas Limited Partnership and Work Location is MCALLE

Sort Order: Work Location(Asc)

Date Range: 04/01/2007 - 03/31/2008

Company: Entravision - Texas Limited Partnership

Continued from previous page

Work Location: MCALLE - McAllen Radio Group

Continued from previous page

EEO Job Category 5 Administrative Support Workers

Continued from previous page

Summary for EEO Job Category 5 Administrative Support Workers

Hispanic or Latino		Not Hispanic or Latino													
Male	Female	Male							Female						
		Wht	Blk	Nat Haw/ Oth Pac Isl	Asi	Amln	Two or More	None	Wht	Blk	Nat Haw/ Oth Pac Isl	Asi	Amln	Two or More	None
4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Males		4	80 %												
Total Females		1	20 %												
Total		5													

Report Totals

Hispanic or Latino		Not Hispanic or Latino													
Male	Female	Male							Female						
		Wht	Blk	Nat Haw/ Oth Pac Isl	Asi	Amln	Two or More	None	Wht	Blk	Nat Haw/ Oth Pac Isl	Asi	Amln	Two or More	None
6	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Males		6	50 %												
Total Females		6	50 %												
Total		12													

Based on your security profile, this report only includes the records to which you have been granted access.



THE ENTRAVISION COMMUNICATIONS BROADCASTING EMPLOYMENT UNIT IN MCALLEN, TEXAS USES A WIDE ARRAY OF RESOURCES AND OPTIONS FOR RECRUITMENT AS WE CONTINUE TO IMPROVE THE DIVERSITY OF OUR ALREADY SIGNIFICANT MULTI-ETHNIC AND MULTI-CULTURAL STAFF.

IN ADDITION TO REFERRALS FROM THE LARGER HISPANIC COMMUNITY AND OUR OWN PERSONNEL, WE POST POSITIONS INTERNALLY AT THE STATIONS AND POST JOBS ON OUR OWN WEB SITE AND INDUSTRY WEB SITES. WE HAVE PARTNERSHIPS WITH LOCAL COLLEGES TO POST JOB OPENINGS ON THEIR WEB SITES AND ON CAMPUS EMPLOYMENT BOARDS.

THE STATIONS ALSO PARTICIPATE IN LOCAL COLLEGE AND HIGH SCHOOL JOB FAIRS AND/OR CAREER DAYS. WE PROVIDE INTERNSHIPS TO RADIO/TELEVISION STUDENTS FROM UNIVERSITY OF TEXAS/PAN AM. WE PROVIDE SCHOLARSHIP OPPORTUNITIES TO AREA STUDENTS. WE ALSO PROVIDE CONTINUING EDUCATIONAL OPPORTUNITIES FOR OUR STAFF.

WE CONDUCT TOURS OF THE STATIONS WITH A WIDE AND DIVERSE AUDIENCE OF ADULTS AND CHILDREN GIVING THEM THE OPPORTUNITY TO SEE FIRST HAND WHAT TYPES OF PROFESSIONAL EMPLOYMENT POSITIONS THEY COULD APPLY FOR WITH THE PROPER SKILL LEVEL.

ENTRAVISION COMMUNICATIONS, MCALLEN, TEXAS, WILL CONTINUE TO IMPROVE DIRECT OUTREACH EFFORTS TO LOCAL AND NATIONAL RECRUITERS AND WE WILL CONTINUE OUR COMMITMENT TO JOB FAIRS AND INDUSTRY MENTORING PROGRAMS.

COPIES OF ADS/JOB POSTINGS/ETC

EXPRESS PERSONNEL SERVICE

Veronica Moreno

From: Gretchner, Suzanne M. [Suzanne.Gretchner@ExpressPros.com]
Sent: Monday, March 31, 2008 11:14 AM
To: vmoreno@entravision.com
Subject: recruiting sources

We recruit from Work in Texas (Workforce), Career Builders, Monster, The Monitor, Town Crier, as well as word of mouth referrals from our Existing associates.

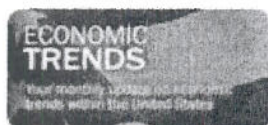
Suzanne Gretchner
Administrative Assistant
Express Personnel Services - McAllen, Texas
504 North 10th, B1 and B2
McAllen, Texas 78501

956/664-WORK(9675) PHONE
956/664-1511 MAIN FAX
956/683-8592 PAYROLL FAX
www.expresspersonnel.com

Click below for this month's HR Tip:



Click Below for our client news letter and economic trends:



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System: 4/28/2008 9:40:34 PM
User Date: 4/28/2008

KNVO - McAllen TV
TRANSACTION INQUIRY REPORT
Payables Management

Page: 10
User ID: vmoreno

Vendor ID: EXPR001 Express Personnel Services

* Voided

Origin	Document Number	IC	Type	Doc Date	Original Amount	Unapplied Amount
Voucher/Payment Number	Due Date	Disc Date	Transaction Description	Currency ID		
History 95318037-9 00000000000021299	YES INV 3/30/2007	2/28/2007	95318037-9	\$230.30		\$0.00
History 95353561-4 00000000000021368	YES INV 3/30/2007	2/28/2007		\$294.00		\$0.00
*History 23169 00000000000018753	NO PMT 3/8/2007			\$754.60		\$754.60
History 23284 00000000000018868	NO PMT 3/8/2007			\$754.60		\$0.00
History 95373528-9 00000000000021480	YES INV 4/19/2007	3/20/2007	95373528-9	\$399.35		\$0.00
History 23394 00000000000018980	NO PMT 3/20/2007			\$399.35		\$0.00
*History 95412126-5 00000000000021529	NO INV 4/20/2007	3/21/2007		\$2,729.94		\$2,729.94
*History 95412127-3 00000000000021530	NO INV 4/20/2007	3/21/2007		\$1,980.97		\$1,980.97
History 95412125-7 00000000000021535	YES INV 4/20/2007	3/21/2007		\$781.28		\$0.00
History 95432242-6 00000000000021627	YES INV 4/21/2007	3/22/2007		\$566.10		\$0.00
History 95394360-2 00000000000021517	YES INV 4/22/2007	3/23/2007	95394360-2	\$450.80		\$0.00
*History 23448 00000000000019036	NO PMT 3/29/2007			\$5,942.99		\$5,942.99
History 23488 00000000000019080	NO PMT 4/5/2007			\$1,232.08		\$0.00
History 23505 00000000000019097	NO PMT 4/5/2007			\$566.10		\$0.00
History 95451054-1 00000000000021736	YES INV 5/23/2007	4/23/2007	95451054-1	\$1,015.55		\$0.00
History 95474663-2 00000000000021764	YES INV 5/23/2007	4/23/2007	95474663-2	\$383.30		\$0.00
History 95492240-7 00000000000021787	YES INV 5/24/2007	4/24/2007	95492240-7	\$395.60		\$0.00
History 23602 00000000000019209	NO PMT 4/24/2007			\$1,794.45		\$0.00
History 95512802-0 00000000000021846	YES INV 5/25/2007	4/25/2007	RADIO PROMOS	\$479.70		\$0.00

System: 4/28/2008 9:40:34 PM
User Date: 4/28/2008

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TRANSACTION INQUIRY REPORT
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Vendor ID: EXPR001 Express Personnel Services

* Voided

Origin	Document Number	IC	Type	Doc Date	Original Amount	Unapplied Amount
Voucher/Payment Number	Due Date	Disc Date	Transaction Description	Currency ID		
History 23670 00000000000019282	NO PMT 5/3/2007				\$479.70	\$0.00
History 95533671-4 00000000000021929	YES INV 6/8/2007	5/9/2007	95533671-4		\$439.70	\$0.00
History 95554706-2 00000000000021964	YES INV 6/8/2007	5/9/2007			\$923.65	\$0.00
History 23715 00000000000019327	NO PMT 5/10/2007				\$439.70	\$0.00
History 95576513-6 00000000000022018	YES INV 6/15/2007	5/16/2007			\$573.30	\$0.00
History 23752 00000000000019366	NO PMT 5/17/2007				\$923.65	\$0.00
History 23795 00000000000019409	NO PMT 5/24/2007				\$573.30	\$0.00
History 95595911-9 00000000000022097	YES INV 6/29/2007	5/30/2007	RADIO PROMOTION		\$764.40	\$0.00
History 95614900-9 00000000000022158	YES INV 6/29/2007	5/30/2007	May Promos		\$553.70	\$0.00
History 95638306-1 00000000000022208	YES INV 7/6/2007	6/6/2007	RADIO PART TIME		\$578.20	\$0.00
History 23857 00000000000019474	NO PMT 6/6/2007				\$1,318.10	\$0.00
History 23912 00000000000019531	NO PMT 6/12/2007				\$578.20	\$0.00
History 95659368-5 00000000000022327	YES INV 7/13/2007	6/13/2007	RADIO PT		\$1,254.30	\$0.00
History 95681166-5 00000000000022365	YES INV 7/26/2007	6/26/2007	JUN 20 RADIO PART TIME		\$708.00	\$0.00
History 23993 00000000000019616	NO PMT 6/28/2007				\$1,962.30	\$0.00
History 95701323-8 00000000000022429	YES INV 7/30/2007	6/30/2007	W/OF 6/24/07		\$761.60	\$0.00
History 95722383-7 00000000000022499	YES INV 8/2/2007	7/3/2007	TEMP SERV JUL 3		\$1,386.90	\$0.00
History 24060 00000000000019683	NO PMT 7/6/2007				\$761.60	\$0.00
History 95742863-4 00000000000022582	YES INV 8/10/2007	7/11/2007	07112007		\$1,368.20	\$0.00

System: 4/28/2008 9:40:34 PM
User Date: 4/28/2008

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TRANSACTION INQUIRY REPORT
Payables Management

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User ID: vmoreno

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* Voided

Origin	Document Number	IC	Type	Doc Date	Original Amount	Unapplied Amount
Voucher/Payment Number	Due Date	Disc Date	Transaction Description	Currency ID		
History 24116 00000000000019726	NO PMT 7/13/2007				\$1,386.90	\$0.00
History 95765217-5 RADIO 00000000000022612	YES INV 8/17/2007	7/18/2007	RADIO / JUL 18 SERV		\$516.00	\$0.00
History 95786133-9 - RADIO 00000000000022678	YES INV 8/24/2007	7/25/2007	FM SERV		\$2,629.85	\$0.00
History 24180 00000000000019804	NO PMT 7/30/2007				\$4,514.05	\$0.00
History 95809082-1 00000000000022750	YES INV 8/30/2007	7/31/2007	RADIO		\$1,965.43	\$0.00
History 24242 00000000000019869	NO PMT 8/7/2007				\$1,965.43	\$0.00
History 95829163-5 00000000000022829	YES INV 9/7/2007	8/8/2007	END 8/5/07		\$1,583.45	\$0.00
History 24308 00000000000019937	NO PMT 8/14/2007				\$1,583.45	\$0.00
History 95849956-8 00000000000022868	YES INV 9/14/2007	8/15/2007	AUG 15 2007		\$1,075.90	\$0.00
History 95870391-0 RADIO 00000000000022942	YES INV 9/21/2007	8/22/2007	RADIO TEMP		\$1,763.41	\$0.00
History 24352 00000000000019981	NO PMT 8/22/2007				\$1,075.90	\$0.00
History 24400 00000000000020029	NO PMT 8/30/2007				\$1,763.41	\$0.00
History 95895519-7 00000000000023009	YES INV 10/1/2007	9/1/2007	END 8/29/07		\$1,964.23	\$0.00
History 95914088-0 00000000000023077	YES INV 10/5/2007	9/5/2007	W/O SEP 2		\$1,477.96	\$0.00
History 24459 00000000000020091	NO PMT 9/6/2007				\$1,964.23	\$0.00
History 95937856-3 00000000000023112	YES INV 10/12/2007	9/12/2007	EXPRESS 91207		\$1,174.81	\$0.00
History 24515 00000000000020148	NO PMT 9/17/2007				\$1,477.96	\$0.00
History 24545 00000000000020178	NO PMT 9/17/2007				\$1,174.81	\$0.00
History 95959204-9 00000000000023181	YES INV 10/19/2007	9/19/2007			\$2,383.19	\$0.00

Vendor ID: EXPR001 Express Personnel Services

* Voided

Origin	Document Number	IC	Type	Doc Date	Original Amount	Unapplied Amount
Voucher/Payment Number	Due Date	Disc Date	Transaction Description		Currency ID	
History 95980837-9 00000000000023276	YES INV 10/26/2007	9/26/2007	\$1,656.16		\$0.00	
History 24593 00000000000020226	NO PMT	9/26/2007	\$2,383.19		\$0.00	
History 96006252-9 00000000000023309	YES INV 11/2/2007	10/3/2007	\$1,740.53		\$0.00	
History 96025800-2 00000000000023404	YES INV 11/9/2007	10/10/2007	\$2,639.64		\$0.00	
History 24655 00000000000020292	NO PMT	10/11/2007	\$3,396.69		\$0.00	
History 96048638-9 00000000000023462	YES INV 11/16/2007	10/17/2007	\$1,997.77		\$0.00	
History 24734 00000000000020371	NO PMT	10/18/2007	\$2,639.64		\$0.00	
History 96069630-0 00000000000023543	YES INV 11/23/2007	10/24/2007	\$1,830.84		\$0.00	
History 24772 00000000000020409	NO PMT	10/25/2007	\$1,997.77		\$0.00	
History 96095701-7 00000000000023579	YES INV 12/1/2007	11/1/2007	\$1,933.99		\$0.00	
History 96118162-5 00000000000023670	YES INV 12/7/2007	11/7/2007	\$2,066.99		\$0.00	
History 24851 00000000000020489	NO PMT	11/13/2007	\$3,764.83		\$0.00	
History 96139524-1 00000000000023749	YES INV 12/14/2007	11/14/2007	\$1,939.96		\$0.00	
History 24930 00000000000020569	NO PMT	11/16/2007	\$2,066.99		\$0.00	
History 96154961-5 00000000000023706	YES INV 12/20/2007	11/20/2007	\$2,912.89		\$0.00	
History 96182582-5 00000000000023829	YES INV 12/28/2007	11/28/2007	\$2,084.55		\$0.00	
History 24979 00000000000020618	NO PMT	11/29/2007	\$4,852.85		\$0.00	
History 96205348-4 00000000000023838	YES INV 1/4/2008	12/5/2007	\$948.39		\$0.00	
History 96224719-3 00000000000023957	YES INV 1/11/2008	12/12/2007	\$2,892.96		\$0.00	

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Vendor ID: EXPR001 Express Personnel Services

* Voided

Origin	Document Number	IC	Type	Doc Date	Original Amount	Unapplied Amount
Voucher/Payment Number		Due Date		Disc Date	Transaction Description	Currency ID
History	25051	NO	PMT	12/12/2007	\$3,032.94	\$0.00
00000000000020693						
History	96250075-7-1	YES	INV	12/19/2007	\$274.40	\$0.00
00000000000024005		1/18/2008			Payroll	
History	96250075-7-2	YES	INV	12/19/2007	\$1,043.70	\$0.00
00000000000024006		1/18/2008			Payroll	
History	96250075-7-3	NO	INV	12/19/2007	\$542.06	\$0.00
00000000000024007		1/18/2008			Payroll	
History	96265508-0	YES	INV	12/26/2007	\$2,251.39	\$0.00
00000000000024093		1/25/2008				
History	25175	NO	PMT	12/27/2007	\$4,753.12	\$0.00
00000000000020804						
History	96283369-5	YES	INV	1/2/2008	\$2,180.85	\$0.00
00000000000024141		2/1/2008				
History	96308561-8	YES	INV	1/9/2008	\$1,991.50	\$0.00
00000000000024124		2/8/2008				
History	25239	NO	PMT	1/14/2008	\$6,423.74	\$0.00
00000000000020877						
History	96328246-2	YES	INV	1/23/2008	\$1,768.90	\$0.00
00000000000024218		2/22/2008				
History	96349011-5	YES	INV	1/23/2008	\$1,587.60	\$0.00
00000000000024292		2/22/2008				
History	25317	NO	PMT	1/24/2008	\$1,768.90	\$0.00
00000000000020955						
History	96368568-0	YES	INV	1/31/2008	\$1,719.90	\$0.00
00000000000024343		3/1/2008				
History	25375	NO	PMT	1/31/2008	\$1,587.60	\$0.00
00000000000021013						
History	96389435-7	YES	INV	2/6/2008	\$2,288.30	\$0.00
00000000000024377		3/7/2008				
History	25414	NO	PMT	2/12/2008	\$4,008.20	\$0.00
00000000000021054						
History	96410538-1	YES	INV	2/13/2008	\$1,423.45	\$0.00
00000000000024453		3/14/2008				
History	96428688-4	YES	INV	2/20/2008	\$1,572.90	\$0.00
00000000000024498		3/21/2008				
History	25488	NO	PMT	2/20/2008	\$1,423.45	\$0.00
00000000000021128						

System: 4/28/2008 9:40:34 PM
User Date: 4/28/2008

KNVO - McAllen TV
TRANSACTION INQUIRY REPORT
Payables Management

Page: 15
User ID: vmoreno

Vendor ID: EXPR001 Express Personnel Services

* Voided

Origin	Document Number	IC	Type	Doc Date	Original Amount	Unapplied Amount
Voucher/Payment Number		Due Date		Disc Date	Transaction Description	Currency ID
History	96450994-7	YES	INV	2/27/2008	\$2,681.53	\$0.00
	00000000000024573		3/28/2008			
History	25524	NO	PMT	2/28/2008	\$1,572.90	\$0.00
	00000000000021168					
History	96471529-6	YES	INV	3/5/2008	\$4,092.78	\$0.00
	00000000000024626		4/4/2008			
History	96491776-9	YES	INV	3/12/2008	\$1,724.80	\$0.00
	00000000000024665		4/11/2008			
History	25584	NO	PMT	3/12/2008	\$6,774.31	\$0.00
	00000000000021227					
History	96512557-8	YES	INV	3/19/2008	\$1,558.20	\$0.00
	00000000000024725		4/18/2008			
History	25659	NO	PMT	3/20/2008	\$1,724.80	\$0.00
	00000000000021303					
History	96532938-6	YES	INV	3/26/2008	\$2,464.70	\$0.00
	00000000000024780		4/25/2008			
History	25695	NO	PMT	3/31/2008	\$1,558.20	\$0.00
	00000000000021340					
History	25775	NO	PMT	4/1/2008	\$4,424.70	\$0.00
	00000000000021416					
History	96553190-8	YES	INV	4/2/2008	\$1,960.00	\$0.00
	00000000000024853		5/2/2008		96553190-8	
History	96576414-5	YES	INV	4/9/2008	\$2,654.58	\$0.00
EXP			5/9/2008			
History	96596677-3	YES	INV	4/16/2008	\$3,367.53	\$0.00
	00000000000024953		5/16/2008			
History	25837	NO	PMT	4/16/2008	\$2,654.58	\$0.00
	00000000000021482					
History	25879	NO	PMT	4/23/2008	\$3,367.53	\$0.00
	00000000000021524					

Total Documents: 279



Channel 48, Inc.

2

Payroll related services, please pay from this invoice.
1670-125035 Account # 16702858

Invoice Date
Invoice Number

3/26/2008
96532938-6

Page: 1 of 2

Channel 48, Inc.

DB65 - Promotions/Live Remote

Espinoza, Diego

3/23/2008 Regular Time 19.50 hours @ \$9.80 per hour

Gomez, Michael Eric

3/23/2008 Regular Time 25.00 hours @ \$9.80 per hour

Gutierrez, Richard Santiago

3/23/2008 Regular Time 27.75 hours @ \$9.80 per hour

Solis, Cuahutemoc

3/23/2008 Regular Time 32.75 hours @ \$9.80 per hour

Tanamachi, Mark Alan

3/23/2008 Regular Time 24.50 hours @ \$9.80 per hour

Job Subtotal: DB65 - Promotions/Live Remote

MC66 - Master Control

Mena, Roel

3/23/2008 Regular Time 40.00 hours @ \$9.80 per hour

Job Subtotal: MC66 - Master Control

DJ66 - Assisting DJ's

Carrillo, Rafaela

3/16/2008 Regular Time 29.00 hours @ \$9.80 per hour

3/23/2008 Regular Time 29.00 hours @ \$9.80 per hour

Gonzalez, Joseph H., Jr.

3/23/2008 Regular Time 17.00 hours @ \$9.80 per hour

Trigo, Marko Andres

3/23/2008 Regular Time 7.00 hours @ \$9.80 per hour

item

summary

\$191.10

\$245.00

\$271.95

\$320.95

\$240.10

\$1,269.10

\$392.00

\$392.00

\$284.20

\$284.20

\$166.60

\$68.60



Continued on Page 2

Please call (956) 664-9675 for questions regarding your account



Channel 48, Inc.

1

Payroll related services, please pay from this invoice.
1670-125035 Account # 16702858

Invoice Date
Invoice Number

4/02/2008
96553190-8

Page: 1 of 1

	item	summary
Channel 48, Inc.		
DB65 - Promotions/Live Remote		
Espinoza, Diego		
3/30/2008 Regular Time 23.50 hours @ \$9.80 per hour	\$230.30	
Gomez, Michael Eric		
3/30/2008 Regular Time 29.00 hours @ \$9.80 per hour	\$284.20	
Gutierrez, Richard Santiago		
3/30/2008 Regular Time 32.50 hours @ \$9.80 per hour	\$318.50	
Tanamachi, Mark Alan		
3/30/2008 Regular Time 29.00 hours @ \$9.80 per hour	\$284.20	54-6000-0912
Job Subtotal: DB65 - Promotions/Live Remote		\$1,117.20
MC66 - Master Control		
Mena, Roel		
3/30/2008 Regular Time 32.00 hours @ \$9.80 per hour	\$313.60	55-6050-0945
Job Subtotal: MC66 - Master Control		\$313.60
DJ66 - Assisting DJ's		
Carrillo, Rafaela		
3/30/2008 Regular Time 32.00 hours @ \$9.80 per hour	\$313.60	
Gonzalez, Joseph H., Jr.		
3/30/2008 Regular Time 15.00 hours @ \$9.80 per hour	\$147.00	
Trigo, Marko Andres		
3/30/2008 Regular Time 7.00 hours @ \$9.80 per hour	\$68.60	52-6040-0902
Job Subtotal: DJ66 - Assisting DJ's		\$529.20

Invoice Total

\$1,960.00

Please call (956) 664-9675 for questions regarding your account



25837



Channel 48, Inc.



2

Payroll related services, please pay from this invoice.
1670-125035 Account # 16702858

Invoice Date
Invoice Number

4/09/2008
96576414-5

Page: 1 of 2

	item	summary
hannel 48, Inc.		
DB65 - Promotions/Live Remote		
Espinoza, Diego		
4/06/2008 Regular Time 26.00 hours @ \$9.80 per hour	\$254.80	
Gomez, Michael Eric		
4/06/2008 Regular Time 40.00 hours @ \$9.80 per hour	\$392.00	
4/06/2008 Overtime 4.00 hours @ \$14.70 per hour	\$58.80	
Gutierrez, Richard Santiago		
4/06/2008 Regular Time 40.00 hours @ \$9.80 per hour	\$392.00	
4/06/2008 Overtime .75 hours @ \$14.70 per hour	\$11.03	
Solis, Cuahutemoc		
4/06/2008 Regular Time 38.75 hours @ \$9.80 per hour	\$379.75	
Tanamachi, Mark Alan		
4/06/2008 Regular Time 40.00 hours @ \$9.80 per hour	\$392.00	
4/06/2008 Overtime 5.00 hours @ \$14.70 per hour	\$73.50	
Job Subtotal: DB65 - Promotions/Live Remote		\$1,953.88
MC66 - Master Control		
Mena, Roel		
4/06/2008 Regular Time 32.00 hours @ \$9.80 per hour	\$313.60	
Job Subtotal: MC66 - Master Control		\$313.60
DJ66 - Assisting DJ's		
Carrillo, Rafaela		
4/06/2008 Regular Time 20.00 hours @ \$9.80 per hour	\$196.00	
Gonzalez, Joseph H., Jr.		
4/06/2008 Regular Time 19.50 hours @ \$9.80 per hour	\$191.10	



Continued on Page 2

Please call (956) 664-9675 for questions regarding your account

Express offers total client care, professional search, HR services and employment solutions at all levels.

Channel 48, Inc.

Payroll related services, please pay from this invoice.
1670-125035 Account # 16702858

Invoice Date 4/16/2008
Invoice Number 96596677-3

Page: 1 of 2

Channel 48, Inc.

DB65 - Promotions/Live Remote

Espinoza, Diego

4/13/2008 Regular Time 40.00 hours @ \$9.80 per hour
4/13/2008 Overtime 6.50 hours @ \$14.70 per hour

Gomez, Michael Eric

4/13/2008 Regular Time 40.00 hours @ \$9.80 per hour
4/13/2008 Overtime 9.50 hours @ \$14.70 per hour

Gutierrez, Richard Santiago

4/13/2008 Regular Time 40.00 hours @ \$9.80 per hour
4/13/2008 Overtime 1.00 hours @ \$14.70 per hour

Solis, Cuahutemoc

3/30/2008 Regular Time 23.00 hours @ \$9.80 per hour
4/13/2008 Regular Time 40.00 hours @ \$9.80 per hour
4/13/2008 Overtime 5.25 hours @ \$14.70 per hour

Tanamachi, Mark Alan

4/13/2008 Regular Time 40.00 hours @ \$9.80 per hour
4/13/2008 Overtime 3.50 hours @ \$14.70 per hour

C66 - Master Control

Aena, Roel

4/13/2008 Regular Time 32.00 hours @ \$9.80 per hour

66 - Assisting DJ's

Arrillo, Rafaela

Job Subtotal: DB65 - Promotions/Live Remote

Job Subtotal: MC66 - Master Control

item	summary
\$392.00	
\$95.55	
\$392.00	
\$139.65	
\$392.00	
\$14.70	
\$225.40	
\$392.00	
\$77.18	
\$392.00	
\$51.45	
	\$2,563.93
\$313.60	
	\$313.60

55-6000-0912

55-6000-0905

Continued on Page 2

Please call (956) 664-9675 for questions regarding your account

Express offers total client care, professional search, HR services and employment solutions at all levels.



Account Number	16702858
Invoice Number	96596677-3
Invoice Date	4/16/2008
Amount Due	\$3,367.53
Due Date	4/26/2008

Please make check payable to Express Services, Inc.

FIN: 840909680

Channel 48, Inc.
801 N. Jackson Rd
McAllen, TX 78501

Express Services, Inc.
P.O. Box 730039
Dallas, TX 75373-0039

Please return this portion with your payment

0000000965966773

000000000125035

00336753



Channel 48, Inc.

services, please pay from this invoice.
Account # 16702858

Invoice Date
Invoice Number

4/16/2008
96596677-3

Page: 2 of

Regular Time 31.00 hours @ \$9.80 per hour
H, Jr.
Regular Time 12.00 hours @ \$9.80 per hour
Address
Regular Time 7.00 hours @ \$9.80 per hour

Job Subtotal: DJ66 - Assisting DJ's

item	summary
\$303.80	
\$117.60	
\$68.60	
	\$490.00

52-6600-0612



Invoice Total

0

43,000.00

COLLEGE PLACEMENTS



Employer Guide

V Moreno
Univision



8373 E 5 fd

Log into website:

<http://www.career.utb.edu>

Click on the "Employers" tab, Select the "Scorpion Career Connection" link; you are ready to start:

- Enter your User ID (If you are a new user click on "Click here to register" and complete your profile)
- Enter your Password
- Click on Login

My Profile

- To update Employer Information, click on [Edit]. Make changes and click on SAVE to complete the changes.
- To update Contact Information, click on [Edit]. After making changes, click on SAVE to complete changes.

Student Search

- Select either Quick or Advanced search. Make your choices for a search and click on SEARCH.
- To view all available students, just click on SEARCH.

My Jobs

- Click on My Jobs and any jobs currently available with your company will be displayed.
- To view the job information, click on the ID No.

To Create a New Job

- Click on New Job. Enter job information. Fields with an * are required information. Fill out as much information as possible to make the job posting complete. In "Application Instructions," enter the manner in which a potential employee may apply for this position. Click on SAVE to update this information.
- Follow the steps listed in To Make Changes to Current Jobs (below) to complete the posting information.

To Make Changes to Current Jobs

- There are several sections (Position Information, Contact Information and Posting Information) that you may update.
- To make changes to any sections, click on the [Edit] link and make your changes. Once completed, click on SAVE for each section.
*Under Posting Information, there are two sections that you need to review. In "Show Contact Information," if you select No, your contact information will not be available to potential employees. In "Allow Student Self Referral," if you select Yes, students will be able to send their resumes to you directly via e-mail.

NOTE: Once you add a job or make changes to a current job, this information will be reviewed by a Career Services employee before it is posted.

Career Services

80 Fort Brown, Tandy 205

Brownsville, TX 78520

Phone: (956) 882-JOBS, Fax: (956) 882-6554

<http://www.career.utb.edu>



Office of Career Placement Services
The University of Texas - Pan American
1201 West University Drive
Edinburg, TX 78541-2999
Ph: 956/ 381-2243
Fax: 956/ 381-2244

[Home](#) [My Profile](#) [Student Search](#) [My Jobs](#) [Career Events](#) [Sign Out](#)

[Jobs](#) > [Job Profile](#)

Viewing Job: 3727/Accounting Assistant/Collection Specialist

[\[View Activity\]](#)

Position Information	[Edit]
<p>*Job ID: 3727</p> <p>*Job Title: Accounting Assistant/Collection Specialist</p> <p>Job Reference:</p> <p>Employer Name: <u>ENTRAVISION COMMUNICATIONS</u></p> <p># of Openings: 1</p> <p>*Work Schedule: MON-FRI</p> <p>Hours/Week: 40</p> <p>*Wage/Salary: 25000</p> <p>Start Date: 10/23/2007</p> <p>End Date: 11/10/2007</p> <p>Supervisor: VERONICA MORENO</p> <p>*Job Description: Job Description/Responsibilities:</p> <ul style="list-style-type: none">• Accounts Payable• Payroll & Upkeep of employee files• Accounts Receivable collection radio & TV• Assist with Sarbanes Oxley audit testing• Assist accounting department with other duties <p>*Qualifications: Job Requirements/Qualifications: Candidate must be a have a strong accounting Background, preferably with an Associates or Bachelors in accounting. Strong computer and communication skills necessary. Bilingual/Spanish a plus.</p> <p>Application Instructions:</p>	
Contact Information	[Edit]
<p>*First Name: Veronica</p> <p>Middle Initial:</p> <p>*Last Name: Moreno</p> <p>*Address Line 1: 801 N Jackson</p> <p>Address Line 2:</p> <p>*City: MCALLEN</p> <p>*State: Texas</p> <p>*Zip: 78501</p> <p>Map to Address Above: Online Map</p> <p>*Phone: 956-687-4848</p> <p>*Fax: 956-661-6141</p>	

E-mail:** vmoreno@entravision.com**Website (URL):*Posting Information****[Edit]*****Job Location:** MCALLEN**Job Category:** Accounting/Auditing***Position Type:** FT-Degreed Entry***Applicant Type:** FT-Degreed Entry-level**Minimum GPA:** 2.5000**Citizenship:** U.S. Citizen**Graduation Start:****Graduation End:****Classification:****Degrees:** Other**Major:****Screen Applicant Types:** No**Screen Minimum GPA:** No**Screen Citizenship:** No**Screen Graduation Range:** No**Screen Classification:** No**Screen Degrees:** No**Screen Majors:** No***Post Date:** 10/23/2007**Expire Date:** 11/22/2007**Show Contact Information:** Yes**Allow Student Self-Referral:** Yes

Veronica Moreno

From: bla_blazo@hotmail.com
Sent: Thursday, October 25, 2007 6:00 PM
To: vmoreno@entravision.com
Subject: Job Referral

October 25, 2007

Dear ENTRAVISION COMMUNICATIONS:

The new student referral listed below was submitted today for the following job:

Job ID: 3727

Job Title: Accounting Assistant/Collection Specialist

Student: Blas Rodriguez

Student Message: If you have any questions, please feel free to call me at my cell number 956-776-8613.

Thank you,

Blas

Click the link below to view the student's resume:

[Click here to view the document](#)

You may click the link below and log into our system to review the referral and submit a response:

[Click here to Login](#)

Thank you,

The University of Texas-Pan American
Career Placement Services
956/ 381-2243

Job Placement Student Services and Development
3201 W. Pecan Blvd. • McAllen, TX 78501(956) 872-6424
Fax: (956) 872-6400

November 8, 2005

RE: NEW JOB POSTING SYSTEM

Dear Employer,

On behalf of South Texas College we would like to personally thank you for your interest and eagerness to work together in effort to provide employment opportunities to the students and alumni of STC.

As STC continues to grow it also continues to find innovative ways for serving our students, alumni and community as a whole. For your convenience we have partnered with College Central Network as a primary employment services resource for employers, students and alumni.

You will find this system easy and time effective once you start utilizing this service. And the best feature is that it's free. We have enclosed special instructions for you to post the jobs which you would like to advertise to our STC students and alumni.

Thank you for choosing the STC Job Placement Office to meet your employment service needs.

Respectfully,

Celinda E. Palacios
Job Placement Coordinator
South Texas College
(956) 872-2566
cpalacios@southtexascollege.edu**Visit our website to post a job:****www.collegecentral.com/southtexascollege**

Veronica Moreno

From: jobplacement@southtexascollege.edu
Sent: Tuesday, September 25, 2007 3:48 PM
To: vmoreno@entravision.com
Subject: Your South Texas College Employer Account

Your company has been approved to post jobs and search resumes on-line at South Texas College.

Your Access ID is: **vmoreno** Your Password is: **jagjobs**

Please go to the following address to access the South Texas College Employer Page whenever you want to post jobs or search resumes:

<http://www.collegecentral.com/southtexascollege>

- Click on the Employer Icon.
- Click the **Online Services** link.
- Log in using your Access ID and Password.

Thank you for your interest in recruiting with us!

South Texas College

College Central Network Services

Ap

Job Detail Information**Job Information**

Job ID 1254342
Job Title Accounting Assistant
Job Description Support accounting and human resources. Accounts payable, accounts receivable, payroll duties, human resources
Salary 25,000-27500
Type of Job Full Time
Job Location McAllen, Texas
Posting Date 09/29/2007
Expiration Date 10/15/2007

Job Requirements

Degrees Wanted Associates
Majors Wanted Accounting
Job Targets Wanted Accounting; Human Resource Management
Special Skills Wanted
Minimum GPA 2.75
Other Job Requirements Detailed oriented, able to multi-task
8-5 Work Schedule (Firm)

Company Information

Company Name Entravision McAllen
Employer Web Site <http://entravisionrgv.com>
Company Description Television & Radio Broadcasting Company
Equal Opportunity Employer Yes

Contact Information

Name: Veronica Moreno
Address: 801 N. McAllen
Contact McAllen, TX 78501
Fax: 956-661-6141
E-mail: vmoreno@entravision.com
Application Instructions Please fax or email resume

■ [Go to My Employer Account Page](#)

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PRONG 3 BACKUP

JOB FAIRS

☐ ☐



THE UNIVERSITY OF TEXAS AT BROWNSVILLE AND TEXAS SOUTHMOST COLLEGE

Receipt: 000503193

Received From: Job Fair Entravision
ID:

Date of Receipt
08/28/07

Receipt Codes Miscellaneous Receipts

CHECK	24286	150.00
Total:		150.00

150.00

☐

VENDOR ID		NAME	PAYMENT NUMBER	CHECK DATE	25460		
UTB001		JTB/TSC	000000000000021100	2/12/2008			
OUR VOUCHER NUMBER	YOUR VOUCHER NUMBER	DATE	AMOUNT	AMOUNT PAID	DISCOUNT	WRITE-OFF	NET
000000000000024335	2008 JOB FAIR	1/31/2008	\$150.00	\$150.00	\$0.00	\$0.00	\$150.00
			\$150.00	\$150.00	\$0.00	\$0.00	\$150.00

COMMENT



Career Services
The University of Texas at Brownsville and Texas Southmost College
80 Fort Brown Brownsville, Texas 78520 (956) 882-5627 (UTB-JOBS)



Business & Professional Job Fair – Spring 2008

(For all Majors)

Wednesday, March 5, 2008

10:00am – 2:00 pm

(Setup begins at 9:00am)

Fort Brown memorial center
(FORMERLY JACOB BROWN AUDITORIUM)

A \$150 registration fee is requested to assist with the preparation and set up for this event. Payment includes 2 lunches. A \$15 fee per lunch will be requested for additional lunches. If interested, *please do not hesitate to advise us no later than Friday, February 29, 2008. Cancellation fee is \$50.*

Please make check payable to UTB/TSC and mail to:

UTB/TSC

Attn: Michelle Garcia

80 Fort Brown, Tandy 205

Brownsville, Texas 78520

Phone: 956-882-5627

Fax: 956-882-6554

POSTED

Account# 51-6-0-005310-4400 Please circle: MC VISA #

Name of Company Entravision Community Phone# 956-661-6114
687-4848

Representative: TBA

Representative: TBA

Address 801 N. Jackson

City: McAllen State: TX Zip: 78408

E-mail: vmorano@entravision.com Fax: 956-661-6111

☒ We will need electrical access (limited access).

☒ We will need access to wireless Internet.

☐ We would like to conduct on-site interviews (one table with two chairs is provided).

Additional Requests:

We will need _____ additional tables and chairs _____ in the expo area (\$10 tables/\$5 chair [limit 2 tables]).

We will need _____ additional lunches for our representatives (\$15 per representative).

Useful links:

Airport and Local Accommodation: <http://iflybrownsville.com/>

Campus Map: <http://www.utbtsc.edu/web/parking/campusmap/visitors/map-visitors.html>

Hotel Information: <http://hotel-guides.us/texas/brownsville-tx-airport-hotels.html>

Reservation Deadline and Cancellation/Refund Policy-Registration Form must be submitted by 5:00 p.m. on Friday, February 29, 2008. *I understand that reservations made beyond the deadline date or any cancellation made for any reservation before the deadline date will be billed a \$50 administrative fee. Additionally, all exhibit fees apply and no refunds will be issued for cancellations made after the deadline date. Payments and collections please deposit in Account No. 51-6-0-005310-4400.*

Signature: _____

Date: 2-7-08



THE UNIVERSITY OF TEXAS AT BROWNSVILLE AND TEXAS SOUTHMOST COLLEGE

Receipt ID: 000536004

Received From: Entravision Communication

Date of Receipt
02/20/08

Receipt Codes Miscellaneous Receipts

150.00

CHECK 25460

150.00

Total:

150.00



UTB TSC - Career Services
Tandy 205
80 Fort Brown
Brownsville, TX 78520

Invoice No.

039

INVOICE

Customer

Name **Entravision Communication**
Address 801 N. Jackson
City McAllen State TX ZIP 78408
Phone 956-661-6114

Misc

Date 20-Feb-2008
Fax 956-661-6141
Rep TBA
TBA

Qty	Description	Unit Price	TOTAL
1	Business & Professional Job Fair Spring 2007 Wednesday, March 5, 2008 10:00 am - 2:00 pm Fort Brown Memorial Center Check # 25460 Receipt# 536004 PAID CK. NO. _____ DATE _____	\$ 150.00	\$ 150.00
		SubTotal	\$ 150.00
		TOTAL	\$ 150.00

Payment Other

Name cardholder _____
CC # _____
Expires _____
Signature _____
Deposit Acct # _____

Office Use Only

Elizabeth Zamarron, Career Specialist UTB/TSC (956)882-5627



Career Services

The University of Texas at Brownsville and Texas Southmost College
80 Fort Brown Brownsville, Texas 78520 (956) 882-5627 (UTB-JOBS)



Dear Recruiter(s):

Thank you for your participation in the Spring 2008 Business and Professional Job Fair (For all Majors) that was held at The University of Texas at Brownsville and Texas Southmost College on Wednesday, March 5, 2008.

I hope that we can continue to work together to provide our students a wide range of career opportunities in the future.

We would appreciate you taking two or three minutes to give us your opinion regarding our fair. Thus, please complete the enclosed evaluation and submit to any Career Team member. If it is more convenient for you, please complete the survey at your convenience and mail back to our office (address on letterhead above) or fax to (956) 882-6554.

Please feel free to call us at Career Services should you require any further assistance.

Sincerely,

The Career Team

Elizabeth Zamarrón	elizabeth.zamarron@utb.edu
Rick Gonzales	ricardo.r.gonzales@utb.edu
Juan Andrés Rodríguez	juan.a.rodriquez@utb.edu
Sandra Hernandez	sandra.hernandez@utb.edu
Mario Torres	mario.torres@utb.edu

STATION TOURS

Date of Tour	School Name	# of Students	Contact Person	Phone Number	
11/16/2006	Los Fresnos H.S.	25	Mr. Martinez	233-6379	Monica
12/13/2006	Memorial M.S. La Joya	35	Mrs. Cabrera	533-8899	NO
2/27/2007	Mission H.S.	20	Thelma Fowles	323-5700	Monica
3/22/2007	Girl Scouts	20	Toni Saenz	457-4216	Monica
3/28/2007	STCA	15	Jason Stirewalt	648-7026	Monica
4/9/2007	Boy Scouts	6	Diana Maldonado	207-0743	Monica
4/12/2007	City of Pharr Chamber of Commerce	15	Norma Guerrero	578-9408	Monica
5/15/2007	Castaneda Elem	10	Leticia Hernandez	225-7799	Monica
5/16/2007	Ann Richard Middle School	Went to School	Janie Pena	519-5757/792-3282	Monica/Romie
5/29/2007	Navarro Elem	12	Esther Ruiz	971-4455	Monica
6/8/2007	La Joya ISD Migrant Program	25	Norma Garza	580-5434	Monica
6/15/2007	La Joya ISD Migrant Program	25	Norma Garza	580-5434	Monica
6/26/2007	La Joya Summer Tech Program	35	Joe Sanchez	580-5170	Monica
7/10/2007	La Joya Summer Tech Program	25	Marissa Alvarado	279-7807	Monica
9/26/2007	UTB Career Fair	Went to School			Monica/Romie
					College
					NO
					1st, 3rd
					H.S.
					1st
					Adults
					5th
					6th, 7th, 8th
					5th
					3rd, 4th, 5th
					6th, 7th, 8th
					6th, 7th, 8th
					H.S.



San Benito Consolidated Independent School District

Joel Wood, Principal
Riverside Middle School

35428 Padilla Street • San Benito, TX 78586 • Phone: (956) 361-6940 • FAX: (956) 361-6948

November 30, 2006

Board of Trustees

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Veronica Moreno
Univision & Que Pasa 99.5

Dear Ms. Moreno:

Hi. My name is Rosalinda Martinez, and I am a teacher at Riverside Middle School in San Benito, TX. We at Riverside M. S. are excited about education and connecting our work in the classroom to the world of work. On December 13th, we will be having our annual Career Fair. The tentative schedule for this event is 8:00 a.m. to 12:30 p.m. We hope to make this a blockbuster event for all involved.

We are looking for diverse and dynamic presenters to come to Riverside M. S. and share with our students what excites them about their career. I am extremely excited that you have accepted our invitation to participate in this event.

At Riverside M. S., we believe that student achievement arises from an equal partnership between the school, family, and greater community. Thank you for your time and consideration in this matter. I am enclosing a map to our school for your convenience. Should you need to get in touch with me before then, you can leave a message for me at 361-6940.

Sincerely,

Rosalinda Martinez

Miriam Mdz
Eloy Lozano
Remote

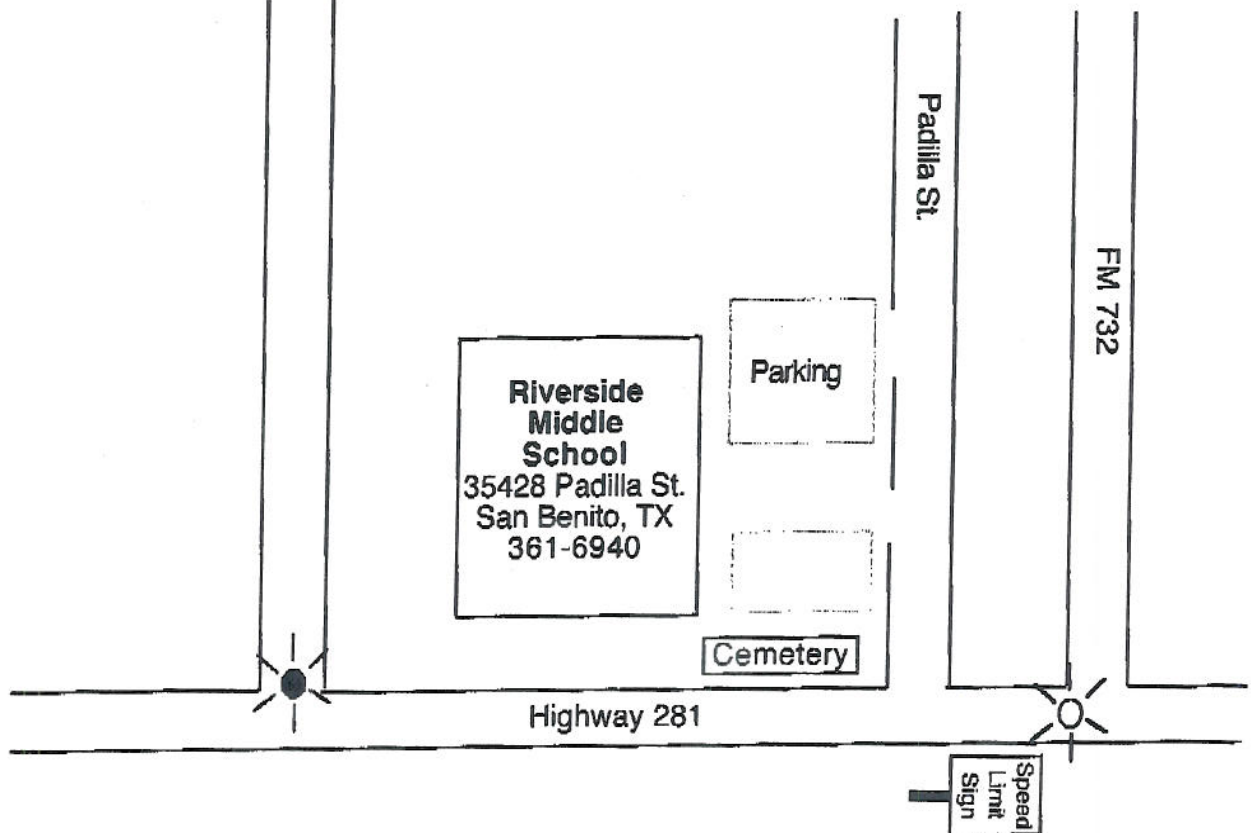
Expressway
Sam Houston Exit

Expressway towards Brownsville

South Sam Houston Blvd.

Coming from the upper valley,

- get off on the Sam Houston Blvd. exit
- turn **Right** on **Sam Houston** and travel 7 miles to Hwy 281
- turn **Left** on **Hwy 281** and travel 1.8 miles to Padilla St.
- turn **Left** on **Padilla St.**; main parking in 2nd entrance.



PSJA High School
Career and Transition Fair
February 28, 2007

Please fax this form to 783-2293 to reserve your presenter table(s). Should you have any questions, call Mr. Roy Garcia at 783-2200, ext. 4092. PSJA High sincerely appreciates your time and interest in support of our students.

☒ **YES!** We would like to participate!

Company/Organization: Entravision Radio (KKPS 99.5 and Romantic 101.1 KNVO)

Phone Number: (956) 661-6000

Contact Person: Jonathan Quezada (Promotions Director)

Number of tables needed... 2

Number of chairs needed... 4

Number of individuals staying for lunch... 4

I/We will need (✓) ☒ TV ☐ VCR Other DVD

Comments: Thank you for the invitation and
Don't Forget to listen to Que Pasa 99.5
you #1 for Tegano!!!

PSJA High School
Career and Transition Fair
February 27, 2008

Please fax this form to **783-2293** to reserve your presenter table(s). Should you have any questions, call Mr. Roy Garcia at 783-2200, ext. 4092. PSJA High sincerely appreciates your time and interest in support of our students.

☒ **YES!** We would like to participate!

Company/Organization: Entravision Radio

Phone Number: 661-6000

Contact Person: Isaac Hernandez - Promotions

Number of tables needed... 2

Number of chairs needed... 4

Number of individuals staying for lunch... 4

I/We will need (✓) ☐ TV ☐ VCR Other _____

Comments: _____



Pharr-San Juan-Alamo High School

805 West Ridge Road
San Juan, Texas 78589

(956) 783-2200 * FAX: (956) 783-2293



Corina F. Ramirez, Principal

To Whom It May Concern:

On Wednesday, February 27, 2008, P.S.J.A. High School Career and Technology Department will host the Annual Career and Transition Fair. We would like to take this opportunity to thank you in advance for your continued dedication and support. The Career and Transition Fair will be held at P.S.J.A. High School's main gym (set-up time 8:00 a.m. - 9:00 a.m.) and begin at 9:00 a.m. and will end at 11:53 a.m. We will be serving a continental breakfast for participants and end with an appreciation luncheon in the Band Hall A.

The career fair will provide our students with awareness on current and upcoming job opportunities that are available. Your participation in this important event will help our students in becoming productive members of our community.

We would sincerely appreciate it if your business/organization, or various trades and skills within your organization could be represented at our career fair. Please call Mr. Roy Garcia at (956) 783-2200 ext. 4092 or fax the application form to (956) 783-2293 to reserve your table and confirm your participation. I thank you in advance for your involvement in our school and community.... *Together, we can make a difference!*

Sincerely,

Mrs. Corina F. Ramirez, Principal
PSJA High School



PSJA High School

Career & Technology Dept.



Bear Fax

805 W. Ridge Rd., San Juan, TX 78589
Phone: (956) 783-2200 FAX: (956) 783-2239

Date: 2/11/08
To: ISAAC H.
Fax No. 661-6082
From: ROY GARCIA
Subject: Career Fair
of Pages (including cover): 3

COPY

Message: Career Fair Information

TRANSMISSION VERIFICATION REPORT

TIME : 02/12/2008 10:25
NAME : ENTRAVISION
FAX : 9566318211
TEL : 9566616000
SER.# : 000F4J151491

DATE, TIME
FAX NO./NAME
DURATION
PAGE(S)
RESULT
MODE

02/12 10:24
7832293
00:01:03
04
OK
STANDARD
ECM



P.O. Box 610 • PROGRESO, TEXAS 78579

565-4142 • 565-5061

February 7, 2008

COPY

Dear Isaac Hernandez

Progreso High School will be hosting a Career/College Day on Wednesday, March 12, 2008 from 8:45 am. until 11:00 a.m. We look forward to having you join us in representing your chosen profession. Please fax us a confirmation with the name of the person that will be attending. On behalf of Progreso High School, we thank you for taking time from your busy schedule to be here with our students in support of education.

Sincerely,

Dolores P. Garcia
Counselor's Secretary

Please FAX response to:

Dolores P. Garcia

Fax: (956) 565-6029

Phone: (956) 565-4142 Ext. 208

- ☒ Yes, I will be attending.
Name of person(s) attending Greg Gonzalez / Richard Gutierrez 2
- ☐ Will you be bringing any audio visual equipment and power cords.
- ☐ Number of person(s) staying for lunch. 2 "two"
- ☐ No, I will not be able to attend.

Please Provide 2 chairs/1 table



P.O. Box 610 • PROGRESO, TEXAS 78579

565-4142 • 565-5061

March 31, 2008


Dear Mr. Isaac Hernandez:

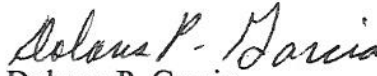
On behalf of Progreso High School, we would like to thank you and your staff for volunteering your time to participate in our 2008 Career/College Fair.

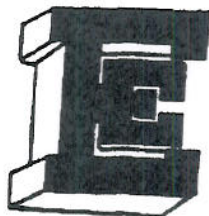
We had over 500 students participating in this year's Career/College Fair. Your informative information reached a lot of our students. We had a lot of positive feedback from our students. Thank you again for volunteering your time to help Progreso High School students plan for their futures. We hope to see you again next year.

Sincerely,


Marivel Guajardo
Counselor


Martha Guerra
Counselor


Dolores P. Garcia
Counselor's Secretary



Santiago Garcia Elementary

Adam Sabedra - Principal

P.O. Box 127 - Edcouch, TX 78538 - Office: 956-262-4741 - Fax: 956-262-6004



To: Career Day Presenter *Mando San Roman*
From: Rosalinda de Leon, Counselor
Date: April 3, 2008
Re: Career Day Invitation

Santiago Garcia Elementary cordially invites you to participate in our Career Day scheduled for **Friday May 2, 2008 from 8:30-10:30 a.m.** Your participation will give our students an awareness of the many different career choices that will be available to them in the work force.

The following is a tentative schedule of the morning's activities:

8:00-8:30	Breakfast in the school library
8:30-8:50	First Presentation
8:50-9:10	Second Presentation
9:10-9:30	Third Presentation
9:30-9:50	Fourth Presentation
9:50-10:10	Fifth and Final Presentation

The presenter will remain in one location while the students rotate to the different classrooms.

Please contact me at 262-4741 to let me know if you will be able to attend our Career Day.

Santiago Garcia Elementary is located on the corner of Mile 1015 and highway 107 in Edcouch.

Thank You

Promotions

From: Rosie Cortez [rcortez@eeisd.org]
Sent: Thursday, April 03, 2008 3:29 PM
To: mca_promotions@entravision.com
Subject: 2008 career letter

Dear Mr. Mando San Roman,

At John F. Kennedy Elementary, our staff, students and guest speakers participate in an annual "Career Day".

It will take place on Wednesday May 14, 2008 from 8:45 – 11:00 a.m. If you are interested in speaking to our students about your jobs/careers on this day, it will be greatly appreciated. The presentation generally last from 20-25 minute each and should be prepared to interest an elementary (1st.–5th.) aged audience sincerely hope that you will consider participating in this worthwhile education activity. Please let me know as soon as possible so that I can work on a schedule at our campus.

Sincerely,

Rosie Cortez, Counselor

John F. Kennedy Elementary
 501 West Ciro Caseres
 Elsa, Texas 78543

956-262-4751 Fax 956-262-6029

956-262-2006 e-mail: rcortez@eeisd.org

P.S. I need your confirmation by April 18, 2008 if possible. I need to make a schedule for the people that will be presenting.

GUEST INFORMATION

IRENE GARCIA MIDDLE SCHOOL 5TH ANNUAL CAREER DAY

Thursday, May 8, 2008
9:30 a.m.-12:20 p.m.

PLEASE FILL OUT COMPLETELY AND SUBMIT FORM TO YOUR GRADE LEVEL
COUNSELOR OR COUNSELOR'S CLERK.

PLEASE PRINT LEGIBLY

(I.G.M.S. Staff Member)

Isaac Hernandez, Promotion Director

Guest (s) Name:

Greg Gonzalez

Job Title(s):

ON-AIR STAFF
Place of Employment:

Fax Number (Important):

667-7784

Address:

801 N. Jackson
McAllen, TX 78539
01

Phone Number: 956-661-6000

Cell Number:

AV Equipment Needed:

- ☐ TV/VHS/DVD Player
☐ Additional Table ☐ Overhead Projector
☐ Other (Explain)

* Bring your own lap top and extension cord.

Time Available:

- ☐ Part of Morning Exact Time _____
☒ All 3 Sessions 9:30-12:20
☐ Other (Explain)

WILL ATTEND LUNCHEON AT 12:45

YES

NO

How many people? 1 or

2

Other: _____

Counselor's Use ONLY:

☐ Fax Received/Date

☐ Called to Confirm/Dates:

1st

2nd

3rd

*Please keep a copy for your records so that you may remind your guest at least a couple
of days prior to this event.



IRENE M. GARCIA MIDDLE SCHOOL
900 Paula Drive
Mission, TX. 78572
Phone: (956) 584-0800
Fax: (956) 584-0806

**T.E.A.M.
GO MIGHTY SMART COYOTES
WE BELIEVE!!!**

THE SPARK OF A RENAISSANCE

LA JOYA ISD

To: Isaac Hernandez	From: Vanessa Trevino
Phone: (956) 661-6000	Pages: 3
Fax: (956) 661-6082	Date: 4/16/2008
Re: Career Day	cc:

☐ URGENT ☒ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTE: If not received in it's entirety, or if this document is not legible, please call (956) 584-0800.

COMMENTS:

Isaac

Attached is the information for Career Day.
We look forward to seeing your organization!

Thank You!

April 7, 2008

Dear Guest _____

"The ultimate goal of the educational system is to shift to the individual the burden of pursuing his education."

John W. Gardner

We would like to invite you to our Career Day, which is scheduled for Thursday, May 8, 2008. Your presence at our campus meant a great deal last year; we would immensely appreciate it if you could allocate some precious time from your busy schedule again this year. Indeed, as quoted by Gardner, our ultimate goal at Irene Garcia Middle School is to ensure that all our students continue with their education after graduating from high school. Without the positive influence of your participation, this endeavor would be almost impossible to achieve. Again, we would be extremely grateful if you could attend. A caring and dedicated individual like you definitely makes an immense difference in our students' education by providing them with pertinent career insight as they begin planning for their future.

Sincerely,
Counseling Department

CAREER DAY INFORMATION

When: Thursday, May 8, 2008

Time: 9:30 a.m.-12:20 p.m.

LUNCHEON 12-45

Where: Irene Garcia Middle School Gymnasium (You may set up as early as 8:30.)

Setup: small table with any flyers, brochures, tokens, goodies, etc. that you may want to provide to the students—informal question/answer presentation to 4-8 students interested in your line of work. (Approximately 300 students will be present in the gym at a time during 50 minute intervals) *Expected guests = 80+

Physical Address: 900 Paula Drive

Mission, Texas 78572

School Phone #: 584-0800

Fax#: 584-0806

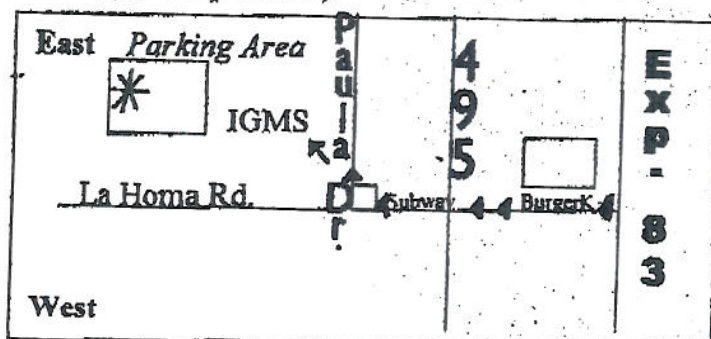
Contact People: Imelda Rodriguez, 6th grade counselor

Vanessa Trevino, 7th grade counselor

Brenda Trevino, 8th grade counselor

Attached: Guest form (Fill it out completely and fax this guest form to Irene Garcia Middle School.)

Directions to IGMS: (See map below.)



Memorial Middle School Career Day

May 9, 2008

To Teacher: These questions may be distributed to your class and be used as a guide for students' use during your rotation time at our "Career Day". Please take into account the number of students at each rotation and limit questions per class.

1. When did you start thinking about your career/occupation?
2. How did you decide on your career/occupation?
3. How did your classes in middle school help as you started to think about your career/occupation?
4. What kind of work is expected of you during the day?
5. Is this the only job you've had?
6. What skills do you believe you had/ have in deciding your goals for this career/occupation?
7. What is your work-place like?
 - do you work indoors or outdoors
 - do you work in a rural or urban area
 - do you travel or do you stay in one place
 - does your job require you to work alone or with others
8. What other jobs are associated with your particular occupation?
9. Besides your hard work, who helped you to get to where you are?

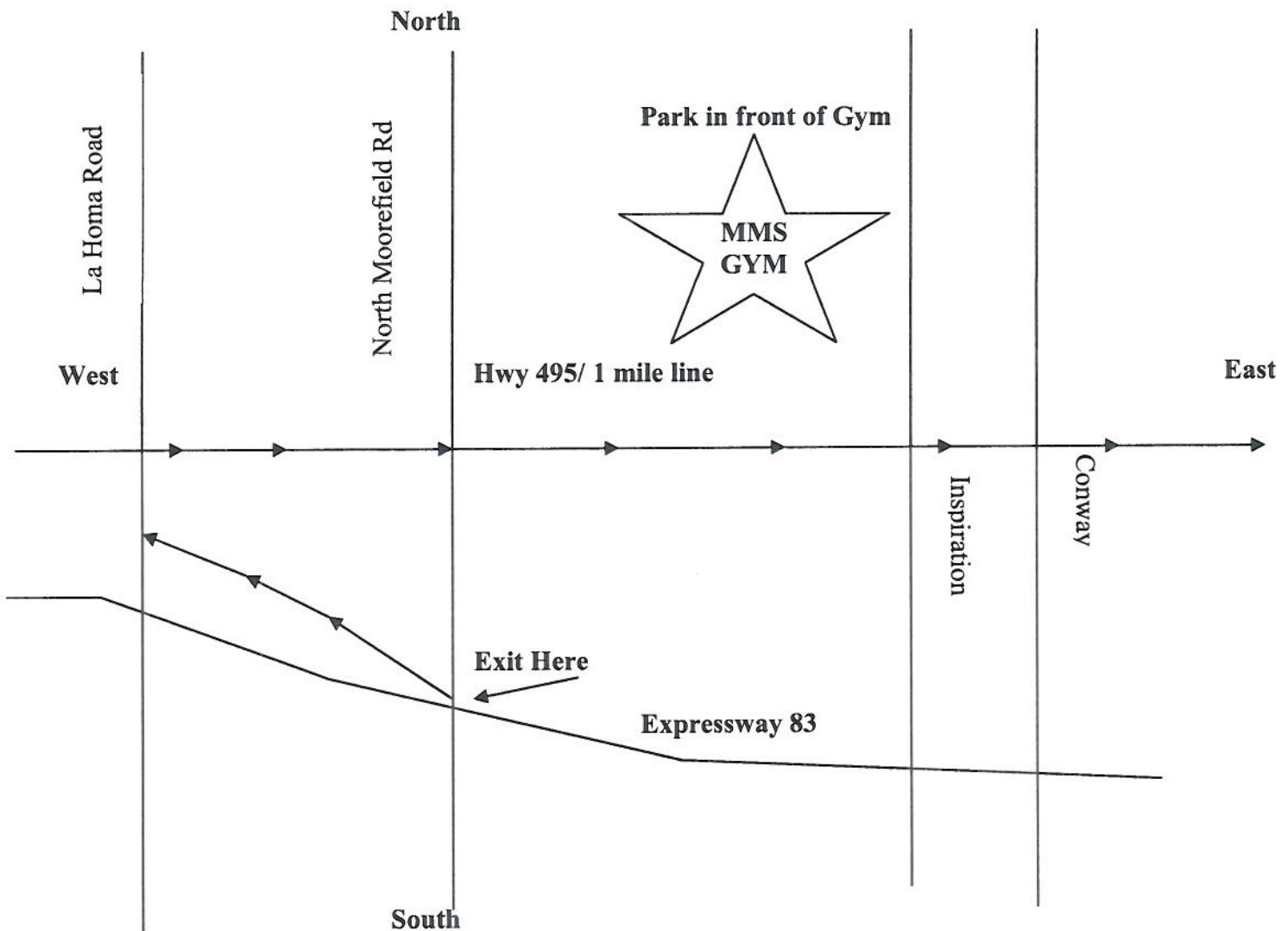
Ex:	teachers	parents
	friends	relatives
10. What kind of personality must you have for your kind of job?

Memorial Middle School

Career Day

May 9, 2008

Traveling West From (Pharr, McAllen, Mission)



1. Go **West** on **Expressway 83**.
2. Exit on **La Homa Rd.** after passing Mission, Tx.
3. Turn **Right** at traffic light on **La Homa Rd.**
4. Again turn **right** at next traffic light (**495/1mile line**).
5. Turn **Left** at next traffic light (**N. Moorefield Rd**).
6. **Memorial Middle School** will be about $\frac{1}{2}$ block on your right.....**BUT**
7. **Continue** and turn **Right** at the next entrance which leads you to the staff parking lot where you will be able to park directly in front of the gym.

Career Day

Memorial Middle School, with the La Joya I.S.D., will be hosting a "Career Day" on Friday, May 9, 2008. As you know this day is designed to provide the opportunity for our students to learn about various careers/occupations which are outlined in the Career & Technology Clusters. This gives them first hand knowledge of courses available as they begin to think of the options for their future. We hope that your department will take time to plan for this day.

As in the past, the gymnasium will be used to set up the participants' stations (tables). This will give you plenty of space to place materials you may want to give out or show.

We will be starting at about 9:00 a.m. to allow some high school students ample time to set up. A schedule will be sent well in advance once it is approved in its entirety. If you have participated in the past, little has changed as far as the set-up is concerned. Also, let me know if you'll be needing any audio-visual equipment screens and/or electrical cords.

Above all, please let me know with enough time whether or not you will be attending so tables can be set up.

You may contact me at (956)580-5083. My e-mail is i.uresti@ljisd.com and my cell # is 821-5656.

Thank you,

Irma H. Uresti, Counselor

Tentative Schedule and Approximate Enrollment

6 th Grade	9:00 - 10:00	- (375 students)
8th Grade	10:00 - 11:00	- (352 students)
7 th Grade	11:00 - 12:00	- (350 students)

INTERNSHIPS

Intern List

- / Lizbeth Infante
- / Erika Gutierrez
- / Erika Lopez
- / Lissette Reyes
- Bianca Montalvo
- Alyssa Chapa
- / Cesar Flores



COMMUNICATION DEPARTMENT

THE UNIVERSITY OF TEXAS - PAN AMERICAN

1201 West University Drive • Edinburg, Texas 78539-2999 • (956) 381-3583 • (956) 381-2685 FAX

Journalism Internship Agreement

The following criteria must be met in order to successfully complete a journalism internship at The University of Texas-Pan American:

1. No student may enroll for internship hours without prior approval of the instructor.
2. Students within 50 miles of the UTPA campus are required to meet at least every two weeks with their faculty advisor to discuss progress in their internship.
3. Students more than 50 miles from campus will keep their UTPA advisor abreast of their work progress via e-mailings at least once a week.
4. It is the student's responsibility to make sure their work supervisor mails a letter directly to the UTPA faculty advisor at the end of the internship period. The letter should describe the student's work responsibilities, and include an overall evaluation of the student's performance.
5. Students will compile a portfolio of their work (articles and/or photographs) during their internship. The portfolio will be due at a time specified by the intern's UTPA faculty advisor.
6. The student will complete a narrative (minimum length 2,000 words) that details their work as an intern. The narrative will include--but is not restricted to--the following:
 - a) a comparison of classroom learning with real world experience: similarities & differences
 - b) specific job related learning experiences.
 - c) insights gained about the field through the internship.

By signing this form the student agrees to comply with the UTPA Journalism Department's internship requirements.

Student's Name Daniel Mejia

SS# 452-43-9863

Course Number: Comm 3626

Date: 01/19/06

Faculty Advisor:

Jack R. Stanley