

## Exhibit 1.1

August 1, 2021 – July 31, 2022 EEO Report

# WFRV, WJMN

## EEO PUBLIC FILE REPORT

**August 1, 2021 - July 31, 2022**

Nexstar is an equal opportunity employer and considers applicants for all positions without regard to race, color, gender, national origin, age, religious creed, disability, marital status, pregnancy, sexual orientation, veteran status, citizenship or any other characteristic protected by law.

### I. VACANCY LIST

See Section II, the "Master Recruitment Source List" ("MRS�") for recruitment source data

Job Title	Recruitment Sources ("RS") Used to Fill Vacancy	RS Referring Hiree
Account Executive Open Date: 3/8/2021 Hire Date: 8/16/2021	2, 6-17, 20	2
Anchor/MMJ Open Date: 6/22/2021 Hire Date: 8/16/2021	2-6, 8-15, 17-20	2
Chief Engineer Open Date: 7/13/2021 Hire Date: 2/14/2022	2-4, 6-15, 17-20	18
Production Assistant Open Date: 7/20/2021 Hire Date: 8/29/2021	2-3, 6, 8-15, 17-20	19
Digital Content Producer Open Date: 9/8/2021 Hire Date: 3/7/2022	2-3, 5-15, 17-20	2
Master Control Operator Open Date: 9/20/2021 Hire Date: 11/1/2021	2-3, 6-15, 17-20	18
News Director Open Date: 9/28/2021 Hire Date: 12/13/2021	2-3, 6-15, 17-20	18
Account Executive Open Date: 10/22/2021 Hire Date: 12/6/2021	2-3, 6-15, 17-20	2
Account Executive Open Date: 10/22/2021 Hire Date: 2/28/2022	2-3, 6-15, 17-20	18
Account Executive Open Date: 10/22/2021 Hire Date: 12/6/2021	2-3, 6-15, 17-20	2
Local Sales Manager Open Date: 10/22/2021 Hire Date: 12/6/2021	2-3, 6-17, 20	8

# WFRV, WJMN

## EEO PUBLIC FILE REPORT

**August 1, 2021 - July 31, 2022**

Nexstar is an equal opportunity employer and considers applicants for all positions without regard to race, color, gender, national origin, age, religious creed, disability, marital status, pregnancy, sexual orientation, veteran status, citizenship or any other characteristic protected by law.

### I. VACANCY LIST

See Section II, the "Master Recruitment Source List" ("MRS�") for recruitment source data

Job Title	Recruitment Sources ("RS") Used to Fill Vacancy	RS Referring Hiree
Account Executive Open Date: 12/28/2021 Hire Date: 3/7/2022	2-3, 6-17, 20	2
Account Executive Open Date: 12/28/2021 Hire Date: 3/28/2022	2-3, 6-17, 20	2
Reporter/Multimedia Journalist Open Date: 12/30/2021 Hire Date: 6/2/2022	2-3, 5-15, 17-20	2
Meteorologist/MMJ Open Date: 2/15/2022 Hire Date: 6/13/2022	2-3, 6-17, 19-20	16
Videographer/Editor Open Date: 2/16/2022 Hire Date: 4/6/2022	2-3, 6-20	16
Production Assistant Open Date: 2/22/2022 Hire Date: 3/28/2022	2-3, 6-15, 17-20	19
Digital Content Producer Open Date: 2/24/2022 Hire Date: 5/9/2022	2-3, 6-15, 17-20	18
News Producer Open Date: 3/7/2022 Hire Date: 5/9/2022	2-3, 6-11, 13-15, 17-20	19
Meteorologist/MMJ Open Date: 3/7/2022 Hire Date: 6/2/2022	2-3, 5-11, 13-15, 17-20	18
Vice President/General Manager Open Date: 3/22/2022 Hire Date: 5/31/2022	2-3, 5-15, 17-20	8
Account Executive Open Date: 3/22/2022 Hire Date: 7/25/2022	1-15, 17-20	2

**WFRV, WJMN**  
**EEO PUBLIC FILE REPORT**

**August 1, 2021 - July 31, 2022**

Nexstar is an equal opportunity employer and considers applicants for all positions without regard to race, color, gender, national origin, age, religious creed, disability, marital status, pregnancy, sexual orientation, veteran status, citizenship or any other characteristic protected by law.

**I. VACANCY LIST**

See Section II, the "Master Recruitment Source List" ("MRSL") for recruitment source data

Job Title	Recruitment Sources ("RS") Used to Fill Vacancy	RS Referring Hiree
Account Executive Open Date: 3/30/2022 Hire Date: 7/25/2022	2-3, 6-17, 20	16
Reporter/MMJ Open Date: 5/3/2022 Hire Date: 7/17/2022	2-3, 6-15, 17-20	8



**WFRV, WJMN**  
**EEO PUBLIC FILE REPORT**

**August 1, 2021 - July 31, 2022**

**II. MASTER RECRUITMENT SOURCE LIST ("MRSL")**

<b>RS Number</b>	<b>RS Information</b>	<b>Source Entitled to Vacancy Notification? (Yes/No)</b>	<b>No. of Interviewees Referred by RS Over Reporting Period</b>
1	CareerBuilder.com	N	1
2	Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone : 800-462-5842 Url : <a href="http://www.indeed.com">http://www.indeed.com</a> Recruiting Source Manual Posting	N	56
3	Job Center of Wisconsin 325 N. Roosevelt St. Green Bay, Wisconsin 54301 Phone : 920-448-6760 Url : <a href="http://jobcenterofwisconsin.com">http://jobcenterofwisconsin.com</a> Roy Koeller Manual Posting	N	0
4	Job/Bulletin Board	N	5
5	Linked In	N	11
6	Michigan Association of Broadcasters 819 N. Washington Ave. Lansing, Michigan 48906 Phone : 800-968-7622 Url : <a href="http://www.michmab.com">http://www.michmab.com</a> Dan Kelley Manual Posting	N	0
7	Michigan Works! 201 N. Washington Sq. 3rd floor Lansing, Michigan 49813 Phone : 906-280-0002 Url : <a href="http://mitalent.org">http://mitalent.org</a> Wendy Beach Manual Posting	N	0
8	Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone : 972-764-6715 Terri Bush Manual Posting	N	13

**WFRV, WJMN**  
**EEO PUBLIC FILE REPORT**

**August 1, 2021 - July 31, 2022**

**II. MASTER RECRUITMENT SOURCE LIST ("MRSL")**

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
9	Northeast Wisconsin Technical College P. O. Box 2277 Appleton, Wisconsin Phone : 920-735-5627 Url : <a href="http://www.wisconsintechconnect.com">http://www.wisconsintechconnect.com</a> WI Technical College System Manual Posting	N	0
10	Northern Michigan University 1401 Presque Isle Ave. 3302.3 Hedgcock Marquette, Michigan 49855 Phone : 906-227-2800 Url : <a href="http://www.myinterfase.com/nmu/employer">http://www.myinterfase.com/nmu/employer</a> Jim Gadzinski Manual Posting	N	0
11	St. Norbert College 100 Grant St. De Pere, Wisconsin 54115 Phone : 920-565-1388 Url : <a href="http://app.purplebriefcase.com/pb/account/login?s=">http://app.purplebriefcase.com/pb/account/login?s=</a> Purple Briefcase Manual Posting	N	0
12	TV Jobs P.O. Box 4116 Oceanside, California 92052 Phone : 760-754-8177 Url : <a href="http://www.tvjobs.com">http://www.tvjobs.com</a> Mark Holloway Manual Posting	N	0
13	University of Michigan Alumni Association 200 Fletcher St. Ann Arbor, Michigan Phone : 800-847-4764 Url : <a href="http://alumni.umich.edu/career/employers">http://alumni.umich.edu/career/employers</a> Katie Ehnis Manual Posting	N	0
14	University of Wisconsin-Green Bay 2420 Nicolet Drive Green Bay, Wisconsin 54311 Phone : 920-465-2163 Url : <a href="http://www.myinterfase.com/wisconsin/employer">http://www.myinterfase.com/wisconsin/employer</a> Wisconsin Job 4 Grads Manual Posting	N	0

**WFRV, WJMN**  
**EEO PUBLIC FILE REPORT**

**August 1, 2021 - July 31, 2022**

**II. MASTER RECRUITMENT SOURCE LIST ("MRSL")**

<b>RS Number</b>	<b>RS Information</b>	<b>Source Entitled to Vacancy Notification? (Yes/No)</b>	<b>No. of Interviewees Referred by RS Over Reporting Period</b>
15	University of Wisconsin-Oshkosh 759 Elmwood Ave. Suite 125 Oshkosh, Wisconsin 54901 Url : <a href="https://app.joinhandshake.com/login">https://app.joinhandshake.com/login</a> Handshake Colleges Manual Posting	N	0
16	UPMatters.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone : 920-437-5411 Url : <a href="http://www.upmatters.com/jobs">http://www.upmatters.com/jobs</a> Kathy Hoffman Manual Posting	N	3
17	UW-Madison Letters and Sciences Career Services 1305 Linden Dr. Madison, Wisconsin Phone : 608-262-3921 Url : <a href="https://ls-wisc.csm.symplicity.com">https://ls-wisc.csm.symplicity.com</a> Pamela Garcia-Rivera Manual Posting	N	0
18	WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone : 920-437-5411 Url : <a href="http://www.wearegreenbay.com/jobs">http://www.wearegreenbay.com/jobs</a> Kathy Hoffman Manual Posting	N	14
19	WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone : 920-437-5411 Url : <a href="http://www.wearegreenbay.com">http://www.wearegreenbay.com</a> Kathy Hoffman Manual Posting	N	10
20	Wisconsin Broadcasters Association 44 E. Mifflin St Suite 900 Madison, Wisconsin 53703 Phone : 800-236-1922 Url : <a href="http://www.wi-broadcasters.org">http://www.wi-broadcasters.org</a> Linda Baun Manual Posting	N	2

**WFRV, WJMN**  
**EEO PUBLIC FILE REPORT**

**August 1, 2021 - July 31, 2022**

**II. MASTER RECRUITMENT SOURCE LIST ("MRSL")**

<b>RS Number</b>	<b>RS Information</b>	<b>Source Entitled to Vacancy Notification? (Yes/No)</b>	<b>No. of Interviewees Referred by RS Over Reporting Period</b>
<b>TOTAL INTERVIEWS OVER REPORTING PERIOD:</b>			<b>115</b>

**WFRV, WJMN**  
**EEO PUBLIC FILE REPORT**  
**August 1, 2021 - July 31, 2022**

**III. RECRUITMENT INITIATIVES**

	<b>Date</b>	<b>Type of Recruitment Initiative (Menu Selection)</b>	<b>Brief Description Of Activity</b>	<b>No. of Stations Participants</b>	<b>Participant Title</b>
1	8/2/2021	Establishment of an intern program designed to assist members of the community	The SEU has an established internship program that allows students to gain practical experience in all areas of our operations, including news, production, sports and weather. The SEU hosted two (2) interns from Syracuse University, Newhouse School of Public Communications during the 2021 Summer Semester, and one (1) intern from the University of Wisconsin-Green Bay during the 2022 Summer Semester.	5	News Director Sports Director Digital Content Director Senior Producer
2	8/30/2021	Participation in scholarship programs	The SEU participates in an established scholarship program that assists students interested in pursuing a career in broadcasting. During the current reporting term, there was one (1) recipient from Bay College.	1	VP/General Manager
3	9/29/2021	Participation in Job Fairs	The SEU participated at the UW-Green Bay 2021 Fall Job and Internship Fair. SEU personnel were able to meet with students and discuss vacancies at the SEU and in the broadcasting industry.	2	Production Manager Administrative Assistant
4	3/2/2022	Participation in Job Fairs	SEU participated at the UW-Green Bay 2022 Spring Job & Internship Fair. SEU personnel were able to meet with students virtually and discuss vacancies at the SEU and in the broadcasting industry.	3	Production Manager News Director Administrative Assistant
5	4/7/2022	Participation in events or programs sponsored by educational institutions	SEU personnel hosted Journalism students from Bay Port High School. SEU personnel discussed job qualifications and careers and opportunities at the station and within the broadcast industry.	5	News Director Senior News Producer Anchor Meteorologist
6	7/12/2022	Provision of training to management	The SEU conducted a mandatory training session for hiring managers which focused on the EEO recruiting process, including discussions regarding proper dissemination of job vacancy information, document retention and hiring procedures.	12	VP/General Manager News Director Local Sales Manager Production Manager

Exhibit 2.1

August 1, 2021 – July 31, 2022

Job Vacancy Notices

## Job Notification details between 8/1/2021 to 7/31/2022

### Account Executive (Broadcast1Source tracking number 96293)

**No. of Agencies were used:** 14

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

### All recruiting agencies listed in the report below

**Sent On:** 03/08/2021

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Account Executive

### Experience:

#### Essential Duties & Responsibilities:

- Implements strategies to consistently grow revenue and exceed revenue goals.
- Establishes credible relationships with the local business community.
- Makes sales calls on existing and prospective clients.
- Maintains assigned accounts and develops new accounts.
- Prepares and delivers sales presentations to clients.
- Explains to customers how specific types of advertising will help promote their products or services in the most effective way possible.
- Provides clients with information regarding rates for advertising placement in all media.
- Develops advertising schedules with clients and station personnel responsible for placing advertising into station media.
- Works with clients and station personnel to develop advertisements.
- Performs other duties as assigned.

### Requirements:

The ideal candidate will thrive in a fast-paced, competitive atmosphere, and have urgency to respond to project opportunities and special programming as it becomes available. Candidates should also have strong computer skills with the ability to work in Word, Excel and PowerPoint. Proficiency in Matrix, Wide Orbit Traffic and Strata is a plus.

Our Account Executives work with clients extensively throughout the Upper Peninsula. A valid driver's license and reliable transportation is a must.

### Description:

**Job Notification details between 8/1/2021 to 7/31/2022**

WJMN-TV is looking for an outgoing Account Executive to join our team. WJMN is home to #1 rated CBS Primetime television shows, the best year-round sports, and top quality locally produced programming. Our multi-platform media includes our local content on UPMatters.com and the most technologically advanced digital marketing solutions, which are second to none!

The Account Executive is a marketing and sales professional who works within established department guidelines to provide successful solutions for our advertisers, increase volume with assigned accounts, aggressively seeks new business for both TV and Digital, executes plans and strategies set forth by sales management, maintains awareness of the competition, and maintains visibility in the community.

**Additional Information:**

Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Inc. is an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
3/8/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
3/8/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
3/8/2021	Indeed	No	Recruiting Source	1--	By User/Other System
3/8/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
3/8/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
3/8/2021	UPMatters.com	No	Kathy Hoffman	1--	By User/Other System
3/8/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
3/8/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
3/8/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
3/8/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
3/8/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
3/8/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System



**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
3/8/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
3/8/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Position: Account Executive**

**Hire Date: August 16, 2021**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

WJMN-TV is looking for an outgoing Account Executive to join our team. WJMN is home to #1 rated CBS Primetime television shows, the best year-round sports, and top quality locally produced programming. Our multi-platform media includes our local content on UPMatters.com and the most technologically advanced digital marketing solutions, which are second to none!

The Account Executive is a marketing and sales professional who works within established department guidelines to provide successful solutions for our advertisers, increase volume with assigned accounts, aggressively seeks new business for both TV and Digital, executes plans and strategies set forth by sales management, maintains awareness of the competition, and maintains visibility in the community.

**Requirements:**

The ideal candidate will thrive in a fast-paced, competitive atmosphere, and have urgency to respond to project opportunities and special programming as it becomes available. Candidates should also have strong computer skills with the ability to work in Word, Excel and PowerPoint. Proficiency in Matrix, Wide Orbit Traffic and Strata is a plus.

Our Account Executives work with clients extensively throughout the Upper Peninsula. A valid driver's license and reliable transportation is a must.

**Experience:**

Essential Duties & Responsibilities:

- Implements strategies to consistently grow revenue and exceed revenue goals.
- Establishes credible relationships with the local business community.
- Makes sales calls on existing and prospective clients.
- Maintains assigned accounts and develops new accounts.
- Prepares and delivers sales presentations to clients.
- Explains to customers how specific types of advertising will help promote their products or services in the most effective way possible.
- Provides clients with information regarding rates for advertising placement in all media.
- Develops advertising schedules with clients and station personnel responsible for placing advertising into station media.
- Works with clients and station personnel to develop advertisements.
- Performs other duties as assigned.

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Additional Information:**

Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Inc. is an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 96293

Job Title: Account Executive

Job Opening Period: 3/8/2021 - 8/16/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	7/20/2021	Yes	8/16/2021	<b>Indeed</b> <b>7501 N. Capital of Texas Hwy.</b> <b>Building B</b> <b>Austin, Texas 78731</b> <b>Phone: 800-462-5842</b> <b>Fax: 1---Recruiting Source</b>
Candidate	6/16/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Job Notification details between 8/1/2021 to 7/31/2022****Anchor/MMJ (Broadcast1Source tracking number 96291)****No. of Agencies were used:** 15

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 06/22/2021**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Anchor/MMJ**Experience:****Essential Duties & Responsibilities:**

- Presents news stories and other content for all platforms.
- Ensures that all news content meets company standards for journalistic integrity and production quality.
- Writes and delivers news stories in a clear and concise manner.
- Lean to produce newscasts and communicates clear direction with team members.
- Assists in writing, copy editing, researching and coordinating news programming and other content.
- Acts as an MMJ, turning daily stories
- Conducts interviews with news personnel and others.
- Responds to breaking news and other urgent newsrooms situations as required.
- Participates in promotional activities including public appearances.
- Performs special projects and other duties as assigned.
- Edits video clips as assigned.
- Writes content for the website and other Digital Media platforms.
- Interacts with viewers/users on social media sites.

**Requirements:**

**Job Notification details between 8/1/2021 to 7/31/2022****Requirements and Skills:**

- Bachelor's degree in Journalism, or a related field, or an equivalent combination of education and work-related experience.
- Fluency in English.
- Excellent communication skills, both oral and written.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Flexibility to work any shift.

**Physical Demands and Work Environment:**

The news anchor must be able to stand, sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work near others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions. In addition, the news anchor must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions. The candidate must have a visceral distaste for office politics and gossip

**Description:**

Are you a talented storyteller? If so, we want you. WFRV is looking for an Anchor/MMJ who will serve as a primary presenter of news stories and other content for all platforms in a manner that is clear, engaging and meaningful to news consumers.

**Additional Information:**

Apply online at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer

**Contact:**

Apply online at: <https://nexstar.wd5.myworkdayjobs.com/nexstar>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
6/22/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
6/22/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
6/22/2021	Indeed	No	Recruiting Source	1--	By User/Other System
6/22/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
6/22/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
6/22/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
6/22/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
6/22/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
6/22/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
6/22/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
6/22/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
6/22/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
6/22/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
6/22/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
6/22/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System



## WFRV, WJMN

### Fax and E-mail verification summary report for Anchor/MMJ

**Position: Anchor/MMJ**

**Hire Date: August 16, 2021**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

#### **Details:**

Are you a talented storyteller? If so, we want you. WFRV is looking for an Anchor/MMJ who will serve as a primary presenter of news stories and other content for all platforms in a manner that is clear, engaging and meaningful to news consumers.

#### **Requirements:**

##### Requirements and Skills:

- Bachelor's degree in Journalism, or a related field, or an equivalent combination of education and work-related experience.
- Fluency in English.
- Excellent communication skills, both oral and written.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Flexibility to work any shift.

##### Physical Demands and Work Environment:

The news anchor must be able to stand, sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work near others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions. In addition, the news anchor must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions. The candidate must have a visceral distaste for office politics and gossip

#### **Experience:**

## WFRV, WJMN

### Fax and E-mail verification summary report for Anchor/MMJ

#### Essential Duties & Responsibilities:

- Presents news stories and other content for all platforms.
- Ensures that all news content meets company standards for journalistic integrity and production quality.
- Writes and delivers news stories in a clear and concise manner.
- Lead to produce newscasts and communicates clear direction with team members.
- Assists in writing, copy editing, researching and coordinating news programming and other content.
- Acts as an MMJ, turning daily stories
- Conducts interviews with news personnel and others.
- Responds to breaking news and other urgent newsrooms situations as required.
- Participates in promotional activities including public appearances.
- Performs special projects and other duties as assigned.
- Edits video clips as assigned.
- Writes content for the website and other Digital Media platforms.
- Interacts with viewers/users on social media sites.

#### Additional Information:

Apply online at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer

#### Contact:

Apply online at: <https://nexstar.wd5.myworkdayjobs.com/nexstar>

#### Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Anchor/MMJ**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 2/39

Job ID: 96291

Job Title: Anchor/MMJ

Job Opening Period: 6/22/2021 - 8/16/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	7/5/2021	No		WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	7/1/2021	No		Linked In
Candidate	7/1/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	7/1/2021	No		Job/Bulletin Board
Candidate	7/1/2021	No		Job/Bulletin Board

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 96291

Job Title: Anchor/MMJ

Job Opening Period: 6/22/2021 - 8/16/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	6/23/2021	No		WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	6/23/2021	No		WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	6/23/2021	No		WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	6/23/2021	No		Job/Bulletin Board
Candidate	6/23/2021	Yes	8/16/2021	<b>Indeed</b> <b>7501 N. Capital of Texas Hwy.</b> <b>Building B</b> <b>Austin, Texas 78731</b> <b>Phone: 800-462-5842</b> <b>Fax: 1---Recruiting Source</b>

## **Job Notification details between 8/1/2021 to 7/31/2022**

### **Chief Engineer (Broadcast1Source tracking number 102281)**

**No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

#### **All recruiting agencies listed in the report below**

**Sent On:** 07/13/2021

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Chief Engineer

#### **Experience:**

##### Essential Duties & Responsibilities:

- Manages all aspects of the Engineering Department.
- Maintains all broadcast technology and equipment for the station and transmitter sites.
- Ensures station compliance with rules and regulations applicable to FCC, local, state, and federal laws.
- Guides, directs and motivates subordinates, including setting performance standards and monitoring performance.
- Works with corporate leadership to implement new technologies and technical infrastructure for the station.
- Manages engineering and technology capital projects to the established budgets.
- Manages and coordinates fiber connectivity, production setups, A/V routing and patching, audio equipment, graphics systems and editing systems.
- Knowledge of television and digital studio broadcast and production systems including: video server technology, digital, signal routing and switching, encoding technologies and techniques, television and radio automation and traffic systems and the interface of these systems, audio encoding, routing and storage, television editing systems, video and audio storage systems and integration of the broadcast and production environment into an IT system.
- Evaluates, selects, installs, services and maintains station equipment and information technology systems.
- Maintains station fleet of vehicles, including a live satellite truck; repairs station infrastructure.
- Communicates and coordinates equipment maintenance and training with vendors/contractors.
- Prepares and maintains Engineering Department budget and expenses.
- Works closely with General Manager and department managers to ensure station objectives are being met.
- Evaluates employee access and trains employees on station information systems or new equipment.
- Performs other duties as assigned.

#### **Requirements:**

**Job Notification details between 8/1/2021 to 7/31/2022****Requirements & Skills:**

- Bachelor's Degree in Engineering, Communications, or equivalent combination of education and work-related experience preferred.
- Minimum five years' experience with Information Technology Systems in a television broadcasting environment. Strong PC/MS Office experience.
- Experience with fiber connectivity, production setups, A/V routing and patching, audio equipment, graphics systems and editing systems
- Significant experience evaluating, selecting, installing, servicing and maintaining broadcasting industry equipment and information technology systems
- Experience with Avid systems, digital transmitters, microwave equipment, and other broadcast-related equipment.
- Valid driver's license with an acceptable driving record
- Fluency in English; strong communication, both verbal and written.
- Strong interpersonal and organizational skills.
- Ability to identify the developmental needs of others, coach and mentor others to improve their knowledge or skills.
- Ability to meet deadlines, prioritize assignments, and handle multiple tasks simultaneously.
- Ability to work extended hours or be on call as needed, in order to keep station broadcasting cleanly.

**Description:**

WFRV-TV Local 5, a CBS Affiliate, seeks a Chief Engineer to oversee the day-to-day operations of the Engineering Department and is responsible for the maintenance of all broadcast technology, equipment, and the physical buildings at the station in Green Bay, our Little Chute office, and our transmitter sites. Assigns projects to staff and verifies that deadlines are being met.

**Additional Information:**

Apply online at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

Notification Date	Agency Name	Prong2	Name	Notification By Fax	Notification By Email
7/13/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
7/13/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
7/13/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
7/13/2021	Indeed	No	Recruiting Source	1--	By User/Other System
7/13/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
7/13/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
7/13/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
7/13/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
7/13/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
7/13/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
7/13/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
7/13/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
7/13/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
7/13/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
7/13/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
7/13/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System



## WFRV, WJMN

### Fax and E-mail verification summary report for Chief Engineer

**Position: Chief Engineer**

**Hire Date: February 14, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

#### **Details:**

WFRV-TV Local 5, a CBS Affiliate, seeks a Chief Engineer to oversee the day-to-day operations of the Engineering Department and is responsible for the maintenance of all broadcast technology, equipment, and the physical buildings at the station in Green Bay, our Little Chute office, and our transmitter sites. Assigns projects to staff and verifies that deadlines are being met.

#### **Requirements:**

##### Requirements & Skills:

- Bachelor's Degree in Engineering, Communications, or equivalent combination of education and work-related experience preferred.
- Minimum five years' experience with Information Technology Systems in a television broadcasting environment. Strong PC/MS Office experience.
- Experience with fiber connectivity, production setups, A/V routing and patching, audio equipment, graphics systems and editing systems
- Significant experience evaluating, selecting, installing, servicing and maintaining broadcasting industry equipment and information technology systems
- Experience with Avid systems, digital transmitters, microwave equipment, and other broadcast-related equipment.
- Valid driver's license with an acceptable driving record
- Fluency in English; strong communication, both verbal and written.
- Strong interpersonal and organizational skills.
- Ability to identify the developmental needs of others, coach and mentor others to improve their knowledge or skills.
- Ability to meet deadlines, prioritize assignments, and handle multiple tasks simultaneously.
- Ability to work extended hours or be on call as needed, in order to keep station broadcasting cleanly.

#### **Experience:**

## WFRV, WJMN

### Fax and E-mail verification summary report for Chief Engineer

#### Essential Duties & Responsibilities:

- Manages all aspects of the Engineering Department.
- Maintains all broadcast technology and equipment for the station and transmitter sites.
- Ensures station compliance with rules and regulations applicable to FCC, local, state, and federal laws.
- Guides, directs and motivates subordinates, including setting performance standards and monitoring performance.
- Works with corporate leadership to implement new technologies and technical infrastructure for the station.
- Manages engineering and technology capital projects to the established budgets.
- Manages and coordinates fiber connectivity, production setups, A/V routing and patching, audio equipment, graphics systems and editing systems.
- Knowledge of television and digital studio broadcast and production systems including: video server technology, digital, signal routing and switching, encoding technologies and techniques, television and radio automation and traffic systems and the interface of these systems, audio encoding, routing and storage, television editing systems, video and audio storage systems and integration of the broadcast and production environment into an IT system.
- Evaluates, selects, installs, services and maintains station equipment and information technology systems.
- Maintains station fleet of vehicles, including a live satellite truck; repairs station infrastructure.
- Communicates and coordinates equipment maintenance and training with vendors/contractors.
- Prepares and maintains Engineering Department budget and expenses.
- Works closely with General Manager and department managers to ensure station objectives are being met.
- Evaluates employee access and trains employees on station information systems or new equipment.
- Performs other duties as assigned.

#### **Additional Information:**

Apply online at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer

#### **Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### **Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Chief Engineer**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 4/39

Job ID: 102281

Job Title: Chief Engineer

Job Opening Period: 7/13/2021 - 2/14/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	1/17/2022	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022***Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102281

Job Title: Chief Engineer

Job Opening Period: 7/13/2021 - 2/14/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	1/14/2022	Yes	2/14/2022	<b>WeAreGreenBay.com</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>
Candidate	10/7/2021	No		Job/Bulletin Board
Candidate	7/23/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	7/23/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Job Notification details between 8/1/2021 to 7/31/2022****Production Assistant (Broadcast1Source tracking number 96300)****No. of Agencies were used:** 15

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 07/20/2021**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Production Assistant**Experience:****Essential Duties & Responsibilities:**

- Technical direct and run audio for live newscasts and other live/taped programming.
- Assist in preparation of newscasts and other programming (create graphics, segment recordings, promo tagging, etc.)
- Other duties as assigned.

**Requirements:**

**Job Notification details between 8/1/2021 to 7/31/2022****Requirements & Skills:**

- High School Diploma
- Degree in television production preferred or an equivalent combination of education and work related experience.
- Fluency in English
- Excellent communication skills, both oral and written.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
- Experience with broadcast-related equipment
- Experience with Photoshop a plus
- Ability to work under pressure in a fast paced environment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously
- Must be able to work weekends and holidays

**Physical Demands & Work Environment:**

The Production Assistant must be able to sit and stand for long periods of time, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work near others, and work indoors in environmentally controlled conditions. Remote projects will include working outdoors.

In addition, the Production Assistant must be able to lift, set up and operate equipment weighing up to 50 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

**Description:**

WFRV-TV Local 5 has an immediate opening for a full-time Production Assistant.

**Additional Information:**

Apply at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

Notification Date	Agency Name	Prong2	Name	Notification By Fax	Notification By Email
7/20/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
7/20/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
7/20/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
7/20/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
7/20/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
7/20/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
7/20/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
7/20/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
7/20/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
7/20/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
7/20/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
7/20/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
7/20/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
7/20/2021	Indeed	No	Recruiting Source	1--	By User/Other System
7/20/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System



## WFRV, WJMN

### Fax and E-mail verification summary report for Production Assistant

**Position: Production Assistant**

**Hire Date: August 29, 2021**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

WFRV-TV Local 5 has an immediate opening for a full-time Production Assistant.

**Requirements:**

Requirements & Skills:

- High School Diploma
- Degree in television production preferred or an equivalent combination of education and work related experience.
- Fluency in English
- Excellent communication skills, both oral and written.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
- Experience with broadcast-related equipment
- Experience with Photoshop a plus
- Ability to work under pressure in a fast paced environment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously
- Must be able to work weekends and holidays

Physical Demands & Work Environment:

The Production Assistant must be able to sit and stand for long periods of time, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work near others, and work indoors in environmentally controlled conditions. Remote projects will include working outdoors.

In addition, the Production Assistant must be able to lift, set up and operate equipment weighing up to 50 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

**Experience:**

## WFRV, WJMN

### Fax and E-mail verification summary report for Production Assistant

#### Essential Duties & Responsibilities:

- Technical direct and run audio for live newscasts and other live/taped programming.
- Assist in preparation of newscasts and other programming (create graphics, segment recordings, promo tagging, etc.)
- Other duties as assigned.

#### Additional Information:

Apply at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer.

#### Contact:

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Production Assistant**

RS Number	Recruiting Source	Date and Time

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 6/39

Job ID: 96300

Job Title: Production Assistant

Job Opening Period: 7/20/2021 - 8/29/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	8/18/2021	No		WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	8/17/2021	Yes	8/29/2021	<b>WFRV-TV internal posting</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 96300

Job Title: Production Assistant

Job Opening Period: 7/20/2021 - 8/29/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	8/2/2021	No		WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman

**Job Notification details between 8/1/2021 to 7/31/2022****Digital Content Producer (Broadcast1Source tracking number 102290)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 09/08/2021**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Digital Content Producer**Experience:****EDUCATION/EXPERIENCE:**

- Bachelor's degree in Journalism, or a related field, or an equivalent combination of education and work-related experience
- Fluency in English
- Excellent communication skills, both oral and written
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously

**Requirements:**

## **Job Notification details between 8/1/2021 to 7/31/2022**

### **PRINCIPAL DIGITAL DUTIES AND RESPONSIBILITIES:**

- Develops and leads winning strategy for station content
- Expert understanding of Facebook, Twitter, and other social media platforms
- Reviews copy and will correct errors in content, grammar, and punctuation, following prescribed editorial style and formatting guidelines
- Be the first to report breaking news stories; monitor analytic tools, RSS feeds, social media, alerts, all regional media for interesting and/or trending stories
- Write daily “flip” stories (avg. 10 stories+/day) that are packaged in a way that grows pages per session and time on page while utilizing SEO best practices to grow website search traffic
- Constantly monitor competition to ensure no “flip” stories across the DMA are missed
- Post, package, and promote stories from third-party feed partners (Nexstar, AP, CBS, etc.)
- Gathers information about events through research, interviews, experience or attendance at political, news, sports, artistic, social or other functions
- Pitches on-brand local and trending stories during morning meetings
- Checks reference materials such as books, news files or public records to obtain relevant facts
- Shoots and edits content for on-air and digital
- Proofread, package, and promote broadcast reporter stories
- Work with producers and news field crew on adding video to web stories (when applicable)
- Manage passive livestreams (when applicable)
- Push engaging and breaking stories on mobile app (when applicable)
- Generate meaningful audience engagement on social media without baiting (when applicable)
- Develop new digital content ideas for [wearegreenbay.com](http://wearegreenbay.com)

### **SECONDARY ON-AIR PRODUCER DUTIES AND RESPONSIBILITIES:**

- Produces the Sunday morning on-air show, deciding the order in which stories will be told, writes teasers and other content, times news programs, edits video, and posts video to the website.
- Produces newscasts for broadcast across all platforms
- Writes and orders news stories
- Approves scripts
- Balances news and feature content to create compelling broadcasts
- Edits video
- Writes stories for the website and other eMedia platforms
- Interacts with viewers and users on social media sites
- Performs other duties as assigned

### **WORK ENVIRONMENT/PHYSICAL REQUIREMENTS:**

High stress, high energy environment with deadline pressures. Valid Driver's License required. The candidate must have a visceral distaste for office politics and gossip.

### **Description:**

A full-time Digital Content Producer writes, updates, and shares stories ranging from local news flips to breaking and nationally trending stories for our website with the goal of growing website pageviews and users.

A DCP is a passionate writer and leader who takes initiative and thinks critically and independently.

This is a position evaluated by pageviews, time on page, pages per session, and bounce metrics. Candidate must prioritize growing our web/app traffic while balancing/maintaining journalistic integrity.

### **Additional Information:**

Apply online at: <https://www.wearegreenbay.com/jobsWFRV> Television Station and Nexstar Media Inc. are an equal opportunity employer

**Job Notification details between 8/1/2021 to 7/31/2022****Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
9/8/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
9/8/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
9/8/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
9/8/2021	Indeed	No	Recruiting Source	1--	By User/Other System
9/8/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
9/8/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
9/8/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
9/8/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
9/8/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
9/8/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
9/8/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
9/8/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
9/8/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
9/8/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
9/8/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
9/8/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System



## WFRV, WJMN

### Fax and E-mail verification summary report for Digital Content Producer

**Position: Digital Content Producer**

**Hire Date: March 7, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

A full-time Digital Content Producer writes, updates, and shares stories ranging from local news flips to breaking and nationally trending stories for our website with the goal of growing website pageviews and users.

A DCP is a passionate writer and leader who takes initiative and thinks critically and independently.

This is a position evaluated by pageviews, time on page, pages per session, and bounce metrics. Candidate must prioritize growing our web/app traffic while balancing/maintaining journalistic integrity.

**Requirements:**

## WFRV, WJMN

### Fax and E-mail verification summary report for Digital Content Producer

#### PRINCIPAL DIGITAL DUTIES AND RESPONSIBILITIES:

- Develops and leads winning strategy for station content
- Expert understanding of Facebook, Twitter, and other social media platforms
- Reviews copy and will correct errors in content, grammar, and punctuation, following prescribed editorial style and formatting guidelines
- Be the first to report breaking news stories; monitor analytic tools, RSS feeds, social media, alerts, all regional media for interesting and/or trending stories
- Write daily "flip" stories (avg. 10 stories+/day) that are packaged in a way that grows pages per session and time on page while utilizing SEO best practices to grow website search traffic
- Constantly monitor competition to ensure no "flip" stories across the DMA are missed
- Post, package, and promote stories from third-party feed partners (Nexstar, AP, CBS, etc.)
- Gathers information about events through research, interviews, experience or attendance at political, news, sports, artistic, social or other functions
- Pitches on-brand local and trending stories during morning meetings
- Checks reference materials such as books, news files or public records to obtain relevant facts
- Shoots and edits content for on-air and digital
- Proofread, package, and promote broadcast reporter stories
- Work with producers and news field crew on adding video to web stories (when applicable)
- Manage passive livestreams (when applicable)
- Push engaging and breaking stories on mobile app (when applicable)
- Generate meaningful audience engagement on social media without baiting (when applicable)
- Develop new digital content ideas for [wearegreenbay.com](http://wearegreenbay.com)

#### SECONDARY ON-AIR PRODUCER DUTIES AND RESPONSIBILITIES:

- Produces the Sunday morning on-air show, deciding the order in which stories will be told, writes teasers and other content, times news programs, edits video, and posts video to the website.
- Produces newscasts for broadcast across all platforms
- Writes and orders news stories
- Approves scripts
- Balances news and feature content to create compelling broadcasts
- Edits video
- Writes stories for the website and other eMedia platforms
- Interacts with viewers and users on social media sites
- Performs other duties as assigned

#### WORK ENVIRONMENT/PHYSICAL REQUIREMENTS:

High stress, high energy environment with deadline pressures. Valid Driver's License required. The candidate must have a visceral distaste for office politics and gossip.

#### Experience:

#### EDUCATION/EXPERIENCE:

- Bachelor's degree in Journalism, or a related field, or an equivalent combination of education and work-related experience
- Fluency in English
- Excellent communication skills, both oral and written
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously

#### Additional Information:

Apply online at: <https://www.wearegreenbay.com/jobs> WFRV Television Station and Nexstar Media Inc. are an equal

**WFRV, WJMN**

**Fax and E-mail verification summary report for Digital Content Producer**

opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Digital Content Producer**

RS Number	Recruiting Source	Date and Time

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 8/39

Job ID: 102290

Job Title: Digital Content Producer

Job Opening Period: 9/8/2021 - 3/7/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	2/4/2022	Yes	3/7/2022	<b>Indeed</b> 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	1/25/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	1/10/2022	No		Wisconsin Broadcasters Association 44 E. Mifflin St Suite 900 Madison, Wisconsin 53703 Phone: 800-236-1922 Fax: 1---Linda Baun
Candidate	12/30/2021	No		Linked In

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102290

Job Title: Digital Content Producer

Job Opening Period: 9/8/2021 - 3/7/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	12/29/2021	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush
Candidate	12/15/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	10/19/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	10/14/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	9/27/2021	No		Linked In
Candidate	9/17/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Job Notification details between 8/1/2021 to 7/31/2022**

**Master Control Operator (Broadcast1Source tracking number 102271)**

**No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below**

**Sent On:** 09/20/2021

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Master Control Operator

**Experience:**

This is a Full-time position and includes weekend hours. This Master Control position requires an understanding of broadcast production systems and good computer skills.

**Requirements:**

Duties also include monitoring of over-the air signals of WFRV and WJMN, satellite reception and recording of syndicated programming, and segmenting of syndicated shows into an air-ready format.

Secondary duties include technical aspects of newscast production, including but not limited to live shot systems, weather camera operations, and basic equipment troubleshooting.

**Description:**

WFRV-TV has an opening for a Master Control Operator. This position is responsible for programming and commercial ingest & playback, as well as some newscast operation duties.

**Additional Information:**

Apply at: <https://www.wearegreenbay.com/jobs> WFRV-TV and Nexstar Media Inc. are an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

Notification Date	Agency Name	Prong2	Name	Notification By Fax	Notification By Email
-------------------	-------------	--------	------	---------------------	-----------------------

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
9/20/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
9/20/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
9/20/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
9/20/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
9/20/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
9/20/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
9/20/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
9/20/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
9/20/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
9/20/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
9/20/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
9/20/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
9/20/2021	Indeed	No	Recruiting Source	1--	By User/Other System
9/20/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
9/20/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
9/20/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System



## WFRV, WJMN

### Fax and E-mail verification summary report for Master Control Operator

**Position: Master Control Operator**

**Hire Date: November 1, 2021**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

WFRV-TV has an opening for a Master Control Operator. This position is responsible for programming and commercial ingest & playback, as well as some newscast operation duties.

**Requirements:**

Duties also include monitoring of over-the air signals of WFRV and WJMN, satellite reception and recording of syndicated programming, and segmenting of syndicated shows into an air-ready format.

Secondary duties include technical aspects of newscast production, including but not limited to live shot systems, weather camera operations, and basic equipment troubleshooting.

**Experience:**

This is a Full-time position and includes weekend hours. This Master Control position requires an understanding of broadcast production systems and good computer skills.

**Additional Information:**

Apply at: <https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. are an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Master Control Operator**

RS Number	Recruiting Source	Date and Time

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102271

Job Title: Master Control Operator

Job Opening Period: 9/20/2021 - 11/1/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	10/21/2021	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush
Candidate	10/19/2021	No		Wisconsin Broadcasters Association 44 E. Mifflin St Suite 900 Madison, Wisconsin 53703 Phone: 800-236-1922 Fax: 1---Linda Baun
Candidate	10/8/2021	Yes	11/1/2021	<b>WeAreGreenBay.com</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>

**Job Notification details between 8/1/2021 to 7/31/2022****News Director (Broadcast1Source tracking number 102278)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 09/28/2021**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** News Director**Experience:**

- Manages all aspects of the News Department, including news, weather, sports, special programming, and special events production
- Plans and manages staffing, training, and performance evaluations for the News Department.
- Makes decisions regarding hiring, evaluation, promotion and termination of employees.
- Develops news coverage strategy for the station and its website.
- Critiques newscasts daily to correct errors, improve coverage and provide mentoring feedback to news staff.
- Assigns projects to staff and verifies that deadlines are being met.
- Ensures achievement of viewer rating goals.
- Determines news programming and evaluation of equipment needs to produce quality news programming.
- Maintains compliance with FCC regulations and Nexstar Guidance within the News Department
- Works with other senior station leaders to establish and reach station goals.
- Performs other duties as assigned

**Requirements:**

**Job Notification details between 8/1/2021 to 7/31/2022**

- Bachelor's degree in Broadcast Journalism, or a related field, or an equivalent combination of education and work-related experience.
- Fluency in English.
- Excellent communication skills, both oral and written.
- Minimum five years' experience in news programming production, with at least three years' experience in a leadership role.
- Experience guiding, directing and motivating subordinates, including setting performance standards and monitoring performance.
- Experience establishing long-range objectives and specifying the strategies and actions to achieve them.
- Ability to identify the developmental needs of others and to coach, mentor or otherwise help others to improve their knowledge or skills.
- Experience preparing and maintaining departmental budgets.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Ability to effectively listen to fully understand employee needs and communicate with a team to shape a solution.

**Description:**

WFRV-TV, the CBS affiliate in the Green Bay/Appleton, WI market is seeking a forward thinking, energetic, and competitive journalist for the position of News Director in the 69<sup>th</sup> DMA. The successful candidate will be a hands-on leader who has a proven track record for mentoring, coaching, and developing talent, solid journalism skills, and a passion for delivering relevant daily news content across multiple platforms. The News Director must be proficient in daily news operations, budgeting, communicating with personnel, contract management, and collaborating with other department heads. Our coverage of local community events, local programming, and of the Green Bay Packers is a priority, with a vision for unique storytelling and content.

This is a great opportunity to join Nexstar Media Group, Inc. the largest local television broadcast station group in the US, with 199 stations across 116 television markets.

**Additional Information:**

Apply on line at: <https://wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

Notification Date	Agency Name	Prong2	Name	Notification By Fax	Notification By Email
9/28/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
9/28/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
9/28/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
9/28/2021	Indeed	No	Recruiting Source	1--	By User/Other System
9/28/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
9/28/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
9/28/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
9/28/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
9/28/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
9/28/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
9/28/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
9/28/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
9/28/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
9/28/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
9/28/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
9/28/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for News Director

Position: News Director

Hire Date: December 13, 2021

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

#### Details:

WFRV-TV, the CBS affiliate in the Green Bay/Appleton, WI market is seeking a forward thinking, energetic, and competitive journalist for the position of News Director in the 69<sup>th</sup> DMA. The successful candidate will be a hands-on leader who has a proven track record for mentoring, coaching, and developing talent, solid journalism skills, and a passion for delivering relevant daily news content across multiple platforms. The News Director must be proficient in daily news operations, budgeting, communicating with personnel, contract management, and collaborating with other department heads. Our coverage of local community events, local programming, and of the Green Bay Packers is a priority, with a vision for unique storytelling and content.

This is a great opportunity to join Nexstar Media Group, Inc. the largest local television broadcast station group in the US, with 199 stations across 116 television markets.

#### Requirements:

- Bachelor's degree in Broadcast Journalism, or a related field, or an equivalent combination of education and work-related experience.
- Fluency in English.
- Excellent communication skills, both oral and written.
- Minimum five years' experience in news programming production, with at least three years' experience in a leadership role.
- Experience guiding, directing and motivating subordinates, including setting performance standards and monitoring performance.
- Experience establishing long-range objectives and specifying the strategies and actions to achieve them.
- Ability to identify the developmental needs of others and to coach, mentor or otherwise help others to improve their knowledge or skills.
- Experience preparing and maintaining departmental budgets.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Ability to effectively listen to fully understand employee needs and communicate with a team to shape a solution.

#### Experience:

## WFRV, WJMN

### Fax and E-mail verification summary report for News Director

- Manages all aspects of the News Department, including news, weather, sports, special programming, and special events production
- Plans and manages staffing, training, and performance evaluations for the News Department.
- Makes decisions regarding hiring, evaluation, promotion and termination of employees.
- Develops news coverage strategy for the station and its website.
- Critiques newscasts daily to correct errors, improve coverage and provide mentoring feedback to news staff.
- Assigns projects to staff and verifies that deadlines are being met.
- Ensures achievement of viewer rating goals.
- Determines news programming and evaluation of equipment needs to produce quality news programming.
- Maintains compliance with FCC regulations and Nexstar Guidance within the News Department
- Works with other senior station leaders to establish and reach station goals.
- Performs other duties as assigned

#### Additional Information:

Apply on line at: <https://wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an equal opportunity employer.

#### Contact:

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)



**WFRV, WJMN**

**Fax and E-mail verification summary report for News Director**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 11/39

Job ID: 102278

Job Title: News Director

Job Opening Period: 9/28/2021 - 12/13/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	10/20/2021	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush
Candidate	10/19/2021	Yes	12/13/2021	<b>WeAreGreenBay.com</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102278

Job Title: News Director

Job Opening Period: 9/28/2021 - 12/13/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	10/16/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	10/15/2021	No		WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	10/14/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	10/5/2021	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush
Candidate	10/4/2021	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush
Candidate	9/29/2021	No		WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman

## Job Notification details between 8/1/2021 to 7/31/2022

**Account Executive (Broadcast1Source tracking number 102272)**

**No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below**

**Sent On:** 10/22/2021

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Account Executive

### **Experience:**

An ideal candidate would have a degree or two or more years of sales experience, and solid computer skills, with the ability to work in Word, Excel, and PowerPoint

### **Requirements:**

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

### **Essential Duties & Responsibilities:**

- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

Current radio AE's are encouraged to apply.

Our Account Executives work locally with clients throughout Northeast Wisconsin. A valid driver's license and reliable transportation are a must.

### **Description:**

An established list is coming available! WFRV is looking for a sales professional who enjoys helping businesses grow. We need someone with superb sales skills, a positive attitude, and a desire to win!

WFRV-TV is home to the #1 rated CBS Primetime television shows, the best year-round sports, and top-quality, locally produced programming, as well as WeAreGreenBay.com and the most technologically advanced digital marketing solutions.

### **Additional Information:**

Carolyn Williamsen, Local Sales Manager WFRV-TV920-430-3676cwilliamsen@nexstar.tvApply at:  
<https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an Equal Opportunity Employer

**Job Notification details between 8/1/2021 to 7/31/2022****Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
10/22/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
10/22/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
10/22/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
10/22/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
10/22/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
10/22/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
10/22/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
10/22/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
10/22/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
10/22/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
10/22/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
10/22/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
10/22/2021	Indeed	No	Recruiting Source	1--	By User/Other System
10/22/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
10/22/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
10/22/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Position: Account Executive**

**Hire Date: December 6, 2021**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

An established list is coming available! WFRV is looking for a sales professional who enjoys helping businesses grow. We need someone with superb sales skills, a positive attitude, and a desire to win!

WFRV-TV is home to the #1 rated CBS Primetime television shows, the best year-round sports, and top-quality, locally produced programming, as well as WeAreGreenBay.com and the most technologically advanced digital marketing solutions.

**Requirements:**

**Essential Duties & Responsibilities:**

- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

Current radio AE's are encouraged to apply.

Our Account Executives work locally with clients throughout Northeast Wisconsin. A valid driver's license and reliable transportation are a must.

**Experience:**

An ideal candidate would have a degree or two or more years of sales experience, and solid computer skills, with the ability to work in Word, Excel, and PowerPoint.

**Additional Information:**

Carolyn Williamsen, Local Sales Manager WFRV-TV920-430-3676cwilliamsen@nexstar.tvApply at:  
<https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an Equal Opportunity Employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>



**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102272

Job Title: Account Executive

Job Opening Period: 10/22/2021 - 12/6/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	11/11/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	11/11/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	11/2/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	11/1/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	10/29/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	10/27/2021	Yes	12/6/2021	<b>Indeed</b> <b>7501 N. Capital of Texas Hwy.</b> <b>Building B</b> <b>Austin, Texas 78731</b> <b>Phone: 800-462-5842</b> <b>Fax: 1---Recruiting Source</b>

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102272

Job Title: Account Executive

Job Opening Period: 10/22/2021 - 12/6/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	10/27/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	10/20/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

## **Job Notification details between 8/1/2021 to 7/31/2022**

### **Account Executive (Broadcast1Source tracking number 102288)**

**No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

### **All recruiting agencies listed in the report below**

**Sent On:** 10/22/2021

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Account Executive

### **Experience:**

An ideal candidate would have a degree or two or more years of sales experience, and solid computer skills, with the ability to work in Word, Excel, and PowerPoint.

### **Requirements:**

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

### **Essential Duties & Responsibilities:**

- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

Current radio AE's are encouraged to apply.

Our Account Executives work locally with clients throughout Northeast Wisconsin. A valid driver's license and reliable transportation are a must.

### **Description:**

An established list is coming available! WFRV is looking for a sales professional who enjoys helping businesses grow. We need someone with superb sales skills, a positive attitude, and a desire to win!

WFRV-TV is home to the #1 rated CBS Primetime television shows, the best year-round sports, and top-quality, locally produced programming, as well as WeAreGreenBay.com and the most technologically advanced digital marketing solutions.

### **Additional Information:**

Carolyn Williamsen, Local Sales Manager WFRV-TV920-430-3676cwilliamsen@nexstar.tvApply at:  
<https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an Equal Opportunity Employer

**Job Notification details between 8/1/2021 to 7/31/2022****Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
10/22/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
10/22/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
10/22/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
10/22/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
10/22/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
10/22/2021	Indeed	No	Recruiting Source	1--	By User/Other System
10/22/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
10/22/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
10/22/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
10/22/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
10/22/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
10/22/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
10/22/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
10/22/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
10/22/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
10/22/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Position: Account Executive**

**Hire Date: February 28, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

An established list is coming available! WFRV is looking for a sales professional who enjoys helping businesses grow. We need someone with superb sales skills, a positive attitude, and a desire to win!

WFRV-TV is home to the #1 rated CBS Primetime television shows, the best year-round sports, and top-quality, locally produced programming, as well as WeAreGreenBay.com and the most technologically advanced digital marketing solutions.

**Requirements:**

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

**Essential Duties & Responsibilities:**

- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

Current radio AE's are encouraged to apply.

Our Account Executives work locally with clients throughout Northeast Wisconsin. A valid driver's license and reliable transportation are a must.

**Experience:**

An ideal candidate would have a degree or two or more years of sales experience, and solid computer skills, with the ability to work in Word, Excel, and PowerPoint.

**Additional Information:**

Carolyn Williamsen, Local Sales Manager WFRV-TV920-430-3676cwilliamsen@nexstar.tvApply at:  
<https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an Equal Opportunity Employer

**Contact:**

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102288

Job Title: Account Executive

Job Opening Period: 10/22/2021 - 2/28/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	1/21/2022	Yes	2/28/2022	<b>WeAreGreenBay.com</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>
Candidate	12/20/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source



**Job Notification details between 8/1/2021 to 7/31/2022****Account Executive (Broadcast1Source tracking number 102276)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 10/22/2021**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Account Executive**Experience:**

An ideal candidate would have a degree or two or more years of sales experience, and solid computer skills, with the ability to work in Word, Excel, and PowerPoint.

**Requirements:****Essential Duties & Responsibilities:**

- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

Current radio AE's are encouraged to apply.

Our Account Executives work locally with clients throughout Northeast Wisconsin. A valid driver's license and reliable transportation are a must.

**Description:**

An established list is coming available! WFRV is looking for a sales professional who enjoys helping businesses grow. We need someone with superb sales skills, a positive attitude, and a desire to win!

WFRV-TV is home to the #1 rated CBS Primetime television shows, the best year-round sports, and top-quality, locally produced programming, as well as WeAreGreenBay.com and the most technologically advanced digital marketing solutions.

**Additional Information:**

Carolyn Williamsen, Local Sales Manager WFRV-TV920-430-3676cwilliamsen@nexstar.tvApply at:  
<https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an Equal Opportunity Employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job Notification details between 8/1/2021 to 7/31/2022****Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
10/22/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
10/22/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
10/22/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
10/22/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
10/22/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
10/22/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
10/22/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
10/22/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
10/22/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
10/22/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
10/22/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
10/22/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
10/22/2021	Indeed	No	Recruiting Source	1--	By User/Other System
10/22/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
10/22/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
10/22/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Position: Account Executive**

**Hire Date: December 6, 2021**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

An established list is coming available! WFRV is looking for a sales professional who enjoys helping businesses grow. We need someone with superb sales skills, a positive attitude, and a desire to win!

WFRV-TV is home to the #1 rated CBS Primetime television shows, the best year-round sports, and top-quality, locally produced programming, as well as WeAreGreenBay.com and the most technologically advanced digital marketing solutions.

**Requirements:**

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

**Essential Duties & Responsibilities:**

- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

Current radio AE's are encouraged to apply.

Our Account Executives work locally with clients throughout Northeast Wisconsin. A valid driver's license and reliable transportation are a must.

**Experience:**

An ideal candidate would have a degree or two or more years of sales experience, and solid computer skills, with the ability to work in Word, Excel, and PowerPoint

**Additional Information:**

Carolyn Williamsen, Local Sales Manager WFRV-TV920-430-3676cwilliamsen@nexstar.tvApply at:  
<https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an Equal Opportunity Employer

**Contact:**

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 17/39

Job ID: 102276

Job Title: Account Executive

Job Opening Period: 10/22/2021 - 12/6/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	11/11/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102276

Job Title: Account Executive

Job Opening Period: 10/22/2021 - 12/6/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	11/11/2021	Yes	12/6/2021	<b>Indeed</b> 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	11/11/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	11/11/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	11/10/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	11/1/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Job Notification details between 8/1/2021 to 7/31/2022****Local Sales Manager (Broadcast1Source tracking number 102274)****No. of Agencies were used:** 15

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 10/22/2021**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Local Sales Manager**Experience:**

The candidate will possess broad media skills related to revenue growth, new business development, digital media activation, sales leadership, training, and retention. The person will demonstrate experience with successful sales project management, effective inventory control, and creative results-driven solutions for local advertisers.

**Requirements:**

Needed skills include: Minimum 3 years broadcast sales experience, computer skills, and proven leadership. College degree preferred.

**Description:**

WJMN-TV Local 3 seeks a motivated self-starter to develop, lead, and manage the sales efforts for our CBS affiliate in the Upper Peninsula of Michigan.

**Additional Information:**

Apply at: <https://www.upmatters.com/jobs> Or Send cover letter and resume to: Jim Arneson, General Sales Manager WJMN-TV/WFRV-TV 1181 E Mason St., Green Bay, WI 54301 e-mail: [jim.arneson@upmatters.com](mailto:jim.arneson@upmatters.com) WJMN-TV and Nexstar Media Inc. is an Equal Opportunity Employer

**Contact:**Apply online at: <https://broadcastcareers-nexstar.icims.com>**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER****\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)



**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
10/22/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
10/22/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
10/22/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
10/22/2021	UPMatters.com	No	Kathy Hoffman	1--	By User/Other System
10/22/2021	Indeed	No	Recruiting Source	1--	By User/Other System
10/22/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
10/22/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
10/22/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
10/22/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
10/22/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
10/22/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
10/22/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
10/22/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
10/22/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
10/22/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Local Sales Manager

**Position: Local Sales Manager**

**Hire Date: December 6, 2021**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

WJMN-TV Local 3 seeks a motivated self-starter to develop, lead, and manage the sales efforts for our CBS affiliate in the Upper Peninsula of Michigan.

**Requirements:**

Needed skills include: Minimum 3 years broadcast sales experience, computer skills, and proven leadership. College degree preferred.

**Experience:**

The candidate will possess broad media skills related to revenue growth, new business development, digital media activation, sales leadership, training, and retention. The person will demonstrate experience with successful sales project management, effective inventory control, and creative results-driven solutions for local advertisers.

**Additional Information:**

Apply at: <https://www.upmatters.com/jobs> Or Send cover letter and resume to: Jim Arneson, General Sales Manager WJMN-TV/WFRV-TV 1181 E Mason St., Green Bay, WI 54301 e-mail: [jim.arneson@upmatters.com](mailto:jim.arneson@upmatters.com) WJMN-TV and Nexstar Media Inc. is an Equal Opportunity Employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Local Sales Manager**

RS Number	Recruiting Source	Date and Time

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 15/39

Job ID: 102274

Job Title: Local Sales Manager

Job Opening Period: 10/22/2021 - 12/6/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	11/17/2021	Yes	12/6/2021	<b>Nexstar Media Group, Inc.</b> <b>545 E. John Carpenter Freeway</b> <b>Suite 700</b> <b>Irving, Texas 75062</b> <b>Phone: 972-764-6715</b> <b>Fax: 1---Terri Bush</b>
Candidate	11/8/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102274

Job Title: Local Sales Manager

Job Opening Period: 10/22/2021 - 12/6/2021

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	11/2/2021	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush
Candidate	10/29/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	10/27/2021	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Job Notification details between 8/1/2021 to 7/31/2022****Account Executive (Broadcast1Source tracking number 102289)****No. of Agencies were used:** 15

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 12/28/2021**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Account Executive**Experience:**

An ideal candidate should have solid computer skills, the ability to work in Word, Excel, and PowerPoint, and a pleasant personality that works well in a team orientated setting.

**Requirements:**

Essential Duties &amp; Responsibilities:

- Implement strategies to consistently grow revenue and exceed revenue goals.
- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

A valid driver's license and reliable transportation are a must.

**Description:**

We need someone with a positive attitude, great work ethic, a desire to build trusting relationships with our clients and that's well connected in the Upper Peninsula. WJMN-TV Local 3 is home to the #1 rated CBS Primetime television shows, the best year-round sports, top-quality locally produced programming, UPMatters.com and the most technologically advanced digital marketing solutions in the market.

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

**Additional Information:**

Please contact: Scott Schmeltzer, Local Sales Manager 906.273.2533 Ext 3321 scott.schmeltzer@upmatters.com Apply at: <https://www.upmatters.com/jobs/WJMN> and Nexstar Media Inc. are an equal opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job Notification details between 8/1/2021 to 7/31/2022****Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
12/28/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
12/28/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
12/28/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
12/28/2021	Indeed	No	Recruiting Source	1--	By User/Other System
12/28/2021	UPMatters.com	No	Kathy Hoffman	1--	By User/Other System
12/28/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
12/28/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
12/28/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
12/28/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
12/28/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
12/28/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
12/28/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
12/28/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
12/28/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
12/28/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Position: Account Executive**

**Hire Date: March 7, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

We need someone with a positive attitude, great work ethic, a desire to build trusting relationships with our clients and that's well connected in the Upper Peninsula. WJMN-TV Local 3 is home to the #1 rated CBS Primetime television shows, the best year-round sports, top-quality locally produced programming, UPMatters.com and the most technologically advanced digital marketing solutions in the market.

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

**Requirements:**

Essential Duties & Responsibilities:

- Implement strategies to consistently grow revenue and exceed revenue goals.
- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

A valid driver's license and reliable transportation are a must.

**Experience:**

An ideal candidate should have solid computer skills, the ability to work in Word, Excel, and PowerPoint, and a pleasant personality that works well in a team orientated setting.

**Additional Information:**

Please contact: Scott Schmeltzer, Local Sales Manager 906.273.2533 Ext 3321 scott.schmeltzer@upmatters.com Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Media Inc. are an equal opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>



**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 20/39

Job ID: 102289

Job Title: Account Executive

Job Opening Period: 12/28/2021 - 3/7/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	2/22/2022	Yes	3/7/2022	<b>Indeed</b> 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	2/11/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	2/7/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102289

Job Title: Account Executive

Job Opening Period: 12/28/2021 - 3/7/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	1/15/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

## **Job Notification details between 8/1/2021 to 7/31/2022**

**Account Executive (Broadcast1Source tracking number 102296)**

**No. of Agencies were used:** 15

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below**

**Sent On:** 12/28/2021

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Account Executive

### **Experience:**

An ideal candidate should have solid computer skills, the ability to work in Word, Excel, and PowerPoint, and a pleasant personality that works well in a team orientated setting.

### **Requirements:**

Essential Duties & Responsibilities:

- Implement strategies to consistently grow revenue and exceed revenue goals.
- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

A valid driver's license and reliable transportation are a must.

### **Description:**

We need someone with a positive attitude, great work ethic, a desire to build trusting relationships with our clients and that's well connected in the Upper Peninsula. WJMN-TV Local 3 is home to the #1 rated CBS Primetime television shows, the best year-round sports, top-quality locally produced programming, UPMatters.com and the most technologically advanced digital marketing solutions in the market.

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

### **Additional Information:**

Please contact: Scott Schmeltzer, Local Sales Manager 906.273.2533 Ext 3321 scott.schmeltzer@upmatters.com Apply at: <https://www.upmatters.com/jobs/WJMN> and Nexstar Media Inc. are an equal opportunity employer.

### **Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job Notification details between 8/1/2021 to 7/31/2022****Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
12/28/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
12/28/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
12/28/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
12/28/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
12/28/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
12/28/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
12/28/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
12/28/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
12/28/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
12/28/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
12/28/2021	UPMatters.com	No	Kathy Hoffman	1--	By User/Other System
12/28/2021	Indeed	No	Recruiting Source	1--	By User/Other System
12/28/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
12/28/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
12/28/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Position: Account Executive**

**Hire Date: March 28, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

We need someone with a positive attitude, great work ethic, a desire to build trusting relationships with our clients and that's well connected in the Upper Peninsula. WJMN-TV Local 3 is home to the #1 rated CBS Primetime television shows, the best year-round sports, top-quality locally produced programming, UPMatters.com and the most technologically advanced digital marketing solutions in the market.

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

**Requirements:**

Essential Duties & Responsibilities:

- Implement strategies to consistently grow revenue and exceed revenue goals.
- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

A valid driver's license and reliable transportation are a must.

**Experience:**

An ideal candidate should have solid computer skills, the ability to work in Word, Excel, and PowerPoint, and a pleasant personality that works well in a team orientated setting.

**Additional Information:**

Please contact: Scott Schmeltzer, Local Sales Manager 906.273.2533 Ext 3321 scott.schmeltzer@upmatters.com Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Media Inc. are an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)



**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 22/39

Job ID: 102296

Job Title: Account Executive

Job Opening Period: 12/28/2021 - 3/28/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	2/22/2022	Yes	3/28/2022	<b>Indeed</b> 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	2/11/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	2/7/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 102296

Job Title: Account Executive

Job Opening Period: 12/28/2021 - 3/28/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	1/15/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

## **Job Notification details between 8/1/2021 to 7/31/2022**

### **Reporter/Multimedia Journalist (Broadcast1Source tracking number 103565)**

**No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

### **All recruiting agencies listed in the report below**

**Sent On:** 12/30/2021

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Reporter/Multimedia Journalist

### **Experience:**

#### **Essential Duties & Responsibilities:**

- Reports stories on multiple platforms (Web, Broadcast, Social Media) describing the background and details of various events.
- Arranges and conducts interviews with people who can provide information about stories.
- Reviews copy and corrects errors in content, grammar and punctuation, following prescribed editorial style and formatting guidelines. Then presents that copy to a news manager for review.
- Determines a story's emphasis and organizes material accordingly.
- Researches and analyzes background information related to news stories in order to be able to provide complete and accurate information.
- Gathers information about events through research, interviews, experience or attendance at political, news, sports, artistic, social or other functions.
- Pitches enterprise story ideas to news managers and news producers which are relevant to the local community.
- Receives assignments and evaluates leads and tips to develop story ideas.
- Discusses issues with producers and/or news managers to establish priorities or positions.
- Revises work to meet editorial approval or to fit time requirements.
- Shoots and edits news events and news reports.
- Ensures that all content meets company standards for journalistic integrity and production quality.
- Interacts with viewers/users on social media sites.
- Performs special projects and other duties as assigned.

### **Requirements:**

**Job Notification details between 8/1/2021 to 7/31/2022****Requirements & Skills:**

- Bachelor's degree in Broadcast Journalism, or a related field, or an equivalent combination of education and work-related experience.
- Fluency in English.
- Excellent communication skills, both oral and written with the ability to *ad lib* when required.
- Minimum one year experience in news reporting.
- Strong on-air presence.
- Proficiency with computers, telephones, social media platforms, copiers, scanners, fax machines and more.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Valid driver's license with a good driving record.
- Flexibility to work any shift as news events demand.

**Physical Demands & Work Environment:**

The Reporter must be able to sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions. In addition, the Reporter must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

**Description:**

The Reporter/Multimedia Journalist connects with our audience through meaningful storytelling on all platforms. Key responsibilities include finding, shooting, writing, editing, and overall production of engaging news reports.

**Additional Information:**

Apply at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an Equal Opportunity Employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
12/30/2021	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
12/30/2021	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
12/30/2021	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
12/30/2021	Indeed	No	Recruiting Source	1--	By User/Other System
12/30/2021	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
12/30/2021	TV Jobs	No	Mark Holloway	1--	By User/Other System
12/30/2021	Michigan Works!	No	Wendy Beach	1--	By User/Other System
12/30/2021	St. Norbert College	No	Purple Briefcase	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
12/30/2021	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
12/30/2021	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
12/30/2021	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
12/30/2021	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
12/30/2021	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
12/30/2021	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
12/30/2021	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
12/30/2021	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Reporter/Multimedia Journalist

Position: Reporter/Multimedia Journalist

Hire Date: June 2, 2022

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

#### Details:

The Reporter/Multimedia Journalist connects with our audience through meaningful storytelling on all platforms. Key responsibilities include finding, shooting, writing, editing, and overall production of engaging news reports.

#### Requirements:

##### Requirements & Skills:

- Bachelor's degree in Broadcast Journalism, or a related field, or an equivalent combination of education and work-related experience.
- Fluency in English.
- Excellent communication skills, both oral and written with the ability to *ad lib* when required.
- Minimum one year experience in news reporting.
- Strong on-air presence.
- Proficiency with computers, telephones, social media platforms, copiers, scanners, fax machines and more.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Valid driver's license with a good driving record.
- Flexibility to work any shift as news events demand.

##### Physical Demands & Work Environment:

The Reporter must be able to sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions. In addition, the Reporter must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

#### Experience:

## WFRV, WJMN

### Fax and E-mail verification summary report for Reporter/Multimedia Journalist

#### Essential Duties & Responsibilities:

- Reports stories on multiple platforms (Web, Broadcast, Social Media) describing the background and details of various events.
- Arranges and conducts interviews with people who can provide information about stories.
- Reviews copy and corrects errors in content, grammar and punctuation, following prescribed editorial style and formatting guidelines. Then presents that copy to a news manager for review.
- Determines a story's emphasis and organizes material accordingly.
- Researches and analyzes background information related to news stories in order to be able to provide complete and accurate information.
- Gathers information about events through research, interviews, experience or attendance at political, news, sports, artistic, social or other functions.
- Pitches enterprise story ideas to news managers and news producers which are relevant to the local community.
- Receives assignments and evaluates leads and tips to develop story ideas.
- Discusses issues with producers and/or news managers to establish priorities or positions.
- Revises work to meet editorial approval or to fit time requirements.
- Shoots and edits news events and news reports.
- Ensures that all content meets company standards for journalistic integrity and production quality.
- Interacts with viewers/users on social media sites.
- Performs special projects and other duties as assigned.

#### Additional Information:

Apply at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an Equal Opportunity Employer

#### Contact:

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)



**WFRV, WJMN**

**Fax and E-mail verification summary report for Reporter/Multimedia Journalist**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 24/39

Job ID: 103565

Job Title: Reporter/Multimedia Journalist

Job Opening Period: 12/30/2021 - 6/2/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	4/26/2022	Yes	6/2/2022	<b>Indeed</b> 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	4/7/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	3/4/2022	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 103565

Job Title: Reporter/Multimedia Journalist

Job Opening Period: 12/30/2021 - 6/2/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	2/1/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	1/12/2022	No		Linked In

**Job Notification details between 8/1/2021 to 7/31/2022****Meteorologist/MMJ (Broadcast1Source tracking number 104210)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 02/15/2022**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Meteorologist/MMJ**Experience:**

This will be a top-heavy MMJ job, with weather/science reporting at the forefront. Weather is a topic with a lot of our viewers in Upper Michigan, we are looking for someone to provide insight on why or what is going on behind the weather forecast, or how the weather/climate is affecting our weather in Upper Michigan and the Great Lakes.

This candidate will also fill in for the Chief Meteorologist when they are gone and needs to be flexible to work holidays and breaking weather situations.

**Principal Duties & Responsibilities:**

- Gather video and information for news stories.
- Produce and report weather and/or news stories across all media platforms.
- Present live weather and news reports from the station as well as in the field.
- Write weather stories and update forecast information on station website.
- Develop innovative and creative ways of presenting the daily weather story.
- Create maps and graphics to illustrate weather conditions.

**Experience:**

- Bachelor's degree in Meteorology and Broadcast Journalism, or a related field, or an equivalent combination of education and work-related experience

**Requirements:**

**Job Notification details between 8/1/2021 to 7/31/2022****Specialized Knowledge/Skills/Abilities:**

- Solid vocal delivery, camera presence, and clear enunciation.
- Strong reporting skills.
- Understand importance of social media.
- Proficiency Weather Company (WSI) weather systems.
- Detail oriented.
- Performs other duties as assigned.

This position **REQUIRES** working weekends.

**Description:**

WJMN Local 3 in Marquette, Michigan is seeking a Weekend Meteorologist/MMJ. We are looking for someone who can provide a knowledgeable/easy to comprehend weather forecast in one of the snowiest places in the United States. While we do get some severe weather in the summer, this television market sees its higher weather impacts in the fall and winter months.

**Additional Information:**

Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Media Inc. are an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
2/15/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
2/15/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
2/15/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
2/15/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
2/15/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
2/15/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
2/15/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
2/15/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
2/15/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
2/15/2022	TV Jobs	No	Mark Holloway	1--	By User/Other System
2/15/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
2/15/2022	Indeed	No	Recruiting Source	1--	By User/Other System
2/15/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
2/15/2022	UPMatters.com	No	Kathy Hoffman	1--	By User/Other System
2/15/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
2/15/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Meteorologist/MMJ

**Position: Meteorologist/MMJ**

**Hire Date: June 13, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

WJMN Local 3 in Marquette, Michigan is seeking a Weekend Meteorologist/MMJ. We are looking for someone who can provide a knowledgeable/easy to comprehend weather forecast in one of the snowiest places in the United States. While we do get some severe weather in the summer, this television market sees its higher weather impacts in the fall and winter months.

**Requirements:**

Specialized Knowledge/Skills/Abilities:

- Solid vocal delivery, camera presence, and clear enunciation.
- Strong reporting skills.
- Understand importance of social media.
- Proficiency Weather Company (WSI) weather systems.
- Detail oriented.
- Performs other duties as assigned.

This position REQUIRES working weekends.

**Experience:**

## WFRV, WJMN

### Fax and E-mail verification summary report for Meteorologist/MMJ

This will be a top-heavy MMJ job, with weather/science reporting at the forefront. Weather is a topic with a lot of our viewers in Upper Michigan, we are looking for someone to provide insight on why or what is going on behind the weather forecast, or how the weather/climate is affecting our weather in Upper Michigan and the Great Lakes.

This candidate will also fill in for the Chief Meteorologist when they are gone and needs to be flexible to work holidays and breaking weather situations.

#### Principal Duties & Responsibilities:

- Gather video and information for news stories.
- Produce and report weather and/or news stories across all media platforms.
- Present live weather and news reports from the station as well as in the field.
- Write weather stories and update forecast information on station website.
- Develop innovative and creative ways of presenting the daily weather story.
- Create maps and graphics to illustrate weather conditions.

#### Experience:

- Bachelor's degree in Meteorology and Broadcast Journalism, or a related field, or an equivalent combination of education and work-related experience

#### Additional Information:

Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Media Inc. are an equal opportunity employer.

#### Contact:

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)



**WFRV, WJMN**

**Fax and E-mail verification summary report for Meteorologist/MMJ**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 26/39

Job ID: 104210

Job Title: Meteorologist/MMJ

Job Opening Period: 2/15/2022 - 6/13/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	4/26/2022	Yes	6/13/2022	<b>UPMatters.com</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>

**Job Notification details between 8/1/2021 to 7/31/2022****Videographer/Editor (Broadcast1Source tracking number 103554)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 02/16/2022**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Videographer/Editor**Experience:**

- Shoots video for news and sports reports
- Conducts on-camera interviews in the field
- Confers with other personnel to discuss assignments, logistics and shot requirements
- Sets up, composes, and executes video shots
- Maintains video equipment
- Edits video clips for television broadcasts and digital platforms
- Operates live TVU for remote situations
- Performs other duties as assigned

**Requirements:****Requirements & Skills:**

- Bachelor's degree in Communications, Cinematography, Journalism, or relevant experience.
- Broadcast Journalism Fluency in English
- Excellent communication skills, both oral and written
- Proficiency with video recording equipment
- Proficiency with computers and other office equipment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously
- Flexibility to work any shift

**Description:**

The News Photographer operates television or video cameras to record images or scenes for news reports.

**Additional Information:**Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Media Inc. are an equal opportunity employer**Contact:**Apply online at: <https://broadcastcareers-nexstar.icims.com>**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**Job Notification details between 8/1/2021 to 7/31/2022**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
2/16/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
2/16/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
2/16/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
2/16/2022	Indeed	No	Recruiting Source	1--	By User/Other System
2/16/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
2/16/2022	TV Jobs	No	Mark Holloway	1--	By User/Other System
2/16/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
2/16/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
2/16/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
2/16/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
2/16/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
2/16/2022	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
2/16/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
2/16/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
2/16/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
2/16/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Videographer/Editor

**Position: Videographer/Editor**

**Hire Date: April 6, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

The News Photographer operates television or video cameras to record images or scenes for news reports.

**Requirements:**

Requirements & Skills:

- Bachelor's degree in Communications, Cinematography, Journalism, or relevant experience.
- Broadcast Journalism Fluency in English
- Excellent communication skills, both oral and written
- Proficiency with video recording equipment
- Proficiency with computers and other office equipment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously
- Flexibility to work any shift

**Experience:**

- Shoots video for news and sports reports
- Conducts on-camera interviews in the field
- Confers with other personnel to discuss assignments, logistics and shot requirements
- Sets up, composes, and executes video shots
- Maintains video equipment
- Edits video clips for television broadcasts and digital platforms
- Operates live TVU for remote situations
- Performs other duties as assigned

**Additional Information:**

Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Media Inc. are an equal opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

**WFRV, WJMN**

**Fax and E-mail verification summary report for Videographer/Editor**

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Videographer/Editor**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 27/39

Job ID: 103554

Job Title: Videographer/Editor

Job Opening Period: 2/16/2022 - 4/6/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	3/5/2022	Yes	4/6/2022	<b>UPMatters.com</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>



**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 103554

Job Title: Videographer/Editor

Job Opening Period: 2/16/2022 - 4/6/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	2/22/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	2/21/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

## **Job Notification details between 8/1/2021 to 7/31/2022**

### **Production Assistant (Broadcast1Source tracking number 102299)**

**No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

#### **All recruiting agencies listed in the report below**

**Sent On:** 02/22/2022

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Production Assistant

#### **Experience:**

##### **Essential Duties & Responsibilities:**

- Technical direct and run audio for live newscasts and other live/taped programming.
- Assist in preparation of newscasts and other programming (make graphics, segment recordings, promo tagging, etc.)
- Other duties as assigned.

#### **Requirements:**

##### **Requirements & Skills:**

- High School Diploma
- Fluency in English
- Excellent communication skills, both oral and written.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
- Proficiency with broadcast control equipment
- Experience with Photoshop a plus
- Ability to work under pressure in a fast paced environment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously
- Related degree or experience is preferred
- Must be able to work weekends and holidays

##### **Physical Demands & Work Environment:**

The Production Assistant must be able to sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work near others, and work indoors in environmentally controlled conditions. In addition, the Production Assistant must be able to lift, set up and operate equipment weighing up to 50 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions. Remote projects will include working outdoors

#### **Description:**

**Job Notification details between 8/1/2021 to 7/31/2022**

WFRV-TV Local 5 has an immediate opening for a full-time Production Assistant.

**Additional Information:**

Apply at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
2/22/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
2/22/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
2/22/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
2/22/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
2/22/2022	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
2/22/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
2/22/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
2/22/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
2/22/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
2/22/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
2/22/2022	TV Jobs	No	Mark Holloway	1--	By User/Other System
2/22/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
2/22/2022	Indeed	No	Recruiting Source	1--	By User/Other System
2/22/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
2/22/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
2/22/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Production Assistant

**Position: Production Assistant**

**Hire Date: March 28, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

WFRV-TV Local 5 has an immediate opening for a full-time Production Assistant.

**Requirements:**

Requirements & Skills:

- High School Diploma
- Fluency in English
- Excellent communication skills, both oral and written.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
- Proficiency with broadcast control equipment
- Experience with Photoshop a plus
- Ability to work under pressure in a fast paced environment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously
- Related degree or experience is preferred
- Must be able to work weekends and holidays

Physical Demands & Work Environment:

The Production Assistant must be able to sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work near others, and work indoors in environmentally controlled conditions. In addition, the Production Assistant must be able to lift, set up and operate equipment weighing up to 50 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions. Remote projects will include working outdoors

**Experience:**

Essential Duties & Responsibilities:

- Technical direct and run audio for live newscasts and other live/taped programming.
- Assist in preparation of newscasts and other programming (make graphics, segment recordings, promo tagging, etc.)
- Other duties as assigned.

## WFRV, WJMN

### Fax and E-mail verification summary report for Production Assistant

**Additional Information:**

Apply at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Production Assistant**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 29/39

Job ID: 102299

Job Title: Production Assistant

Job Opening Period: 2/22/2022 - 3/28/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	3/23/2022	No		WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	3/15/2022	No		WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	3/14/2022	Yes	3/28/2022	<b>WFRV-TV internal posting</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>

**Job Notification details between 8/1/2021 to 7/31/2022****Digital Content Producer (Broadcast1Source tracking number 103557)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 02/24/2022**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Digital Content Producer**Experience:****EDUCATION/EXPERIENCE:**

- Bachelor's degree in Journalism, or a related field, or an equivalent combination of education and work-related experience
- Fluency in English
- Excellent communication skills, both oral and written
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously

**Requirements:****PRINCIPAL DIGITAL DUTIES AND RESPONSIBILITIES:**

- Write daily stories (avg. 10 stories+/day) that are packaged in a way that grows pages per session and time on page while utilizing SEO best practices to grow website search traffic
- Monitor all forms of media (print,TV,digital,social) to quickly report breaking news stories and be aware of interesting and/or trending stories
- Pitches on-brand local and trending stories
- Proofread, package, and promote broadcast reporter stories
- Work with producers and news field crew on adding video to web stories (when applicable)
- Understand different ways to tell a story with video and photos
- Promote and distribute news content on social media
- Flexibility to perform other duties

**WORK ENVIRONMENT/PHYSICAL REQUIREMENTS:**

High stress, high energy environment with deadline pressures. Valid Driver's License required.

**Description:**



**Job Notification details between 8/1/2021 to 7/31/2022**

A full-time Digital Content Producer writes, updates, and shares stories ranging from local news flips to breaking and nationally trending stories for our website with the goal of growing website pageviews and users.

A Producer is a passionate writer and leader who takes initiative and thinks critically and independently.

**Additional Information:**

Apply online at: <https://www.wearegreenbay.com/jobsWFRV> Television Station and Nexstar Broadcasting are an equal opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
2/24/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
2/24/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
2/24/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
2/24/2022	Indeed	No	Recruiting Source	1--	By User/Other System
2/24/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
2/24/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
2/24/2022	TV Jobs	No	Mark Holloway	1--	By User/Other System
2/24/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
2/24/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
2/24/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
2/24/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
2/24/2022	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
2/24/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
2/24/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
2/24/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
2/24/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Digital Content Producer

**Position: Digital Content Producer**

**Hire Date: May 9, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

A full-time Digital Content Producer writes, updates, and shares stories ranging from local news flips to breaking and nationally trending stories for our website with the goal of growing website pageviews and users.

A Producer is a passionate writer and leader who takes initiative and thinks critically and independently.

**Requirements:**

**PRINCIPAL DIGITAL DUTIES AND RESPONSIBILITIES:**

- Write daily stories (avg. 10 stories+/day) that are packaged in a way that grows pages per session and time on page while utilizing SEO best practices to grow website search traffic
- Monitor all forms of media (print,TV,digital,social) to quickly report breaking news stories and be aware of interesting and/or trending stories
- Pitches on-brand local and trending stories
- Proofread, package, and promote broadcast reporter stories
- Work with producers and news field crew on adding video to web stories (when applicable)
- Understand different ways to tell a story with video and photos
- Promote and distribute news content on social media
- Flexibility to perform other duties

**WORK ENVIRONMENT/PHYSICAL REQUIREMENTS:**

High stress, high energy environment with deadline pressures. Valid Driver's License required.

**Experience:**

## WFRV, WJMN

### Fax and E-mail verification summary report for Digital Content Producer

#### EDUCATION/EXPERIENCE:

- Bachelor's degree in Journalism, or a related field, or an equivalent combination of education and work-related experience
- Fluency in English
- Excellent communication skills, both oral and written
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously

#### Additional Information:

Apply online at: <https://www.wearegreenbay.com/jobsWFRV> Television Station and Nexstar Broadcasting are an equal opportunity employer

#### Contact:

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Digital Content Producer**

RS Number	Recruiting Source	Date and Time

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 103557

Job Title: Digital Content Producer

Job Opening Period: 2/24/2022 - 5/9/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	4/1/2022	Yes	5/9/2022	<b>WeAreGreenBay.com</b> 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	3/31/2022	No		WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	3/29/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	3/9/2022	No		WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman

## **Job Notification details between 8/1/2021 to 7/31/2022**

### **News Producer (Broadcast1Source tracking number 103560)**

**No. of Agencies were used:** 15

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

### **All recruiting agencies listed in the report below**

**Sent On:** 03/07/2022

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** News Producer

### **Experience:**

News Producers must be capable of making quick and sound editorial decisions, including:

- Deciding which stories are of most interest to our Local 5 news consumers.
- Prioritize stories and story development efforts.
- Determine the order in which stories will be told in broadcasts.
- Write compelling broadcast content focused for our audience.
- Be able to quickly adjust stories within newscasts to accommodate breaking news.
- Communicate effectively with coworkers, anchors, directors as well as field reporters.
- Write informative and detailed web platform stories including links and additional information viewers will find useful.
- Write compelling teases to bring viewers to our broadcasts.
- Time broadcasts and insure they are clean and correct on the air.
- Edits video for broadcast as well as online use.

### **Requirements:**

Skills Required:

- Bachelor's Degree in Journalism, communications, or related field of equivalent combination of education and work experience.
- Fluency in English with strong spelling and grammar.
- Excellent communication skills (oral and written) with both coworkers and the public.
- Proficiency with computers, tablets and mobile digital devices.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Flexibility to work any shift, with some late notice of shift and schedule changes.

### **Physical Demands and Work Environment:**

The News Producer must be able to stand, sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions. In addition, must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

### **Description:**

**Job Notification details between 8/1/2021 to 7/31/2022**

Do you have a passion for producing? We are looking for a driven, creative journalist who can connect with our viewers in a meaningful way. The requirements go far beyond stacking a rundown and writing news copy. We want someone who can create an experience for our audience.

**Additional Information:**

Apply online at <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

Notification Date	Agency Name	Prong2	Name	Notification By Fax	Notification By Email
3/7/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
3/7/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
3/7/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
3/7/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
3/7/2022	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
3/7/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
3/7/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
3/7/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
3/7/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
3/7/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
3/7/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
3/7/2022	Indeed	No	Recruiting Source	1--	By User/Other System
3/7/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
3/7/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
3/7/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for News Producer

**Position: News Producer**

**Hire Date: May 9, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

#### **Details:**

Do you have a passion for producing? We are looking for a driven, creative journalist who can connect with our viewers in a meaningful way. The requirements go far beyond stacking a rundown and writing news copy. We want someone who can create an experience for our audience.

#### **Requirements:**

Skills Required:

- Bachelor's Degree in Journalism, communications, or related field of equivalent combination of education and work experience.
- Fluency in English with strong spelling and grammar.
- Excellent communication skills (oral and written) with both coworkers and the public.
- Proficiency with computers, tablets and mobile digital devices.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Flexibility to work any shift, with some late notice of shift and schedule changes.

#### Physical Demands and Work Environment:

The News Producer must be able to stand, sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions. In addition, must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

#### **Experience:**



## WFRV, WJMN

### Fax and E-mail verification summary report for News Producer

News Producers must be capable of making quick and sound editorial decisions, including:

- Deciding which stories are of most interest to our Local 5 news consumers.
- Prioritize stories and story development efforts.
- Determine the order in which stories will be told in broadcasts.
- Write compelling broadcast content focused for our audience.
- Be able to quickly adjust stories within newscasts to accommodate breaking news.
- Communicate effectively with coworkers, anchors, directors as well as field reporters.
- Write informative and detailed web platform stories including links and additional information viewers will find useful.
- Write compelling teases to bring viewers to our broadcasts.
- Time broadcasts and insure they are clean and correct on the air.
- Edits video for broadcast as well as online use.

#### Additional Information:

Apply online at <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer.

#### Contact:

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for News Producer**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 31/39

Job ID: 103560

Job Title: News Producer

Job Opening Period: 3/7/2022 - 5/9/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	4/4/2022	Yes	5/9/2022	<b>WFRV-TV internal posting 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman</b>

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 103560

Job Title: News Producer

Job Opening Period: 3/7/2022 - 5/9/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	4/1/2022	No		WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman

**Job Notification details between 8/1/2021 to 7/31/2022****Meteorologist/MMJ (Broadcast1Source tracking number 103564)****No. of Agencies were used:** 15

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 03/07/2022**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Meteorologist/MMJ**Experience:****Essential Duties and Responsibilities:**

- Produces and presents weather reports for all our digital platforms.
- Ensures that all weather content meets company standards for journalistic integrity and production quality.
- Writes and delivers weather stories in a clear and concise manner.
- Assists in writing, copy editing, researching and coordinating weather programming and other content.
- Responds to breaking and/or severe weather events and other urgent newsrooms situations as required.
- Works closely with the weather team to develop comprehensive weather coverage.
- Participates in promotional activities including public appearances.
- Performs special projects and other duties as assigned.
- Writes web stories detailing the local forecast on a daily basis.
- Interacts with viewers and users on social media sites.

**Requirements:**

**Job Notification details between 8/1/2021 to 7/31/2022**

- Bachelor's degree in Meteorology, or a related field, or an equivalent combination of education and work-related experience.
- Entry-level position.
- Fluency in English.
- Excellent communication skills, both oral and written with the ability to ad lib when required.
- Minimum three years' experience in weather reporting or anchoring.
- Superior on-air presence.
- Experience guiding, directing and motivating others.
- Ability to identify the developmental needs of others and to coach, mentor or otherwise help others to improve their knowledge or skills.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Ability to effectively listen to fully understand problems and communicate with a team to shape a solution.
- Strong understanding of the field of meteorology and a proven track record of forecasting.
- Valid driver's license with a good driving record.
- Flexibility to work any shift.

**Physical Demands and Work Environment:**

The Meteorologist must be able to sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors occasionally in all weather conditions, and work indoors in environmentally controlled conditions. In addition, the Meteorologist must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

**Description:**

The Meteorologist/MMJ forecasts weather conditions and produce and anchors weather reports for all platforms in a manner that is clear, engaging and meaningful to news consumers. The Meteorologist/MMJ is also responsible for reporting in the field.

**Additional Information:**

Apply on line at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
3/7/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
3/7/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
3/7/2022	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
3/7/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
3/7/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
3/7/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
3/7/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
3/7/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
3/7/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
3/7/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
3/7/2022	Indeed	No	Recruiting Source	1--	By User/Other System
3/7/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
3/7/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
3/7/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
3/7/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Meteorologist/MMJ

**Position: Meteorologist/MMJ**

**Hire Date: June 2, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

#### **Details:**

The Meteorologist/MMJ forecasts weather conditions and produce and anchors weather reports for all platforms in a manner that is clear, engaging and meaningful to news consumers. The Meteorologist/MMJ is also responsible for reporting in the field.

#### **Requirements:**

- Bachelor's degree in Meteorology, or a related field, or an equivalent combination of education and work-related experience.
- Entry-level position.
- Fluency in English.
- Excellent communication skills, both oral and written with the ability to ad lib when required.
- Minimum three years' experience in weather reporting or anchoring.
- Superior on-air presence.
- Experience guiding, directing and motivating others.
- Ability to identify the developmental needs of others and to coach, mentor or otherwise help others to improve their knowledge or skills.
- Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Ability to effectively listen to fully understand problems and communicate with a team to shape a solution.
- Strong understanding of the field of meteorology and a proven track record of forecasting.
- Valid driver's license with a good driving record.
- Flexibility to work any shift.

#### **Physical Demands and Work Environment:**

The Meteorologist must be able to sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors occasionally in all weather conditions, and work indoors in environmentally controlled conditions. In addition, the Meteorologist must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

#### **Experience:**



## WFRV, WJMN

### Fax and E-mail verification summary report for Meteorologist/MMJ

#### Essential Duties and Responsibilities:

- Produces and presents weather reports for all our digital platforms.
- Ensures that all weather content meets company standards for journalistic integrity and production quality.
- Writes and delivers weather stories in a clear and concise manner.
- Assists in writing, copy editing, researching and coordinating weather programming and other content.
- Responds to breaking and/or severe weather events and other urgent newsrooms situations as required.
- Works closely with the weather team to develop comprehensive weather coverage.
- Participates in promotional activities including public appearances.
- Performs special projects and other duties as assigned.
- Writes web stories detailing the local forecast on a daily basis.
- Interacts with viewers and users on social media sites.

#### Additional Information:

Apply on line at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an equal opportunity employer

#### Contact:

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Meteorologist/MMJ**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 33/39

Job ID: 103564

Job Title: Meteorologist/MMJ

Job Opening Period: 3/7/2022 - 6/2/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	3/31/2022	Yes	6/2/2022	<b>WeAreGreenBay.com</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>
Candidate	3/31/2022	No		Linked In
Candidate	3/30/2022	No		Linked In

**Job Notification details between 8/1/2021 to 7/31/2022****Vice President/General Manager (Broadcast1Source tracking number 103562)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 03/22/2022**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Vice President/General Manager**Experience:**

The ideal candidate will utilize their proven skillsets and demonstrable experience in leading broadcast operational teams with sales-driven organizations, developing locally originated content, and commitment to community service to further propel our linear and digital audiences. Promoting a winning culture of teamwork within all station departments and prior success in maintaining a focus on operational efficiencies and growth in programming performance and new local revenue generation is required.

**Requirements:**

Ideal candidates will have a minimum of five years of general management experience at a commercial broadcast television station with accompanying digital assets. The right fit for this position will be a seasoned and knowledgeable professional who is a driven advocate of local broadcasting and digital service to the community in which they have previously served, and a proven history of ratings growth. This position requires a leader with exemplary strategic vision, focused execution, and a verified understanding of local outreach and thoughtful community involvement. In addition to having a proven track record of managing high-performing sales, and news teams, the successful candidate must be effective in collaborating with department heads and staff members, while promoting teamwork within all areas of station operations, preferably with oversight of a large staff. The ability to engage local community leaders and develop long-term relationships with key station clients is essential.

**Description:**

**Job Notification details between 8/1/2021 to 7/31/2022**

Nexstar Inc., America's largest local broadcasting company, is seeking an experienced and dynamic Vice President & General Manager to lead WFRV (CBS) in Green Bay, Wisconsin (DMA #68), along with WJMN (My Network TV) in Marquette, Michigan (DMA #182), as well as all digital, mobile, and social assets associated with the stations.

WFRV is committed to covering local news throughout Northeastern Wisconsin and is a market leader in developing important local television and digital content. The station produces more than 35 hours of local programming each week, including Midwest Farm Weekly, Newsmaker Sunday, Green & Gold Game Day, and Green Bay Nation just to name a few. The station also has a strong commitment to covering community events. WJMN serves viewers in Michigan's Upper Peninsula and is in the process of doubling the number of local news hours provided to the community. The General Manager will be based out of Green Bay.

Green Bay is home to the NFL's Green Bay Packers and Lambeau Field. While the Packers may be the first thing you think of when you think of Green Bay, the team is not the only thing the city has to offer. Explore museums and hiking trails or enjoy seasonal water sports. Green Bay also has a vibrant downtown with plenty of year-round entertainment. The city's largest employers are in shipping and manufacturing, including Georgia-Pacific and Proctor & Gamble. US News & World Report named Green Bay the #21<sup>st</sup> best place to live in the US. It ranks in the Top 10 most affordable cities to live in, coming in at #6.

**Additional Information:**

If you are interested in joining the executive ranks of Nexstar Inc.'s operational leadership team and making an impact in Green Bay, you are encouraged to apply online at [www.nexstar.tv/careers](http://www.nexstar.tv/careers) Nexstar Media Inc. is an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
3/22/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
3/22/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
3/22/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
3/22/2022	Indeed	No	Recruiting Source	1--	By User/Other System
3/22/2022	TV Jobs	No	Mark Holloway	1--	By User/Other System
3/22/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
3/22/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
3/22/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
3/22/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
3/22/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
3/22/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
3/22/2022	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
3/22/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
3/22/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
3/22/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
3/22/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Vice President/General Manager

**Position: Vice President/General Manager**

**Hire Date: May 31, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

#### **Details:**

Nexstar Inc., America's largest local broadcasting company, is seeking an experienced and dynamic Vice President & General Manager to lead WFRV (CBS) in Green Bay, Wisconsin (DMA #68), along with WJMN (My Network TV) in Marquette, Michigan (DMA #182), as well as all digital, mobile, and social assets associated with the stations.

WFRV is committed to covering local news throughout Northeastern Wisconsin and is a market leader in developing important local television and digital content. The station produces more than 35 hours of local programming each week, including Midwest Farm Weekly, Newsmaker Sunday, Green & Gold Game Day, and Green Bay Nation just to name a few. The station also has a strong commitment to covering community events. WJMN serves viewers in Michigan's Upper Peninsula and is in the process of doubling the number of local news hours provided to the community. The General Manager will be based out of Green Bay.

Green Bay is home to the NFL's Green Bay Packers and Lambeau Field. While the Packers may be the first thing you think of when you think of Green Bay, the team is not the only thing the city has to offer. Explore museums and hiking trails or enjoy seasonal water sports. Green Bay also has a vibrant downtown with plenty of year-round entertainment. The city's largest employers are in shipping and manufacturing, including Georgia-Pacific and Proctor & Gamble. US News & World Report named Green Bay the #21<sup>st</sup> best place to live in the US. It ranks in the Top 10 most affordable cities to live in, coming in at #6.

#### **Requirements:**

Ideal candidates will have a minimum of five years of general management experience at a commercial broadcast television station with accompanying digital assets. The right fit for this position will be a seasoned and knowledgeable professional who is a driven advocate of local broadcasting and digital service to the community in which they have previously served, and a proven history of ratings growth. This position requires a leader with exemplary strategic vision, focused execution, and a verified understanding of local outreach and thoughtful community involvement. In addition to having a proven track record of managing high-performing sales, and news teams, the successful candidate must be effective in collaborating with department heads and staff members, while promoting teamwork within all areas of station operations, preferably with oversight of a large staff. The ability to engage local community leaders and develop long-term relationships with key station clients is essential.

#### **Experience:**

## **WFRV, WJMN**

### **Fax and E-mail verification summary report for Vice President/General Manager**

The ideal candidate will utilize their proven skillsets and demonstrable experience in leading broadcast operational teams with sales-driven organizations, developing locally originated content, and commitment to community service to further propel our linear and digital audiences. Promoting a winning culture of teamwork within all station departments and prior success in maintaining a focus on operational efficiencies and growth in programming performance and new local revenue generation is required.

#### **Additional Information:**

If you are interested in joining the executive ranks of Nexstar Inc.'s operational leadership team and making an impact in Green Bay, you are encouraged to apply online at [www.nexstar.tv/careers](http://www.nexstar.tv/careers) Nexstar Media Inc. is an equal opportunity employer.

#### **Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### **Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)



**WFRV, WJMN**

**Fax and E-mail verification summary report for Vice President/General Manager**

RS Number	Recruiting Source	Date and Time

**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 34/39

Job ID: 103562

Job Title: Vice President/General Manager

Job Opening Period: 3/22/2022 - 5/31/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	4/21/2022	No		Linked In
Candidate	4/21/2022	No		Linked In

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 103562

Job Title: Vice President/General Manager

Job Opening Period: 3/22/2022 - 5/31/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	4/15/2022	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush
Candidate	4/6/2022	Yes	5/31/2022	<b>Nexstar Media Group, Inc.</b> <b>545 E. John Carpenter Freeway</b> <b>Suite 700</b> <b>Irving, Texas 75062</b> <b>Phone: 972-764-6715</b> <b>Fax: 1---Terri Bush</b>
Candidate	4/4/2022	No		Linked In
Candidate	3/25/2022	No		Linked In

**Job Notification details between 8/1/2021 to 7/31/2022****Account Executive (Broadcast1Source tracking number 104215)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 03/22/2022**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Account Executive**Experience:**

## Essential Duties &amp; Responsibilities:

- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

**Requirements:**

An ideal candidate would have a degree or two or more years of sales experience, and solid computer skills, with the ability to work in Word, Excel, and PowerPoint.

Current radio AE's are encouraged to apply.

Our Account Executives work locally with clients throughout Northeast Wisconsin. A valid driver's license and reliable transportation are a must.

**Description:**

An established list is coming available! WFRV is looking for a sales professional who enjoys helping businesses grow. We need someone with superb sales skills, a positive attitude, and a desire to win!

WFRV-TV is home to the #1 rated CBS Primetime television shows, the best year-round sports, and top-quality, locally produced programming, as well as WeAreGreenBay.com and the most technologically advanced digital marketing solutions.

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

**Additional Information:**

Carolyn Williamsen, Local Sales Manager WFRV-TV920-430-3676cwilliamsen@nexstar.tv Apply at:  
<https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an Equal Opportunity Employer

**Contact:**

**Job Notification details between 8/1/2021 to 7/31/2022**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
3/22/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
3/22/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
3/22/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
3/22/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
3/22/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
3/22/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
3/22/2022	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
3/22/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
3/22/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
3/22/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
3/22/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
3/22/2022	TV Jobs	No	Mark Holloway	1--	By User/Other System
3/22/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
3/22/2022	Indeed	No	Recruiting Source	1--	By User/Other System
3/22/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
3/22/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Position: Account Executive**

**Hire Date: July 25, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

We need someone with a positive attitude, great work ethic, a desire to build trusting relationships with our clients and that's well connected in the Upper Peninsula. WJMN-TV Local 3 is home to the best year-round sports, top-quality locally produced programming, UPMatters.com and the most technologically advanced digital marketing solutions in the market.

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

**Requirements:**

An ideal candidate should have solid computer skills, the ability to work in Word, Excel, and PowerPoint, and a pleasant personality that works well in a team orientated setting.

A valid driver's license and reliable transportation are a must.

**Experience:**

Essential Duties & Responsibilities:

- Implement strategies to consistently grow revenue and exceed revenue goals.
- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

**Additional Information:**

Please contact: Scott Schmeltzer, Local Sales Manager 906.273.2533 Ext 3321 scott.schmeltzer@upmatters.com Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Media Inc. are an equal opportunity employer.

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>



**Interview Recruitment Source Report****Date:** 4/9/2024**From:** Green Bay-Appleton-Marquette,WI**Page:** 36/39

Job ID: 104215

Job Title: Account Executive

Job Opening Period: 3/22/2022 - 7/25/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	6/24/2022	No		CareerBuilder.com
Candidate	6/20/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	6/20/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

## Interview Recruitment Source Report from 8/1/2021 - 7/31/2022

Please note that the recruitment source used for hiring is bolded in the text below

Job ID: 104215

Job Title: Account Executive

Job Opening Period: 3/22/2022 - 7/25/2022

Interviewee	Interview Date	Hire Status	Hire Date	Recruitment Source Referred By
Candidate	6/7/2022	Yes	7/25/2022	<b>Indeed</b> <b>7501 N. Capital of Texas Hwy.</b> <b>Building B</b> <b>Austin, Texas 78731</b> <b>Phone: 800-462-5842</b> <b>Fax: 1---Recruiting Source</b>
Candidate	6/1/2022	No		Job/Bulletin Board
Candidate	5/17/2022	No		WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	5/2/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	4/29/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	4/25/2022	No		WeAreGreenBay.com 1181 E. Mason St. Green Bay, Wisconsin 54301 Phone: 920-437-5411 Fax: 1---Kathy Hoffman
Candidate	4/1/2022	No		Linked In
Candidate	3/31/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source

## Job Notification details between 8/1/2021 to 7/31/2022

**Account Executive (Broadcast1Source tracking number 104306)**

**No. of Agencies were used:** 15

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below**

**Sent On:** 03/30/2022

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**E-Mail:** dpardy@nexstar.tv

**Title:** Account Executive

### **Experience:**

Essential Duties & Responsibilities:

- Implement strategies to consistently grow revenue and exceed revenue goals.
- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

### **Requirements:**

An ideal candidate should have solid computer skills, the ability to work in Word, Excel, and PowerPoint, and a pleasant personality that works well in a team orientated setting.

A valid driver's license and reliable transportation are a must.

### **Description:**

We need someone with a positive attitude, great work ethic, a desire to build trusting relationships with our clients and that's well connected in the Upper Peninsula. WJMN-TV Local 3 is home to the best year-round sports, top-quality locally produced programming, UPMatters.com and the most technologically advanced digital marketing solutions in the market.

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

### **Additional Information:**

Please contact: Scott Schmeltzer, Local Sales Manager 906.273.2533 Ext 3321 scott.schmeltzer@upmatters.com Apply at: <https://www.upmatters.com/jobsWJMN> and Nexstar Media Inc. are an equal opportunity employer.

### **Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job Notification details between 8/1/2021 to 7/31/2022****Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
3/30/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
3/30/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System
3/30/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
3/30/2022	Indeed	No	Recruiting Source	1--	By User/Other System
3/30/2022	UPMatters.com	No	Kathy Hoffman	1--	By User/Other System
3/30/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
3/30/2022	TV Jobs	No	Mark Holloway	1--	By User/Other System
3/30/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
3/30/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
3/30/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System
3/30/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
3/30/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
3/30/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
3/30/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
3/30/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Account Executive

**Position: Account Executive**

**Hire Date: July 25, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

**Details:**

An established list is coming available! WFRV is looking for a sales professional who enjoys helping businesses grow. We need someone with superb sales skills, a positive attitude, and a desire to win!

WFRV-TV is home to the #1 rated CBS Primetime television shows, the best year-round sports, and top-quality, locally produced programming, as well as WeAreGreenBay.com and the most technologically advanced digital marketing solutions.

You'll work with local sales management to help businesses reach their potential using commercial and digital advertising solutions and be provided continual professional development opportunities.

**Requirements:**

An ideal candidate would have a degree or two or more years of sales experience, and solid computer skills, with the ability to work in Word, Excel, and PowerPoint.

Current radio AE's are encouraged to apply.

Our Account Executives work locally with clients throughout Northeast Wisconsin. A valid driver's license and reliable transportation are a must.

**Experience:**

Essential Duties & Responsibilities:

- Establish relationships with the local business community.
- Make sales calls on existing and prospective clients.
- Maintain assigned accounts and develop new accounts.
- Prepare and deliver sales presentations to clients.
- Work with clients and station personnel to produce effective commercials.
- Perform other duties as assigned.

**Additional Information:**

Carolyn Williamsen, Local Sales Manager WFRV-TV920-430-3676cwilliamsen@nexstar.tvApply at:  
<https://www.wearegreenbay.com/jobsWFRV-TV> and Nexstar Media Inc. is an Equal Opportunity Employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**\*\*\*IMPORTANT\*\*\***

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Account Executive**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 104306

Job Title: Account Executive

Job Opening Period: 3/30/2022 - 7/25/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	7/14/2022	Yes	7/25/2022	<b>UPMatters.com</b> <b>1181 E. Mason St.</b> <b>Green Bay, Wisconsin 54301</b> <b>Phone: 920-437-5411</b> <b>Fax: 1---Kathy Hoffman</b>
Candidate	7/12/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	6/15/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	6/8/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source
Candidate	5/17/2022	No		Indeed 7501 N. Capital of Texas Hwy. Building B Austin, Texas 78731 Phone: 800-462-5842 Fax: 1---Recruiting Source



**Job Notification details between 8/1/2021 to 7/31/2022****Reporter/MMJ (Broadcast1Source tracking number 104211)****No. of Agencies were used:** 16

Notification sent to agencies below was identical for Fax and e-mail notifications. A copy of this is shown below:

To

**All recruiting agencies listed in the report below****Sent On:** 05/03/2022**Subject:** Job Notification from Broadcast1Source**From:** contact@broadcast1source.com**E-Mail:** dpardy@nexstar.tv**Title:** Reporter/MMJ**Experience:**

## Essential Duties &amp; Responsibilities:

- Reports stories on multiple platforms (Web, Broadcast, Social Media) describing the background and details of various events.
- Arranges and conducts interviews with people who can provide information about stories.
- Reviews copy and corrects errors in content, grammar and punctuation, following prescribed editorial style and formatting guidelines. Then presents that copy to a news manager for review.
- Determines a story's emphasis and organizes material accordingly.
- Researches and analyzes background information related to news stories in order to be able to provide complete and accurate information.
- Gathers information about events through research, interviews, experience or attendance at political, news, sports, artistic, social or other functions.
- Pitches enterprise story ideas to news managers and news producers which are relevant to the local community.
- Receives assignments and evaluates leads and tips to develop story ideas.
- Discusses issues with producers and/or news managers to establish priorities or positions.
- Revises work to meet editorial approval or to fit time requirements.
- Shoots and edits news events and news reports.
- Ensures that all content meets company standards for journalistic integrity and production quality.
- Interacts with viewers/users on social media sites.
- Performs special projects and other duties as assigned.

**Requirements:**

**Job Notification details between 8/1/2021 to 7/31/2022****Requirements & Skills:**

- Bachelor's degree in Broadcast Journalism, or a related field, or an equivalent combination of education and work-related experience.
- Fluency in English.
- Excellent communication skills, both oral and written with the ability to *ad lib* when required.
- Minimum one year experience in news reporting.
- Strong on-air presence.
- Proficiency with computers, telephones, social media platforms, copiers, scanners, fax machines and more.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Valid driver's license with a good driving record.
- Flexibility to work any shift as news events demand.

**Physical Demands & Work Environment:**

The Reporter must be able to sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions. In addition, the Reporter must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

**Description:**

The Reporter/Multimedia Journalist connects with our audience through meaningful storytelling on all platforms. Key responsibilities include finding, shooting, writing, editing, and overall production of engaging news reports.

**Additional Information:**

Apply at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an Equal Opportunity Employer

**Contact:**

Apply online at: <https://broadcastcareers-nexstar.icims.com>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
5/3/2022	Nexstar Media Group, Inc.	No	Terri Bush	1--	By User/Other System
5/3/2022	Job Center of Wisconsin	No	Roy Koeller	1--	By User/Other System
5/3/2022	Wisconsin Broadcasters Association	No	Linda Baun	1--	By User/Other System
5/3/2022	WeAreGreenBay.com	No	Kathy Hoffman	1--	By User/Other System
5/3/2022	WFRV-TV internal posting	No	Kathy Hoffman	1--	By User/Other System
5/3/2022	UW-Madison Letters and Sciences Career Services	No	Pamela Garcia-Rivera	1--	By User/Other System
5/3/2022	University of Wisconsin-Green Bay	No	Wisconsin Job 4 Grads	1--	By User/Other System
5/3/2022	St. Norbert College	No	Purple Briefcase	1--	By User/Other System

**Job Notification details between 8/1/2021 to 7/31/2022**

<b>Notification Date</b>	<b>Agency Name</b>	<b>Prong2</b>	<b>Name</b>	<b>Notification By Fax</b>	<b>Notification By Email</b>
5/3/2022	Northern Michigan University	No	Jim Gadzinski	1--	By User/Other System
5/3/2022	Michigan Association of Broadcasters	No	Dan Kelley	1--	By User/Other System
5/3/2022	TV Jobs	No	Mark Holloway	1--	By User/Other System
5/3/2022	Michigan Works!	No	Wendy Beach	1--	By User/Other System
5/3/2022	Indeed	No	Recruiting Source	1--	By User/Other System
5/3/2022	Northeast Wisconsin Technical College	No	WI Technical College System	1--	By User/Other System
5/3/2022	University of Wisconsin-Oshkosh	No	Handshake Colleges	1--	By User/Other System
5/3/2022	University of Michigan Alumni Association	No	Katie Ehnis	1--	By User/Other System

## WFRV, WJMN

### Fax and E-mail verification summary report for Reporter/MMJ

**Position: Reporter/MMJ**

**Hire Date: July 17, 2022**

This report, generated by Broadcast1Source, verifies that WFRV, WJMN used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

**All recruiting agencies listed in the report below**

**Subject:** Job Notification from Broadcast1Source

**From:** contact@broadcast1source.com

#### **Details:**

The Reporter/Multimedia Journalist connects with our audience through meaningful storytelling on all platforms. Key responsibilities include finding, shooting, writing, editing, and overall production of engaging news reports.

#### **Requirements:**

##### Requirements & Skills:

- Bachelor's degree in Broadcast Journalism, or a related field, or an equivalent combination of education and work-related experience.
- Fluency in English.
- Excellent communication skills, both oral and written with the ability to *ad lib* when required.
- Minimum one year experience in news reporting.
- Strong on-air presence.
- Proficiency with computers, telephones, social media platforms, copiers, scanners, fax machines and more.
- Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously.
- Valid driver's license with a good driving record.
- Flexibility to work any shift as news events demand.

##### Physical Demands & Work Environment:

The Reporter must be able to sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions. In addition, the Reporter must be able to lift, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls. Repetitive movements are required. Work may be conducted in extremely bright or inadequate lighting conditions.

#### **Experience:**

## WFRV, WJMN

### Fax and E-mail verification summary report for Reporter/MMJ

#### Essential Duties & Responsibilities:

- Reports stories on multiple platforms (Web, Broadcast, Social Media) describing the background and details of various events.
- Arranges and conducts interviews with people who can provide information about stories.
- Reviews copy and corrects errors in content, grammar and punctuation, following prescribed editorial style and formatting guidelines. Then presents that copy to a news manager for review.
- Determines a story's emphasis and organizes material accordingly.
- Researches and analyzes background information related to news stories in order to be able to provide complete and accurate information.
- Gathers information about events through research, interviews, experience or attendance at political, news, sports, artistic, social or other functions.
- Pitches enterprise story ideas to news managers and news producers which are relevant to the local community.
- Receives assignments and evaluates leads and tips to develop story ideas.
- Discusses issues with producers and/or news managers to establish priorities or positions.
- Revises work to meet editorial approval or to fit time requirements.
- Shoots and edits news events and news reports.
- Ensures that all content meets company standards for journalistic integrity and production quality.
- Interacts with viewers/users on social media sites.
- Performs special projects and other duties as assigned.

#### Additional Information:

Apply at: <https://www.wearegreenbay.com/jobsWFRV> and Nexstar Media Inc. are an Equal Opportunity Employer

#### Contact:

Apply online at: <https://broadcastcareers-nexstar.icims.com>

#### Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

\*\*\*IMPORTANT\*\*\*

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Kathleen Hoffman at [kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

**WFRV, WJMN**

**Fax and E-mail verification summary report for Reporter/MMJ**

<b>RS Number</b>	<b>Recruiting Source</b>	<b>Date and Time</b>

**Interview Recruitment Source Report from 8/1/2021 - 7/31/2022**

*Please note that the recruitment source used for hiring is bolded in the text below*

Job ID: 104211

Job Title: Reporter/MMJ

Job Opening Period: 5/3/2022 - 7/17/2022

<b>Interviewee</b>	<b>Interview Date</b>	<b>Hire Status</b>	<b>Hire Date</b>	<b>Recruitment Source Referred By</b>
Candidate	6/24/2022	Yes	7/17/2022	<b>Nexstar Media Group, Inc.</b> <b>545 E. John Carpenter Freeway</b> <b>Suite 700</b> <b>Irving, Texas 75062</b> <b>Phone: 972-764-6715</b> <b>Fax: 1---Terri Bush</b>
Candidate	5/9/2022	No		Nexstar Media Group, Inc. 545 E. John Carpenter Freeway Suite 700 Irving, Texas 75062 Phone: 972-764-6715 Fax: 1---Terri Bush

Exhibit 3.1  
August 1, 2021 – July 31, 2022 EEO Initiatives



**Outreach Initiatives Details**

From: Green Bay-Appleton-Marquette, WI

Date 4/18/2024

Page 1/2

**Outreach Initiatives Details between 8/1/2021 to 7/31/2022**

Sl.No.	Date	Activity Type	No. Of Stations Participants	Participant Name	Hiring Authority?	Points
1	08/02/2021	Establishment of an intern program designed to assist members of the community	5	John Laughrin Burke Griffin Natasha Geiger McKenna Rentmeester	Yes No Yes No	1.00
<b>Description:</b>						
The SEU has an established internship program that allows students to gain practical experience in all areas of our operations, including news, production, sports and weather.						
The SEU hosted two (2) interns from Syracuse University, Newhouse School of Public Communications during the 2021 Summer Semester, and one (1) intern from the University of Wisconsin-Green Bay during the 2022 Summer Semester.						
<b>Scope of Participation:</b>						
Intern also works with anchors, reporters and photographers.						
2	08/30/2021	Participation in scholarship programs	1	Mike J. Smith	Yes	1.00
<b>Description:</b>						
The SEU participates in an established scholarship program that assists students interested in pursuing a career in broadcasting. During the current reporting term, there was one (1) recipient from Bay College.						
<b>Scope of Participation:</b>						
The amount awarded are the earnings from the WJMN-TV Scholarship Endowment fund.						
3	09/29/2021	Participation in Job Fairs	2	Julie Buck Kathy Hoffman	Yes No	.25
<b>Description:</b>						
The SEU participated at the UW-Green Bay 2021 Fall Job and Internship Fair. SEU personnel were able to meet with students and discuss vacancies at the SEU and in the broadcasting industry.						
<b>Scope of Participation:</b>						
attended in person job fair - Sept. 29 and virtual job fair on Oct. 5						
4	03/02/2022	Participation in Job Fairs	3	Julie Buck John Laughrin Kathy Hoffman	Yes Yes No	.25
<b>Description:</b>						
SEU participated at the UW-Green Bay 2022 Spring Job & Internship Fair. SEU personnel were able to meet with students						

**Outreach Initiatives Details**

From: Green Bay-Appleton-Marquette, WI

Date 4/18/2024

Page 2/2

**Outreach Initiatives Details between 8/1/2021 to 7/31/2022**

Sl.No.	Date	Activity Type	No. Of Stations Participants	Participant Name	Hiring Authority?	Points
		virtually and discuss vacancies at the SEU and in the broadcasting industry. <b>Scope of Participation:</b> Attended in person job fair on March 2 and virtual job fair on March 3				
5	04/07/2022	Participation in events or programs sponsored by educational institutions	5	John Laughrin McKenna Rentmeester Chelly Boutott Chad Roethlisberger	Yes No No No	.25
		<b>Description:</b> SEU personnel hosted Journalism students from Bay Port High School. SEU personnel discussed job qualifications and careers and opportunities at the station and within the broadcast industry. <b>Scope of Participation:</b> Students were shown many aspects of news gathering, and editing. Students also observed a newscast from both the studio and production control room. Explanation of various job duties were discussed.				
6	07/12/2022	Provision of training to management	12	Jud Beck John Laughrin Carolyn Williamsen Julie Buck	Yes Yes Yes Yes	1.00
		<b>Description:</b> The SEU conducted a mandatory training session for hiring managers which focused on the EEO recruiting process, including discussions regarding proper dissemination of job vacancy information, document retention and hiring procedures. <b>Scope of Participation:</b> Other participants were: Ben Raymond-WJMN News Director, Scott Schmeltzer-WJMN Local Sales Manager, Josh Maloney-Creative Services Director, Bill Deloney-Chief Engineer Julie Higgins-Digital Media Manager, Natasha Geiger-Digital Content Director, Kathy Hoffman-Administrative Assistant.				
					<b>Total Points:</b>	3.75

## Kathy M. Hoffman

---

**From:** David Lee  
**Sent:** Wednesday, May 26, 2021 11:44 AM  
**To:** Kathy M. Hoffman  
**Subject:** Sports Intern Information

Kathy,

Here is the contact information I have for the sports interns:

### Students

James Ulysses Corrigan <[jucorrigan@syr.edu](mailto:jucorrigan@syr.edu)>

Darron Justin Wallace <[dwallace@syr.edu](mailto:dwallace@syr.edu)>

### Syracuse Intern Coordinator

Olivia Kate Stomski <[okstomsk@syr.edu](mailto:okstomsk@syr.edu)>

M. David Lee III  
News Director  
WFRV TV Local 5  
Green Bay, Fox Cities & The Lakeshore  
*"Your Stories - Our Community"*  
1181 E. Mason Street  
Green Bay, WI 54301  
920-430-3618 Office  
920-544-1066 Cell  
[David.lee@wearegreenbay.com](mailto:David.lee@wearegreenbay.com)  
[www.Wearegreenbay.com](http://www.Wearegreenbay.com)

## Kathy M. Hoffman

---

**From:** Bina, Danielle <binad@uwgb.edu>  
**Sent:** Monday, May 23, 2022 3:58 PM  
**To:** Kathy M. Hoffman  
**Subject:** RE: Student internship at WFRV  
**Attachments:** [REDACTED]-Internship agreement.pdf

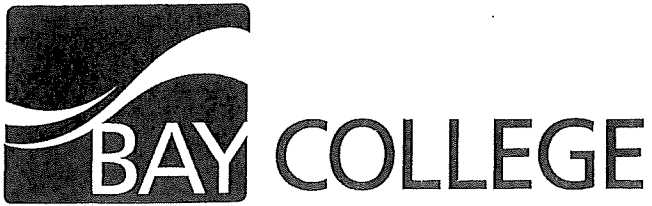
Hi Kathy.

I've attached the signed document.

All the best,

*Danielle*

**Danielle Bina**  
Senior Lecturer-Communication  
Internship Coordinator  
Advisor-PRSSA  
Phi Kappa Phi Executive Board  
TEDx coach  
University of Wisconsin-Green Bay  
920.465.2875  
2420 Nicolet Drive  
Green Bay, WI 54311



June 2022

WFRV & WJMN  
1181 E Mason St  
Green Bay, WI 54301

Dear Mike:

In May, Bay College awarded over 230 degrees/certificates to dedicated students that persevered and followed their dreams of completing a college education. We celebrated with Commencement, and the smiles were contagious as the graduates walked across the stage to receive their diploma.

Many students contribute their college success to the scholarships they were awarded. The financial assistance builds confidence and encourages students to push forward. Scholarships are truly life changing, and we often hear:

- "I wouldn't have been able to complete my degree without this scholarship. I'm so grateful."
- "This scholarship came at a great time! I'm excited to be selected as a recipient."
- "Thank you! I can't wait to share this news with my family."

The following student has been awarded the WJMN-TV Scholarship for the academic year ending last month:

██████████ \$180

Selection of award winners is made on the basis of achievement, plus any specified scholarship preferences.

Thank you for believing in Bay College students!

Sincerely,

A handwritten signature in cursive script that reads "Vicki DeGrand".

Vicki DeGrand  
Advancement Services Manager

## Kathy M. Hoffman

---

**From:** Miller, Karla <millerk@uwgb.edu>  
**Sent:** Monday, July 26, 2021 12:16 PM  
**To:** Miller, Karla  
**Subject:** UPDATED INVITATION LINKS: Fall Job & Internship Fair at UW-Green Bay

Please note: the in-person event link in the original invitation did not work for most employers. The updated link is now included below.

Thank you!

---

**From:** Miller, Karla  
**Sent:** Friday, July 23, 2021 3:03 PM  
**To:** Miller, Karla <millerk@uwgb.edu>  
**Subject:** INVITATION: Fall Job & Internship Fair at UW-Green Bay

Greetings from UW-Green Bay Career Services!

We cordially invite you to participate in our **2021 Fall Job & Internship Fair**. This year we will be hosting the Fair in two formats:

**In-Person Job & Internship Fair:**  
**September 28, 29 and 30**  
**10:00 a.m. to 2:00 p.m.**  
**Phoenix Rooms, University Union**

**Virtual Job & Internship Fair:**  
**October 5**  
**10:00 a.m. to 2:00 p.m.**  
**On-line via Handshake**

We have reorganized our event layout to provide extra spacing between booths. **Important Updates for the In-Person Fair:**

- Employers are limited to a total of **two** (2) representatives.
- Due to space limitations, employers will only be allowed to register for **one** day of the on-campus event. The Fair will be marketed to ALL majors for ALL days of the event.
- Fair participants who have not received a full administration of the COVID-19 Vaccine (*all doses as appropriate more than 14 days prior to the date of the Fair*) will be required to wear a mask.
- We kindly ask that those who need or wish to use a face covering to bring their own mask.

### REGISTRATION FEES:

#### The In-Person Job & Internship Fair:

- Registration fee: \$150 (\$75 for non-profit & gov't agencies)
- BONUS: This fee will also include access to our Virtual Job & Internship Fair on October 5 at no additional cost! *You will need to register for each event separately.*

#### The Virtual Job & Internship Fair:

- Registration fee: \$100 (\$50 for non-profit & gov't agencies). *Reminder – this is the fee if you will only be participating in the virtual fair.*

### REGISTRATION INSTRUCTIONS:

Registration for this event is managed through Handshake with booth spaces available on a first come, first serve basis. Use these links to access and register:



- **In-Person Job & Internship Fair:**  
[https://app.joinhandshake.com/career\\_fairs/26748/employer\\_preview?token=Dv9MSeh4xkPWJD8bVwF25yxyzD-qistlk1wWr1cR43qEophA115pQg](https://app.joinhandshake.com/career_fairs/26748/employer_preview?token=Dv9MSeh4xkPWJD8bVwF25yxyzD-qistlk1wWr1cR43qEophA115pQg)
- **Virtual Job & internship Fair:**  
[https://app.joinhandshake.com/career\\_fairs/26818/employer\\_preview?token=c4gCqoj8uieI4D3R8qlz8KIduLOgRzK3XaLwtzW7t9EiZyHSBOZS6A](https://app.joinhandshake.com/career_fairs/26818/employer_preview?token=c4gCqoj8uieI4D3R8qlz8KIduLOgRzK3XaLwtzW7t9EiZyHSBOZS6A)

Please be sure to complete **all** portions of the registration as this will be the information students and alumni view in Handshake. Although you will be prompted to select the payment type “Credit Card” you will still be able to pay via check.

**CONFIRMATION AND PAYMENT:**

Once your registration has been processed and approved, you will receive a confirmation email and a separate invoice email which will include a link to access the credit card payment option (*preferred method*). Otherwise, checks may be made payable to UW-Green Bay Career Services and sent to 2420 Nicolet Drive, SS 1600, Green Bay, WI 54311-7001.

**POLICIES:**

By submitting a job fair registration, participants:

- Acknowledge they are actively recruiting for **career-related internships and/or full-time professional positions** (i.e. require or give preference to candidates pursuing a Bachelor's degree).
- Agree to adhere to [UW-Green Bay Career Services' Recruiting Policies](#) as well as the National Association of Colleges and Employers (NACE) [Principles for Ethical Professional Practice](#).
- Agree to adhere to the masking policies noted above.

**Not able to attend the fair?** Log into [Handshake](#) to review your company profile and list your available positions. All UW-Green Bay students and recent alumni across our four campuses have access to Handshake, so this is truly the best way to share information about your opportunities!

**Questions?** Please contact me at [millerk@uwgb.edu](mailto:millerk@uwgb.edu) or (920) 465.2194.

We hope you are able to join us for the Fall Job & Internship Fair, and look forward to working with you throughout the 2021-2022 academic year.

Sincerely,

*Karla*

Karla A. Miller, M.S.Ed.  
 PROGRAM COORDINATOR FOR RECRUITMENT  
 .....  
 Career Services, SS 1600  
 UW-Green Bay, 2420 Nicolet Drive, Green Bay, WI 54311  
 tel: 920.465.2194 | e-mail: [millerk@uwgb.edu](mailto:millerk@uwgb.edu)  
 Follow Career Services: [Twitter](#) | [LinkedIn](#) | [Facebook](#)  
 web: [www.uwgb.edu/careers](http://www.uwgb.edu/careers)

**CAUTION:** This message was sent from outside the Nexstar organization. Please do not click links or open attachments unless you recognize the sender.

**Kathy M. Hoffman**

---

**From:** Handshake <handshake@notifications.joinhandshake.com>  
**Sent:** Tuesday, August 10, 2021 11:03 AM  
**To:** Kathy M. Hoffman  
**Subject:** Career Fair Registration Approved at University of Wisconsin - Green Bay



# Your registration has been approved!

Hello Kathy,

Your registration for [UW-Green Bay 2021 Fall Job & Internship Fair \(IN-PERSON\)](#) has been approved!

You can view more details about [your registration](#) at any time on Handshake.

---

Registration Date: 2021-08-10

Employer: WFRV & WJMN Television Stations

Registrant: Kathy Hoffman

---

## Date Attending:

Wednesday, Sep 29, 10:00 am - 2:00 pm CDT

---

## Message from University of Wisconsin - Green Bay

Thank you for registering for the **2021 UW-Green Bay Fall Job & Internship Fair IN-PERSON event**. Your registration has been approved!



REMINDER: As a participant for our In-Person event, you have received a complimentary registration for the Virtual Job & Internship Fair on Tuesday, October 5. To register, you can use this link to be directed to the registration in Handshake –

[https://app.joinhandshake.com/career\\_fairs/26818/employer\\_preview](https://app.joinhandshake.com/career_fairs/26818/employer_preview).

I will be sending updates and reminders to employers between now and the kick off of the Fair. Please **Reminder**: Be sure to update your event registration with your job or internship listings as we will be using this information to promote your organization and opportunities to our students in various majors and career interest areas. be sure to As you have questions, please let me know.

Thank you again for choosing to participate in our Fall Job & Internship Fair event. We look forward to connecting you with our students this fall!

Sincerely,

Karla Miller, M.S.Ed.  
PROGRAM COORDINATOR FOR RECRUITMENT

.....  
UW-Green Bay Career Services, SS1600  
2420 Nicolet Drive, Green Bay, WI 54311-7001  
tel: 920.465.2194 | email: millerk@uwgb.edu  
web: [www.uwgb.edu/careers](http://www.uwgb.edu/careers)

---

Please contact the career fair host for any questions:

**Name:** Karla Miller

**Email Address:** millerk@uwgb.edu

---

Thank you,  
University of Wisconsin - Green Bay

---

If you'd no longer like to receive emails like this you can [sign in](#) to manage your notification preferences or [unsubscribe](#).



P.O. Box 40770, San Francisco, CA 94140

**Kathy M. Hoffman**

---

**From:** Handshake <handshake@notifications.joinhandshake.com>  
**Sent:** Tuesday, August 10, 2021 11:33 AM  
**To:** Kathy M. Hoffman  
**Subject:** Receipt for WFRV & WJMN Television Stations Employer: Registration for UW-Green Bay 2021 Fall Job & Internship Fair (IN-PERSON) at University of Wisconsin - Green Bay



# Receipt for registration for WFRV & WJMN Television Stations

Hello,

Your payment for WFRV & WJMN Television Stations Employer: Registration for UW-Green Bay 2021 Fall Job & Internship Fair (IN-PERSON) at University of Wisconsin - Green Bay has been received. We recommend that you keep this email for your records.

**Amount Paid: \$150.00**

**Date paid: August 10th 2021 at 11:32 am CDT**

**Credit Card Details: MasterCard ending in 0148**

Thank you,  
The Handshake Team

---

If you'd no longer like to receive emails like this you can [sign in](#) to manage your notification preferences or [unsubscribe](#).



P.O. Box 40770, San Francisco, CA 94140

## 2021 Fall Job & Internship Fair Table Locations - Day Two (Wed., Sept. 29)

Alphabetical Order by Employer	
Employer	Table #
American Foods Group, LLC	19
Belmark, Inc.	4
Caravel Autism Health	24
Cottingham & Butler	16
<b>Dental City - In-Person Event Sponsor</b>	28
Dickinson County Healthcare System	25
EMD Serono, MilliporeSigma and EMD Electronics	26
Encapsys, LLC	15
Family Services of Northeast Wisconsin	7
Fluid System Components, Inc. (FSC, Inc.)	23
Greater Green Bay YMCA	21
Green Bay Area Public School District	5
Hawkins Ash CPAs	18
Imperial Supplies	30
Koch Industries, Inc.	14
Kwik Trip, Inc.	22
LaForce	20
<b>Paper Transport, Inc. - Recruitment Partner of the Year</b>	29
Pioneer Metal Finishing	6
Rennes Health & Rehab Center	2
RGL	17
Salm Partners, LLC	3
<b>Schneider - In-Person and Virtual Event Sponsor</b>	27
Seagrave Fire Apparatus	8
Somerville Architects and Engineers Inc.	9
State of Wisconsin Department of Corrections	13
Therma-Tron-X, Inc.	11
Waupaca Foundry, Inc.	1
WFRV & WJMN Television Stations	12
Willow Creek Behavioral Health	10

Numerical Order by Table	
Table #	Employer
1	Waupaca Foundry, Inc.
2	Rennes Health & Rehab Center
3	Salm Partners, LLC
4	Belmark, Inc.
5	Green Bay Area Public School District
6	Pioneer Metal Finishing
7	Family Services of Northeast Wisconsin
8	Seagrave Fire Apparatus
9	Somerville Architects and Engineers Inc.
10	Willow Creek Behavioral Health
11	Therma-Tron-X, Inc.
12	WFRV & WJMN Television Stations
13	State of Wisconsin Department of Corrections
14	Koch Industries, Inc.
15	Encapsys, LLC
16	Cottingham & Butler
17	RGL
18	Hawkins Ash CPAs
19	American Foods Group, LLC
20	LaForce
21	Greater Green Bay YMCA
22	Kwik Trip, Inc.
23	Fluid System Components, Inc. (FSC, Inc.)
24	Caravel Autism Health
25	Dickinson County Healthcare System
26	EMD Serono, MilliporeSigma and EMD Electronics
27	<b>Schneider - In-Person and Virtual Event Sponsor</b>
28	<b>Dental City - In-Person Event Sponsor</b>
29	<b>Paper Transport, Inc. - Recruitment Partner of the Year</b>
30	Imperial Supplies



**WFRV &  
WJMN  
Television  
Stations**

**12**

**Kathy M. Hoffman**

---

**From:** Handshake <handshake@notifications.joinhandshake.com>  
**Sent:** Tuesday, August 10, 2021 12:56 PM  
**To:** Kathy M. Hoffman  
**Subject:** (VIRTUAL FEE WAIVED) Invoice for WFRV & WJMN Television Stations: Registration for UW-Green Bay 2021 Fall Job & Internship Fair (VIRTUAL) at University of Wisconsin - Green Bay



# Your invoice has arrived!



Hello Kathy,

Invoice #1114 for WFRV & WJMN Television Stations:

Your invoice has arrived! University of Wisconsin - Green Bay has invoiced you for your 'UW-Green Bay 2021 Fall Job & Internship Fair (VIRTUAL)' career fair registration. Your total comes to **\$0.00**.

[Download Invoice](#)

You can view more details about [your registration](#) at any time on Handshake.

---

## Karla Miller says:

Thank you for accepting our invitation to participate in the **VIRTUAL 2021 Fall Job & Internship Fair on Tuesday, October 5**. Please scroll down to the bottom of this email to access a link which will direct you to the payment page to process payment via credit card. (**NOTE:** If you have also registered for the In-Person fair on September 28, 29 or 30, you will receive a separate invoice email.)

To forward a check for payment, please make payable to UW-Green Bay

Career Services and send to:

University of Wisconsin - Green Bay  
ATTN: Career Services - Karla Miller  
2420 Nicolet Drive, SS 1600  
Green Bay, WI 54311-7001

Reminder: Be sure to update your event registration with your job or internship listings as we will be using this information to promote your organization and opportunities to our students in various majors and career interest areas! We are encouraging employers to have their positions listed and schedules set up in Handshake prior to September 2.

As you have questions, please let me know. We look forward to your participation in our Job & Internship Fair event on October 5!

Sincerely,

Karla A. Miller, M.S.Ed.  
PROGRAM COORDINATOR FOR RECRUITMENT

.....  
Career Services, SS 1600  
UW-Green Bay, 2420 Nicolet Drive, Green Bay, WI 54311  
**tel:** 920.465.2194 | **e-mail:** millerk@uwgb.edu  
**web:** [www.uwgb.edu/careers](http://www.uwgb.edu/careers)

---

Registration Date: 08/10/2021

Employer: WFRV & WJMN Television Stations

Registrant: Kathy Hoffman

---

## Date Attending:

Tuesday, Oct 5, 10:00 am - 2:00 pm CDT

---

Please contact the career fair host for any questions:

**Name:** Karla Miller

**Email Address:** millerk@uwgb.edu

---

You can [Pay Here](#) using a credit card.

Thank you,  
University of Wisconsin - Green Bay

---

If you'd no longer like to receive emails like this you can [sign in](#) to manage your notification preferences or [unsubscribe](#).



P.O. Box 40770, San Francisco, CA 94140



---

**CAUTION:** This message was sent from outside the Nexstar organization. Please do not click links or open attachments unless you recognize the sender.

---



## Kathy M. Hoffman

---

**From:** Miller, Karla <millerk@uwgb.edu>  
**Sent:** Tuesday, February 22, 2022 4:17 PM  
**To:** Miller, Karla  
**Subject:** Reminders, Parking & Directions for UW-Green Bay In-Person Job & Internship Fair  
**Attachments:** Job-Fair-Parking-Spring-2022.pdf

**Importance:** High

Good afternoon!

As an organization that is registered to attend the **In-Person Job & Internship Fair** at UW-Green Bay on **Wednesday, March 2** this email is to provide you with some key reminders about our event next week. **I am sending this email to the event registrant; please forward to your attending representatives.**

### **CHECK-IN and EVENT TIMING:**

Employers may begin to check in and set up at **8:30 a.m.** If you arrive earlier, please wait in the Cloud Commons area, or you can choose to visit the Common Grounds Coffeehouse. At check-in, provide your organization's name to the event staff and they will direct you to your table. The fair will be open to students from 9:30 a.m. to 1:00 p.m. Employers are expected to be present until the event concludes at 1 p.m. Carts will be available for you to transport your materials.

### **DIRECTIONS, PARKING and CAMPUS MAPS:**

- Directions to campus and a map of the University with buildings and parking lots are available at <https://www.uwgb.edu/maps/>. The Visitor Parking map can be located at <https://www.uwgb.edu/UWGBCMS/media/Maps/files/union-visitor-parking.pdf>
- **Parking near the Union is VERY limited.** Please be prepared to walk to/from parking lots to the Union. If you have a display or materials to unload, you may do so at the west end of the Visitors Parking Lot next to the Union, then proceed to park your vehicle. Alternative lots have been designated on the attached Job Fair Parking document.
- All standard parking regulations will apply (e.g. reserved or restricted stalls, 15-minute parking, etc.) and be enforced by our Public Safety officers.
- Visitors are not required to have a parking permit unless they are on campus more than five (5) times per academic semester. If your vehicle will be on campus more than five times in a given semester, please view information and instructions for UW-Green Bay's parking app, ParkMobile, to purchase a visitor permit and avoid ticketing at <https://www.uwgb.edu/public-safety/parking-pass-virtual-permit/pay-by-app-parking/>.

### **BOOTH SPACE:**

Please remember the following limitations for your booth/table space:

- Each organization is limited to **two (2) representatives at their booth space**. *No exceptions.*
- Each booth space will include one 5 foot-length table (60" x 30") and 2 chairs. Make certain your display fits these space restrictions, as we are not able to accommodate displays that extend beyond this space and we do not have flexibility to move employers/booth spaces. Please respect the space of your neighboring tables; we reserve the right to request that you remove any displays or materials that infringe on other booths.
- Tables will not be covered or skirted.
- Booths will have access to electricity if requested at the time of registration. You must provide your own extension cords.



Refreshments will not be provided at this event, however, the Common Grounds Coffeehouse, the Cloud Commons and Green Bay Grill/Phoenix Phresh are all located in the Union near the event venue.

## QUESTIONS?

Thank you again for your interest in the students and recent alumni of UW-Green Bay. If you have questions, please contact me at (920) 465-2194 or [millerk@uwgb.edu](mailto:millerk@uwgb.edu).

We look forward to seeing you at the Fair!

Sincerely,

*Karla*

Karla A. Miller, M.S.Ed.  
PROGRAM COORDINATOR FOR RECRUITMENT

.....  
Career Services, SS 1600  
UW-Green Bay, 2420 Nicolet Drive, Green Bay, WI 54311  
tel: 920.465.2194 | e-mail: [millerk@uwgb.edu](mailto:millerk@uwgb.edu)  
Follow Career Services: [Twitter](#) | [LinkedIn](#) | [Facebook](#)  
web: [www.uwgb.edu/careers](http://www.uwgb.edu/careers)

---

**CAUTION:** This message was sent from outside the Nexstar organization. Please do not click links or open attachments unless you recognize the sender.

---

Invoice: #1296



Hello,

Your invoice has arrived! University of Wisconsin - Green Bay has invoiced you for your UW-Green Bay 2022 Spring Job & Internship Fair (IN-PERSON) career fair registration. Your total comes to \$150.00.

[View Registration](#)

**Registration Date:** January 27th 2022  
**Employer:** WFRV & WJMN Television Stations  
**Registrant:** Kathy Hoffman  
**Billing Address:** 545 E. John Carpenter Fwy, Suite 700, Irving TX, 75062

Please contact the career fair host for any questions:  
**Name:** Karla Miller  
**Email:** millerk@uwgb.edu

Itemized List

Item	Date/Time	Cost
FAIR REGISTRATION - 3/2/22	Wednesday, Mar 2, 9:30 am - 1:00 pm CST	\$150.00
		<b>Total Cost: \$150.00</b>
		<b>Less Amount Paid: \$0.00</b>
		<b>Amount Due: \$150.00</b>

You can [PAY HERE](#) using a credit card.

Best,  
The Handshake Team



**Kathy M. Hoffman**

---

**From:** Handshake <handshake@notifications.joinhandshake.com>  
**Sent:** Thursday, January 27, 2022 3:52 PM  
**To:** Kathy M. Hoffman  
**Subject:** Receipt for WFRV & WJMN Television Stations Employer: Registration for UW-Green Bay 2022 Spring Job & Internship Fair (IN-PERSON) at University of Wisconsin - Green Bay



# Receipt for registration for WFRV & WJMN Television Stations

Hello,

Your payment for WFRV & WJMN Television Stations Employer: Registration for UW-Green Bay 2022 Spring Job & Internship Fair (IN-PERSON) at University of Wisconsin - Green Bay has been received. We recommend that you keep this email for your records.

Amount Paid: **\$150.00**

Date paid: **January 27th 2022 at 3:51 pm CST**

Credit Card Details: **MasterCard ending in 0148**

Thank you,  
The Handshake Team



P.O. Box 40770, San Francisco, CA 94140



## 2022 Spring Job & Internship Fair Table Locations – Wednesday, March 2

Employer	Table #
Aflac	32
American Foods Group, LLC	24
AmeriLux International, LLC	42
Ansay & Associates, LLC	11
ATTIC Correctional Services, Inc.	33
Bank of Luxembourg	38
BelGioioso Cheese, Inc.	31
Caravel Autism Health	22
Cintas Corporation	34
City of Green Bay, Wisconsin	10
Credit Management Control, Inc.	15
Dematic	19
EMD Serono, MilliporeSigma & EMD Electronics	30
EMT International	26
Family Services of Northeast Wisconsin	25
Fox Valley Autism Treatment Program	13
Green Bay Packers	4
Hospital Sisters Health System	41
Hutchinson Technology Inc.	20
<b>Infinity Machine &amp; Engineering</b>	28
Innovative Services, Inc.	9

Employer	Table #
KI (Krueger International)	27
Kwik Trip, Inc.	16
Lakeside Foods, Inc.	8
Marine Travelift, Inc.	14
Milestones Behavioral Pediatrics	36
Outagamie County, Wisconsin	21
Phoenix Behavioral Health Services LLC	7
Pieper Electric, Inc.	40
Pierce Manufacturing Inc	2
Pomp's Tire Service, Inc.	5
Rennes Health & Rehab Center	3
Rogers Behavioral Health	1
SVA   A Professional Services Company	37
Tweet-Garot Mechanical, Inc.	12
U.S. Army	35
Walmart Corporate	23
WFRV & WJMN Television Stations	39
Winnebago Mental Health Institute	17
<b>Wipfli</b>	29
Wisconsin Aluminum Foundry	6
Wisconsin Legislative Audit Bureau	18

**Thank you to our Job & Internship Fair Sponsors!**

Wipfli: In-Person and Virtual Event Sponsor

Infinity Machine & Engineering: In-Person Event Sponsor

To learn more about today's employers and the positions they offer, log into Handshake - <https://uwgb.joinhandshake.com>

**View Reverse Side for Map**



**Kathy M. Hoffman**

---

**From:** Handshake <handshake@notifications.joinhandshake.com>  
**Sent:** Wednesday, March 2, 2022 11:54 AM  
**To:** Kathy M. Hoffman  
**Subject:** VIRTUAL FEE WAIVED: Registration for UW-Green Bay 2022 Spring Job & Internship Fair (VIRTUAL) at University of Wisconsin - Green Bay



# Your invoice has arrived!



Hello Kathy,

Invoice #1327 for WFRV & WJMN Television Stations:

Your invoice has arrived! University of Wisconsin - Green Bay has invoiced you for your 'UW-Green Bay 2022 Spring Job & Internship Fair (VIRTUAL)' career fair registration. Your total comes to **\$0.00**.

[Download Invoice](#)

You can view more details about [your registration](#) at any time on Handshake.

---

## Karla Miller says:

Thank you for accepting our invitation to participate in the **VIRTUAL 2022 Spring Job & Internship Fair on Thursday, March 3**. Please scroll down to the bottom of this email to access a link which will direct you to the payment page to process payment via credit card. (NOTE: If you have also registered for the In-Person fair on March 1 or March 2, you will receive a separate invoice email.)

To forward a check for payment, please make payable to UW-Green Bay Career Services and send to:

University of Wisconsin - Green Bay  
ATTN: Career Services - Karla Miller  
2420 Nicolet Drive, SS 1600  
Green Bay, WI 54311-7001

**Reminder:** Be sure to update your event registration with your job or internship listings as we will be using this information to promote your organization and opportunities to our students in various majors and career interest areas! We are encouraging employers to have their positions listed and schedules set up in Handshake as early as possible!

As you have questions, please let me know. We look forward to your participation in our Job & Internship Fair event on March 3!

Sincerely,

Karla A. Miller, M.S.Ed.  
PROGRAM COORDINATOR FOR RECRUITMENT

.....  
Career Services, SS 1600  
UW-Green Bay, 2420 Nicolet Drive, Green Bay, WI 54311  
**tel:** 920.465.2194 | **e-mail:** millerk@uwgb.edu  
**web:** [www.uwgb.edu/careers](http://www.uwgb.edu/careers)

---

Registration Date: 03/02/2022

Employer: WFRV & WJMN Television Stations

Registrant: Kathy Hoffman

---

**Date Attending:**

Thursday, Mar 3, 9:30 am - 1:00 pm CST

---

Please contact the career fair host for any questions:

**Name:** Karla Miller

**Email Address:** millerk@uwgb.edu

---

You can [Pay Here](#) using a credit card.

Thank you,  
University of Wisconsin - Green Bay

---

If you'd no longer like to receive emails like this you can [sign in](#) to manage your notification preferences or [unsubscribe](#).



P.O. Box 40770, San Francisco, CA 94140



**CAUTION:** This message was sent from outside the Nexstar organization. Please do not click links or open attachments unless you recognize the sender.



## UW-Green Bay 2022 Spring Job & Internship Fair (VIRTUAL)

Thursday, March 3rd 2022, 9:30 am - 1:00 pm CST  
Virtual

☆ Follow   ✓ Registered ▾

2) All Employers (/career\_fairs/29902/employers\_list)   RSVPs (/emp/career\_fairs/29902/attendees)   Schedule (/emp/career\_fairs/29902/sched

Filters

CLEAR

Employer Search

Location

Enter a location

Categories

- Accepts All Majors
- Accepts OPT/CPT
- Will sponsor or doesn't require US work visa

Job Types

- Job (40)
  - Internship (32)
  - Cooperative Education (3)
  - Experiential Learning (1)
- View all

Employment Types

- Full-Time (45)
  - Part-Time (29)
- View all

School Years

Majors

Industry

Labels



(/emp/employers/705520)

### Regal Rexnord

(/emp/employers/705520)

📍 111 West Michigan Street, Milwaukee, Wisconsin 53203, United States

🌐 <https://www.regalrexnord.com/> (https://www.regalrexnord.com/)

👤 Manufacturing

🎯 Hiring all majors

At Regal Rexnord, our business purpose is to create a better tomorrow by energy-efficiently converting power into motion. As a leading producer of motors and related components, our essential products help keep systems running in mission-critical applications worldwide – indoor air quality products used in hospitals, homes, and senior living facilities; industrial products that...

View Details ▾





## The Foth Companies

(/emp/employers/19413)

(/emp/employers/19413)

📍 2121 Innovation Court, De Pere, WI, USA

👥 Civil Engineering

🌐 <http://www.foth.com> (http://www.foth.com)

Foth provides engineers, scientists, and other talented professionals an award-winning employment experience, including flexibility to balance work and life. We take on our clients' toughest challenges which provides meaningful project assignments working alongside creative and dedicated team members.

View Details ▾



## The Village Companies

(/emp/employers/297647)

(/emp/employers/297647)

📍 660 Corporate Way, Pulaski, Wisconsin 54162, United States

👥 Manufacturing

🌐 <https://thevillage.bz/> (https://thevillage.bz/)

The Village is a family of companies who work together to delight customers, help our people grow, and make an impact in our communities. We work in industries that include game development, manufacturing, metal fabrication, 3D printing, consulting, consumer products, ecommerce, and branding/licensing. The Village of Companies offers work/life balance, casual attire, and...

View Details ▾



## VF Corporation - Appleton

(/emp/employers/226414)

(/emp/employers/226414)

📍 n850 County Road Cb, Appleton, Wisconsin 54914, United States of America

👥 Wholesale Trade

🌐 <https://www.vfc.com/careers/> (https://www.vfc.com/careers/)

VF Corporation outfits consumers around the world with its diverse portfolio of iconic lifestyle brands, including Vans®, The North Face®, Timberland®, Dickies®, Wrangler® and Lee®. Founded in 1899, VF is one of the world's largest apparel, footwear and accessories companies with socially and environmentally responsible operations spanning numerous geographies, product...

View Details ▾



## Werner Electric Supply Company

(/emp/employers/33236)

(/emp/employers/33236)

📍 Appleton, Wisconsin, United States

👥 Manufacturing

🌐 <http://www.wernerelectric.com/> (http://www.wernerelectric.com/)

Company Profile Since 1948 Werner Electric Supply has provided customers with quality electrical products and services. Throughout the years Werner Electric has diligently worked to meet changing customer needs. This has meant diversification of products and services as well as modifying existing offers. Through it all, the customer has been the focus of our decision making...

View Details ▾



## West Bend Mutual Insurance Company

(/emp/employers/48696)

(/emp/employers/48696)

📍 1900 S 18th Ave, West Bend, WI 53095, USA

👥 Insurance

🌐 <http://www.thesilverlining.com/> (http://www.thesilverlining.com/)

West Bend Mutual Insurance Company offers property and casualty insurance for businesses, homes, autos and personal property. Since 1894, West Bend has come to stand for excellence through the use of products, steady growth, and financial stability. It is our belief that each associate can make a difference and it is our responsibility to provide the development opportunities that will help...

View Details ▾



## WFRV & WJMN Television Stations

(/emp/employers/39158)

(/emp/employers/39158)

📍 1181 East Mason Street, Green Bay, Wisconsin 54301, United States

👥 Movies, TV, Music

🌐 <http://www.wearegreenbay.com/> (http://www.wearegreenbay.com/)

🗳 Hiring all majors

WFRV-TV Local 5 is the CBS affiliate in Green Bay, WI and has been broadcasting in northeast Wisconsin since 1955. Owned by Nexstar Media Inc., WFRV Local 5 broadcasts 6 local newscasts each weekday as well as local sports, such as Locker Room and Green Bay Nation. And community programs such as Local 5 Live, Wisconsin's Hidden History and Fireworks over Northeast...

10:45 ↖

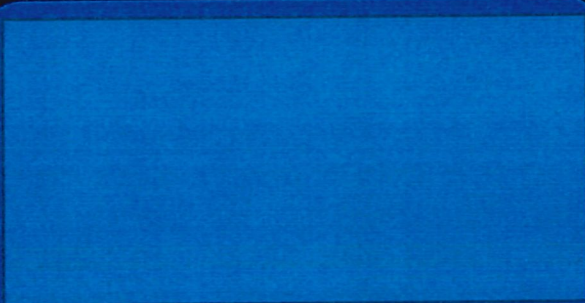


Shalbrook

I'm reaching out

to see about a potential  
tour of channel 5 for my  
journalism students.

Thu, Mar 24, 9:26 AM



As for a tour I'm sure I could  
work something out with my  
bosses. We have students come  
through on occasion. How many  
would come? And would you  
potentially like to sit in on a  
show? Let me know what the  
interest is and I can make  
something happen.



iMessage



Apple Pay





10:45 ↗



Shalbrook

know when and where!

Thu, Mar 24, 5:22 PM

Hey Shalbrook, so my station manager was out today so I wasn't able to connect with him personally but I sent a couple emails. I'll get back to you tomorrow. Certain time at all?

Probably morning. We are thinking about doing something "educational" in the morning, then lunch, then an escape room.



Okay I'll see what we can do



Great. I really appreciate it. My coworker knows Lisa Malak well, too if that helps us with an in 😊 Lisa even spoke to my class a couple years ago.

Fri, Mar 25, 2:09 PM

Hey Shalbrook, so my bosses



Message



Apple Pay



10:45 ↵



Shalbrook



Oh great! We would have 11 students and two advisors. Sitting in on a show would be so great if possible. We are looking at Thursday April 7th if possible.

Okay, I am working the night shift tonight because of March madness so I won't be at the station until about 1:30. I'll work some magic and see what happens. I'll let you know more when our station manager approves it

That's awesome! Thanks so much.

No problem! Don't get me wrong I like writing but the magic is live TV

Speaking of writing... would you be available to do an interview with one of my Journalism 1 students? Their final project is to interview someone in the journalism field.



iMessage



Apple Pay





## Kathy M. Hoffman

---

**From:** Kathy M. Hoffman  
**Sent:** Wednesday, April 13, 2022 10:04 AM  
**To:** 'Sarah Meyer'  
**Subject:** RE: Thank You

Hi Sarah,

I am glad to hear that the students enjoyed the tour. They did ask a lot of questions.

If you want to make it a yearly trip, just contact me with dates and times and I will work with you to make it work.

Best regards,  
Kathy

Kathy Hoffman  
Administrative Assistant

[kathy.hoffman@wearegreenbay.com](mailto:kathy.hoffman@wearegreenbay.com)

Phone - 920-430-3697

Fax - 920-430-3658

WFRV-TV

1181 E. Mason St.

Green Bay, WI 54301

WJMN-TV

3165 Wright St.

Marquette, MI 49855

---

**From:** Sarah Meyer <sarameye@hssdschools.org>  
**Sent:** Wednesday, April 13, 2022 9:59 AM  
**To:** Kathy M. Hoffman <Kathy.Hoffman@wearegreenbay.com>  
**Subject:** Thank You

Hi Kathy,

Thank you so much for the extensive tour of WFRV. My students were captivated by all the different job opportunities that a TV station offers. Please extend our sincerest thank yous to all employees who took the time out of their day to talk to us and to answer our questions!

On a related note, if possible, I'd really like to make this a yearly field trip. Thinking ahead to next school year, I'd like to do it early in the school year - September or October - so it can better serve as a team building activity for my new staff. Just let me know.

Thank you again,  
Sarah Meyer

--

*Mrs. Sarah Meyer*

English/Language Arts  
Portside News Advisor  
One Act Director  
(920) 662-7148 - office

(920) 662-7141 - classroom  
[sarameye@hssdschools.org](mailto:sarameye@hssdschools.org)

"It is our choices that show who we truly are, far more than our abilities."  
- *Professor Dumbledore (J.K. Rowling)*

---

**CAUTION:** This message was sent from outside the Nexstar organization. Please do not click links or open attachments unless you recognize the sender.

---

April 11, 2022

Dear Kathy & WFRV staff,

Thank you for taking the time to show us around the studio.

This experience was fun and insightful. We appreciate your time and support of education.

Sincerely,  
Bay Port High School  
Portside News Staff

Thank you so much!  
Sarah Meyer

Thank you for this opportunity!

Thanks

Thanks!  
[Redacted]

[Redacted]

**Kathy M. Hoffman**

---

**From:** Nexstar Legal Team <legalsupport@nexstar.tv>  
**Sent:** Friday, July 15, 2022 8:26 AM  
**To:** Kathy M. Hoffman  
**Cc:** Jud Beck; Traci Wilkinson  
**Subject:** Re: WFRV EEO Mandatory EEO Training video completed

Hi Kathy,

Thank you for confirming everyone attending and/or viewing the Regional EEO Training meeting on 7/12/2022.

This legal ticket will serve as confirmation of participation and the station's eligibility to garner one (1) EEO Initiative point for this reporting period.

I will now be closing this ticket. Note - I have merged this ticket with your previous legal ticket #212155,

Regards,

Diane

Ticket: <https://legalsupport.nexstar.tv/support/tickets/214214>

On Fri, Jul 1 1:03 PM , Nexstar Legal Team <legalsupport@nexstar.tv> wrote:  
Kathy,

Thank you for submitting the list of attendees for the Regional EEO Training on July 12, 2022.

I will distribute the TEAMS invite early next week.

Have a great weekend!

Diane

Ticket: <https://legalsupport.nexstar.tv/support/tickets/212155>

On Fri, Jul 1 11:03 AM , Kathy <kathy.hoffman@wearegreenbay.com> wrote:  
WFRV/WJMN Managers attending Training session: [REDACTED]

Due to Review/Preview at same time as EEO training session the following managers will attend a recorded listening session on July 14 at 9am: [REDACTED]



**Meeting Title:** Mandatory Regional EEO Training - Tuesday, July 12, 2022 (CST)  
**Total Number of Participants:** 235  
**Start time:** 7/12/22, 1:45:21 PM  
**End time:** 7/12/22, 4:18:25 PM  
**Meeting duration:** 2h 33m 4s  
**Average attendance time:** 45m 41s

Full Name	Join Time	Leave Time	Confirmed - Legal Ticket List of Attendees
[REDACTED]	7/12/2022, 1:56:17PM	7/12/2022,2:42:34PM	Organizer
[REDACTED]	7/12/2022, 1:57:54PM	7/12/2022,2:42:25PM	Presenter
[REDACTED]	7/12/2022, 1:56:18PM	7/12/2022, 2:42:26PM	Presenter

[REDACTED]	Viewed recording on 7/14/2022		Legal Ticket # 214214
[REDACTED]	Viewed recording on 7/14/2022		
[REDACTED]	Viewed recording on 7/14/2022		
[REDACTED]	Viewed recording on 7/14/2022		
[REDACTED]	7/12/22, 1:56:39 PM	7/12/22, 2:45:56 PM	49m 16s Yes - WFRV/WJMN
[REDACTED]	7/12/22, 1:49:51 PM	7/12/22, 2:42:23 PM	52m 31s Yes - WFRV/WJMN
[REDACTED]	7/12/22, 1:55:29 PM	7/12/22, 2:43:51 PM	48m 21s Yes - WFRV/WJMN
[REDACTED]	7/12/22, 1:57:43 PM	7/12/22, 2:46:05 PM	48m 21s Yes - WFRV/WJMN
[REDACTED]	7/12/22, 1:59:40 PM	7/12/22, 2:45:44 PM	46m 3s Yes - WFRV/WJMN
[REDACTED]	7/12/22, 2:00:44 PM	7/12/22, 2:42:20 PM	41m 36s Yes - WFRV/WJMN
[REDACTED]	7/12/22, 1:53:10 PM	7/12/22, 2:45:18 PM	52m 7s Yes - WFRV/WJMN
[REDACTED]	7/12/22, 1:53:29 PM	7/12/22, 2:56:30 PM	1h 3m Yes - WFRV/WJMN

WFRV EEO Mandatory EEO Training video completed

[ Star ] [ Edit ] [ Reply ] [ More ] [ Back ]

Details Related tickets Tasks Assets Associations Impacted services Responders Activities Resolution

WFRV/WJMN Managers attending Training session: [Redacted]

Due to Review/Preview at same time as EEO training session the following managers will attend a recorded listening session on July 14 at 9am: [Redacted]

[Redacted] replied 2 years ago (Fri, Jul 15 2022 8:25 AM) to [Redacted]@wearegreenbay.com , Cc: [Redacted]@nexstar.tv, [Redacted]@nexstar.tv

Hi Kathy,

Thank you for confirming everyone attending and/or viewing the Regional EEO Training meeting on 7/12/2022.

This legal ticket will serve as confirmation of participation and the station's eligibility to garner one (1) EEO Initiative point for this reporting period.

I will now be closing this ticket. Note - I have merged this ticket with your previous legal ticket #212155,

Regards,

Diane

Ticket: <https://legalsupport.nexstar.tv/support/tickets/214214>

[ Reply ] [ Forward ] [ Add note ]

**Closed (on time)**

[Add Resolution](#)

Time taken  
1hr 26mins

**Contact information**

[Redacted]  
Administrative Assistant

[View more](#)

[Detailr](#)

**Collaborate Beta**

[Teams](#)

[Start new](#)

**Properties**

Priority \* Low Status \* Closed

Source Type