

II. RECRUITMENT INITIATIVES

	TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
1	Internship program	KNDX & KXND are dedicated to helping prepare students for careers in electronic media through cooperative education programs with area colleges and universities. Toward this end, Prime Cities Broadcasting, Inc. has offered an on-going internship program in various departments. While at the station, the intern is exposed to various aspects of station operations, including promotions, production, control, and public service activities. The internship total hours vary with the number of credits the learning institution offers for an internship.
2	North Dakota Broadcasters Association Annual Conference	Annual conference of state broadcasters association. Members include women and minorities.
3	North Dakota Broadcasters Association Website	Recruitment of Officials/Managers, Professionals, Technicians, and sales personnel.
4	North Dakota Division of Vocational Rehabilitation	State agency that assists North Dakotans with disabilities to improve their employment opportunities.
5	Employee Referrals	An employee referral program encourages current employees to recommend people they know to fill positions in a company. This recruitment method takes advantage of employees' networks to identify high-quality employees. The program often rewards employees who provide referrals that result in employment.

EEO Public File Report

Group: KXND/KNDX
Stations: KXND-TV, KNDX-TV

A station may accumulate the relevant information for the date range specified (using the previous EEO Internal Job Vacancy Summar Form) and place a completed EEO Public File Report in the public inspection file annually on the anniversary of the deadline for filing its license renewal application.

A. Job Vacancies Filled Between 2012-12-01 and 2013-11-30

B. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy

C. Total Number of Persons Interviewed For All Full-Time Vacancies Filled Between 2012-12-01 and 2013-11-30
 (this will be a raw number):

0

D. Total Number of Interviewees For All Full-Time Vacancies Filled Between 2012-12-01 and 2013-11-30 Per Recruitment/Referral Sources:

Referral Source	Contact Person	Address	Tel #	Number of Interviewees Referred?
E. Outreach Activities:				
Date	Other Outreach Activity	Description of Activity		

View Previous Job Listings and Responses

Job ID:	J019479
Date Submitted:	04/16/2013
Job Title:	Account Executive
Compensation:	per year
Employment Type:	fulltime
Hours/Shifts:	
Education:	Bachelor's degree preferred, but not required.
Experience:	Prior media sales experience preferred, but not required.
Job Description:	Our account executive's work closely with local businesses to determine and create marketing strategies to help grow their business by advertising to the viewers on our FOX television station.
Requirements:	Valid drivers license and automobile. MVC.
Benefits:	Medical/401K
Date Job Available:	April 28, 2013
Job Category:	Sales
Contact's First Name:	Gary
Contact's Last Name:	O'Halloran
Fax:	701-250-7244
E-mail Address:	garyo@fox26.tv
Level of Outreach:	City/Local Posting
Other Outreach:	
Job Post Expiration:	May 3, 2013
For which station(s) are you advertising this job? KNDX-TV	
Hide station(s) on job listing? No	
Attach EEO Data Form with Posting? Yes	

Job Resources for (job ID): J019479

Station(s): KNDX-TV

Agency Name	Contact Name	Address1	City	State	Zip	Phone	Fax	HC	RN	RI
Badlands Human Service Center		Pulver Hall	Dickinson	ND	58601	701-227-7500	701-227-7575	F	N	0
Belcourt Adult Learning Center	Sandra LaRocque	Turtle Mountain Community College PO Box 340	Belcourt	ND	58316	701-477-7913	701-477-0235	E	N	0
Bismarck Regional Adult Learning Center	Sandy Wollan	806 North Washington Street	Bismarck	ND	58501	701-323-4534	701-323-4535	E	N	0
Center for Employment Opportunities	Dawn Bird	211 South Main Street	Wilkes-Barre	PA	18711		570-825-7635	F	N	0
Center for Employment Training	Sonia Avila	10102 Northloop Drive	Socorro	TX	79927		915-860-9089	F	N	0
Church Women United	Linda Williams	1121 3rd Avenue, NW	Jamestown	ND	58401	724-932-5738/		E	N	0
College-Bismarck State College	Jay Meier	1500 Edwards Ave. P.O. Box 5587	Bismarck	ND	58506	701-224-5666	701-224-5553	E	N	0
College-Bismarck State College	Jay Meier	1500 Edwards Avenue	Bismarck	ND	58504	701-224-5400	701-224-5553	E	N	0
College-Dawson Community College-Sidney Campus	Trish Matteson	160 South Central Avenue	Sidney	MT	59270	406-482-4679	406-482-5552	E	N	0
College-Fort Berthold Community College	Roz St. Claire	220 8th Avenue North PO Box 490	New Town	ND	58763	701-627-4374		E	N	0
College-Lakes Region State College	Valerie Bauske	1801 North College Drive	Devils Lake	ND	58301	701-662-1586		E	N	0
College-United Tribes Technical College	Mr. Schanadore	3315 University Drive	Bismarck	ND	58504	701-255-3285	701-530-0605	F	N	0
College-United Tribes Technical College	Mr. Schanadore	3315 University Dr.	Bismarck	ND	58504	701-255-3285	701-530-0605	F	N	0
College-Williston State College	Pat Riley	1410 University Avenue PO Box 1326	Williston	ND	58802	701-774-4200	701-774-4545	E	N	0
College-Williston State College	Pat Riley	1410 University Avenue	Williston	ND	58802	701-774-4216	701-774-4211	E	N	0
County Welfare Office	Sandy Nelson	Wibaux County Office 200 South Wibaux, PO Box 199	Wibaux	MT	59353	406-795-2481	406-796-2625	E	N	0
Department of Labor	Craig Hagen	600 East Boulevard 13th Floor	Bismarck	ND	58505	701-328-2660	701-328-2031	F	N	0
Detroit Lakes WorkForce Center	Holly Sannes	803 Roosevelt Avenue PO Box 1108	Detroit Lakes	MN	58502	218-846-7379	218-246-0773	E	N	0

Job Resources for (job ID): J019479

Dickinson Adult Learning Center	Dot Martinson	PO Box 1057	Dickinson	ND	58602	701-456-0008	701-456-0008	E	N	0
Division of Juvenile Services	Lisa Bjergaard	Jamestown Mall Suite 215	Jamestown	ND	58401	701-251-1707	701-253-3067	F	N	0
Experience Works	Connie McBride	2204 East Broadway Ave.	Bismarck	ND	58501	701-258-8879	701-258-8874	E	N	0
Freedom Resource Center for Independent Living	Nate Aalgaard	Jamestown Mall Suite 208 A	Jamestown	ND	58402	701-252-4693	701-478-0510	E	N	0
Goodwill-Easter Seals of North Dakota Incorporated-Mandan	Marilyn Bender	211 Collins PO Box 1206	Mandan	ND	58554	701-663-6828	701-663-6859	E	N	0
HAV-IT Services	Tim Huseth	409 West Brewster Street	Harvey	ND	58341	701-324-4636	701-324-4778	E	N	0
Hazen GET Center-Adult Education	Clare Kupcho	502 First Avenue Northeast	Hazen	ND	58545	701-748-2345	701-748-2342	E	N	0
Hazen Public Library	Valerie Albrecht	203 East Main Street PO Box 471	Hazen	ND	58545	701-748-2977	701-748-2988	E	N	0
Heart River Alcohol and Drug Abuse Services	Mike Gilje	7 First Avenue West Suite 101	Dickinson	ND	58601	701-483-0795	701-483-0947	E	N	0
Hearts of Hope Women's Shelter	Rochanda Gourneau	PO Box 900	Belcourt	ND	58316	701-477-0002	701-477-5246	E	N	0
Hebron Public Library	Georgiann Wehri	606 Lincoln Avenue	Hebron	ND	58638	701-878-4110		E	N	0
Job Service		103 East Main Avenue	Rolla	ND	58367	701-477-5631	701-477-6701	F	N	0
Job Service		422 1st Avenue West	Williston	ND	58801	701-774-7900	701-774-7925	F	N	0
Job Service		429 2nd Street Southwest	Jamestown	ND	58401	701-253-6200	701-253-6222	F	N	0
Job Service		PO Box 418	Fort Totten	ND	58335	701-766-1203	701-662-9310	F	N	0
Job Service	Darlene Carlson	301 South College Drive	Devils Lake	ND	58301	701-662-9300	701-662-9310	F	N	0
Job Service	John	216 2nd Street	Bismarck	ND	58501	701-328-5040	701-328-5050	F	N	0
Job Service	Linda	119 East Main	Beulah	ND	58523	701-873-5607	701-873-2166	F	N	0
Job Service	Lorraine	66 Osborn Drive P.O. Box 90	Dickinson	ND	58602	701-227-3100	701-227-3111	F	N	0
JOB SERVICE	MARILYN	119 9th ST W.	HARVEY	ND	58341	701-324-4552x	(701) 324-4552	F	N	0
Job Service		422 1st Avenue West	Williston	ND	58801	701-774-7900	701-774-7925	E	N	0
JOB SERVICE NORTH DAKOTA		3416 N BROADWAY	MINOT	ND	58703	701-857-7500x	(701) 857-7550	F	N	0
JOB SERVICE NORTH DAKOTA	PLACEMENT	204 MAIN ST	NEW TOWN	ND	58763	701-627-4390x	(701) 627-4305	F	N	0

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JOB SERVICE OF ND/JOB PLACEMENT DIV.	DWAYNE BURGUSEN	P.O. BOX 5507	BISMARCK	ND	58506	701-328-4894x	701-328-2850	F	N	0
Job ServiceNorth Dakota-Dickinson-Bismarck	Mike Skachenko	1601 East Century Avenue	Bismarck	ND	58503	701-328-5016	701-328-5050	E	N	0
LAKE REGION HUMAN SVC. CENTER		HIGHWAY 2 WEST	DEVILS LAKE	ND	58301	701-665-2200x	(701) 665-2300	F	N	0
Montana Department of Public Health & Human Services	Donna Orthman	Human & Community Services Division-Carter, Fall 10 West Fallon Avenue, P O Box 759	Baker	MT	59313	406-778-7120	406-778-3452	F	N	0
Montana Department of Public Health & Human Services	Lisa Brittingham	Human & Community Services Division - Richland 221 5th Street SW	Sidney	MT	59270	406-433-2282	406-433-2015	F	N	0
Montana Department of Public Health & Human Services	Lisa Brittingham	Human & Community Services Division-County Courthouse, 217 West Park	Terry	MT	59270	406-637-2133	406-635-4110	F	N	0
NORTH CENTRAL HUMAN SVC. CENTER		400 22ND AVENUE NW	MINOT	ND	58701	701-857-8500x	(701) 857-8555	F	N	0
North Dakota Adult Education Program	Tammy M. Barstad	North Dakota State Penitentiary PO Box 5521	Bismarck	ND	58506	701-328-6370	701-328-6640	E	N	0
North Dakota Broadcasters Association	Beth Helfrich	PO Box 3178	Bismarck	ND	58502	701-258-1332	701-250-6372	E	N	0
North Dakota Department of Human Services-Billings County	Maurice Hardy	67 First Street Southeast PO Box 279	Beach	ND	58621	701-872-4121	701-872-3141	E	N	0
North Dakota Department of Human Services-Bottineau County	Kelly Jensen	314 West Fifth Street Suite 1	Bottineau	ND	58318	701-228-3613	701-228-3600	E	N	0
North Dakota Department of Human Services-Bowman abd Slope Counties	Laine Bertsch	104 First Street Northwest Suite 8	Bowman	ND	58623	701-523-3285	701-523-5871	E	N	0
North Dakota Department of Human Services-Burleigh County	Kevin Miller	415 East Rosser Avenue Suite 113	Bismarck	ND	58501	701-222-6622	701-222-0142	E	N	0
North Dakota Department of Human Services-Cavalier County	Jill Denault	324 Seventh Avenue PO Box 630	Langdon	ND	58249	701-256-2475	701-256-2179	E	N	0
North Dakota Department of Human Services-Divide County	Judy Gunlock	300 Second Avenue North PO Box 9	Crosby	ND	58730	701-965-6521	701-965-6529	E	N	0
	Tom Picken		Killdeer	ND	58640	701-764-5385	701-764-5070	E	N	0

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North Dakota Department of Human Services-Renville County	Cheryl Dew	205 Main Street East PO Box 305	Mohall	ND	58761	701-756-6374	701-756-6618	E	N	0
North Dakota Department of Human Services-Rolette County	Maggie Anderson	212 Second Avenue Northeast PO Box 519	Rolla	ND	58367	701-477-3141	701-477-8711	E	N	0
North Dakota Department of Human Services-Slope County	Shonda Schwartz	215 East Second Street PO Box 440	McClusky	ND	58463	701-636-2281	701-363-2702	E	N	0
North Dakota Department of Human Services-Stark County	Larry Bernhardt	664 12th Street West	Dickinson	ND	58601	701-264-7675	701-456-7777	E	N	0
North Dakota Department of Human Services-Sutsman County	Clarence Daniels	116 First Street East PO Box 809	Jamestown	ND	58401	701-952-6868	701-252-1561	E	N	0
North Dakota Department of Human Services-Towner County	Cyndi Benington	315 Second Street	Cando	ND	58324	701-968-4355	701-968-4359	E	N	0
North Dakota Department of Human Services-Ward County	Sylvia Annan	400 22nd Avenue Northwest PO Box 2209	Minot	ND	58703	701-852-3552	701-857-0763	E	N	0
North Dakota Department of Human Services-Wells County	John Mogren	600 North Railroad PO Box 266	Fessenden	ND	58438	701-547-3694	701-547-3348	E	N	0
North Dakota Department of Human Services-Williams County	Lois Reierson	110 West Broadway Suite 202	Williston	ND	58801	701-774-6300	701-572-9794	E	N	0
North Dakota Job Service-Dickinson	Mary Urlacher	66 Osborn Drive	Dickinson	ND	58601	701-227-3100	701-227-3111	E	N	0
North Dakota Job Service-Harvey	Marilyn J. Heilman	119 9th Street, West	Harvey	ND	58341	701-324-4552	701-324-4552	E	N	0
North Dakota Job Service-Minot	Michael Rystedt	3416 North Broadway	Minot	ND	58703	701-857-7500	701-857-7550	E	N	0
North Dakota Job Service-New Town	Dewey Hosie	Main Lanes & Café 204 Main Street	New Town	ND	58763	701-627-4930	701-627-6888	E	N	0
NORTHWEST HUMAN SVC CENTER		316 2ND AVENUE WEST BOX 1266	WILLISTON	ND	58802	701-774-4600x	(701) 774-4620	F	N	0
Ohio and Illinois Centers for Broadcasting	Gary James	9000 Sweet Valley Drive	Valley View	OH	44125	216-447-9117	216-642-9232	E	N	0
Probation and Parole Bureau-Adult-Region 5	Paul Berg	7 8th Avenue East	Poison	MT	58860	406-883-4629	406-883-1288	F	N	0
Quentin-Burdick Job Corps Center	Edna Sailor-Bergstad	1500 University Avenue West	Minot	ND	58703	701-838-9976	701-837-5547	E	N	0
REFUGEE PROGRAMS, LSS/ND	KATHLEEN KELLY	1616 CAPITOL WAY	BISMARCK	ND	58501	701-223-1510x	(701) 223-0440	F	N	0
Richland County Adult Literacy Program	Renee Goss		Sidney	MT	59270	406-433-1917	406-433-4642	E	N	0

Job Resources for (job ID): J019479

Salvation Army-Montana in Jamestown	Robert and Nancy Thomson	Sidney Public Library 121 3rd Avenue North West PO Box 221	Jamestown	ND	58401	701-252-0290	701-252-4982Robe	F	N	0
Salvation Army-Montana in Minot	Majors Timothy and Teri Nauta	315 Western Avenue PO Box 2109	Minot	ND	58701	701-838-8925		E	N	0
Salvation Army-North Dakota-Bismarck Social Services Center	Brenda Kriedeman	1220 Missouri Avenue PO Box 4201	Bismarck	ND	58504	701-667-9486		E	N	0
Salvation Army-North Dakota-Bismarck Service Center	Captains Tim and Sally Sell	601 South Washington Street	Bismarck	ND	58501	701-223-1889		E	N	0
Salvation Army-North Dakota-Service Extension Eastern Field in Lakota	Brian Skaar	10308 41st Street Northeast	Lakota	ND	58344	701-247-2875		E	N	0
Salvation Army-North Dakota-Service Extension in Dickinson	Cheryl Bjork	705 15th Avenue Southeast	Dickinson	ND	58301	701-225-0373		E	N	0
Salvation Army-North Dakota-Williston Service Center	Captains Josh and Rhegan Stansbury	15 Main Street PO Box 420	Williston	ND	58801	701-572-2921		E	N	0
South Central Human Services Center	Richard Richter	520 Third Street NW Box 2055	Jamestown,	ND	58402	701-253-6300	701-253-6400	E	N	0
Spirit Lake Nation Vocational Rehabilitation Program	Martina Kazena	PO Box 519	Fort Totten	ND	58335	701-766-1300	701-766-1310	E	N	0
T.E.R.O.-Turtle Mtn. Band of Chippewa, North Dakota	Rick Davis	P.O. Box 900	Belcourt	ND	58316	701-477-2661	701-477-5134	E	N	0
T.E.R.O.of Spirit Lake Sioux, North Dakota	Gerald Thompson	P.O. Box 450	Fort Totten	ND	58335	701-766-4707	701-766-4592	E	N	0
The Arts Center	Taylor Barnes	115 2nd Street Southwest	Jamestown	ND	58401	701-251-2496	701-251-1749	E	N	0
Three Affiliated Tribes Vocational Rehabilitation Program	Leo Lockwood	404 Frontage Road Highway #23	New Town	ND	58763	701-627-2688	701-627-4024	E	N	0
Total Action Against Poverty-Virginia Cares	Carolyn Moyer	151 Campbell Avenue, SW PO Box 2868	Roanoke	VA	24011	540-345-6781	540-345-1944	F	N	0
Trenton Indian Services	Cynthia LaCounte	PO Box 210	Trenton	ND	58853	701-572-8316	701-572-0124	E	N	0
Turtle Mountain Band of Chippewa Indians Vocational Rehabilitation Program	Donna Thomas	PO Box 1120 Little Shell and Main Streets	Belcourt	ND	58316	701-477-5998	701-477-0235	E	N	0
United Tribes Technical College	V Schanadore	3315 University Dr.	Bismarck	ND	58504	701-255-3285	701-530-0605	E	N	0

Job Resources for (job ID): J019479

University of Mary-Bismarck, ND	Kevin Allan	7500 University Drive 1541 Benedictine Center	Bismarck	ND	58504	701-355-8050	701-255-7687	E	N	0
University of Mary-Bismarck, ND	Kevin Allan	7500 University Drive 1541 Benedictine Center	Bismarck	ND	58504	701-355-8050	701-255-7687	E	N	0
University-Dickinson State University	Bonnie Bohlman	291 Campus Drive May Hall #206	Dickinson	ND	58601	701-483-2507	701-483-2720	E	N	0
University-Minot State University	Lynda Bertisch	500 University Ave W	Minot	ND	58707	701-858-3362	701-858-3995	E	N	0
VOCATIONAL REHABILITATION	JOB PLACEMENT	600 S 2ND ST	BISMARCK	ND	58504	701-328-8800x	(701) 328-8803	F	N	0
VOCATIONAL REHABILITATION	LOU ANNE	400 E BROADWAY AVE #303	BISMARCK	ND	58501	701-328-8800x	(701) 328-8803	F	N	0
West Central Human Service Center		600 South 2nd Street	Bismarck	ND	58504	701-328-8888	701-328-8900	F	N	0
Total Resources: 115										

There were no inquires or interviews for the Account Executive vacancy, Job ID J019479, through our recruitment initiatives in 2013.