

# IOWA WESTERN COMMUNITY COLLEGE

## General Catalog 2017-2018

### **Council Bluffs Campus**

2700 College Road  
Council Bluffs, Iowa 51503  
(712) 325-3200  
1-800-432-5852

### **Clarinda Center**

923 E. Washington Street  
Clarinda, Iowa  
(712) 542-5117  
1-800-521-2073

### **Cass County Center**

705 Walnut Street  
Atlantic, Iowa 50022  
(712) 243-5527

### **Shelby County Center**

1901 Hawkeye Ave., Ste. 102  
Harlan, Iowa 51537  
(712) 755-3568

### **Page/Fremont County Center**

1001 W. Sheridan Ave.  
Shenandoah, Iowa 51601  
(712) 246-1499



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## DISCLAIMER STATEMENT

The information contained in this catalog is subject to cancellation or change without notice. This catalog cannot be considered as an agreement or contract between individual students and Iowa Western Community College, its faculty, staff, administrators or directors.

It is the policy of Iowa Western Community College to provide equal educational opportunities and not to discriminate on the basis of race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws, in its educational programs, activities, or employment practices.

Inquiries and complaints regarding equal opportunity and nondiscrimination policies should be directed to the Equal Opportunity Coordinators, phone number 712-325-3200, [equity@iwcc.edu](mailto:equity@iwcc.edu); or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661, phone number 312-730-1560, fax 312-730-1576.

Iowa Western Community College is accredited as an Academic Quality Improvement Program (AQIP) institution by the Higher Learning Commission of the North Central Association of Colleges and Universities. Individuals should direct their questions, comments or concerns to the Higher Learning Commission, 30 North LaSalle Street, Suite 2400, Chicago, IL 60602, 800-621-7440 or (312) 263-0456, fax (312) 263-7462.

### Iowa Western Community College Employment and Educational Equity Coordinators

#### Equal Employment Opportunity

Director of Human Resources/Equal Opportunity  
Coordinator for Employees  
2700 College Road  
Council Bluffs, IA 51503  
(712) 325-3413 / [equity@iwcc.edu](mailto:equity@iwcc.edu)

#### Title IX and Other Forms of Discrimination

Dean of Student Life and Student Success/Title IX and  
Equal Opportunity Coordinator for Students  
2700 College Road  
Council Bluffs, IA 51503  
(712) 325-3207 / [equity@iwcc.edu](mailto:equity@iwcc.edu)

#### Disability Discrimination

Dean of Advising and Academic Success/ADA Coordinator  
for Students with Disabilities  
2700 College Road  
Council Bluffs, IA 51503  
(712) 325-6844 / [equity@iwcc.edu](mailto:equity@iwcc.edu)

Inquiries and complaints may also be directed to:

Director of the Office for Civil Rights  
U.S. Department of Education  
Citigroup Center  
500 W. Madison, Suite 1475  
Chicago, IL 60661  
phone (312) 730-1560 fax (312) 730-1576

## ACADEMIC CALENDAR

The Iowa Western Community College Board of Trustees approves the Academic Calendar, which is available online at [www.iwcc.edu](http://www.iwcc.edu) and in Reiver Online Campus (ROC), the college's online student portal. Dates on the Academic Calendar are subject to change.

## From the President of the College

I am pleased that you have selected Iowa Western, or are considering Iowa Western, as the post-secondary institution to help you achieve your goals. This catalog represents the services and programs that we believe can help you. You will find that all of us here are interested in helping you as you pursue your goals.

The people of Iowa Western Community College can best be described as caring and committed. We take an interest in each student and we are committed to providing learning opportunities that challenge you to your best level of achievement.

Our values and beliefs focus Iowa Western on the goal of being the finest institution of our kind and size in America, an institution whose faculty and staff truly care about students and their dreams, an institution committed enough to act with passion, an institution known for its quality education which challenges students to outstanding accomplishment and which values excellence and excellent accomplishment.

We believe that you will find your learning experience here at Iowa Western to be the best educational experience of your life.



Dr. Dan Kinney  
President



## Board of Trustees

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# IOWA WESTERN COMMUNITY COLLEGE

## Mission Statement

Iowa Western Community College is a learning community committed to excellence in meeting the educational needs and improving the quality of life through programs, partnerships, and community involvement.

## Vision Statement

Iowa Western Community College will be recognized as a premier educational leader and partner, with student learning and success being our highest priority.

## Beliefs

These statements of Beliefs support and clarify the Mission Statement of Iowa Western Community College:

- Faculty, students, staff and community partners are equal stakeholders in the culture of our learning community.
- Each and every individual has dignity and worth.
- Community support depends upon identifying and meeting the diverse and changing needs of the people in Southwest Iowa.
- Each person deserves opportunities for lifelong learning and growth.
- Open, honest communication through word and action builds credibility and trust.
- Striving for excellence defines the effort of the entire college community.
- Cooperative partnerships foster college and community growth.

## History

On June 7, 1965, area school legislation was approved by the 61st General Assembly of Iowa, creating the community college system. A proposal to establish Iowa Western Community College was authorized by the county Boards of Education of Cass, Fremont, Harrison, Mills, Page, Pottawattamie and Shelby counties and was submitted to the State Board of Public Instruction. In February of 1966 approval of Merged Area XIII, Iowa Western Community College was granted by the State Board of Public Instruction with campus sites at Council Bluffs and Clarinda.

## Accreditation

The College is accredited as an Academic Quality Improvement Program (AQIP) institution by the Higher Learning Commission of the North Central Association of Colleges and Universities. Individuals should direct their questions, comments or concerns to The Higher Learning Commission, 30 North LaSalle Street, Suite 2400, Chicago, IL 60602, (800) 621-7440 or (312) 263-0456.

## COMPLIANCES

### Americans with Disabilities Act and the Rehabilitation Act

The Americans with Disabilities Act (ADA), Public Law 101-336, was enacted on July 26, 1990, to provide a clear and comprehensive mandate for the elimination of discrimination against individuals with disabilities. This federal legislation requires equal treatment of people with disabilities in employment, public services and transportation, public accommodations, and telecommunication services. Section 504 of the Rehabilitation Act of 1973, with virtually identical purposes, applies to any college or university that receives federal funds in any program.

Iowa Western Community College, a public entity as set forth in Title II of the ADA, is subject to the requirements of the Americans with Disabilities Act. Title II of the ADA prohibits discrimination against qualified individuals with disabilities with regard to the services, programs, and activities at Iowa Western Community College. Iowa Western Community College is also prohibited from discrimination against individuals with disabilities in its employment practices pursuant to Title I of the Americans with Disabilities. Individuals with disabilities have a right to request accommodation. For more information, contact the Coordinator of Disability Services.

### Civil Rights Act

The Iowa Western Community College (Merged Area XIII) filed assurance of compliance with Title VI of the Civil Rights Act of 1964 on September 9, 1966, and accepts all requirements imposed by or pursuant to the regulation. No person in the United States shall, on the ground of race, sex, color, creed or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity offered by the College. Iowa Western Community College adheres to the principle of equal education and employment opportunity without regard to race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws.

### Equal Opportunity and Non-Discrimination

It is the policy of Iowa Western Community College to provide equal educational opportunities and not to discriminate on the basis of race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws, in its educational programs, activities, or employment practices. Inquiries and complaints regarding equal opportunity and nondiscrimination policies should be directed to the Equal Opportunity Coordinators, phone number 712-325-3200, [equity@iwcc.edu](mailto:equity@iwcc.edu); or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661, phone number 312-730-1560, fax 312-730-1576.

## Drug-Free Schools and Communities

Amendments to the Drug-Free Schools and Communities Act of 1989 require documentation of services and awareness for drug-free schools and communities. The College has filed a Drug Prevention Program Certification document with the U.S. Department of Education as required by Public Law 101-226. The College will comply with all requirements of this act. For more information, contact the Dean of Student Life and Student Success.

## Title IX — Sex and Gender Discrimination

Iowa Western Community College will not discriminate on the basis of the sex or gender of a person in its education programs or the activities it operates; further, the College will not discriminate on the basis of a person's sex or gender in regard to its admissions policies or in the employment of personnel. For more information or to file a complaint, contact the Title IX Coordinator.

## Sexual Misconduct: Sexual Assault and Sexual Harassment Policy

Iowa Western Community College does not discriminate on the basis of sex or gender, as required by Title IX of the Educational Amendments of 1972. Iowa Western Community College is committed to having a positive learning and working environment for its students and employees and will not tolerate sexual or gender-based discrimination, which includes sexual harassment and sexual violence. Sexual and gender discrimination is also referred to as sexual misconduct. It is the policy of Iowa Western Community College to comply with Iowa Code Chapters 708 and 709 of the Title XVI Criminal Laws and Procedures. Inquiries regarding sexual and gender-based discrimination can be directed to Iowa Western's Title IX Coordinator or to the U.S. Office of Civil Rights. Please refer to the Student Handbook for the complete policies and procedures regarding Sexual Misconduct reporting.

## Clery Act Compliance Statement

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Iowa Western Community College publishes its Annual Security and Fire Safety Report by October 1st of each year. The Dean of Student Life and Student Success will prepare and distribute this report which includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by IWCC; and on public property within or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and other matters. A copy of this report can be obtained from the Dean of Student Life and Student Success or by accessing the report on ROC and the College's website at [www.iwcc.edu](http://www.iwcc.edu).

## CAMPUS AND CENTERS

### Council Bluffs Campus

Instructional services at the Council Bluffs Campus include a comprehensive Arts and Sciences program with classes offered days, evenings, and weekends, as well as online. Also available are a multitude of Career and Technical programs. In addition, support services are provided in the areas of academic support, tutoring, learning resources, and disability services.

### Council Bluffs Campus

Iowa Western Community College  
Box 4-C, 2700 College Road  
Council Bluffs, IA 51502  
(712) 325-3200 or (800) 432-5852 (toll-free nationwide)

### Centers

The College offers Arts and Sciences courses at the Clarinda Center as well as the Cass County (Atlantic), Page/Fremont County (Shenandoah), and Shelby County (Harlan) Centers. In addition, the Clarinda Center and the Shelby County Center offer a nursing program. Each center also offers a wide range of continuing education classes in such areas as cosmetology, secretarial and office occupations training, real estate and insurance, business management, consumer education, recreation, and many others.

#### Clarinda Center

Iowa Western Community College  
923 East Washington Street  
Clarinda, IA 51632  
(712) 542-5117 or (800) 521-2073 (Iowa toll-free)

#### Cass County Center

Iowa Western Community College  
705 Walnut Street  
Atlantic, IA 50022  
(712) 243-5527

#### Page/Fremont County Center

Iowa Western Community College  
1001 W. Sheridan Ave.  
Shenandoah, IA 51601  
(712) 246-1499

#### Shelby County Center

Iowa Western Community College  
1901 Hawkeye Ave., Suite 102  
Harlan, IA 51537  
(712) 755-3568

## ADDITIONAL SERVICES

### KIWR

KIWR, 89.7 The River, is a 100,000 watt public radio station that broadcasts to communities in southwest Iowa and eastern Nebraska. The station, owned and operated by Iowa Western Community College, offers an alternative rock format. Students enrolled in the college's media studies programs get on-air experience at The River, and they learn all aspects of the radio industry, including production, news, sales, promotions, and programming.

### Economic Development Services

Iowa Western Community College Economic Development Services provides area businesses and industries the opportunity to improve productivity through customized training. The staff works with local agencies to enhance the economic development of the region by identifying training monies and providing training services that will attract business and industry into the merged area and encourage expansion of existing business. Through these services, local providers, government, and education are brought together in a commitment to productivity, profitability, and quality work force.