



90.5 WESA: Reporter / Arts & Culture

Application Deadline: Open Until Filled

Position Overview

The Arts and Culture beat encompasses the performing, visual, and fine arts, as well as public art, and applied arts including architecture and graphic design; crafts; film, digital media; literature; and other creative activities. Culture can be investigated through the lens of social interaction; it spans everything from sports and history to gender roles, traditions, communication, and food. The beat finds news value in the arts and culture by examining it contextually, analytically and historically. Its focus includes institutions and subjects both large and small – from the Carnegie Museums and Cultural District, to street artists, and local trend makers. The beat also works across the lines of other beats, including art education, the impact of development on artists, and how social justice and culture converge.

This full-time exempt position reports to the News Director.

Major Responsibilities

- Research, report, write, and produce multimedia spot and feature stories for WESA on-air and digital platforms, at a rate that meets newsroom productivity goals
- Consistently generate and pitch creative, thoughtful and original story ideas in multiple media, while accepting and willingly executing assignments from newsroom managers
- Be skilled at mixing and editing one's own audio reports, including in the field
- Be skilled at writing crisp, clear news reports on deadline for web
- Be willing and able to take still photos and video in the field
- Use social media to break news, engage audiences and expand one's source base
- Be willing to work during off hours and weekends as needed
- Make public appearances as opportunity arises to enhance WESA's brand
- Participate in on-air and online fundraising as needed
- Other duties as assigned

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- Two or more years of reporting in a professional broadcast newsroom environment with multimedia news content training and experience
- Strong on-air and digital reporting, writing and technical skills
- Ability to gather quality field audio, to edit and mix ably for use on air or digital platforms
- Self-motivated team player with a track record of producing daily news stories and features of interest to local audiences
- Sound and ethical judgment, with a commitment to objectivity, balance and fairness

Professional Diversity Network
801 W. Adams Street
Suite 600
Chicago, IL 60607
www.prodivnet.com
USA

Order: 5a2021f447b8dc835d000053
Account: 597b87b34c37cb1838000255
Contract: 5a20221a47b8dc8bff000010
Date: 11-30-2017

john Sutton
263 Pennsylvania Blvd
Pittsburgh, PA

Order Summary

Purchase Date: 11-30-2017

Item	Service/Product	Charges	Total
1	Single NAHJ 60 Day Job Posting	\$150.00	\$150.00
Total			\$150.00

Please Note: The Professional Diversity Network (PDN) powers the NAHJ Career Center website, which is the name that will appear on your credit card statement. If you have any questions concerning this transaction, please call (888) 281-9066.

We appreciate your business. Thank you!

The total amount has been charged to your credit card.

John Sutton

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Thursday, November 30, 2017 10:18 AM
To: John Sutton
Subject: Transaction Receipt from NABJ Career Center for \$150.00 (USD)

Order Information

Description: Payment for job posting(s): 90.5 WESA Arts/Culture Reporter
Invoice Number 4536

Billing Information

Pittsburgh Community Broadcasting
67 Bedford Square
Pittsburgh, Pennsylvania 15203
United States
jsutton@wesa.fm

Shipping Information

Total: \$150.00 (USD)

Payment Information

Date/Time: 30-Nov-2017 8:18:24 MST
Transaction ID: 60805532120
Payment Method: American Express xxxx4003
Transaction Type: Purchase
Auth Code: 286469

Merchant Contact Information

NABJ Career Center
Windsor, CA 95492
US
eric@JOURNALISMNEXT.COM



Search

About 16 results (0.28 seconds)

WESA Seeks General Assignment Reporter | PRNDI (<https://www.prndi.org/post/wesa-seeks-general-assignment-reporter>)

<https://www.prndi.org/post/wesa-seeks-general-assignment-reporter>



May 19, 2017 ... This reporter will cover fast-moving breaking news in the Pittsburgh region, with an emphasis on producing spot reports for **WESA** newscasts.

WESA Seeks Senior Reporter/Government | PRNDI (<http://prndi.org/post/wesa-seeks-senior-reportergovernment>)

prndi.org/post/wesa-seeks-senior-reportergovernment



Feb 5, 2018 ... This reporter will cover government in the Pittsburgh region as part of a four- person team, producing features and newscast stories for **WESA's** ...

WESA Seeks Arts and Cultural Reporter | PRNDI (<https://www.prndi.org/post/wesa-seeks-arts-and-cultural-reporter>)

<https://www.prndi.org/post/wesa-seeks-arts-and-cultural-reporter>



Nov 14, 2017 ... Research, report, write, and produce multimedia spot and feature stories for **WESA** on-air and digital platforms, at a rate that meets newsroom ...

WESA Seeks Morning Edition Producer | PRNDI (<https://www.prndi.org/post/wesa-seeks-morning-edition-producer>)

<https://www.prndi.org/post/wesa-seeks-morning-edition-producer>



Nov 14, 2017 ... Application Deadline: Open Until Filled Position Overview Assist morning host with program preparation, newscasts, interviews, and other ...

WESA Seeks Editor/Government | PRNDI (<https://www.prndi.org/post/wesa-seeks-editorgovernment>)

<https://www.prndi.org/post/wesa-seeks-editorgovernment>



Feb 5, 2018 ... This editor will oversee a four-person team covering government in the Pittsburgh region, producing features and newscast stories for **WESA's** ...

90.5 WESA Seeks Reporter - Transportation & Development | PRNDI (<http://prndi.org/post/905-wesa-seeks-reporter-transportation-development>)

prndi.org/post/905-wesa-seeks-reporter-transportation-development



Mar 22, 2017 ... Research, report, write and produce multimedia spot and enterprise story packages for **WESA's** air and its digital platforms, at a rate that meets ...

WESA Seeks News Director | PRNDI (<http://prndi.org/post/wesa-seeks-news-director>)

prndi.org/post/wesa-seeks-news-director

90.5 WESA Feb 25, 2016 ... The News Director has lead responsibility for the journalistic integrity of all station platforms and for executing **WESA's** news strategy on-air and ...
(<http://prndi.org/post/wesa-seeks-news-director>)

WESA Seeks News Director | PRNDI (<http://prndi.org/post/wesa-seeks-news-director-0>)
prndi.org/post/wesa-seeks-news-director-0

90.5 WESA Nov 5, 2016 ... Application Deadline: Open Until Filled The Vision It is the vision of Pittsburgh Community Broadcasting for **WESA** to become an essential and ...
Pittsburgh's NPR News Station

Desk Editor – Pittsburgh Community Broadcasting Corporation ...
(<https://www.prndi.org/post/desk-editor-pittsburgh-community-broadcasting-corporation>)
<https://www.prndi.org/.../desk-editor-pittsburgh-community-broadcasting-corporation>

90.5 WESA May 19, 2017 ... The Desk Editor will oversee one of **WESA's** newly created newsroom teams, comprised of beat reporters and a digital producer/editor, in order ...
Pittsburgh's NPR News Station

PRNDI Elects New President, Board Members | PRNDI
(<https://www.prndi.org/post/prndi-elects-new-president-board-members>)
<https://www.prndi.org/.../prndi-elects-new-president-board-members>



Jun 25, 2016 ... Deanna Garcia of **WESA** in Pittsburgh -- At-large representative. Naomi Starobin of Keystone Crossroads at WHYY in Philadelphia -- At large ...

1 2

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(https://www.facebook.com/prndi?_rdr)



(<https://twitter.com/prndi>)



(<http://prndi.us6.list-manage2.com/subscribe?u=cc3b08ca3c6f376ab1bb5d31c&id=54b0200e3d>)

Courtnae Turko

From: Christine Paige Diers <christine@prndi.org>
Sent: Monday, April 15, 2019 12:30 PM
To: Courtnae Turko
Subject: Re: Job posting questions
Attachments: wesa job postings.docx

I copied and pasted all of the job postings into the attached Word document

On Fri, Apr 12, 2019 at 10:27 AM Courtnae Turko <cturko@pittsburghcommunitybroadcasting.org> wrote:

Thank you! This is very helpful. Do you know, is it possible to get the text of the postings as well? The links appear to be deactivated. Once again, thank you so much for your help!

Courtnae Turko, SHRM-SCP

Vice President, Human Resources & Organizational Development

Pittsburgh Community Broadcasting Corporation

67 Bedford Square

Pittsburgh, PA 15203

412-315-6771



From: Christine Paige Diers [mailto:christine@prndi.org]
Sent: Friday, April 12, 2019 11:03 AM
To: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Subject: Re: Job posting questions

You have had a number of postings on our site - and they still live on the site. So, if you go to www.prndi.org and search WESA, you'll find the list of what we've posted.

The posting is free - we consider job postings to be a benefit to our members.

On Fri, Apr 12, 2019 at 8:10 AM Courtnae Turko <cturko@pittsburghcommunitybroadcasting.org> wrote:

Good Morning Christine,

I'm hoping you can assist me with some information gathering. Our radio stations have been selected for a random audit by the FCC. They are reviewing our last two years of EEO filings. In order to complete the audit response, I need to provide proof of our recruitment efforts for the years covered by the audit. The difficulty for me is that I only started here a year ago and the bulk of the hiring was done before I arrived. With no one department "in charge" of recruiting, I'm finding that people did not retain proper documentation of recruitment.

According to my EEO report for 2018, we said we posted several positions with your organization. Are you able to recover old postings? Also, is the posting service free or do you charge a fee?

I appreciate any help you can provide.

Have a great weekend,

Courtnae Turko, SHRM-SCP

Vice President, Human Resources & Organizational Development

Pittsburgh Community Broadcasting Corporation

67 Bedford Square

Pittsburgh, PA 15203

412-315-6771



Nov. 14, 2017 – WESA Seeks Arts and Cultural Reporter

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- Strong on-air and digital reporting, writing and technical skills
- Ability to gather quality field audio, to edit and mix ably for use on air or digital platforms
- Self-motivated team player with a track record of producing daily news stories and features of interest to local audiences
- Sound and ethical judgment, with a commitment to objectivity, balance and fairness
- Ability to handle multiple projects in a fast-paced, deadline-oriented environment
- Creativity and sound judgment in social media usage
- Ability to travel throughout the region and work flexible hours when necessary, including reliable vehicle, current driver license, clean driving record, and adequate auto insurance

Pittsburgh Community Broadcasting Corporation offers:

Salary commensurate with experience and an excellent benefits package that includes medical insurance, paid medical leave, 403(b) plan with matching contributions, paid vacation and holidays and a workplace culture that is fun, diverse and innovative.

Applicants are invited to send a cover letter, resume, at least three samples of work relevant to this position, and three references to artsjob@wesa.fm. In your response, let us know how you heard about the position.

Pittsburgh Community Broadcasting Corporation is committed to creating a diverse environment and is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Exhibit 17

Director, Finance & Administration (1/16/2018)

Recruitment Source Documentation

- Current
- PCBC website
- Indeed
- New Pittsburgh Courier
- Nonprofit Talent
- NextPittsburgh.com



YourMembership.com, Inc
541 Eastern Point Road
Suite 3
Groton, CT 06340
Tel. 860-437-5700

RECEIPT

PURCHASER INFO
Pittsburgh Community Broadcasting Corporation
67 Bedford Square
Pittsburgh, Pennsylvania 15203
United States
Attn: Terry O'Reilly

ORDER #	R31059692
DATE	10/10/17
IO / PO #	--
AMOUNT PAID	USD 305.15
PURCHASED BY	
Terry O'Reilly 4126972952 toreilly@wesa.fm	

PRODUCT	DESCRIPTION	AMOUNT
Make Your Job One of the First Seen by Job Seekers for 30 Days Job Posting - Web	Current.org (paid - creditcard) Job ID: 37450005 Job Name: Director of Finance Job Title: Director of Finance	USD 305.15

SUBTOTAL	USD 305.15
TAXES	USD 0.00
TOTAL PAID	USD 305.15
AMOUNT DUE	USD 0.00

(https://adserver.adtechus.com/?adlink/5277/4424761/0/225/AdId=-3;Bnid=0;itime=819064234;key=key1%2Bkey2%2Bkey3%2Bkey4;)



(http://www.current.org)

EMPLOYERS JOB SEEKERS SIGN-IN OR CREATE ACCOUNT

Current.org

Enter Keyword or Job Title

All States



Career Center Home (http://jobs.current.org)

Search Jobs (/jobseeker/search/results/?utm_campaign=recent%2Djobs%2Dwidget&utm_medium=widget&utm_source=current%2Eorg) Director of Finance



Pittsburgh Community Corporation (/jobseeker/company/community-broadcasti job=37450005) Director of Finance

(/jobseeker/company/1261121/pittsburgh-community-broadcasting-corporation?job=37450005)

Apply Now



Description

We are seeking an experienced financial manager to oversee our finance, accounting and administrative functions. Reporting to the President and Chief Executive Officer, this individual will be the senior financial manager for our organization.

This is very much a hands-on position, and will require significant collaboration with managers and staffers throughout the organization. It will require the ability to think and act strategically (at a CFO level), while also handling some portion of the day to day function of the Business Office.

This individual will have an appreciation for the mission and value of non-profit media, and a vision for playing a role in delivering value to the full diversity of the Pittsburgh community.

Job Responsibilities

Job Information

Location: Pittsburgh, Pennsylvania, 15203, United States

Job ID: 37450005

Posted: October 10, 2017

Position Title: Director of Finance

Company Name: Pittsburgh Community Broadcasting Corporation

Industry: Public Radio

Job Function: Management/ Finance

Job Type: Full-Time

Job Duration: Indefinite

The Director, Finance is responsible for the Finance function of the organization, including general accounting, budget creation, oversight and monthly reporting, cash management, preparation and analysis of financial statements, supervising, coordinating and supporting the annual audit, assisting with the preparation of non-profit corporate tax returns (990's), and completion of annual financial reports filed with the Corporation for Public Broadcasting. They have specific responsibility for tracking grant-funded projects and initiatives.

Min Education:
BA/BS/Undergraduate

Min Experience:
7-10 Years

Required Travel:
0-10%

Major areas of work will include:

- Prepare and analyze monthly financial statements for Management, Board of Directors, Finance Committee and others as required;
- Maintain integrity of general ledger by ensuring all material financial information is posted in timely manner;
- Periodically review and reconcile balance sheet accounts, and review income and expense accounts for accuracy;
- Maintain the Official FCC Public file and work with the CEO and Director of Technology in all FCC-related dealings;
- Supervise Business Office staff;
- Develop and implement improved accounting practices;
- Identify, lead installation and maintain new accounting software system;
- Be the in-house expert regarding financial reporting for the Corporation for Public Broadcasting and IRS, understanding all requirements and filing all required reports in timely fashion;
- Be the in-house expert regarding financial and operational reporting for grants, including advance review of grant agreements, review of award letters, supervision of accounting and compliance, maintenance of temporarily restricted net asset schedules, timely preparation and delivery of required reports of accounting to funders;
- Monitor cash flow and take action to maximize earnings;
- Oversee annual corporate audit with outside accounting firm, delivering final document on time, meeting generally accepted accounting principles (GAAP) and to satisfaction of auditors and management;
- Oversee preparation of annual corporate tax returns (990s) and related schedules and calculations;
- Oversee preparation of annual budgets and related schedules, including assisting departments with preparation of their budgets;
- Oversee the billing and commission calculations for underwriting team;
- Maintain appropriate corporate insurance coverages;
- Review contracts and agreements as needed;
- Maintain all payroll-related activities including semi-monthly payroll preparation and posting to general ledger; annual employee compensation letter preparation; unemployment compensation insurance reporting; and full working knowledge of payroll taxes;
- Document and maintain accounting policies and procedures with an emphasis on compliance;
- Be the point person for third-party service providers (payroll, insurance, etc.).

This individual will report to the CEO and will serve on the Executive Leadership Team. They are also charged with leveraging their experience and tools in a strategic way across the entire organization, assisting department heads in better understanding the

metrics of their work, with an eye toward process improvement and better financial performance.

This is a full-time position, and business hours are Monday through Friday, 8:30 a.m. to 5 p.m. Longer hours, evenings and weekend work will frequently be necessary.

Requirements

Education and Experience

- BS in Accounting, Finance or related field;
- 8+ years of experience with financial and tax issues for non-profit entities

Personal Characteristics

- Familiarity with foundation and government grant applications, tracking & reporting;
- Experience with implementation of new accounting software & systems;
- Proficient in MS Excel, Word, and Outlook;
- Excellent research and writing skills;
- Ability to maintain absolute confidentiality in all matters;
- Proven success in a collegial and collaborative, personality-driven work setting;
- Ability to successfully manage and lead staff
- Enthusiasm for the missions of both WYEP and WESA;
- A track record of unquestionable honesty, integrity and commitment to service. ?
- Strong organizational skills, ability to meet deadlines, and attention to detail;
- Strong problem-solving and research skills;
- Outstanding communication and interpersonal skills;

The Company

Pittsburgh Community Broadcasting Corporation (PCBC) is an independent, locally owned community-supported public media organization. PCBC is home to Pittsburgh's NPR News station, 90.5 WESA, and 91.3 WYEP, serving Pittsburgh and the surrounding communities of Western Pennsylvania.

Pittsburgh Community Broadcasting Corporation serves the more than 2 million residents of Pittsburgh and its surrounding communities by leveraging the power of media to inform, inspire, and entertain. We engage audiences and cultivate conversations that strengthen, enrich and improve the communities we serve.

- **90.5 WESA**, was launched in 2011 (in partnership with the Pittsburgh philanthropic community) with an NPR News format, dedicated to informing people in ways that engage and inspire dialogue about global, national and community issues. Its stated mission is "to work for the public to inform people in ways that engage and inspire them to create dialog about community issues

and stories”.

- **91.3 WYEP** was founded in 1974 as an all-volunteer community licensed radio station; it broadcasts a diverse offering of adult alternative music, provides community education programs, and presents a large number of highly visible events and concerts in the region. Its mission is to “enrich the community through musical discovery, expression and education”.

Each week more than 200,000 Southwestern Pennsylvanians listen to Pittsburgh Community Broadcasting Corporation broadcasts, and tens of thousands more engage with our content through our websites and mobile digital services. Our stations also play an active role in engaging the community through online and mobile services and in-person events, and have a prominent voice in Pittsburgh’s civic and cultural affairs.

Benefits and More

Pittsburgh Community Broadcasting Corporation offers compensation commensurate with experience and an excellent benefits package that includes medical and life insurances, paid medical leave, a 403(b) retirement plan with generous matching contributions, paid vacation and holidays and a workplace culture that is diverse, collaborative and progressive.

Applicants are invited to send a cover, resume, and three references to FinanceDirector@wesa.fm. In your cover letter, be sure to tell us how you learned about this position, and include your current compensation level. ?

Please, no phone calls. ?

Pittsburgh Community Broadcasting Corporation is an Equal Opportunity Employer, and actively seeks diversity in its workforce. ?

About Pittsburgh Community Broadcasting Corporation (/jobseeker/company/1261121/pittsburgh-community-broadcasting-corporation?job=37450005)

/Users/terryoreilly/Desktop/LOGOS/90.5 91.3 paired vertical.jpg

Contact:Terry O'Reilly

More Jobs from Pittsburgh Community Broadcasting Corporation

(/jobseeker/company/1261121/pittsburgh-community-broadcasting-corporation?job=37450005)

Jobs You May Like

Director, Human Resources and Organizational... (/job/director-human-resources-and-organizational/37459031/)

Pittsburgh Community...
Pittsburgh, PA, United States

Director, Distribution Services (/job/director-distribution-services/37471087/)

American Public Television
Boston, MA, United States

Operations/Program Manager (/job/operationsprogram-manager/37449906/)

Aspen Public Radio
Aspen, CO, United States

Senior Vice President, Development (/job/senior-vice-president-development/37393004/)

WNED | WBFO
Buffalo, NY, United States



Listen Live · WESA
All Things Considered

LOADING..

Director, Finance

By EBAISLEY · OCT 5, 2017

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(https://web.archive.org/web/20171113204304/http://twitter.com/intent/tweet?url=http%3A%2F%2Fwww.tinyurl.com%2Fybt3owjp&text=Director%2C%20Finance)

Share

(https://web.archive.org/web/20171113204304/u=http%3A%2F%2Fwww.tinyurl.com%2Fybt3ow)

Pittsburgh Community Broadcasting Corporation Job Posting

POSITION: Director, Finance

STATUS: Full Time

REPORTS TO: President and CEO

AVAILABLE: Immediately

The Opportunity

We are seeking an experienced financial manager to oversee our finance, accounting and administrative functions. Reporting to the President and Chief Executive Officer, this individual will be the senior financial manager for our organization.

This is very much a hands-on position, and will require significant collaboration with managers and staffers throughout the organization. It will require the ability to think and act strategically (at a CFO level) across the organization, while also handling some portion of the day to day function of the Business Office.

This individual will have an appreciation for the mission and value of non-profit media, and a vision for playing a role in delivering value to the full diversity of the Pittsburgh community.

Job Responsibilities

The Director, Finance is responsible for the Finance function of the organization, including general accounting, budget creation, oversight and monthly reporting, cash management, preparation and analysis of financial statements, supervising, coordinating and supporting the annual audit, assisting with the preparation of non-profit corporate tax returns (990's), and completion of annual financial reports filed with the Corporation for Public Broadcasting. They have specific responsibility for tracking grant-funded projects and initiatives.

Major areas of work will include:

- Prepare and analyze monthly financial statements for Management, Board of Directors, Finance Committee and others as required;



- Maintain integrity of general ledger by ensuring all material financial information is posted in timely manner;

Periodically review and reconcile balance sheet accounts, and review the and expense accounts for

1 capture@CW6570 (http://wesa.fm/post/director-finance)

13 Nov 2017

2016 2017 2018

13

About this capture

- related dealings;
- Supervise Business Office staff;
- Develop and implement improved accounting practices;
- Identify, lead installation and maintain new accounting software system;
- Be the in-house expert regarding financial reporting for the Corporation for Public Broadcasting and IRS, understanding all requirements and filing all required reports in timely fashion;
- Be the in-house expert regarding financial and operational reporting for grants, including advance review of grant agreements, review of award letters, supervision of accounting and compliance, maintenance of temporarily restricted net asset schedules, timely preparation and delivery of required reports of accounting to funders;
- Monitor cash flow and take action to maximize earnings;
- Oversee annual corporate audit with outside accounting firm, delivering final document on time, meeting generally accepted accounting principles (GAAP) and to satisfaction of auditors and management;
- Oversee preparation of annual corporate tax returns (990s) and related schedules and calculations;
- Oversee preparation of annual budgets and related schedules, including assisting departments with preparation of their budgets;
- Oversee the billing and commission calculations for underwriting team;
- Maintain appropriate corporate insurance coverages;
- Review contracts and agreements as needed;
- Maintain all payroll-related activities including semi-monthly payroll preparation and posting to general ledger; annual employee compensation letter preparation; unemployment compensation insurance reporting; and full working knowledge of payroll taxes;
- Document and maintain accounting policies and procedures with an emphasis on compliance;
- Be the point person for third-party service providers (payroll, insurance, etc.).

This individual will report to the CEO and will serve on the Executive Leadership Team. They are also charged with leveraging their experience and tools in a strategic way across the entire organization, assisting department heads in better understanding the metrics of their work, with an eye toward process improvement and better financial performance.

This is a full-time position, and business hours are Monday through Friday, 8:30 a.m. to 5 p.m. Longer hours, evenings and weekend work will frequently be necessary.

Requirements/Qualifications:

Education and Experience

- BS in Accounting, Finance or related field;
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Personal Characteristics

- Familiarity with foundation and government grant applications, tracking & reporting
- Strong organizational skills, ability to meet deadlines, and attention to detail;
- Strong problem-solving and research skills;
- Outstanding communication and interpersonal skills;
- Experience with implementation of new accounting software & systems;

- Proficient in MS Excel, Word, and Outlook;
- Ability to maintain absolute confidentiality in all matters;
- Proven success in a collegial and collaborative, personality-driven work setting;
- Ability to successfully manage and lead staff;
- Enthusiasm for the missions of both WYEP and WESA;
- A track record of unquestionable honesty, integrity and commitment to service.

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Pittsburgh Community Broadcasting Corporation serves the more than 2 million residents of Pittsburgh and its surrounding communities by leveraging the power of media to inform, inspire, and entertain. We engage audiences and cultivate conversations that strengthen, enrich and improve the communities we serve.

- 90.5 WESA's stated mission is "to work for the public to inform people in ways that engage and inspire them to create dialog about community issues and stories".
- Sister-station 91.3 WYEP seeks to "enrich the community through musical discovery, expression and education".

91.3 WYEP was founded as an all-volunteer community licensed radio station in 1974, broadcasting a diverse offering of adult alternative music, providing community education programs, and presenting a large number of highly visible events and concerts in the region.

90.5 WESA was launched in 2011 (in partnership with the Pittsburgh philanthropic community) with an NPR News format, dedicated to informing people in ways that engage and inspire dialogue about global, national and community issues.

In addition to radio programming, both stations play an active role in engaging the community through online and mobile services and in-person events, and have a prominent voice in Pittsburgh's civic and cultural affairs.

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(https://web.archive.org/web/20171113204304/http://wesa.fm/post/director-finance)



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13 Nov 2017 2016 2017 2018

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Share

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(https://web.archive.org/web/20171113204304/u=http%3A%2F%2Fwww.tinyurl.com%2Fybt3owjp)

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(https://web.archive.org/web/20171113204304/https://twitter.com/905wesa)

(https://web.archive.org/web/20171113204304/https://www.instagram.com/905wesa)

About Us (https://web.archive.org/web/20171113204304/http://wesa.fm/about-us)

Staff (https://web.archive.org/web/20171113204304/http://wesa.fm/people/capacity/staff)

Contact Us (https://web.archive.org/web/20171113204304/http://wesa.fm/contact-us)

Employment (https://web.archive.org/web/20171113204304/http://wesa.fm/topic/905-wesa-employment-opportunities)

Community Calendar (https://web.archive.org/web/20171113204304/http://wesa.fm/community-calendar#stream/0)

Archives (https://web.archive.org/web/20171113204304/http://wesa.fm/archives#stream/0)

Help with Streaming (https://web.archive.org/web/20171113204304/http://wesa.fm/post/having-problems-our-stream)

90.5 WESA Privacy & Terms of Use (https://web.archive.org/web/20171113204304/http://wesa.fm/privacy-terms-use)

eNewsletter Signup (https://web.archive.org/web/20171113204304/http://bit.ly/1OVfj8I)

© 2017 90.5 WESA

FW: Closed job confirmation and performance summary

Julie Upvall <jupvall@wesa.fm>

Mon 10/16/2017 9:14 AM

To: Amy Esposito <amyesposito@wyep.org>;

Julie Upvall

Interim Director of Finance
Pittsburgh Community Broadcasting Corporation
67 Bedford Square
Pittsburgh, PA 15203
(p)412.697.2923 (f)412.381.9126



cid:image003.jpg@01D29988.B6FA88C0

From: no-reply@indeed.com [mailto:no-reply@indeed.com]
Sent: Friday, October 13, 2017 8:06 PM
To: Julie Upvall <jupvall@wesa.fm>
Subject: Closed job confirmation and performance summary

indeed

Closed Job Summary

This email is to confirm recent closed job action in your account. Thank you for using Indeed for your recruiting needs.

Here is a summary of your sponsorship costs and application volume:

Job Performance Detail

Job Title	Job Location	Applies	Cost
Director, Human Resources and Organizational Development	Pittsburgh, PA	63	\$69.78

Director, Finance	Pittsburgh, PA	32	\$63.21
-------------------	-------------------	----	---------

Total Cost: \$132.99

Please note that depending on your billing schedule, the amount charged to your credit card on file may be lower than the amount shown here, with the remainder billed the following month. Feel free to contact our Client Services team at 1-800-785-9975 with questions or feedback about your experience.

Thanks again for making Indeed a partner in your hiring efforts.

Sincerely,
The Indeed Team

Indeed.com - one search, all jobs. | 6433 Champion Grandview Way, Building 1, Austin, TX 78750

Subject: Your Nextpittsburgh receipt [#1681-5721]
Date: Thursday, October 12, 2017 at 9:01:31 AM Eastern Daylight Time
From: Nextpittsburgh
To: Terry O'Reilly

\$65 at Nextpittsburgh

Terry O'Reilly —  9002

October 12, 2017

#1681-5721

Description	Amount
Entry ID: 19, Product: Listing Fee	\$65.00
Total	\$65.00

Have a question or need help? [Send us an email](#) or give us a call at +1 412-779-1200.

Something wrong with the email? [View it in your browser.](#)
You are receiving this email because you made a purchase at Nextpittsburgh.

NEW Pittsburgh Courier

315 E. CARSON STREET
PITTSBURGH, PA 15219

Phone (412)481-8302 Ext. 136

Tax I.D. 25-1181398

Invoice

Date	Invoice No.
10/18/2017	44297

ae
10/20/17

RECEIVED OCT 20 2017

Bill To

91.3fm WYEP/90.5fm WESA
Terry O'Reilly
67 Bedford Square
Pgh., PA 15203

P.O. No.	Rep ID	Customer #
	CR	1815

Issue Date	Ad Type	Description	Depth (Ins)	Width (Cols)	Total Space	Rate	Amount
10/18/2017	CLASSIFL...	Director of Finance/Director of Human Resources	4	2	8	24.70	197.60
Invoice Total						\$197.60	

Detach and return bottom portion with remittance

Customer No.	1815
91.3fm WYEP/90.5fm WESA Terry O'Reilly 67 Bedford Square Pgh., PA 15203	

Invoice No.	44297
Rep ID	CR

SEND ALL REMITTANCE TO:

NEW PITTSBURGH COURIER
315 E. CARSON STREET
PITTSBURGH, PA 15219

Check No. _____
Credit Card Type Mastercard/Visa (circle one)
Credit Card No. _____
Exp. Date _____
Authorized Signature _____



10-23
ae

Balance Due	\$197.60
-------------	----------

ALL PAYMENTS ARE DUE UPON RECEIPT
Please contact the Accounting Department for questions.

Julie Upvall

From: Nonprofit Talent | Job Board <info@nonprofittalent.com>
Sent: Monday, October 09, 2017 2:59 PM
To: Julie Upvall
Subject: Your Nonprofit Talent order receipt from October 9, 2017

NONPROFIT TALENT

al
Jul
10/9/17

Thank you for your order

Your order has been received and is now being processed. Your order details are shown below for your reference:

Order #7301



10.9
al

Product	Quantity	Price
Employment - \$100 (Full-time, part-time, seasonal, hourly)	1	\$100.00
Job Listing: Director, Finance		
Subtotal:		\$100.00
Payment method:		Credit card (Stripe)
Total:		\$100.00

Customer details

- Email address: jupvall@wesa.fm
- Phone: 4126972923

Billing address

Julie Upvall
Pittsburgh Community Broadcasting Corporation
67 Bedford Square
Pittsburgh, PA 15203

Nonprofit Talent | Job Board

Member Services Manager - Jan. 2018
Bookkeeper - Feb. 2018
Government Editor - Jan. 2018

I understand that this is a large request and I appreciate any help you can provide.

Thank you,

Courtnae Turko, SHRM-SCP
Vice President, Human Resources & Organizational Development
Pittsburgh Community Broadcasting Corporation
67 Bedford Square
Pittsburgh, PA 15203
412-315-6771



From: Mah, Carole [<mailto:cmah@cpb.org>]
Sent: Tuesday, March 26, 2019 2:44 PM
To: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Subject: RE: job posting assistance

PS, just as an advance measure since you said you have more 2018 ones, here is a list of the other ones that closed in 2018 that Tara Lazur posted, whose old data I found on the old testing server,

title updated	created	
90.5 WESA: Reporter / Government & Law 02-21 19:52:55	2017-07-27 17:36:14	2018-
90.5 WESA: Science, Health & Technology Reporter 02-21 19:52:55	2017-07-27 17:43:28	2018-
90.5 WESA: Content Producer (Part-time/Temporary) 02-21 19:52:55	2017-07-27 17:48:10	2018-
90.5 WESA: Reporter / State Impact Pennsylvania 02-21 19:52:55	2017-09-23 12:31:23	2018-
★ Director, Finance 21 19:52:55	2017-10-10 15:21:54	2018-02-
Director, Human Resources and Organizational Development 02-21 19:52:55	2017-10-10 15:35:08	2018-
Director, Human Resources and Organizational Development 02-21 19:52:55	2017-10-10 15:51:46	2018-

Carole Mah | 202.879.9686 | cmah@cpb.org
Web Developer | CPB
401 Ninth Street, NW | Washington, DC 20004-2129

From: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Sent: Tuesday, March 26, 2019 1:57 PM
To: Mah, Carole <cmah@cpb.org>
Subject: job posting assistance

Hi Carole,

CLASSIFIED

OCTOBER 18-24, 2017

www.newpittsburghcourier.com

OPPORTUNITIES

Help Wanted

SYSTEMS ANALYSIS CONSULTANT

Solutions Inc. seeks IT Analysis Consultant to Pittsburgh, PA & to work w/ app. developers, architects & members to understand systems that drive analysis quality business solutions. Also have any exp. w/ COBOL (Common Business Oriented Language); DB2 CL (Job Control Language); Endevor; & EDI. - 834, 837, 270/271, 35. Apply at www.lth.org, keyword

WEB DEVELOPER

Solutions Inc. seeks developer to work in PA & to be responsible for designing, coding, & implementing app. environments/limited supervision. Exp. w/or knowledge of: Java/JavaScript; PHP; SQL; J2EE (Spring, Struts); REST Web Services; JNIX Shell Script; & file mgmt tools. Apply at www.highmarkhealth.org, J108718.

WEB DEVELOPER

Solutions Inc. seeks An...

PIANIST/SINGER

Small Christian church, in Verona, PA. seeking a Pianist/Singer. If interested, please call Nita at (412) 793-3572.

SOUTH FAYETTE TWP. SCHOOL DISTRICT

Substitute Teacher Positions
Substitute Nurse Positions
Substitute Paraeducator Positions
Positions available for all grade levels and areas of content. We encourage upcoming graduates and retirees (on emergency basis) to apply. Complete job descriptions are available at:

www.southfayette.org
South Fayette Twp. School District
3680 Old Oakdale Road
McDonald, PA 15057
EOE

SENIOR SYSTEMS ANALYST

HM Health Solutions Inc. seeks Sr. Systems Analyst in Pittsburgh, PA to provide app. development services in defined project. Specific duties incl. developing req'ts & supplemental specs for new apps &/or analyzing change/enhancement requests in existing apps. Apply at www.highmarkhealth.org, keyword J109271.

APPLICATION DEVELOPER

SONNY BOY

1	9	4
0	2	6
5	7	3



ANNOUNCEMENTS

Public Notice

ANNOUNCEMENTS

Public Notice

NOTICE OF PUBLIC HEARING

The Housing Authority of the City of Pittsburgh (the "Authority") will hold a public hearing on November 7, 2017, at 1:00 p.m., in the offices of the Authority, located at 200 Ross Street, 9th Floor, Pittsburgh, PA 15219, to discuss the issuance of tax-exempt revenue bonds (the "Bonds") to be used along with other available funds, for the following project (the "Project").

- A. Initial Owner: Addison Terrace Phase 4 L.P. (the "Borrower"). An affiliate of the Authority will have a membership interest in the Initial Owner.
- B. Maximum Principal Amount of Bonds: An amount not to exceed \$10,670,000 (exclusive of any original issue discount or original issue premium).

THE I AND

The Pitt Authority ing doc Enginee ments C construc 2015. The PW

Apply at www.highmarkhealth.org, keyword J108796.

APPLICATION DEVELOPER
IM Health Solutions Inc. seeks Application Developer to work in Pittsburgh, PA & to be responsible for analyzing, designing, coding, testing, & implementing app. enhancements w/no supervision. Must have 1y exp. w/or knowledge of: Informatica, IMS & DB2; Oracle & Teradata databases; Data Warehousing; Java/JavaScript Framework; JCL; & Waterfall or Agile. Apply www.highmarkhealth.org, keyword J108723.

MANAGER - EMPLOYEE RELATIONS
Port Authority is seeking a Manager - Employee Relations to be a representative in activities involved in contract interpretation and administration, grievance, discipline, mediation/arbitration cases with employees. Provides advice to managers, employees, and Employee Relations Representatives regarding the interpretation and implementation of various laws and agreements, including Port Authority's company policies and procedures affecting terms and conditions of employment. Oversees the administration of Family Medical Leave Act (FMLA), attendance tracking and unemployment compensation. Direct activities of Employee Relations staff members within assigned operating locations.

requirements include:
BS degree in Industrial Relations/Labor Relations, Human Resources Management, or related from an accredited school.
Minimum of two (2) years supervisory experience.
Minimum of five (5) years experience in the area of employee/industrial relations, including a minimum of three (3) years in a unionized environment.
Knowledge of labor and employment laws.
Professional, effective and interpersonal communication skills.
Demonstrated ability in the use of Microsoft Word and Excel.

Additional organizational skills.
Valid PA driver's license.
Preferred attributes:
General Human Resource experience.
Advanced knowledge of laws governing human resource functions.

Port Authority
connecting people to life
Offer a comprehensive compensation and benefits package. Interested candidates should forward a letter (with salary requirements) and resume to:
Inez Colon
Employment Department
5 Sixth Avenue, 3rd Floor
Pittsburgh, PA 15222-2527
colon@portauthority.org
EOE

Apply at www.highmarkhealth.org, keyword J108802.

Pittsburgh Community Broadcasting Corporation is an independent, locally owned community-supported public media organization, and is home to Pittsburgh's NPR News station, **90.5 WESA**, and **91.3 WYEP**, home of Pittsburgh's Adult Alternative Music. We are seeking candidates to join our management team as our organization continues to grow:
• **Director of Finance**
• **Director of Human Resources & Organizational Development**
We are seeking experienced individuals with an appreciation for the mission and value of non-commercial, nonpartisan media, and a desire to play a role in delivering its value to the full diversity of the Pittsburgh community.
For more information on these positions please go to our Employment Webpage:
<http://wesa.fm/topic/905-wesa-employment-opportunities>
Please, no phone calls.
Pittsburgh Community Broadcasting Corporation is an Equal Opportunity Employer, and actively seeks diversity in its workforce.

OPEN YOUR HEART TO A SENIOR PROGRAM DIRECTOR
United Way of Southwestern Pennsylvania
United Way of Southwestern Pennsylvania is seeking an individual to serve as our Open Your Heart to a Senior (OYHS) Program Director serving communities in Greater Greensburg and Alle-Kiski area of Westmoreland County. United Way of Southwestern PA operates OYHS, formerly Faith in Action, in conjunction with community, business and volunteer leaders. The purpose of OYHS is to provide free, non-medical support services, such as transportation, home safety checks, yard work, supportive visits and calls, for older adults by matching them with trained volunteers. Primary responsibilities for the Open Your Heart to a Senior Program Director include: recruiting, training and matching volunteers to older adults and working with local volunteer steering committees to assist with volunteer and program development. Promoting the program to older adults in the community and assessing their needs, fund raising to support the program delivery, administer the office operations and budget of the OYHS sites. Full-time position with benefits. Must have valid Driver's License and personal use of a car. Bachelor's degree in a human service field and/or equivalent experience.
Visit our website at <https://uws-wpa.org/careers/> to view job description and apply for this position. Submissions will only be accepted electronically.
The United Way of Southwestern Pennsylvania, is an equal opportunity employer committed to workplace diversity, serving Allegheny, Westmoreland, Fayette and South

opportunity to comment on the proposed project and the issuance by the Authority of its Bonds therefor. The meeting location is wheelchair accessible. If you need an accommodation due to a disability and want to attend this meeting, please call 412-456-5020, ext. 6035; TTY 412-201-5384, at least 48 hours in advance so arrangements can be made. This notice is published, and the public hearing is being held by and on behalf of the Authority as the issuer of the Bonds, as required by Section 147(f) of the Internal Revenue Code of 1986, as amended, and regulation promulgated thereunder.

HOUSING AUTHORITY OF THE CITY OF PITTSBURGH

ANNOUNCEMENTS

Public Notice

ATTENTION:
If you worked at Drava Engineering n/k/a Davy McKee Corp., Pittsburgh, PA, between 1970-1987, please contact Asbestos Investigator Sherry Day at (734) 878-5236 or email Sherry@SLDinvestigations.com.

LEGAL ADVERTISING

Legal Notices

Estate Notices
Letters have been granted on the estate of each of the following decedents to the personal representative named who request all persons having claims against the estate of the decedent to make known the same in writing to him or his attorney, and all persons indebted to the decedent to make payment to him without delay:

Estate of **LEONARD CERSOSIMO**, Deceased of 44 Harlem Avenue, McKees Rocks, PA 15136. Estate No. 02-17-5562. Ms. Tammy Ulizzi, 41 Ehle Avenue, Coraopolis, PA 15108, Administratrix c/o Max C. Feldman, Attorney At Law, 1322 Fifth Avenue, Coraopolis, PA 15108.

Estate of **NANCY LYTLE WILSON**, of Upper St. Clair, PA, No.: 02-17-05670, Mary E. Wilson and Hiram C. Wilson, Co-Executors, Mary E. Wilson, of 1209 Klockner Road, Apt. #7, Mercerville, NJ 08619. Hiram C. Wilson of 197 Seegar Road, Upper St. Clair, PA 15241. R.M. Entwisle, III, Atty., 125 1st Avenue, Pittsburgh, PA 15222.

Estate of **BONNIE M. WISNIOWSKI**, (deceased) of Pittsburgh, Allegheny County, No. 02-17-05224. Edward Wisniowski, Executor, 3726 McClure Avenue, Pittsburgh, PA 15212. Witherel & Associates, 966 Perry Highway, Pittsburgh, PA 15237

Estate of **SIMON LOUIS BROWER**, Deceased Pittsburgh, PA No. 04753 of 2017. Marlene Washington, Executrix, 116 Kennedy Avenue, Pittsburgh, PA 15214 or to Thelma C. Spells, Esquire Atty., 1533 Bidwell Street, Pittsburgh, PA 15233.

LEGAL ADVERTISING

Bids/Proposals

REQUEST FOR QUALIFICATIONS

The Allegheny County Department of Human Services (DHS) recently issued a Request for Qualifications (RFQ) for Data Visualization and Information Design Partners. Due Date: Ongoing
For more details and submission information, visit:
[www.alleghenycounty.us/Human-Services/Resources/Doing-Business/Solicitations-\(RFP/RFQ/RFI\).aspx](http://www.alleghenycounty.us/Human-Services/Resources/Doing-Business/Solicitations-(RFP/RFQ/RFI).aspx)
Marc Cherna
Director

LEGAL ADVERTISING

Bids/Proposals

PORT AUTHORITY OF ALLEGHENY COUNTY
Electronic Proposals will be received online at the Port Authority of Allegheny County's Ebusiness website (<http://ebusiness.portauthority.org>).
Proposals/bid submittals will be due **11:00 AM on November 9, 2017** and will be read at **11:15 AM.**, the same day, at Port Authority's Heinz location (345 Sixth Avenue, Third Floor, Pittsburgh, Pennsylvania 15222-2527), for the following:
Electronic Proposal - Ebusiness website (<http://ebusiness.portauthority.org>)
B170853A Secondary Air Suspension Springs
No bidder may withdraw a submitted Proposal for a period of 75 days after the scheduled time for opening of the sealed bids.
A Pre-Bid Conference will be held on each of the above items at **10:00AM October 25, 2017** at Port Authority's Heinz location (345 Sixth Avenue, Third Floor, Pittsburgh, PA). Attendance at this meeting is not mandatory, but is strongly encouraged. **Questions regarding any of the above bids will not be entertained by the Port Authority within 48 hours of the scheduled bid opening.**
These contracts may be subject to a financial assistance contract between Port Authority of Allegheny County and the United States Department of Transportation. The Contractor will be required to comply with all applicable Equal Employment Opportunity laws and regulations.
Contractor is responsible for expenses related to acquiring a performance bond and insurance where applicable. All items are to be FOB delivered unless otherwise specified. Costs for delivery, bond, and insurance shall be included in bidder's proposal pricing.
Port Authority of Allegheny County hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprise will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award. The Board of Port Authority reserves the right to reject any or all bids.

WHAT'S **NEXT** FOR PITTSBURGH? pittsburgh



Here are the Pittsburgh job openings you should know about — 10/12/17

👤 Ali Trachta October 11, 2017 📁 Jobs

Job hunting? Read on for the latest job postings in Pittsburgh and check back every Monday and Thursday for a new batch. Hiring? Fill out this form (<http://www.nextpittsburgh.com/job-posting-instructions/>) to guarantee your opportunity gets listed.

Business, Finance, Sales & Admin

Federated Investors is looking to hire an IT Business Systems Analyst (<https://imaginepittsburgh.com/job/?id=1943517>) with a bachelor's degree in computer science, information systems or business and three years of business or systems analysis experience.

PNC seeks a Senior Tax Specialist (<https://imaginepittsburgh.com/job/?id=1944225>) to contribute to organizational tax reporting, tax planning and compliance function. Three or more years of direct, relevant experience is required.

Workscope is seeking a sales professional (https://www.indeed.com/viewjob?t=new+business+development&jk=aed3411e8310818b&_ga=2.232511323.517942876.1507550982-252541875.1507550982) for its DIRTT brand of sustainable pre-fabricated construction. Construction, design or architectural background is a plus for this disruptive approach to creating beautiful high-performance spaces.

IT, Engineering and Development

Buzzhoney has an opportunity for a Web Developer (<https://www.indeed.com/cmp/Buzzhoney/jobs/Web-Developer-4063396163228fb8>) to work in a fast-paced team environment. Utilizing best practices, this person will build and maintain responsive landing pages and consumer-facing websites for a healthcare organization.

Duquesne Light is hiring an Operations Support Analyst III (<https://imaginepittsburgh.com/job/?id=1944339>) to join its IT Operations team. The candidate must have five to seven years of experience in monitoring systems infrastructure for Distributed Systems.

Marketing and Communications

84 Lumber is looking for a Marketing Manager (<https://www.jobs.net/jobs/84-lumber/en-us/job/United-States/Marketing-Manager/J3N1W778MVXJ2VTBYK7/>) to develop and execute campaigns that create brand awareness and drive increased revenues for 84 Lumber in both the B2B and B2C spaces.

The University of Pittsburgh is seeking a Digital Communications Specialist (<https://www.pittsource.com/postings/146484>) who will be responsible for routine updates and improvements to written and photographic web content, links and search engine optimization.

Design

Chemistry is searching for a User Experience Designer (<https://www.linkedin.com/jobs/view/469271403/>) to join their team in Pittsburgh. This individual will support the User Experience team on a variety of digital projects with clients that range from leaders in financial services and health care to the arts and environmental sustainability.

Walnut Capital is looking for a Graphic Designer (<http://walnutcapital.com/company/employment-opportunities/>) who will be responsible for all corporate, residential and retail designs and create and maintain brand standards, among other duties.

Highmark is seeking a Senior Creative Design Analyst (<https://imaginepittsburgh.com/job/?id=1944882>) with five to 10 years of experience to produce advertisements, sales promotions, and public relations material for visual communications media.

FedEx wants to hire a Manhattan WMOS Design Specialist (<https://imaginepittsburgh.com/job/?id=1944357>) to provide support and implement business critical production environments. A bachelor's degree in related field and eight years of relevant experience is preferred.

Nonprofit

The Pittsburgh Community Broadcasting Corporation is seeking an experienced Director of Finance (<https://jobs.nonprofittalent.com/job/pittsburgh-community-broadcasting-corporation-pittsburgh-pa-38-director-finance/>) to oversee their finance, accounting and administrative functions. Reporting to the President and Chief Executive Officer, this individual will be the senior financial manager for our organization. They're also looking for a Director of Human Resources and Organizational Development (<https://jobs.nonprofittalent.com/job/pittsburgh-community-broadcasting-corporation-pittsburgh-pa-38-director-human-resources-and-organizational-development/>).

Persad Center, a human service organization whose mission is to improve the well-being of the LGBTQ communities and the HIV/AIDS communities, is seeking an Executive Director (<https://jobs.nonprofittalent.com/job/persad-center-pittsburgh-pa-38-persad-center-executive-director/>).

Reproductive justice organization New Voices Pittsburgh has two openings: Project Manager (<https://jobs.nonprofittalent.com/job/new-voices-pittsburgh-pittsburgh-38-project-manager/>) and Environmental Justice Coordinator (<https://jobs.nonprofittalent.com/job/new-voices-pittsburgh-pittsburgh-pennsylvania-38-environmental-justice-coordinator/>).

Culinary

The Wyndham Hotel Group is looking for a Junior Sous Chef (<https://www.linkedin.com/jobs/view/474842948/>) who will be responsible for preparing all food items, based on standardized recipes, for the restaurants, room service, employee cafeteria and banquets, while maintaining the highest standards to produce an appealing and appetizing product.

Other

Highmark Health is hiring a Technical Writer (https://highmarkhealth.wd1.myworkdayjobs.com/en-US/highmark/job/Pittsburgh-PA-Penn-Avenue-Place/Technical-Writer_J109674?source=Linkedin) who will write, format and maintain Administrative Policy and Procedure (Instruction) manuals, how-to guides, quick reference guides, help files and FAQs.

Exhibit 18

Morning Edition Producer (1/2/2018)

Recruitment Source Documentation

- NABJ
- NAHJ
- PCBC website
- PRNDI
- CPB

John Sutton

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Monday, November 27, 2017 5:47 PM
To: John Sutton
Subject: Transaction Receipt from NABJ Career Center for \$150.00 (USD)

Order Information

Description: Payment for job posting(s): Morning Edition Producer
Invoice Number 4525

Billing Information

Pittsburgh Community Broadcasting
67 Bedford Square
Pittsburgh, Pennsylvania 15203
United States
jsutton@wesa.fm

Shipping Information

Total: \$150.00 (USD)

Payment Information

Date/Time: 27-Nov-2017 15:47:04 MST
Transaction ID: 60800028473
Payment Method: American Express xxxx4003
Transaction Type: Purchase
Auth Code: 282011

Merchant Contact Information

NABJ Career Center
Windsor, CA 95492
US
eric@JOURNALISMNEXT.COM

Professional Diversity Network
801 W. Adams Street
Suite 600
Chicago, IL 60607
www.prodivnet.com
USA

Order: 5a1c96764c37cb21a1000082
Account: 597b87b34c37cb1838000255
Contract: 5a1c968f4c37cb08cd000017
Date: 11-27-2017

john Sutton
263 Pennsylvania Blvd
Pittsburgh, PA

Order Summary

Purchase Date: 11-27-2017

Item	Service/Product	Charges	Total
1	Single NAHJ 60 Day Job Posting	\$150.00	\$150.00
Total			\$150.00

Please Note: The Professional Diversity Network (PDN) powers the NAHJ Career Center website, which is the name that will appear on your credit card statement. If you have any questions concerning this transaction, please call (888) 281-9066.

We appreciate your business. Thank you!

The total amount has been charged to your credit card.

(/)



[View \(/post/905-wesa-morning-edition-producer-0\)](/post/905-wesa-morning-edition-producer-0)

[Edit \(/node/95989/edit\)](/node/95989/edit)

UNPUBLISHED

90.5 WESA: Morning Edition Producer

By [PATRICK DOYLE \(/PEOPLE/PATRICK-DOYLE\)](/PEOPLE/PATRICK-DOYLE) • NOV 10, 2017

 [Share \(http://facebook.com/sharer.php?\)](http://facebook.com/sharer.php?)



[u=http%3A%2F%2Fwww.tinyurl.com%2Fy45wyla8&t=90.5%20WESA%3A%20Morning%20Edition%20Producer](http://www.tinyurl.com/2Fy45wyla8&t=90.5%20WESA%3A%20Morning%20Edition%20Producer)

Application Deadline: Open Until Filled

Position Overview

Assist morning host with program preparation, newscasts, interviews, and other duties. This full-time exempt position reports to the News Director.

Major Responsibilities

- Prepare scripts and audio for air in NewsBoss content software management software
- Record and log network content for time shifting
- Produce and prepare hosts and guests for recorded or live interviews
- Coordinate audio and written content with the newsroom
- Participate in the sound design of the program

- Research, report, write, and produce spot and feature stories for WESA on-air and digital platforms
- Attend station events and assist in educational outreach activities
- Other possible duties include: posting to social media sites, additional audio production, participate in on-air and online fundraising as needed

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- At least one year of experience as a radio or news producer, preferably in public radio
- Proficiency with digital audio editing, studio technology and practices, and digital content
- Sound and ethical news judgment, with a commitment to objectivity, balance and fairness
- Strong writing skills
- Ability to handle multiple projects in a fast-paced, deadline-oriented environment
- Creativity and sound judgment in social media usage
- An understanding of the NPR audience and news style
- Familiarity with the NPR news magazine clocks, their structure, and elements
- Good interpersonal skills
- Ability to work well under pressure and meet deadlines

Shift: Monday to Friday, 4:30 a.m. to 12:30 p.m.

Pittsburgh Community Broadcasting Corporation offers:

Salary commensurate with experience and an excellent benefits package that includes medical insurance, paid medical leave, 403(b) plan with matching contributions, paid vacation and holidays and a workplace culture that is fun, diverse and innovative.

Applicants are invited to send a cover letter, resume, at least three samples of work relevant to this position, and three references to **meproducer@wesa.fm**. In your response, let us know how you heard about the position.

Pittsburgh Community Broadcasting Corporation is committed to creating a diverse environment and is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

TAGS: [EMPLOYMENT \(/TERM/EMPLOYMENT\)](#)

 [Share \(http://facebook.com/sharer.php?](http://facebook.com/sharer.php?)



[u=http%3A%2F%2Fwww.tinyurl.com%2Fy45wyla8&t=90.5%20WESA%3A%20Morning%20Edition%20Producer\)](http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fy45wyla8&t=90.5%20WESA%3A%20Morning%20Edition%20Producer)

[\(https://www.facebook.com/905wesa/\)](https://www.facebook.com/905wesa/)

[\(https://twitter.com/905wesa\)](https://twitter.com/905wesa/)

[\(https://www.instagram.com/905wesa\)](https://www.instagram.com/905wesa/)

[About 90.5 WESA \(/about-us\)](#)

[WESA Staff \(/people/capacity/staff\)](#)

[Contact Us \(/contact-us\)](#)

[eNewsletter Signup \(http://eepurl.com/gj64bv\)](http://eepurl.com/gj64bv)

[Community Calendar \(/community-calendar\)](#)

[Archives \(/archives\)](#)

[Help with Streaming \(/post/having-problems-our-stream\)](/post/having-problems-our-stream)

[90.5 WESA Privacy & Terms of Use \(/privacy-terms-use\)](#)

[About Pittsburgh Community Broadcasting \(http://pittsburghcommunitybroadcasting.org/\)](http://pittsburghcommunitybroadcasting.org/)

[Public File for Pittsburgh Community Broadcasting Corporation \(https://publicfiles.fcc.gov/\)](https://publicfiles.fcc.gov/)

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Courtnae Turko

From: Christine Paige Diers <christine@prndi.org>
Sent: Monday, April 15, 2019 12:30 PM
To: Courtnae Turko
Subject: Re: Job posting questions
Attachments: wesa job postings.docx

I copied and pasted all of the job postings into the attached Word document

On Fri, Apr 12, 2019 at 10:27 AM Courtnae Turko <cturko@pittsburghcommunitybroadcasting.org> wrote:

Thank you! This is very helpful. Do you know, is it possible to get the text of the postings as well? The links appear to be deactivated. Once again, thank you so much for your help!

Courtnae Turko, SHRM-SCP

Vice President, Human Resources & Organizational Development

Pittsburgh Community Broadcasting Corporation

67 Bedford Square

Pittsburgh, PA 15203

412-315-6771



From: Christine Paige Diers [mailto:christine@prndi.org]
Sent: Friday, April 12, 2019 11:03 AM
To: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Subject: Re: Job posting questions

You have had a number of postings on our site - and they still live on the site. So, if you go to www.prndi.org and search WESA, you'll find the list of what we've posted.

The posting is free - we consider job postings to be a benefit to our members.

On Fri, Apr 12, 2019 at 8:10 AM Courtnae Turko <cturko@pittsburghcommunitybroadcasting.org> wrote:

Good Morning Christine,

I'm hoping you can assist me with some information gathering. Our radio stations have been selected for a random audit by the FCC. They are reviewing our last two years of EEO filings. In order to complete the audit response, I need to provide proof of our recruitment efforts for the years covered by the audit. The difficulty for me is that I only started here a year ago and the bulk of the hiring was done before I arrived. With no one department "in charge" of recruiting, I'm finding that people did not retain proper documentation of recruitment.

According to my EEO report for 2018, we said we posted several positions with your organization. Are you able to recover old postings? Also, is the posting service free or do you charge a fee?

I appreciate any help you can provide.

Have a great weekend,

Courtnae Turko, SHRM-SCP

Vice President, Human Resources & Organizational Development

Pittsburgh Community Broadcasting Corporation

67 Bedford Square

Pittsburgh, PA 15203

412-315-6771





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()



Search

WESA

Search

About 16 results (0.28 seconds)

WESA Seeks General Assignment Reporter | PRNDI (<https://www.prndi.org/post/wesa-seeks-general-assignment-reporter>)

<https://www.prndi.org/post/wesa-seeks-general-assignment-reporter>

May 19, 2017 ... This reporter will cover fast-moving breaking news in the Pittsburgh region, with an emphasis on producing spot reports for WESA newscasts.

WESA Seeks Senior Reporter/Government | PRNDI (<http://prndi.org/post/wesa-seeks-senior-reportergovernment>)

prndi.org/post/wesa-seeks-senior-reportergovernment

Feb 5, 2018 ... This reporter will cover government in the Pittsburgh region as part of a four- person team, producing features and newscast stories for WESA's ...

WESA Seeks Arts and Cultural Reporter | PRNDI (<https://www.prndi.org/post/wesa-seeks-arts-and-cultural-reporter>)

<https://www.prndi.org/post/wesa-seeks-arts-and-cultural-reporter>

Nov 14, 2017 ... Research, report, write, and produce multimedia spot and feature stories for WESA on-air and digital platforms, at a rate that meets newsroom ...

WESA Seeks Morning Edition Producer | PRNDI (<https://www.prndi.org/post/wesa-seeks-morning-edition-producer>)

<https://www.prndi.org/post/wesa-seeks-morning-edition-producer>

Nov 14, 2017 ... Application Deadline: Open Until Filled Position Overview Assist morning host with program preparation, newscasts, interviews, and other ...

WESA Seeks Editor/Government | PRNDI (<https://www.prndi.org/post/wesa-seeks-editorgovernment>)

<https://www.prndi.org/post/wesa-seeks-editorgovernment>

Feb 5, 2018 ... This editor will oversee a four-person team covering government in the Pittsburgh region, producing features and newscast stories for WESA's ...

90.5 WESA Seeks Reporter - Transportation & Development | PRNDI (<http://prndi.org/post/905-wesa-seeks-reporter-transportation-development>)

prndi.org/post/905-wesa-seeks-reporter-transportation-development

Mar 22, 2017 ... Research, report, write and produce multimedia spot and enterprise story packages for WESA's air and its digital platforms, at a rate that meets ...

WESA Seeks News Director | PRNDI (<http://prndi.org/post/wesa-seeks-news-director>)

prndi.org/post/wesa-seeks-news-director

90.5 WESA Feb 25, 2016 ... The News Director has lead responsibility for the journalistic integrity of all station platforms and for executing **WESA's** news strategy on-air and ...
(<http://prndi.org/post/wesa-seeks-news-director>)

WESA Seeks News Director | PRNDI (<http://prndi.org/post/wesa-seeks-news-director-0>)
prndi.org/post/wesa-seeks-news-director-0

90.5 WESA Nov 5, 2016 ... Application Deadline: Open Until Filled The Vision It is the vision of Pittsburgh Community Broadcasting for **WESA** to become an essential and ...
Pittsburgh's NPR News Station

Desk Editor – Pittsburgh Community Broadcasting Corporation ...
(<https://www.prndi.org/post/desk-editor-pittsburgh-community-broadcasting-corporation>)
<https://www.prndi.org/.../desk-editor-pittsburgh-community-broadcasting-corporation>

90.5 WESA May 19, 2017 ... The Desk Editor will oversee one of **WESA's** newly created newsroom teams, comprised of beat reporters and a digital producer/editor, in order ...
Pittsburgh's NPR News Station

PRNDI Elects New President, Board Members | PRNDI
(<https://www.prndi.org/post/prndi-elects-new-president-board-members>)
<https://www.prndi.org/.../prndi-elects-new-president-board-members>



Jun 25, 2016 ... Deanna Garcia of **WESA** in Pittsburgh -- At-large representative. Naomi Starobin of Keystone Crossroads at WHYY in Philadelphia -- At large ...



(https://www.facebook.com/prndi?_rdr)



(<https://twitter.com/prndi>)



(<http://prndi.us6.list-manage2.com/subscribe?u=cc3b08ca3c6f376ab1bb5d31c&id=54b0200e3d>)

Nov. 14, 2017 – WESA Seeks Morning Edition Producer

Application Deadline: Open Until Filled

Position Overview

Assist morning host with program preparation, newscasts, interviews, and other duties. This full-time exempt position reports to the News Director.

Major Responsibilities

- Prepare scripts and audio for air in NewsBoss content software management software
- Record and log network content for time shifting
- Produce and prepare hosts and guests for recorded or live interviews
- Coordinate audio and written content with the newsroom
- Participate in the sound design of the program
- Research, report, write, and produce spot and feature stories for WESA on-air and digital platforms
- Attend station events and assist in educational outreach activities
- Other possible duties include: posting to social media sites, additional audio production, participate in on-air and online fundraising as needed

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- At least one year of experience as a radio or news producer, preferably in public radio
- Proficiency with digital audio editing, studio technology and practices, and digital content
- Sound and ethical news judgment, with a commitment to objectivity, balance and fairness
- Strong writing skills
- Ability to handle multiple projects in a fast-paced, deadline-oriented environment
- Creativity and sound judgment in social media usage
- An understanding of the NPR audience and news style
- Familiarity with the NPR news magazine clocks, their structure, and elements

- Good interpersonal skills
- Ability to work well under pressure and meet deadlines

Shift: Monday to Friday, 4:30 a.m. to 12:30 p.m.

Pittsburgh Community Broadcasting Corporation offers:

Salary commensurate with experience and an excellent benefits package that includes medical insurance, paid medical leave, 403(b) plan with matching contributions, paid vacation and holidays and a workplace culture that is fun, diverse and innovative.

Applicants are invited to send a cover letter, resume, at least three samples of work relevant to this position, and three references to meproducer@wesa.fm. In your response, let us know how you heard about the position.

Pittsburgh Community Broadcasting Corporation is committed to creating a diverse environment and is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Morning Edition Host - 90.5 WESA

Job Description:

Application Deadline: Open Until Filled

The Vision

Pittsburgh Community Broadcasting Corporation (PCBC) is the parent of noncommercial radio stations **90.5 WESA** and **91.3 WYEP**.

90.5 WESA is an essential and integral element of Pittsburgh's news and information ecosystem, and **91.3 WYEP** enriches the community through musical discovery, expression and education - for more than 40 years it has been the place where "the music matters".

The Opportunity - Do Work That Matters

Morning Edition Host

PCBC is seeking an experienced and successful on-air presenter to host weekday editions of NPR's "Morning Edition" program, and to host other on-air, online and live events. He/she will be a "signature voice" for Pittsburgh Community Broadcasting Corporation, and a key representative for us externally.

The person we're looking for is an experienced and engaging presenter, with proven success in interviewing, producing, editing and hosting. He/she will collaborate with the show's Producer to create a highly listenable and engaging daily program for listeners in Southwestern Pennsylvania through careful editing and use of copy and audio, interviews, and ultimately through the presentation of the show.

Ideally this will be an individual with significant experience hosting an NPR drive time program ("Morning Edition" or "All Things Considered") or an equivalent production.

If you're the right person, you'll be working on Pittsburgh's South Side: in a city on the rise that in recent years has attracted outstanding coverage from The New York Times, Chicago Tribune, The Boston Globe, The Atlantic and the Wall Street Journal for its quality of life. The city boasts walkable and bike-friendly streets, world-class dining and cultural attractions from theatre to live music to sports. Pittsburgh has become a center for innovation and technology fueled by Google, Carnegie Mellon University and the University of Pittsburgh. With charming and distinctive neighborhoods, affordable housing and a reasonable cost of living, the city is developing a welcoming reputation among young professionals.

Qualifications

- An undergraduate degree or its equivalent is required
- Minimum of three (3) years of experience and success in broadcast announcing, hosting, interviewing and related activities (preferably in public radio) in a consistently interesting, friendly and relaxed manner that matches that of NPR national hosts
- Exceptional skill as an interviewer, including ability to spot interesting local people, do good preparation, ask smart, crisp questions, and conduct engaging, informative interviews

Organization:

Pittsburgh Community Broadcasting Corp
91.3 WYEP / 90.5 WESA in Pittsburgh, PA

Job Location:

Pittsburgh, PA
United States

Job Category:

Announcer/Host

Job Type:

Full time

Send Application Materials To:

MorningEditionHost@wesa.fm

Website:

Morning Edition Host

Email:

MorningEditionHost@wesa.fm

Job Field:

Radio and Television

- Proven professional skill in production, writing and story-telling in the NPR style
- A working knowledge of computers and broadcasting equipment including digital audio layout and editing, studio and field production and audio board operation
- Sound news judgment
- The ability to calmly handling tight deadlines and changes within the program's broadcast schedule as well as proven critical judgment skills and ability to make quick decisions regarding credibility, personality and value of material to broadcasts of Morning Edition
- Proven effective time management skills - the ability to work independently and to handle multiple tasks simultaneously.
- The ability to work effectively in a highly collaborative culture
- Excellent written and verbal communication skills - the ability to write and present in a professional and motivating manner
- Experience in a non-profit, mission-based organization is highly desirable
- Proven success with on-air fundraising experience is highly desirable
- Honesty and integrity in all dealings
- Must have a valid driver's license and dependable transportation, and the documented legal ability to be employed in the USA

Responsibilities

- Serve as the key local on-air voice of NPR's Morning Edition
- Personally handle on-air board operations during Morning Edition
- Work with the show's Producer to create an engaging and successful program each day, growing audiences and providing significant service to the communities of Western Pennsylvania
- Host programs, conduct compelling interviews, produce stories and segments
- Collaborate to create new broadcast, digital and live event products
- Represent PCBC externally as required at station and community events, often as a speaker

To Apply

- Send a detailed resume highlighting your specific qualifications for this position along with a cover letter to MorningEditionHost@wesa.fm.
- Include your compensation history, three references, and an explanation of why you are qualified for this opportunity.
- This position is available immediately, and the search for candidates may be terminated without notice.

Please, no phone calls.

Pittsburgh Community Broadcasting Corporation is

an Equal Opportunity Employer, and actively seeks diversity in its workforce.

Courtnae Turko

From: Mah, Carole <cmah@cpb.org>
Sent: Monday, April 15, 2019 3:10 PM
To: Courtnae Turko
Subject: RE: job posting assistance
Attachments: 42162-news-director-2016-oct.pdf; 45239-individual-giving-manager-one.pdf; 42233-morning-edition-2017.pdf; 45334-special-events-manager.pdf; 42586-individual-giving-manager-another.pdf

Hi Courtnae,

The two Individual Giving Manager ones are confusing to me – I attached both, plus as shown below, Nancy Wood has access to one of them, still.

Attached PDF	-- News Director Oct. - 2016
Nancy Wood* or Attached	-- Individual Giving Manager - July 2017
Attached PDF	-- Morning Edition Producer - Nov. 2017
Not found	-- Arts & Culture Reporter - Nov. 2017
Attached PDF	-- Special Events Manager - Jan. 2018
Attached PDF	-- Individual Giving Manager - Dec. 2017
Not found	-- Member Services Manager - Jan. 2018
Not found	-- Bookkeeper - Feb. 2018
Not found	-- Government Editor - Jan. 2018

* <https://www.cpb.org/jobline/pittsburgh-community-broadcasting-corporation/government-editor>

Carole Mah | 202.879.9686 | cmah@cpb.org
Web Developer | [CPB](#)
401 Ninth Street, NW | Washington, DC 20004-2129

From: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Sent: Monday, April 15, 2019 9:13 AM
To: Mah, Carole <cmah@cpb.org>
Subject: RE: job posting assistance

Good Morning Carole,

We are in the final stages of our FCC audit and I have one more grouping of postings that our attorney is requesting for documentation. I appreciate any help you can provide in locating the old postings. You've been incredibly helpful throughout this process and I'm very appreciative. You'll be happy to know that moving forward, meticulous documentation will be retained to avoid burdening our recruiting partners like this again.

Below you listed several closed positions that you were able to locate. Would it be possible to get copies of the postings? Also, there are others that we have no documentation of for the audit. They are:

News Director Oct. - 2016
Individual Giving Manager - July 2017
Morning Edition Producer - Nov. 2017
Arts & Culture Reporter - Nov. 2017
Special Events Manager - Jan. 2018
Individual Giving Manager - Dec. 2017

Exhibit 19

Energy Reporter (11/27/2017)

Recruitment Source Documentation

- PCBC website
- CPB
- NABJ
- NAHJ

(/)

[View \(/post/stateimpact-reporter-905-wesa\)](/post/stateimpact-reporter-905-wesa)

[Edit \(/node/92595/edit\)](/node/92595/edit)

UNPUBLISHED

StateImpact Reporter: 90.5 WESA

By [90.5 WESA \(/PEOPLE/905-WESA\)](/PEOPLE/905-WESA) • SEP 15, 2017

 [Share \(http://facebook.com/sharer.php?](http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fyyu2d8de&t=StateImpact%20Reporter%3A%2090.5%20WESA)

 [Tweet \(](https://twitter.com/905WESA)

[u=http%3A%2F%2Fwww.tinyurl.com%2Fyyu2d8de&t=StateImpact%20Reporter%3A%2090.5%20WESA\)](http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fyyu2d8de&t=StateImpact%20Reporter%3A%2090.5%20WESA)

[url=htt](https://twitter.com/905WESA)

90.5 WESA: Reporter / StateImpact Pennsylvania

Application Update: This position has been filled.

Initiative Overview

StateImpact Pennsylvania (<https://stateimpact.npr.org/pennsylvania/>) is an award-winning data-driven reporting project focused on the fiscal and environmental impact of Pennsylvania's energy industry, including natural gas drilling, coal, renewables, and nuclear power.

As a CPB-funded Regional Journalism Collaborative, StateImpact PA is an effort among WESA in Pittsburgh, WITF in Harrisburg, WHYY in Philadelphia, and NPR's energy and environment desks. Your stories will be distributed across the state and air nationally. This full-time exempt position reports to the StateImpact Editor (who will be based in Harrisburg) and the WESA News Director.

Position Overview: Major Responsibilities

- Research, report, write, and produce multimedia spot and feature stories for StateImpact and WESA's air and digital platforms, at a rate that meets productivity goals

- Consistently generate and pitch creative, thoughtful and original story ideas in multiple media, while executing assignments from newsroom managers
- Be skilled at mixing and editing one's own audio reports, including in the field
- Be skilled at writing crisp, clear news reports on deadline for web
- Be willing and able to take still photos and video in the field
- Use social media to break news, engage audiences and cultivate sources
- Be willing to work during off hours and weekends as needed
- Make public appearances as opportunity arises to enhance WESA's brand
- Participate in on-air and online fundraising as needed
- Other duties as assigned

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- Three or more years of reporting in a professional newsroom environment, including expertise in developing a major beat
- Background in covering government or the energy industry is preferred
- Strong on-air and digital reporting, writing and technical skills
- Ability to gather quality field audio, to edit and mix ably for use on air or digital platforms
- Self-motivated team player with a track record of producing daily news stories and features of interest to local audiences
- Sound and ethical judgment, with a commitment to objectivity, balance and fairness

- Ability to handle multiple projects in a fast-paced, deadline-oriented environment
- Knowledge of Pittsburgh and western Pennsylvania politics is helpful
- Creativity and sound judgment in social media usage
- Ability to travel throughout the region and work flexible hours when necessary, including reliable vehicle, current driver license, clean driving record, and adequate auto insurance

Pittsburgh Community Broadcasting Corporation offers:

Salary commensurate with experience and an excellent benefits package that includes medical insurance, paid medical leave, 403(b) plan with matching contributions, paid vacation and holidays and a workplace culture that is fun, diverse and innovative.

Applicants are invited to send a cover letter, resume, at least three samples of work relevant to this position, and three references to stateimpact@wesa.fm. In your response, let us know how you heard about the position.

Pittsburgh Community Broadcasting Corporation is committed to creating a diverse environment and is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

TAGS: [JOBS \(/TERM/JOBS\)](#)

 [Share \(http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fyyu2d8de&t=StateImpact%20Reporter%3A%2090.5%20WESA\)](http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fyyu2d8de&t=StateImpact%20Reporter%3A%2090.5%20WESA)

 [Tweet | url=htt](#)

(<https://www.facebook.com/905wesa/>)

<https://twitter.com/905wesa>

<https://www.instagram.com/905wesa>

[About 90.5 WESA \(/about-us\)](#)

[WESA Staff \(/people/capacity/staff\)](#)

[Contact Us \(/contact-us\)](#)

[eNewsletter Signup \(http://eepurl.com/gj64bv\)](http://eepurl.com/gj64bv)

[Community Calendar \(/community-calendar\)](#)

[Archives \(/archives\)](#)

[Help with Streaming \(/post/having-problems-our-stream\)](#)

[90.5 WESA Privacy & Terms of Use \(/privacy-terms-use\)](#)

[About Pittsburgh Community Broadcasting \(http://pittsburghcommunitybroadcasting.org/\)](http://pittsburghcommunitybroadcasting.org/)

[Public File for Pittsburgh Community Broadcasting Corporation \(https://publicfiles.fcc.gov/\)](https://publicfiles.fcc.gov/)

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Member Services Manager - Jan. 2018
Bookkeeper - Feb. 2018
Government Editor - Jan. 2018

I understand that this is a large request and I appreciate any help you can provide.

Thank you,

Courtnae Turko, SHRM-SCP
Vice President, Human Resources & Organizational Development
Pittsburgh Community Broadcasting Corporation
67 Bedford Square
Pittsburgh, PA 15203
412-315-6771



From: Mah, Carole [<mailto:cmah@cpb.org>]
Sent: Tuesday, March 26, 2019 2:44 PM
To: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Subject: RE: job posting assistance

PS, just as an advance measure since you said you have more 2018 ones, here is a list of the other ones that closed in 2018 that Tara Lazur posted, whose old data I found on the old testing server,

title updated	created	
90.5 WESA: Reporter / Government & Law 02-21 19:52:55	2017-07-27 17:36:14	2018-
90.5 WESA: Science, Health & Technology Reporter 02-21 19:52:55	2017-07-27 17:43:28	2018-
90.5 WESA: Content Producer (Part-time/Temporary) 02-21 19:52:55	2017-07-27 17:48:10	2018-
90.5 WESA: Reporter / State Impact Pennsylvania 02-21 19:52:55	2017-09-23 12:31:23	2018-
Director, Finance 21 19:52:55	2017-10-10 15:21:54	2018-02-
Director, Human Resources and Organizational Development 02-21 19:52:55	2017-10-10 15:35:08	2018-
Director, Human Resources and Organizational Development 02-21 19:52:55	2017-10-10 15:51:46	2018-

Carole Mah | 202.879.9686 | cmah@cpb.org
Web Developer | CPB
401 Ninth Street, NW | Washington, DC 20004-2129

From: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Sent: Tuesday, March 26, 2019 1:57 PM
To: Mah, Carole <cmah@cpb.org>
Subject: job posting assistance

Hi Carole,



90.5 WESA: Reporter / StateImpact Pennsylvania

(Energy Reporter)

Application Deadline: Open Until Filled

Initiative Overview

StateImpact Pennsylvania is an award-winning data-driven reporting project focused on the fiscal and environmental impact of Pennsylvania's energy industry, including natural gas drilling, coal, renewables, and nuclear power.

StateImpact PA is a CPB-funded Regional Journalism Collaborative effort among WESA in Pittsburgh, WITF in Harrisburg, WHYI in Philadelphia, and NPR's energy and environment desks. Your stories will be distributed across the state and air nationally. This full-time exempt position reports to the StateImpact Editor (who will be based in Harrisburg) and the WESA News Director.

Position Overview: Major Responsibilities

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- Consistently generate and pitch creative, thoughtful and original story ideas in multiple media, while executing assignments from newsroom managers
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- Be skilled at writing crisp, clear news reports on deadline for web
- Be willing and able to take still photos and video in the field
- Use social media to break news, engage audiences and cultivate sources
- Be willing to work during off hours and weekends as needed
- Make public appearances as opportunity arises to enhance WESA's brand
- Participate in on-air and online fundraising as needed
- Other duties as assigned

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- Three or more years of reporting in a professional newsroom environment, including expertise in developing a major beat
- Background in covering government or the energy industry is preferred
- Strong on-air and digital reporting, writing and technical skills
- Ability to gather quality field audio, to edit and mix ably for use on air or digital platforms
- Self-motivated team player with a track record of producing daily news stories and features of interest to local audiences
- Sound and ethical judgment, with a commitment to objectivity, balance and fairness
- Ability to handle multiple projects in a fast-paced, deadline-oriented environment

- Knowledge of Pittsburgh and western Pennsylvania politics is helpful
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John Sutton

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Thursday, September 21, 2017 10:48 AM
To: John Sutton
Subject: Transaction Receipt from NABJ Career Center for \$175.00 (USD)

Order Information

Description: Payment for job posting(s): 90.5 WESA: Reporter / State Impact Pennsylvania
Invoice Number 4350

Billing Information

Pittsburgh Community Broadcasting
67 Bedford Square
Pittsburgh, Pennsylvania 15203
United States
jsutton@wesa.fm

Shipping Information

Total: \$175.00 (USD)

Payment Information

Date/Time: 21-Sep-2017 8:48:13 MDT
Transaction ID: 60688967305
Payment Method: MasterCard xxxx5755
Transaction Type: Purchase
Auth Code: 00554G

Merchant Contact Information

NABJ Career Center
Windsor, CA 95492
US
eric@JOURNALISMNEXT.COM

RECEIVED OCT 10 2017

POSTED 10-10
ce

Professional Diversity Network
801 W. Adams Street
Suite 600
Chicago, IL 60607
www.prodivnet.com
USA

Order: 59c3c826d68ac323f300000c
Account: 597b87b34c37cb1838000255
Contract: 59c3c87ed68ac3d85300003c
Date: 09-21-2017

Terry O'Reilly
67 Bedford Square
Pittsburgh, PA

Order Summary

Purchase Date: 09-21-2017

Item	Service/Product	Charges	Total
1	Single NAHJ 60 Day Job Posting	\$150.00	\$150.00
Total			\$150.00

Please Note: The Professional Diversity Network (PDN) powers the NAHJ Career Center website, which is the name that will appear on your credit card statement. If you have any questions concerning this transaction, please call (888) 975-1386.

We appreciate your business. Thank you!

The total amount has been charged to your credit card.

Exhibit 20

Science, Health and Tech Reporter (11/2/2017)

Recruitment Source Documentation

- PCBC website
- NAHJ
- NABJ
- Current
- CPB



90.5 WESA: Reporter / Science, Health, and Technology

Application Deadline: Open Until Filled

Position Overview

This reporter will cover science, health, and technology in the Pittsburgh region, producing features and newscast stories for WESA's broadcast and website. The reporter is comfortable covering challenging topics including scientific research, health policy, and the tech industry, but is also able to tell the human stories behind science, health and tech headlines. The ideal candidate already has a network of sources in Western Pennsylvania. This full-time exempt position reports to the News Director.

Major Responsibilities

- Research, report, write, and produce multimedia spot and feature stories for WESA on-air and digital platforms, at a rate that meets newsroom productivity goals
- Consistently generate and pitch creative, thoughtful and original story ideas in multiple media, while accepting and willingly executing assignments from newsroom managers
- Be skilled at mixing and editing one's own audio reports, including in the field
- Be skilled at writing crisp, clear news reports on deadline for web
- Be willing and able to take still photos and video in the field
- Use social media to break news, engage audiences and expand one's source base
- Be willing to work during off hours and weekends as needed
- Make public appearances as opportunity arises to enhance WESA's brand
- Participate in on-air and online fundraising as needed
- Other duties as assigned

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- Three or more years of reporting in a professional broadcast newsroom environment with multimedia news content training and experience
- Strong on-air and digital reporting, writing and technical skills
- Ability to gather quality field audio, to edit and mix ably for use on air or digital platforms
- Self-motivated team player with a track record of producing daily news stories and features of interest to local audiences
- Sound and ethical judgment, with a commitment to objectivity, balance and fairness
- Ability to handle multiple projects in a fast-paced, deadline-oriented environment
- Knowledge of Pittsburgh and western Pennsylvania politics is helpful
- Creativity and sound judgment in social media usage
- Ability to travel throughout the region and work flexible hours when necessary, including reliable vehicle, current driver license, clean driving record, and adequate auto insurance

Pittsburgh Community Broadcasting Corporation offers:

Salary commensurate with experience and an excellent benefits package that includes medical insurance, paid medical leave, 403(b) plan with matching contributions, paid vacation and holidays and a workplace culture that is fun, diverse and progressive.

Applicants are invited to send a cover letter, resume, at least three samples of work relevant to this position, and three references to sci-tech@wesa.fm. In your response, let us know how you heard about the position.

Pittsburgh Community Broadcasting Corporation is committed to creating a diverse environment and is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.



Professional Diversity Network
 801 W. Adams Street
 Suite 600
 Chicago, IL 60607
 www.prodivnet.com
 USA



Order: 59c3c826d68ac323f300000c
 Account: 597b87b34c37cb1838000255
 Contract: 59c3c87ed68ac3d85300003c
 Date: 09-21-2017

Terry O'Reilly
 67 Bedford Square
 Pittsburgh, PA

Order Summary

Purchase Date: 09-21-2017

Item	Service/Product	Charges	Total
1	Single NAHJ 60 Day Job Posting	\$150.00	\$150.00
Total			\$150.00

Please Note: The Professional Diversity Network (PDN) powers the NAHJ Career Center website, which is the name that will appear on your credit card statement. If you have any questions concerning this transaction, please call (888) 975-1386.

We appreciate your business. Thank you!

The total amount has been charged to your credit card.

POSTED 10.10
 al

RECEIVED OCT 10 2017

Professional Diversity Network
801 W. Adams Street
Suite 600
Chicago, IL 60607
www.prodivnet.com
USA

Order: 597b874ed1b1d549b1000044
Account: 597b87b34c37cb1838000255
Contract: 597b87b84c37cb1838000257
Date: 07-28-2017

Terry O'Reilly
67 Bedford Square
Pittsburgh, PA

Order Summary

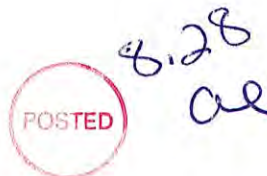
Purchase Date: 07-28-2017

Item	Service/Product	Charges	Total
2	Single NAHJ 60 Day Job Posting	\$300.00	\$300.00
Total			\$300.00

Please Note: The Professional Diversity Network (PDN) powers the NAHJ Career Center website, which is the name that will appear on your credit card statement. If you have any questions concerning this transaction, please call (888) 975-1386.

We appreciate your business. Thank you!

The total amount has been charged to your credit card.



Subject: Transaction Receipt from NABJ Career Center for \$300.00 (USD)

Date: Friday, July 28, 2017 at 2:34:24 PM Eastern Daylight Time

From: Auto-Receipt

To: Sarah Wemple

Order Information

Description: Payment for job posting(s): Government & Law Reporter 90.5 WESA, Science, Health and Technology Reporter 90.5 WESA

Invoice Number 4226

Billing Information

Pittsburgh Community Broadcasting Corporation dba
67 Bedford Sq
Pittsburgh, Pennsylvania 15203
United States
employment@wyep.org

Shipping Information

Total: \$300.00 (USD)

Payment Information

Date/Time: 28-Jul-2017 12:34:23 MDT
Transaction ID: 60610502921
Payment Method: MasterCard xxxx5755
Transaction Type: Purchase
Auth Code: 04195G

Merchant Contact Information

NABJ Career Center
Windsor, CA 95492
US
eric@JOURNALISMNEXT.COM



8.16
ae

Job Postings
NABJ
Co. Credit Card
7/28/17



yourmembership

YourMembership.com, Inc
541 Eastern Point Road
Suite 3
Groton, CT 06340
Tel. 860-437-5700

RECEIPT

PURCHASER INFO
Pittsburgh Community Broadcasting Corporation
67 Bedford Sq
Pittsburgh, PA 15203
Attn: WESA 90.5fm Attn: Accounts Payable

ORDER #	R29916126
DATE	07/28/17
IO / PO #	Sci-tech
AMOUNT PAID	USD 299.00

PURCHASED BY
Pittsburgh Community dba 90.5 WESA / dba 91.3
WYEP
4123819131
employment@wyep.org

PRODUCT	DESCRIPTION	AMOUNT
30 Day Online Only Job Posting Job Posting - Web	Current.org (paid - creditcard) Job ID: 36317131 Job Name: Science, Health, Tech Job Title: Reporter: Science, Health, and Technology 90.5 WESA	USD 299.00

SUBTOTAL	USD 299.00
TAXES	USD 0.00
TOTAL PAID	USD 299.00
AMOUNT DUE	USD 0.00

Member Services Manager - Jan. 2018
Bookkeeper - Feb. 2018
Government Editor - Jan. 2018

I understand that this is a large request and I appreciate any help you can provide.

Thank you,

Courtnae Turko, SHRM-SCP
Vice President, Human Resources & Organizational Development
Pittsburgh Community Broadcasting Corporation
67 Bedford Square
Pittsburgh, PA 15203
412-315-6771



From: Mah, Carole [<mailto:cmah@cpb.org>]
Sent: Tuesday, March 26, 2019 2:44 PM
To: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Subject: RE: job posting assistance

PS, just as an advance measure since you said you have more 2018 ones, here is a list of the other ones that closed in 2018 that Tara Lazur posted, whose old data I found on the old testing server,

title updated	created
90.5 WESA: Reporter / Government & Law 02-21 19:52:55	2017-07-27 17:36:14 2018-
90.5 WESA: Science, Health & Technology Reporter 02-21 19:52:55	2017-07-27 17:43:28 2018-
90.5 WESA: Content Producer (Part-time/Temporary) 02-21 19:52:55	2017-07-27 17:48:10 2018-
90.5 WESA: Reporter / State Impact Pennsylvania 02-21 19:52:55	2017-09-23 12:31:23 2018-
Director, Finance 21 19:52:55	2017-10-10 15:21:54 2018-02-
Director, Human Resources and Organizational Development 02-21 19:52:55	2017-10-10 15:35:08 2018-
Director, Human Resources and Organizational Development 02-21 19:52:55	2017-10-10 15:51:46 2018-

Carole Mah | 202.879.9686 | cmah@cpb.org
Web Developer | CPB
401 Ninth Street, NW | Washington, DC 20004-2129

From: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Sent: Tuesday, March 26, 2019 1:57 PM
To: Mah, Carole <cmah@cpb.org>
Subject: job posting assistance

Hi Carole,

(/)



[View \(/post/science-health-technology-reporter-905-wesa\)](#) [Edit \(/node/89170/edit\)](#)

UNPUBLISHED

Science, Health, & Technology Reporter: 90.5 WESA

By [90.5 WESA \(/PEOPLE/905-WESA\)](#) • JUL 21, 2017

 [Share \(http://facebook.com/sharer.php?\)](http://facebook.com/sharer.php?)

[u=http%3A%2F%2Fwww.tinyurl.com%2Fy5e84kge&t=Science%2C%20Health%2C%20%26%20Technology%20Reporter](http://www.tinyurl.com/2Fy5e84kge&t=Science%2C%20Health%2C%20%26%20Technology%20Reporter)

90.5 WESA: Reporter / Science, Health, & Technology

Application Update: This position has been filled.

Position Overview

This reporter will cover science, health, and technology in the Pittsburgh region, producing features and newscast stories for WESA's broadcast and website. The reporter is comfortable covering challenging topics including scientific research, health policy, and the tech industry, but is also able to tell the human stories behind science, health and tech headlines. The ideal candidate already has a network of sources in Western Pennsylvania. This full-time exempt position reports to the News Director.

Major Responsibilities

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- Be willing to work during off hours and weekends as needed
- Make public appearances as opportunity arises to enhance WESA's brand
- Participate in on-air and online fundraising as needed
- Other duties as assigned

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- Three or more years of reporting in a professional broadcast newsroom environment with multimedia news content training and experience
- Strong on-air and digital reporting, writing and technical skills
- Ability to gather quality field audio, to edit and mix ably for use on air or digital platforms
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- Sound and ethical judgment, with a commitment to objectivity, balance and fairness
- Ability to handle multiple projects in a fast-paced, deadline-oriented environment

- Knowledge of Pittsburgh and western Pennsylvania politics is helpful
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- Ability to travel throughout the region and work flexible hours when necessary, including reliable vehicle, current driver license, clean driving record, and adequate auto insurance

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Applicants are invited to send a cover letter, resume, at least three samples of work relevant to this position, and three references to sci-tech@wesa.fm. In your response, let us know how you heard about the position.

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 [Share \(http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fy5e84kge&t=Science%2C%20Health%2C%20%26%20Technology%20Reporter](http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fy5e84kge&t=Science%2C%20Health%2C%20%26%20Technology%20Reporter)

[\(https://www.facebook.com/905wesa/\)](https://www.facebook.com/905wesa/)

[\(https://twitter.com/905wesa\)](https://twitter.com/905wesa)

[\(https://www.instagram.com/905wesa\)](https://www.instagram.com/905wesa)

[About 90.5 WESA \(/about-us\)](#)

[WESA Staff \(/people/capacity/staff\)](#)

[Contact Us \(/contact-us\)](#)

[eNewsletter Signup \(http://eepurl.com/gj64bv\)](http://eepurl.com/gj64bv)

[Community Calendar \(/community-calendar\)](#)

[Archives \(/archives\)](#)

[Help with Streaming \(/post/having-problems-our-stream\)](#)

[90.5 WESA Privacy & Terms of Use \(/privacy-terms-use\)](#)

[About Pittsburgh Community Broadcasting \(http://pittsburghcommunitybroadcasting.org/\)](http://pittsburghcommunitybroadcasting.org/)

[Public File for Pittsburgh Community Broadcasting Corporation \(https://publicfiles.fcc.gov/\)](https://publicfiles.fcc.gov/)

© 2019 90.5 WESA

Exhibit 21

Government & Law Reporter (8/28/2017)

Recruitment Source Documentation

- PCBC website
- NAHJ
- NABJ
- CPB



90.5 WESA: Reporter / Government & Law

Application Deadline: Open Until Filled

Position Overview

This reporter will cover government and law in the Pittsburgh region, producing features and newscast stories for WESA's broadcast and website. The reporter is comfortable covering policy, courts, the criminal justice system, and campaigns, and able to tell the human stories of people impacted by government and legal decisions. This full-time exempt position reports to the News Director.

Major Responsibilities

- Research, report, write, and produce multimedia spot and feature stories for WESA's air and its digital platforms, at a rate that meets newsroom productivity goals
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- Other duties as assigned

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
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- Ability to handle multiple projects in a fast-paced, deadline-oriented environment
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- Creativity and sound judgment in social media usage
- Ability to travel throughout the region and work flexible hours when necessary, including reliable vehicle, current driver license, clean driving record, and adequate auto insurance

Professional Diversity Network

801 W. Adams Street
Suite 600
Chicago, IL 60607
www.prodivnet.com
USA

Order: 597b874ed1b1d549b1000044
Account: 597b87b34c37cb1838000255
Contract: 597b87b84c37cb1838000257
Date: 07-28-2017

Terry O'Reilly
67 Bedford Square
Pittsburgh, PA

Order Summary

Purchase Date: 07-28-2017

Item	Service/Product	Charges	Total
2	Single NAHJ 60 Day Job Posting	\$300.00	\$300.00
Total			\$300.00

Please Note: The Professional Diversity Network (PDN) powers the NAHJ Career Center website, which is the name that will appear on your credit card statement. If you have any questions concerning this transaction, please call (888) 975-1386.

We appreciate your business. Thank you!

The total amount has been charged to your credit card.



Subject: Transaction Receipt from NABJ Career Center for \$300.00 (USD)

Date: Friday, July 28, 2017 at 2:34:24 PM Eastern Daylight Time

From: Auto-Receipt

To: Sarah Wemple

Order Information

Description: Payment for job posting(s): Government & Law Reporter 90.5 WESA, Science, Health and Technology Reporter 90.5 WESA

Invoice Number 4226

Billing Information

Pittsburgh Community Broadcasting Corporation dba
67 Bedford Sq
Pittsburgh, Pennsylvania 15203
United States
employment@wyp.org

Shipping Information

Total: \$300.00 (USD)

Payment Information

Date/Time: 28-Jul-2017 12:34:23 MDT
Transaction ID: 60610502921
Payment Method: MasterCard xxxx5755
Transaction Type: Purchase
Auth Code: 04195G

Merchant Contact Information

NABJ Career Center
Windsor, CA 95492
US
eric@JOURNALISMNEXT.COM



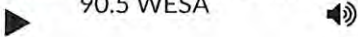
8.16
ae

Job Postings
NABJ
Co. Credit Card
7/28/17

(/)



Donate (<https://goo.gl/3O4YS3>)



[View \(/post/government-law-reporter-905-wesa\)](/post/government-law-reporter-905-wesa)

[Edit \(/node/89168/edit\)](/node/89168/edit)

UNPUBLISHED

Government & Law Reporter: 90.5 WESA

By [90.5 WESA \(/PEOPLE/905-WESA\)](/PEOPLE/905-WESA) • JUL 21, 2017

[Share \(http://facebook.com/sharer.php?\)](http://facebook.com/sharer.php?)

[u=http%3A%2F%2Fwww.tinyurl.com%2Fy2tqb6lz&t=Government%20%26%20Law%20Reporter%3A%2090.5%20WESA/](http://www.tinyurl.com/2Fy2tqb6lz&t=Government%20%26%20Law%20Reporter%3A%2090.5%20WESA/)

90.5 WESA: Reporter / Government & Law

Application Deadline: Open Until Filled

Position Overview

This reporter will cover government and law in the Pittsburgh region, producing features and newscast stories for WESA's broadcast and website. The reporter is comfortable covering policy, courts, the criminal justice system, and campaigns, and able to tell the human stories of people impacted by government and legal decisions. This full-time exempt position reports to the News Director.

Major Responsibilities

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 [Share \(http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fy2tqb6lz&t=Government%20%26%20Law%20Reporter%3A%2090.5%20WES/](http://facebook.com/sharer.php?u=http%3A%2F%2Fwww.tinyurl.com%2Fy2tqb6lz&t=Government%20%26%20Law%20Reporter%3A%2090.5%20WES/)

(<https://www.facebook.com/905wesa/>)

(<https://twitter.com/905wesa>)

(<https://www.instagram.com/905wesa>)

Member Services Manager - Jan. 2018
Bookkeeper - Feb. 2018
Government Editor - Jan. 2018

I understand that this is a large request and I appreciate any help you can provide.

Thank you,

Courtnae Turko, SHRM-SCP
Vice President, Human Resources & Organizational Development
Pittsburgh Community Broadcasting Corporation
67 Bedford Square
Pittsburgh, PA 15203
412-315-6771



From: Mah, Carole [<mailto:cmah@cpb.org>]
Sent: Tuesday, March 26, 2019 2:44 PM
To: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Subject: RE: job posting assistance

PS, just as an advance measure since you said you have more 2018 ones, here is a list of the other ones that closed in 2018 that Tara Lazur posted, whose old data I found on the old testing server,

title updated	created	
90.5 WESA: Reporter / Government & Law 02-21 19:52:55	2017-07-27 17:36:14	2018-
90.5 WESA: Science, Health & Technology Reporter 02-21 19:52:55	2017-07-27 17:43:28	2018-
90.5 WESA: Content Producer (Part-time/Temporary) 02-21 19:52:55	2017-07-27 17:48:10	2018-
90.5 WESA: Reporter / State Impact Pennsylvania 02-21 19:52:55	2017-09-23 12:31:23	2018-
Director, Finance 21 19:52:55	2017-10-10 15:21:54	2018-02-
Director, Human Resources and Organizational Development 02-21 19:52:55	2017-10-10 15:35:08	2018-
Director, Human Resources and Organizational Development 02-21 19:52:55	2017-10-10 15:51:46	2018-

Carole Mah | 202.879.9686 | cmah@cpb.org
Web Developer | CPB
401 Ninth Street, NW | Washington, DC 20004-2129

From: Courtnae Turko <cturko@PittsburghCommunityBroadcasting.org>
Sent: Tuesday, March 26, 2019 1:57 PM
To: Mah, Carole <cmah@cpb.org>
Subject: job posting assistance

Hi Carole,

Exhibit 22

General Assignment Reporter (8/1/2017)

Recruitment Source Documentation

- PCBC website
- pacareerlink.pa.gov
- PRNDI
- CPB



Listen Live · WESA Here and Now

LOADING...

Reporter, General Assignment - 90.5 WESA

By TARA LAZUR (/WEB/20170520201051/HTTP://WESA.FM/PEOPLE/TARA-LAZUR) · MAY 12, 2017

[Tweet \(https://web.archive.org/web/20170520201051/http://twitter.com/intent/tweet?](https://web.archive.org/web/20170520201051/http://twitter.com/intent/tweet?)

[Share \(https://web.archive.o](https://web.archive.o)

[url=http%3A%2F%2Fwww.tinyurl.com%2Fk7aj8bk&text=Reporter%2C%20General%20Assignment%20-%2090.5%20WESA\)](http://www.tinyurl.com/2Fk7aj8bk&text=Reporter%2C%20General%20Assignment%20-%2090.5%20WESA)

[u=http%3A%2F%2Fwww.tin %2090.5%20WESA\)](http://www.tin)

Application Deadline: Open Until Filled

Status: Full-time exempt

Reports to: News Director

Position Overview

This reporter will cover fast-moving breaking news in the Pittsburgh region, with an emphasis on producing spot reports for WESA newscasts. The reporter is comfortable reporting on a wide array of topic areas, as well as producing stories for multiple media, including audio, text, video, information graphics and social media. The reporter will be assigned to work with WESA's morning team, in order to build a foundation for the station's news coverage throughout the day.

Major Responsibilities

- Research, report, write, and produce multimedia spot stories for WESA's air and its digital platforms, at a rate that meets newsroom productivity goals
- Consistently generate and pitch creative, thoughtful and original story ideas in multiple media, while accepting and willingly execute assignments from newsroom managers
- Be skilled at mixing and editing one's own audio reports, including in the field
- Be skilled at writing crisp, clear news reports on deadline for web
- Be willing and able willing to take still photos and video in the field
- Use social media to break news, engage audiences and expand one's source base



- Be willing to work during off hours and weekends as needed

- Participate in on-air and online fundraising as needed

- Other duties as assigned

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- One or more years of reporting in a professional broadcast newsroom environment with multimedia news content training and experience
- Strong on-air and digital reporting, writing and technical skills
- Ability to gather quality field audio, to edit and mix ably for use on air or digital platforms
- Self-motivated team player with a track record of producing daily news stories and features of interest to local audiences
- Sound and ethical judgment, with a commitment to objectivity, balance and fairness
- Ability to handle multiple projects in a fast-paced, deadline-oriented environment
- Knowledge of Pittsburgh and western Pennsylvania is helpful
- Demonstrated ability to shoot and edit video and photos
- Creativity and sound judgment in social media usage
- Ability to travel throughout the region and work flexible hours when necessary, including reliable vehicle, current driver license, clean driving record, and adequate auto insurance

Organization Overview

Pittsburgh Community Broadcasting Corporation is an independent public media organization located in the historic South Side of Pittsburgh, PA. Pittsburgh Community Broadcasting Corporation is a 501-c3 non-profit operating independent public radio stations **90.5 WESA** and sister station **91.3 WYEP**.

Pittsburgh Community Broadcasting Corporation offers:



Salary commensurate with experience and an excellent benefits package that includes medical insurance, paid medical leave, 403(b) plan with matching contributions, paid vacation and holidays and a workplace culture that is fun, diverse and progressive.

<http://wesa.fm/post/reporter-general-assignment-905-wesa>

Go APR MAY JUN (HTTPS://WEB.ARCHIVE.ORG/WEB/201706211) 20 (https://web.archive.org/web/20170521212906/ht) About this capture

4 captures (/web/*http://wesa.fm/post/reporter-general-assignment-905-wesa) Applicants are invited to send cover letter, resume, at least three samples of work relevant to this position

and references to GA-reporter@wesa.fm (<https://web.archive.org/web/20170520201051/mailto:GA-reporter@wesa.fm?subject=Reporter/General%20Assignment>). In your response, let us know how you heard about the position.

Please, no phone calls.

Pittsburgh Community Broadcasting Corporation is committed to creating a diverse environment and is proud to be an **Equal Opportunity Employer**. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

[Tweet \(https://web.archive.org/web/20170520201051/http://twitter.com/intent/tweet?](https://web.archive.org/web/20170520201051/http://twitter.com/intent/tweet?)

[url=http%3A%2F%2Fwww.tinyurl.com%2Fk7aj8bk&text=Reporter%2C%20General%20Assignment%20-%2090.5%20WESA\)](http%3A%2F%2Fwww.tinyurl.com%2Fk7aj8bk&text=Reporter%2C%20General%20Assignment%20-%2090.5%20WESA)

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[u=http%3A%2F%2Fwww.tir%2090.5%20WESA\)](http%3A%2F%2Fwww.tinyurl.com%2Fk7aj8bk&text=Reporter%2C%20General%20Assignment%20-%2090.5%20WESA)

(<https://web.archive.org/web/20170520201051/https://www.facebook.com/905wesa/>)

(<https://web.archive.org/web/20170520201051/https://twitter.com/905wesa/>)

(<https://web.archive.org/web/20170520201051/https://www.instagram.com/905wesa/>)

[About Us \(https://web.archive.org/web/20170520201051/http://wesa.fm/about-us\)](https://web.archive.org/web/20170520201051/http://wesa.fm/about-us)

[Staff \(https://web.archive.org/web/20170520201051/http://wesa.fm/people/capacity/staff\)](https://web.archive.org/web/20170520201051/http://wesa.fm/people/capacity/staff)

[Contact Us \(https://web.archive.org/web/20170520201051/http://wesa.fm/contact-us\)](https://web.archive.org/web/20170520201051/http://wesa.fm/contact-us)

[Employment \(https://web.archive.org/web/20170520201051/http://wesa.fm/topic/905-wesa-employment-opportunities\)](https://web.archive.org/web/20170520201051/http://wesa.fm/topic/905-wesa-employment-opportunities)

[Community Calendar \(https://web.archive.org/web/20170520201051/http://wesa.fm/community-calendar#stream/0\)](https://web.archive.org/web/20170520201051/http://wesa.fm/community-calendar#stream/0)

Help with Streaming (<https://web.archive.org/web/20170520201051/http://wesa.fm/post/having-problems-our-stream>)
<http://wesa.fm/post/reporter-general-assignment-905-wesa>

Go APR MAY JUN (HTTPS://WEB.ARCHIVE.ORG/WEB/201706211132)

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20 May 2017 - 30 Jun 2017

eNewsletter Signup (<https://web.archive.org/web/20170520201051/http://bit.ly/1OVfj8I>)

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Reporter, General Assignment - 90.5 WESA

Title * Reporter, General Assignmer

Body (Edit summary)

Font Size

Paragraph

Styles

Font Family

Application Deadline: Open Until Filled

Status: Full-time exempt

Reports to: News Director

Position Overview

This reporter will cover fast-moving breaking news in the Pittsburgh region, with an emphasis on producing spot reports for WESA newscasts. The reporter is comfortable reporting on a wide array of topic areas, as well as producing stories for multiple media, including audio, text, video, information graphics and social media. The reporter will be assigned to work with WESA's morning team, in order to build a foundation for the station's news coverage throughout the day.

Major Responsibilities

- Research, report, write, and produce multimedia spot stories for WESA's air and its digital platforms, at a rate that meets newsroom productivity goals
- Consistently generate and pitch creative, thoughtful and original story ideas in multiple media, while accepting and willingly execute assignments from newsroom managers
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- Be willing to work during off hours and weekends as needed
- Make public appearances as opportunity arises to enhance WESA's brand
- Participate in on-air and online fundraising as needed
- Other duties as assigned

Path: p » strong

[Disable rich-text](#)

[More information about text formats](#)

Text format HTML ▼

Image

Add a new file

No file chosen

UploadFiles must be less than 300 MB.

Allowed file types: png gif jpg jpeg.

Attachments

Add a new file

No file chosen

Upload

Files must be less than 300 MB.

Allowed file types: txt rtf doc docx xls xlsx csv tsv pages pdf zip.

Category

- Polls
- Question of the Week
- Year in Review

Tags

Vertical Tabs

[Menu settings](#)Not in menu(active tab)

[URL redirects](#)1 enabled redirect

[URL path settings](#)Automatic alias

Meta tags Using defaults

Revision information No revision

Comment settings Open

Scheduling options Not scheduled

Authoring information By tara@wyep.org on 2017-05-12 10:35:42 -0400

Publishing options Not published

Menu settings

Provide a menu link

Menu link title

Description

Shown when hovering over the menu link.

Parent item <Main menu> ▼

Weight 0 ▼

Menu links with smaller weights are displayed before links with larger weights.

Open this link in a new window

Save **Delete**

Save **Delete**

Select the context/layer to edit

Select which context, or layer of blocks, to edit. Each context is configured to appear on different sets of pages so read the description carefully. When you are done editing click Done and save your changes. You may use the Stop Editing Layout link to close the editor.

Sitewide Sitewide Sidebars Stop Editing Layout

Tara Lazur

From: RA-CWDS-Batch-Inter@state.pa.us
Sent: Thursday, May 25, 2017 11:31 AM
To: Sarah Wemple
Subject: Job Posting for Reporter/General Assignment - 90.5 WESA (11013388) in Allegheny County has been approved.

Job Posting for Reporter/General Assignment - 90.5 WESA (11013388) in Allegheny County has been approved. If you have additional question, please refer to the following address:

Timothy Kernan
PA CAREERLINK PITTSBURGH/ALLEGHENY COUNTY
304 Wood Street, Wood Street Commons
Pittsburgh, Pennsylvania 15222
Phone: 412-552-7100
Email: eric.pferdekamper@ulagency.org

Please click the link below to review the job posting.

Please be sure you are logged onto the Pennsylvania JobGatewaySM web site before clicking this link. [View Job Posting Details](#)

****Do not reply to this email. It has been sent from an unmonitored account.****

Auxiliary aids and services are available upon request to individuals with disabilities. Equal Opportunity Employer/Program.

Job Posting: Confirmation

Confirmation

Thank you for submitting your job posting. Your job posting is pending approval and it may take up to 1 business day for approval. Upon approval, the job posting status will change to "Open" and be searchable by applicants.

If your job posting has not been approved, or you have additional questions, please contact local PA CareerLink® staff at the following office.

PA CAREERLINK PITTSBURGH/ALLEGHENY COUNTY

304 Wood Street, Wood Street Commons

Pittsburgh, Pennsylvania - 15222

Phone: 412-552-7100

Fax: 412-552-7051

Email: eric.pferdekamper@ulagency.org

Contact Information

The following Employer Contact information will display to job seekers when they apply:

Forward Resume To:

GA-reporter@wesa.fm

If any of the above information is not accurate, please edit your job posting details (click the "Review Job Posting" link below and then click the "Edit" button under the Contact Details section of the Review Job Posting Screen) or edit your contact details from the Main Menu (under Company Profile > Company Contacts).

Additional Actions

- Review Job Posting
- Create another job posting ([JobPostingBasicDetails.aspx?QfgAjWeZ2aEazxuslazardMavMHPiep4PStYxeCqDzMyBEhWt7uH1qVI@TfWpStbnd41SdSyatAKnZGfOewzKLnlpF_9wEyN5MfTV5@E3Fd6pTZ@SIdK](#))
- View all Job Postings ([JobPostingList.aspx](#))

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(<http://www.pa.gov>)

Governor Tom Wolf (<http://www.governor.pa.gov>)


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domain=www

YOUR JOB POSTING

Reporter/General Assignment - 90.5 WESA

 Pittsburgh Community Broadcasting Corp

 Pittsburgh, PA

 TODAY

 11013388

Summary

 Pittsburgh, PA

 Competitive Salary

 2 Years Experience

 Bachelor's degree

 No Commission

 40.00 hours per week / Day Shift /Full-Time

Description

Application Deadline: Open Until Filled

Status: Full-time exempt

Reports to: News Director

Position Overview

This reporter will cover fast-moving breaking news in the Pittsburgh region, with an emphasis on producing spot reports for WESA newscasts. The reporter is comfortable reporting on a wide array of topic areas, as well as producing stories for multiple media, including audio, text, video, information graphics and social media. The reporter will be assigned to work with WESA's morning team, in order to build a foundation for the station's news coverage throughout the day.

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- Be skilled at writing crisp, clear news reports on deadline for web
- Be willing and able to take still photos and video in the field

- Use social media to break news, engage audiences and expand one's source base
- Be willing to work during off hours and weekends as needed
- Make public appearances as opportunity arises to enhance WESA's brand
- Participate in on-air and online fundraising as needed
- Other duties as assigned

Qualifications and Skills Required

- Bachelor's degree in journalism-related field or equivalent experience / training
- One or more years of reporting in a professional broadcast newsroom environment with multimedia news content training and experience
- Strong on-air and digital reporting, writing and technical skills
- Ability to gather quality field audio, to edit and mix ably for use on air or digital platforms
- Self-motivated team player with a track record of producing daily news stories and features of interest to local audiences
- Sound and ethical judgment, with a commitment to objectivity, balance and fairness
- Ability to handle multiple projects in a fast-paced, deadline-oriented environment
- Knowledge of Pittsburgh and western Pennsylvania is helpful
- Demonstrated ability to shoot and edit video and photos
- Creativity and sound judgment in social media usage
- Ability to travel throughout the region and work flexible hours when necessary, including reliable vehicle, current driver license, clean driving record, and adequate auto insurance

Organization Overview

Pittsburgh Community Broadcasting Corporation is an independent public media organization located in the historic South Side of Pittsburgh, PA. Pittsburgh Community Broadcasting Corporation is a 501-c3 non-profit operating independent public radio stations **90.5 WESA** and sister station **91.3 WYEP**.

Pittsburgh Community Broadcasting Corporation offers:

Salary commensurate with experience and an excellent benefits package that includes medical insurance, paid medical leave, 403(b) plan with matching contributions, paid vacation and holidays and a workplace culture that is fun, diverse and progressive.

Applicants are invited to send cover letter, resume, at least three samples of work relevant to this position, and references to GA-reporter@wesa.fm. In your response, let us know how you heard about the position.

Please, no phone calls.





Additional Details

Driver's License: Class C - Standard Drivers License



WESA Seeks General Assignment Reporter

By [CHRISTINE PAIGE DIERS](#) (@PEOPLE/CHRISTINE-PAIGE-DIERS) · 1 MINUTE AGO

-  [Tweet](http://twitter.com/intent/tweet?url=http%3A%2F%2Fwww.tinyurl.com%2Fm53rk7b&text=WESA%20Seeks%20General%20Assignment%20Reporter) (<http://twitter.com/intent/tweet?url=http%3A%2F%2Fwww.tinyurl.com%2Fm53rk7b&text=WESA%20Seeks%20General%20Assignment%20Reporter>)
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-  [Google+](https://plus.google.com/share?url=http%3A%2F%2Fwww.tinyurl.com%2Fm53rk7b) (<https://plus.google.com/share?url=http%3A%2F%2Fwww.tinyurl.com%2Fm53rk7b>)
-  [Email](mailto:?subject=WESA%20Seeks%20General%20Assignment%20Reporter&body=http%3A%2F%2Fwww.tinyurl.com%2Fm53rk7b) (<mailto:?subject=WESA%20Seeks%20General%20Assignment%20Reporter&body=http%3A%2F%2Fwww.tinyurl.com%2Fm53rk7b>)

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90.5

WESA

Pittsburgh's NPR News Station

(http://mediad.publicbroadcasting.net/p/prndi/files/styles/x_large/public)

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Please, no phone calls.

- **Application Deadline: Open Until Filled**
- **Status: Full-time exempt**
- **Reports to: News Director**

Pittsburgh Community Broadcasting Corporation is committed to creating a diverse environment and is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

TAGS: [JOBS \(TERM/JOBS\)](#)



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