

WETK, Burlington, VT  
WWTB, St. Johnsbury, VT  
WVTA, Windsor, VT  
WVER, Rutland, VT

EEO PUBLIC FILE REPORT  
(December 1, 2018 – November 30, 2019)

WETK(TV), Burlington, VT  
WWTB(TV), St. Johnsbury, VT  
WVTA(TV), Windsor, VT  
WVER(TV), Rutland, VT

VERMONT PBS POSITION VACANCIES FILLED FOR THE PERIOD 12/01/18 – 11/30/19. EEO Public File Report is filed in Vermont PBS’s public inspection file pursuant to Section 73.2080 (c)(6) of the Federal Communication Commission’s (FCC) rules.

1. Local Programming & Archive Manager
2. Staff Accountant
3. Director, Human Resources
4. Corporate Support Associate
5. Sr. Events Planner
6. Board/Executive Coordinator
7. Support Engineer

In accordance with FCC rules, this report identifies only fulltime vacancies filled by the employment unit for permanent positions.

WETK(TV), Burlington, VT  
WVTB(TV), St. Johnsbury, VT  
WVTA(TV), Windsor, VT  
WVER(TV), Rutland, VT

RECRUITMENT FOR THE PERIOD 12/01/2018 – 11/30/19

LOCAL PROGRAMMING & ARCHIVE MANAGER	
SOURCES UTILIZED	INTERVIEWEES
CPB JOBLINE CRAIGSLIST JOBSINVT.COM MY PBS SEVEN DAYS NEWSPAPER/ONLINE STAFF REFERRAL VERMONT PBS WEB SITE VT ASSOC. OF BROADCASTERS VT DEPT. OF EMPL & TRAINING  (Hiree – Vermont PBS WEBSITE)	     1 1

STAFF ACCOUNTANT	
SOURCES UTILIZED	INTERVIEWEES
CPB JOBLINE CRAIGSLIST JOBSINVT.COM LINKEDIN MY PBS SEVEN DAYS NEWSPAPER/ONLINE STAFF REFERRAL VERMONT PBS WEB SITE VT DEPT. OF EMPL & TRAINING  (Hiree – LINKEDIN)	       1  1

HUMAN RESOURCES MANAGER	
SOURCES UTILIZED	INTERVIEWEES
CPB JOBLINE CRAIGSLIST JOBSINVT.COM LINKEDIN MY PBS SEVEN DAYS NEWSPAPER/ONLINE STAFF REFERRAL VERMONT PBS WEB SITE VT DEPT. OF EMPL & TRAINING  (Hiree – Vermont PBS WEBSITE)	     1 1 2

CORPORATE SUPPORT ASSOCIATE	
SOURCES UTILIZED	INTERVIEWEES
CPB JOBLINE CRAIGSLIST INDEED JOBSINVT.COM LINKEDIN MY PBS SEVEN DAYS NEWSPAPER/ONLINE STAFF REFERRAL VERMONT PBS WEB SITE VT DEPT. OF EMPL & TRAINING  (Hiree – Vermont PBS WEBSITE)	          1          1

SENIOR EVENTS PLANNER	
SOURCES UTILIZED	INTERVIEWEES
CPB JOBLINE CRAIGSLIST INDEED JOBSINVT.COM LINKEDIN MY PBS SEVEN DAYS NEWSPAPER/ONLINE STAFF REFERRAL VERMONT PBS WEB SITE VT DEPT. OF EMPL & TRAINING  (Hiree – CRAIGSLIST)	          1 1          2

BOARD / EXECUTIVE COORDINATOR	
SOURCES UTILIZED	INTERVIEWEES
CPB JOBLINE CRAIGSLIST INDEED JOBSINVT.COM LINKEDIN MY PBS SEVEN DAYS NEWSPAPER/ONLINE STAFF REFERRAL VERMONT PBS WEB SITE VT DEPT. OF EMPL & TRAINING  (Hiree – Vermont PBS WEBSITE)	2

SUPPORT ENGINEER	
SOURCES UTILIZED	INTERVIEWEES
CPB JOBLINE CRAIGSLIST INDEED JOBSINVT.COM LINKEDIN MY PBS SEVEN DAYS NEWSPAPER/ONLINE STAFF REFERRAL VERMONT PBS WEB SITE VT DEPT. OF EMPL & TRAINING  (Hiree – Vermont PBS WEBSITE)	

<b>ORGANIZATION</b>	<b>ATTENTION:</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>ADDRESS 1</b>
Abenaki Self Help Association	Gustavo Teran	Swanton	VT	5488	P.O. Box 276
Boston University	Career Services	Boston	MA	2215	19 Deerfield Street
Dartmouth College	Career & Employment Office	Hanover	NH	3755	6208 College Center
Howard University	School of Communications	Washington	D.C.	20059	525 Bryant Street N.W.
Mosaic Center for Students of Color	Living/Learning Center	Burlington	VT	5405	University of Vermont
NLGA: The Association of LGBTQ Journalists		Washington	DC	20037	2120 L Street NW
Northeastern University	Office of Career Services	Boston	MA	2115	Rm 108 Stearns Hall 360 Huntington Avenue
Transitions Two	Attn: Cynthia Brisson	Burlington	VT	05401-4935	346 Shelburne Road
TV News Gigs	Attn: Stacey Chaloux	Lee's Summit	MO	64063	318 SE Jackson Street
Vermont Job Service	Lloyd Goodrow	Burlington	VT	5401	63 Pearl Street
Women In Communications		Tewksbury	MA	1876	360 River Road
Vermont Dept. of Employment & Training		Burlington	VT	5401	PO Box 310

SEND POSTINGS ELECTRONICALLY TO VERMONT STATE COLLEGES THROUGH <https://www.collegecentral.com/vsc/>:

- Castleton University
- Community College of Vermont
- Northern Vermont University
- Vermont Technical College

**Other Recruitment Services:**

**ORGANIZATION**

	ATTENTION	CITY	STATE	ZIP
CPB Jobline	<a href="https://www.cpb.org/">https://www.cpb.org/</a>			
Craigslist	<a href="https://vermont.craigslist.org/">https://vermont.craigslist.org/</a>			
EEO Mailing List	See listing			
Indeed	<a href="http://www.indeed.com">www.indeed.com</a>			
JobsinVT.com	<a href="http://www.jobsinvt.com.com">www.jobsinvt.com.com</a>			
LinkedIn	<a href="http://www.linkedin.com">www.linkedin.com</a>			
PMBA	<a href="http://www.pmba.com">www.pmba.com</a>			
PBS Connect	<a href="#">Rob Cunningham</a>	Burlington	VT	05401
Seven Days	<a href="#">Michelle Brown</a>			
Staff Referral	<a href="#">Rob Cunningham</a>	Essex Junction	VT	05452
Vermont Association of Broadcasters	Wendy Mays			

**VERMONT ETV, Inc. d\b\ Vermont PBS  
EEO SUPPLEMENTAL OUTREACH ACTIVITIES  
(December 1, 2018 – November 30, 2019)**

**Vermont PBS Internship Program (#5)**

Vermont PBS has an internship program whereby college students work at Vermont PBS to learn skills that can translate into employment in broadcasting following graduation. In some instances, college credit is given. During the reporting period, Vermont PBS provided eight internship opportunities to students in the areas of production, marketing and development. The interns were students from colleges/universities in Vermont.

**Training Programs (#8)**

During the reporting period, 2 Vermont PBS staff members received formal training in Salesforce and Track Media. One staff member participated in an 8-week motion graphics course.

In addition, two employees attended the annual National Association of Broadcasters convention.

The entire station staff attended an approved on-line training program on sexual harassment awareness.

**List Job Openings with Media Trade Group (#12)**

Vermont PBS listed each full-time opening during the reporting period with the Vermont Association of Broadcasters, a media trade group with broad-based membership, including women and minorities.

**Station Tours (#16)**

During the report period, station personnel conducted station tours for young people and their adult chaperones. Tours include demonstration and hands on use of television technology as well as ample opportunity to ask questions of members of Vermont PBS staff.

During the reporting period, six (6) different groups comprising of a total of 36 individuals toured the station.