

## EEO PUBLIC FILE REPORT

This Report covers full-time vacancy recruitment data for the period JANUARY 23, 2023 to JANUARY 22, 2024.

1) Employment Unit: GALAXY UTICA LICENSEE LLC

2) Unit Members (Stations and Communities of License): WKLL(FM) – Frankfort, NY  
WUMX(FM) – Rome, NY  
WTLB(AM) – Utica, NY  
WIXT(AM) – Little Falls, NY  
WRNY(AM) – Rome, NY

3) EEO Contact Information for Employment Unit:

Mailing Address: Galaxy Media Partners 235 Walton Street Syracuse, NY 13202	Telephone Number: 315.472.9111
	Contact Person/Title: Mike Lucarelli/Chief Financial Officer
	E-mail Address: mlucarelli@galaxymediapartners.com

4) List all Full-Time Job Vacancies Filled by Each Station in the Employment Unit:

**Job Title**

**Recruitment Source Referring Hiree**

1) Digital & Media Marketing Specialist

Indeed

**5) Recruitment Sources by Vacancy**

**Job Title: Digital & Media Marketing Specialist**

**Referral Source of Hiree: Indeed**

(i)Name of Organization Notified of Job Vacancy:	Contact Person	Address:	Telephone Number:	# of Interviewees Referred	Did Recruitment Source Request Notification? (Yes or No)
Employee Referral	N/A	N/A	N/A	0	No
Indeed.com	N/A	6433 Champion Grandview Way, Bldg 1, Austin, TX 78750	203-328-2691	6	No
Company Website	Nick Maine	520 Seneca St., Suite 101, Utica NY 13502	315-797-1330	1	No
Facebook.com	Nick Maine	520 Seneca St., Suite 101, Utica NY 13502	315-797-1330	0	No

**6) Total # of Interviewees Referred:** For the period from January 23, 2023 to January 22, 2024 this Employment Unit interviewed **7** interviewees for the full-time job vacancy.

**7) Supplemental Recruitment Initiatives:**

**A) Initiative: Manager Training**

Galaxy Utica Licensee LLC Managers completed EEO Training courses at HRClassroom.com to stay current with methods of ensuring equal employment opportunity and preventing discrimination. Completed courses include, Age Discrimination and Harassment Prevention Training, Building a Drug-Free Workplace, Diversity: Awareness to Action, Ergonomics in the Office, Fair Labor Standards Act (FLSA), Family Educational Rights and Privacy Act (FERPA), IT Security Awareness Training, Respect in the Workplace, Termination of Employees Training, and Workplace Violence Prevention Training. All of these courses were completed between January 23, 2023 and January 22, 2024. The entire Galaxy staff both FT and PT took mandatory training on Sexual Harassment through HR Classroom between October through December of 2023.

**B) Initiative: EEO Outreach**

Stations in the employment unit aired announcements encouraging women, minority, educational, and other employment outreach centers in the community to contact the radio stations to be added to our list of job openings.

WKLL	58	15-second announcements
WTLB(AM)	133	15-second announcements
WUMX	57	15-second announcements

**C) Initiative: Participation in Job Fairs**

Attendance at Job Fair: On September 26, 2023, the Galaxy Media Partners employment unit participated in the Fall 2023 Career and Internship Fair at Syracuse University in Syracuse, NY. Management from Sales and Promotions were on site to answer questions and accept resumes for employment and internships, and employees met with students as well.

**D) Initiative: Internet Program**

Galaxy Utica Licensee LLC uses its stations' web sites and corporate site to provide general information about its job vacancies including what skills and qualifications are needed to fill specific positions.