

Carleen Dark

From: Cristie Jacks
Sent: Wednesday, October 21, 2020 10:41 AM
To: Carleen Dark
Subject: RE: Need CIA payment request sent please

Here is this, I will have to look at how I can pull a regular receipt.
Thanks

WO Payments - New payment posted

Cristie C Jacks <cristiejacks@townsquaremedia.com>
21 Oct 20, 8:30 AM



Hi Cristie,

Payment PMT127073 to Townsquare Media for the amount of \$2,125.00 with DISC 6XXXXXXXXXXXX299 posted on 10/21/2020 08:29:28 am PST for the following items:

TYPE	ID	DATE	STATION	AGENCY	TOTAL	AMOUNT PA
Order	2136543	10/20/20	KKTX-FM	One Moore Production	2,125.00	2,125.00
					Total Paid:	2,125.00

If you would like to view the full invoice/order details associated with your account, please [Register / Login](#)

Thank you,
Townsquare Media Team

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Cristie Jacks

Regional Business Manager
National Credit-Collections Business Manager
WO Payments Team Leader-Region2

Townsquare Media Lufkin/Nacogdoches
cristiejacks@townsquaremedia.com

O: 936-633-9611 C: 936-240-8767

Work from home P: 936-853-4723



Townsquare Media does not discriminate in advertising sales based on race or ethnicity. Any provisions in any order or agreement for advertising that purports to discriminate on the basis of race or ethnicity, even if handwritten, typed or otherwise made a part of a particular contract, will be rejected.

From: Carleen Dark <Carleen.Dark@townsquaremedia.com>
Sent: Wednesday, October 21, 2020 10:38 AM
To: Cristie Jacks <Cristie.Jacks@townsquaremedia.com>
Subject: RE: Need CIA payment request sent please

Morning! Sorry... my morning has been a whirlwind! He said that he put about \$12k in charges on the card and the ban suspended in case it was being used fraudulently, so when he tried to put it into WO Payments, it was declined. I walked him through it again just now and we should be good to go. If you wouldn't mind just emailing me a copy of the receipt for the political file, I would appreciate it. It is for Matt Schaefer from John Moore.

Is there a way to set it up where the AE on the order / invoice gets auto-emailed a copy of the receipt so we will know when paid?

Carleen Dark
Market President & Chief Revenue Officer
Tyler-Longview, TX
Townsquare Media
Direct: (903) 405-5203
Mobile: (903) 343-6556

From: Cristie Jacks <Cristie.Jacks@townsquaremedia.com>
Sent: Tuesday, October 20, 2020 5:51 PM
To: Carleen Dark <Carleen.Dark@townsquaremedia.com>
Subject: RE: Need CIA payment request sent please

Yes ma'am, I am available from 8:30-9 then I have trainings most of the day.

He is welcome to email me or call me and I will help him out.

Cristie Jacks

Regional Business Manager
National Credit-Collections Business Manager
WO Payments Team Leader-Region2
Townsquare Media Lufkin/Nacogdoches
cristiejacks@townsquaremedia.com

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From: Carleen Dark <Carleen.Dark@townsquaremedia.com>
Sent: Tuesday, October 20, 2020 5:50 PM
To: Cristie Jacks <Cristie.Jacks@townsquaremedia.com>
Subject: Re: Need CIA payment request sent please

This is for a new order. He is having trouble with it. If it doesn't come through can he call you in the morning to walk through it?

Sent from my iPhone
Carleen Dark

On Oct 20, 2020, at 5:33 PM, Cristie Jacks <Cristie.Jacks@townsquaremedia.com> wrote:

I show that and invite was already sent, I resent a new one.
Thanks

Cristie Jacks

Regional Business Manager

National Credit-Collections Business Manager
WO Payments Team Leader-Region2
Townsquare Media Lufkin/Nacogdoches
cristiejacks@townsquaremedia.com

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<image001.jpg>

<image002.png>

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From: Carleen Dark <Carleen.Dark@townsquaremedia.com>

Sent: Tuesday, October 20, 2020 4:18 PM

To: Wide Orbit Payments - Region 2 <wopayments2@townsquaremedia.com>

Subject: Need CIA payment request sent please

Hello there! Please send a request for payment to john@johnmoore.net for the Matt Schaefer KKTX contract # 2136543 processed today. Thank you!

Carleen Dark

Market President & Chief Revenue Officer

Townsquare Media Tyler-Longview

Carleen.Dark@townsquaremedia.com

Direct: (903) 405-5203

Mobile: (903) 343-6556

<image003.png>