

Full Time Jobs Filled

List of All Full Time Jobs Filled for the 12 Month Period of October 1, 2017
through September 30, 2018

Job Title	Date Filled
Office Manager	06/18/18

Form Prepared By Lisa Johnston Date 09/25/18

To be completed continuously as each vacancy is filled.

Place completed sheet in station's local public file and post on station's website.

List of Recruitment Sources Used to Fill Each Vacancy

Job Title Office Manager Date Position Filled 6/18/18

Source for Actual Hire Indeed

Recruitment Sources Utilized

Name & Address	Contact Person & Phone/Fax #
BVU IA Lakes Corridor	SEE ATTACHED RECRUITMENT LIST
IA Workforce Development IA Central	
Iowa Broadcasters Association IA Lakes Community College	
Indeed KAYL/JUAN/KKIA	
Storm Lake United	

Form Prepared By Lisa Johnston Date 7/18/18

To be completed after each full time vacancy is filled.

Place completed sheet in station's local public file and post on station's website.

Attach copies of advertisements, bulletins, letters, emails faxes or other communication announcing vacancy. (These do not need to be posted in file)

6/4/2018

Storm Lake
Agency Recruitment List

Agency Name	Prong 2	Address	Contact Name	Contact Email	Contact Phone	Contact Fax	
All Access	No	28955 Pacific Coast Hwy Ste 210 Malibu, CA 90265	Post on Forum	Self Report	310-457-6616	310-457-0858	http://www.allaccess.com/
Brown College	No	1345 Mendota Heights Rd Mendota Heights, MN 55120	Christine Dye	cdye@mh.sanfordbrown.edu	651-905-3509	651-905-3540	
Buena Vista University	No	PO 2975 Storm Lake, IA 50588	Jeff Stocco	stoccoj@bvu.edu	712-749-2441	712-749-2037	
Cherokee Times	No	111 South 2nd St Cherokee, IA	Chris Reed	Self Report			
Indeed	No	www.indeed.com	N/A	N/A	1-800-462-5842		www.indeed.com
Iowa Broadcasters Association	No	PO Box 71186 Des Moines, IA 50325	Sue Toma	iowaiba@dwx.com	515-224-7234	515-224-6560	
Iowa Central Community College	No	916 Russel Storm Lake, IA 50588	Dan Anderson	dan_anderson@iowacentral.edu	712-732-2991	712-732-7285	
Iowa Lake Community College	No	300 S 18th St Estherville, IA 51334	Melissa B Lutat	mlutat@ilcc.cc.ia.us	712-362-7914		https://www.facebook.com/IowaLakesCareerCenter
Iowa Workforce Development	No	824 Flindt Drive Storm Lake, IA 50588	Velia Caceres	velia.caceres@iwd.iowa.gov	712-732-1576		
La Voz	No	813 Flidnt Drive Storm Lake, IA 50588	Sue Ellen Diaz	sue.diaz@lavozeiowa.com	712-732-8204		
Pilot Tribune	No	527 Cayuga St Storm Lake, IA 50588	J Lussman	jlussman@stormlakepilottribune.c	712-732-3130		

6/4/2018

Storm Lake
Agency Recruitment List

Radio Advertising Bureau	No	400 E Las Colinas Blvd #350 Irving, TX 75039	Jean Hetherington	jhetherington@rab.com	972-753-6767		
Storm Lake Radio	No	910 Flindt Dr. Storm Lake, IA 50588	Natalie Mayer	natalie@stormlakeradio.com	712-732-3520	712-732-1746	
Storm Lake Times	No	PO Box 487 Storm Lake, IA 50588	Mike Dierks	miked@stormlake.com	712-732-4991		
Storm Lake United	No	119 W 6th St Storm Lake, IA 50588	Kelli Berg	kberg@stormlakeunited.com	712-732-3780		

Total Number of Interviewees Referred by Each Recruitment Source

Twelve Month Period of October 2017 through September 2018

Total Number of People Interviewed Four

Number of Interviewees Referred by Each Recruitment Source

Recruitment Source Name	Total # of Interviewees
KAYL/JUAN/KKIA (Storm Lake Radio)	3
Indeed	1

Form Prepared By Lisa Johnston Date 09/25/2018

To be completed on the anniversary date of the renewal filing due date.

Use Tally of Interviewee Sources (Form 4) to complete.

Place completed sheet in station's local public file and post on station's website.

Summary of Supplemental Outreach Initiatives

Filing Period From October 1, 2017 to September 30, 2018

First Initiative: Training, Provision of training to personnel of unaffiliated non-profit organizations. (012018)

Activities to fulfill initiative A Digital Media major student from Buena Vista University completed an internship at Storm Lake Radio. She learned all aspects of radio from sales to production to programming. During her time at the station she created an interview series covering the mayor and city council members. She also got to edit the interviews into an air segment.

Second Initiative: Training, provision of training to personnel of unaffiliated non-profit organizations. (022018)

Activities to fulfill initiative General Manger of the stations gave a presentation to the BVU business class on the topic of communicating. His presentation covered first impressions, communicating in the interview process and how it all correlates with radio and marketing business. The goal is to teach students skills and to have them develop them into their next step after college - finding a career.

Form Prepared By: Lisa Johnston Date: 09/25/18

To be completed for every Prong 3 Outreach Initiative.

Use additional sheet to include remaining initiatives.

Use the Description of Supplemental Outreach Initiatives (Form 7) to complete.

Place completed sheet in station's local public file and post on station's website.

Summary of Supplemental Outreach Initiatives

Filing Period From October 1, 2017 to September 30, 2018

First Initiative: Training, Training to management level personnel as to the methods of ensuring equal employment opportunity and preventing discrimination (032018)

Activities to fulfill initiative Office managers met at the home office in Sioux Falls to discuss several topics, including EEO. We discussed the best ways to keep records, what records need to be kept, what records are acceptable and what is not and reviewed everyone's outreach initiatives.

Second Initiative: Training, provision of training to personnel of unaffiliated non-profit organizations. (052018)

Activities to fulfill initiative A senior at Sioux Central High School completed an internship at Storm Lake Radio. She learned several aspects of radio from sales to production to programming. She worked side by side with Program Director, Matt Fisher and On Air Personalities and Sports guys, Chris Boeckman and Ryan Thompson. The Senior is hoping to pursue a career as a Christian on air personality.

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Summary of Supplemental Outreach Initiatives

Filing Period From October 1, 2017 to September 30, 2018

First Initiative: Training, Provision of training to management (102017)

Activities to fulfill initiative EEO Compliance Officer attended a webinar by Pillsbury titled 'The changing face of the FCC's EEO Rule in 2017'. The webinar covered topics of EEO regulations, reporting and compliance.

Second Initiative: Traning, provision of training to management (102017)

Activities to fulfill initiative General Management came to the home office in Sioux Falls to discuss several topics including changes being made to the EEO Rule. They also dicussed EEO initiatives, regulations, compliance and ways to avoid discrimination.

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Summary of Supplemental Outreach Initiatives

Filing Period From October 1, 2017 to September 30, 2018

First Initiative: Training, Provision of training to management (112017)

Activities to fulfill initiative General Manager attended a workshop about identifying fraudulent documents in the hiring process. During the workshop, they gave tips to detect and identify fraudulent documents and imposters.

They were also given a document book with examples of fake vs authentic hiring documentations. They also taught him how to handle such situations during an interview.

Second Initiative: Community Events, participation in events or programs sponsored by educational institutions

Activities to fulfill initiative Newell Fonda Career Day (112017)

Storm Lake Elementary Partners in Excellence program (12017-052018)

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