

#### I. VACANCY LIST

#### See Master Recruitment Source List (MRSL) for recruitment source data

Job Title	Recruitment Sources (RS) Used to Fill Vacancy	RS Referring Hiree
KOLN Sports Anchor/MMJ	1-50, 60	1
Lincoln Sales & Marketing Consultant- KOLN	1-6,9-48, 59-60	59
Lincoln Sales & Marketing Consultant- KOLN	1-6, 9-48, 59-60	46
KOLN Sales & Marketing Assistant/Inventory Specialist	1-6, 9-48, 59-60	1
KOLN Morning Reporter	1-50, 60	46
KOLN News Reporter	1-50, 60	46
KOLN Morning News Producer	1-48, 50, 60	46
KNOP News Reporter	1-50, 60	46
KNOP News Reporter	1-50, 60	14
KSNB Reporter/MMJ in Hastings	1-50, 60	46
KSNB Reporter/MMJ in Hastings	1-50, 60	14
KSNB Weekend Meteorologist/Reporter	1-50, 60	60
KNOP Multimedia Marketing Specialist	1-6, 9, 48, 59-60	27
KOLN Promotion Video Producer	1-48, 50, 60	46
Central NE Media Sales	1-6, 9-48, 59-60	46
KOLN News Reporter	1-50, 60	46
KOLN News Reporter	1-50, 60	46
KOLN Production Technical Media Producer	1-48, 60	1
KSNB Marketing and Outreach Director	1-48, 60	60
KNPL Multimedia Journalist	1-50, 60	46
KNPL Multimedia Journalist	1-50, 60	60
KSNB Weekend Sports Anchor/Reporter	1-50, 60	60
KOLN Video Production-Technical Media Producer	1-48, 60	1
Central Nebraska Media Sales Manager	1-6, 9-48, 59-60	14
KOLN Weekday Morning Anchor	1-50, 60	14



Job Title	Recruitment Sources (RS) Used to Fill Vacancy	RS Referring Hiree
KOLN Technical Media Producer	1-48, 60	14
KOLN-Lincoln Media Sales	1-6, 9, 48, 59-60	46
KOLN Lincoln Media Sales	1-6, 9, 48, 59-60	46



#### II. MASTER RECRUITMENT SOURCE LIST (MRSL)

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
1	1011NOW.COM Nancy Petri, Administrative Assistant hr@1011now.com	No	15
2	ADVERTISING FEDERATION OF LINCOLN A Banks PO Box 80093 Lincoln, NE 68501 iritzman@aaflincoln.org Change of Contact eff 07-24-18 per email received	Yes	0
3	CENTRAL COMMUNITY COLLEGE Glenda Heathgheath@cccneb.edu P O BOX 4903 Grand Island, NE 68802-4903 (308) 398-7408 / FAX (308) 398-7398 Eff 6-26-17 Post direct to Website https://www.collegecentral.com/ccneb	No	0
4	CHADRON STATE COLLEGE Janet Hartman 1000 Main Street Chadron, NE 69337 (308) 432-6439 jhartman@csc.edu Post job on NCRC #29 per email	Yes	0
5	CHICANO AWARENESS CENTER  4821 South 24 <sup>th</sup> Street Omaha, NE 68107 Leah Humphries, Health and Social Svc Director (402)733-2720 (402)733-6720 FAX Removed per their email request 8-8-17		
6	COLLEGE OF ST. MARY Jen McCarthy, Asst. Director of Achievement Center 1901 S. 72 <sup>nd</sup> Street Omaha, NE 68124 (402) 399-2485 / (402) 399-2686 – Fax jmccarthy@csm.edu	Yes	0



RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
7	COLUMBIA UNIVERSITY		
	Graduate School of Journalism		
	Julie Hartenstein, Deputy Director of Career Services		
	2950 Broadway		
	New York, NY 10027	Yes	0
	(212)854-9198		
	jh548@columbia.edu		
	Direct Posting to Online Site.		
	Source requested no Sales/Marketing Positions		
	Rev 6-2-16 https://app.joinhandshake.com/login		
8	COLUMBIA COLLEGE – CHICAGO		
	600 S Michigan Ave		
	Chicago, IL 60605 Sarah West Ervin		0
	(314) 369-7260	Yes	
	ihalperin@colum.edu and Direct Postings to Online Site		
	Source requested no Sales/Marketing Positions		
	www.myinterfase.com/columbiaworks/employer/home/aspx		
9	CREIGHTON UNIVERSITY CAREER CENTER		
9	Jim Bretl		
	2500 California Plaza		
	Omaha, NE 68178	Yes	0
	(402) 280-2722		
	Eff 7-14-17 Post direct to Handshake Website		
	https://app.joinhandshake.com/login		
10	DEVRY UNIVERSITY		
	Shelley Wales		
	1310 E. 104 <sup>th</sup> St, 2 <sup>nd</sup> Floor	No	0
	Kansas City, MO 64131	140	
	(816)943-7463		
	kcc-careerservices@devry.edu Rev. 5-2-7-16		
11	DRAKE UNIVERSITY SCHOOL OF JOURNALISM		
	118 Meredith Hall		
	Des Moines, IA 50311-4505	Yes	0
	Carlyn Crowe		
	(515) 271-3867 / FAX (515) 271-2798		
	carlyn.crowe@drake.edu  EL CENTRO DE LAS AMERICAS		
12	Blanca Ramirez		
	2032 U Street		0
	Lincoln, NE 68503	Yes	
	(402) 474-3950		
	ramirezblanca@msn.com		
13	FACEBOOK.COM		
13	Notice of Opening Posted by Internet Director	No	0



RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
14	GRAY TELEVISION STATION GROUP Chelsea Clements/Gray Television Inc 4370 Peachtree Road, NE Atlanta, GA 30319 (404) 266-8333 Chelsea.clements@gray.tv eff 12-29-17 per email received	No	20
15	HUTCHINSON COMMUNITY COLLEGE Betty Ann Kelly, Placement Office Secretary 1300 North Plum Hutchinson, KS 67501 (620) 665-3495 / FAX (620) 728-8139 Post direct to Web site eff. 5-12-16 https://www.collegecentral.com/hutchcc/	No	0
16	INDIAN CENTER / WIA PROGRAM Job Placement 1100 Military Road Lincoln, NE 68508 (402)438-5321 nagin16@hotmail.com Email received this person no longer there-trying to find replacement contact	No	0
17	IOWA STATE UNIVERSITY Kathy Wieland, Director Business & Liberal Arts & Sciences Career Services, 1320 Gerdin Business Building Ames IA 50011-1350 (515) 294-2542 / FAX (515) 294-1776 meridith@mail.iastate.edu Direct Posting to Online Site https://CyHire.iastate.edy/employers	Yes	0
18	IOWA STATE UNIVERSITY Greenlee School of Journalism and Communication 16E Hamilton Hall Ames, IA 60011-1180 (712) 294-5108 Fax Becky Irish insternships@jlmc@iastate.edu	Yes	0
19	IOWA WORKFORCE DEVELOPMENT Randy Brookhart 300 W. Broadway, Suite 13 Council Bluffs, IA 51503 (712) 242-2142 / FAX (712) 242-2155 elizabeth.carlson@iwd.iowa.gov Change of contact 7-3-14	Yes	0
20	ITT TECHNICAL INSTITUTE Nancy Hewitt 9814 M Street Omaha, NE 68127 (402) 331-2900 (402) 331-3759 nhewitt@itt-tech.edu Closed Doors Per News Story	No	0



RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
21	KANSAS STATE UNIVERSITY Career & Employment Services Linda Diehl and/or Janet Howland, Jobs Coordinators Manhattan, KS 66506-1701 (785) 532-6956 / FAX (785) 532-6802 jobs@ksu.edu Direct Posting to Handshake eff June 14, 2017	Yes	0
	https://app.joinhandshake.com/login		
22	KAPLAN UNIVERSITY Alisa Parmer 1821 K Street Lincoln, NE 68508 (402) 474-5315 aparmer@kaplan.edu Change of contact 3-24-16	Yes	0
23	LORAS COLLEGE Kate Berning, Coordinator of Media Operations 1450 Alta Vista St #81 Dubuque IA 52001 Ictv@loras.edu	Yes	0
24	MID-PLAINS COMMUNITY COLLEGE Tiffany Reckard 1101 Halligan Drive North Platte, NE 69101 800-658-4308, ext. 3618 reckardt@mpcc.edu Direct Posting to Online Site http://www.college central	Yes	0
25	NCRC – National College Recruiting Consortium Job Zone This is the site for a consortium of Colleges previously receiving our job postings individually. It encompasses Bellevue University, Concordia University, Doane College, Hastings College, Midland University, Nebraska Wesleyan, Peru State College, Union College and Wayne State College.	Yes	0
26	NEBRASKA BROADCASTERS ASSOCIATION Jim Timm 12020 Shamrock Plaza, Suite200 Omaha, NE 68154 (402) 778-5178 Jim@ne-ba.org	Yes	0



RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
27	NEworks - NE Department of Labor Debbie Christensen This is the site which encompasses all NE Department of Labor offices. (402)595-3035 Debbie.christensen@nebraska.gov kylie.kirkland@nebraska.gov Post direct to Website www.neworks.nebraska.gov	Yes	1
28	NORTHEAST COMMUNITY COLLEGE Amy Koehler 801 E. Benjamin Avenue, P O Box 469 Norfolk, NE 68702-0469 (402) 844-7264 (402) 844-7400 Fax amy@northeast.edu	Yes	0
29	NORTHWEST MISSOURI STATE UNIVERSITY Office of Career Services 800 University Drive, Admin Bldg. 130 Maryville, MO 64468 (660) 562-1250 / FAX (660) 562-1384 http://www.nwmissouri.edu/careerserv/	Yes	0
30	Omaha Chinese Cultural Association Linda (Chongning) Steele, President PO Box 540016 Omaha, NE 68124 (402) 515-4491 (Linda's Cell) omahachinese@gmail.com	Yes	0
31	SAINT CLOUD STATE UNIVERSITY Drew Sandholm 720 4th Avenue S – SH 14 St. Cloud, MN 56301 (320) 308-4967 spj@stcloudstate.edu	Yes	0
32	SOUTH ASIAN JOURNALISTS ASSOCIATION C/O Columbia University Journalism Professor Sreenath Srenivasan 2950 Broadway New York, NY 10027 (212) 854-5979 Ss221@columbia.edu	Yes	0



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33	SOUTHEAST COMMUNITY COLLEGE		
	Lynn Willey		
	1600 K Street NW, Suite 700		
	Lincoln, NE 68520	Yes	0
	(402) 437-2622	163	
	placement@southeast.edu		
	Eff 3-3-16 : Post direct to Online site		
	www.collegecentral.com/southeast		
34	TV JOBS .COM		
	Mark Holloway		
	PO Box 4116	NO	0
	Oceanside, CA 92052	110	
	(800) 374-0119		
	www.tvjobs.com		
35	UNIVERSITY OF KANSAS		
	Steve Rottinghaus		
	1435 Jayhawk Blvd.	.,	
	Lawrence, KS	Yes	0
	(785) 864-5318		
	steve rottinghaus@ku.edu		
20	Change of Contact eff. 4-1-16		
36	UNIVERSITY OF MINNESOTA		
	School of Journalism & Mass Communications		
	110 Murphy Hall, 206 Church Street Minneapolis, MN 55455	Yes	0
	simcugs@umn.edu Direct Posting to Online Site	163	
	https://www.myinterfase.com/goldpass/employer.home.aspx		
	Eff. 4-2-18 Post jobs to Handshakes.com per email rec'd		
37	UNIVERSITY OF NEBRASKA – KEARNEY		
07	Judy Spivey		
	Department of Communications		
	Mitchell Center		0
	Kearney, NE 68849	Yes	
	(308) 865-8249 (308) 865-1537 Fax		
	Post direct to website Handshakes.com eff. 3-17		
	https://app.joinhandshakes.com/login		
38	UNIVERSITY OF NEBRASKA – LINCOLN		
	Tanya Greene / Chris Timm &		
	Laurie Lee		
	230 Nebraska Union		
	Lincoln, NE 68588	Yes	0
	(402) 472-8052		
	UNL Career Services-Post direct to Handshakes.com eff 6-		
	30-18 and kscanlon2@unl.edu and ralloway1@unl.edu		
	Change of contact eff. 6-30-18		



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39	UNIVERSITY OF NEBRASKA – OMAHA		
	Jim Adams		
	Television / Eng. #200		
	6001 Dodge St.		0
	Omaha, NE 68182-0234	Yes	
	(402) 554-2516 / FAX (402) 554-2440		
	jimadams@mail.unomaha.edu		
	Eff. May 2018-Post all jobs to Handshakes.com per email rec'd 5-14-18		
40	UNIVERSITY OF NEBRASKA – TV		
40	Rick Alloway, Placement Director		
	Broadcasting Department		
	147 Andersen Hall	.,	
	TV, NE 68588-0466	Yes	0
	Placement Director-Rick Alloway		
	(402) 472-6856 (402) 472-8403 Fax		
	ralloway1@unl.edu		
41	UNIVERSITY OF OHIO		
	E. W. Scripps School of Journalism		
	Rebecca Fox		
	106 Scripps Hall	Yes	0
	Athens, OH 45701		
	(740) 593-2591		
	Foxr1@ohio.edu Change of Contact eff. 6-14-16		
42	UNIVERSITY OF OHIO		
72	School of Media Arts & Studies		
	Paula Carpenter		
	202 RTV9 South College St.	Yes	
	Athens, OH 45701		0
	(740) 593-4861		
	carpenp1@ohio.edu		
43	UNIVERSITY OF WISCONSIN – MADISON		
	School of Journalism & Mass Communications		
	Robert Schwoch		
	5115 Vilas Hall		
	821 University Avenue	Yes	0
	Madison, WI 53706 (608) 263-4858		
	advising@journalism.wisc.edu		
	Post Direct to Web Site		
	www.journalism.wisc.edu/career-services/for-employers/		
44	WAYNE STATE COLLEGE		
<b>⊣</b> •	Heather Reinhardt / Terri Heggemeyer		
	1111 Main Street Kanter Student Center Room 101		
	Wayne, NE 68787	Yes	0
	(402) 375-7425		
	Eff 5-31-18 Post direct online to: https://wsc-		
	csm.symplicity.com/employers		



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45	WESTERN NEBRASKA COMMUNITY COLLEGE Carla Stein 1601 E. 27 <sup>th</sup> Street Scottsbluff, NE 69361 (308) 635-6121 goldenc1@wncc.edu	Yes	0
46	Word of Mouth Referral Includes Employee Referral, Former Employee Referral, Internal Candidate, Walk-ins, etc.	No	26
47	YORK COLLEGE Rusty Ridley 1125 E. 8 <sup>th</sup> Street York, NE 68467 (402) 363-5615 jibaker@york.edu	No	0
48	YWCA John Quinn 222 South 29 <sup>th</sup> Street Omaha, NE 68131 (402) 345-6555 / FAX (402) 345-0635 johnq@wcaomaha.org	Yes	0
49	COLLECTIVE TALENT Michael Bille 1721 Richardson Place Tampa, FL 33606 813.254.9695 www.collectivetalent.com (On air positions only)	Yes	0
50	MEDIALINE.COM  Mark Shilstone  mark@medialine.com  www.medialine.com  (News and Production positions only)	No	0
51	GRAND ISLAND DAILY INDEPENDENT (\$) Attn: Classifieds PO Box 1208 Grand Island, NE 68802 (308)382-1000	No	0
52	Kearney Hub (\$) 13 E 22 <sup>nd</sup> St PO Box 1988 Kearney NE 68848 308-234-2121	No	0
53	Lincoln Journal Star (\$) Afton Rodriguez 402-473-7185 800-742-7315 arodriguez@journalstar.com	No	0



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54	NAT'L ASSOCIATION OF HISPANIC JOURNALISTS (\$) Leticia Salazar, Program Assistant 1000 National Press Building 529 14 <sup>th</sup> Street, NW Washington, DC 20045 (202) 662-7145 (202) 662-7144 – fax jobbank@nahj.org	No	0
55	RTNDA JOB BULLETIN (\$) Radio-Television News Directors Association National Press Bldg 529 14 <sup>th</sup> NE Suite 1240 Washington, DC 20045 800.80.RTNDA / 202.467.5208 / Fax 202.223.4007 Mike Cavender-Exec. Director mikec@redna.org www.rtnda.org/jobs/post	No	0
56	SPOTS-N-DOTS (\$) Daily News of TV Sales S'N'D Publications 1567 Oakdale Road TV City, NY 13970 selltv@aol.com (888)884-2630 / Fax\(\text{G}607\))729-7331 (Sales and Marketing positions only)	No	0
57	North Platte Telegraph (\$) Nptelegraph.com	No	0
58	Craigslist Admin. Assistant posts Direct to Website <a href="http://www.craigslst.com">http://www.craigslst.com</a>	No	0
59	INDEED.COM Indeed.com Website People Matter/Gray posts all Jobs to this site-No longer for us to post Free Job Posts Only Use For Production and Creative Service Postings Only Added 11-5-15 Per Dept. Head Request www.indeed.com	No	13
60	People Matter Gray Website Email Postings to: cynthia.crowder@gray.tv Stephanie.giglio@gray.tv People Matter Posts all of our Jobs at Indeed.com	No	14
	TOTAL INTERVIEWEES OVER 12-MONTH PERIOD	<b>)</b> :	89



# III. RECRUITMENT INITIATIVES

	TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
1	Events or Programs sponsored by Educational Institutions relating to career opportunities in Broadcasting	<b>3-7-18</b> KOLN News Anchor spoke to a Videography/Cinematography Class at UNL College of Journalism and Mass Communications. Career paths and positions in the Company were discussed.
		<b>2-28-18</b> KSNB hosted High School Seniors for a Career Day Session. Station Manager, News Director, Meteorologist, and Anchor/MMJ spoke about positions in the Company and Career paths in the Television Industry.
		<b>3-5-18</b> KNOP Meteorologist spoke to a group of boy scouts in North Platte about weather and careers in the Meteorology field in a television station.
		<b>5-15-18</b> KOLN Meteorologist spoke to students at Sagewood Elementary in Elkhorn Nebraska. It was a weather talk and discussed paths in the Television industry in regards to weather.
2	Management EEO Training	08-24-18 Employment Law Seminar was sponsored by the Nebraska Broadcaster's Association presented by Tara A. Stingley, Law Attorney with Cline, Williams, Wright, Johnson and Oldfather. Attendance: Operations Manager, Newsroom Managers and Assistant News Room Manager.



3	Internship Program	5/15/18-8/9/18 UNL Journalism Student Interned in News supervised by the Assistant News Director.  05/23/18— 12-7-18 - University of Nebraska Broadcast Student interned in Production supervised by the Production Supervisor.  5/29/18-8/9/18— Concordia College In Seward Journalism Student interned in News supervised by the Assistant News Director.  9/4/18 — University of Nebraska Journalism Student interned in News supervised by the Assistant News Director.  9/12/18- University of Nebraska Journalism Student interned in News Supervised by Assistant News Director.  9/12/18 — University of Nebraska Journalism Student interned in News Supervised by Assistant News Director.
4	Participation in Career Fairs	8/14/18- NBA Career Fair at the Embassy Suites, Downtown Lincoln Nebraska. Director of Operations, Production Supervisor, Newsroom Managers and Assistant News Room Manager were there to show job opportunities in the Broadcasting Business.
5	Broadcast Scholarship Program	1/2/18-2/28/18 KOLN and KSNB aired a :30 Promo on DT1 and DT2 soliciting applicants for the NBA 2013 Broadcast Scholarship Program.  NBA Broadcast Scholarship was also put on KOLN website soliciting applicants.  3/8/18 – 7 Applicants were judged/ranked by the Community Service Director based on GPA, Essay, Experience in the field Honors and Awards and Post High School extracurricular activities for the NBA 2018 Broadcast Scholarship Program



		4/6/18 Nebraska Broadcaster Association notified station of the recipients named  8/14/18 – The recipients were awarded the scholarship at the Nebraska Broadcaster Association Convention in Lincoln, Nebraska
6	Activity Designed to Help Disseminate Information Concerning Broadcast Employment Opportunities	. <b>01/01/18-12/31/18</b> — Ran promotion out of available inventory for recruitment sources and job opportunity sites to contact station to be added to source list.