# **EEO PUBLIC FILE REPORT**

This Report covers full-time vacancy recruitment data for the period: August 1, 2017 – July 31, 2018.

1) Employment Unit: El Dorado Broadcasters - Victorville, CA

2) Unit Members (Stations and Communities of License):

KATJ (FM) (HD2), George, CA KIXA (FM), Lucerne Valley, CA KIXW (AM), Apple Valley, CA KZXY (FM), Apple Valley, CA

## 3) EEO Contact Information for Employment Unit:

Mailing Address:	Telephone Number:
El Dorado Broadcasters	(760)241-1313
12370 Hesperia Road Suite 16 Victorville, CA 92395	Contact Person/Title: Desiree Alvarez, Business Manager
	E-Mail Address: DesireeAlvarez@EDBroadcasters.com
	DesireeAivarez@LDDroadcasters.com

### 4) Full-Time Job Vacancies Filled by Each Station in the Employment Unit:

	Job Title	Recruitment Source
(1)	Account Executive	Indeed
(2)	Account Executive	Walk-In/Self -Referral
(3)	Data Analyst Radio Traffic Manager	Cal Jobs
(4)	General Manager	*exigent circumstance
(5)	Account Executive (Senior)	SCBA
(6)	Account Executive (Senior)	Job Fair

# 5a) Job Title: (1 & 2) Account Executive Referral Source(s) of Hiree: (1) Indeed (2) Walk-In/Self-Referral

Name of Organization Notified of Job Vacancy	Contact Person	Address	Telephone Number	# of Intervie wees Referred	Did Recruitment Source Request Notification? (Yes or No)
*4EntertainmentJobs.com (9/10/15 – no longer using,		www.4EntertainmentJobs.com	P: 562-423-4137		No
changed to pay per post)					
AllAccess.com		www.allaccess.com			No
Apple One – San Bernardino Branch	Robert Tager	165 W Hospitality Lane, Suite 23 San Bernardino, Ca 92408 e-mail: RTager@AppleOne.com	P: 909-884-6351 F: 909-888-7037		Yes
Arizona Broadcasters Association		www.azbroadcasters.org			No
Barstow Community College Career Center	Tammy McC	2700 Barstow Rd. Barstow, Ca 92311	P: 760-252-2411		Yes
*Brandman University – Victor Valley Campus	Athena Vernon	13911 Park Ave, Suite 100 Victorville, CA 92392 E-mail: <u>avernon@brandman.edu</u>	P: 760-955-7555 ext. 2590		No
*California Broadcasters Association		www.yourcba.com			No
Career Coaching Services	Robin Rask	P.O. Box 2113 Victorville, CA 92393	P: 760-241-8737		No
Employee Referral				1	No
*Employment Development Department/CAL JOBS		<u>caljobs.ca.gov</u>			No
*Goodwill Southern California	Desiree Acuna	14580 Seventh Street Victorville, CA 92395 e-mail: DAcuna@goodwillsocal.org	P : (760)844-5356		Yes
*High Desert Community Informat		https://www.facebook.com/highdesertcomm on			No
High Desert Hispanic Chamber	Donna Mertens	14286 California Ave. Suite 104 Victorville, Ca 92392 hdhcc.victorville.com	P: 760-241-6661		Yes
*High Desert Jobs		https://www.facebook.com/highdesertjobs			No
Indeed.com		www.indeed.com		1	No
Internal Posting/Candidate					No
Job Fair (as described in section 7)				4	No
LinkedIn		www.linkedin.com	<u> </u>		No
Non-Employee Referral					No
*On-Air Announcements (across all SEU stations)					No
Radio Business Report & Television Business Report		<u>rbr.com</u> Mediapaper1@tvbrepaper.com			No
Radio Ink Classified		www.radioink.wufoo.com			No
Radio Online		www.radio-online.com			No
*San Bernardino County Workforce Development Department	Michael Hol	17310 Bear Valley Rd, Suite 109 Victorville CA 92395	P: 760-524-7746 F: 760-552-6553		Yes
San Joaquin Valley College	Adamina McKenzie	Email: <u>mholtz@wwd.ebcounty.gov</u> 9331 Mariposa Road Hesperia, Ca 92345 e-mail: <u>Adamina.McKenzie@SJVC.edu</u>	P : 760-948-1947		No

SEU's Station Websites		katcountry1007.com			No
		thefox1065.com			-
		y102fm.com			
		talk960.com			
Southern California Department		15415 W. Sand St, Suite 200	P: 760-243-0830		Yes
of Rehabilitation		Victorville, Ca 92392			
Southern California Broadcasters		5670 Wilshire Blvd, Suite 200	P: 323-930-5598		No
Association (SCBA)		Los Angeles, Ca 90036	F: 323-932-1425		
		<u>scba.com</u>			
St. John of God	Jacqueline	13333 Palmdale Rd.	P: 760-241-4917		Yes
	Morgan	Victorville, Ca 92392	F: 760-241-8911		
*Station Facebook Pages		https://www.facebook.com/y102fm			No
		https://www.facebook.com/katcountry1007			
		https://www.facebook.com/1065TheFox			
*Traffic Directors Guild of America	Larry	26000 Avenida Aeropuerto, Building 114			No
	Keene	San Juan Capistrano CA 92675			
		E-Mail: tdga@cox.net			
*University of La Verne –	GeBren	15447 Anacapa Road, Suite 100	P:760-843-0086		No
High Desert Campus	Blakely	Victorville, CA 92392			
		e-mail: gblakely@laverne.edu			
*Victor Valley Community College		18422 Bear Valley Rd.	P: 760-245-4271		Yes
Career Center		Victorville, Ca 92395			
*Victor Valley Jobs		https://www.facebook.com/VictorValleyJobs			No
*Victorville Daily Press	J Baldwin	www.vvdailypress.com			No
Walk-In/Self -Referral				1	No

# **5b)** Job Title: (3) Data Analyst Radio Traffic Manager

### Referral Source(s) of Hiree: Cal Jobs

Name of Organization Notified of Job Vacancy	Contact Person	Address	Telephone Number	# of Intervie wees Referred	Did Recruitment Source Request Notification? (Yes or No)
*4EntertainmentJobs.com (9/10/15 – no longer using,		www.4EntertainmentJobs.com	P: 562-423-4137		No
changed to pay per post)					
AllAccess.com		www.allaccess.com			No
Apple One – San Bernardino Branch	Robert Tager	165 W Hospitality Lane, Suite 23 San Bernardino, Ca 92408 e-mail: RTager@AppleOne.com	P: 909-884-6351 F: 909-888-7037		Yes
Arizona Broadcasters Association		www.azbroadcasters.org			No
Barstow Community College Career Center	Tammy McC	2700 Barstow Rd. Barstow, Ca 92311	P: 760-252-2411		Yes
Brandman University – Victor Valley Campus	Athena Vernon	13911 Park Ave, Suite 100 Victorville, CA 92392 E-mail: <u>avernon@brandman.edu</u>	P: 760-955-7555 ext. 2590		No
*California Broadcasters Association		www.yourcba.com			No
Career Coaching Services	Robin Rask	P.O. Box 2113 Victorville, CA 92393	P: 760-241-8737		No
Employee Referral				2	No
*Employment Development Department/CAL JOBS		caljobs.ca.gov		2	No
Goodwill Southern California	Desiree Acuna	14580 Seventh Street Victorville, CA 92395 e-mail: DAcuna@goodwillsocal.org	P : (760)844-5356		Yes
*High Desert Community Informat		https://www.facebook.com/highdesertcomm on			No
High Desert Hispanic Chamber	Donna Mertens	14286 California Ave. Suite 104 Victorville, Ca 92392 hdhcc.victorville.com	P: 760-241-6661		Yes
*High Desert Jobs		https://www.facebook.com/highdesertjobs			No
Indeed.com		www.indeed.com		2	No
Internal Posting/Candidate				2	No
Job Fair (as described in section 7)					No
LinkedIn		www.linkedin.com			No
Non-Employee Referral					No
*On-Air Announcements (across all SEU stations)					No
Radio Business Report & Television Business Report		rbr.com Mediapaper1@tvbrepaper.com			No
Radio Ink Classified		www.radioink.wufoo.com			No
Radio Online		www.radio-online.com			No
San Bernardino County Workforce Development Department	Michael Hol	17310 Bear Valley Rd, Suite 109 Victorville CA 92395	P: 760-524-7746 F: 760-552-6553		Yes
San Joaquin Valley College	Adamina McKenzie	Email: <u>mholtz@wwd.ebcounty.gov</u> 9331 Mariposa Road Hesperia, Ca 92345 e-mail: <u>Adamina.McKenzie@SJVC.edu</u>	P : 760-948-1947		No

SEU's Station Websites		katcountry1007.com			No
		thefox1065.com			
		y102fm.com			
		talk960.com			
Southern California Department		15415 W. Sand St, Suite 200	P: 760-243-0830		Yes
of Rehabilitation		Victorville, Ca 92392			
Southern California Broadcasters		5670 Wilshire Blvd, Suite 200	P: 323-930-5598		No
Association (SCBA)		Los Angeles, Ca 90036	F: 323-932-1425		
		<u>scba.com</u>			
St. John of God	Jacqueline	13333 Palmdale Rd.	P: 760-241-4917		Yes
	Morgan	Victorville, Ca 92392	F: 760-241-8911		
*Station Facebook Pages		https://www.facebook.com/y102fm			No
		https://www.facebook.com/katcountry1007			
		https://www.facebook.com/1065TheFox			
Traffic Directors Guild of America	Larry	26000 Avenida Aeropuerto, Building 114			No
	Keene	San Juan Capistrano CA 92675			
		E-Mail: tdga@cox.net			
University of La Verne –	GeBren	15447 Anacapa Road, Suite 100	P:760-843-0086		No
High Desert Campus	Blakely	Victorville, CA 92392			
		e-mail: gblakely@laverne.edu			
Victor Valley Community College		18422 Bear Valley Rd.	P: 760-245-4271		Yes
Career Center		Victorville, Ca 92395			
*Victor Valley Jobs		https://www.facebook.com/VictorValleyJobs			No
*Victorville Daily Press	J Baldwin	www.vvdailypress.com			No
Walk-In/Self -Referral				1	No

## 5c) Job Title: (4) General Manager Referral Source(s) of Hiree: "Exigent Circumstances"

Name of Organization Notified of Job Vacancy	Contact Person	Address	Telephone Number	# of Intervie wees Referred	Did Recruitment Source Request Notification? (Yes or No)
*4EntertainmentJobs.com (9/10/15 – no longer using,		www.4EntertainmentJobs.com	P: 562-423-4137		No
changed to pay per post)					
*AllAccess.com		www.allaccess.com			No
*Apple One – San Bernardino Branch	Robert Tager	165 W Hospitality Lane, Suite 23 San Bernardino, Ca 92408 e-mail: RTager@AppleOne.com	P: 909-884-6351 F: 909-888-7037		Yes
*Arizona Broadcasters Association		www.azbroadcasters.org			No
*Barstow Community College Career Center	Tammy McC	2700 Barstow Rd. Barstow, Ca 92311	P: 760-252-2411		Yes
*Brandman University – Victor Valley Campus	Athena Vernon	13911 Park Ave, Suite 100 Victorville, CA 92392 E-mail: <u>avernon@brandman.edu</u>	P: 760-955-7555 ext. 2590		No
*California Broadcasters Association		www.yourcba.com			No
*Career Coaching Services	Robin Rask	P.O. Box 2113 Victorville, CA 92393	P: 760-241-8737		No
*Employee Referral					No
*Employment Development Department/CAL JOBS		<u>caljobs.ca.gov</u>			No
*Goodwill Southern California	Desiree Acuna	14580 Seventh Street Victorville, CA 92395 e-mail: DAcuna@goodwillsocal.org	P : (760)844-5356		Yes
*High Desert Community Informat		https://www.facebook.com/highdesertcomm on			No
*High Desert Hispanic Chamber	Donna Mertens	14286 California Ave. Suite 104 Victorville, Ca 92392 hdhcc.victorville.com	P: 760-241-6661		Yes
*High Desert Jobs		https://www.facebook.com/highdesertjobs			No
*Indeed.com		www.indeed.com			No
*Internal Posting/Candidate					No
*Job Fair (as described in section 7)					No
*LinkedIn		www.linkedin.com			No
Non-Employee Referral				1	No
*On-Air Announcements (across all SEU stations)				-	No
*Radio Business Report & Television Business Report		rbr.com Mediapaper1@tvbrepaper.com			No
*Radio Ink Classified		www.radioink.wufoo.com			No
*Radio Online		www.radio-online.com			No
*San Bernardino County Workforce Development Department	Michael Hol	American Job Center of California 17310 Bear Valley Rd, Suite 109 Victorville CA 92395	P: 760-524-7746 F: 760-552-6553		Yes
		Email: mholtz@wwd.ebcounty.gov			
*San Joaquin Valley College	Adamina McKenzie	9331 Mariposa Road Hesperia, Ca 92345 e-mail: <u>Adamina.McKenzie@SJVC.edu</u>	P : 760-948-1947		No

*SEU's Station Websites		katcountry1007.com		No
		thefox1065.com		
		v102fm.com		
		talk960.com		
*Southern California Department		15415 W. Sand St, Suite 200	P: 760-243-0830	Yes
of Rehabilitation		Victorville, Ca 92392	1.700-243-0830	163
*Southern California Broadcasters		5670 Wilshire Blvd, Suite 200	P: 323-930-5598	No
Association (SCBA)		Los Angeles, Ca 90036	F: 323-932-1425	
		<u>scba.com</u>		
*St. John of God	Jacqueline	13333 Palmdale Rd.	P: 760-241-4917	Yes
	Morgan	Victorville, Ca 92392	F: 760-241-8911	
*Station Facebook Pages		https://www.facebook.com/y102fm		No
		https://www.facebook.com/katcountry1007		
		https://www.facebook.com/1065TheFox		
*Traffic Directors Guild of America	Larry	26000 Avenida Aeropuerto, Building 114		No
	Keene	San Juan Capistrano CA 92675		
		E-Mail: tdga@cox.net		
*University of La Verne –	GeBren	15447 Anacapa Road, Suite 100	P:760-843-0086	No
High Desert Campus	Blakely	Victorville, CA 92392		
		e-mail: gblakely@laverne.edu		
*Victor Valley Community College		18422 Bear Valley Rd.	P: 760-245-4271	Yes
Career Center		Victorville, Ca 92395		
*Victor Valley Jobs		https://www.facebook.com/VictorValleyJobs		No
*Victorville Daily Press	J Baldwin	www.vvdailypress.com		No
*Walk-In/Self -Referral				No

# 5c) Job Title: (5 & 6) Account Executive (Senior) Referral Source(s) of Hiree: (5) SCBA (6) Job Fair

www.4EntertainmentJobs.com         www.allaccess.com         165 W Hospitality Lane, Suite 23         San Bernardino, Ca 92408         e-mail: RTager@AppleOne.com         www.azbroadcasters.org         Acc         2700 Barstow Rd.         Barstow, Ca 92311         13911 Park Ave, Suite 100         Victorville, CA 92392         E-mail: avernon@brandman.edu         www.yourcba.com	P: 562-423-4137 P: 909-884-6351 F: 909-888-7037 P: 760-252-2411 P: 760-955-7555 P: 760-955-7555		No No Yes No Yes
165 W Hospitality Lane, Suite 23         San Bernardino, Ca 92408         e-mail: RTager@AppleOne.com         www.azbroadcasters.org         Acc         2700 Barstow Rd.         Barstow, Ca 92311         13911 Park Ave, Suite 100         Victorville, CA 92392         E-mail: avernon@brandman.edu	F: 909-888-7037 P: 760-252-2411 P: 760-955-7555		Yes
165 W Hospitality Lane, Suite 23         San Bernardino, Ca 92408         e-mail: RTager@AppleOne.com         www.azbroadcasters.org         Acc         2700 Barstow Rd.         Barstow, Ca 92311         13911 Park Ave, Suite 100         Victorville, CA 92392         E-mail: avernon@brandman.edu	F: 909-888-7037 P: 760-252-2411 P: 760-955-7555		Yes
San Bernardino, Ca 92408 e-mail: RTager@AppleOne.com www.azbroadcasters.org Acc 2700 Barstow Rd. Barstow, Ca 92311 13911 Park Ave, Suite 100 Victorville, CA 92392 E-mail: avernon@brandman.edu	F: 909-888-7037 P: 760-252-2411 P: 760-955-7555		No
Acc 2700 Barstow Rd. Barstow, Ca 92311 13911 Park Ave, Suite 100 Victorville, CA 92392 E-mail: <u>avernon@brandman.edu</u>	P: 760-955-7555		
Barstow, Ca 92311 13911 Park Ave, Suite 100 Victorville, CA 92392 E-mail: <u>avernon@brandman.edu</u>	P: 760-955-7555		Yes
Victorville, CA 92392 E-mail: <u>avernon@brandman.edu</u>		1	
www.yourcba.com	ext. 2590		No
			No
P.O. Box 2113 Victorville, CA 92393	P: 760-241-8737		No
		2	No
caljobs.ca.gov			No
14580 Seventh Street Victorville, CA 92395 e-mail: DAcuna@goodwillsocal.org	P : (760)844-5356		Yes
https://www.facebook.com/highdesertco	omm		No
14286 California Ave. Suite 104 Victorville, Ca 92392 hdhcc.victorville.com	P: 760-241-6661		Yes
https://www.facebook.com/highdesertjo	obs		No
www.indeed.com		4	No
			No
		1	No
www.linkedin.com			No
			No
			No
rbr.com Mediapaper1@tvbrepaper.com			No
www.radioink.wufoo.com			No
www.radio-online.com			No
	P: 760-524-7746		Yes
17310 Bear Valley Rd, Suite 109	F: 760-552-6553		
Victorville CA 92395			
	P : 760-948-1947		No
el 1	www.radio-online.com           I Hol         American Job Center of California           17310 Bear Valley Rd, Suite 109         Victorville CA 92395           Email: mholtz@wwd.ebcounty.gov         9331 Mariposa Road           zie         Hesperia, Ca 92345	www.radio-online.com         Www.radio-online.com         I Hol       American Job Center of California         17310 Bear Valley Rd, Suite 109       F: 760-552-6553         Victorville CA 92395       Email: mholtz@wwd.ebcounty.gov         9331 Mariposa Road       P : 760-948-1947	www.radio-online.com         Www.radio-online.com         I Hol       American Job Center of California         17310 Bear Valley Rd, Suite 109       F: 760-524-7746         Victorville CA 92395       F: 760-552-6553         Email: mholtz@wwd.ebcounty.gov       P: 760-948-1947         Yize       Hesperia, Ca 92345

*SEU's Station Websites		katcountry1007.com			No
		thefox1065.com			
		y102fm.com			
		talk960.com			
Southern California Department		15415 W. Sand St, Suite 200	P: 760-243-0830	1	Yes
of Rehabilitation		Victorville, Ca 92392			
Southern California Broadcasters		5670 Wilshire Blvd, Suite 200	P: 323-930-5598		No
Association (SCBA)		Los Angeles, Ca 90036	F: 323-932-1425		
X Z		<u>scba.com</u>			
St. John of God	Jacqueline	13333 Palmdale Rd.	P: 760-241-4917		Yes
	Morgan	Victorville, Ca 92392	F: 760-241-8911		
*Station Facebook Pages		https://www.facebook.com/y102fm			No
		https://www.facebook.com/katcountry1007			
		https://www.facebook.com/1065TheFox			
Traffic Directors Guild of America	Larry	26000 Avenida Aeropuerto, Building 114			No
	Keene	San Juan Capistrano CA 92675			
		E-Mail: tdga@cox.net			
University of La Verne –	GeBren	15447 Anacapa Road, Suite 100	P:760-843-0086		No
High Desert Campus	Blakely	Victorville, CA 92392			
		e-mail: gblakely@laverne.edu			
Victor Valley Community College		18422 Bear Valley Rd.	P: 760-245-4271		Yes
Career Center		Victorville, Ca 92395			
*Victor Valley Jobs		https://www.facebook.com/VictorValleyJobs			No
Victorville Daily Press	J Baldwin	www.vvdailypress.com			No
*Walk-In/Self -Referral					No

6) Total # of Interviewees Referred: <u>For the period from August 1, 2017 through July 31, 2018, this</u> <u>Employment Unit interviewed 25 interviewees for full-time job vacancies.</u>

#### 7) Supplemental Recruitment Initiatives.

#### (A) Participated in Job Fairs (1)

#### San Bernardino County High Desert Regional Job Fair October 25, 2017

Personnel Involved: General Manager, Sales Manager, Operations Manager, Business Manager, Assistant Business Manager

The Employment Unit Sponsored and participated in the High Desert Regional Job Fair. The purpose of the fair was to provide an opportunity for attendees to seek employment and learn about local businesses. Station personnel in attendance had substantial responsibility in the making of hiring decisions and explained available positions and job requirements in detail to attendees.

#### (B) Co-<u>Host Job Fairs (1)</u>

#### Victor Valley College Community Job Fair May 9, 2018

Personnel Involved: General Manager, Business Manager, Operations Manager, Sales Manager

The Employment Unit Hosted and participated in the Victor Valley College Community Job Fair. The purpose of the fair was to provide an opportunity for attendees to seek employment and learn about local businesses. Station personnel in attendance had substantial responsibility in the making of hiring decisions and explained available positions and job requirements in detail to attendees.

#### (C) Participation in Career Events Sponsored by Educational Institutions (4)

#### <u>Teachers R Heroes Program</u> September 2017 – June 2018 Personnel Involved: On-Air Talent/Program Directors and our Market Controller

The Employment Unit participated in the "Teachers Are Heroes" program. The SEU employees attended a total of six different schools during the program. Each school puts together an assembly where we provide students with radio station information and general employment

information regarding broadcasting careers. The assembly concludes with honoring one teacher for their efforts toward the students.

#### High Desert Employer Advisory Council 2017/2018 Personnel Involved: CFO/Assistant Business Manager

The Employment Unit is a member on the Board of Directors. Serving as part of the Board working on Publicity and Event Co-ordination workshops for High Desert Employers to provide an opportunity for individuals seeking employment and to learn about local businesses, including careers in broadcasting.

Veterans Resource Fair May 31, 2018 Personnel Involved: On-Air Talent/Program Directors and Event Staff

The Employment Unit participated in the Veterans Resource Fair. The purpose of the fair was to provide an opportunity for attendees to seek employment and learn about local businesses.

#### **Taylion High Desert Academy**

June 13, 2018 Personnel Involved: On-Air Talent/Program Director

The SEU employee was guest speaker at the 2018 Graduation speaking to graduating class about his career in Broadcasting. Where he provide students with radio station information and general employment information regarding broadcasting careers.

## (D) <u>List upper-level openings in a job bank or newsletter of media trade groups whose membership</u> includes substantial participation of women and minorities

Ongoing

All available positions are posted with multiple minority media organizations, such as Southern California Broadcasters Association, Goodwill and High Desert Hispanic Chamber. (See section 5 for detail) Listing positions with these organizations assists SEU in reaching a diversified spectrum of qualified applicants.

#### (G) Scholarship Programs (1)

## Victor Valley College Foundation Scholarship Program Ongoing

SEU, under the direction of the General Manager, Sponsors and Donates to the Victor Valley College Foundation Scholarship program.