# ATTACHMENT C

From:

Ken Templin

Sent:

Thursday, September 26, 2013 9:05 AM

To:

Jamie Harrington

Subject:

FW: Your job posting is now open for applications

From: mail@experience.com [mailto:mail@experience.com] On Behalf Of Macomb Community College

Sent: Thursday, September 26, 2013 1:11 AM

To: Ken Templin

Subject: Your job posting is now open for applications



experience"

Dear Ken:

Your job posting to Macomb Community College is now open for applications.

Job title: Master Control Operator

Apply start date: 9/25/13

If you have any questions, please contact us at <a href="mailto:careerservices@macomb.edu">careerservices@macomb.edu</a> or 586-445-7321.

Start searching for candidates TODAYI Simply click on "Resume Books" on the MacombCareerLink homepagel

=====

Experience the largest college recruiting network

http://www.experience.com

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Two Faneuil Hall Marketplace, Boston, MA 02109

From:

Ken Templin

Sent:

Wednesday, September 25, 2013 10:33 AM

To:

Jamie Harrington

Subject: Attachments: FW: Adell Broadcasting Job Posting WADL MCR Position 092513.doc

MCR position posting emailed to the below addresses.

From: Ken Templin

**Sent:** Wednesday, September 25, 2013 10:40 AM **To:** 'mkennedy@detroitnaacp.org'; 'Lcolts1@wcccd.edu'

Subject: Adell Broadcasting Job Posting

Please post the attached position as you see fit.

Thank you

## Ken Templin

Operations Manager Satellite Coordinator WADL Detroit 586-840-3032 Direct 586-790-7210 Fax ken@wadldetroit.com





WADL is seeking a highly detail oriented Master Control Operator for an immediate full time position. The Full-time shift will be from 3:00PM to 11PM at \$10.00 per hour. Deadline for this posting is 10/02/13.

## Position Summary

The Master Control Operator (MCO) is responsible for ensuring the quality and accuracy of our on-air products by continuously monitoring, overseeing, and maintaining WADL programming throughout the week (includes weekends and holidays).

- SBE Television Operators Certification preferred but not required
- A high school diploma or equivalent is required. Trade school training helpful. Knowledge of transmission, broadcasting, switching, control, and operation of telecommunications systems a plus.
- Understanding of and ability to troubleshoot computers preferred; proficient in Microsoft Office
- Understanding of modern operating systems, networks protocols
- Ability to professionally interact with customers and co-workers; strong verbal communication skills
- Must be reliable and motivated to fulfill obligations; ability to work independently and without supervision
- Ability to analyze situations and use logic to address issues; careful attention to details required
- Ability to work evenings and weekends as a part of a regular schedule and/or dictated by business needs
- Strong work ethic with an emphasis on team commitment required

### How to apply:

E-mail cover letter & resume to resumes@wadldetroit.com

Please - no phone calls. Phone calls will not be considered or returned.

From:

Ken Templin

Sent:

Wednesday, September 25, 2013 10:44 AM

To:

Jamie Harrington

Subject:

FW: Macomb Community College has received your job posting.

From: mail@experience.com [mailto:mail@experience.com] On Behalf Of Macomb Community College

Sent: Wednesday, September 25, 2013 10:52 AM

To: Ken Templin

Subject: Macomb Community College has received your job posting.



experience"

# 

#### Dear Ken:

You have successfully created your Master Control Operator posting for students at Macomb Community College.

Macomb Community College ultimately manages the activation dates for this posting. The Apply End Date for this job is currently set for 12/15/13.

What does a Pending Apply End Date mean? The apply end date will show the word pending in your account if:

The job is awaiting approval from Macomb Community College and/or The Apply Start Date is in the future.

If you have any questions or need to change the dates of your posting, please contact Macomb Community College at <a href="mailto:careerservices@macomb.edu">careerservices@macomb.edu</a> or 586-445-7321.

We look forward to helping you recruit talent from Macomb Community College.

Thank you, The Experience Team http://www.experience.com





#### What is Experience?

Experience is the nations leader in recruiting entry level talent. Our database has access to over 20 million candidates.

We allow our employers to post jobs for free to our network schools or pay for premium recruiting services.

If you would like to learn more about Experiences premium recruiting services please click the link below.

Learn More

Log in to your Experience account.

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From:

Jamie Harrington [Jamie@thewordnetwork.org]

Sent:

Thursday, October 03, 2013 4:46 PM

To: Subject: Jamie Harrington FW: WADL



Jamie Harrington 248-357-4566

From: Ken Templin [mailto:Ken@wadldetroit.com]

Sent: Thursday, October 03, 2013 3:35 PM

**To:** Jamie Harrington **Subject:** WADL

So far I have 6 interviews setup for next Thursday, still waiting for 1 potential to call back.

3 are from the job fair yesterday

1 is from the batch of resumes you sent from the last job fair you attended with Paulette(still waiting on another of those to call)

1 is from the resume batch Macomb Community College sent me

1 is an employee recommendation

And I'll be speaking with Scott Mullins – an MCR contractor to gauge his interest in a full-time position

## Ken Templin

Operations Manager Satellite Coordinator WADL Detroit 586-840-3032 Direct 586-790-7210 Fax ken@wadldetroit.com





From:

Ken Templin

Sent:

Wednesday, January 08, 2014 2:37 PM

To:

Jamie Harrington

Subject:

FW: WADL Master Control Operator Job Posting

Email address listed below is no longer valid – please keep this to show that I did send the job posting to them.

From: Mail Delivery Subsystem [mailto:MAILER-DAEMON@lucas.beesky.com]

Sent: Wednesday, January 08, 2014 2:35 PM

To: Ken Templin

Subject: Undeliverable: WADL Master Control Operator Job Posting

## Delivery has failed to these recipients or groups:

#### mkennedy@detroitnaacp.org

The e-mail address you entered couldn't be found. Please check the recipient's e-mail address and try to resend the message. If the problem continues, please contact your helpdesk.

The following organization rejected your message: detroitnaacp.org.

#### Diagnostic information for administrators:

Generating server: lucas.beesky.com

#### mkennedy@detroitnaacp.org

detroitnaacp.org #<detroitnaacp.org #5.1.1 SMTP; 550 No Such User Here"> #SMTP#

Original message headers:

Return-Path: <Ken@wadldetroit.com>

Received: from SERVER5.wadldetroit.local (mail.wadldetroit.com

[12.171.149.178]) by lucas.beesky.com (8.14.3/8.13.3) with ESMTP id

s08JbT7v014202; Wed, 8 Jan 2014 14:37:29 -0500

Received: from SERVER5.wadldetroit.local ([fe80::61d4:fff9:8d2e:1e49]) by SERVER5.wadldetroit.local ([fe80::61d4:fff9:8d2e:1e49%18]) with mapi id

14.02.0387.000; Wed, 8 Jan 2014 14:35:03 -0500

From: Ken Templin < Ken@wadldetroit.com >

CC: Jamie Harrington < <u>Jamie@wadldetroit.com</u>>

Subject: WADL Master Control Operator Job Posting Thread-Topic: WADL Master Control Operator Job Posting Thread-Index: Ac8MqQ1y073YnrLMTBu/CgrwDXzVbg==

Date: Wed, 8 Jan 2014 19:35:02 +0000

Message-ID: <6E671E1FDFD9234385775403AD02C96E55792A@SERVER5.wadidetroit.local>

From:

Ken Templin

Sent:

Wednesday, January 08, 2014 2:33 PM

To:

Dody Johnson Jamie Harrington

Cc:

Subject: Attachments: Master Control Operator Job Posting WADL MCO Position Description.doc

Please have this posted on our website. It expires 1/20/2014

## Ken Templin

Operations Manager Satellite Coordinator WADL Detroit 586-840-3032 Direct 586-790-7210 Fax ken@wadldetroit.com





Home

MABE

MAPB

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Member Login

Ca	re	e	rs

Current Openings & Internships

Broadcasters for Hire

Submit a Resume to the MAB

Submit a Job Opening to the MAB Job Bank

Career Fairs

Resources for Careers

Home Careers Job Bank Submit a Job Opening to the MAB Job Bank

# Submit a Job Opening to the MAB Job Bank

Your Call Letters: (For a blind listing, enter "BLIND" instead of call letters)\*
WADL

Your Company Name: (For a blind listing, enter "BLIND" instead of call letters)\*
Adell Broadcasting Corporation

Job Title of Opening:\*

Master Control Operator

**Choose Category of Job Opening:** 

Engineering

\_

Enter a Description of the Job Opening:

@ Editor:

C Basic Text Box Rich Text Editor

Normal

Apply CSS CI...

The Master Control Operator (MCO) is responsible for ensuring the quality and accuracy of our on-air products by continuously monitoring, overseeing, and maintaining WADL programming throughout the week (includes weekends and holidays).

This full-time position will be from 11 pm to 7 am with a yearly salary of \$21,000.

Words: 49 Characters: 310

#### Enter the Requirements (Experience, Education, etc.) for This Position:

@ Editor:

C Basic Text Box Rich Text Editor

SBE Television Operators Certification preferred but not required

A high school diploma or equivalent is required. Trade school training helpful. Knowledge

- of transmission, broadcasting, switching, control, and operation of telecommunications systems a plus.
- Understanding of and ability to troubleshoot computers preferred; proficient in Microsoft
- Understanding of modern operating systems, networks protocols
- Ability to professionally interact with customers and co-workers; strong verbal communication skills
- Must be reliable and motivated to fulfill obligations; ability to work independently and without supervision
- Ability to analyze situations and use logic to address issues; careful attention to details required
- Ability to work evenings and weekends as a part of a regular schedule and/or dictated by 🛶

Design HTML

Words: 122 Characters: 884

#### Enter Details on How Applicants can Apply for the Opening:

© Editor: C Basic Text Box © Rich Text Editor			
		Normal	and the second of the second of the second
		Apply CSS CL	
Send cover letter & :	resume to resumes@wadldetroit.	.com	
*Please-No Phone C	Calls* Phone calls will not be retu	rned or considered.	

Words: 17 Characters: 122

#### Name of Station/Company Contact:

Ken Templin

#### **Contact Person Email:**

resumes@wadldetroit.com

#### Deadline to Apply:

(format: MM/DD/YY or click on calendar icon) 1/20/2014

#### City of Job Location:

Clinton Township

#### State:

Michigan

**~** 

#### Zip:

48035

#### Your Station/Company Website:

http://www.wadidetroit.com

Ads submitted will not immediately appear in the MAB Job Bank. All ads subject to MAB approval.

Ads will automatically be deleted 45 days after being posted.

 The MAB Job Bank is a membership benefit of the MAB and therefore use is restricted to MAB member stations.

## Job Detail Information

**Job Information** 

3336764 Job ID

House, Ent School ID

Master Control Operator Job Title

> WADL is seeking a highly detail oriented Master Control Operator for a full time position. This Full-time shift will be from

11 pm to 7 am.

Position Summary: \_\_\_Job Description

The Master Control Operator (MCO) is responsible for ensuring the quality and accuracy of our on-air products by continuously monitoring, overseeing, and maintaining WADL programming

throughout the week (includes weekends and holidays).

\$21,000 Salary

**Full Time** Type of Job

Clinton Township, Michigan 48035 Job Location

01/20/2014 **Expiration Date** 

**Job Requirements** 

None Required **Degrees Wanted** 

Video/Film **Majors Wanted** 

Data Technology; Entertainment - Radio/Television; Job Targets Wanted

Film/Video/Multimedia Production

SBE Television Operators Certification preferred but not **Special Skills Wanted** reauired

• A high school diploma or equivalent is required. Trade school training helpful. Knowledge of transmission, broadcasting, switching, control, and operation of telecommunications systems a plus.

Understanding of and ability to troubleshoot computers

preferred; proficient in Microsoft Office

Understanding of modern operating systems, networks

protocols

· Ability to professionally interact with customers and co-**Other Job Requirements** 

workers; strong verbal communication skills

Must be reliable and motivated to fulfill obligations; ability to

work independently and without supervision

Ability to analyze situations and use logic to address issues;

careful attention to details required

Ability to work evenings and weekends as a part of a regular

schedule and/or dictated by business needs

· Strong work ethic with an emphasis on team commitment

required

**Company Information** 

**Adell Broadcasting Corporation Company Name** 

http://www.wadidetroit.com **Employer Web Site** 

> WADL Detroit - It is our mission to be your voice in the community. It is our mission to provide great television entertainment for all ages. We love Detroit and will continue to align ourselves with community efforts to feed the hungry, provide events to help the homeless, and provide warm coats

**Company Description** 

for our community's children. Detroit we are your TV station!

**Equal Opportunity Employer** 

Yes

**Contact Information** 

Name: Ken Templin

Address: 22590 15 Mile Rd.

riess. 22390 IJ Mile Ru.

Clinton Township, MI 48035

Phone: 586-840-3032

Email: resumes@wadldetroit.com

**Application Instructions** 

e-mail cover letter & resume to resumes@wadldetroit.com

No phone calls please - phone calls will not be considered or returned.

## Ken Templin

From:

resumes

Sent:

Wednesday, January 08, 2014 2:22 PM

To:

Ken Templin

Subject:

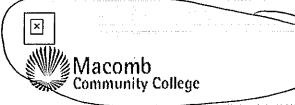
FW: Macomb Community College has received your job posting.

From: mail@experience.comOn Behalf OfMacomb Community College

Sent: Wednesday, January 08, 2014 2:24:29 PM (UTC-05:00) Eastern Time (US & Canada)

To: resumes

Subject: Macomb Community College has received your job posting.



experience

# experience\*\*\* the leader in entry level recruiting



Dear Ken:

You have successfully created your Master Control Operator posting for students at Macomb Community College.

Macomb Community College ultimately manages the activation dates for this posting. The Apply End Date for this job is currently set for 1/15/14.

What does a Pending Apply End Date mean? The apply end date will show the word pending in your account if:

The job is awaiting approval from Macomb Community College and/or The Apply Start Date is in the future.

If you have any questions or need to change the dates of your posting, please contact Macomb Community College at <a href="mailto:careerservices@macomb.edu">careerservices@macomb.edu</a> or 586-445-7321.

We look forward to helping you recruit talent from Macomb Community College.

Thank you, The Experience Team http://www.experience.com





#### What is Experience?

Experience is the nations leader in recruiting entry level talent. Our database has access to over 20 million candidates.

We allow our employers to post jobs for free to our network schools or pay for premium recruiting services.

If you would like to learn more about Experiences premium recruiting services please click the link below.

Learn More

Log in to your Experience account.

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## STEP 1 2 1

### Post A Job

#### STEP 3: Review Job Posting

Policies | Exit

This is how your job posting will appear to a job seeker. Please review the following job information then select one of the options at the bottom of the page.

#### Category: Other Services / Resources

Position:

Master Control Operator

Salary/Wage:

\$21,000 / Yearly

Full-time/Part-time:

Full-time

Hours per Week:

40

Days:

Monday - Friday, Sunday, Saturday

Shift:

Midnights

Work Hours:

11:00PM-7:00AM

Job Description:

WADL is seeking a highly detail oriented Master Control Operator for a full time position. This Full-time shift will be from 11 pm to 7 am.

The Master Control Operator (MCO) is responsible for ensuring the quality and accuracy of our on-air products by continuously monitoring, overseeing, and maintaining WADL programming throughout the week (includes

weekends and holidays).

Qualifications:

SBE Television Operators Certification

preferred but not required

· A high school diploma or equivalent is required. Trade school training helpful. Knowledge of transmission, broadcasting, switching, control, and operation of telecommunications systems a plus. Understanding of and ability to troubleshoot computers preferred; proficient in Microsoft

Office

· Understanding of modern operating systems,

networks protocols

· Ability to professionally interact with customers and co-workers; strong verbal communication skills

· Must be reliable and motivated to fulfill obligations; ability to work independently and

without supervision

· Ability to analyze situations and use logic to address issues; careful attention to details

required

 Ability to work evenings and weekends as a part of a regular schedule and/or dictated by

business needs

· Strong work ethic with an emphasis on team

commitment required

Education:

HS/GED

Company/Contact:

Adell Broadcasting Corporation

Ken Templin WADL Television 35000 Adell Drive

Clinton Township, Michigan 48035

**Email Address:** 

resumes@wadldetroit.com

Web Address:

www.wadldetroit.com

1/8/14 Post a Job

How to Apply:

Email

**Contact Information:** 

send cover letter & resume to

resumes@wadldetroit.com Please - No Phone Calls. Phone calls will not be considered or

returned.

Benefits:

Not Disclosed

Target Audience:

Public

**Posting Dates:** 

January 8, 2014 - January 20, 2014

Click **BACK** to edit this job posting. Click **SUBMIT** if all information is correct.

**₫** BACK

SUBMIT >

## **Post A Job**

Oakland Community College

STEP 2: Job Details	<b>.</b>		<u>Policies</u>	Exit
Please fill in the Job I in your job posting. Cl	Details form as completely as possible. All information entered on tick <b>CONTINUE</b> at the bottom of the page to go to Step 3.	his pa	ge will a	opear
*Required fields are s	shown in red.			
Job Location	andria. Na lagginini Islandria <del>de la comunica</del> de la comunicación de la comunicación de la comunicación de la comunicación			
Company Name	Adell Broadcasting Corporation			
Address	WADL Television			
Address	35000 Adell Drive	• •		
City*	Clinton Township			-
	Michigan ▼		•	
Zip Code	48035			
Company Website				
http://	www.wadldetroit.com			
	•			
Contact Information				
Person's Name	Ken Templin			
E-mail Address	resumes@wadldetroit.com			
Phone	Extension			
Fax				
Contact Method*	•			
Contact Instructions	send cover letter & resume to resumes@wadldetroit.com	n		
	Please - No Phone Calls. Phone calls will not be considered or returned.	h		
Job Details				
Position Title*	Master Control Operator			
Job Category*	Other Services / Resources	▼		
	Job Categories			
Wage*	\$21,000 / Yearly 🔻			
	Not Disclosed •			
Job Description	time shift will be from 11 pm to 7 am.			
	The Master Control Operator (MCO) is responsible for ensuring the quality and accuracy of our on-air products by continuously monitoring, overseeing, and 3623 more characters also	.▼ www.ed.		
Qualifications	SBE Television Operators Certification preferred but not required  • A high school diploma or equivalent is required.			
	Trade school training helpful. Knowledge of transmission, broadcasting, switching, control, and	<u></u>		

Post a Job 3089 more characters allowed.

Hours Per Week 40		·	
Work Hours 11:00PM-7:0	DOAM	•	
Expiration Date of Ad 01/20/2014	•  ▼	m/dd/yyyy)	en e
Select All That Apply	and the state of t		
Work Days I <b>⊽</b> Monday - Friday	Educational Requ	irements Employee Status	s Shift

☐ Afternoons ☐ To be determined ☐ Certificate 厂 Part-time ☐ Evenings ☐ Monday ☐ Associates Permanent Tuesday ☐ Bachelors □ Temporary , ☐ Wednesday ☐ Masters ☐ Seasonal Thursday Friday ∃ I Saturday ∃ Sunday

**◀** BACK

CONTINUE >

From:

Answer at Macomb [Answer@macomb.edu]

Sent:

Friday, March 14, 2014 2:30 PM

To:

Jamie Harrington

Subject:

RE: WADL - New hire position

Hi Jamie,

I have forwarded this job posting to our Career Services Department.

I hope this is helpful, Dawn Valentic Information Specialist



Discover, Connect. Advance.

Follow Macomb On:

Facebook Twitter 6 You Tube

From: Jamie Harrington [mailto:Jamie@wadldetroit.com]

Sent: Friday, March 14, 2014 1:48 PM

To: Answer at Macomb

Subject: WADL - New hire position

Attached is a job posting for an Account Executive here at WADL- Please post to your Macomb Community College Career website-

Thank you,

Jamie Harrington
Executive Administrator

WADL TV-38, Detroit 22590 15 Mile Rd Clinton Twp. MI 48035 586-790-3838 586-790-4591Fax



From:

Jamie Harrington

Sent:

Friday, March 14, 2014 2:28 PM

To: Subject: 'info@detroitnaacp.org' WADL Job Posting

Attachments:

WADL Sales opening.docx

Please post the following Account Executive Job opening on your website-

Thank you-

## **Jamie Harrington**

**Executive Administrator** 

WADL TV-38, Detroit 22590 15 Mile Rd Clinton Twp. MI 48035 586-790-3838 586-790-4591Fax



From:

Jamie Harrington

Sent:

Friday, March 14, 2014 1:37 PM

To: Subject: 'jobs@wayne.edu' WADL Job Posting

Attachments:

WADL Sales opening.docx

## Good Afternoon:

Please post the following Account Executive position on the Wayne State University website-

Thank you,

## Jamie Harrington

**Executive Administrator** 

WADL TV-38, Detroit 22590 15 Mile Rd Clinton Twp. MI 48035 586-790-3838 586-790-4591Fax

