

Exhibit 31

MENU OPTION ACTIVITIES – Form BP-02

Type of Activity: Richland High Broadcasting Classes

Activity Classification: Educational Institutions (73.2080(c)(2)(x))

Nature of the Activity, Including Date(s):

Presentation on careers in broadcasting, including resume preparation, to broadcasting classes at Richland High School at least twice per year.

Scope of Station's Participation:

Station personnel made presentations to students at Richland High School.

Station Personnel Involved:

David Praga, General Manager
Owen Mansfield, Creative Services Director

Attach all documentation concerning the nature of the activity, the scope of the station's participation, and the station personnel involved.

* For "Activity Classification" use numbers "1" through "16" in accordance with the following:

1. Participation in at least four job fairs by station personnel who have substantial responsibility in making hiring decisions;
2. Hosting of at least one job fair;
3. Co-sponsoring of at least one job fair with organizations in the business and professional community whose membership includes substantial participation by women and minorities;
4. Participation in at least four events, including conventions, career days, workshops, and similar activities, sponsored by organizations representing groups present in the community interested in broadcast employment issues;
5. Establishment of an internship program designed to assist members of the community to acquire skills needed for broadcast employment;
6. Participation in job banks, Internet programs, and other programs designed to promote outreach generally (i.e., outreach that is not primarily directed to providing notification of specific job vacancies);
7. Participation in scholarship programs designed to assist students interested in pursuing a career in broadcasting;
8. Establishment of training programs designed to enable station personnel to acquire skills that could qualify them for higher level positions;
9. Establishment of a mentoring program for station personnel;
10. Participation in at least four events or programs sponsored by educational institutions relating to career opportunities in broadcasting;
11. Sponsorship of at least two events in the community designed to inform and educate members of the public about employment opportunities in broadcasting;
12. Listing of each upper-level category opening in a job bank or newsletter of media trade groups whose membership includes substantial participation by women and minorities;
13. Provision of assistance to unaffiliated non-profit entities in the maintenance of web sites that provide counseling on the process of searching for broadcast employment and/or other career development assistance pertinent to broadcasting;
14. Provision of training to management level personnel as to methods of ensuring equal employment opportunity and preventing discrimination;
15. Provision of training to personnel of unaffiliated non-profit organizations interested in broadcast employment opportunities that would enable them to better serve job candidates for broadcast positions;
16. Participation in other activities designed by the station reasonably calculated to further the goal of disseminating information as to employment opportunities in broadcasting to job candidates who might otherwise be unaware of such opportunities.

*******DO NOT PUT IN PUBLIC FILE*******

MENU OPTION ACTIVITIES – Form BP-02

Type of Activity: Tri-Tech Broadcasting Classes

Activity Classification: Educational Institutions (73.2080(c)(2)(x))

Nature of the Activity, Including Date(s):

Presentation on careers in broadcasting, including resume preparation, to students from broadcasting classes at Tri-Tech Skills Center High School at KEPR station, at least twice per year.

Scope of Station's Participation:

Station personnel present at KEPR station to give students a hands-on experience with station operations.

Station Personnel Involved:

Owen Mansfield, Creative Services Director

Attach all documentation concerning the nature of the activity, the scope of the station's participation, and the station personnel involved.

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3. Co-sponsoring of at least one job fair with organizations in the business and professional community whose membership includes substantial participation by women and minorities;
4. Participation in at least four events, including conventions, career days, workshops, and similar activities, sponsored by organizations representing groups present in the community interested in broadcast employment issues;
5. Establishment of an internship program designed to assist members of the community to acquire skills needed for broadcast employment;
6. Participation in job banks, Internet programs, and other programs designed to promote outreach generally (i.e., outreach that is not primarily directed to providing notification of specific job vacancies);
7. Participation in scholarship programs designed to assist students interested in pursuing a career in broadcasting;
8. Establishment of training programs designed to enable station personnel to acquire skills that could qualify them for higher level positions;
9. Establishment of a mentoring program for station personnel;
10. Participation in at least four events or programs sponsored by educational institutions relating to career opportunities in broadcasting;
11. Sponsorship of at least two events in the community designed to inform and educate members of the public about employment opportunities in broadcasting;
12. Listing of each upper-level category opening in a job bank or newsletter of media trade groups whose membership includes substantial participation by women and minorities;
13. Provision of assistance to unaffiliated non-profit entities in the maintenance of web sites that provide counseling on the process of searching for broadcast employment and/or other career development assistance pertinent to broadcasting;
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*******DO NOT PUT IN PUBLIC FILE*******

Bagwell, Tina

Subject: KIMA/KEPR/KNUW FCC EEO Annual Public File Report - It's that time again!

Sensitivity: Confidential

From: Praga, David

Sent: Saturday, September 22, 2012 9:39 AM

To: Urbon, Doreue

Subject: RE: KIMA/KEPR/KNUW FCC EEO Annual Public File Report - It's that time again!

Sensitivity: Confidential

1 for Richland School District and 2 for Pasco School District.

From: Urbon, Doreue

Sent: Friday, September 21, 2012 4:30 PM

To: Praga, David

Subject: RE: KIMA/KEPR/KNUW FCC EEO Annual Public File Report - It's that time again!

Sensitivity: Confidential

Do we have record of which school district or school name for the 3 group tour below? Or what grade level if we can't find the names

Thank you!

Doreue (door-ay)

Doreue Urbon

Fisher Communications, Inc. | Temp HR Supervisor | CA-ID-OR-WA

140 4th Ave. N. Suite 500, Seattle, WA 98109

☎ 206.404.4147 📠 206.404.7329 ✉ durbon@fsci.com

Fisher team members can find HR info. on our intranet: [The Pond](#)

From: Praga, David

Sent: Monday, September 10, 2012 8:17 AM

To: Urbon, Doreue

Subject: RE: KIMA/KEPR/KNUW FCC EEO Annual Public File Report - It's that time again!

Sensitivity: Confidential

- Participation with an event or program sponsored by an educational institution relating to career opportunities in broadcasting
David Praga, General Manager, and Owen Mansfield, Creative Services Director
--Richland High School broadcasting classes
--2 time per year (once per semester)
-- Location: Richland High School
--Reviews are done prior with the staff coordinating projects that will help students in the broadcast industry. We also talk to the students about what needs to be done prior to creating a resume so they are prepared when that time comes. In addition, actual resume tips are provided.

Owen Mansfield, Creative Services Director

--Tri-Tech broadcasting classes

--2 times per year (once per semester)

--Location: KEPR

-- Reviews are done prior with the staff coordinating projects that will help students in the broadcast industry. We also talk to the students about what needs to be done prior to creating a resume so they are

prepared when that time comes. In addition, actual resume tips are provided. We do this at the station so the students can also have a hands-on experience with the different operations at the station.

At KEPR during this 12 month period we conducted tours and discussed the types of careers available in broadcast two 2 Cub Scout Groups, 1 Girls Scout group and 3 school groups.

Reed Hansen – Creative Services Director/Production Manager

- Yakima Valley Tech Digital Media Advisory Board
- Meets 3 times per year (every quarter)
- YV Tech Campus
- The advisory Board reviews curricula for high school/college media and communications courses (e.g. video production classes, etc.), to ensure that the curricula appropriately addresses the skills required for practical application in the "real world" broadcast industry. The Board also makes recommendations on production gear and methodology, and works with students on resumes and searching for career schools.

Laura S. Chipman

From: Bagwell, Tina <TBagwell@fsci.com>
Sent: Tuesday, April 02, 2013 3:28 PM
To: Laura S. Chipman
Subject: 2011-2012: Education Initiative Class visit Doc

These emails below are for the Class Visit listed on the 2011-2012 report. The VP GM went to Kennewick's Tri Tech Skills Center to speak to the broadcasting classes.

Tina Bagwell
Human Resource Manager
Your success is our business.
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Seattle, Wa 98109
Tele. 206-404-4147
eFax 206-404-8147
e-Mail: tbagwell@fsci.com

You may find answers to your HR questions by visiting the HR Page on The Pond.

-----Original Message-----

From: Praga, David
Sent: Tuesday, February 22, 2011 4:24 PM
To: 'Kevin Norris'
Subject: RE: Class visit

Let's plan on 3/15, 12:30-1:30pm. The gentleman who will do this is Owen Mansfield. I am on jury duty that week. If I am not on a trial I will attend as well.

At your convenience, please give me a call on my cell (509-521-3274) so we can discuss a couple of specifics. Thank you!

David

-----Original Message-----

From: Kevin Norris [<mailto:Kevin.Norris@rsd.edu>]
Sent: Tuesday, February 22, 2011 11:17 AM
To: Praga, David
Subject: RE: Class visit

Thanks for agreeing to do this we (the kids and myself) are really excited. We truly are open as far as dates go why don't we plan it for anytime that works best for you after March 9th. I'm not sure as what days of the work best for you but either a Tuesday or Wednesday work the best for us but we could also make a Friday work too if that is the best day on your side. Sorry to get back to you so late.

Kevin

-----Original Message-----

From: Praga, David [mailto:dpraga@keprtv.com]

Sent: Wednesday, February 16, 2011 1:48 PM

To: Kevin Norris

Subject: RE: Class visit

I should be able to make this work. Please provide me with about 3 different dates (at least 2 weeks out) which might work for you.

David

-----Original Message-----

From: Kevin Norris [mailto:Kevin.Norris@rsd.edu]

Sent: Wednesday, February 16, 2011 1:07 PM

To: Praga, David

Subject: Class visit

Mr. Praga,

This is Kevin Norris at Richland High School, we were hoping that we could sometime in the near future can get someone to come and speak with the TV production class. Some of the topics that we were hoping to have someone discuss with the class is filming techniques and methods. As well as any editing tips that they might be willing to share. We are very flexible when it comes to dates of having someone come in, but since I won't be able to get kids out of other classes so it will have to be during 5th period which runs from 12:30 to 1:30. Let me know if that works for you or any one who might be really informative on some of those topics. Let me know what you think or have any suggestions.

Kevin

Email message has been scanned by Microsoft Forefront Security.

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MENU OPTION ACTIVITIES – Form BP-02

Type of Activity: Yakima Valley Tech Advisory Board

Activity Classification: General Outreach (73.2080(c)(2)(xvi))

Nature of the Activity, Including Date(s):

Service on Yakima Valley Tech Video Production Advisory Board, ongoing in 2010-2011 and 2011-2012, to review curricula for high school/college media and communications courses (e.g., video production classes) to ensure that the curricula appropriately address the skills required for practical application in the “real world” broadcast industry. The Board also makes recommendations on production gear and methodology and works with students on resumes and searching for career schools.

Scope of Station’s Participation:

Board meets three times per year at Yakima Valley Tech campus.

Station Personnel Involved:

Reed Hansen, Production Manager

Attach all documentation concerning the nature of the activity, the scope of the station’s participation, and the station personnel involved.

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*******DO NOT PUT IN PUBLIC FILE*******

Bagwell, Tina

From: Hansen, Reed
Sent: Tuesday, September 04, 2012 10:28 AM
To: hrgeneral@fsci.com
Cc: Urbon, Doreue
Subject: KIMA/KEPR/KUNW FCC EEO ANNUAL PUBLIC FILE REPORT

Reed Hansen – Creative Services Director/Production Manager

- Yakima Valley Tech Digital Media Advisory Board
- Meets 3 times per year (every quarter)
- YV Tech Campus
- The advisory Board reviews curricula for high school/college media and communications courses (e.g. video production classes, etc.), to ensure that the curricula appropriately addresses the skills required for practical application in the "real world" broadcast industry. The Board also makes recommendations on production gear and methodology, and works with students on resumes and searching for career schools.

Hope this is what you we're looking for.

Thanks,

Reed Hansen

Creative Services Director / Production Manager
KIMA TV - Yakima, WA
reed@kimatv.com
Direct: 509.895.8064
Office: 509.575.0029



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Laura S. Chipman

From: Broom, Ryan <Broom.Ryan@yakimaschools.org>
Sent: Wednesday, May 02, 2012 5:15 PM
To: Studio99@aol.com; Hansen, Reed; sdavido@ci.yakima.wa.us; Judy; ogden@cwu.edu; Robert Fordan; Quentin Coulter; Dwight, Craig; Aristegui, Mo; Broom, Moe; 1doGfilms@gmail.com; brock@media4sight.net
Subject: Final Digital Media Advisory Board Meeting
Attachments: meeting minutes 3-28-12.pdf; Agenda May 16th, 2012.pdf

Advisory Board Members,

Our final advisory board meeting will be Wednesday May 16th at 10:45am in the new YV-TECH building conference room, a lunch will be provided by the culinary arts class. This is the meeting the advisory board votes to approve the instructor and program for the 2012/2013 school year, a quorum is required for this vote. If you are unable to attend this meeting please email your vote.

Attached is the May meeting agenda and minutes of the previous meeting.

Please RSVP so we can get a count for food.

I look forward to seeing you on May 16th.

Ryan Broom
Digital Media
YV-TECH
1120 S. 18th Street
Yakima WA, 98901
(509) 573-5520

YV-TECH Digital Media
Advisory Board Meeting Agenda
May 16th, 2012
10:45am

1. Sign-In/Call to order/Introductions
2. Approve Previous Meeting Minutes
3. Program Update
4. Legislation Update
5. Frameworks Approval
6. Program/Instructor Approval
7. Other
8. Adjournment

YV-TECH Digital Media
Advisory Board Meeting Agenda
May 16th, 2012
10:45am

1. Sign-In/Call to order/Introductions
2. Approve Previous Meeting Minutes
3. Program Update
4. Legislation Update
5. Frameworks Approval
6. Program/Instructor Approval
7. Other
8. Adjournment

Digital Media Advisory Meeting

Meeting Minutes

10/26/11

I. Sign-In/Call to Order/Introductions

The following were present: Reed Hansen, Sean Davido, Raul Anaya, Brok Daffield, Mo Aristegui, Pat Leach, Judy Duvall (via phone) Moe Broom, and Ryan Broom.

Sean Davido called the Digital Media Advisory Meeting to order at 11:06 pm on 3/28/12 in the Conference room at YV-TECH.

II. Approve Previous Meeting Minutes

- a) Rual made a motion to approve the minutes, Reed seconded

III. Program Update

- a) Program is running smoothly
- b) Students recently finished their short film projects
- c) Currently working on setting up audio for bands to come into studio
- d) Enrollment is steady- 6 from YVCC, 20 from high school

IV. Equipment Update

- a) New computers
- b) 2 70D Canon Cameras
- c) Intervalometer

V. Legislation Update

- a) \$100,000 for digital media
- b) Upgrading equipment and furniture
 - 1) Panasonic 3D cameras
 - 2) Mac Pros
 - 3) Monitors
 - 4) DRSL
 - 5) I-pads for text books
- c) New Evaluation system for teachers- gives advisory board member more say

- d) CTE equivalency credits

VI. Digital Media Frameworks

- a) Ryan went to the Tri-Cities and met with a group of people and went over and revised old frame work that was written in 2001
- b) Cross Credits; Auditors; What is taught
- c) Revised frame work to be voted on in May

VII. 88.5 Transition

- a) Yakima School District owns 88.5
- b) NPR is looking to partner with 88.5 to broadcast its news talk signal on a non-HD signal.
- c) This would open up the door for student internships and more focus on broadcast news aspect of radio.
- d) Throughout the day 88.5 would still be operated as a student ran alternative rock station
- e) Select hours it would be an NPR affiliate.
- f) A non-binding letter of intent has been signed
- g) April 10th there will be a meeting with NPR to discuss further

VIII. Other

21st Century Skills

- a) On the job training is being pushed
- b) Focus is on work ethics and leadership

IX. Adjournment

Ryan motioned to adjourn the meeting, Reed seconded the motion and the meeting was adjourned at 11:54 am.

Minutes submitted by: Mo Aristegui

Minutes approved by:

*YV-TECH provided Lunch for our advisors.