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Viewing Job: 2163/OPB Seeks Payroll Accountant

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Position Information [Edit]

Please review the information contained in this job posting. Click on the [Edit] link for each section to make any changes.

Click the [View Activity] link above to view all activity for this job posting.

Click the [Close Job] link above to close this job.

***Position ID:** 2163
***Position Title:** OPB Seeks Payroll Accountant
Organization Name: Oregon Public Broadcasting
Number of Openings: 1
Work Schedule:
***Hours per Week:** 40
***Wage/Salary:** Hourly plus benefits, depending on qualifications
Employment Start Date:
Employment End Date:
***Position Description:** OPB seeks a skilled professional who enjoys taking the initiative and balancing multiple priorities to join our Finance team. Our Payroll Accountant is responsible for processing payroll and accounts receivable, along with preparation of related journal entries and account reconciliations. OPB is an Equal Opportunity Employer.
***Qualifications:** For more information and Instructions on how to apply, go to: <http://www.opb.org/about/careers/>.
How to Apply:
Online Application Address: <http://www.opb.org/about/jobs/>

Contact Information [Edit]

***First Name:** Barbara
Middle Initial:
***Last Name:** Allen
***Address Line 1:** 7140 SW Macadam Ave.
Address Line 2:
***City:** Portland
***State:** OR
***Zip:** 97219
Country:
Phone: 503-445-1885
Fax:
***Email:** hr@opb.org
Website: <http://www.opb.org/>

Posting Information [Edit]

***Position Location (City, State):** Portland, Oregon
Position Function: Accounting/Auditing/Bookkeeping
***Position Type:** Full-time Experienced
Minimum GPA:
U.S. Work Authorization:
Graduation Start:
Graduation End:
Classification:
Degrees:
Majors:
Screen by Minimum GPA: No
Screen by U.S. Work Authorization: No
Screen by Graduation Range: No
Screen by Classification: No
Screen by Degrees: No

Screen by Majors: No
*Post Date: 7/15/2016
*Expiration Date: 7/29/2016
Show My Contact Info: No
Allow applicants to apply through CareerLink : No

Document Categories

[Edit]

<u>Document Categories Allow Selection</u>	<u>Document Categories Require Selection</u>
Cover Letters	Resumes
Resumes	
References	
Unofficial Transcripts	
Letters of Recommendation	

Control Information

*Status: Pending