

NPT posted the opening for a **Visual Designer** on December 14, 2018.

Details regarding this posting were included on our **Public EEO Public File Report covering the period from April 2019 – March 2020.**

NPT does retain copies off all notices sent to all sources used. (See attached.)

The scanned documents following this page appear in this order:

1. **Summary Page** – indicating posting/hiring dates, # of applicants and interviewees and “recruitment source #'s” used.
2. **Recruitment Sources** – Numbered. These numbers are referenced on their corresponding “notice copies” that follow.
3. **Notice copies** – screen shots and email copies of all notices regarding the open position. Numbered to reference their appropriate location on the Recruitment Sources list.



Nashville Public Television

**Nashville Public Television  
Vacancies Filled  
April 1, 2018 to March 31, 2019**

Job Title	Date Posted/ Date Filled	No. of Applicants	No. of Interviews	Recruitment Sources for Interviewees (if provided – see enclosed list for corresponding sources/numbers)	Recruitment Source for Hired Applicant (if provided)	Recruitment Sources (See enclosed list for corresponding sources/numbers)
Senior Director of Broadcast Content	4/2/2018, 8/6/2018	45	10	1, 47, 55	1	1, 2, 47, 55
Visual Designer	12/14/2018, 5/1/2019	20	5	1, 2, 29, 30	1	1-34, 36-40, 48-54

## NASHVILLE PUBLIC TELEVISION Recruitment Sources

Recruitment Source	Address	Contact/Phone	Email/Website
1. NPT Website	161 Rains Avenue Nashville, TN 37203	Charles Degenhart, Accounting Manager 615-259-9325 Ext 2030	<a href="http://www.wnpt.org">www.wnpt.org</a>
2. Station Employee/Freelancer/NPT Bulletin Board	161 Rains Avenue Nashville, TN 37203	Charles Degenhart, Accounting Manager 615-259-9325 Ext 2030	<a href="http://www.wnpt.org">www.wnpt.org</a>
3. Nashville State Community College	120 White Bridge Road Nashville, TN 37209	Janice Dennis, Human Resources 615-353-3304 or 615-353-3333	<a href="http://www.nsc.edu">www.nsc.edu</a>
4. Tennessee State University	3500 John Merritt Blvd. Nashville, TN 37209	Rita Williams-Seay, Employment Manager, 615-963-5285	<a href="http://www.tnstate.edu">www.tnstate.edu</a> <a href="http://joinhandshake.com">Joinhandshake.com</a>
5. Lipscomb University	3901 Granny White Pike Nashville, TN 37204	Monica Whitworth, Career Center 615-966-1000	<a href="http://joinhandshake.com">Joinhandshake.com</a>
6. UT Martin	250 University Center Martin, TN 38238	Renard Miles, Coordinator, Office of Career Planning and Development 901-587-7740	<a href="https://app.joinhandshake.com/login">https://app.joinhandshake.com/login</a>
7. Tennessee Tech University	Campus Box 5021 Cookeville, TN 38501	Lillian Moore, Career Services 931-372-3101	<a href="http://joinhandshake.com">Joinhandshake.com</a>
8. University of TN at Knoxville	915 Volunteer Blvd. Knoxville, TN 37996	Heather Harrison, Career Placement 865-974-5435	<a href="http://joinhandshake.com">Joinhandshake.com</a>
9. Vanderbilt University	110 Alumni Hall Nashville, TN 37240	Penny Baga, Employer Relations Specialist Vanderbilt University Career Center 615-875-8475	<a href="http://www.vanderbilt.edu/career/explore-doreways/">www.vanderbilt.edu/career/explore-doreways/</a>
10. Middle TN State University	1301 East Main Street Murfreesboro, TN 37132	Martha Turner, Placement Director (Retired) 615-898-2300	<a href="http://www.mtsu.edu/career/">http://www.mtsu.edu/career/</a>
11. Trevecca University	333 Murfreesboro Rd. Nashville, TN 37210	Jan Harvey, Placement Services 615-248-1237	<a href="http://joinhandshake.com">Joinhandshake.com</a>
12. University of Memphis	417 University Center Memphis, TN 38152	Tammy Haley, Employer Relations Specialist 901-678-2239	<a href="https://app.joinhandshake.com/login">https://app.joinhandshake.com/login</a>
13. Austin Peay University	601 College Street Clarksville, TN 37044	Billy Boyd, Career Placement 931-221-7011	<a href="https://apsu-csm.symphlicity.com/employers">https://apsu-csm.symphlicity.com/employers</a>
14. UT Chattanooga	615 McCallie Ave Chattanooga, TN 37403		<a href="https://app.joinhandshake.com/login">https://app.joinhandshake.com/login</a>
15. Volunteer State Community College	1480 Nashville Pike Gallatin, TN 37066	Allegra Montgomery, Career Services 615-452-8600	<a href="http://www.volstate.edu/areajobs">www.volstate.edu/areajobs</a>

Recruitment Source	Address	Contact/Phone	Email/Website
16. Western Kentucky University	1 Big Red Way Bowling Green, TN 42101	Judy Owens, Career Placement 270-745-0111	Joinhandshake.com
17. East TN State University	Box 70718 Johnson City, TN 37614	Jeanette Hill, Career Placement 423-439-4441	Tastate-joinhandshake.com
18. Fisk University	1000 17 <sup>th</sup> Avenue North Nashville, TN 37208	Ingrid Collier, Career Placement 615-329-8597	<a href="http://Purplebriefcase.com">Purplebriefcase.com</a>
19. Belmont University	1900 Belmont Blvd. Nashville, TN 37212	Charlsie Matthews, Placement 615-460-6000	Joinhandshake.com
20. Tennessee Technology Center of Nashville	100 White Bridge Road Nashville, TN 37209	Sherlita Denton, Student Services Coordinator 615-425-5560, sherlita.denton@tcnashville.edu	<a href="http://www.tcnashville.edu/">http://www.tcnashville.edu/</a> <a href="mailto:sherlita.denton@tcnashville.edu">sherlita.denton@tcnashville.edu</a>
21. TN Career Centers	665 Mainstream Drive Nashville, TN 37243	615-253-8920 Shavonne Meneese (615-770-1906)	JOBS4TN.gov
22. NAACP	1308 Jefferson Street Nashville, TN 37208	Keith Certain, President 615-329-0999 (office), 615-419-4214 (Keith Certain, cell)	<a href="mailto:keithcertain@gmail.com">keithcertain@gmail.com</a>
23. TN Association of Broadcasters	Two International Plaza Drive Suite 507 Nashville, TN 37217	615-365-1840	<a href="mailto:brenda@tabn.org">brenda@tabn.org</a>
24. American Advertising Federation (Send Via E-Mail Only)	P.O. Box 293327 Nashville, TN 37229	Mark Farrar, Executive Director 615-469-4040	<a href="mailto:mark@aafnashville.com">mark@aafnashville.com</a>
25. National Organization for Women	P.O. Box 120523 Nashville, TN 37212	Toby Abrams 615-269-7141	TennesseeNOW@comcast.net
26. 100 Black Men of TN	P.O. Box 140789 Nashville, TN 37214	615-248-2721 Mrs. Lori Adukeh, Executive Director	<a href="mailto:info@the100.org">info@the100.org</a>
27. Urban League of Middle Tennessee	50 Vantage Way, Suite 201 Nashville, TN 37228	Patricia Stokes, President and CEO 615-254-0525	Former email address no longer valid. Left voicemail for "Workforce Manager" on 10/15/2019.
28. TN Disability Coalition	955 Woodland Street Nashville, TN 37206	Carol Westlake, Director 615-383-9442	JOBS4TN.gov Also send to <a href="mailto:intake@indisability.org">intake@indisability.org</a>

Recruitment Source	Address	Contact/Phone	Email/Website
29. Center for Nonprofit Management	44 Vantage Way, Suite 230 Nashville, TN 37228	Ambethy Dziesinski 615-259-0100	cnm.org
30. Watkins Film School	2298 Rosa L. Parks Blvd. Nashville, TN 37228	Valorie Stover Quarles 615-383-4848	<a href="https://www.watkins.edu/campus-life/career-services/for-employers/">https://www.watkins.edu/campus-life/career-services/for-employers/</a> <a href="mailto:info@watkins.edu">info@watkins.edu</a>
31. NATAS	161 Rains Avenue Nashville, TN 37203	Geneva Brignolo	<a href="http://jobbank.emmyonline.org">http://jobbank.emmyonline.org</a> or send e-mail to <a href="mailto:Emmyrnash@aol.com">Emmyrnash@aol.com</a>
32. Nashville Chamber of Commerce	211 Commerce Street, Suite 100 Nashville, TN 37201	Debby Dale Mason 615-743-3082	<a href="http://www.nashvillechamber.com">http://www.nashvillechamber.com</a>
33. TVJobs.com	TVJobs.com	Fax: 760-754-2115	<a href="mailto:jobs@tvjobs.com">jobs@tvjobs.com</a>
34. CSB School of Broadcasting		Amanda Maher	<a href="mailto:amaher@gocsb.com">amaher@gocsb.com</a>
35. Society of Broadcast Engineering		Send e-mail to <a href="mailto:sbe.org">sbe.org</a> (engineering positions only)	<a href="http://sbe.org">sbe.org</a>
36. Nashville Black Journalists Association	P.O. Box 24174 Nashville, TN 37202	Ivan Roman, National Executive Director 202-662-7145	<a href="mailto:nashvillenabj@gmail.com">nashvillenabj@gmail.com</a>
37. National Association of Hispanic Journalists	Atlanta, GA		<a href="mailto:nahj@nahj.org">nahj@nahj.org</a>
38. Nashville Area Hispanic Chamber of Commerce	P.O. Box 40541 Nashville, TN 37204	Yuri Cunza, President 615-216-5737	Email - <a href="mailto:JOBS@NASHVILLEHISPANICCHAMBER.COM">JOBS@NASHVILLEHISPANICCHAMBER.COM</a>
39. Asian American Journalists Association	<a href="http://aaja.com">aaja.com</a>	Jacqueline Gulledege, President, Atlanta Chapter <a href="http://aaja.com">aaja.com</a>	<a href="mailto:Jacqueline.Gulledege@gmail.com">Jacqueline.Gulledege@gmail.com</a>
40. National Council on Aging	1161 Murfreesboro Rd, Suite 360 Nashville, TN 37217	Vivian Smith 615-360-9797 (ext 102)	<a href="mailto:Vsmith.ncoatr@gmail.com">Vsmith.ncoatr@gmail.com</a>
41. NAMA – Nashville Chapter of American Marketing Assoc.	<a href="http://jobs.nashvilleama.org/employer">jobs.nashvilleama.org/employer</a>		\$150 for non-members; \$50 for members to post a job
42. Chronicle of Philanthropy	<a href="http://Philanthropy.org">Philanthropy.org</a>	Jerin 202-466-1229	<a href="http://Philanthropy.com">Philanthropy.com</a> (web only) - \$175
43. Association of Fundraising Professionals	Nashville, TN		<a href="mailto:info@afpnashville.org">info@afpnashville.org</a> \$50 Charge

Recruitment Source	Address	Contact/Phone	Email/Website
44. TN Newspaper/Careerbuilder	1100 Broadway Nashville, TN 37203	Judy Rodriguez, Recruitment Accounts 615-726-8961 Carole Earls, Client Relations Specialist 615-259-8291	<a href="mailto:cearls@tennessean.com">cearls@tennessean.com</a> <a href="http://tennessean.gannettonline.com/careerbuilder">tennessean.gannettonline.com/careerbuilder</a> There is a charge
45. ProductionHUB.com		Eric 877-629-4122	<a href="mailto:classifieds@productionhub.com">classifieds@productionhub.com</a> There is a charge to post a job – can post at <a href="mailto:mkt@productionhub.com">mkt@productionhub.com</a>
46. PBS Express Online	1320 Braddock Place Alexandria, VA 22314	Dave Johnston, Director 703-739-5000	
47. Current Newsletter	1612 K Street, NW Washington, DC 20006	Alyne Ellis, Account Manager 202-320-3275	There is a charge <a href="mailto:radioalvne@gmail.com">radioalvne@gmail.com</a>
48. Mark Johnson (requested notifications)		765-343-2557	<a href="http://www.markjohnson.net">www.markjohnson.net</a> <a href="mailto:m.e.johnson.media@gmail.com">m.e.johnson.media@gmail.com</a>
49. Joshua Maxwell (requested notifications)	Creative Services Producer WSMV-TV Nashville	615-353-2237 (office) 270-498-3897 (Cell)	<a href="mailto:westkyvideo@gmail.com">westkyvideo@gmail.com</a> Email returned as "invalid address". <a href="mailto:cward442@hotmail.com">cward442@hotmail.com</a>
50. Chris Ward (requested notifications- 6/12/2017)		248-770-9512	<a href="mailto:bugellid@msu.edu">bugellid@msu.edu</a>
51. Daphne Bugelli (requested job notifications on 11/19/2017)			<a href="mailto:csgoings@gmail.com">csgoings@gmail.com</a>
52. Pastor Carolyn Smith Goings, PhD (requested notifications -10/23/2017)			<a href="mailto:darinarrowood@comcast.net">darinarrowood@comcast.net</a>
53. Darin Arrowood (requested notifications, IT Openings only)		603-252-2076	<a href="mailto:marthwperkins@gmail.com">marthwperkins@gmail.com</a>
54. Matthew Perkins (cold call request, added 6/27/2018)	3000 Chestnut Ave, Suite 208 Baltimore, MD 21211	410-243-1974 main office	<a href="mailto:info@livingstonassociates.net">info@livingstonassociates.net</a> Adam Livingston – <a href="mailto:adam@livingstonassociates.net">adam@livingstonassociates.net</a>
55. Livingston Associates (Head Hunter)			



#1

## JOBS AND INTERNSHIPS

### **Nashville Public Television is an EEO employer**

If you are a local organization that assists job seekers, please let us know if you would like to be included in receiving our notifications of NPT job openings by writing to:

NPT Human Resources  
Nashville Public Television  
161 Rains Avenue  
Nashville, TN 37203

or e-mail us at:

[tv8@wnpt.org](mailto:tv8@wnpt.org).

## JOB POSTING

### **Visual Designer**

Nashville Public Television

Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus.



record of successful online communications strategies are required. Skill in Photoshop, InDesign and Illustrator is required. Experience with Premiere Pro and After Effects is a plus. The ability to work nights and weekends on occasion is a requirement of this position. Bachelor's degree or equivalent work experience.

Submit cover letter, resume and link to online portfolio to [employment@wnpt.org](mailto:employment@wnpt.org); Human Resources, Attn: Visual Designer, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203. Position open until filled.

### **NPT IS AN EEO EMPLOYER**

## TV PRODUCTION INTERNSHIP OPPORTUNITIES

**All of our 2018 internship position has been filled. The deadline for Spring 2019 is December 1, 2018.**

NPT provides unpaid internships for students who are interested in gaining hands-on experience in television production and equipment operation.

Internships may be tailored to meet specific areas of interest. However, the basic focus of the program is behind-the-scenes production work, providing students with experience in both live and taped shows. The internship also includes non-broadcast related activities, such as studio set-up and maintenance.

### **Responsibilities include:**

- Run prompter
- Edit weekly promos and other non linear editing
- Grip and studio set-up work
- Assist on field shoots
- Log interviews
- Research





attitude and a willingness to learn are essential.

First preference is given to college students who need credit hours.

**IMPORTANT: Candidates must be available for at least two 5 hour blocks of time during normal business hours.**

If you are interested in an internship in the NPT production department, please send an email with resume including course history of television production classes and particular area of interest to: [internships@wnpt.org](mailto:internships@wnpt.org)

Or mail to:

Internship Coordinator  
Nashville Public Television  
161 Rains Avenue  
Nashville, TN 37203



Nashville Public Television  
161 Rains Avenue  
Nashville, TN 37203  
[tv8@wnpt.org](mailto:tv8@wnpt.org)

Phone: (615) 259-9325

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POSTED, NPT Breakdown : 12/17/18

#2



Nashville Public Television

## JOB POSTING

### Visual Designer Nashville Public Television

Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus.

3+ years of experience working with digital communications and graphic design and a solid track record of successful online communications strategies are required. Skill in Photoshop, InDesign and Illustrator is required. Experience with Premiere Pro and After Effects is a plus. The ability to work nights and weekends on occasion is a requirement of this position. Bachelor's degree or equivalent work experience.

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**NPT IS AN EEO EMPLOYER**

Nashville State Comm. Coll.

## Job Detail Information

<b>Job Information</b>	
<b>Job ID</b>	5747691
<b>Job Title</b>	Visual Designer
<b>Job Description</b>	Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus. varies w/experience
<b>Salary</b>	Full Time
<b>Type of Job</b>	Nashville, Tennessee 37212
<b>Job Location</b>	02/28/2019
<b>Expiration Date</b>	
<b>Job Requirements</b>	Bachelors
<b>Degrees Wanted</b>	Graphic Design
<b>Majors Wanted</b>	Any Job Target
<b>Job Targets Wanted</b>	
<b>Special Skills Wanted</b>	3+ years of experience working with digital communications and graphic design and a solid track record of successful online communications strategies are required. Skill in Photoshop, InDesign and Illustrator is required. Experience with Premiere Pro and After Effects is a plus. The ability to work nights and weekends on occasion is a requirement of this position. Bachelor's degree or equivalent work experience.
<b>Other Job Requirements</b>	
<b>Company Information</b>	
<b>Company Name</b>	Nashville Public Television - NPT
<b>Employer Web Site</b>	http://www.wnpt.org
<b>Company Description</b>	Mission - NPT inspires, educates and engages our community through excellence in public media.
<b>Equal Opportunity Employer</b>	Yes

X3

<b>Contact Information</b>	
<b>Contact</b>	Name: Human Resources Address: 161 Rains Avenue Nashville, TN 37203 Phone: 615-259-9325 Email: <a href="mailto:employment@wnpt.org">employment@wnpt.org</a>
<b>Application Instructions</b>	Submit cover letter, resume and link to online portfolio to <a href="mailto:employment@wnpt.org">employment@wnpt.org</a> ; Human Resources, Attn: Visual Designer, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203. Position open until filled.  NPT IS AN EEO EMPLOYER

# #2252051 Visual Designer

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[Applicants \(/jobs/2252051/applications\)](/jobs/2252051/applications)

**Job** [Preview job posting \(/jobs/2252051/edit?initial\\_page=4\)](/jobs/2252051/edit?initial_page=4)
**Applicants** [Review 2 Applicants \(/jobs/2252051/applications\)](/jobs/2252051/applications)  
[Edit Details \(/jobs/2252051/edit\)](/jobs/2252051/edit)  
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#7

School	Applications	Last Update	Status	Comments
Belmont University	0	Expired a year ago	Expired	0
East Tennessee State University	0	Expired a year ago	Expired	0
Tennessee State University	0	Expired a year ago	Expired	0
Tennessee Technological University	0	Expired a year ago	Expired	0

<a href="#">Home (/)</a> <a href="#">My Profile (/users/4517801)</a> <a href="#">Company Profile (/employers/151777)</a>	#14	<a href="#">The University of Tennessee at Chattanooga</a>	1	Expired a year ago	Expired 0	≡
<a href="#">Postings</a>	#18	<a href="#">The University of Tennessee-Knoxville</a>	1	Expired a year ago	Expired 0	≡
<a href="#">Jobs (/jobs)</a>	#6	<a href="#">The University of Tennessee-Martin</a>	0	Expired a year ago	Expired 0	≡
<a href="#">Relationships</a>	#11	<a href="#">Trevecca Nazarene University</a>	0	Expired a year ago	Expired 0	≡
<a href="#">Search Students (/students)</a> <a href="#">Schools (/employer_approvals)</a>	#16	<a href="#">Western Kentucky University</a>	0	Expired a year ago	Expired 0	≡
<a href="#">Contacts (/contacts)</a>	<a href="#">Campus</a>	<a href="#">Events (/events?include_past_events)</a>	<div style="text-align: center;"> <span>&lt;</span> 1 / 1 <span>&gt;</span> </div>		<a href="#">Interviews (/interview_schedules)</a>	<a href="#">Fairs (/career_fairs)</a>



**Visual Designer**

Nashville Public Television (/employers/151777)

Favorite Job

## About this Job

Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and

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(/events?include\_past\_events)

**Interviews**

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branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus.

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Submit cover letter, resume and link to online portfolio to employment@wnpt.org (mailto:employment@wnpt.org); Human Resources, Attn: Visual Designer, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203. Position open until filled.

## About Nashville Public Television

NPT inspires, educates, and engages our community through excellence in public media.

### Location

Nashville, Tennessee, United States

### Compensation

**TYPE**

Paid

**PAY RATE**

Not Specified

**DURATION**

Permanent

### Company Details

**COMPANY SIZE**

10 - 50 employees

**INDUSTRY**

Movies, TV, Music industry

**COMPANY TYPE**

Unknown

**HEADQUARTERS**

161 Rains Ave, Nashville, Tennessee 37203, United States

**WEBSITE**

http://www.wnpt.org

**SOCIAL MEDIA**

(No Facebook Listed)

(No Twitter Listed)

(No LinkedIn Listed)

**Home**

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**Company Profile**

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Postings

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Campus

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### Employer Preferences

**ALLOWED SCHOOL YEARS**

Senior, Masters, Graduating January 2014 - January 2019

**ALLOWED MAJORS**

All Radio, Television, Media, Public Relations, Documentary/Film, Digital Communication, Advertising, Journalism, Communication & Media Studies, Product Design/Packaging, Photography, Museum Studies, Interior Design, Industrial Design, Art History, Architecture, Visual & Performing Arts, Landscape Architecture, Culinary Arts, City, Urban, Regional Planning, Textiles & Clothing, Music & Music Education, Fine & Studio Arts, Drama & Theatre Arts, Design & Applied Arts, and Graphic Design majors

**WORK AUTHORIZATION REQUIREMENTS**

US work authorization is required, but the employer is willing to sponsor candidates

### Contact Information

Contact information for this job is privately listed.

## Attachments (/jobs/2252051/attachments)

New Attachment (/jobs/2252051/attachments/new)



Job Postings > Job Detail



# Visual Designer

Edit Job

View Applicants

More ...

Managing your job posting:

- Click on the icons above to expire, refresh or delete your job.
- To view candidates who have applied, click on the View Applications icon above.
- Your job posting activity is listed below.
- Click the edit icon to make changes to the job details.

## Activity

*Handwritten: Pending 12/17/18*

**STATUS**  
Pending

**# OF SEARCHES MATCHED**  
0

*Handwritten: 5#*

**DATE POSTED**  
12/17/2018

**FILLED?**  
No

**APPLICATION DEADLINE DATE**  
2/28/2019 11:59 PM

**# OF VIEWS**  
0

## POSITION INFORMATION

**JOB TITLE**

Visual Designer

**NO. OF OPENINGS**

1

## Charlie Degenhart

---

**From:** careerdevelopment@lipscomb.edu  
**Sent:** Monday, December 17, 2018 5:21 PM  
**To:** Charlie Degenhart  
**Subject:** Job Posting confirmation

Thank you for posting a job with Lipscomb University. The job has been approved and will be active for six weeks. Please feel free to log into the system anytime to make changes or change the date.

Thank you  
Monica Wentworth  
Director, Career Development

## Charlie Degenhart

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**From:** recruiting@vanderbilt.edu  
**Sent:** Thursday, December 20, 2018 10:57 AM  
**To:** Charlie Degenhart  
**Subject:** #9 Non-OCI Position Approved

Charles

The following position has been approved:

Visual Designer  
Nashville Public Television

Students will be able to view and apply to your position through the expiration date listed on your posting. You may login to DoreWays to view your posting and manage your applications online. If you have any questions about your job posting, please feel free to contact the Center at 615-322-2750.

Thank you for your interest in recruiting Vanderbilt students!

# Job Postings

[Back](#)

## Position Information

ID

67468

Position Type

Post Graduate Job

Restrict Applications

No

Title

Visual Designer

Job Description

Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus.

**Job Function**

Design: Graphic / Fashion

**Default email address for resumes**

employment@wnpt.org

**Resume Receipt**

E-mail

**Required Documents**

Cover Letter

**Additional Documents**

Cover Letter, Other Documents

**Requested Document Notes**

Submit cover letter, resume and link to online portfolio to employment@wnpt.org; Human Resources, Attn: Visual Designer, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203. Position open until filled.

**NPT IS AN EEO EMPLOYER****Posting Date**

December 20, 2018


**Expiration Date**

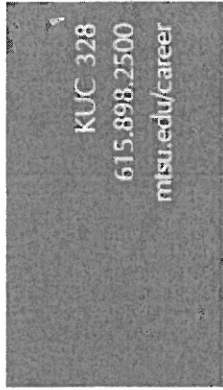
March 31, 2019

**Qualifications**

3+ years of experience working with digital communications and graphic design and a solid track record of successful online communications strategies are required. Skill in Photoshop, InDesign and Illustrator is required. Experience with Premiere Pro and After Effects is a plus. The ability to work nights and weekends on occasion is a requirement of this position. Bachelor's degree or equivalent work experience.

**Salary Level**

varies with experience 



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Page Functions

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Position Information

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Posting Information

Document Categories

## Viewing Job: 8190/Visual Designer

### Position Information

[Edit]

Please review the information contained in this job posting. Click on the [Edit] link for each section to make any changes.

Click the [View Activity] link above to view all activity for this job posting.

Click the [Close Job] link above to close this job.



\*Job ID: 8190

\*Job Title: Visual Designer

Organization Name: Nashville Public Television

No of Openings: 1

Hours per Week:

\*Salary Type: Annual Salary

\*Wage Amount: varies w/ experience

Employment Start Date: 2/1/2019

**\*Position Description:** Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus.

**Qualifications:** 3+ years of experience working with digital communications and graphic design and a solid track record of successful online communications strategies are required. Skill in Photoshop, InDesign and Illustrator is required. Experience with Premiere Pro and After Effects is a plus. The ability to work nights and

weekends on occasion is a requirement of this position. Bachelor's degree or equivalent work experience.

**\*How to Apply** : Submit cover letter, resume and link to online portfolio to employment@wnpt.org; Human Resources, Attn: Visual Designer, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203. Position open until filled.

NPT IS AN EEO EMPLOYER

Online Application Address:

**Contact Information**

[Edit]

\*First Name: Human  
\*Middle Initial:  
\*Last Name: Resources  
\*Address Line 1: 161 Rains Avenue  
\*Address Line 2:  
\*City: Nashville  
\*State: TN  
\*Zip: 37203  
\*Country:  
\*Phone: 615-259-9325  
\*Email : employment@wnpt.org  
\*Website :

**Posting Information**

[Edit]

Position Location City: Nashville  
Position Location State: TN  
\*Job Function: Design - Graphic, Interior, Fashion  
\*Position Type: Experienced  
\*Full-Time or Part-Time?: Full-Time  
If internship or co-op, please list # of weeks:  
Minimum GPA:  
\*U.S. Work Authorization: Eligible to work WITHOUT employer visa sponsorship (i.e. U.S. Citizen/Perm. Resident)  
Graduation Start:  
Graduation End:  
Classification:  
Degrees: Bachelor's  
Majors :  
Screen by U.S. Work Authorization: No  
\*Post Date: 12/19/2018  
\*Expiration Date: 1/18/2019  
Show My Contact Info: No

## Charlie Degenhart

---

**From:** MTSUcareercenter <mtsu@myinterfase.com>  
**Sent:** Thursday, December 20, 2018 10:59 AM  
**To:** Charlie Degenhart  
**Subject:** Your job has been approved!

December 20, 2018

Dear Nashville Public Television:

The following job you previously submitted to our office has been approved. It is now available for student viewing:

Job ID: 8190  
Job Title: Visual Designer

You may click the link below and log into our system to review this job or to submit any changes:

<https://www.myinterfase.com/mtsu/employer>

Username: cdegenhart@wnpt.org

Note: If you don't remember your password please click on the Forgot your Password link on the login Page.



## Charlie Degenhart

---

**From:** tigertalent@memphis.edu  
**Sent:** Wednesday, December 19, 2018 4:57 PM  
**To:** Charlie Degenhart  
**Subject:** TigerLink Job Posting - Approval Required

Dear Charles:

Thank you for your interest in recruiting Tiger Talent at The University of Memphis! All TigerLink job postings require approval by Career Services. Your posting for Visual Designer has been received and is currently being reviewed. If approved, you will receive an email confirmation. We will contact you if additional information is needed.

Thank you,

Yolanda Dillard  
Asst Director of Employer Relations  
Career Services

The University of Memphis  
400 Wilder Tower, Memphis TN 38152  
901.678.5634 | [memphis.edu/careerservices](http://memphis.edu/careerservices)

*posted  
12/19/18*

*#12*



NASHVILLE PUBLIC TELEVISION

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**From:** [tigertalent@memphis.edu](mailto:tigertalent@memphis.edu) <[tigertalent@memphis.edu](mailto:tigertalent@memphis.edu)>  
**Sent:** Friday, March 1, 2019 3:33 AM  
**To:** Charlie Degenhart <[cdegenhart@wnpt.org](mailto:cdegenhart@wnpt.org)>  
**Subject:** TigerLink Job Posting: Visual Designer has expired/closed

Dear Charles,

Thank you for your recent job posting on TigerLink. Your job posting for Visual Designer expired on Thursday February 28, 2019. If the position is still open, please contact me to extend the posting (please include a preferred date). Due to system settings, you will not be able to extend the date through your profile. Should you need to revise the posting, you will need to submit a new job posting for approval.

We hope the student response to your posting met your expectations. If you hired Tiger Talent, please complete the [Report a Tiger Talent Hire](#) form to help us track University of Memphis hires. If you did not hire Tiger Talent, feel free to share your feedback on how we can improve student career readiness.

We look forward to future opportunities to help you Hire Tiger Talent!

Go Tigers Go!

Yolanda Dillard  
Associate Director, Employer Partnerships

Career Services  
The University of Memphis  
400 Wilder Tower, Memphis TN 38152  
901.678.5634 | [memphis.edu/careerservices](http://memphis.edu/careerservices)

## Charlie Degenhart

---

**From:** Yolanda S Dillard (ydillard) <ydillard@memphis.edu>  
**Sent:** Monday, March 4, 2019 2:24 PM  
**To:** Charlie Degenhart  
**Subject:** RE: TigerLink Job Posting: Visual Designer has expired/closed

Hello Charlie,

I've extended through 3/31.

Thank you,

**Yolanda Dillard**  
Associate Director, Employer Partnerships  
Career Services



The University of Memphis  
400 Wilder Tower  
Memphis, TN 38152

901.678.5634 | [memphis.edu/careerservices](http://memphis.edu/careerservices)

---

**From:** Charlie Degenhart <cdegenhart@wnpt.org>  
**Sent:** Friday, March 1, 2019 11:40 AM  
**To:** TigerTalent <tigertalent@memphis.edu>  
**Subject:** RE: TigerLink Job Posting: Visual Designer has expired/closed

Good morning, Yolanda.

I would be grateful if you would extend the posting through March 31, 2019 if possible?

Best regards,

Charlie

Charlie Degenhart  
Accounting Manager

**Nashville Public Television**  
161 Rains Avenue  
Nashville, TN, 37203  
615.259.9325  
[www.wnpt.org](http://www.wnpt.org)



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I want to...

Report a Hire

#13

### Viewing Job: 3145/Visual Designer

The changes you made to this job have been saved and submitted.

[Profile View](#) [Position Information](#) [Contact Information](#) [Posting Information](#) [Document Categories](#)

#### Position Information

Please review the information contained in this job posting. Click on the [Edit] link for each section to make any changes.

Click the [View Activity] link above to view all activity for this job posting.

Click the [Close Job] link above to close this job.

\*Job ID: 3145

\*Job Title: Visual Designer

Organization Name: Nashville Public Television (NPT)

Wage/Salary: varies w/ experience

Employment Start Date: 2/1/2019

Employment End Date: n/a

\*Job Description: Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus.

Qualifications: 3+ years of experience working with digital communications and graphic design and a solid track record of successful online communications strategies are required. Skill in Photoshop, InDesign and Illustrator

[Edit]

is required. Experience with Premiere Pro and After Effects is a plus. The ability to work nights and weekends on occasion is a requirement of this position. Bachelor's degree or equivalent work experience.

**\*How to Apply:** Submit cover letter, resume and link to online portfolio to employment@wnpt.org; Human Resources, Attn: Visual Designer, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203. Position open until filled.

NPT IS AN EEO EMPLOYER

Online Application Address:

**Contact Information**

[Edit]

\*First Name: Human  
Middle Initial:  
\*Last Name: Resources  
\*Address Line 1: 161 Rains Avenue  
Address Line 2:  
\*City: Nashville  
\*State: TN  
\*Zip: 37203  
Country:  
Phone: 615-259-9325  
\*Email : employment@wnpt.org  
Website :

**Posting Information**

[Edit]

\*Job Location (City, State): Nashville, Tennessee  
Job Category: Graphic Design  
\*Position Type: Full-time Entry Level  
Minimum GPA:  
U.S. Work Authorization:  
Classification:  
Degrees:  
Majors :  
Screen by Minimum GPA: No  
Screen by U.S. Work Authorization: No  
Screen by Classification: No  
Screen by Degrees: No  
Screen by Majors: No  
\*Post Date: 12/18/2018  
\*Expiration Date: 4/17/2019  
Show My Contact Info: Yes

## Charlie Degenhart

---

**From:** careerservices@apsu.edu  
**Sent:** Thursday, December 20, 2018 1:32 PM  
**To:** Charlie Degenhart  
**Subject:** Non-OCR Position Approved

Dear Mr Degenhart:

The following position has been approved:

Visual Designer

If students are interested in applying for this position, they will submit their applications to you directly, unless you selected to have applications accumulated on-line in your Symplicity account.

If you have any questions about your job posting, please feel free to contact Career Services.

Thank you for your interest in recruiting our students!

Office of Career Services  
Austin Peay State University  
MUC 210  
careerservices@apsu.edu  
931-221-6544

# Charlie Degenhart

#15

**From:** no-reply@volstate.edu on behalf of VSCC Web Forms <no-reply@volstate.edu>  
**Sent:** Tuesday, December 18, 2018 5:32 PM  
**To:** Charlie Degenhart  
**Subject:** Area Jobs - Receipt

<b>Job Title</b>	Visual Designer
<b>Job Location</b>	Nashville, Tennessee
<b>Company Name</b>	Nashville Public Television
<b>Company Website</b>	<a href="https://www.wnpt.org">https://www.wnpt.org</a>

### Company Description

NPT inspires, educates and engages our community through excellence in public media.

### Job Description

Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus.

### Job Requirements

3+ years of experience working with digital communications and graphic design and a solid track record of successful online communications strategies are required. Skill in Photoshop, InDesign and Illustrator is required. Experience with Premiere Pro and After Effects is a plus. The ability to work nights and weekends on occasion is a requirement of this position. Bachelor's degree or equivalent work experience.

Submit cover letter, resume and link to online portfolio to [employment@wnpt.org](mailto:employment@wnpt.org); Human Resources, Attn: Visual Designer, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203. Position open until filled.

NPT IS AN EEO EMPLOYER

<b>Education Requirements</b>	Bachelor's degree
<b>Experience Requirements</b>	3 years
<b>Work Hours</b>	40
<b>Compensation</b>	varies with experience
<b>Job type</b>	Full time
<b>Expected Start Date</b>	Feb 01, 2019
<b>Contact Name</b>	Human Resources
<b>Contact Email</b>	<a href="mailto:employment@wnpt.org">employment@wnpt.org</a>
<b>Contact Phone</b>	(615) 259-9325

# Nashville Public Television

Position: Visual Designer  
 Type: Full Time  
 Salary: varies w/ experience  
 City(s): Nashville  
 State(s): TN

Posted: 12/19/18  
 Expires: 02/28/19  
 Contact: Charles Degenhart

Employer Profile    Company Link    Save This Job    Report As Your Job    **APPLY!**

## Description

Nashville Public Television seeks a talented graphic designer with experience in all social media platforms to execute NPT's graphic design and visual branding campaigns for print, web and social media. This position will be responsible for creating graphics for print, broadcast and online promotion as well as fundraising and special event initiatives. The Visual Designer will also edit short promotional and branding videos for broadcast and social media. The position will be a contributor to NPT's overall social media strategy, working with the digital team to develop and implement social media campaigns to build NPT's digital presence. The ideal candidate will have a strong graphic design background and will be skilled in all platforms of digital communications. Experience with video production and editing for the web and social media is preferred. A strong understanding of analytics is preferred and a background in coding and experience working with CMS frameworks is a plus.

## Requirements

3 years of experience working with digital communications and graphic design and a solid track record of successful online communications strategies are required. Skill in Photoshop, InDesign and Illustrator is required. Experience with Premiere Pro and After Effects is a plus. The ability to work nights and weekends on occasion is a requirement of this position. Bachelor's degree or equivalent work experience.

*FISIK UNIVERSITY*

*9/18*



## Charlie Degenhart

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**From:** Charlie Degenhart  
**Sent:** Wednesday, December 19, 2018 5:51 PM  
**To:** 'Sherlita Denton'  
**Subject:** Nashville Public Television - Job Opportunity, Visual Designer  
**Attachments:** Visual Designer Job Posting.pdf

Good evening, Sherlita!

NPT is currently seeking a qualified Visual Designer. Please share the attached job posting with your networks!

Best regards,

Charlie Degenhart  
Accounting Manager

# 20

**Nashville Public Television**  
161 Rains Avenue  
Nashville, TN, 37203  
615.259.9325  
[www.wnpt.org](http://www.wnpt.org)



**MASHVILLE PUBLIC TELEVISION**

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