

NPT posted the opening for a **Video Editor** on October 15, 2019.

Details regarding this posting were included on our **Public EEO Public File Report covering the period from April 2019 – March 2020.**

NPT does retain copies off all notices sent to all sources used. (See attached.)

The scanned documents following this page appear in this order:

1. **Summary Page** – indicating posting/hiring dates, # of applicants and interviewees and “recruitment source #'s” used.
2. **Recruitment Sources** – Numbered. These numbers are referenced on their corresponding “notice copies” that follow.
3. **Notice copies** – screen shots and email copies of all notices regarding the open position. Numbered to reference their appropriate location on the Recruitment Sources list.

Nashville Public Television
Vacancies Filled
April 1, 2019 to March 31, 2020

Job Title	Date Posted/ Date Filled	No. of Applicants	No. of Interviews	Recruitment Sources for Interviewees (if provided – see enclosed list for corresponding sources/numbers)	Recruitment Source for Hired Applicant (if provided)	Recruitment Sources (See enclosed list for corresponding sources/numbers)
Visual Designer	12/14/2018, 5/1/2019	20	5	1, 2, 29, 30	1	1-34, 36-40, 48-54
Development/Marketing Associate	6/4/2019, 8/19/2019	48	6	1, 2, 29	1	1-34, 36-40, 48-54
Community Engagement Manager	10/18/2019, 1/21/2020	30	5	1, 2, 32	2	1-34, 36-40, 48-54
Video Editor	10/15/2019, 2/1/2020	50	3	1, 2	2	1-34, 36-40, 48-52, 54

NASHVILLE PUBLIC TELEVISION Recruitment Sources

Recruitment Source	Address	Contact/Phone	Email/Website
1. NPT Website	161 Rains Avenue Nashville, TN 37203	Charles Degenhart, Accounting Manager 615-259-9325 Ext 2030	www.wnpt.org
2. Station Employee/Freelancer/NPT Bulletin Board	161 Rains Avenue Nashville, TN 37203	Charles Degenhart, Accounting Manager 615-259-9325 Ext 2030	www.wnpt.org
3. Nashville State Community College	120 White Bridge Road Nashville, TN 37209	Janice Dennis, Human Resources 615-353-3304 or 615-353-3333	www.nsc.edu
4. Tennessee State University	3500 John Merritt Blvd. Nashville, TN 37209	Rita Williams-Seay, Employment Manager, 615-963-5285	www.tnstate.edu joinhandshake.com
5. Lipscomb University	3901 Granny White Pike Nashville, TN 37204	Monica Whitworth, Career Center 615-966-1000	joinhandshake.com
6. UT Martin	250 University Center Martin, TN 38238	Renard Miles, Coordinator, Office of Career Planning and Development 901-587-7740	https://app.joinhandshake.com/login
7. Tennessee Tech University	Campus Box 5021 Cookeville, TN 38501	Lillian Moore, Career Services 931-372-3101	joinhandshake.com
8. University of TN at Knoxville	915 Volunteer Blvd. Knoxville, TN 37996	Heather Harrison, Career Placement 865-974-5435	joinhandshake.com
9. Vanderbilt University	110 Alumni Hall Nashville, TN 37240	Penny Baga, Employer Relations Specialist Vanderbilt University Career Center 615-875-8475	www.vanderbilt.edu/career/explore-doreways/
10. Middle TN State University	1301 East Main Street Murfreesboro, TN 37132	Martha Turner, Placement Director (Retired) 615-898-2300	http://www.mtsu.edu/career/
11. Trevecca University	333 Murfreesboro Rd. Nashville, TN 37210	Jan Harvey, Placement Services 615-248-1237	joinhandshake.com
12. University of Memphis	417 University Center Memphis, TN 38152	Tammy Haley, Employer Relations Specialist 901-678-2239	https://app.joinhandshake.com/login
13. Austin Peay University	601 College Street Clarksville, TN 37044	Billy Boyd, Career Placement 931-221-7011	https://apsu-csm.svmplicity.com/employers
14. UT Chattanooga	615 McCallie Ave Chattanooga, TN 37403		https://app.joinhandshake.com/login
15. Volunteer State Community College	1480 Nashville Pike Gallatin, TN 37066	Allegra Montgomery, Career Services 615-452-8600	www.volstate.edu/areajobs

Recruitment Source	Address	Contact/Phone	Email/Website
16. Western Kentucky University	1 Big Red Way Bowling Green, TN 42101	Judy Owens, Career Placement 270-745-0111	Joinhandshake.com
17. East TN State University	Box 70718 Johnson City, TN 37614	Jeanette Hill, Career Placement 423-439-4441	Tnstate.joinhandshake.com
18. Fisk University	1000 17 th Avenue North Nashville, TN 37208	Ingrid Collier, Career Placement 615-329-8597	Purplebriefcase.com
19. Belmont University	1900 Belmont Blvd. Nashville, TN 37212	Charlsie Mathews, Placement 615-460-6000	Joinhandshake.com
20. Tennessee Technology Center of Nashville	100 White Bridge Road Nashville, TN 37209	Sherita Denton, Student Services Coordinator 615-425-5560, sherita.denton@tcnashville.edu	http://www.tcnashville.edu/ sherita.denton@tcnashville.edu
21. TN Career Centers	665 Mainstream Drive Nashville, TN 37243	615-253-8920 Shavonne Meneese (615-770-1906)	JOBS4TN.gov
22. NAACP	1308 Jefferson Street Nashville, TN 37208	Keith Certain, President 615-329-0999 (office), 615-419-4214 (Keith Certain, cell)	keithcertain@gmail.com
23. TN Association of Broadcasters	Two International Plaza Drive Suite 507 Nashville, TN 37217	615-365-1840	brenda@tabtn.org
24. American Advertising Federation (Send Via E-Mail Only)	P.O. Box 293327 Nashville, TN 37229	Mark Farrar, Executive Director 615-469-4040	mark@aaftnashville.com
25. National Organization for Women	P.O. Box 120523 Nashville, TN 37212	Toby Abrams 615-269-7141	TennesseeNOW@comcast.net
26. 100 Black Men of TN	P.O. Box 140789 Nashville, TN 37214	615-248-2721 Mrs. Lori Adukeh, Executive Director	info@the100.org
27. Urban League of Middle Tennessee	50 Vantage Way, Suite 201 Nashville, TN 37228	Patricia Stokes, President and CEO 615-254-0525	Former email address no longer valid. Left voicemail for "Workforce Manager" on 10/15/2019.
28. TN Disability Coalition	955 Woodland Street Nashville, TN 37206	Carol Westlake, Director 615-383-9442	JOBS4TN.gov Also send to intake@tndisability.org

Recruitment Source	Address	Contact/Phone	Email/Website
29. Center for Nonprofit Management	44 Vantage Way, Suite 230 Nashville, TN 37228	Amberly Dziesinski 615-259-0100	cnm.org
30. Watkins Film School	2298 Rosa L. Parks Blvd. Nashville, TN 37228	Valorie Stover Quarles 615-383-4848	https://www.watkins.edu/campus-life/career-services/for-employers/ info@watkins.edu
31. NATAS	161 Rains Avenue Nashville, TN 37203	Geneva Brignolo	http://jobbank.emmyonline.org or send e-mail to Emmyrnash@aol.com
32. Nashville Chamber of Commerce	211 Commerce Street, Suite 100 Nashville, TN 37201	Debby Dale Mason 615-743-3082	http://www.nashvillechamber.com
33. TVJobs.com	TVJobs.com	Fax: 760-754-2115	jobs@tvjobs.com
34. CSB School of Broadcasting		Amanda Maher	amaher@gocsb.com
35. Society of Broadcast Engineering		Send e-mail to sbc.org (engineering positions only)	sbc.org
36. Nashville Black Journalists Association	P.O. Box 24174 Nashville, TN 37202	Ivan Roman, National Executive Director 202-662-7145	nashvillenabi@gmail.com
37. National Association of Hispanic Journalists	Atlanta, GA		nahj@nahj.org
38. Nashville Area Hispanic Chamber of Commerce	P.O. Box 40541 Nashville, TN 37204	Yuri Cunza, President 615-216-5737	Email – JOBS@NASHVILLEHISPANICCHAMBER.COM
39. Asian American Journalists Association	aaaja.com	Jacqueline Gulledege, President, Atlanta Chapter aaaja.com	Jacqueline.Gulledege@gmail.com
40. National Council on Aging	1161 Murfreesboro Rd, Suite 360 Nashville, TN 37217	Vivian Smith 615-360-9797 (ext 102)	Vsmith.ncoactn@gmail.com
41. NAMMA – Nashville Chapter of American Marketing Assoc.	Jobs.nashvilleamma.org/employer		\$150 for non-members; \$50 for members to post a job
42. Chronicle of Philanthropy	Philanthropy.org	Jerin 202-466-1229	Philanthropy.com (web only) - \$175
43. Association of Fundraising Professionals	Nashville, TN		info@afpnashville.org \$50 Charge

Group Email Contact List - Video Editor

<u>Source #</u>	<u>Organization</u>	<u>Contact Name</u>	<u>email address</u>
20	Tennessee Technology Center of Nashville	Sherlita Denton	sherlita.denton@tcnashville.edu
23	TN Association of Broadcasters	Brenda@tbtn.org	brenda@tbtn.org
24	American Advertising Federation	Mark Farrar	mark@aafnashville.com
25	National Organization for Women	Toby Abrams	TennesseeNOW@comcast.net
26	100 Black Men of TN	Lori Adukeh	info@the100.org
27	Urban League of Middle TN	Patricia Stokes	ssanders@urbanleagueofmidtn.org
28	TN Disability Coalition	Carol Westlake	intake@tndisability.org
33	TV Jobs.Com		jobs@tvjobs.com
34	CSB School of Broadcasting	Amanda Maher	amaher@gocsb.com
36	Nashville Black Journalists Association		nashvilleenabj@gmail.com
37	National Association of Hispanic Journalists	Ivan Roman	nahi@nahi.org
38	Nashville Area Hispanic Chamber of Commerce	Yuri Cunza	JOBS@NASHVILLEHISPANICCHAMBER.COM
39	Asian American Journalists Association	Jacqueline Gullledge	Jacqueline.Gullledge@gmail.com
40	National Council on Aging	Vivian Smith	Vsmith.ncoatn@gmail.com
48	Mark Johnson	Mark Johnson	m.e.johnson.media@gmail.com
49	Joshua Maxwell		joshua.maxwell@wsmv.com
54	Matthew Perkins	Matthew Perkins	matthewcperkins@gmail.com

Charlie Degenhart

From: Charlie Degenhart
Sent: Tuesday, October 15, 2019 11:59 AM
To: (ssanders@urbanleagueofmidtn.org); Amanda Maher (amaher@gocsb.com); American Advertising Federation (mark@aafnashville.com); Asian American Journalists Association (Jacqueline.Gulledge@gmail.com); info@the100.org; intake@tndisability.org; Joshua Maxwell (joshua.maxwell@wsmv.com); Mark Johnson (m.e.johnson.media@gmail.com); Matthew Perkins; Nashville Area Hispanic Chamber of Commerce (JOBS@NASHVILLEHISPANICCHAMBER.COM); Nashville Black Journalists Association (nashvillenabj@gmail.com); National Association of Hispanic Journalists (nahj@nahj.org); TN Association of Broadcasters (brenda@tabtn.org); Toby Abrams (TennesseeNOW@comcast.net); TVJobs.com (jobs@tvjobs.com); Vivian Smith
Subject: NPT - Job Opportunity
Attachments: Ad - Video Editor.pdf

Good morning,

NPT is currently seeking qualified candidates for an open Video Editor position.

We would be grateful if you would share this job posting with your networks.

Thank you,

Charlie Degenhart
Accounting Manager

Nashville Public Television
161 Rains Avenue
Nashville, TN, 37203
615.259.9325
www.wnpt.org



NASHVILLE PUBLIC TELEVISION

S SANDERS @ URBAN LEAGUE, NO LONGER
w/ ORG. Left VM for
"WORKFORCE MGR" 10/15/19,

JOSHUA MAXWELL - email address no longer
valid.

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JOBS AND INTERNSHIPS

Nashville Public Television is an EEO employer

If you are a local organization that assists job seekers, please let us know if you would like to be included in receiving our notifications of NPT job openings by writing to:

NPT Human Resources
Nashville Public Television
161 Rains Avenue
Nashville, TN 37203

or e-mail us at:
tv8@wnpt.org.

VIDEO EDITOR

Nashville Public Television (NPT) seeks an experienced Video Editor. Works independently and collaboratively to provide NPT with creative, efficient, high-quality post-production and editing. Provides editing services by operating non-linear edit systems to creatively assemble video/audio elements into completed segments and/or programs. Also operates electronic studio production equipment, including cameras, graphics and monitoring equipment. Executes post-production projects by creatively selecting and composing visual elements to tell compelling stories for television.

Qualifications

Bachelor's degree preferred.
Minimum one year of experience in video editing on non-linear edit systems.
Thorough understanding of post-production equipment and techniques.
Demonstrated skills in non-linear editing and graphics creation.
Experience with Photoshop, After Effects and Adobe Premiere.
Computer literacy required.



TV PRODUCTION INTERNSHIP OPPORTUNITIES

All of the summer 2019 internships have been filled. The deadline for Spring 2020 internships is December 10.

NPT provides unpaid internships for students who are interested in gaining hands-on experience in television production and equipment operation.

Internships may be tailored to meet specific areas of interest. However, the basic focus of the program is behind-the-scenes production work, providing students with experience in both live and taped shows. The internship also includes non-broadcast related activities, such as studio set-up and maintenance.

Responsibilities include:

- Run prompter
- Edit weekly promos and other non linear editing
- Grip and studio set-up work
- Assist on field shoots
- Log interviews
- Research
- Other production related tasks as time permits

Motivated and committed individuals will benefit the most from this program. A positive attitude and a willingness to learn are essential.

Interns are required to receive college credit hours in exchange for internships.

IMPORTANT: Candidates must be available for at least two 5 hour blocks of time during normal business hours.

If you are interested in an internship in the NPT production department, please send an email with resume including course history of television production classes and particular area of interest to: internships@wnpt.org



Nashville Public Television

161 Rains Avenue

Nashville, TN 37203



Nashville Public Television
161 Rains Ave
Nashville, TN 37203

Phone: (615) 259-9325

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#2



Nashville Public Television

JOB POSTING

Video Editor Nashville Public Television

Nashville Public Television (NPT) seeks an experienced Video Editor. Works independently and collaboratively to provide NPT with creative, efficient, high-quality post-production and editing. Provides editing services by operating non-linear edit systems to creatively assemble video/audio elements into completed segments and/or programs. Also operates electronic studio production equipment, including cameras, graphics and monitoring equipment. Executes post-production projects by creatively selecting and composing visual elements to tell compelling stories for television.

Qualifications: Bachelor's degree preferred. Minimum one year of experience in video editing on non-linear edit systems. Thorough understanding of post-production equipment and techniques. Demonstrated skills in non-linear editing and graphics creation. Experience with Photoshop, After Effects and Adobe Premiere. Computer literacy required.

Submit cover letter and resume to Human Resources, Attn: Video Editor, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203; or submit e-mail to employment@wnpt.org. Position open until filled.

NPT IS AN EEO EMPLOYER

Charlie Degenhart

From: Charlie Degenhart
Sent: Tuesday, October 15, 2019 12:37 PM
To: 'careerservices@nsc.edu'
Subject: NPT - Open Position/Video Editor
Attachments: Ad - Video Editor.pdf

#3

Good afternoon,

NPT is currently seeking candidates for an open Video Editor position.

We would be grateful if you would share the attached job posting with your network.

Best regards,

Charlie Degenhart
Accounting Manager

Nashville Public Television
161 Rains Avenue
Nashville, TN, 37203
615.259.9325
www.wnpt.org



NASHVILLE PUBLIC TELEVISION

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#3209182 Video Editor

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Job [Preview job posting \(/jobs/3209182/edit?initial_page=4\)](/jobs/3209182/edit?initial_page=4)

[Edit Details \(/jobs/3209182/edit\)](/jobs/3209182/edit)

[Duplicate job \(/jobs/3209182/duplicate?job_id=3209182\)](/jobs/3209182/duplicate?job_id=3209182)

Applicants

[Review 0 Applicants \(/jobs/3209182/applications\)](/jobs/3209182/applications)

View profiles and download application documents.

School	Applications	Last Update	Status	Comments
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19

Belmont University	0	Expired 2 months ago	Expired	0
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17

East Tennessee State University	0	Expired 2 months ago	Expired	0
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5

Lipscomb University	0	Expired 2 months ago	Expired	0
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4

Tennessee State University	0	Expired 2 months ago	Expired	0
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7

Tennessee Technological University	0	Expired 2 months ago	Expired	0
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Home
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The University of Tennessee at Chattanooga

0

Expired 2 months ago

Expired 0



Company Profile
(/employers/151777)

8

The University of Tennessee-Knoxville

0

Expired 2 months ago

Expired 0



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The University of Tennessee-Martin

0

Expired 2 months ago

Expired 0



Relationships

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Trevecca Nazarene University

0

Expired 2 months ago

Expired 0



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University of Memphis

0

Expired 2 months ago

Expired 0




Campus

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Video Editor Favorite Job
Nashville Public Television (/employers/151777)

About this Job

Nashville Public Television (NPT) seeks an experienced Video Editor. Works independently and collaboratively to provide NPT with creative, efficient, high-quality post-production and editing. Provides editing services by operating non-linear edit systems to creatively assemble video/audio elements into completed segments and/or programs. Also operates electronic studio production equipment, including cameras, graphics and monitoring equipment. Executes post-production projects

by creatively selecting and composing visual elements to tell compelling stories for television.

Qualifications: Bachelor's degree preferred. Minimum one year of experience in video editing on non-linear edit systems. Thorough understanding of post-production equipment and techniques. Demonstrated skills in non-linear editing and graphics creation. Experience with Photoshop, After Effects and Adobe Premiere. Computer literacy required.

Submit cover letter and resume to Human Resources, Attn: Video Editor, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203; or submit e-mail to employment@wnpt.org. Position open until filled.

Home

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NPT IS AN EEO EMPLOYER

About Nashville Public Television

NPT inspires, educates, and engages our community through excellence in public media.

Location

Nashville, Tennessee, United States of America

Compensation

TYPE

Paid

PAY RATE

Not Specified

DURATION

Permanent

Company Details

COMPANY SIZE

10 - 50 employees

INDUSTRY
Movies, TV, Music industry

COMPANY TYPE
Unknown

HEADQUARTERS
161 Rains Ave, Nashville, Tennessee 37203, United States

WEBSITE
http://www.wnpt.org

SOCIAL MEDIA
(No Facebook Listed)
(No Twitter Listed)
(No LinkedIn Listed)

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Employer Preferences

ALLOWED SCHOOL YEARS
All school years and graduation dates allowed

ALLOWED MAJORS
All majors allowed

WORK AUTHORIZATION REQUIREMENTS
US work authorization is required

Contact Information

CONTACTS
Bridget Kling
Human Resources


Attachments (/jobs/3209182/attachments)

New Attachment (/jobs/3209182/attachments/new)

Posted to 11 Schools

 **11 expired postings**

 This job was live to students until December 31, 2019 at 12:45pm.

 [Target More Schools \(/jobs/3209182/edit?initial_page=3\)](/jobs/3209182/edit?initial_page=3)

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Labels

No labels have been added.

Select a label...

Create New Label

 View & Add Notes

Tracking Code

No tracking code added

Social Media

#3209182 Video Editor

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Expire Job

[Duplicate job \(/jobs/3209182/duplicate?job_id=3209182\)](/jobs/3209182/duplicate?job_id=3209182)

Applicants

Review 0 Applicants (/jobs/3209182/applications)

View profiles and download application documents.

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School	Applications	Last Update	Status	Comments
Belmont University	0	Requested 5 minutes ago	Pending	0
East Tennessee State University	0	Requested 5 minutes ago	Pending	0
Tennessee State University	0	Requested 5 minutes ago	Pending	0
Tennessee Technological University	0	Approved 5 minutes ago	Approved	0
The University of Tennessee at Chattanooga	0	Approved 5 minutes ago	Approved	0
The University of Tennessee-Knoxville	0	Requested 5 minutes ago	Pending	0

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The University of Tennessee-Martin	0	Requested 5 minutes ago	Pending	0	≡
Trevecca Nazarene University	0	Requested 5 minutes ago	Pending	0	≡
Western Kentucky University	0	Requested 5 minutes ago	Pending	0	≡

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(/employers/151777)

Video Editor

Nashville Public Television (/employers/151777)

Favorite Job

About this Job

Nashville Public Television (NPT) seeks an experienced Video Editor. Works independently and collaboratively to provide NPT with creative, efficient, high-quality post-production and editing. Provides editing services by operating non-linear edit systems to creatively assemble video/audio elements into completed segments and/or programs. Also operates electronic studio production equipment, including cameras, graphics and monitoring equipment. Executes post-production projects by creatively selecting and composing visual elements to tell compelling stories for television.

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NPT IS AN EEO EMPLOYER

About Nashville Public Television

NPT inspires, educates, and engages our community through excellence in public media.

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Location

Nashville, Tennessee, United States of America

Compensation

TYPE

Paid

PAY RATE

Not Specified

DURATION

Permanent

Company Details

COMPANY SIZE

10 - 50 employees

INDUSTRY

Movies, TV, Music industry

COMPANY TYPE

Unknown

HEADQUARTERS

161 Rains Ave, Nashville, Tennessee 37203, United States

WEBSITE

http://www.wnpt.org

SOCIAL MEDIA

(No Facebook Listed)

(No Twitter Listed)

(No LinkedIn Listed)

Employer Preferences

ALLOWED SCHOOL YEARS

All school years and graduation dates allowed

ALLOWED MAJORS

All majors allowed

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Contact Information

CONTACTS

Bridget Kling

Human Resources

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- Fairs
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Attachments (/jobs/3209182/attachments)

New Attachment (/jobs/3209182/attachments/new)

Posted to 9 Schools

- 2 approved postings
- 7 pending postings

⌚ This job is live to students until December 31, 2019 at 12:45pm.

[Target More Schools \(/jobs/3209182/edit?initial_page=3\)](/jobs/3209182/edit?initial_page=3)

Labels

No labels have been added.

Select a label...

Create New Label

[View & Add Notes](#)

Tracking Code

No tracking code added

Social Media