

AUSTIN DEAY

Development/Marketing Associate

Important Dates

Posted On:

Jun 10, 2019

Application Deadline:

Jul 10, 2019

Position Type

Full-Time

Desired Class Level(s)

Alumni

Work Authorization

Authorized to work in the U.S.

#13

Description

Nashville Public Television seeks a Development/Marketing Associate responsible for assisting in various development and marketing activities including on-air and online fundraising campaigns, special events, data entry and general administrative support. Specific duties include:

- Coordinates administrative functions of on-air fundraising campaigns
- Ordering and fulfillment of all premiums related to NPT's on-air fundraising

- Data entry related to premiums and general data entry into NPT's fundraising databases

- Responds to member inquiries regarding the status of thank you gifts
- Assists in development of online fundraising and marketing initiatives
- Oversees NPT volunteer programs; recruits volunteer groups for NPT's on-air fundraising campaigns

- NPT contact for concert ticket offerings

- Assists with NPT fundraising events and community events as needed

Charlie Degenhart

From: no-reply@volstate.edu on behalf of VSCC Web Forms <no-reply@volstate.edu>
Sent: Monday, June 10, 2019 4:17 PM
To: Charlie Degenhart
Subject: Area Jobs - Receipt

#15

Job Title Development/Marketing Associate

Job Location Nashville, Tennessee

Company Name Nashville Public Television (NPT)

Company Website <http://www.wnpt.org>

Company Description

NPT inspires, educates, and engages our community through excellence in public media.

Job Description

Nashville Public Television seeks a Development/Marketing Associate responsible for assisting in various development and marketing activities including on-air and online fundraising campaigns, special events, data entry and general administrative support. Specific duties include:

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Job Requirements

Qualifications: Bachelor's degree preferred; high comfort level working with Microsoft Excel and large databases; one to two years relevant experience, ability to work evenings and weekends; strong verbal, written, and interpersonal communication skills; ability to multi-task, while paying close attention to detail; customer service experience.

Submit cover letter and resume to Human Resources, Attn: Development/Marketing Associate, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203; or submit e-mail to employment@wnpt.org. Position open until filled.

NPT IS AN EEO EMPLOYER

Education Requirements Bachelor's degree

Experience Requirements 2 years

Work Hours 40

Compensation salary varies w/ experience

Job type Full time

Contact Name Human Resources

Contact Email employment@wnpt.org

Add a Job

F.S.I.K U.

#188

Open All Sections Close All Sections Go Back to my Jobs

Job Details

Job Title*

Development/Marketing Associate

Job Description*

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Job Types*

Choose all that apply: 1 selected

Select All Unselect All

- Full Time
- Internship
- On Campus
- Part Time
- Volunteer

Selected Job Types

Full Time

Salary*

varies w/ experience

Job Country*

United States of America

Job City(s)* (max. of 5)

Nashville



Job State/Province(s)*

Choose all that apply: 1 selected

- Pennsylvania
- Rhode Island
- South Carolina
- South Dakota
- Tennessee
- Texas

Selected State/Province(s)

TN

Zip Code*

37203

Charlie Degenhart

From: Charlie Degenhart
Sent: Monday, June 10, 2019 4:51 PM
To: 'Sherlita Denton'
Subject: Nashville Public Television - Job Opportunity, Development/Marketing Associate
Attachments: DevMktgAssoc.pdf

Good afternoon, Sherlita.

NPT is currently seeking a qualified Development/Marketing Associate. Please share the attached job posting with your networks!

Thank you!

H20

Charlie Degenhart
Accounting Manager

Nashville Public Television
161 Rains Avenue
Nashville, TN, 37203
615.259.9325
www.wnpt.org



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Choose one of the options below to continue

After filing your claim, please remember to start the certification process on Sunday.

[[Job Title and Occupation](#) | [Location/Work Site of this job](#) | [Contact Person for this Job](#) | [Job order information to be displayed online](#) | [Job Details](#) | [Job Description](#) | [Skills](#) | [Other Skills](#) | [Hiring Requirements](#) | [Specialized Requirements](#) | [Minimum Education, Experience, & Age Requirements](#) | [Transportation Requirements](#) | [Compensation & Hours](#) | [Benefits Offered](#) | [Job Application Methods Accepted](#) | [Job Applicant Information Needed](#) | [Application Question Set](#) | [Applicant Notification Method](#) | [Job Order Upload Options](#) | [Other Information](#)]

Job Order Number 789357

Job Title and Occupation

Job Title: Development/Marketing Associate
Occupation: Market Research Analysts and Marketing Specialists (13116100)
Typical Employment Data: [View Typical Job and Employment Data for Market Research Analysts and Marketing Specialists](#)
Agency Job ID:

[[Edit Job Title and Occupation](#)]

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Location/Work Site of this job

NPT - Nashville Public Television
 161 Rains Avenue
 Nashville , TN 37203
 US

To change the location of this job order, please click the Select Another Location for this job. If other locations do not exist, you will have the opportunity to add a new location which can then be attached to the job order.

[[Edit this Location of this Job](#)] [[Select Another Location for this Job](#)]

Contact Person for this Job

Human Resources
 Tel: (615) 259-9325 ext:
 employment@wnpt.org

[[Edit Contact Person for this Job](#)] [[Select Another Contact Person for this Job](#)]

Job Order Information to be Displayed Online

Display online to job seekers:	Yes
Display your company name:	Yes
Display worksite full address:	Yes
Display worksite street address:	Yes
Have a local workforce staff member screen your applicants:	No

[[Edit Job Order Information to be Displayed Online](#)]

Job Details

Positions: 1

Earliest date to display this job order on the system: 06/10/2019

Last date this job order will be displayed on the system: 09/08/2019

Type of job: Regular

Full-Time or Part-Time: Full Time (30 Hours or More)

Work At Home: Not Specified

Anticipated job duration: Over 150 Days

Does this job fall within any of the following special categories:

Maximum number of applicants you would like to consider at this time: 25

[[Edit Job Details](#)]

Job Description

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fundraising campaigns

- NPT contact for concert ticket offerings
- Assists with NPT fundraising events and community events as needed

Qualifications: Bachelor's degree preferred; high comfort level working with Microsoft Excel and large databases; one to two years relevant experience, ability to work evenings and weekends; strong verbal, written, and interpersonal communication skills; ability to multi-task, while paying close attention to detail; customer service experience.

Submit cover letter and resume to Human Resources, Attn: Development/Marketing Associate, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203; or submit e-mail to employment@wnpt.org. Position open until filled.

NPT IS AN EEO EMPLOYER[[Edit Job Description](#)]**Skills**

Listed below are the skills that are associated with this occupation.

1. collect statistical data
2. compile numerical or statistical data
3. create mathematical or statistical diagrams or charts
4. explain complex mathematical information
5. perform statistical modeling
6. use mathematical or statistical methods to identify or analyze problems
7. use relational database software
8. confer with scientists
9. use current social research
10. use library or online Internet research techniques
11. collect social or personal information
12. recognize interrelationships among individuals or social groups
13. recognize interrelationships among social statistics or indicators
14. maintain awareness of social trends

Current Technology skills that are associated with this job

Current Tools that are associated with this job

[[Edit Skills](#)]**Other Skills****Special Software/Hardware skills needed**

No

Other specific skills required:

Development/Marketing Associate: NAACP

On Monday, June 10, 2019, Accounting Manager Charlie Degenhart used the NAACP Nashville Website contact portal online to request contact information for NPT job postings.



Renaissance 100

PROUD PAST, INSPIRED FUTURE



NAACP Get in Touch

1308 Jefferson Street, Nashville, TN 37208
615-329-0999

Name * Email *

Subject

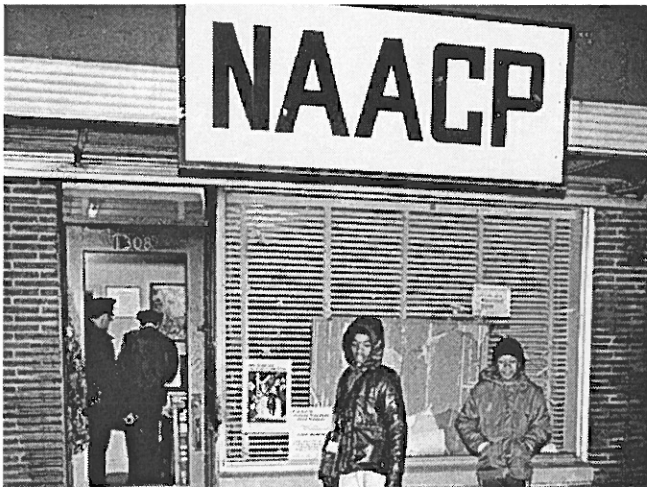
Message

Send



We Need Your Support Today!

Donate



NAACP NASHVILLE BRANCH



[MENU](#)

29

Job Details

[General Info](#)[Posting History](#)[Edit Details](#)

Development/Marketing Associate Nashville Public Television(NPT)

[Pending Approval]

Date Posted: Tuesday, June 04, 2019

Current Posting Expires: 8/3/2019

[Withdraw Job Posting](#)

Position Description - Responsibilities and Requirements:

Nashville Public Television seeks a Development/Marketing Associate responsible for assisting in various development and marketing activities including on-air and online fundraising campaigns, special events, data entry and general administrative support. Specific duties include:

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NPT is an EEO Employer

Job Type: Full-time

Contact Information and Procedure:

Submit cover letter and resume to Human Resources, Attn: Development/Marketing Associate, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203; or submit e-mail to employment@wnpt.org
Position open until filled.

Human Resources
161 Rains Avenue
Nashville, TN 37203

Email: employment@wnpt.org

Website: <http://www.wnpt.org>

Phone: (615) 259-9325

Fax:

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Watkins.

MENU

Thank You

#30

Thank you for employment opportunity

Thank you for sharing your news about potential opportunities for Watkins students, who are among the most important drivers of our creative economy. We will review your opportunity and include it in communications to students and alumni. If you would like to speak to us further about careers, you may write careerservices@watkins.edu.

Watkins.

Watkins College of Art
2298 Rosa L. Parks Boulevard
Nashville, TN 37228 // Map)

Contact Us

615.383.4848 // 866.887.6395 // info@watkins.edu)



Sign up for our newsletter.

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#31

Development/Marketing Associate

Marketing for Nashville Public Television
Nashville, Tennessee

posted on June 10, 2019

job posting:

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Qualifications: Bachelor's degree preferred; high comfort level working with Microsoft Excel and large databases; one to two years relevant experience, ability to work evenings and weekends; strong verbal, written, and interpersonal communication skills; ability to multi-task, while paying close attention to detail; customer service experience.

contact:

Submit cover letter and resume to Human Resources, Attn: Development/Marketing Associate, Nashville Public Television, 161 Rains Avenue, Nashville, TN 37203; or submit e-mail to employment@wnpt.org. Position open until filled.

NPT IS AN EEO EMPLOYER

expires on 09/08/2019

Home » Jobs » **Submit**

#32

Job Information

SUBMITTER NAME

Nashville Public Television - Charles Degenhart

SUBMITTER EMAIL

employment@wnpt.org

COMPANY NAME

Nashville Public Television

POSITION TITLE

Development/Marketing Associate

POSITION LOCATION

Nashville

INDUSTRY CATEGORY

Marketing, Communications & Information Technology

POSITION DESCRIPTION / RESPONSIBILITIES

Nashville Public
Television seeks a

POSITION REQUIREMENTS

interpersonal
communication skills;
ability to multi-task.
OTHER INFORMATION

APPLICATION INSTRUCTIONS

g. Position open until
filled.

SUBMIT

Contact With the Chamber



GET IN TOUCH

Nashville Area Chamber of Commerce
211 Commerce St. #100

Nashville, TN 37201

1-615-743-3000

RESOURCES

- Blog
- Contact
- Relocation Resources
- Sponsorship / Advertising

Charlie Degenhart

From: Charlie Degenhart
Sent: Monday, June 10, 2019 5:34 PM
To: 'cward42@hotmail.com'
Subject: NPT Employment Opportunity - Development/Marketing Associate
Attachments: DevMktgAssoc.pdf

Good evening.

Per your request, I would like to inform you that NPT currently has an opening for a Development/Marketing Associate.

Best regards,

Charlie Degenhart
Accounting Manager

#50

Nashville Public Television
161 Rains Avenue
Nashville, TN, 37203
615.259.9325
www.wnpt.org



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Charlie Degenhart

From: Charlie Degenhart
Sent: Monday, June 10, 2019 5:36 PM
To: 'bugellid@msu.edu'
Subject: NPT - Job Opening
Attachments: DevMktgAssoc.pdf

Good evening,

Per your request, I would like to inform you that NPT is currently seeking a qualified Development/Marketing Associate.

Best regards,

Charlie Degenhart
Accounting Manager

Nashville Public Television
161 Rains Avenue
Nashville, TN, 37203
615.259.9325
www.wnpt.org



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Charlie Degenhart

From: Charlie Degenhart
Sent: Monday, June 10, 2019 5:38 PM
To: 'csgoings@gmail.com'
Subject: NPT Job Opportunity
Attachments: DevMktgAssoc.pdf

Good evening,

Per your request, I would like to inform you that NPT is currently seeking a qualified Development/Market Associate.

Best regards,

Charlie Degenhart
Accounting Manager

Nashville Public Television
161 Rains Avenue
Nashville, TN, 37203
615.259.9325
www.wnpt.org

#52



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Charlie Degenhart

From: Charlie Degenhart
Sent: Monday, June 10, 2019 5:40 PM
To: 'DARIN ARROWOOD'
Subject: NPT Job Opportunity
Attachments: DevMktgAssoc.pdf

Good evening,

Per your request, I would like to inform you that NPT is currently seeking a qualified Development/Marketing Associate.

Best,

Charlie Degenhart
Accounting Manager

Nashville Public Television
161 Rains Avenue
Nashville, TN, 37203
615.259.9325
www.wnpt.org

#53



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