

Blanca Gaytan

Subject: FW: The 17th Annual Career and Resource Fair
Location: ACC Eastview Campus (EVC), Bldg 8000 Multipurpose Hall 3401 Webberville Rd. Austin TX 78702
Start: Fri 2/24/2012 9:00 AM
End: Fri 2/24/2012 12:00 PM
Show Time As: Tentative
Recurrence: (none)
Meeting Status: Not yet responded
Organizer: Ana M. Ramos

When: Friday, February 24, 2012 9:00 AM-12:00 PM (GMT-06:00) Central Time (US & Canada).

Where: ACC Eastview Campus (EVC), Bldg 8000 Multipurpose Hall 3401 Webberville Rd. Austin TX 78702

Note: The GMT offset above does not reflect daylight saving time adjustments.

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-----Original Appointment-----

From: Ana M. Ramos

Sent: Thursday, January 26, 2012 9:59 AM

To: Ana M. Ramos; Dan Wilson; Andrew E. Olivera; Kristina Nelson; Catalina Berry; Samantha A Martinez; Claudia Talamantez; Jesus O. Garcia

Subject: The 17th Annual Career and Resource Fair

When: Friday, February 24, 2012 9:00 AM-12:00 PM (GMT-06:00) Central Time (US & Canada).

Where: ACC Eastview Campus (EVC), Bldg 8000 Multipurpose Hall 3401 Webberville Rd. Austin TX 78702

This is just a friendly reminder about this Career Fair, please let me know the time you are available to attend.

Thank you ☺

Hi everyone,

The Austin Community College and Workforce Solutions-Capital Area, is hosting a *The 17th Annual Career and Resource Fair* on February 24, 2012, from 9:00 AM – 12:00 PM The event will occur at the **ACC Eastview Campus (EVC), Bldg 8000 Multipurpose Hall 3401 Webberville Rd. Austin TX 78702**. We would like to take this opportunity to invite you to attend and promote your job opportunities, internship programs and/or services that Univision Radio provide to the public, please let me know if you can attend for at least 1 or 2 hours to this event, the available times are:

9:00 AM – 10:00 AM

10:00 AM – 11:00 AM

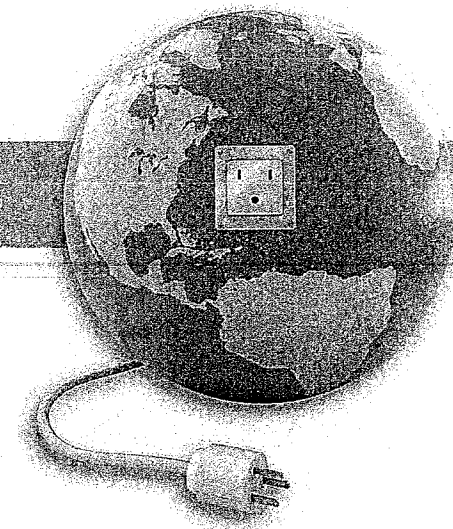
11:00 AM – 12:00 PM

Remember that this will help for our EEO purposes.

Thank you in advance for your help.

Ana

Connecting our students to their future.



January 18, 2012

Dear Employer or Resource Provider,

The Austin Community College (ACC) Adult Education Department would like to invite you to participate in our 17th annual Career and Resource Fair 2012. The fair is jointly presented through a collaboration of ACC Adult Education Division and Workforce Solutions–Capital Area. The event will occur at the ACC Eastview Campus (EVC), Multipurpose Hall, Friday, February 24, 2012, from 9:00 a.m. to 12:00 p.m. There is no fee to participate in this fair.


The ACC Adult Education Division serves approximately 3,000 adults each year. We provide our students with a variety of educational opportunities designed with the adult learner in mind: improvement in basic skills, literacy, English language proficiency, or a General Education certificate (GED). For many of our students, adult education is a critical point of entry into higher education and job training opportunities.

This event targets a diverse pool of participants for your organization. Similar to last year, attendance is projected to be between 150 and 200 visitors. Most of the traffic will be students from our GED and ESL classes as well as individuals from Workforce Solutions–Capital Area. Academic students from the Eastview Campus (EVC) may attend; EVC is home to ACC's health science, culinary arts, fire protection, child development, and office technology programs. Publicity will also target ACC's other campuses and the nearby surrounding East Austin Community.

Help us assist our students by participating in this year's Career and Resource Fair. Reserve your exhibit space by filling out and returning the attached form. **Deadline for registration is February 10, 2012.**

Sincerely,

Mechelle Marler
Counselor, Adult Education
Austin Community College
512.223.5511
mmarler@austincc.edu

 **Workforce Solutions**
Capital Area

 **AUSTIN
COMMUNITY
COLLEGE**
DISTRICT

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Remember that this will help for our EEO purposes.

Thank you in advance for your help.

Ana

17th Annual Career/Resource Fair

Austin Community College Adult Education Program and Workforce Solutions—Capital Area

The 2012 Career/Resource Fair is scheduled for February 24, 2012
at the Eastview Campus, Bldg 8000 in the multi-purpose room
3401 Webberville Rd., Austin Texas

Booth set-up begins @ 7:30 a.m.
The Career Fair will be open to all job seekers from 9 a.m. – 12 p.m.

Registration Form

Company Name: _____

Address: _____

Primary Contact Person: _____

Phone # _____ Fax # _____ Email: _____

Type of Business: _____

Number of Staff Participating: _____

Additional Comments or Questions: _____

Snacks and refreshments will be served during the morning.

To register, please mail or fax this form to:

Austin Community College Eastview Campus
Attn: Mechelle Marler, Adult Education Program
3101 Webberville Rd.
Austin Texas 78702

You may fax the form to: 512.223.5136
Please call 512 223.5511 if you have any questions

Deadline to Register: February 10, 2012

Please bring a tablecloth for your display and an extension cord, if electricity is needed.