December 1, 2017- November 30, 2018

I. VACANCY LIST

See Master Recruitment Source List (MRSL) for recruitment source data

Job Title	Recruitment Sources (RS) Used to Fill Vacancy	RS Referring Hire
Digital Services Administrator	4, 7, 13, 17, 20-22	22
Morning Show Announcer/News person	15*	15
Director of Sales	15*	15

December 1, 2017- November 30, 2018

II. MASTER RECRUITMENT SOURCE LIST (MRSL)

RS Numbe r	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
1	Barre Montpelier Times Argus & Sunday Rutland Herald	N	0
	540 North Main Street, Barre VT 05641		
2	Business & Professional Women/VT	N	0
	www.burlingtonbpw.org		
	President: Stephanie Hainley		
3	Central Vermont Economic Development Corp. (and associated job fairs)	N	0
	One National Life Drive		
	P.O. Box 1439		
	Montpelier, VT 05601		
	James Stewert, Executive Director 802.223.4655		
	cvedc@sover.net		
4	Norwich University	N	0
	158 Harmon Drive		
	Northfield, VT 05663		
	Contact: Dana Moss		
5	Burlington Free Press	N	0
	Burlingtonfreepress.com classifieds		
	College Street		
	Burlington, VT 05401		
6	The World Newspaper	N	0
	403 US Route 302		
	Berlin, VT 05601		
	Gary Haas		
7	Vermont Association of Broadcasters	N	0
	VAB@vab.org		
	Eric Michaels, Interim Executive Director		
8	Vermont Department of Employment & Training	N	0
	Career Resource Center		
	McFarland State Office Building		
	5 Perry Street, Suite 200		
	Barre, VT 05641 802.476.2600		

December 1, 2017- November 30, 2018

RS Numbe r	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
9	Vermont Department of Employment & Training	N	0
	Career Resource Center		
	63 Pearl Street		
	Burlington, VT 05401 802.863.7676		
10	Vermont Department of Employment & Training	N	0
	Career Resource Center		
	200 Asa Bloomer Building		
	88 Merchants Row		
	Rutland, VT 05701 802.786.5837		
11	Vermont Department of Employment & Training	N	0
	Career Resource Center		
	197 Harrell Street		
	Morrisville, VT 05661-0429 802.888.4545		
12	Rutland Herald	N	0
	P.O. Box 668		
	Rutland, VT 05701 802.747.6126		
	Ryan.Decelle@rutlandherald.com		
13	EEO Broadcast Announcements (one or more SEU stations)	N	2
	The Radio Vermont Group		
	P.O. Box 550		
	Waterbury, VT 05676 802.244.7321		
	WDEV-WLVB-WCVT-WEXP		
	scormier@radiovermont.com		
14	Walk-In/Self-Referral	N	0
15	Word-of-Mouth Referral	N	2
16	Sam's Good News	N	0
	162 North Main Street		
	Stony Brook Plaza, Rutland, VT 05702		
	802.773.4040		
	sales@samsgoodnews.com		
17	Seven Days P.O. Box 1164	N	1
	Burlington, VT 05402-1164		
	www.Sevendaysvt.com/classifieds		
18	Station Website Postings (one or more SEU stations)	N	0

December 1, 2017- November 30, 2018

RS Numbe r	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
19	BROC Bennington-Rutland Community Action SW VT	N	0
	Tom Donahue, Director		
	45 Union Street		
	Rutland, VT 05701		
	Contact: Tom Donaghue		
20	St. Michael's College	N	0
	One Winooski Park		
	Colchester, VT 05439		
	Contact: Eileen O'Rourke		
21	Lyndon State College	N	0
	1001 College Rd.		
	Lyndonville, VT 05851		
	Contact: Katrina Meigs		
22	Champlain College	N	1
	251 South Willard Street Burlington, VT 05402		
	Contact: Christine Hutchins		
TOTAL INTERVIEWEES OVER 12-MONTH PERIOD			6

December 1, 2017- November 30, 2018

III. RECRUITMENT INITIATIVES

	TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
1	Co-Sponsor Job Fair	In Spring 2018, Radio Vermont Group (RVG) partnered with the Central Vermont Economic Development Corporation and Vocational Rehab VT for an annual job fair. Our stations aired promotional announcements for several months, beginning in February 2018 to help solicit local participating businesses and encourage attendance. A member of the WDEV Morning News Service provided a live broadcast at the job fair on April 5, 2018 from the Barre Civic Center Auditorium. RVG also participated as a local employer with a fully-staffed display table. The event was also covered during the Radio Vermont News Network live segments in morning drive time and was the focus of a two-hour public affairs broadcast later in the morning.
2	Internship Program	From December 2017 through July of 2018, RVG hosted a student from local Harwood Union High School for a paid internship. The intern assisted RVG staff with play-by-play announcing, sports writing, news gathering as well as video production to support the WDEV website. He was supervised by the WDEV Program Director.
3	Participate in event/program sponsored by or on behalf of a community organization regarding careers in broadcasting	On March 13, 2018, RVG participated in the Rutland Regional Chamber of Commerce Business Show at the Holiday Inn. RVG participants included our Sales Manager, who distributed handouts about employment opportunities and encouraged anyone curious to stop by and meet us. We also promoted the event via on-air announcements on WEXP.