



POLITICAL ADVERTISING CHECKLIST

Name of Candidate: *Andrea Harrington*
Office Being Sought: *Berkshire County District Attorney*
Person Ordering Advertising: *Andrea Harrington*
Relationship to Candidate: *Candidate*
Person to Whom Disclosure Is Given: *Andrea Harrington*

Date *8/24/18* Item

- Candidate has been determined to be "legally qualified."
- Candidate's announcement constitutes a "use"; i.e., candidate personally appears on the spot and is identifiable.
- Candidate's announcement contains proper sponsorship identification.
- Candidate has provided NAB form or other written statement of agency authorization to place advertising on behalf of candidate.
- Candidate has been provided with:
 - Townsquare Media Berkshire Statement of Policy on Political Advertising; and
 - Townsquare Media Berkshire Station Rate Information
- Campaign Committee has provided list of officers and directors.

Date: *8/24/18*

Salesperson: 

	WUPE			Live 95.5			WBEC AM			WSBS			WBRK AM		
	6-10 am	10-3 pm	3-7 pm	6-10 am	10-3 pm	3-7 pm	6-10 am	10-3 pm	3-7 pm	6-10 am	10-3 pm	3-7 pm	6-10 am	10-3 pm	3-7 pm
Monday	3	2	3	3	2	3									
Tuesday	3	2	3	3	2	3	6	3	3	5	3	5	7	3	3
Wednesday	3	2	3	3	2	3	6	3	3	5	3	5	7	3	3
Thursday	5	3	5	5	3	5	15	9	9	16	12	16	24	12	12
Friday	5	3	5	5	3	5									
Saturday															
Sunday															
Monday	7	3	7	7	3	7	6	3	3	5	3	5	7	3	3
Tuesday	7	3	5	7	3	5	6	3	3	5	3	5	7	3	3
Total # of ads	33	18	31	33	18	31	15	9	9	16	12	16	24	12	12
Cost per ad	12.96	12.96	12.96	14.00	14.00	14.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	6.00	10.00
Total cost	427.68	233.28	401.76	462.00	252.00	434.00	150.00	90.00	90.00	160.00	120.00	160.00	240.00	72.00	120.00
Grand total cost	<u>3,412.72</u>														

Marrington.andrea@gmail.com

413 / 281-4123

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WUPE

date: 8/25 cancellation new order revision
 contract #: _____
 start date: 8/29 end date: 9/4

advertiser: Harrington For District Attorney
 advertiser #: _____

agency: 268 Lenox Rd
 address: Richmond MA

city/state/zip: _____

contact person: _____

telephone: _____

log listing: _____

competing products: _____

package/program: _____

P.O. # / EST. # _____

agency commission _____ % co-op

sales person: House s.s. # _____

notes to traffic & accounting: _____

check one:
 announcement
 sponsorship
 political
 public service
 promotional

check one:
 remit invoice
 cash in advance

check one:
 stand broadcast mo.
 calendar month

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe: _____

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

contract #: _____
 cart #: _____

check one:
 agency
 direct

check one:
 local
 regional
 national

check one:
 cash
 trade
 auction

contract

WUPE *WBEC FM*

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total
8/27-8/31	30	6A-10A	3	3	3	5	5				12.96	14.00		
↓	↓	10 ^A -3P	2	2	2	3	3				↓	↓		
↓	↓	3P-7P	3	3	3	5	5				↓	↓		
9/3-9/4	30	6A-10A	7	7							12.96	14.00		
↓	↓	10A-3P	3	3							↓	↓		
↓	↓	3P-7P	7	5							↓	↓		

jan	feb	mar	apr	may	june	total	2210.72
jul	aug	sep	oct	nov	dec		

* advertiser: _____ salesperson: _____ approved by: [Signature]
 date: _____ date: _____ entered by: _____

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WUPE

date: 8/25 cancellation new order revision
 contract #: _____

advertiser: Harvington For District Attorney start date: 8/27 end date: 9/4

contract

advertiser #: _____
 agency: _____
 address: _____
 city/state/zip: _____
 contact person: _____
 telephone: _____
 log listing: _____
 competing products: _____
 package/program: _____
 P.O. # / EST. # _____
 agency commission _____ % co-op
 sales person: House s.s. # _____
 notes to traffic & accounting: _____

check one:
 announcement
 sponsorship
 political
 public service
 promotional

contract #: _____
 cart #: _____

check one:
 remit invoice
 cash in advance

check one:
 agency
 direct

check one:
 stand broadcast mo.
 calendar month

check one:
 local
 regional
 national

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe: _____

check one:
 cash
 trade
 auction

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total
8/31	3:30	6A-10A					3				10			
↓	↓	10A-3P					3				↓			
		3P-7P					3				↓			
9/3-9/4	30	6A-10A	6	6							10			
↓	↓	10A-3P	3	3							↓			
		3P-7P	3	3							↓			
jan	feb	mar	apr	may	jun	total		330						
jul	aug	sep	oct	nov	dec									

advertiser: _____ salesperson: _____ approved by: _____
 date: _____ date: _____ entered by: RB

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WUPR

date: 8/25 cancellation new order revision
 contract #: _____
 start date: 8/27 end date: 9/4

advertiser: Harrington For District Attorney
 advertiser #: _____

agency: _____
 address: _____
 city/state/zip: _____
 contact person: _____
 telephone: _____
 log listing: _____
 competing products: _____

package/program: _____
 P.O. # / EST. # _____
 agency commission _____ % co-op
 sales person: House s.s. # _____

notes to traffic & accounting: _____

check one:
 announcement
 sponsorship
 political
 public service
 promotional

check one:
 remit invoice
 cash in advance

check one:
 stand broadcast mo.
 calendar month

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe: _____

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

contract
 contract #: _____
 cart #: _____

check one:
 agency
 direct

check one:
 local
 regional
 national

check one:
 cash
 trade
 auction

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total
<u>8/30-8/31</u>	<u>30</u>	<u>6A-10A</u>				<u>3</u>	<u>3</u>				<u>10</u>			
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>				<u>3</u>	<u>3</u>				<u>↓</u>			
<u>↓</u>	<u>↓</u>	<u>3P-7P</u>				<u>3</u>	<u>3</u>				<u>↓</u>			
<u>9/3-9/4</u>	<u>30</u>	<u>6A-10A</u>	<u>5</u>	<u>5</u>							<u>10</u>			
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>	<u>3</u>	<u>3</u>							<u>↓</u>			
<u>↓</u>	<u>↓</u>	<u>3P-7P</u>	<u>5</u>	<u>5</u>							<u>↓</u>			
jan	feb	mar	apr	may	jun	total								
july	aug	sep	oct	nov	dec									
													<u>440</u>	

advertiser: _____ salesperson: _____ approved by: _____
 date: _____ date: _____ entered by: B

CONTRACT



WBEC-AM
 211 Jason Street
 Pittsfield, MA 01247
 (413) 499-3333

<u>Contract / Revision</u> 671469 /	<u>Alt Order #</u>
--	--------------------

<u>Advertiser</u> Harrington for District Attorney	<u>Original Date / Revision</u> 08/24/18 / 08/24/18
---	--

<u>Contract Dates</u> 08/27/18 - 09/04/18	<u>Estimate #</u>
--	-------------------

<u>Product</u> 8/31 - 9/4

And:

Harrington for District Attorney
 268 Lenox Road
 Richmond, MA 01254

<u>Billing Cycle</u> EOM/EOC	<u>Billing Calendar</u> Calendar	<u>Cash/Trade</u> Cash
---------------------------------	-------------------------------------	---------------------------

<u>Property</u> WBEC-AM	<u>Account Executive</u> House Berkshires	<u>Sales Office</u> Local Berkshir
----------------------------	--	---------------------------------------

<u>Special Handling</u>

<u>Demographic</u> Households

<u>Agency Code</u>	<u>Advertiser Code</u>	<u>Product 1/2</u>
--------------------	------------------------	--------------------

<u>Agency Ref</u>	<u>Advertiser Ref</u>
-------------------	-----------------------

*Line	Ch	Start Date	End Date	Description	Start/End Time	Days	Length	Spots/Week	Rate	Type	Spots	Amount
N 1	WBEC	08/31/18	08/31/18	M-F AM Drive	6a-10a		:30			NM	3	\$30.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		08/27/18	09/02/18	----3--				3	\$10.00			
N 2	WBEC	08/31/18	08/31/18	M-F Midday	10a-3p		:30			NM	3	\$30.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		08/27/18	09/02/18	----3--				3	\$10.00			
N 3	WBEC	08/31/18	08/31/18	M-F PM Drive	3p-7p		:30			NM	3	\$30.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		08/27/18	09/02/18	----3--				3	\$10.00			
N 4	WBEC	09/03/18	09/04/18	M-F AM Drive	6a-10a		:30			NM	12	\$120.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		09/03/18	09/09/18	66-----				12	\$10.00			
N 5	WBEC	09/03/18	09/04/18	M-F Midday	10a-3p		:30			NM	6	\$60.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		09/03/18	09/09/18	33-----				6	\$10.00			
N 6	WBEC	09/03/18	09/04/18	M-F PM Drive	3p-7p		:30			NM	6	\$60.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		09/03/18	09/09/18	33-----				6	\$10.00			
Totals											33	\$330.00

Time Period	# of Spots	Gross Amount	Net Amount
08/01/18 - 08/31/18	9	\$90.00	\$90.00
09/01/18 - 09/04/18	24	\$240.00	\$240.00
Totals	33	\$330.00	\$330.00

Signature: _____ **Date:** _____

(* Line Transactions: N = New, E = Edited, D = Deleted)

Notwithstanding to whom bills are rendered, advertiser, agency and service, jointly and severally, shall remain obligated to pay to station the amount of any bills rendered by station within the time specified and until payment in full is received by station. Payment by advertiser to agency or to service or payment by agency to service, shall not constitute payment to station. Station will not be bound by conditions, printed or otherwise contracts, insertion orders, copy instructions or any correspondence when such conflict with the above terms and conditions. Two week advance cancellation notice is required unless otherwise specified.

CONTRACT



WUPE-FM
 211 Jason Street
 Pittsfield, MA 01247
 (413) 499-3333

<u>Contract / Revision</u> 671443 /	<u>Alt Order #</u>
--	--------------------

<u>Advertiser</u> Harrington for District Attorney	<u>Original Date / Revision</u> 08/24/18 / 08/24/18
---	--

<u>Contract Dates</u> 08/27/18 - 09/04/18	<u>Estimate #</u>
--	-------------------

<u>Product</u> 8/27 - 9/4

And:

Harrington for District Attorney
 268 Lenox Road
 Richmond, MA 01254

<u>Billing Cycle</u> EOM/EOC	<u>Billing Calendar</u> Calendar	<u>Cash/Trade</u> Cash
---------------------------------	-------------------------------------	---------------------------

<u>Property</u> WUPE-FM	<u>Account Executive</u> House Berkshires	<u>Sales Office</u> Local Berkshir
----------------------------	--	---------------------------------------

<u>Special Handling</u>

<u>Demographic</u> Households

<u>Agy Code</u>	<u>Advertiser Code</u>	<u>Product 1/2</u>
-----------------	------------------------	--------------------

<u>Agency Ref</u>	<u>Advertiser Ref</u>
-------------------	-----------------------

WUPE-FM - 671443A										Start/End Time	Days	Length	Spots/Week	Rate	Type	Spots	Amount
N 1	WUPE	08/27/18	08/31/18	M-F AM Drive		6a-10a						:30			NM	19	\$246.2
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>								
Week:		08/27/18	09/02/18	33355--				19	\$12.96								
N 2	WUPE	08/27/18	08/31/18	M-F Midday		10a-3p						:30			NM	12	\$155.5
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>								
Week:		08/27/18	09/02/18	22233--				12	\$12.96								
N 3	WUPE	08/27/18	08/31/18	M-F PM Drive		3p-7p						:30			NM	19	\$246.2
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>								
Week:		08/27/18	09/02/18	33355--				19	\$12.96								
N 4	WUPE	09/03/18	09/04/18	M-F AM Drive		6a-10a						:30			NM	14	\$181.4
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>								
Week:		09/03/18	09/09/18	77-----				14	\$12.96								
N 5	WUPE	09/03/18	09/04/18	M-F Midday		10a-3p						:30			NM	6	\$77.7
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>								
Week:		09/03/18	09/09/18	33-----				6	\$12.96								
N 6	WUPE	09/03/18	09/04/18	M-F PM Drive		3p-7p						:30			NM	12	\$155.5
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>								
Week:		09/03/18	09/09/18	75-----				12	\$12.96								
Totals																82	\$1,062.7

Time Period	# of Spots	Gross Amount	Net Amount
08/01/18 - 08/31/18	50	\$648.00	\$648.00
09/01/18 - 09/04/18	32	\$414.72	\$414.72
Totals	82	\$1,062.72	\$1,062.72

WBEC-FM - 671443B										Start/End Time	Days	Length	Spots/Week	Rate	Type	Spots	Amount
N 1	WBEC	08/27/18	08/31/18	M-F AM Drive		6a-10a						:30			NM	19	\$266.0
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>								
Week:		08/27/18	09/02/18	33355--				19	\$14.00								
N 2	WBEC	08/27/18	08/31/18	M-F Midday		10a-3p						:30			NM	12	\$168.0

(* Line Transactions: N = New, E = Edited, D = Deleted)

Notwithstanding to whom bills are rendered, advertiser, agency and service, jointly and severally, shall remain obligated to pay to station the amount of any bills rendered by station within the time specified and until payment in full is received by station. Payment by advertiser to agency or to service or payment by agency to service, shall not constitute payment to station. Station will not be bound by conditions, printed or otherwise contracts, insertion orders, copy instructions or any correspondence when such conflict with the above terms and conditions. Two week advance cancellation notice is required unless otherwise specified.



WUPE-FM
 211 Jason Street
 Pittsfield, MA 01247
 (413) 499-3333

<u>Contract / Revision</u> 671443 /	<u>Alt Order #</u>
--	--------------------

<u>Advertiser</u> Harrington for District Attorney	<u>Original Date / Revision</u> 08/24/18 / 08/24/18
---	--

<u>Contract Dates</u> 08/27/18 - 09/04/18	<u>Product</u> 8/27 - 9/4	<u>Estimate #</u>
--	------------------------------	-------------------

WBEC-FM - 671443B												
*Line	Ch	Start Date	End Date	Description	Start/End Time	Days	Length	Spots/Week	Rate	Type	Spots	Amount
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		08/27/18	09/02/18	22233--				12	\$14.00			
N 3	WBEC	08/27/18	08/31/18	M-F PM Drive	3p-7p		:30			NM	19	\$266.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		08/27/18	09/02/18	33355--				19	\$14.00			
N 4	WBEC	09/03/18	09/04/18	M-F AM Drive	6a-10a		:30			NM	14	\$196.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		09/03/18	09/09/18	77-----				14	\$14.00			
N 5	WBEC	09/03/18	09/04/18	M-F Midday	10a-3p		:30			NM	6	\$84.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		09/03/18	09/09/18	33-----				6	\$14.00			
N 6	WBEC	09/03/18	09/04/18	M-F PM Drive	3p-7p		:30			NM	12	\$168.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
Week:		09/03/18	09/09/18	75-----				12	\$14.00			
Totals											82	\$1,148.00

Time Period	# of Spots	Gross Amount	Net Amount
08/01/18 - 08/31/18	50	\$700.00	\$700.00
09/01/18 - 09/04/18	32	\$448.00	\$448.00
Totals	82	\$1,148.00	\$1,148.00

Contract Totals 164 \$2,210.72

Signature: _____ **Date:** _____

(* Line Transactions: N = New, E = Edited, D = Deleted)

Notwithstanding to whom bills are rendered, advertiser, agency and service, jointly and severally, shall remain obligated to pay to station the amount of any bills rendered by station within the time specified and until payment in full is received by station. Payment by advertiser to agency or to service or payment by agency to service, shall not constitute payment to station. Station will not be bound by conditions, printed or otherwise contracts, insertion orders, copy instructions or any correspondence when such conflict with the above terms and conditions. Two week advance cancellation notice is required unless otherwise specified.

CONTRACT



WSBS-AM
 211 Jason Street
 Pittsfield, MA 01247
 (413) 499-3333

<u>Contract / Revision</u> 671475 /	<u>Alt Order #</u>
--	--------------------

<u>Advertiser</u> Harrington for District Attorney	<u>Original Date / Revision</u> 08/24/18 / 08/24/18
---	--

<u>Contract Dates</u> 08/27/18 - 09/04/18	<u>Estimate #</u>
--	-------------------

<u>Product</u> 8/30 - 9/4

And:

Harrington for District Attorney
 268 Lenox Road
 Richmond, MA 01254

<u>Billing Cycle</u> EOM/EOC	<u>Billing Calendar</u> Calendar	<u>Cash/Trade</u> Cash
<u>Property</u> WSBS-AM	<u>Account Executive</u> House Berkshires	<u>Sales Office</u> Local Berkshir

<u>Special Handling</u>

<u>Demographic</u> Households

<u>Agency Code</u>	<u>Advertiser Code</u>	<u>Product 1/2</u>
--------------------	------------------------	--------------------

<u>Agency Ref</u>	<u>Advertiser Ref</u>
-------------------	-----------------------

*Line	Ch	Start Date	End Date	Description	Start/End Time	Days	Length	Spots/Week	Rate	Type	Spots	Amount
N 1	WSBS	08/30/18	08/31/18	M-F AM Drive	6a-10a		:30			NM	6	\$60.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
	Week:	08/27/18	09/02/18	---33--				6	\$10.00			
N 2	WSBS	08/30/18	08/31/18	M-F Midday	10a-3p		:30			NM	6	\$60.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
	Week:	08/27/18	09/02/18	---33--				6	\$10.00			
N 3	WSBS	08/30/18	08/31/18	M-F PM Drive	3p-7p		:30			NM	6	\$60.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
	Week:	08/27/18	09/02/18	---33--				6	\$10.00			
N 4	WSBS	09/03/18	09/04/18	M-F AM Drive	6a-10a		:30			NM	10	\$100.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
	Week:	09/03/18	09/09/18	55-----				10	\$10.00			
N 5	WSBS	09/03/18	09/04/18	M-F Midday	10a-3p		:30			NM	6	\$60.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
	Week:	09/03/18	09/09/18	33-----				6	\$10.00			
N 6	WSBS	09/03/18	09/04/18	M-F PM Drive	3p-7p		:30			NM	10	\$100.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>				<u>Spots/Week</u>	<u>Rate</u>			
	Week:	09/03/18	09/09/18	55-----				10	\$10.00			

Totals 44 \$440.00

Time Period	# of Spots	Gross Amount	Net Amount
08/01/18 -08/31/18	18	\$180.00	\$180.00
09/01/18 -09/04/18	26	\$260.00	\$260.00
Totals	44	\$440.00	\$440.00

Signature: _____ **Date:** _____

(* Line Transactions: N = New, E = Edited, D = Deleted)

Notwithstanding to whom bills are rendered, advertiser, agency and service, jointly and severally, shall remain obligated to pay to station the amount of any bills rendered by station within the time specified and until payment in full is received by station. Payment by advertiser to agency or to service or payment by agency to service, shall not constitute payment to station. Station will not be bound by conditions, printed or otherwise contracts, insertion orders, copy instructions or any correspondence when such conflict with the above terms and conditions. Two week advance cancellation notice is required unless otherwise specified.

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WURE

date: 8/25 cancellation new order revision
 contract #: _____
 start date: 8/27 end date: 9/4

advertiser: Harvington For District Attorney
 advertiser #: _____

agency: _____
 address: _____
 city/state/zip: _____
 contact person: _____
 telephone: _____
 log listing: _____
 competing products: _____

package/program: _____
 P.O. # / EST. # _____

agency commission _____% co-op
 sales person: House s.s. # _____

notes to traffic & accounting: _____

check one:
 announcement
 sponsorship
 political
 public service
 promotional

check one:
 remit invoice
 cash in advance

check one:
 stand broadcast mo.
 calendar month

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe: _____

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

contract
 contract #: _____
 cart #: 9753
8/27-9/4
Andrew Harvington

check one:
 agency
 direct

check one:
 local
 regional
 national

check one:
 cash
 trade
 auction

671475

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total		
<u>8/30-8/31</u>	<u>30</u>	<u>6A-10A</u>				<u>3</u>	<u>3</u>				<u>10</u>					
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>				<u>3</u>	<u>3</u>				<u>↓</u>					
		<u>3P-7P</u>				<u>3</u>	<u>3</u>				<u>↓</u>					
<u>9/3-9/4</u>	<u>30</u>	<u>6A-10A</u>	<u>5</u>	<u>5</u>							<u>10</u>					
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>	<u>3</u>	<u>3</u>							<u>↓</u>					
		<u>3P-7P</u>	<u>5</u>	<u>5</u>							<u>↓</u>					
jan	feb	mar	apr	may	jun										total	<u>440</u>
july	aug	sep	oct	nov	dec											

advertiser: _____ salesperson: _____ approved by: [Signature]
 date: _____ date: _____ entered by: [Signature]

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WUPE

date: 8/25 cancellation new order revision

contract #: _____

advertiser: Harrington For District Attorney start date: 8/27 end date: 9/4

advertiser #: _____

contract

agency: _____

check one:
 announcement
 sponsorship
 political
 public service
 promotional

contract #: _____
 cart #: _____

address: _____

check one:
 remit invoice
 cash in advance

check one:
 agency
 direct

city/state/zip: _____

check one:
 stand broadcast mo.
 calendar month

check one:
 local
 regional
 national

contact person: _____

telephone: _____

log listing: _____

competing products: _____

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe: _____

check one:
 cash
 trade
 auction

package/program: _____

P.O. # / EST. # _____

agency commission _____ % co-op

sales person: House s.s. # _____

671469

notes to traffic & accounting: _____

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total
8/31	3:30	6A-10A					3				10			
↓	↓	10A-3P					3				↓			
		3P-7P					3				↓			
9/3-9/4	30	6A-10A	6	6							10			
↓	↓	10A-3P	3	3							↓			
		3P-7P	3	3							↓			
jan	feb	mar	apr	may	jun	total		330						
july	aug	sep	oct	nov	dec									

advertiser: _____ salesperson: _____ approved by: [Signature]

date: _____ date: _____ entered by: [Signature]

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WUPE

date: 8/25 cancellation new order revision
 contract #:
 start date: 8/27 end date: 9/4

advertiser: Harrington For District Attorney
 advertiser #:
 agency: 268 Lenox Rd
 address: Richmond MA
 city/state/zip:
 contact person:
 telephone:
 log listing:
 competing products:
 package/program:
 P.O. # / EST. #
 agency commission _____ % co-op
 sales person: House s.s. #
 notes to traffic & accounting:

contract

contract #: 671443
 cart #:

check one:
 announcement
 sponsorship
 political
 public service
 promotional

check one:
 remit invoice
 cash in advance

check one:
 stand broadcast mo.
 calendar month

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe:

check one:
 agency
 direct

check one:
 local
 regional
 national

check one:
 cash
 trade
 auction

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

671443
 WUPE
 WBEC FM

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total
<u>8/27-8/31</u>	<u>30</u>	<u>6A-10A</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>5</u>	<u>5</u>				<u>12.96</u>	<u>14.00</u>		
<u>↓</u>	<u>↓</u>	<u>10^A-3P</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>				<u>↓</u>	<u>↓</u>		
<u>↓</u>	<u>↓</u>	<u>3P-7P</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>5</u>	<u>5</u>				<u>↓</u>	<u>↓</u>		
<u>9/3-9/4</u>	<u>30</u>	<u>6A-10A</u>	<u>7</u>	<u>7</u>							<u>12.96</u>	<u>14.00</u>		
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>	<u>3</u>	<u>3</u>							<u>↓</u>	<u>↓</u>		
<u>↓</u>	<u>↓</u>	<u>3P-7P</u>	<u>7</u>	<u>5</u>							<u>↓</u>	<u>↓</u>		
jan	feb	mar	apr	may	june	total		<u>2210.72</u>						
july	aug	sep	oct	nov	dec									

advertiser: _____ salesperson: _____ approved by: B
 date: _____ date: _____ entered by: _____

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WUPE

date: 8/25 cancellation new order revision
 contract #: _____
 start date: 8/27 end date: 9/4

advertiser: Harrington Fox District Attorney
 advertiser #: _____
 agency: _____
 address: _____
 city/state/zip: _____
 contact person: _____
 telephone: _____
 log listing: _____
 competing products: _____
 package/program: _____
 P.O. # / EST. #: _____
 agency commission _____ % co-op
 sales person: House s.s. #: _____
 notes to traffic & accounting: _____

contract

check one:
 announcement
 sponsorship
 political
 public service
 promotional

check one:
 remit invoice
 cash in advance

check one:
 stand broadcast mo.
 calendar month

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe: _____

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

contract #: _____
 cart #: _____

check one:
 agency
 direct

check one:
 local
 regional
 national

check one:
 cash
 trade
 auction
 describe: _____

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total
<u>8/31</u>	<u>3:30</u>	<u>6A-10A</u>					<u>3</u>				<u>10</u>			
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>					<u>3</u>				<u>↓</u>			
<u>↓</u>	<u>↓</u>	<u>3P-7P</u>					<u>3</u>				<u>↓</u>			
<u>9/3-9/4</u>	<u>30</u>	<u>6A-10A</u>	<u>6</u>	<u>6</u>							<u>10</u>			
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>	<u>3</u>	<u>3</u>							<u>↓</u>			
<u>↓</u>	<u>↓</u>	<u>3P-7P</u>	<u>3</u>	<u>3</u>							<u>↓</u>			

advertiser: an ry salesperson: _____ approved by: _____
 date: 8/24-18 date: _____ entered by: [Signature]

total 330

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WUPE

date: 8/25 cancellation new order revise
 contract #: _____
 start date: 8/29 end date: 9/11

advertiser: Harrington For District Attorney
 advertiser #: _____
 agency: 268 Lenox Rd
 address: Richmond Ma
 city/state/zip: _____
 contact person: _____
 telephone: _____
 log listing: _____
 competing products: _____
 package/program: _____
 P.O. # / EST. # _____
 agency commission _____ % co-op
 sales person: House s.s. # _____
 notes to traffic & accounting: _____

check one:
 announcement
 sponsorship
 political
 public service
 promotional

check one:
 remit invoice
 cash in advance

check one:
 stand broadcast mo.
 calendar month

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe: _____

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

contract
 contract #: _____
 cart #: _____
 check one:
 agency
 direct
 check one:
 local
 regional
 national
 check one:
 cash
 trade
 auction

WUPE *WBEC FM*

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total
<u>8/27-8/31</u>	<u>30</u>	<u>6A-10A</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>5</u>	<u>5</u>				<u>12.96</u>	<u>14.00</u>		
↓	↓	<u>10^A-3P</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>				↓	↓		
		<u>3P-7P</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>5</u>	<u>5</u>				↓	↓		
<u>9/3-9/4</u>	<u>30</u>	<u>6A-10A</u>	<u>7</u>	<u>7</u>							<u>12.96</u>	<u>14.00</u>		
↓	↓	<u>11A-3P</u>	<u>3</u>	<u>3</u>							↓	↓		
		<u>3P-7P</u>	<u>7</u>	<u>5</u>							↓	↓		

advertiser: [Signature] salesperson: _____
 date: 8/24-18 date: _____
 approved by: [Signature]
 entered by: [Signature]
 total: 2210.72

WBEC - AM WNAW
 WBEC - FM WSBS
 WMNB WURE

date: 8/25 cancellation new order revisi
 contract #:
 start date: 8/27 end date: 9/4

advertiser: Harrington For District Attorney
 advertiser #:
 agency:
 address:
 city/state/zip:
 contact person:
 telephone:
 log listing:
 competing products:
 package/program:
 P.O. # / EST #
 agency commission _____ % co-op
 sales person: House s.s. #
 notes to traffic & accounting:

check one:
 announcement
 sponsorship
 political
 public service
 promotional

check one:
 remit invoice
 cash in advance

check one:
 stand broadcast mo.
 calendar month

check one:
 end of flight
 weekly invoice
 monthly invoice
 special cycle
 describe:

options for make good
 check one:
 same flight
 same week
 extend schedule
 dollar for dollar
 credit
 ask salesperson

contract #:
 cart #:

check one:
 agency
 direct

check one:
 local
 regional
 national

check one:
 cash
 trade
 auction

dates to run	len	hours to run (daypart)	m	t	w	t	f	s	s	x	rate	#/wk	\$/wk	\$ total
<u>8/30-8/31</u>	<u>30</u>	<u>6A-10A</u>				<u>3</u>	<u>3</u>				<u>10</u>			
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>				<u>3</u>	<u>3</u>				<u>↓</u>			
		<u>3P-7P</u>				<u>3</u>	<u>3</u>				<u>↓</u>			
<u>9/3-9/4</u>	<u>30</u>	<u>6A-10A</u>	<u>5</u>	<u>5</u>							<u>10</u>			
<u>↓</u>	<u>↓</u>	<u>10A-3P</u>	<u>3</u>	<u>3</u>							<u>↓</u>			
		<u>3P-7P</u>	<u>5</u>	<u>5</u>							<u>↓</u>			

advertiser: an 108 salesperson: _____ approved by: B
 date: 8/24-17 date: _____ entered by: _____
 total: 440



POLITICAL ADVERTISING CHECKLIST

Name of Candidate: Andrea Harrington
Office Being Sought: District Attorney
Person Ordering Advertising: Andrea Harrington
Relationship to Candidate: Self
Person to Whom Disclosure Is Given: Peter Berry

- | <u>Date</u> | <u>Item</u> |
|--------------------------|--|
| <input type="checkbox"/> | Candidate has been determined to be "legally qualified." |
| <input type="checkbox"/> | Candidate's announcement constitutes a "use"; i.e., candidate personally appears on the spot and is identifiable. |
| <input type="checkbox"/> | Candidate's announcement contains proper sponsorship identification. |
| <input type="checkbox"/> | Candidate has provided NAB form or other written statement of agency authorization to place advertising on behalf of candidate. |
| <input type="checkbox"/> | Candidate has been provided with: <ul style="list-style-type: none">- Townsquare Media Berkshire Statement of Policy on Political Advertising; and- Townsquare Media Berkshire Station Rate Information |
| <input type="checkbox"/> | Campaign Committee has provided list of officers and directors. |

Date: 8/24-18

Salesperson: _____

Harrington For District Attorney
268 Lenox Rd
Richmond MA 01254-5061

1000

DATE: 8/24-18

2118-7169
2118

PAY TO THE
ORDER OF

Town Square Media

\$ 2980.72

Two thousand nine hundred and eighty and 72/100 DOLLARS

BERKSHIRE BANK

America's Most Exciting Bank
P.O. Box 1308, Pittsfield, MA 01202-1308

Signature *[Handwritten Signature]*

⑆ 211871691⑆ 162854609 1000

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ARTIFICIAL WATERMARK. HOLD AT AN ANGLE TO VIEW

I represent that the payment for the above described broadcast time has been furnished by:

Andrea Harrington

and you are authorized to announce the time as paid for by such person or entity. I represent that this person or entity is either a legally qualified candidate or an authorized committee/organization of the legally qualified candidate.

The name of the treasurer of the candidate's authorized committee is:

* _____

This station has disclosed to me its political advertising policies, including: applicable classes and rates; and discount, promotional and other sales practices (not applicable to federal candidates).

THIS STATION DOES NOT DISCRIMINATE OR PERMIT DISCRIMINATION ON THE BASIS OF RACE OR ETHNICITY IN THE PLACEMENT OF ADVERTISING.

To Be Signed By Candidate or Authorized Committee

* _____

Date

Signature

To Be Signed By Station Representative

Accepted

Accepted in Part

Rejected

Peter Barry
Signature

Peter Barry
Printed Name

Market President
Title

AGREEMENT FORM FOR POLITICAL CANDIDATE ADVERTISEMENTS

(check applicable box)

FEDERAL CANDIDATE

STATE/LOCAL CANDIDATE

To Avail Themselves Of The Lowest Unit Charge During A Political Window, Federal Candidates Must Sign The Certification On Page 3

Station and Location: <i>WBEC AM/FM, WUPE, WSBS</i>	Date: <i>8/24/18</i>
---	--------------------------------

I, *Andrea Harrington*,

being/on behalf of: _____,

a legally qualified candidate of the *Democratic*

political party for the office of: *Berkshire County District Attorney*

in the *Primary election*

election to be held on: *9/4/2018*

do hereby request station time as follows:

Broadcast Length	Time of Day, Rotation or Package	Days	Class	Times per Week	Number of Weeks
<i>See attached</i>					

Attach proposed schedule with charges (if available):

(check applicable box)

FEDERAL CANDIDATE

STATE/LOCAL CANDIDATE

To Avail Themselves Of The Lowest Unit Charge During A Political Window, Federal Candidates Must Sign The Certification On Page 3

Station and Location:

WBEC AM/FM, WUPE, WSBS

Date:

8/24/18

I, Andrea Harris-Tow

being/on behalf of: Harrington for SA

a legally qualified candidate of the DEMOCRATIC

political party for the office of: Berkshire County District Attorney
in the Primary election

election to be held on: 9/4/2018

do hereby request station time as follows:

Broadcast Length	Time of Day, Rotation or Package	Days	Class	Times per Week	Number of Weeks
	<u>See attached</u>				

Attach proposed schedule with charges (if available):

New mail

- Search mail and people
- INBOX
- CONVERSATIONS
- All Unread To me Flagged
- Favorites
- Sheila Barnes
 - Inbox 31
 - Drafts [35]
 - Sent Items
 - Deleted Items 3272
 - Junk Email [1]
 - Notes
 - RSS Feeds

- vCreative vPPO
 - Blog: 1 Berkshire - Employees (C
 - Blog: 1 Berkshire - Employees (Ca
- studiotraxmike@aol.com
 - OCEAN STATE JOB LOT
 - ENCL PLEASE RUN OSJL-2018-64
- Peter Barry
 - Paperwork
 - Peter Barry Market President/CRO
- Cristina Cipolla
 - AE Inbox
 - This is all set now!
- Victoria Spencer; Katie Johnson
 - September Schedule
 - Thanks Katie have a great week
- Victoria Spencer
 - Transcriptions of Judy Knight ads
 - Sent using OWA for iPhone
- OAMStation@katz-med
 - Mary Anne Kelleher from CHRIS
 - Mary Anne Kelleher from CHRIS
- OAMStation@katz-med
 - Mary Anne Kelleher from CHRIS
 - Mary Anne Kelleher from CHRIS
- OAMStation@katz-med
 - Mary Anne Kelleher from CHRIS
 - Mary Anne Kelleher from CHRIS
- Sheila Barnes
 - Welcome to Stratasphere!
 - Sheila Barnes Traffic Manager Tow
- Peter Barry
 - Herrington's
 - Peter Barry Market President/CRO Townsq...

contract

date: 8/25 calculation: new order

contract #: 9/4 end date: 9/27

check one:

- announcement
- sponsorship
- political
- public service
- promotional

check one:

- permit invoice
- cash in advance

check one:

- grand broadcast mo.
- calendar month

check one:

- end of flight
- weekly invoice
- monthly invoice
- special cycle
- alternate

options for make good

- check one
- same flight
- same week
- extend schedule
- dollar for dollar
- credit
- ask salesperson

advertiser: *Herring's for Joe DeStefano*

agency: *WBCN*

city: *WNCN*

contact person: *WNCN*

log id: *WNCN*

comping products: *WNCN*

package program: *WNCN*

PO # / EST #: *WNCN*

agency commission: *WNCN* %

sales person: *WNCN*

notes to traffic & accounting: *WNCN*

dates to run	len	times to run (daypart)	sec	rate	total	\$/wk	\$ total
9/20-9/21	30	6A-8A	3	3	3	10	
		8A-3P	3	3	3		
		3P-7P	3	3	3		
9/2-9/4	30	6A-8A	5	5	10		
		8A-3P	3	3			
		3P-7P	5	5			

Download

TWO WEEKS AGO

Karen Abellie 8/17/2018
 WUPE Sponsorship Sheet
 Here's the link to the WUPE Sponsorship ...

Jeannie Waters 8/15/2018
 August Regional Traffic Call
 Good Afternoon, Thank you so much for ...

THREE WEEKS AGO

Karen Abellie 8/10/2018
 Account Manager TSU: vCreative for
 Yesterday's training on vCreative. There ar...

Karen Abellie 8/9/2018
 Account Manager TSU: Contracts + I
 Second training. I didn't do this one yet. ...

Karen Abellie 8/9/2018
 Senior Account Manager Market Ass
 Peter, I am forwarding this to Sheila. I mi...

Karen Abellie 8/9/2018
 Account Manager TSU: WideOrbit Br
 This is the first training we did. I will send ...

LAST MONTH

Peter Barry 7/28/2018
 Credit Approval Process
 Not sure if I sent this to you before. You s...

New mail

Search mail and people

- <<
- Favorites
- Sheila Barnes
 - Inbox 31
 - Drafts [35]
 - Sent Items
 - Deleted Items 3272
 - Junk Email [1]
 - Notes
 - RSS Feeds

INBOX CONVERSATION All Unread To me Flag

vCreative vPPO Blog: 1 Berkshire - Employees (C) Blog: 1 Berkshire - Employees (Ca

studiotraxmike@aol.com OCEAN STATE JOB LOT ENCL PLEASE RUN OSJL-2018-64

Peter Barry Paperwork Peter Barry Market President/CRC

Cristina Cipolla AE Inbox This is all set now!

Victoria Spencer; Katie Johnson September Schedule Thanks Katie have a great week

Victoria Spencer Transcriptions of Judy Knight ads Sent using OWA for iPhone

OAMStation@katz-med Mary Anne Kelleher from CHRIST Mary Anne Kelleher from CHRIST

OAMStation@katz-med Mary Anne Kelleher from CHRIST Mary Anne Kelleher from CHRIST

OAMStation@katz-med Mary Anne Kelleher from CHRIST Mary Anne Kelleher from CHRIST

Sheila Barnes Welcome to Stratasphere! Sheila Barnes Traffic Manager To

Peter Barry Herrington's Peter Barry Market President/CRC

TWO WEEKS AGO

Karen Abellie WUPE Sponsorship Sheet 8/17/2018 Here's the link to the WUPE Sponsorship ...

Jeannie Waters August Regional Traffic Call 8/15/2018 Good Afternoon, Thank you so much for ...

THREE WEEKS AGO

Karen Abellie Account Manager TSU: vCreative for 8/10/2018 Yesterday's training on VCreative. There ar...

Karen Abellie Account Manager TSU: Contracts + I 8/9/2018 Second training. I didn't do this one yet. ...

Karen Abellie Senior Account Manager Market Ass 8/9/2018 Peter, I am forwarding this to Sheila. I mi...

Karen Abellie Account Manager TSU: WideOrbit Bi 8/9/2018 This is the first training we did. I will send ...

LAST MONTH

Peter Barry Credit Approval Process 7/28/2018 Not sure if I sent this to you before. You s...

contract

revision new order

date: 8/25 cancellation end date: 9/4

contract #: start date: 8/27

WBEC - AM WNAW WSBS WUPE WMNB

advertiser: *Harlington Inc Distri*

advertiser #: _____

agency: _____

address: _____

city/state/zip: _____

contract person: _____

telephone: _____

log listing: _____

competing products: _____

package program: _____

PO # / EST. # _____

agency commission: _____

sales person: *Hess*

notes to traffic & accounting: _____

check one: announcement sponsorship political public service promotional

check one: permit invoice cash in advance

check one: standard broadcast (no. tender month)

check one: end of flight weekly invoice priority invoice special cycle

check one: options for making good check one: same flight same week ordered schedule dollar for dollar credits ask substitution

check one: agency direct local national

check one: cash trade auction

dates to run	len	hours to run (approx)	m	t	w	t	f	s	s	ratio	\$/WK	\$ total
8/31	30	6A-10A								10		
		10A-3P										
		3P-7P										
9/1-9/4	30	6A-10A								10		
		10A-3P										
		3P-7P										

Download

New mail

Search mail and people

INBOX CONVERSATIONS
All Unread To me Flagged

Favorites

Sheila Barnes

Inbox 31

Drafts [35]

Sent Items

Deleted Items 3272

Junk Email [1]

Notes

RSS Feeds

vCreative vPPO
Blog: 1 Berkshire - Employees (C...
Blog: 1 Berkshire - Employees (Ca...

studiotraxmike@aol.com
OCEAN STATE JOB LOT
ENCL PLEASE RUN OSJL-2018-64

✓ Peter Barry
Paperwork
Peter Barry Market President/CRC

Cristina Cipolla

AE Inbox
This is all set now!

Victoria Spencer; Katie F...
Johnson September Schedule
Thanks Katie have a great weeke...

Victoria Spencer
Transcriptions of Judy Knight ads
Sent using OWA for iPhone

OAMStation@katz-med
Mary Anne Kelleher from CHRIS...
Mary Anne Kelleher from CHRIS...

OAMStation@katz-med
Mary Anne Kelleher from CHRIS...
Mary Anne Kelleher from CHRIS...

OAMStation@katz-med
Mary Anne Kelleher from CHRIS...
Mary Anne Kelleher from CHRIS...

Sheila Barnes
Welcome to Stratasphere!
Sheila Barnes Traffic Manager Tow...

Peter Barry
Herrington's
Peter Barry Market President/CRC

Download

TWO WEEKS AGO

Karen Abellie
WUPE Sponsorship Sheet 8/17/2018
Here's the link to the WUPE Sponsorship ...

Jeannie Waters
August Regional Traffic Call 8/15/2018
Good Afternoon, Thank you so much for ...

THREE WEEKS AGO

Karen Abellie
Account Manager TSU: vCreative for 8/10/2018
Yesterday's training on VCreative. There ar...

Karen Abellie
Account Manager TSU: Contracts + I 8/9/2018
Second training. I didn't do this one yet. ...

Karen Abellie
Senior Account Manager Market Ass 8/9/2018
Peter, I am forwarding this to Sheila. I mi...

Karen Abellie
Account Manager TSU: WideOrbit Br 8/9/2018
This is the first training we did. I will send ...

LAST MONTH

Peter Barry
Credit Approval Process 7/28/2018
Not sure if I sent this to you before. You s...

