

EXHIBIT 3

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary June 21 - June 25, 2021

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY21 Salary
Executive						
7591	Advocate	Advocate	CL	02/08/21	06/25/21	\$
7733	Prosecutor	Attorney Prosecutor		06/07/21	06/25/21	\$
7634	Hewel Ni'ok	On-Air Announcer/Board Operator		06/14/21	06/25/21	\$ 17.80
Education						
7697	One Stop	Career & Employment Specialist		03/22/21	06/25/21	\$
7690	Administration	Education Outreach Coordinator		06/01/21	06/25/21	\$
General Support Services						
4243	Information Technology (2 Positions)	Clinical Applications Coordinator		04/05/21	06/25/21	\$
7679	Accounting	Accounting Clerk	CL	05/17/21	06/25/21	\$
7725	Facilities Management	Custodial/Grounds Worker		05/17/21	06/25/21	\$
7111	Accounting	Accounting Specialist	NEW	06/21/21	07/02/21	\$
Health and Human Services						
7666	Community Health	Program Supervisor		11/16/20	06/25/21	\$
7263	Community Health	Registered Nurse		11/16/20	06/25/21	\$
7710	Senior Services	Program Coordinator		03/08/21	06/25/21	\$
7135	Health Transportation Services (5 Positions)	Transit Driver		05/03/21	06/25/21	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	06/25/21	\$
7728	Health Transportation Services	Office Specialist	CL	05/17/21	06/25/21	\$
7727	Senior Services	Case Manager, Aide		05/17/21	06/25/21	\$
7734	Family Assistance	Program Manager, Senior		06/07/21	06/25/21	\$
7736	Management of Health	Security Guard	NEW	06/21/21	07/02/21	\$
Planning and Economic Development						
7565	Administration	Project Specialist		06/01/21	06/25/21	\$
Natural Resources						
7186	Solid Waste	Heavy Equipment Operator		04/05/21	06/25/21	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

NOTE: All regular, temporary, full-time, part-time clerical positions under the Tohono O'odham Nation's Executive Branch will be filled from the established "Clerical Roster." Applicants are required to be tested in order to be considered for any clerical positions, except receptionist.

FOR CLERICAL TESTING

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Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

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POSITIONS OPEN CONTINUOUS

DEPARTMENT	POSITION(S)	CLOSING DATE
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous
Police Department	Public Safety Dispatcher (CL) (CR)	Open Continuous
Corrections	Corrections Officer (CL) (CR)	Open Continuous
Police Department	Ranger (CL)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

- JOB TITLE: Accounting Technician SALARY: /hour
- JOB TITLE: Adjunct Instructor - Tohono O'odham Language (PHX Center) SALARY: per credit hour
- JOB TITLE: Administrative Assistant-Finance SALARY: our
- JOB TITLE: Administrative Assistant-Student Services/Student Life SALARY: /hour
- JOB TITLE: Dean of Student Services SALARY: /annual DOE CLOSING DATE: June 23, 2021
- JOB TITLE: Financial Aid Technician (Temporary) SALARY: /hour
- JOB TITLE: IT Support Technician SALARY: our
- JOB TITLE: Language Specialist SALARY: hour
- JOB TITLE: Physics Instructor SALARY: annual (DOE)
- JOB TITLE: Receptionist SALARY: our
- JOB TITLE: Security Guard SALARY: /hour
- JOB TITLE: Tutor (Part-Time/Temporary) SALARY: our

For more information on the vacant positions contact mwidener@tocc.edu or visit the link below for online application

[TOHONO O ODHAM COMMUNITY COLLE Jobs](#)

P.O. Box 3129 Sells, Arizona 85634 - Phone: (520) 383-8401 ext. 49 - Fax: (520) 383-0029

CDFI

JOB TITLE: VITA Assistant Coordinator SALARY: DOE CLOSING DATE: Open Until Filled
To apply contact CDFI-Phone: 520-383-0790 Email: cdfi.ton@toua.net

Tohono O'odham Ki:Ki Association

- JOB TITLE: Rough/Finish Carpenter SALARY our hour CLOSING DATE: OPEN UNTIL FILLED
 - JOB TITLE: Project Manager/Biologist SALARY: DOE CLOSING DATE: OPEN UNTIL FILLED
- Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634
employment@tokahousing.org

San Xavier Allottees Association

JOB TITLE: Accounting Specialist - Salary: DOE - Closing Date: Open Until Filled
For any questions regarding the vacant positions, please contact
San Xavier Allottees Association at (520) 807-2121 or email: [SXAA@sanxavierallottee.org](mailto: SXAA@sanxavierallottee.org)

San Xavier Cooperative Association

JOB TITLE: Farm Manager - Salary: DOE - Closing Date: Open Until Filled
For any questions regarding the vacant positions, please contact
San Xavier Cooperative Association at (520) 295-3774 or email: [SXCA@sanxaviercoop.org](mailto: SXCA@sanxaviercoop.org)

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PLEASE POST

Weekly Job Summary November 8 - November 12, 2021

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7558	Gaming Office	Legal Counsel, Gaming		08/16/21	11/19/21	\$
7617	Office of the Treasurer	Office Specialist	CL/CR	11/01/21	11/12/21	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator	NEW	11/08/21	11/19/21	\$ 18.24
Education						
7066	Recreation	Recreation Aide (MD)		08/16/21	11/12/21	\$
7697	One Stop	Career & Employment Specialist		08/09/21	11/12/21	\$
7554	One Stop	Program Coordinator		08/09/21	11/12/21	\$
7682	Recreation	Recreation Aide (P)		08/23/21	11/12/21	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	11/12/21	\$
7016	Higher Education	Education Assistance Specialist		09/13/21	11/12/21	\$
7587	Recreation	Recreation Operations Manager		10/18/21	11/12/21	\$
7046	Administration	Librarian		10/18/21	11/12/21	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	11/12/21	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	11/12/21	\$
7767	Early Childhood Headstart	Receptionist		11/01/21	11/12/21	\$
General Support Services						
4243	Information Technology (2 Positions)	Clinical Applications Coordinator		04/05/21	11/12/21	\$
7111	Accounting	Accounting Specialist		06/21/21	11/12/21	\$
7769	Accounting	Budget Analyst		10/25/21	11/19/21	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	11/12/21	\$
7439	Accounting	Principal Accountant		07/26/21	11/12/21	\$
7756	Accounting	Accounting Manager		11/01/21	11/12/21	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	11/12/21	\$
Health and Human Services						
7263	Community Health	Registered Nurse		11/16/20	11/12/21	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	11/12/21	\$
7503	Health Transportation Services	Transit Driver (San Simon)		08/16/21	11/12/21	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	11/12/21	\$
7753	Adult Protective Services	Program Manager, Senior		08/16/21	11/12/21	\$
7746	Management of Health	Office Manager		07/19/21	11/12/21	\$
7762	Child Welfare	Program Supervisor		10/25/21	11/19/21	\$
7778	Child Welfare (2 Positions)	Group Home Worker		11/01/21	11/12/21	\$
7710	Senior Services	Program Coordinator		11/01/21	11/12/21	\$
Planning						
7486	Realty	Realty Specialist		07/19/21	11/12/21	\$
7765	Realty	Realty Officer		10/05/21	11/12/21	\$
7781	Real Property Management (2 Positions)	Custodial/Grounds Worker		11/01/21	11/12/21	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	11/12/21	\$
7776	Solid Waste Management	Solid Waste Laborer		10/25/21	11/19/21	\$

7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	11/19/21	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	11/12/21	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	11/12/21	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	11/12/21	\$
7751	Law Enforcement	Cook, Senior		08/16/21	11/12/21	\$
7773	Law Enforcement	Registration/Notification Specialist	CR	11/01/21	11/12/21	\$

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Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

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POSITIONS OPEN CONTINUOUS

DEPARTMENT	POSITION(S)	CLOSING DATE
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous
Corrections	Corrections Officer (CL) (CR)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Advisor Coordinator **SALARY:**

JOB TITLE: Administrative Assistant-Student Services/Student Life **SALARY:** /hour

JOB TITLE: Apprentice Instructor-Electrician **SALARY:**

JOB TITLE: Financial Aid Technician (Temporary) **SALARY:** /hour

JOB TITLE: IT Support Technician I **SALARY:** /hour

JOB TITLE: Language Specialist **SALARY:** /hour

JOB TITLE: Physics Instructor **SALARY:** (DOE) annual

JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** (DOE) hourly

For more information on the vacant positions contact mwidener@tocc.edu or visit the link below for online application

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P.O. Box 3129 Sells, Arizona 85634 - Phone: (520) 383-8401 ext. 49 - Fax: (520) 383-0029

CDFI

JOB TITLE: Loan Clerk **SALARY:** DOE **CLOSING DATE:** Open Until Filled
To apply contact CDFI-Phone: 520-383-0790 Email: cdfi.ton@toua.net

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Data Entry Clerk **SALAR'** per hour **CLOSING DATE:** November 19, 2021
Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634
employment@tokahousing.org

Arizona Sonora Desert Museum

JOB TITLE: Purchasing/Warehouse (Temporary/16 Hours/Week) - Salary - Closing Date: Open Until Filled
To apply visit Arizona Sonora Desert Museum website.
https://www.appone.com/MainInfoReq.asp?R_ID=4120321



TOHONO O'ODHAM NATION, EXECUTIVE BRANCH
HUMAN RESOURCES OFFICE

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7252

JOB ANNOUNCEMENT

JOB TITLE: ON-AIR ANNOUNCER/BOARD OPERATOR

SALARY: \$18.24 PER HOUR, PLUS BENEFITS

OPENING DATE: November 8, 2021

CLOSING DATE: November 19, 2021

NOTE: To ensure consideration, apply within the first 5 working days of the opening date. If sufficient qualified applicants apply, the announcement could be closed at that time.

STATUS: Probationary/Permanent, Full-Time

HRS/WK: Non-Exempt

DEPARTMENT: EXEC/HEWEL NI'OK

JOB LOCATION: Covered Wells, AZ

POSITION SUMMARY: Under close supervision, provides a "voice" for HN's general programming. Responsible for keeping in compliance with Federal Communications Commission (FCC) programming regulations and standards.

MINIMUM QUALIFICATIONS:

- High School Diploma or General Education Diploma and six months experience in a broadcasting field, or an equivalent combination of training, education, and work experience which demonstrates the ability to perform the duties of this position.

—AND—

- Must submit a 30 minute CD demo.
- Must have a pleasant and well-controlled voice and excellent pronunciation.
- Upon recommendation for hire a criminal background check is required to determine suitability for hire.
- Based on the department's needs, incumbents may be required to demonstrate fluency in both the Tohono O'odham Language and English as a condition of employment.

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Executive						
7558	Gaming Office	Legal Counsel, Gaming		08/16/21	11/19/21	\$
7617	Office of the Treasurer	Office Specialist	CL/CR	11/01/21	11/26/21	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	11/19/21	\$ 18.24
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7554	One Stop	Program Coordinator		08/09/21	11/26/21	\$
7682	Recreation	Recreation Aide (P)		08/23/21	11/26/21	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	11/26/21	\$
7016	Higher Education	Education Assistance Specialist		09/13/21	11/26/21	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	11/26/21	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	11/26/21	\$
7767	Early Childhood Headstart	Receptionist		11/01/21	11/26/21	\$
General Support Services						
4243	Information Technology (2 Positions)	Clinical Applications Coordinator		04/05/21	11/26/21	\$
7769	Accounting	Budget Analyst		10/25/21	11/19/21	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	11/26/21	\$
7439	Accounting	Principal Accountant		07/26/21	11/26/21	\$
7756	Accounting	Accounting Manager		11/01/21	11/26/21	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	11/26/21	\$
7357	Accounting	Accounting Clerk	NEW	11/15/21	11/26/21	\$
7790	Accounting	Principal Accountant	NEW	11/15/21	11/26/21	\$
Health and Human Services						
7263	Community Health	Registered Nurse		11/16/20	11/26/21	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	11/26/21	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	11/26/21	\$
7753	Adult Protective Services	Program Manager, Senior		08/16/21	11/26/21	\$
7746	Management of Health	Office Manager		07/19/21	11/26/21	\$
7762	Child Welfare	Program Supervisor		10/25/21	11/19/21	\$
7778	Child Welfare (2 Positions)	Group Home Worker		11/01/21	11/26/21	\$
7710	Senior Services	Program Coordinator		11/01/21	11/26/21	\$
7786	Health Transportation Services (3 Positions)	Transit Driver (San Lucy, San Xavier, Ak-Chin)	NEW	11/15/21	11/26/21	\$
Planning						
7486	Realty	Realty Specialist		07/19/21	11/26/21	\$
7765	Realty	Realty Officer		10/05/21	11/26/21	\$
7781	Real Property Management (2 Positions)	Custodial/Grounds Worker		11/01/21	11/26/21	\$
7789	Transportation Planning & Roads Inventory	Project Administrator	NEW	11/15/21	11/26/21	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	11/26/21	\$
7776	Solid Waste Management	Solid Waste Laborer		10/25/21	11/19/21	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	11/19/21	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	11/26/21	\$

7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	11/26/21	\$	
7482	Solid Waste Management	Equipment Operator/Driver	NEW	CL	11/15/21	11/26/21	\$
Public Safety							
7167	Corrections	Corrections Support Specialist		07/26/21	11/26/21	\$	
7751	Law Enforcement	Cook, Senior		08/16/21	11/26/21	\$	
7773	Law Enforcement	Registration/Notification Specialist	CR	11/01/21	11/26/21	\$	
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JOB TITLE: Administrative Assistant-Student Services/Student Life SALARY: hour

JOB TITLE: Apprentice Instructor-Electrician SALARY:

JOB TITLE: Financial Aid Technician (Temporary) SALARY: /hour

JOB TITLE: IT Support Technician I SALARY: /hour

JOB TITLE: Language Specialist SALARY: hour

JOB TITLE: Physics Instructor SALARY: (DOE) annual

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JOB TITLE: Data Entry Clerk SALARY: ' hour CLOSING DATE: November 19, 2021
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7769	Accounting	Budget Analyst		10/25/21	12/03/21	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	11/26/21	\$
7439	Accounting	Principal Accountant		07/26/21	11/26/21	\$
7756	Accounting	Accounting Manager		11/01/21	11/26/21	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	11/26/21	\$
7357	Accounting	Accounting Clerk	CL/CR	11/15/21	11/26/21	\$
7790	Accounting	Principal Accountant		11/15/21	11/26/21	\$
7794	Department of Information and Technology	Network Administrator	NEW CL	11/22/21	12/03/21	\$
7795	Department of Information and Technology	Systems Administrator, Senior	NEW	11/22/21	12/03/21	\$
7796	Department of Information and Technology	Information Technology Project Specialist	NEW	11/22/21	12/03/21	\$
7797	Department of Information and Technology	Help Desk/Training Supervisor	NEW	11/22/21	12/03/21	\$
Health and Human Services						
7263	Community Health	Registered Nurse		11/16/20	11/26/21	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	11/26/21	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	11/26/21	\$
7753	Adult Protective Services	Program Manager, Senior		08/16/21	11/26/21	\$
7746	Management of Health	Office Manager		07/19/21	11/26/21	\$
7762	Child Welfare	Program Supervisor		10/25/21	12/03/21	\$
7778	Child Welfare (2 Positions)	Group Home Worker		11/01/21	11/26/21	\$
7710	Senior Services	Program Coordinator		11/01/21	11/26/21	\$
7786	Health Transportation Services (3 Positions)	Transit Driver (San Lucy, San Xavier, Ak-Chin)		11/15/21	11/26/21	\$
7798	Food Distribution Program	Commodity Delivery Worker	NEW	11/22/21	12/03/21	\$
Planning						
7765	Realty	Realty Officer		10/05/21	11/26/21	\$
7781	Real Property Management (2 Positions)	Custodial/Grounds Worker		11/01/21	11/26/21	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	11/26/21	\$
7565	Administration	Project Specialist	NEW	11/22/21	12/03/21	\$
Natural Resources						

7422	Livestock	Utility Worker		09/27/21	11/26/21	\$
7776	Solid Waste Management	Solid Waste Laborer		10/25/21	12/03/21	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	12/03/21	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	11/26/21	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	11/26/21	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	11/26/21	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	11/26/21	\$
7751	Law Enforcement	Cook, Senior		08/16/21	11/26/21	\$
7773	Law Enforcement	Registration/Notification Specialist	CR	11/01/21	11/26/21	\$
7793	Corrections	Maintenance Technician		11/15/21	11/26/21	\$
7647	Fire	Firefighter	NEW CL	11/22/21	12/03/21	\$

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POSITIONS OPEN CONTINUOUS

DEPARTMENT	POSITION(S)	CLOSING DATE
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous
Corrections	Corrections Officer (CL) (CR)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Advisor Coordinator **SALARY:**

JOB TITLE: Administrative Assistant-Student Services/Student Life **SALARY:** our

JOB TITLE: Apprentice Instructor-Electrician **SALARY:**

JOB TITLE: IT Support Technician I **SALARY:** 1/2 hour

JOB TITLE: Academic Dean **SALARY:**

JOB TITLE: Bookstore Supervisor **SALARY:** 1 hour

JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** DOE hourly

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[TOHONO O ODHAM COMMUNITY COLLE Jobs](#)

P.O. Box 3129 Sells, Arizona 85634 - **Phone:** (520) 383-8401 ext. 49 - **Fax:** (520) 383-0029

CDFI

JOB TITLE: Loan Clerk **SALARY:** DOE **CLOSING DATE:** Open Until Filled

To apply contact CDFI-Phone: 520-383-0790 Email: cdfi.ton@toua.net

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Receptionist **SALARY:** ur **CLOSING DATE:** OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

employment@tokahousing.org

Arizona Sonora Desert Museum

JOB TITLE: Purchasing/Warehouse (Temporary/16 Hours/Week) - Salary - Closing Date: Open Until Filled

To apply visit Arizona Sonora Desert Museum website.

https://www.appone.com/MainInfoReq.asp?R_ID=4120321

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Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary November 29 - December 03, 2021

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7558	Gaming Office	Legal Counsel, Gaming		08/16/21	12/03/21	\$
7617	Office of the Treasurer	Office Specialist	CL/CR	11/01/21	12/10/21	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	12/03/21	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager	NEW	11/29/21	12/10/21	\$
Education						
7066	Recreation	Recreation Aide (MD)		08/16/21	12/10/21	\$
7554	One Stop	Program Coordinator		08/09/21	12/10/21	\$
7682	Recreation	Recreation Aide (P)		08/23/21	12/10/21	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	12/10/21	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	12/10/21	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	12/10/21	\$
7767	Early Childhood Headstart	Receptionist		11/01/21	12/10/21	\$
General Support Services						
4243	Information Technology (2 Positions)	Clinical Applications Coordinator		04/05/21	12/10/21	\$
7769	Accounting	Budget Analyst		10/25/21	12/03/21	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	12/10/21	\$
7439	Accounting	Principal Accountant		07/26/21	12/10/21	\$
7756	Accounting	Accounting Manager		11/01/21	12/10/21	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	12/10/21	\$
7357	Accounting	Accounting Clerk	CL/CR	11/15/21	12/10/21	\$
7790	Accounting	Principal Accountant		11/15/21	12/10/21	\$
7794	Department of Information and Technology	Network Administrator	CL	11/22/21	12/03/21	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	12/03/21	\$
7796	Department of Information and Technology	Information Technology Project Specialist		11/22/21	12/03/21	\$
7797	Department of Information and Technology	Help Desk/Training Supervisor		11/22/21	12/03/21	\$
Health and Human Services						
7263	Community Health	Registered Nurse		11/16/20	12/10/21	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	12/10/21	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	12/10/21	\$
7753	Adult Protective Services	Program Manager, Senior		08/16/21	12/10/21	\$
7746	Management of Health	Office Manager		07/19/21	12/10/21	\$
7762	Child Welfare	Program Supervisor		10/25/21	12/03/21	\$
7778	Child Welfare (2 Positions)	Group Home Worker		11/01/21	12/10/21	\$
7710	Senior Services	Program Coordinator		11/01/21	12/10/21	\$
7786	Health Transportation Services (3 Positions)	Transit Driver (San Lucy, San Xavier, Ak-Chin)		11/15/21	12/10/21	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	12/03/21	\$
Planning						
7765	Realty	Realty Officer		10/05/21	12/10/21	\$
7781	Real Property Management (2 Positions)	Custodial/Grounds Worker		11/01/21	12/10/21	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	12/10/21	\$

7565	Administration	Project Specialist		11/22/21	12/03/21	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	12/10/21	\$
7776	Solid Waste Management	Solid Waste Laborer		10/25/21	12/03/21	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	12/03/21	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	12/10/21	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	12/10/21	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	12/10/21	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	12/10/21	\$
7751	Law Enforcement	Cook, Senior		08/16/21	12/10/21	\$
7773	Law Enforcement	Registration/Notification Specialist	CR	11/01/21	12/10/21	\$
7793	Corrections	Maintenance Technician		11/15/21	12/10/21	\$
7647	Fire	Firefighter	CL	11/22/21	12/03/21	\$
7378	Environmental Protection Office	Office Specialist	Re-Ad CL/CR	11/29/21	12/10/21	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

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Career Ladders-CL

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APPLYING FOR POSITIONS

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POSITIONS OPEN CONTINUOUS

DEPARTMENT	POSITION(S)	CLOSING DATE
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous
Corrections	Corrections Officer (CL) (CR)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Advisor Coordinator **SALARY:**

JOB TITLE: Administrative Assistant-Student Services/Student Life **SALARY:** hour

JOB TITLE: Apprentice Instructor-Electrician **SALARY:**

JOB TITLE: IT Support Technician I **SALARY:** hour

JOB TITLE: Academic Dean **SALARY:**

JOB TITLE: Bookstore Supervisor **SALARY:** hour

JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** (DOE) hourly

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JOB TITLE: Loan Clerk **SALARY:** DOE **CLOSING DATE:** Open Until Filled

To apply contact CDFI-Phone: 520-383-0790 Email: cdfi.ton@tousa.net

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Receptionist **SALARY:** CLOSING DATE: OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

employment@tokahousing.org

Arizona Sonora Desert Museum

JOB TITLE: Purchasing/Warehouse (Temporary/16 Hours/Week) - Salary - Closing Date: Open Until Filled

To apply visit Arizona Sonora Desert Museum website.

https://www.appone.com/MainInfoReq.asp?R_ID=4120321

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Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary December 6 - December 10, 2021

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7617	Office of the Treasurer	Office Specialist	CL/CR	11/01/21	12/10/21	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	12/17/21	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	12/10/21	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	NEW CR	12/06/21	12/24/21	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	NEW CR	12/06/21	12/24/21	\$
7811	Gaming (Tucson)	Gaming Inspector	NEW CR	12/06/21	12/17/21	\$
Education						
7066	Recreation	Recreation Aide (MD)		08/16/21	12/10/21	\$
7554	One Stop	Program Coordinator		08/09/21	12/10/21	\$
7682	Recreation	Recreation Aide (P)		08/23/21	12/10/21	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	12/10/21	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	12/10/21	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	12/10/21	\$
7767	Early Childhood Headstart	Receptionist		11/01/21	12/10/21	\$
7519	Early Childhood Headstart	Accounting Specialist	NEW	12/06/21	12/17/21	\$
7526	Recreation (Pisinemo)	Maintenance Technician	NEW	12/06/21	12/17/21	\$
7682	Recreation (Pisinemo/Sells) (2 Positions)	Recreation Aide	NEW	12/06/21	12/17/21	\$
General Support Services						
4243	Information Technology (2 Positions)	Clinical Applications Coordinator		04/05/21	12/10/21	\$
7769	Accounting	Budget Analyst		10/25/21	12/17/21	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	12/10/21	\$
7439	Accounting	Principal Accountant		07/26/21	12/10/21	\$
7756	Accounting	Accounting Manager		11/01/21	12/10/21	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	12/10/21	\$
7357	Accounting	Accounting Clerk	CL/CR	11/15/21	12/10/21	\$
7790	Accounting	Principal Accountant		11/15/21	12/10/21	\$
7794	Department of Information and Technology	Network Administrator	CL	11/22/21	12/17/21	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	12/17/21	\$
7796	Department of Information and Technology	Information Technology Project Specialist		11/22/21	12/17/21	\$
7797	Department of Information and Technology	Help Desk/Training Supervisor		11/22/21	12/17/21	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	12/10/21	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	12/10/21	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	12/10/21	\$
7762	Child Welfare	Program Supervisor		10/25/21	12/17/21	\$
7778	Child Welfare (2 Positions)	Group Home Worker		11/01/21	12/10/21	\$
7710	Senior Services	Program Coordinator		11/01/21	12/10/21	\$
7786	Health Transportation Services (3 Positions)	Transit Driver (San Lucy, San Xavier, Ak-Chin)		11/15/21	12/10/21	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	12/17/21	\$
7658	Management of Health	Director of Health and Human Services	NEW	12/06/21	12/17/21	\$
7807	Senior Services	Cook Aide	NEW	12/06/21	12/17/21	\$

7808	Child Welfare	Transit Driver	NEW	12/06/21	12/17/21	\$	
7809	Community Health Services	Office Specialist	NEW	CL/CR	12/06/21	12/17/21	\$
7668	Community Health Services (2 Positions)	Community Health Representative	NEW	12/06/21	12/17/21	\$	
7815	Community Health Services	Certified Nurses Assistant	NEW	12/06/21	12/17/21	\$	
7666	Community Health Services	Program Supervisor	NEW	12/06/21	12/17/21	\$	

Planning

7765	Realty	Realty Officer		10/05/21	12/10/21	\$
7781	Real Property Management (2 Positions)	Custodial/Grounds Worker		11/01/21	12/10/21	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	12/10/21	\$
7565	Administration	Project Specialist		11/22/21	12/17/21	\$

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7422	Livestock	Utility Worker		09/27/21	12/10/21	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	12/17/21	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	12/10/21	\$
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7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	12/10/21	\$

Public Safety

7167	Corrections	Corrections Support Specialist		07/26/21	12/10/21	\$
7751	Law Enforcement	Cook, Senior		08/16/21	12/10/21	\$
7773	Law Enforcement	Registration/Notification Specialist	CR	11/01/21	12/10/21	\$
7793	Corrections	Maintenance Technician		11/15/21	12/10/21	\$
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POSITIONS OPEN CONTINUOUS

DEPARTMENT	POSITION(S)	CLOSING DATE
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous
Corrections	Corrections Officer (CL) (CR)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

- JOB TITLE:** Academic Advisor Coordinator **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant-Student Services/Student Life **SALARY:** \$14.00 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Apprentice Instructor-Electrician **SALARY:** \$14.00 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: IT Support Technician I **SALARY:** \$14.00 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Academic Dean **SALARY:** \$14.00 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Bookstore Supervisor **SALARY:** \$14.00 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Dean of Student Services **SALARY:** \$14.00 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** \$14.00 (DOE) hourly **CLOSING DATE:** OPEN UNTIL FILLED

For more information on the vacant positions contact mwidener@tocc.edu or visit the link below for online application

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To apply contact CDFI-Phone: 520-383-0790 Email: cdfi.ton@toua.net

Tohono O'odham Ki:Ki Association

- JOB TITLE:** Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Receptionist **SALARY:** \$14.00 **CLOSING DATE:** OPEN UNTIL FILLED
Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634
employment@tokahousing.org

Arizona Sonora Desert Museum

- JOB TITLE:** Purchasing/Warehouse (Temporary/16 Hours/Week) **SALARY:** \$14.00 **CLOSING DATE:** OPEN UNTIL FILLED
To apply visit Arizona Sonora Desert Museum website.
https://www.appone.com/MainInfoReq.asp?R_ID=4120321

Gu Achi District

- JOB TITLE:** Accounting Clerk **SALARY:** \$14.00 **CLOSING DATE:** December 28, 2021
JOB TITLE: Laborer (2 Positions) **SALARY:** \$14.00 **CLOSING DATE:** December 28, 2021
For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Freeport-McMoRan

- JOB TITLE:** Laborer II (Req. ID: 47569)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Moly-Rhenium (Req. ID 57803)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Truck Driver Trainee (Req. ID 58093)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Engineer II (Req. ID 54283)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Electrical Maintenance (Req. ID 57443)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mechanical Engineer I (Req. ID 57604)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Engineer II (Req. ID 54465)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I (Req. ID 35002)/Operations Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Scientist II (Req. ID 54483)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Maintenance Helper (Req. ID 55131)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Diagnostic Mechanic (Req. ID 32687)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Diagnostic Mechanic (Req. ID 60143)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Hydromet Operator I (Req. ID 56103)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Repair Employee (Req. ID 32688)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Technician II (Req. ID 55133)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Maintenance Helper-Crush/Convey (Req. ID 40263)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Repair Employee (Req. ID 46404)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Maintenance Helper (Req. ID 58705)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Mill (Req. ID 57883)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Warehouse Technician II (Req. ID 52663)/Supply Chain **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diagnostic Electrician (Req. ID 41804)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator Trainee (Req. ID 43623)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer II (Req. ID 57183)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary December 13 - December 17, 2021

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7617	Office of the Treasurer	Office Specialist	CL/CR	11/01/21	12/24/21	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	12/17/21	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	12/24/21	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	12/24/21	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	12/24/21	\$
7811	Gaming (Tucson)	Gaming Inspector	CR	12/06/21	12/17/21	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV) NEW	CL	12/13/21	12/24/21	\$
7822	Office of the Prosecutor	Office Specialist NEW	CL/CR	12/13/21	12/24/21	\$
Education						
7066	Recreation	Recreation Aide (MD)		08/16/21	12/24/21	\$
7554	One Stop	Program Coordinator		08/09/21	12/24/21	\$
7682	Recreation	Recreation Aide (P)		08/23/21	12/24/21	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	12/24/21	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	12/24/21	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	12/24/21	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	12/17/21	\$
7526	Recreation (Pisinemo)	Maintenance Technician		12/06/21	12/17/21	\$
7682	Recreation (Pisinemo/Sells) (2 Positions)	Recreation Aide		12/06/21	12/17/21	\$
7587	Recreation	Recreation Operations Manager	RE-AD	12/13/21	12/24/21	\$
General Support Services						
4243	Information Technology (2 Positions)	Clinical Applications Coordinator		04/05/21	12/24/21	\$
7769	Accounting	Budget Analyst		10/25/21	12/17/21	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	12/24/21	\$
7439	Accounting	Principal Accountant		07/26/21	12/24/21	\$
7756	Accounting	Accounting Manager		11/01/21	12/24/21	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	12/24/21	\$
7357	Accounting	Accounting Clerk	CL/CR	11/15/21	12/24/21	\$
7790	Accounting	Principal Accountant		11/15/21	12/24/21	\$
7794	Department of Information and Technology	Network Administrator	CL	11/22/21	12/17/21	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	12/17/21	\$
7796	Department of Information and Technology	Information Technology Project Specialist		11/22/21	12/17/21	\$
7797	Department of Information and Technology	Help Desk/Training Supervisor		11/22/21	12/17/21	\$
7819	Facility Management	Custodial/Grounds Worker	NEW	12/13/21	12/24/21	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	12/24/21	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	12/24/21	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	12/24/21	\$
7762	Child Welfare	Program Supervisor		10/25/21	12/17/21	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	12/17/21	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	12/17/21	\$
7807	Senior Services	Cook Aide		12/06/21	12/17/21	\$

7808	Child Welfare	Transit Driver		12/06/21	12/17/21	\$
7809	Community Health Services	Office Specialist	CL/CR	12/06/21	12/17/21	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	12/17/21	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	12/17/21	\$
7666	Community Health Services	Program Supervisor		12/06/21	12/17/21	\$
7779	Child Welfare	Group Home Worker	RE-AD	12/13/21	12/24/21	\$
7503	Health Transportation Services (San Simon)	Transit Driver	RE-AD	12/13/21	12/24/21	\$
Planning						
7765	Realty	Realty Officer		10/05/21	12/24/21	\$
7781	Real Property Management (2 Positions)	Custodial/Grounds Worker		11/01/21	12/24/21	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	12/24/21	\$
7565	Administration	Project Specialist		11/22/21	12/17/21	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	12/24/21	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	12/17/21	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	12/24/21	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	12/24/21	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	12/24/21	\$
7342	Cultural Center and Museum	Museum Curator, Education	NEW	12/13/21	12/24/21	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	12/24/21	\$
7751	Law Enforcement	Cook, Senior		08/16/21	12/24/21	\$
7773	Law Enforcement	Registration/Notification Specialist	CR	11/01/21	12/24/21	\$
7793	Corrections	Maintenance Technician		11/15/21	12/24/21	\$
7647	Fire	Firefighter	CL	11/22/21	12/17/21	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	12/24/21	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

NOTE: All regular, temporary, full-time, part-time clerical positions under the Tohono O'odham Nation's Executive Branch will be filled from the established "Clerical Roster." Applicants are required to be tested in order to be considered for any clerical positions, except receptionist.

FOR CLERICAL TESTING

Clerical testing will now be on-line only, please call Human Resources to schedule an appointment.
If applying contact Human Resources at (520) 383-6540.

Clerical test results must be submitted with your application packet to be considered "complete".

IT IS IMPORTANT TO KEEP YOUR SCHEDULED APPOINTMENTS!

Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

[Tohono Oodham Nation Jobs](#)

****Only complete applications will be accepted, including online submissions.****

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Advisor Coordinator **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant-Student Services/Student Life **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Apprentice Instructor-Electrician **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: IT Support Technician I **SALARY:** /hour **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Academic Dean **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Bookstore Supervisor **SALARY:** hour **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Dean of Student Services **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** (DOE) hourly **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant-Finance **SALARY:** hour **CLOSING DATE:** OPEN UNTIL FILLED

For more information on the vacant positions contact mwidener@tocc.edu or visit the link below for online application

[TOHONO O ODHAM COMMUNITY COLLE Jobs](#)

P.O. Box 3129 Sells, Arizona 85634 - **Phone:** (520) 383-8401 ext. 49 - **Fax:** (520) 383-0029

CDFI

JOB TITLE: Loan Clerk **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
To apply contact CDFI-Phone: 520-383-0790 Email: cdfi.ton@toca.net

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Receptionist **SALARY:** hour **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) **SALARY:** Jr **CLOSING DATE:** OPEN UNTIL FILLED
Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634
employment@tokahousing.org

Arizona Sonora Desert Museum

JOB TITLE: Purchasing/Warehouse (Temporary/16 Hours/Week) - **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
To apply visit Arizona Sonora Desert Museum website.
https://www.appone.com/MainInfoReq.asp?R_ID=4120321

Gu Achi District

JOB TITLE: Accounting Clerk - **SALARY:** /hour **CLOSING DATE:** December 28, 2021
JOB TITLE: Laborer (2 Positions) - **SALARY:** /hour - **CLOSING DATE:** December 28, 2021
For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Freeport-McMoRan

JOB TITLE: Laborer II (Req. ID: 47569)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Moly-Rhenium (Req. ID 57803)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Truck Driver Trainee (Req. ID 58093)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Engineer II (Req. ID 54283)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Electrical Maintenance (Req. ID 57443)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mechanical Engineer I (Req. ID 57604)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Engineer II (Req. ID 54465)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I (Req. ID 35002)/Operations Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Scientist II (Req. ID 54483)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Maintenance Helper (Req. ID 55131)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Diagnostic Mechanic (Req. ID 32687)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Diagnostic Mechanic (Req. ID 60143)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Hydromet Operator I (Req. ID 56103)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Repair Employee (Req. ID 32688)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Technician II (Req. ID 55133)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Maintenance Helper-Crush/Convey (Req. ID 40263)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Repair Employee (Req. ID 46404)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Maintenance Helper (Req. ID 58705)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Mill (Req. ID 57883)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Warehouse Technician II (Req. ID 52663)/Supply Chain **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Diagnostic Electrician (Req. ID 41804)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator Trainee (Req. ID 43623)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer II (Req. ID 57183)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

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HUMAN RESOURCES OFFICE

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Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary December 20 - December 24, 2021

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7617	Office of the Treasurer	Office Specialist	CL/CR	11/01/21	12/24/21	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	12/31/21	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	12/24/21	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	12/24/21	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	12/24/21	\$
7811	Gaming (Tucson)	Gaming Inspector	CR	12/06/21	12/31/21	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV)	CL	12/13/21	12/24/21	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	12/24/21	\$
Education						
7066	Recreation	Recreation Aide (MD)		08/16/21	12/24/21	\$
7554	One Stop	Program Coordinator		08/09/21	12/24/21	\$
7682	Recreation	Recreation Aide (P)		08/23/21	12/24/21	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	12/24/21	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	12/24/21	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	12/24/21	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	12/31/21	\$
7526	Recreation (Pisinemo)	Maintenance Technician		12/06/21	12/31/21	\$
7682	Recreation (Pisinemo/Sells) (2 Positions)	Recreation Aide		12/06/21	12/31/21	\$
7587	Recreation	Recreation Operations Manager		12/13/21	12/24/21	\$
7602	Recreation (Sells)	Recreation Program Coordinator	NEW	12/20/21	12/31/21	\$
General Support Services						
7769	Accounting	Budget Analyst		10/25/21	12/31/21	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	12/24/21	\$
7439	Accounting	Principal Accountant		07/26/21	12/24/21	\$
7756	Accounting	Accounting Manager		11/01/21	12/24/21	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	12/24/21	\$
7357	Accounting	Accounting Clerk	CL/CR	11/15/21	12/24/21	\$
7790	Accounting	Principal Accountant		11/15/21	12/24/21	\$
7794	Department of Information and Technology	Network Administrator	CL	11/22/21	12/31/21	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	12/31/21	\$
7796	Department of Information and Technology	Information Technology Project Specialist		11/22/21	12/31/21	\$
7797	Department of Information and Technology	Help Desk/Training Supervisor		11/22/21	12/31/21	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	12/24/21	\$
7824	Grants and Contracts	Accounting Clerk	NEW	12/20/21	12/31/21	\$
7825	Grants and Contracts	Principal Accountant	NEW	12/20/21	12/31/21	\$
7826	Grants and Contracts	Senior Accountant	NEW	12/20/21	12/31/21	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	12/24/21	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	12/24/21	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	12/24/21	\$ 2

7762	Child Welfare	Program Supervisor		10/25/21	12/31/21	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	12/31/21	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	12/31/21	\$
7807	Senior Services	Cook Aide		12/06/21	12/31/21	\$
7808	Child Welfare	Transit Driver		12/06/21	12/31/21	\$
7809	Community Health Services	Office Specialist	CL/CR	12/06/21	12/31/21	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	12/31/21	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	12/31/21	\$
7666	Community Health Services	Program Supervisor		12/06/21	12/31/21	\$
7779	Child Welfare	Group Home Worker		12/13/21	12/24/21	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	12/24/21	\$
Planning						
7765	Realty	Realty Officer		10/05/21	12/24/21	\$
7781	Real Property Management (2 Positions)	Custodial/Grounds Worker		11/01/21	12/24/21	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	12/24/21	\$
7565	Administration	Project Specialist		11/22/21	12/31/21	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	12/24/21	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	12/31/21	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	12/24/21	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	12/24/21	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	12/24/21	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	12/24/21	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	12/24/21	\$
7751	Law Enforcement	Cook, Senior		08/16/21	12/24/21	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	12/24/21	\$
7793	Corrections	Maintenance Technician		11/15/21	12/24/21	\$
7647	Fire	Firefighter	CL	11/22/21	01/28/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	12/24/21	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst NEW	CL	12/20/21	12/31/21	\$

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Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

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[Tohono Oodham Nation Jobs](#)

****Only complete applications will be accepted, including online submissions.****

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Advisor Coordinator **SALARY:**)
JOB TITLE: Administrative Assistant-Student Services/Student Life **SALARY:** hour
JOB TITLE: Apprentice Instructor-Electrician **SALARY:** 0
JOB TITLE: IT Support Technician I **SALARY:** our
JOB TITLE: Academic Dean **SALARY:**
JOB TITLE: Bookstore Supervisor **SALARY:** \$ 7/hour
JOB TITLE: Dean of Student Services **SALARY:** :
JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** hourly
JOB TITLE: Administrative Assistant-Finance **SALARY:** hour

For more information on the vacant positions contact mwidener@tocc.edu or visit the link below for online application

[TOHONO O'ODHAM COMMUNITY COLLEGE Jobs](#)

P.O. Box 3129 Sells, Arizona 85634 - **Phone:** (520) 383-8401 ext. 49 - **Fax:** (520) 383-0029

CDFI

JOB TITLE: Loan Clerk **SALARY:** DOE **CLOSING DATE:** Open Until Filled
To apply contact CDFI-Phone: 520-383-0790 Email: cdfi.ton@toua.net

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) **SALARY:** our **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Cashier/Data Entry Clerk **SALARY:** ur **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: General Laborer **SALARY:** ur **CLOSING DATE:** January 29, 2021
Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634
employment@tokahousing.org

Arizona Sonora Desert Museum

JOB TITLE: Purchasing/Warehouse (Temporary/16 Hours/Week) **SALARY:** \$15.00/hour **CLOSING DATE:** Open Until Filled
To apply visit Arizona Sonora Desert Museum website.
https://www.appone.com/MainInfoReq.asp?R_ID=4120321

Gu Achi District

JOB TITLE: Accounting Clerk **SALARY:** **CLOSING DATE:** December 28, 2021
JOB TITLE: Laborer (2 Positions) **SALARY:** r **CLOSING DATE:** December 28, 2021
For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Sells District

JOB TITLE: District Treasurer **SALARY:** ! **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Community Liaison **SALARY:** ur **CLOSING DATE:** December 29, 2021
JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5 **SALARY:** \$ **CLOSING DATE:** OPEN UNTIL FILLED
To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at reception@sellsdistrict.com or fax 520-383-3096

Freeport-McMoRan

JOB TITLE: Laborer II (Req. ID: 47569)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Moly-Rhenium (Req. ID 57803)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Truck Driver Trainee (Req. ID 58093)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Engineer II (Req. ID 54283)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Electrical Maintenance (Req. ID 57443)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mechanical Engineer I (Req. ID 57604)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Engineer II (Req. ID 54465)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I (Req. ID 35002)/Operations Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Scientist II (Req. ID 54483)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Maintenance Helper (Req. ID 55131)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Diagnostic Mechanic (Req. ID 32687)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Diagnostic Mechanic (Req. ID 60143)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Hydromet Operator I (Req. ID 56103)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Repair Employee (Req. ID 32688)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Technician II (Req. ID 55133)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Maintenance Helper-Crush/Convey (Req. ID 40263)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Repair Employee (Req. ID 46404)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Maintenance Helper (Req. ID 58705)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Mill (Req. ID 57883)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Warehouse Technician II (Req. ID 52663)/Supply Chain **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diagnostic Electrician (Req. ID 41804)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator Trainee (Req. ID 43623)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer II (Req. ID 57183)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary December 27 - December 31, 2021

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7617	Office of the Treasurer	Office Specialist	CL/CR	11/01/21	01/07/22	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	12/31/21	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	01/07/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	01/07/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	01/07/22	\$
7811	Gaming (Tucson)	Gaming Inspector	CR	12/06/21	12/31/21	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV)	CL	12/13/21	01/07/22	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	01/07/22	\$
Education						
7066	Recreation	Recreation Aide (MD)		08/16/21	01/07/22	\$
7554	One Stop	Program Coordinator		08/09/21	01/07/22	\$
7682	Recreation	Recreation Aide (P)		08/23/21	01/07/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	01/07/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	01/07/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	01/07/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	12/31/21	\$
7526	Recreation (Pisinemo)	Maintenance Technician		12/06/21	12/31/21	\$
7682	Recreation (Pisinemo/Sells) (2 Positions)	Recreation Aide		12/06/21	12/31/21	\$
7587	Recreation	Recreation Operations Manager		12/13/21	01/07/22	\$
7602	Recreation (Sells)	Recreation Program Coordinator		12/20/21	12/31/21	\$
General Support Services						
7769	Accounting	Budget Analyst		10/25/21	12/31/21	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	01/07/22	\$
7439	Accounting	Principal Accountant		07/26/21	01/07/22	\$
7756	Accounting	Accounting Manager		11/01/21	01/07/22	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	01/07/22	\$
7790	Accounting	Principal Accountant		11/15/21	01/07/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	12/31/21	\$
7796	Department of Information and Technology	Information Technology Project Specialist		11/22/21	12/31/21	\$
7797	Department of Information and Technology	Help Desk/Training Supervisor		11/22/21	12/31/21	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	01/07/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	12/31/21	\$
7825	Grants and Contracts	Principal Accountant		12/20/21	12/31/21	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	12/31/21	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	01/07/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	01/07/22	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	01/07/22	\$

7762	Child Welfare	Program Supervisor		10/25/21	12/31/21	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	12/31/21	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	12/31/21	\$
7807	Senior Services	Cook Aide		12/06/21	12/31/21	\$
7808	Child Welfare	Transit Driver		12/06/21	12/31/21	\$
7809	Community Health Services	Office Specialist	CL/CR	12/06/21	12/31/21	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	12/31/21	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	12/31/21	\$
7666	Community Health Services	Program Supervisor		12/06/21	12/31/21	\$
7779	Child Welfare	Group Home Worker		12/13/21	01/07/22	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	01/07/22	\$
Planning						
7765	Realty	Realty Officer		10/05/21	01/07/22	\$
7781	Real Property Management (2 Positions)	Custodial/Grounds Worker		11/01/21	01/07/22	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	01/07/22	\$
7565	Administration	Project Specialist		11/22/21	12/31/21	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	01/07/22	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	12/31/21	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	01/07/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	01/07/22	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	01/07/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	01/07/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	01/07/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	01/07/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	01/07/22	\$
7793	Corrections	Maintenance Technician		11/15/21	01/07/22	\$
7647	Fire	Firefighter	CL	11/22/21	01/28/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	01/07/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	12/31/21	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

NOTE: All regular, temporary, full-time, part-time clerical positions under the Tohono O'odham Nation's Executive Branch will be filled from the established "Clerical Roster." Applicants are required to be tested in order to be considered for any clerical positions, except receptionist.

FOR CLERICAL TESTING

Clerical testing will now be on-line only, please call Human Resources to schedule an appointment.
If applying contact Human Resources at (520) 383-6540.

Clerical test results must be submitted with your application packet to be considered "complete".

IT IS IMPORTANT TO KEEP YOUR SCHEDULED APPOINTMENTS!

Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

[Tohono Oodham Nation Jobs](#)

Only complete applications will be accepted, including online submissions.

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

POSITIONS OPEN CONTINUOUS

DEPARTMENT	POSITION(S)	CLOSING DATE
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Advisor Coordinator SALARY: \$

JOB TITLE: Apprentice Instructor-Electrician SALARY: \$

JOB TITLE: IT Support Technician I SALARY: \$ /hour

JOB TITLE: Academic Dean SALARY: \$

JOB TITLE: Bookstore Supervisor SALARY: \$ /hour

JOB TITLE: Dean of Student Services SALARY: \$

JOB TITLE: Tutor (Part-time/Temporary) SALARY: DOE) hourly

JOB TITLE: Administrative Assistant-Finance SALARY: \$ /hour

JOB TITLE: Assistant Cook SALARY: \$

JOB TITLE: Language Specialist SALARY: \$ /hour

For more information on the vacant positions contact mwidener@tocc.edu or visit the link below for online application

[TOHONO O'ODHAM COMMUNITY COLLEGE Jobs](#)

P.O. Box 3129 Sells, Arizona 85634 - Phone: (520) 383-8401 ext. 49 - Fax: (520) 383-0029

CDFI

JOB TITLE: Loan Clerk SALARY: DOE CLOSING DATE: Open Until Filled

To apply contact CDFI-Phone: 520-383-0790 Email: cdfi.ton@toca.net

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor SALARY: DOE CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) SALARY \$ /hour CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Cashier/Data Entry Clerk SALARY \$ CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: General Laborer SALARY: \$ CLOSING DATE: January 29, 2021

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

employment@tokahousing.org

Arizona Sonora Desert Museum

JOB TITLE: Purchasing/Warehouse (Temporary/16 Hours/Week) SALARY: \$ /hour CLOSING DATE: Open Until Filled

To apply visit Arizona Sonora Desert Museum website.

https://www.appone.com/MainInfoReq.asp?R_ID=4120321

Gu Achi District

JOB TITLE: Accounting Clerk SALARY: \$ CLOSING DATE: December 28, 2021

JOB TITLE: Laborer (2 Positions) SALARY: \$ /hour CLOSING DATE: December 28, 2021

For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Sells District

JOB TITLE: District Treasurer SALARY: \$ LOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Community Liaison SALARY: \$ /hour CLOSING DATE: December 29, 2021

JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5) SALARY: \$ - CLOSING DATE: OPEN UNTIL FILLED

To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at receptionist@sellsdistrict.com or fax 520-383-3096

Freeport-McMoRan

- JOB TITLE:** Laborer II (Req. ID: 47569)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Moly-Rhenium (Req. ID 57803)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Truck Driver Trainee (Req. ID 58093)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Engineer II (Req. ID 54283)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Electrical Maintenance (Req. ID 57443)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mechanical Engineer I (Req. ID 57604)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Engineer II (Req. ID 54465)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I (Req. ID 35002)/Operations Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Scientist II (Req. ID 54483)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Maintenance Helper (Req. ID 55131)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Diagnostic Mechanic (Req. ID 32687)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Diagnostic Mechanic (Req. ID 60143)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Hydromet Operator I (Req. ID 56103)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Repair Employee (Req. ID 32688)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Environmental Technician II (Req. ID 55133)/Environmental **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Maintenance Helper-Crush/Convey (Req. ID 40263)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Repair Employee (Req. ID 46404)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Maintenance Helper (Req. ID 58705)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Mill (Req. ID 57883)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Warehouse Technician II (Req. ID 52663)/Supply Chain **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diagnostic Electrician (Req. ID 41804)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator Trainee (Req. ID 43623)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer II (Req. ID 57183)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

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TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

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Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary February 7 - February 11, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	02/11/22	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	02/18/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	02/18/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	02/18/22	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV)	CL	12/13/21	02/18/22	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	02/18/22	\$
7558	Gaming (Glendale/Tucson)	Legal Counsel, Gaming		01/03/22	02/11/22	\$
7284	Office of the Treasurer	Cashier II		01/10/22	02/18/22	\$
7359	Gaming (Glendale)	Gaming License Investigator	CR	01/18/22	02/11/22	\$
7720	Office of Attorney General	Legal Secretary	CL/CR	01/18/22	02/11/22	\$
7733	Office of the Prosecutor	Attorney Prosecutor	NEW CL	02/07/22	02/18/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	02/18/22	\$
7554	One Stop	Program Coordinator		08/09/21	02/18/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	02/18/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	02/18/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	02/18/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	02/11/22	\$
7067	Recreation (Sells)	Recreation Aide		12/06/21	02/11/22	\$
7020	Early Childhood Headstart	Bus Driver/Custodian (VC)		01/31/22	02/11/22	\$
7587	Recreation	Recreation Operations Manager		01/31/22	02/11/22	\$
7645	Education Assistance Program (Tucson)	Education Assistance Specialist	NEW	02/07/22	02/18/22	\$
7841	Early Childhood Headstart	Office Specialist	NEW CL/CR	02/07/22	02/18/22	\$
7839	Early Childhood Headstart	Child Care Specialist (P)	NEW	02/07/22	02/18/22	\$
7838	Early Childhood Headstart (2 Positions)	Child Care Specialist (SX)	NEW	02/07/22	02/18/22	\$
General Support Services						
7547	Grants and Contracts	Principal Accountant		06/28/21	02/18/22	\$
7439	Accounting	Principal Accountant		07/26/21	02/18/22	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	02/18/22	\$
7790	Accounting	Principal Accountant		11/15/21	02/18/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	02/11/22	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	02/18/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	02/11/22	\$
7825	Grants and Contracts	Principal Accountant		12/20/21	02/11/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	02/11/22	\$
7830	Facility Management	Custodial/Grounds Worker		01/10/22	02/18/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	02/18/22	\$
7835	Human Resources	Human Resources Manager		01/24/22	02/18/22	\$
7836	Human Resources	Human Resources Analyst		01/24/22	02/18/22	\$
7641	Department of Information and Technology	PC Technician	NEW CL	02/07/22	02/18/22	\$

Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	02/18/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	02/18/22	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	02/18/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	02/11/22	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	02/11/22	\$
7807	Senior Services	Cook Aide		12/06/21	02/11/22	\$
7808	Child Welfare	Transit Driver		12/06/21	02/11/22	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	02/11/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	02/11/22	\$
7666	Community Health Services	Program Supervisor		12/06/21	02/11/22	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	02/18/22	\$
7833	Healthy O'odham Promotion Program (2 Positions)	Health Education Specialist	CL	01/18/22	02/11/22	\$
7779	Child Welfare	Group Home Worker		01/24/22	02/18/22	\$
7707	Child Welfare (2 Positions)	Case Manager	NEW	02/07/22	02/18/22	\$
Planning						
7765	Realty	Realty Officer		10/05/21	02/18/22	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	02/18/22	\$
7565	Administration	Project Specialist		11/22/21	02/11/22	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	02/18/22	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	02/11/22	\$
7262	Solid Waste Management	Equipment Operator/Driver REVISED	CL	11/01/21	02/18/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	02/18/22	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	02/18/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	02/18/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	02/18/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	02/18/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	02/18/22	\$
7793	Corrections	Maintenance Technician		11/15/21	02/18/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	02/18/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	02/11/22	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

NOTE: All regular, temporary, full-time, part-time clerical positions under the Tohono O'odham Nation's Executive Branch will be filled from the established "Clerical Roster." Applicants are required to be tested in order to be considered for any clerical positions, except receptionist.

FOR CLERICAL TESTING

Clerical testing will now be on-line only, please call Human Resources to schedule an appointment.
If applying contact Human Resources at (520) 383-6540.

Clerical test results must be submitted with your application packet to be considered "complete".

IT IS IMPORTANT TO KEEP YOUR SCHEDULED APPOINTMENTS!

Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

[Tohono Oodham Nation Jobs](#)

****Only complete applications will be accepted, including online submissions.****

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Dean **SALARY:** \$

JOB TITLE: Dean of Student Services **SALARY:** \$

JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** \$ (DOE) hourly

JOB TITLE: Administrative Assistant-Finance **SALARY:** \$ /hour

JOB TITLE: Language Specialist **SALARY:** \$ /hour

JOB TITLE: Culinary Arts Chef **SALARY:** \$

JOB TITLE: Restaurant Manager Instructor **SALARY:** \$

JOB TITLE: Academic Advisor Coordinator **SALARY:** \$

JOB TITLE: Bookstore Supervisor **SALARY:** \$ /hour

JOB TITLE: Tohono O'odham Language and Culture Instructor **SALARY:** \$

tocc.edu

To apply please visit link above. Please submit complete application packet to Mickie Widener at

mwidener@tocc.edu

P.O. Box 3129 Sells, Arizona 85634 - **Phone:** (520) 383-8401 ext. 49 - **Fax:** (520) 383-0029

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) **SALARY:** \$ **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Cashier/Data Entry Clerk **SALARY:** \$ **CLOSING DATE:** OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Gu Achi District

JOB TITLE: Accounting Clerk **SALARY:** \$ **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Laborer (2 Positions) **SALARY:** \$ **CLOSING DATE:** OPEN UNTIL FILLED

For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Sells District

JOB TITLE: District Treasurer **SALARY:** \$ **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Occasional Appointments (On an as needed basis/M-F, 8-5) **SALARY:** \$ /hour **CLOSING DATE:** OPEN UNTIL FILLED

To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at reception@sellsdistrict.com or fax 520-383-3096

Freeport-McMoRan

JOB TITLE: Laborer II (Req. ID: 47569)/Operations **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services **CLOSING DATE:** OPEN UNTIL FILLED

JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support **CLOSING DATE:** OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

ADDUS Homecare

Personal care for in home clients. All new hires start at

For more information contact Cyrus Norris at 520-333-9084

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary February 14 - February 18, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	02/25/22	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	02/18/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	02/18/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	02/18/22	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	02/18/22	\$
7558	Gaming (Glendale/Tucson)	Legal Counsel, Gaming		01/03/22	02/25/22	\$
7284	Office of the Treasurer	Cashier II		01/10/22	02/18/22	\$
7359	Gaming (Glendale)	Gaming License Investigator	CR	01/18/22	02/25/22	\$
7720	Office of Attorney General	Legal Secretary	CL/CR	01/18/22	02/25/22	\$
7733	Office of the Prosecutor	Attorney Prosecutor	CL	02/07/22	02/18/22	\$
7845	Office of Attorney General	Assistant Attorney General (CL-IV Health) NEW	CL	02/14/22	02/25/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	02/18/22	\$
7554	One Stop	Program Coordinator		08/09/21	02/18/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	02/18/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	02/18/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	02/18/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	02/25/22	\$
7067	Recreation (Sells)	Recreation Aide		12/06/21	02/25/22	\$
7020	Early Childhood Headstart	Bus Driver/Custodian (VC)		01/31/22	02/25/22	\$
7587	Recreation	Recreation Operations Manager		01/31/22	02/25/22	\$
7645	Education Assistance Program (Tucson)	Education Assistance Specialist		02/07/22	02/18/22	\$
7841	Early Childhood Headstart	Office Specialist	CL/CR	02/07/22	02/18/22	\$
7839	Early Childhood Headstart	Child Care Specialist (P)		02/07/22	02/18/22	\$
7838	Early Childhood Headstart (2 Positions)	Child Care Specialist (SX)		02/07/22	02/18/22	\$
7094	Early Childhood Headstart	Child Care Specialist (SR)	NEW	02/14/22	02/25/22	\$
7697	One Stop	Career and Employment Specialist	NEW	02/14/22	03/04/22	\$
7623	Recreation (Menagers Dam)	Custodial/Grounds Worker	NEW	02/14/22	02/25/22	\$
General Support Services						
7547	Grants and Contracts	Principal Accountant		06/28/21	02/18/22	\$
7439	Accounting	Principal Accountant		07/26/21	02/18/22	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	02/18/22	\$
7790	Accounting	Principal Accountant		11/15/21	02/18/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	02/25/22	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	02/18/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	02/25/22	\$
7825	Grants and Contracts	Principal Accountant		12/20/21	02/25/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	02/25/22	\$
7830	Facility Management	Custodial/Grounds Worker		01/10/22	02/18/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	02/18/22	\$
7835	Human Resources	Human Resources Manager		01/24/22	02/18/22	\$

7836	Human Resources	Human Resources Analyst		01/24/22	02/18/22	\$
7641	Department of Information and Technology	PC Technician	CL	02/07/22	02/18/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	02/18/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	02/18/22	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	02/18/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	02/25/22	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	02/25/22	\$
7807	Senior Services	Cook Aide		12/06/21	02/25/22	\$
7808	Child Welfare	Transit Driver		12/06/21	02/25/22	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	02/25/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	02/25/22	\$
7666	Community Health Services	Program Supervisor		12/06/21	02/25/22	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	02/18/22	\$
7833	Healthy O'odham Promotion Program (2 Positions)	Health Education Specialist	CL	01/18/22	02/25/22	\$
7779	Child Welfare	Group Home Worker		01/24/22	02/18/22	\$
7707	Child Welfare (2 Positions)	Case Manager		02/07/22	02/18/22	\$
Planning						
7765	Realty	Realty Officer		10/05/21	02/18/22	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	02/18/22	\$
7565	Administration	Project Specialist		11/22/21	02/25/22	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	02/18/22	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	02/25/22	\$
7262	Solid Waste Management	Equipment Operator/Driver	CL	11/01/21	02/18/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	02/18/22	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	02/18/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	02/18/22	\$
7842	Veterinary Program	Veterinarian	NEW	02/14/22	02/25/22	\$
7843	Veterinary Program	Veterinarian Technician	NEW	02/14/22	02/25/22	\$
7844	Veterinary Program	Administrative Assistant	NEW CR	02/14/22	02/25/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	02/18/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	02/18/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	02/18/22	\$
7793	Corrections	Maintenance Technician		11/15/21	02/18/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	02/18/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	02/25/22	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

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Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

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POSITIONS OPEN CONTINUOUS

DEPARTMENT	POSITION(S)	CLOSING DATE
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Dean	SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Dean of Student Services	SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Tutor (Part-time/Temporary)	SALARY:	DOE) hourly CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant-Finance	SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Language Specialist	SALARY: /hour	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Culinary Arts Chef	SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Restaurant Manager Instructor	SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Academic Advisor Coordinator	SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Bookstore Supervisor	SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Tohono O'odham Language and Culture Instructor	SALARY:	CLOSING DATE: OPEN UNTIL FILLED

tocc.edu

To apply please visit link above. Please submit complete application packet to Mickie Widener at

mwidener@tocc.edu

P.O. Box 3129 Sells, Arizona 85634 - Phone: (520) 383-8401 ext. 49 - Fax: (520) 383-0029

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor	SALARY: DOE	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary)	SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Cashier/Data Entry Clerk	SALARY: \$	ur CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Custodian	SALARY	ur CLOSING DATE: OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Sells District

JOB TITLE: District Treasurer	SALAR	? CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5)	SALARY	ur CLOSING DATE: OPEN UNTIL FILLED

To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at reception@sellsdistrict.com or fax 520-383-3096

Freeport-McMoRan

JOB TITLE: Laborer II (Req. ID: 47569)/Operations	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support	CLOSING DATE: OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

ADDUS Homecare

Personal care for in home clients. All new hires start a
For more information contact Cyrus Norris at 520-333-9084

Arizona Sonora Desert Museum

JOB TITLE: Docent Coordinator	SALARY.	JOE CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Maintenance Technician	SALARY	'hour CLOSING DATE: OPEN UNTIL FILLED

To apply visit Arizona Sonora Desert Museum website.

https://www.appone.com/MainInfoReq.asp?R_ID=4347264

https://www.appone.com/MainInfoReq.asp?R_ID=4343811

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary January 03 - January 07, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	01/14/22	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	01/07/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	01/07/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	01/07/22	\$
7811	Gaming (Tucson)	Gaming Inspector	CR	12/06/21	01/14/22	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV)	CL	12/13/21	01/07/22	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	01/07/22	\$
7558	Gaming (Glendale/Tucson)	Legal Counsel, Gaming	NEW	01/03/22	02/11/22	\$
Education						
7066	Recreation	Recreation Aide (MD)		08/16/21	01/07/22	\$
7554	One Stop	Program Coordinator		08/09/21	01/07/22	\$
7682	Recreation	Recreation Aide (P)		08/23/21	01/07/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	01/07/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	01/07/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	01/07/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	01/14/22	\$
7526	Recreation (Pisinemo)	Maintenance Technician		12/06/21	01/14/22	\$
7682	Recreation (Pisinemo & Sells) (2 Positions)	Recreation Aide		12/06/21	01/14/22	\$
7587	Recreation	Recreation Operations Manager		12/13/21	01/07/22	\$
7602	Recreation (Sells)	Recreation Program Coordinator		12/20/21	01/14/22	\$
General Support Services						
7769	Accounting	Budget Analyst		10/25/21	01/14/22	\$
7547	Grants and Contracts	Principal Accountant		06/28/21	01/07/22	\$
7439	Accounting	Principal Accountant		07/26/21	01/07/22	\$
7756	Accounting	Accounting Manager		11/01/21	01/07/22	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	01/07/22	\$
7790	Accounting	Principal Accountant		11/15/21	01/07/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	01/14/22	\$
7796	Department of Information and Technology	Information Technology Project Specialist		11/22/21	01/14/22	\$
7797	Department of Information and Technology	Help Desk/Training Supervisor		11/22/21	01/14/22	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	01/07/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	01/14/22	\$
7825	Grants and Contracts	Principal Accountant		12/20/21	01/14/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	01/14/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	01/07/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	01/07/22	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	01/07/22	\$

7762	Child Welfare	Program Supervisor		10/25/21	01/14/22	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	01/14/22	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	01/14/22	\$
7807	Senior Services	Cook Aide		12/06/21	01/14/22	\$
7808	Child Welfare	Transit Driver		12/06/21	01/14/22	\$
7809	Community Health Services	Office Specialist	CL/CR	12/06/21	01/14/22	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	01/14/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	01/14/22	\$
7666	Community Health Services	Program Supervisor		12/06/21	01/14/22	\$
7779	Child Welfare	Group Home Worker		12/13/21	01/07/22	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	01/07/22	\$
Planning						
7765	Realty	Realty Officer		10/05/21	01/07/22	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	01/07/22	\$
7565	Administration	Project Specialist		11/22/21	01/14/22	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	01/07/22	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	01/14/22	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	01/07/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	01/07/22	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	01/07/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	01/07/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	01/07/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	01/07/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	01/07/22	\$
7793	Corrections	Maintenance Technician		11/15/21	01/07/22	\$
7647	Fire	Firefighter	CL	11/22/21	01/28/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	01/07/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	01/14/22	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

NOTE: All regular, temporary, full-time, part-time clerical positions under the Tohono O'odham Nation's Executive Branch will be filled from the established "Clerical Roster." Applicants are required to be tested in order to be considered for any clerical positions, except receptionist.

FOR CLERICAL TESTING

Clerical testing will now be on-line only, please call Human Resources to schedule an appointment.

If applying contact Human Resources at (520) 383-6540.

Clerical test results must be submitted with your application packet to be considered "complete".

IT IS IMPORTANT TO KEEP YOUR SCHEDULED APPOINTMENTS!

Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

[Tohono Oodham Nation Jobs](#)

Only complete applications will be accepted, including online submissions.

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Academic Advisor Coordinator **SALARY:** \$18,000
JOB TITLE: Apprentice Instructor-Electrician **SALARY:** \$15,000
JOB TITLE: IT Support Technician I **SALARY:** \$12,000
JOB TITLE: Academic Dean **SALARY:** \$25,000
JOB TITLE: Bookstore Supervisor **SALARY:** \$12,000
JOB TITLE: Dean of Student Services **SALARY:** \$20,000
JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** \$10.00 hourly
JOB TITLE: Administrative Assistant-Finance **SALARY:** \$10.00 hour
JOB TITLE: Assistant Cook **SALARY:** \$8.00
JOB TITLE: Language Specialist **SALARY:** \$12.00

For more information on the vacant positions contact mwidener@tocc.edu or visit the link below for online application

[TOHONO O ODHAM COMMUNITY COLLEGE Jobs](#)

P.O. Box 3129 Sells, Arizona 85634 - **Phone:** (520) 383-8401 ext. 49 - **Fax:** (520) 383-0029

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) **SALARY:** \$10.00 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Cashier/Data Entry Clerk **SALARY:** \$10.00 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant **SALARY:** \$10.00 **CLOSING DATE:** OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Gu Achi District

JOB TITLE: Accounting Clerk **SALARY:** \$10.00 **CLOSING DATE:** January 14, 2022
JOB TITLE: Laborer (2 Positions) **SALARY:** \$9.00 **CLOSING DATE:** January 14, 2022
For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Sells District

JOB TITLE: District Treasurer **SALARY:** \$12,000 **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5 - **SALARY:** \$10.00 - **CLOSING DATE:** OPEN UNTIL FILLED
To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at reception@sellsdistrict.com or fax 520-383-3096

Freeport-McMoRan

JOB TITLE: Laborer II (Req. ID: 47569)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Truck Driver Trainee (Req. ID 58093)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I (Req. ID 35002)/Operations Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Hydromet Operator I (Req. ID 56103)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Repair Employee (Req. ID 32688)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Diesel Repair Employee (Req. ID 46404)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Mill Maintenance Helper (Req. ID 58705)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Supervisor Mill (Req. ID 57883)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Warehouse Technician II (Req. ID 52663)/Supply Chain **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator Trainee (Req. ID 43623)/Operations **CLOSING DATE:** OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary January 10 - January 14, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	01/14/22	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	01/21/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	01/21/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	01/21/22	\$
7811	Gaming (Tucson)	Gaming Inspector	CR	12/06/21	01/14/22	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV)	CL	12/13/21	01/21/22	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	01/21/22	\$
7558	Gaming (Glendale/Tucson)	Legal Counsel, Gaming		01/03/22	02/11/22	\$
7284	Office of the Treasurer	Cashier II	RE-AD	01/10/22	01/21/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	01/21/22	\$
7554	One Stop	Program Coordinator		08/09/21	01/21/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	01/21/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	01/21/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	01/21/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	01/14/22	\$
7526	Recreation (Pisinemo)	Maintenance Technician		12/06/21	01/14/22	\$
7067	Recreation (Sells)	Recreation Aide	REVISED	12/06/21	01/14/22	\$
7602	Recreation (Sells)	Recreation Program Coordinator		12/20/21	01/14/22	\$
General Support Services						
7547	Grants and Contracts	Principal Accountant		06/28/21	01/21/22	\$
7439	Accounting	Principal Accountant		07/26/21	01/21/22	\$
7756	Accounting	Accounting Manager		11/01/21	01/21/22	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	01/21/22	\$
7790	Accounting	Principal Accountant		11/15/21	01/21/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	01/14/22	\$
7796	Department of Information and Technology	Information Technology Project Specialist		11/22/21	01/14/22	\$
7797	Department of Information and Technology	Help Desk/Training Supervisor		11/22/21	01/14/22	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	01/21/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	01/14/22	\$
7825	Grants and Contracts	Principal Accountant		12/20/21	01/14/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	01/14/22	\$
7830	Facility Management	Custodial/Grounds Worker	NEW	01/10/22	01/21/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst	NEW	01/10/22	01/21/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	01/21/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	01/21/22	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	01/21/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	01/14/22	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	01/14/22	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	01/14/22	\$

7807	Senior Services	Cook Aide		12/06/21	01/14/22	\$
7808	Child Welfare	Transit Driver		12/06/21	01/14/22	\$
7809	Community Health Services	Office Specialist	CL/CR	12/06/21	01/14/22	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	01/14/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	01/14/22	\$
7666	Community Health Services	Program Supervisor		12/06/21	01/14/22	\$
7779	Child Welfare	Group Home Worker		12/13/21	01/21/22	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	01/21/22	\$
Planning						
7765	Realty	Realty Officer		10/05/21	01/21/22	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	01/21/22	\$
7565	Administration	Project Specialist		11/22/21	01/14/22	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	01/21/22	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	01/14/22	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	01/21/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	01/21/22	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	01/21/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	01/21/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	01/21/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	01/21/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	01/21/22	\$
7793	Corrections	Maintenance Technician		11/15/21	01/21/22	\$
7647	Fire	Firefighter	CL	11/22/21	01/28/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	01/21/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	01/14/22	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

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Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

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POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Apprentice Instructor-Electrician SALARY: \$18.00/hour

JOB TITLE: Academic Dean SALARY: \$24.00/hour

JOB TITLE: Bookstore Supervisor SALARY: \$18.00/hour

JOB TITLE: Dean of Student Services SALARY: \$24.00/hour

JOB TITLE: Tutor (Part-time/Temporary) SALARY: \$12.00/hour

JOB TITLE: Administrative Assistant-Finance SALARY: \$15.00/hour

JOB TITLE: Language Specialist SALARY: \$18.00/hour

JOB TITLE: Carpentry Apprentice Instructor SALARY: \$18.00/hour

JOB TITLE: Culinary Arts Chef SALARY: \$18.00/hour

JOB TITLE: Restaurant Manager Instructor SALARY: \$18.00/hour

For more information on the vacant positions contact mwidener@tocc.edu or visit the link below for online application

[TOHONO O ODHAM COMMUNITY COLLE Jobs](#)

P.O. Box 3129 Sells, Arizona 85634 - Phone: (520) 383-8401 ext. 49 - Fax: (520) 383-0029

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor SALARY: DOE CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) SALARY: \$12.00/hour CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Cashier/Data Entry Clerk SALARY: \$12.00/hour CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Administrative Assistant SALARY: \$15.00/hour CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Journeyman Plumber SALARY: \$24.00/hour CLOSING DATE: OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Gu Achi District

JOB TITLE: Accounting Clerk SALARY: \$12.00/hour CLOSING DATE: January 14, 2022

JOB TITLE: Laborer (2 Positions) SALARY: \$12.00/hour CLOSING DATE: January 14, 2022

For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Sells District

JOB TITLE: District Treasurer SALARY: \$24.00/hour CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5 SALARY: \$12.00/hour CLOSING DATE: OPEN UNTIL FILLED

To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the

receptionist at reception@sellsdistrict.com or fax 520-383-3096

Freeport-McMoRan

JOB TITLE: Laborer II (Req. ID: 47569)/Operations CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Truck Driver Trainee (Req. ID 58093)/Operations CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Hydromet Operator I (Req. ID 56103)/Operations CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Mill Repair Employee (Req. ID 32688)/Maintenance CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Diesel Repair Employee (Req. ID 46404)/Maintenance CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Mill Maintenance Helper (Req. ID 58705)/Maintenance CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Supervisor Mill (Req. ID 57883)/Operations CLOSING DATE: OPEN UNTIL FILLED

JOB TITLE: Warehouse Technician II (Req. ID 52663)/Supply Chain CLOSING DATE: OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary January 18 - January 21, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	01/28/22	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	01/21/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	01/21/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator CORRECTION	CR	12/06/21	01/21/22	\$
7811	Gaming (Tucson)	Gaming Inspector	CR	12/06/21	01/28/22	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV)	CL	12/13/21	01/21/22	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	01/21/22	\$
7558	Gaming (Glendale/Tucson)	Legal Counsel, Gaming		01/03/22	02/11/22	\$
7284	Office of the Treasurer	Cashier II		01/10/22	01/21/22	\$
7359	Gaming (Glendale)	Gaming License Investigator NEW	CR	01/18/22	01/28/22	\$
7720	Office of Attorney General	Legal Secretary NEW	CL/CR	01/18/22	01/28/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	01/21/22	\$
7554	One Stop	Program Coordinator		08/09/21	01/21/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	01/21/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	01/21/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	01/21/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	01/28/22	\$
7526	Recreation (Pisinemo)	Maintenance Technician		12/06/21	01/28/22	\$
7067	Recreation (Sells)	Recreation Aide		12/06/21	01/28/22	\$
7602	Recreation (Sells)	Recreation Program Coordinator		12/20/21	01/28/22	\$
General Support Services						
7547	Grants and Contracts	Principal Accountant		06/28/21	01/21/22	\$
7439	Accounting	Principal Accountant		07/26/21	01/21/22	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	01/21/22	\$
7790	Accounting	Principal Accountant		11/15/21	01/21/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	01/28/22	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	01/21/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	01/28/22	\$
7825	Grants and Contracts	Principal Accountant		12/20/21	01/28/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	01/28/22	\$
7830	Facility Management	Custodial/Grounds Worker		01/10/22	01/21/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	01/21/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	01/21/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	01/21/22	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	01/21/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	01/28/22	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	01/28/22	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	01/28/22	\$

7807	Senior Services	Cook Aide		12/06/21	01/28/22	\$
7808	Child Welfare	Transit Driver		12/06/21	01/28/22	\$
7809	Community Health Services	Office Specialist	CL/CR	12/06/21	01/28/22	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	01/28/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	01/28/22	\$
7666	Community Health Services	Program Supervisor		12/06/21	01/28/22	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	01/21/22	\$
7833	Healthy O'odham Promotion Program (2 Positions)	Health Education Specialist	NEW CL	01/18/22	01/28/22	\$
Planning						
7765	Realty	Realty Officer		10/05/21	01/21/22	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	01/21/22	\$
7565	Administration	Project Specialist		11/22/21	01/28/22	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	01/21/22	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	01/28/22	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	01/21/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	01/21/22	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	01/21/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	01/21/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	01/21/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	01/21/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	01/21/22	\$
7793	Corrections	Maintenance Technician		11/15/21	01/21/22	\$
7647	Fire	Firefighter	CL	11/22/21	01/28/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	01/21/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	01/28/22	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

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FOR CLERICAL TESTING

Clerical testing will now be on-line only, please call Human Resources to schedule an appointment.

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Clerical test results must be submitted with your application packet to be considered "complete".

IT IS IMPORTANT TO KEEP YOUR SCHEDULED APPOINTMENTS!

Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

[Tohono Oodham Nation Jobs](#)

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Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

- JOB TITLE:** Apprentice Instructor-Electrician **SALARY:**
- JOB TITLE:** Academic Dean **SALARY:**
- JOB TITLE:** Dean of Student Services **SALARY:**
- JOB TITLE:** Tutor (Part-time/Temporary) **SALARY:** .5 (DOE) hourly
- JOB TITLE:** Administrative Assistant-Finance **SALARY:** our
- JOB TITLE:** Language Specialist **SALARY:** our
- JOB TITLE:** Carpentry Apprentice Instructor **SALARY:** \$
- JOB TITLE:** Culinary Arts Chef **SALARY:**
- JOB TITLE:** Restaurant Manager Instructor **SALARY:**
- JOB TITLE:** Academic Advisor Coordinator **SALARY:**

tocc.edu

To apply please visit link above. Please submit complete application packet to Mickie Widener at mwidener@tocc.edu

P.O. Box 3129 Sells, Arizona 85634 - **Phone:** (520) 383-8401 ext. 49 - **Fax:** (520) 383-0029

Tohono O'odham Ki:Ki Association

- JOB TITLE:** Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Survey Field Staff Member (Part-Time/Temporary) **SALARY:** jr **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Cashier/Data Entry Clerk **SALARY:** - **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Administrative Assistant **SALARY:** r **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Journeyman Plumber **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Gu Achi District

- JOB TITLE:** Accounting Clerk **SALARY:** jr **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Laborer (2 Positions) **SALARY:** our **CLOSING DATE:** OPEN UNTIL FILLED

For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Sells District

- JOB TITLE:** District Treasurer **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Occasional Appointments (On an as needed basis/M-Th, 8-5 - **SALARY:** jr - **CLOSING DATE:** OPEN UNTIL FILLED
- To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at reception@sellsdistrict.com or fax 520-383-3096

Freeport-McMoRan

- JOB TITLE:** Laborer II (Req. ID: 47569)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Electrical Engineer I (Req. ID 59645)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Tailings Dam Operator I (Req. ID 51286)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Hydromet Operator I (Req. ID 56103)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Senior Electrical Engineer (Req. ID 61346)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Mill Maintenance Helper (Req. ID 58705)/Maintenance **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Planner I-Crush/Convey (Req. ID 57923)/Admin Support **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Supervisor Mill (Req. ID 57883)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
- JOB TITLE:** Warehouse Technician II (Req. ID 52663)/Supply Chain **CLOSING DATE:** OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary January 24 - January 28, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	01/28/22	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	02/04/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	02/04/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	02/04/22	\$
7811	Gaming (Tucson)	Gaming Inspector	CR	12/06/21	01/28/22	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV)	CL	12/13/21	02/04/22	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	02/04/22	\$
7558	Gaming (Glendale/Tucson)	Legal Counsel, Gaming		01/03/22	02/11/22	\$
7284	Office of the Treasurer	Cashier II		01/10/22	02/04/22	\$
7359	Gaming (Glendale)	Gaming License Investigator	CR	01/18/22	01/28/22	\$
7720	Office of Attorney General	Legal Secretary	CL/CR	01/18/22	01/28/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	02/04/22	\$
7554	One Stop	Program Coordinator		08/09/21	02/04/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	02/04/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	02/04/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	02/04/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	01/28/22	\$
7526	Recreation (Pisinemo)	Maintenance Technician		12/06/21	01/28/22	\$
7067	Recreation (Sells)	Recreation Aide		12/06/21	01/28/22	\$
7602	Recreation (Sells)	Recreation Program Coordinator		12/20/21	01/28/22	\$
General Support Services						
7547	Grants and Contracts	Principal Accountant		06/28/21	02/04/22	\$
7439	Accounting	Principal Accountant		07/26/21	02/04/22	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	02/04/22	\$
7790	Accounting	Principal Accountant		11/15/21	02/04/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	01/28/22	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	02/04/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	01/28/22	\$
7825	Grants and Contracts	Principal Accountant		12/20/21	01/28/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	01/28/22	\$
7830	Facility Management	Custodial/Grounds Worker		01/10/22	02/04/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	02/04/22	\$
7835	Human Resources	Human Resources Manager	NEW	01/24/22	02/04/22	\$
7836	Human Resources	Human Resources Analyst	NEW	01/24/22	02/04/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	02/04/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	02/04/22	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	02/04/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	01/28/22	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	01/28/22	\$

7658	Management of Health	Director of Health and Human Services		12/06/21	01/28/22	\$
7807	Senior Services	Cook Aide		12/06/21	01/28/22	\$
7808	Child Welfare	Transit Driver		12/06/21	01/28/22	\$
7809	Community Health Services	Office Specialist	CL/CR	12/06/21	01/28/22	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	01/28/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	01/28/22	\$
7666	Community Health Services	Program Supervisor		12/06/21	01/28/22	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	02/04/22	\$
7833	Healthy O'odham Promotion Program (2 Positions)	Health Education Specialist	CL	01/18/22	01/28/22	\$
7779	Child Welfare	Group Home Worker	RE-AD	01/24/22	02/04/22	\$
Planning						
7765	Realty	Realty Officer		10/05/21	02/04/22	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	02/04/22	\$
7565	Administration	Project Specialist		11/22/21	01/28/22	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	02/04/22	\$
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	01/28/22	\$
7018	Solid Waste Management (2 Positions)	Equipment Operator/Driver	CL	11/01/21	02/04/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	02/04/22	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	02/04/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	02/04/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	02/04/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	02/04/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	02/04/22	\$
7793	Corrections	Maintenance Technician		11/15/21	02/04/22	\$
7647	Fire	Firefighter	CL	11/22/21	01/28/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	02/04/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	01/28/22	\$ 5

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POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

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JOB TITLE: Academic Dean SALARY:)
JOB TITLE: Dean of Student Services SALARY:)
JOB TITLE: Tutor (Part-time/Temporary) SALARY: DOE) hourly
JOB TITLE: Administrative Assistant-Finance SALARY:)our
JOB TITLE: Language Specialist SALARY:)/hour
JOB TITLE: Carpentry Apprentice Instructor SALARY:)
JOB TITLE: Culinary Arts Chef SALARY:)
JOB TITLE: Restaurant Manager Instructor SALARY:)
JOB TITLE: Academic Advisor Coordinator SALARY:)

tocc.edu

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Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor SALARY: DOE CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) SALARY:)r CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Cashier/Data Entry Clerk SALARY CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant SALAR' r CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Journeyman Plumber SALARY CLOSING DATE: OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Gu Achi District

JOB TITLE: Accounting Clerk SALARY) r CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Laborer (2 Positions) SALARY)our CLOSING DATE: OPEN UNTIL FILLED
For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Sells District

JOB TITLE: District Treasurer SALAR' CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5 - SALAR')our - CLOSING DATE: OPEN UNTIL FILLED
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JOB TITLE: Electrical Engineer I (Req. ID 59645)/Engineering Services CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Tailings Dam Operator I (Req. ID 51286)/Operations CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Senior Electrical Engineer (Req. ID 61346)/Engineering Services CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Mill Maintenance Helper (Req. ID 58705)/Maintenance CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Planner I-Crush/Convey (Req. ID 57923)/Admin Support CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Warehouse Technician II (Req. ID 52663)/Supply Chain CLOSING DATE: OPEN UNTIL FILLED

Employment opportunities at Sierrita/Green Valley locations.

<https://jobs.fcx.com/>

ADDUS Homecare

Personal care for in home clients. All new hires start at \$12.80
For more information contact Cyrus Norris at 520-333-9084

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

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Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary January 31 - February 4, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		11/08/21	02/11/22	\$ 18.24
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	02/04/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	02/04/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	02/04/22	\$
7527	Office of Attorney General (2 Positions)	Assistant Attorney General (CL-IV)	CL	12/13/21	02/04/22	\$
7822	Office of the Prosecutor	Office Specialist	CL/CR	12/13/21	02/04/22	\$
7558	Gaming (Glendale/Tucson)	Legal Counsel, Gaming		01/03/22	02/11/22	\$
7284	Office of the Treasurer	Cashier II		01/10/22	02/04/22	\$
7359	Gaming (Glendale)	Gaming License Investigator	CR	01/18/22	02/11/22	\$
7720	Office of Attorney General	Legal Secretary	CL/CR	01/18/22	02/11/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	02/04/22	\$
7554	One Stop	Program Coordinator		08/09/21	02/04/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	02/04/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	02/04/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	02/04/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	02/11/22	\$
7067	Recreation (Sells)	Recreation Aide		12/06/21	02/11/22	\$
7020	Early Childhood Headstart	Bus Driver/Custodian (VC)	NEW	01/31/22	02/11/22	\$
7587	Recreation	Recreation Operations Manager	RE-AD	01/31/22	02/11/22	\$
General Support Services						
7547	Grants and Contracts	Principal Accountant	REVISED	06/28/21	02/04/22	\$
7439	Accounting	Principal Accountant	REVISED	07/26/21	02/04/22	\$
7783	Human Resources	Human Resources Licensing Analyst		11/01/21	02/04/22	\$
7790	Accounting	Principal Accountant	REVISED	11/15/21	02/04/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	02/11/22	\$
7819	Facility Management	Custodial/Grounds Worker		12/13/21	02/04/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	02/11/22	\$
7825	Grants and Contracts	Principal Accountant	REVISED	12/20/21	02/11/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	02/11/22	\$
7830	Facility Management	Custodial/Grounds Worker		01/10/22	02/04/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	02/04/22	\$
7835	Human Resources	Human Resources Manager	REVISED	01/24/22	02/04/22	\$
7836	Human Resources	Human Resources Analyst		01/24/22	02/04/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	02/04/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	02/04/22	\$
7742	Adult Protective Services	Human Services Investigator		08/16/21	02/04/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	02/11/22	\$
7798	Food Distribution Program	Commodity Delivery Worker		11/22/21	02/11/22	\$
7658	Management of Health	Director of Health and Human Services		12/06/21	02/11/22	\$

7807	Senior Services	Cook Aide		12/06/21	02/11/22	\$
7808	Child Welfare	Transit Driver		12/06/21	02/11/22	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	02/11/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	02/11/22	\$
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7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	02/04/22	\$
7833	Healthy O'odham Promotion Program (2 Positions)	Health Education Specialist	CL	01/18/22	02/11/22	\$
7779	Child Welfare	Group Home Worker		01/24/22	02/04/22	\$
Planning						
7765	Realty	Realty Officer		10/05/21	02/04/22	\$
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	02/04/22	\$
7565	Administration	Project Specialist		11/22/21	02/11/22	\$
Natural Resources						
7422	Livestock	Utility Worker		09/27/21	02/04/22	\$
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7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	02/04/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	02/04/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	02/04/22	\$
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POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

- JOB TITLE:** Academic Dean **SALARY:**
- JOB TITLE:** Dean of Student Services **SALARY:**
- JOB TITLE:** Tutor (Part-time/Temporary) **SALARY:** (DOE) hourly
- JOB TITLE:** Administrative Assistant-Finance **SALARY:** /hour
- JOB TITLE:** Language Specialist **SALARY:** ur
- JOB TITLE:** Culinary Arts Chef **SALARY:**
- JOB TITLE:** Restaurant Manager Instructor **SALARY:**
- JOB TITLE:** Academic Advisor Coordinator **SALARY:**
- JOB TITLE:** Bookstore Supervisor **SALAR** 10/hour
- JOB TITLE:** Tohono O'odham Language and Culture Instructor **SALARY:**

tocc.edu

To apply please visit link above. Please submit complete application packet to Mickie Widener at mwidener@tocc.edu
P.O. Box 3129 Sells, Arizona 85634 - **Phone:** (520) 383-8401 ext. 49 - **Fax:** (520) 383-0029

Tohono O'odham Ki:Ki Association

- JOB TITLE:** Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Survey Field Staff Member (Part-Time/Temporary) **SALARY:** ur **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Cashier/Data Entry Clerk **SALARY** our **CLOSING DATE:** OPEN UNTIL FILLED
- Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634
<http://www.tokahousing.org/>

Gu Achi District

- JOB TITLE:** Accounting Clerk **SALARY** ur **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Laborer (2 Positions) **SALARY:** our **CLOSING DATE:** OPEN UNTIL FILLED
- For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Sells District

- JOB TITLE:** District Treasurer **SALARY** 2 **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Occasional Appointments (On an as needed basis/M-Th, 8-5 **SALAR'** our **CLOSING DATE:** OPEN UNTIL FILLED
- To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at reception@sellsdistrict.com or fax 520-383-3096

Freeport-McMoRan

- JOB TITLE:** Laborer II (Req. ID: 47569)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Electrical Engineer I (Req. ID 59645)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Tailings Dam Operator I (Req. ID 51286)/Operations **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Senior Electrical Engineer (Req. ID 61346)/Engineering Services **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Metallurgist II-Sierrita (Req. ID 60864)/Scientific Services **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Planner I-Crush/Convey (Req. ID 57923)/Admin Support **CLOSING DATE:** OPEN UNTIL FILLED
 - JOB TITLE:** Warehouse Technician II (Req. ID 52663)/Supply Chain **CLOSING DATE:** OPEN UNTIL FILLED
- Employment opportunities at Sierrita/Green Valley locations.
<https://jobs.fcx.com/>

ADDUS Homecare

Personal care for in home clients. All new hires start a
For more information contact Cyrus Norris at 520-333-9084

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary March 14 - March 18, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	03/18/22	\$
7801	Gaming (Glendale) (4 Positions)	Gaming Inspector	CR	12/06/21	03/18/22	\$
7805	Gaming (Glendale) (2 Positions)	Gaming License Investigator	CR	12/06/21	03/18/22	\$
7359	Gaming (Glendale)	Gaming License Investigator	CR	01/18/22	03/25/22	\$
7733	Office of the Prosecutor	Attorney Prosecutor	CL	02/07/22	03/18/22	\$
7732	Advocate	Office Specialist	CL/CR	03/07/22	03/18/22	\$
7212	Office of Attorney General	Deputy Attorney General		03/07/22	03/18/22	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator	NEW	03/14/22	03/25/22	\$ 18.24
7617	Office of the Treasurer	Office Specialist	NEW CL/CR	03/14/22	03/25/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	03/18/22	\$
7554	One Stop	Program Coordinator		08/09/21	03/18/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	03/18/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	03/18/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	03/18/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	03/25/22	\$
7020	Early Childhood Headstart	Bus Driver/Custodian (VC)		01/31/22	03/25/22	\$
7645	Education Assistance Program (Tucson)	Education Assistance Specialist		02/07/22	03/18/22	\$
7841	Early Childhood Headstart	Office Specialist	CL/CR	02/07/22	03/18/22	\$
7839	Early Childhood Headstart	Child Care Specialist (P)		02/07/22	03/18/22	\$
7838	Early Childhood Headstart (2 Positions)	Child Care Specialist (SX)		02/07/22	03/18/22	\$
7094	Early Childhood Headstart	Child Care Specialist (SR)		02/14/22	03/25/22	\$
7697	One Stop	Career and Employment Specialist		02/14/22	03/18/22	\$
7623	Recreation (Menager's Dam)	Custodial/Grounds Worker		02/14/22	03/25/22	\$
General Support Services						
7790	Accounting	Principal Accountant		11/15/21	03/18/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	03/25/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	03/25/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	03/25/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	03/18/22	\$
7835	Human Resources	Human Resources Manager		01/24/22	03/18/22	\$
7836	Human Resources	Human Resources Analyst		01/24/22	03/18/22	\$
7641	Department of Information and Technology	PC Technician	CL	02/07/22	03/18/22	\$
7847	Human Resources	Claims Analyst		02/21/22	03/18/22	\$
7357	Accounting	Accounting Clerk		02/21/22	03/18/22	\$
7653	Accounting	Office Specialist	CL/CR	03/07/22	03/18/22	\$
7862	Human Resources	Training Coordinator		03/07/22	03/18/22	\$
7865	Human Resources (TON Health Care)	Human Resources Specialist	NEW	03/14/22	03/25/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	03/18/22	\$
7723	Health Transportation Services	Program Coordinator		05/03/21	03/18/22	\$

7762	Child Welfare	Program Supervisor		10/25/21	03/25/22	\$
7807	Senior Services	Cook Aide		12/06/21	03/25/22	\$
7668	Community Health Services (2 Positions)	Community Health Representative		12/06/21	03/25/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	03/25/22	\$
7666	Community Health Services	Program Supervisor		12/06/21	03/25/22	\$
7503	Health Transportation Services	Transit Driver (San Simon)		12/13/21	03/18/22	\$
7707	Child Welfare	Case Manager		02/07/22	03/18/22	\$
7800	Child Welfare	Human Services Investigator		02/21/22	03/18/22	\$
7852	Child Welfare (2 Positions)	Group Home Worker		02/28/22	03/25/22	\$
7850	Child Welfare	Case Manager		02/28/22	03/25/22	\$
7854	Health Transportation Services (3 Positions)	Transit Driver (Ak Chin)		03/07/22	03/18/22	\$
7857	Health Transportation Services (2 Positions)	Transit Driver (San Simon)		03/07/22	03/18/22	\$
7753	Adult Protective Services	Program Manager, Senior	RE-AD	03/14/22	03/25/22	\$
Planning						
7789	Transportation Planning & Roads Inventory	Project Administrator	REVISED	11/15/21	Open Until Filled	\$
Natural Resources						
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	03/25/22	\$
7262	Solid Waste Management	Equipment Operator/Driver	CL	11/01/21	03/18/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	03/18/22	\$
7482	Solid Waste Management	Equipment Operator/Driver	CL	11/15/21	03/18/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	03/18/22	\$
7842	Veterinary Program	Veterinarian		02/14/22	03/25/22	\$
7843	Veterinary Program	Veterinarian Technician		02/14/22	03/25/22	\$
7019	Solid Waste Management	Receptionist	CR	03/07/22	03/18/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	03/18/22	\$
7751	Law Enforcement	Cook, Senior		08/16/21	03/18/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	03/18/22	\$
7793	Corrections	Maintenance Technician		11/15/21	03/18/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	03/18/22	\$
7848	Fire	Firefighter Recruit CL I		03/07/22	03/18/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	03/25/22	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

NOTE: All regular, temporary, full-time, part-time clerical positions under the Tohono O'odham Nation's Executive Branch will be filled from the established "Clerical Roster." Applicants are required to be tested in order to be considered for any clerical positions, except receptionist.

FOR CLERICAL TESTING

Clerical testing will now be on-line only, please call Human Resources to schedule an appointment.

If applying contact Human Resources at (520) 383-6540.

Clerical test results must be submitted with your application packet to be considered "complete".

IT IS IMPORTANT TO KEEP YOUR SCHEDULED APPOINTMENTS!

Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

CR=Clerical Required CL=Career Ladder TOLR=Tohono O'odham Language Required

Equal Employment Opportunity and Indian Preference Employer Page 2 of 4

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

[Tohono Oodham Nation Jobs](#)

Only complete applications will be accepted, including online submissions.

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Tutor (Part-time/Temporary) SALARY: .) hourly CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant-Finance SALARY: ur CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Language Specialist SALARY: r CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Culinary Arts Chef SALARY CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Restaurant Manager Instructor SALARY: CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Academic Advisor Coordinator SALARY: CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Bookstore Supervisor SALARY ur CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Data Entry Clerk SALARY: our CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Lead Facilities Maintenance Technician SALARY: \$20.00/hour CLOSING DATE: OPEN UNTIL FILLED

tocc.edu

To apply please visit link above. Please submit complete application packet to Mickie Widener at mwidener@tocc.edu

P.O. Box 3129 Sells, Arizona 85634 - Phone: (520) 479-2307 - Fax: (520) 479-2281

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor SALARY: DOE CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) SALARY: ur CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Cashier/Data Entry Clerk SALARY: jr CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Custodian SALARY CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Field Supervisor/Construction SALARY: DOE CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Rough/Finish Carpenter SALARY our CLOSING DATE: OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Sells District

JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5) SALAR' ur CLOSING DATE: OPEN UNTIL FILLED

To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at receptionist@sellsdistrict.com or fax 520-383-3096

ADDUS Homecare

Personal care for in home clients. All new hires start a

For more information contact Cyrus Norris at 520-333-9084

Arizona Sonora Desert Museum

JOB TITLE: Docent Coordinator SALAR DOE CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Maintenance Technician SALARY hour CLOSING DATE: OPEN UNTIL FILLED

To apply visit Arizona Sonora Desert Museum website.

https://www.appone.com/MainInfoReq.asp?R_ID=4347264

https://www.appone.com/MainInfoReq.asp?R_ID=4343811

San Xavier Cooperative Association

JOB TITLE: Grant Writer/Administration CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Accountant/Administration CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Catering Specialist/Marketing & Outreach CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Farm Mechanic/Equipment & Irrigation CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Millwright/Mill CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Farm Operator/Farm Operations CLOSING DATE: OPEN UNTIL FILLED

To apply contact San Xavier Cooperative Association at 520-295-3774 or by email at

sxca@sanxaviercoop.org

First American Credit Union

JOB TITLE: Part-Time Teller (Sells, AZ Location) CLOSING DATE: OPEN UNTIL FILLED

Please apply at our website listed below and submit resumes to email.

www.firstamerican.org/careers

hr@firstamerican.org

Arizona State University

JOB TITLE: Student Success & Retention Coordonator (Req. 76855BR)/American Indian Student Support Services **CLOSING DATE:** OPEN UNTIL FILLED

Please visit our website listed below for details.

<https://cfo.asu.edu/applicant>

Gu Achi District

JOB TITLE: Laborer (2 Positions) **SALARY:** \$15.04/hour **CLOSING DATE:** OPEN UNTIL FILLED
For more information on the vacant positions contact Gu Achi District Office at 520-361-2404



**TOHONO O'ODHAM NATION, EXECUTIVE BRANCH
HUMAN RESOURCES OFFICE**

P.O. Box 837; SELLS, ARIZONA 85634 · PHONE: (520) 383-6540 · FAX: (520) 383-4676

7252

JOB ANNOUNCEMENT

JOB TITLE: ON-AIR ANNOUNCER/BOARD OPERATOR

SALARY: \$18.24 PER HOUR, PLUS BENEFITS

OPENING DATE: March 14, 2022

CLOSING DATE: March 25, 2022

NOTE: To ensure consideration, apply within the first 5 working days of the opening date. If sufficient qualified applicants apply, the announcement could be closed at that time.

STATUS: Probationary/Permanent, Full-Time

HRS/WK: Non-Exempt

DEPARTMENT: EXEC/HEWEL NI'OK

JOB LOCATION: Covered Wells, AZ

POSITION SUMMARY: Under close supervision, provides a "voice" for HN's general programming. Responsible for keeping in compliance with Federal Communications Commission (FCC) programming regulations and standards.

MINIMUM QUALIFICATIONS:

- High School Diploma or General Education Diploma and six months experience in a broadcasting field, or an equivalent combination of training, education, and work experience which demonstrates the ability to perform the duties of this position.

—AND—

- Must submit a 30 minute CD demo.
- Must have a pleasant and well-controlled voice and excellent pronunciation.
- Upon recommendation for hire a criminal background check is required to determine suitability for hire.
- Based on the department's needs, incumbents may be required to demonstrate fluency in both the Tohono O'odham Language and English as a condition of employment.

Preference in filling vacancies will be given to (1) enrolled members of the Tohono O'odham Nation, (2) enrolled members of other nation's or tribes (3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary March 21 - March 25, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	04/01/22	\$
7733	Office of the Prosecutor	Attorney Prosecutor	CL	02/07/22	04/01/22	\$
7732	Advocate	Office Specialist	CL/CR	03/07/22	04/01/22	\$
7212	Office of Attorney General	Deputy Attorney General		03/07/22	04/01/22	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		03/14/22	03/25/22	\$ 18.24
7617	Office of the Treasurer	Office Specialist	CL/CR	03/14/22	03/25/22	\$
7077	Gaming	Administrative Assistant	NEW CR	03/21/22	04/01/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	04/01/22	\$
7554	One Stop	Program Coordinator		08/09/21	04/01/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	04/01/22	\$
7215	Early Childhood Headstart	Education Specialist		11/01/21	04/01/22	\$
7766	Early Childhood Headstart	Maintenance Technician		11/01/21	04/01/22	\$
7519	Early Childhood Headstart	Accounting Specialist		12/06/21	03/25/22	\$
7020	Early Childhood Headstart	Bus Driver/Custodian (VC)		01/31/22	03/25/22	\$
7645	Education Assistance Program (Tucson)	Education Assistance Specialist		02/07/22	04/01/22	\$
7841	Early Childhood Headstart	Office Specialist	CL/CR	02/07/22	04/01/22	\$
7839	Early Childhood Headstart	Child Care Specialist (P)		02/07/22	04/01/22	\$
7838	Early Childhood Headstart (2 Positions)	Child Care Specialist (SX)		02/07/22	04/01/22	\$
7094	Early Childhood Headstart	Child Care Specialist (SR)		02/14/22	03/25/22	\$
7697	One Stop	Career and Employment Specialist		02/14/22	04/01/22	\$
7623	Recreation (Menager's Dam)	Custodial/Grounds Worker		02/14/22	03/25/22	\$
General Support Services						
7790	Accounting	Principal Accountant		11/15/21	04/01/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	03/25/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	03/25/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	03/25/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	04/01/22	\$
7835	Human Resources	Human Resources Manager		01/24/22	04/01/22	\$
7836	Human Resources	Human Resources Analyst		01/24/22	04/01/22	\$
7641	Department of Information and Technology	PC Technician	CL	02/07/22	04/01/22	\$
7847	Human Resources	Claims Analyst		02/21/22	03/25/22	\$
7357	Accounting	Accounting Clerk		02/21/22	04/01/22	\$
7653	Accounting	Office Specialist	CL/CR	03/07/22	04/01/22	\$
7862	Human Resources	Training Coordinator		03/07/22	04/01/22	\$
7865	Human Resources (TON Health Care)	Human Resources Specialist		03/14/22	03/25/22	\$
7820	Department of Information and Technology	Network Technician	NEW CL	03/21/22	04/01/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	04/01/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	03/25/22	\$

7807	Senior Services	Cook Aide		12/06/21	03/25/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	03/25/22	\$
7666	Community Health Services	Program Supervisor		12/06/21	03/25/22	\$
7707	Child Welfare	Case Manager		02/07/22	04/01/22	\$
7800	Child Welfare	Human Services Investigator		02/21/22	04/01/22	\$
7852	Child Welfare (2 Positions)	Group Home Worker		02/28/22	03/25/22	\$
7850	Child Welfare	Case Manager		02/28/22	03/25/22	\$
7854	Health Transportation Services (3 Positions)	Transit Driver (Ak Chin)		03/07/22	04/01/22	\$
7857	Health Transportation Services (2 Positions)	Transit Driver (San Simon)		03/07/22	04/01/22	\$
7753	Adult Protective Services	Program Manager, Senior		03/14/22	03/25/22	\$
Planning						
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	Open Until Filled	\$
Natural Resources						
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	03/25/22	\$
7262	Solid Waste Management	Equipment Operator/Driver	CL	11/01/21	04/01/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	04/01/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	04/01/22	\$
7842	Veterinary Program	Veterinarian		02/14/22	03/25/22	\$
7843	Veterinary Program	Veterinarian Technician		02/14/22	03/25/22	\$
7019	Solid Waste Management	Receptionist	CR	03/07/22	04/01/22	\$
7018	Solid Waste Management	Equipment Operator/Driver	RE-AD CL	03/21/22	04/01/22	\$
7743	Soil & Water Conservation District	Office Specialist	NEW CL/CR	03/21/22	04/01/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	04/01/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	04/01/22	\$
7793	Corrections	Maintenance Technician		11/15/21	04/01/22	\$
7378	Environmental Protection Office	Office Specialist	CL/CR	11/29/21	04/01/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	03/25/22	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

NOTE: All regular, temporary, full-time, part-time clerical positions under the Tohono O'odham Nation's Executive Branch will be filled from the established "Clerical Roster." Applicants are required to be tested in order to be considered for any clerical positions, except receptionist.

FOR CLERICAL TESTING

Clerical testing will now be on-line only, please call Human Resources to schedule an appointment.

If applying contact Human Resources at (520) 383-6540.

Clerical test results must be submitted with your application packet to be considered "complete".

IT IS IMPORTANT TO KEEP YOUR SCHEDULED APPOINTMENTS!

Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation Employment Application, 2) a signed and completed Authorization to Release Information document, 3) copy of 39-month driver license motor vehicle record, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) May require a copy of valid driver's license, 8) clerical results, if required, to the TOHONO O'ODHAM NATION, HUMAN RESOURCES OFFICE. Applications and supporting documents become the property of the Tohono O'odham Nation.

WHERE TO APPLY: Apply online at the main Human Resources Office or click on the following link:

[Tohono Oodham Nation Jobs](#)

Only complete applications will be accepted, including online submissions.

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Tutor (Part-time/Temporary) **SALARY:** DOE) hourly **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant-Finance **SALARY:** ur **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Language Specialist **SALARY:** ir **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Restaurant Manager Instructor **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Academic Advisor Coordinator **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Bookstore Supervisor **SALARY:** ur **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Data Entry Clerk **SALARY:** ur **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Facilities Maintenance Technician I **SALARY:** ur **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Human Resources Director **SALARY:** **CLOSING DATE:** OPEN UNTIL FILLED

tocc.edu

To apply please visit link above. Please submit complete application packet to Mickie Widener at mwidener@tocc.edu

P.O. Box 3129 Sells, Arizona 85634 - Phone: (520) 479-2307 - Fax: (520) 479-2281

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) **SALARY:** : **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Cashier/Data Entry Clerk **SALARY:** : ur **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Custodian **SALARY:** 'hour **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Field Supervisor/Construction **SALARY:** DOE **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Rough/Finish Carpenter **SALARY:** : our **CLOSING DATE:** OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Sells District

JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5) **SALARY:** r **CLOSING DATE:** OPEN UNTIL FILLED

To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at receptionist@sellsdistrict.com or fax 520-383-3096

ADDUS Homecare

Personal care for in home clients. All new hires start at
For more information contact Cyrus Norris at 520-333-9084

Arizona Sonora Desert Museum

JOB TITLE: Docent Coordinator **SALARY:** E **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Maintenance Technician **SALARY:** : jr **CLOSING DATE:** OPEN UNTIL FILLED

To apply visit Arizona Sonora Desert Museum website.

https://www.appone.com/MainInfoReq.asp?R_ID=4347264

https://www.appone.com/MainInfoReq.asp?R_ID=4343811

San Xavier Cooperative Association

JOB TITLE: Grant Writer/Administration **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Accountant/Administration **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Catering Specialist/Marketing & Outreach **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Farm Mechanic/Equipment & Irrigation **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Millwright/Mill **CLOSING DATE:** OPEN UNTIL FILLED
JOB TITLE: Farm Operator/Farm Operations **CLOSING DATE:** OPEN UNTIL FILLED

To apply contact San Xavier Cooperative Association at 520-295-3774 or by email at

sxca@sanxaviercoop.org

First American Credit Union

JOB TITLE: Part-Time Teller (Sells, AZ Location) **CLOSING DATE:** OPEN UNTIL FILLED

Please apply at our website listed below and submit resumes to email.

www.firstamerican.org/careers

hr@firstamerican.org

Arizona State University

JOB TITLE: Student Success & Retention Coordinator (Req. 76855BR)/American Indian Student Support Services **CLOSING DATE:** OPEN UNTIL FILLED

Please visit our website listed below for details.

<https://cfo.asu.edu/applicant>

Gu Achi District

JOB TITLE: Laborer (2 Positions) SALARY: \$15.04/hour CLOSING DATE: OPEN UNTIL FILLED
For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary March 28 - April 1, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	04/01/22	\$
7733	Office of the Prosecutor	Attorney Prosecutor	CL	02/07/22	04/01/22	\$
7732	Advocate	Office Specialist	CL/CR	03/07/22	04/01/22	\$
7212	Office of Attorney General	Deputy Attorney General		03/07/22	04/01/22	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		03/14/22	04/08/22	\$ 18.24
7617	Office of the Treasurer	Office Specialist	CL/CR	03/14/22	04/08/22	\$
7077	Gaming	Administrative Assistant	CR	03/21/22	04/01/22	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	04/01/22	\$
7554	One Stop	Program Coordinator		08/09/21	04/01/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	04/01/22	\$
7020	Early Childhood Headstart	Bus Driver/Custodian (VC)		01/31/22	04/08/22	\$
7645	Education Assistance Program (Tucson)	Education Assistance Specialist		02/07/22	04/01/22	\$
7841	Early Childhood Headstart	Office Specialist	CL/CR	02/07/22	04/01/22	\$
7839	Early Childhood Headstart	Child Care Specialist (P)		02/07/22	04/01/22	\$
7838	Early Childhood Headstart (2 Positions)	Child Care Specialist (SX)		02/07/22	04/01/22	\$
7094	Early Childhood Headstart	Child Care Specialist (SR)		02/14/22	04/08/22	\$
7697	One Stop	Career and Employment Specialist		02/14/22	04/01/22	\$
7623	Recreation (Menager's Dam)	Custodial/Grounds Worker		02/14/22	04/08/22	\$
7582	One Stop	Office Specialist NEW	CL/CR	03/28/22	04/08/22	\$
7863	One Stop	Career and Employment Specialist NEW	NEW	03/28/22	04/08/22	\$
General Support Services						
7790	Accounting	Principal Accountant		11/15/21	04/01/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	04/08/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	04/08/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	04/08/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	04/01/22	\$
7835	Human Resources	Human Resources Manager		01/24/22	04/01/22	\$
7836	Human Resources	Human Resources Analyst		01/24/22	04/01/22	\$
7641	Department of Information and Technology	PC Technician	CL	02/07/22	04/01/22	\$
7357	Accounting	Accounting Clerk		02/21/22	04/01/22	\$
7653	Accounting	Office Specialist	CL/CR	03/07/22	04/01/22	\$
7862	Human Resources	Training Coordinator		03/07/22	04/01/22	\$
7865	Human Resources (TON Health Care)	Human Resources Specialist		03/14/22	04/08/22	\$
7820	Department of Information and Technology	Network Technician	CL	03/21/22	04/01/22	\$
7867	Department of Information and Technology	Help Desk Specialist	NEW	03/28/22	04/08/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	04/01/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	04/08/22	\$
7807	Senior Services	Cook Aide		12/06/21	04/08/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	04/08/22	\$

7666	Community Health Services	Program Supervisor		12/06/21	04/08/22	\$
7707	Child Welfare	Case Manager		02/07/22	04/01/22	\$
7800	Child Welfare	Human Services Investigator		02/21/22	04/01/22	\$
7852	Child Welfare (2 Positions)	Group Home Worker		02/28/22	04/08/22	\$
7850	Child Welfare	Case Manager		02/28/22	04/08/22	\$
7854	Health Transportation Services (3 Positions)	Transit Driver (Ak Chin)		03/07/22	04/01/22	\$
7857	Health Transportation Services (2 Positions)	Transit Driver (San Simon)		03/07/22	04/01/22	\$
7753	Adult Protective Services	Program Manager, Senior		03/14/22	04/08/22	\$
Planning						
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	Open Until Filled	\$
7565	Administration	Project Specialist	RE-AD	03/28/22	04/08/22	\$
Natural Resources						
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	04/08/22	\$
7262	Solid Waste Management	Equipment Operator/Driver	CL	11/01/21	04/01/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	04/01/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	04/01/22	\$
7842	Veterinary Program	Veterinarian		02/14/22	04/08/22	\$
7843	Veterinary Program	Veterinarian Technician		02/14/22	04/08/22	\$
7019	Solid Waste Management	Receptionist	CR	03/07/22	04/01/22	\$
7018	Solid Waste Management	Equipment Operator/Driver	CL	03/21/22	04/01/22	\$
7743	Soil & Water Conservation District	Office Specialist	CL/CR	03/21/22	04/01/22	\$
7869	Range Conservation & Management	Geographic Information Systems (GIS) Specialist	NEW	03/28/22	04/08/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	04/01/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	04/01/22	\$
7793	Corrections	Maintenance Technician		11/15/21	04/01/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	04/08/22	\$

Current Employees: Must be in your current position for six (6) months prior to applying for another job opening. (Section III. H. h.) This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

NOTE: All regular, temporary, full-time, part-time clerical positions under the Tohono O'odham Nation's Executive Branch will be filled from the established "Clerical Roster." Applicants are required to be tested in order to be considered for any clerical positions, except receptionist.

FOR CLERICAL TESTING

Clerical testing will now be on-line only, please call Human Resources to schedule an appointment.
If applying contact Human Resources at (520) 383-6540.

Clerical test results must be submitted with your application packet to be considered "complete".

IT IS IMPORTANT TO KEEP YOUR SCHEDULED APPOINTMENTS!

Career Ladders-CL

Career Ladders are advertised at full level hourly/salary.

Hourly/Salary may differ depending on the level of which the applicant qualifies.

APPLYING FOR POSITIONS

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POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Tutor (Part-time/Temporary) SALARY: DOE) hourly CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant-Finance SALARY: ur CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Language Specialist SALARY: r CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Restaurant Manager Instructor SALARY:) CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Academic Advisor Coordinator SALARY:) CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Bookstore Supervisor SALARY: jr CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Data Entry Clerk SALARY: ir CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Facilities Maintenance Technician I SALARY: 10ur CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Human Resources Director SALARY: CLOSING DATE: OPEN UNTIL FILLED

tocc.edu

To apply please visit link above. Please submit complete application packet to Mickie Widener at mwidener@tocc.edu

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Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor SALARY: DOE CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) SALARY: - CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Cashier/Data Entry Clerk SALARY: our CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Custodian SALAR: ur CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Field Supervisor/Construction SALARY: DOE CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Rough/Finish Carpenter SALARY: r CLOSING DATE: OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Sells District

JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5) SALARY: CLOSING DATE: OPEN UNTIL FILLED

To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at reception@sellsdistrict.com or fax 520-383-3096

ADDUS Homecare

Personal care for in home clients. All new hires start at
For more information contact Cyrus Norris at 520-333-9084

Arizona Sonora Desert Museum

JOB TITLE: Docent Coordinator SALARY: CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Maintenance Technician SALARY: ! CLOSING DATE: OPEN UNTIL FILLED

To apply visit Arizona Sonora Desert Museum website.

https://www.appone.com/MainInfoReq.asp?R_ID=4347264

https://www.appone.com/MainInfoReq.asp?R_ID=4343811

First American Credit Union

JOB TITLE: Part-Time Teller (Sells, AZ Location) CLOSING DATE: OPEN UNTIL FILLED

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hr@firstamerican.org

Arizona State University

JOB TITLE: Student Success & Retention Coordinator (Req. 76855BR)/American Indian Student Support Services CLOSING DATE: OPEN UNTIL FILLED

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<https://cfo.asu.edu/applicant>

Gu Achi District

JOB TITLE: Laborer (2 Positions) SALARY: ‡ .LOSING DATE: OPEN UNTIL FILLED

For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE

P.O. Box 837 ~ Sells, Arizona 85634

Sells: (520) 383-6540 ~ Fax: (520) 383-4676

San Xavier: (520) 547-8197 ~ Fax: (520) 295-2626

Website: www.tonation-nsn.gov



PLEASE POST

Weekly Job Summary April 4 - April 8, 2022

HR 210	Department/Program/Division	Job Title	Note	Opening Date	Closing Date	FY22 Salary
Executive						
7799	Office of the Treasurer	Internal Audit Manager		11/29/21	04/15/22	\$
7733	Office of the Prosecutor	Attorney Prosecutor	CL	02/07/22	04/15/22	\$
7732	Advocate	Office Specialist	CL/CR	03/07/22	04/15/22	\$
7212	Office of Attorney General	Deputy Attorney General		03/07/22	04/15/22	\$
7252	Hewel Ni'ok	On-Air Announcer/Board Operator		03/14/22	04/08/22	\$ 18.24
7617	Office of the Treasurer	Office Specialist	CL/CR	03/14/22	04/08/22	\$
7077	Gaming	Administrative Assistant	CR	03/21/22	04/15/22	\$
7558	Gaming	Legal Counsel, Gaming	NEW	04/04/22	Open Until Filled	\$
Education						
7066	Recreation (Menager's Dam)	Recreation Aide		08/16/21	04/15/22	\$
7554	One Stop	Program Coordinator		08/09/21	04/15/22	\$
7219	Early Childhood Headstart	Teacher (S)		08/23/21	04/15/22	\$
7020	Early Childhood Headstart	Bus Driver/Custodian (VC)		01/31/22	04/08/22	\$
7839	Early Childhood Headstart	Child Care Specialist (P)		02/07/22	04/15/22	\$
7094	Early Childhood Headstart	Child Care Specialist (SR)		02/14/22	04/08/22	\$
7697	One Stop	Career and Employment Specialist		02/14/22	04/15/22	\$
7623	Recreation (Menager's Dam)	Custodial/Grounds Worker		02/14/22	04/08/22	\$
7582	One Stop	Office Specialist	CL/CR	03/28/22	04/08/22	\$
7863	One Stop	Career and Employment Specialist		03/28/22	04/08/22	\$
General Support Services						
7790	Accounting	Principal Accountant		11/15/21	04/15/22	\$
7795	Department of Information and Technology	Systems Administrator, Senior		11/22/21	04/08/22	\$
7824	Grants and Contracts	Accounting Clerk		12/20/21	04/08/22	\$
7826	Grants and Contracts	Senior Accountant		12/20/21	04/08/22	\$
7829	Human Resources (TON Health Care)	Human Resources Licensing Analyst		01/10/22	04/15/22	\$
7835	Human Resources	Human Resources Manager		01/24/22	04/15/22	\$
7836	Human Resources	Human Resources Analyst		01/24/22	04/15/22	\$
7641	Department of Information and Technology	PC Technician	CL	02/07/22	04/15/22	\$
7357	Accounting	Accounting Clerk		02/21/22	04/15/22	\$
7653	Accounting	Office Specialist	CL/CR	03/07/22	04/15/22	\$
7862	Human Resources	Training Coordinator		03/07/22	04/15/22	\$
7865	Human Resources (TON Health Care)	Human Resources Specialist		03/14/22	04/08/22	\$
7820	Department of Information and Technology	Network Technician	CL	03/21/22	04/15/22	\$
7867	Department of Information and Technology	Help Desk Specialist		03/28/22	04/08/22	\$
7870	Accounting	Senior Accountant	NEW	04/04/22	04/15/22	\$
7871	Grants and Contracts (2 Positions)	Contract Specialist	NEW	04/04/22	04/15/22	\$
Health and Human Services						
7263	Community Health Services	Registered Nurse		11/16/20	04/15/22	\$
7762	Child Welfare	Program Supervisor		10/25/21	04/08/22	\$
7807	Senior Services	Cook Aide		12/06/21	04/08/22	\$
7815	Community Health Services	Certified Nurses Assistant		12/06/21	04/08/22	\$

7666	Community Health Services	Program Supervisor		12/06/21	04/08/22	\$
7707	Child Welfare	Case Manager		02/07/22	04/15/22	\$
7800	Child Welfare	Human Services Investigator		02/21/22	04/15/22	\$
7852	Child Welfare	Group Home Worker		02/28/22	04/08/22	\$
7850	Child Welfare	Case Manager		02/28/22	04/08/22	\$
7854	Health Transportation Services (3 Positions)	Transit Driver (Ak Chin)		03/07/22	04/15/22	\$
7857	Health Transportation Services (2 Positions)	Transit Driver (San Simon)		03/07/22	04/15/22	\$
7753	Adult Protective Services	Program Manager, Senior		03/14/22	04/08/22	\$
7873	Health Transportation Services	Transit Driver (San Lucy)	NEW	04/04/22	04/15/22	\$
Planning						
7789	Transportation Planning & Roads Inventory	Project Administrator		11/15/21	Open Until Filled	\$
7565	Administration	Project Specialist		03/28/22	04/08/22	\$
7486	Real Estate Management Program	Realty Specialist	NEW	04/04/22	04/15/22	\$
Natural Resources						
7777	Solid Waste Management	Solid Waste Crew Leader		10/25/21	04/08/22	\$
7262	Solid Waste Management	Equipment Operator/Driver	CL	11/01/21	04/15/22	\$
7187	Solid Waste Management	Heavy Equipment Operator		11/01/21	04/15/22	\$
7342	Cultural Center and Museum	Museum Curator, Education		12/13/21	04/15/22	\$
7842	Veterinary Program	Veterinarian		02/14/22	04/08/22	\$
7843	Veterinary Program	Veterinarian Technician		02/14/22	04/08/22	\$
7018	Solid Waste Management	Equipment Operator/Driver	CL	03/21/22	04/15/22	\$
7743	Soil & Water Conservation District	Office Specialist	CL/CR	03/21/22	04/15/22	\$
7869	Range Conservation & Management	Geographic Information Systems (GIS) Specialist		03/28/22	04/08/22	\$
7422	Livestock Facilities	Utility Worker	NEW	04/04/22	04/15/22	\$
Public Safety						
7167	Corrections	Corrections Support Specialist		07/26/21	04/15/22	\$
7773	Law Enforcement	Registration/Notification Specialist		11/01/21	04/15/22	\$
7793	Corrections	Maintenance Technician		11/15/21	04/15/22	\$
Water Resources						
7000	Water Resources	Geographic Information System (GIS) Analyst	CL	12/20/21	04/08/22	\$

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POSITIONS OPEN CONTINUOUS

<u>DEPARTMENT</u>	<u>POSITION(S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (CL) (Recruit & Lateral)	Open Continuous
Corrections	Corrections Officer (CL)	Open Continuous

OTHER EMPLOYMENT OPPORTUNITIES

Tohono O'odham Community College

JOB TITLE: Tutor (Part-time/Temporary) SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Administrative Assistant-Finance SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Language Specialist SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Restaurant Manager Instructor SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Academic Advisor Coordinator SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Bookstore Supervisor SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Data Entry Clerk SALARY: \$	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Facilities Maintenance Technician I SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Human Resources Director SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Apprenticeship Director SALARY:	CLOSING DATE: OPEN UNTIL FILLED

tocc.edu

To apply please visit link above. Please submit complete application packet to Mickie Widener at mwidener@tocc.edu

P.O. Box 3129 Sells, Arizona 85634 - Phone: (520) 479-2307 - Fax: (520) 479-2281

Tohono O'odham Ki:Ki Association

JOB TITLE: Fitness Instructor SALARY: DOE	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Survey Field Staff Member (Part-Time/Temporary) SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Cashier/Data Entry Clerk SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Custodian SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Field Supervisor/Construction SALARY: DOE	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Rough/Finish Carpenter SALARY:	CLOSING DATE: OPEN UNTIL FILLED

Attn: Human Resources Manager PO Box 790 Sells, AZ. 85634

<http://www.tokahousing.org/>

Sells District

JOB TITLE: Occasional Appointments (On an as needed basis/M-Th, 8-5) SALARY:	CLOSING DATE: OPEN UNTIL FILLED
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To apply contact the Sells District Office at 520-383-2281 or you may submit your letter and information via email to the receptionist at reception@sellsdistrict.com or fax 520-383-3096

ADDUS Homecare

Personal care for in home clients. All new hires start at
For more information contact Cyrus Norris at 520-333-9084

Arizona Sonora Desert Museum

JOB TITLE: Docent Coordinator SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Maintenance Technician SALARY: \$	CLOSING DATE: OPEN UNTIL FILLED

To apply visit Arizona Sonora Desert Museum website.

https://www.appone.com/MainInfoReq.asp?R_ID=4347264

https://www.appone.com/MainInfoReq.asp?R_ID=4343811

First American Credit Union

JOB TITLE: Part-Time Teller (Sells, AZ Location) SALARY:	CLOSING DATE: OPEN UNTIL FILLED
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Please apply at our website listed below and submit resumes to email.

www.firstamerican.org/careers

hr@firstamerican.org

Arizona State University

JOB TITLE: Student Success & Retention Coordinator (Req. 76855BR)/American Indian Student Support Services	CLOSING DATE: OPEN UNTIL FILLED
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Please visit our website listed below for details.

<https://cfo.asu.edu/applicant>

Gu Achi District

JOB TITLE: Laborer (2 Positions) SALARY:	CLOSING DATE: OPEN UNTIL FILLED
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For more information on the vacant positions contact Gu Achi District Office at 520-361-2404

Chukut Kuk District

JOB TITLE: Treasurer Assistant SALARY:	CLOSING DATE: OPEN UNTIL FILLED
JOB TITLE: Youth Coordinator/Monitor SALARY:	CLOSING DATE: OPEN UNTIL FILLED

For more information on the vacant positions contact Chukut Kuk District Office at 520-383-2080