

## **EEO PUBLIC FILE REPORT**

For the period October 1, 2018 through September 30, 2019

Prepared by: Cody Nelson, Assistant to the Executive Director

**This report covers the following employment units:**

<b>Medford-Klamath Falls DMA Call Sign</b>	<b>Facility ID Number</b>	<b>Type of Station</b>	<b>Location City, State</b>	<b>LMA</b>
KBLN-TV	83306	TV	Grants Pass, OR	No
K17EZ-D	5004	LPTV	Rogue River, OR	No
K22FC-D	24574	CA	Grants Pass, OR	No
K23EX-D	5010	CA	Medford, OR	No
K25IM-D	5005	LPTV	Medford, OR	No
K33GJ-D	128672	LPTV	Merlin, OR	No
K36NF-D	5011	CA	Grants Pass, OR	No
K48GO-D	5012	LPTV	Cave Junction, OR	No
K31NH-D	5008	LPTV	Klamath Falls, OR	No
<u>K36NY-D</u>	130169	LPTV	Yreka, CA	No

**A. The following is a list of all vacancies for full-time jobs during the Period.**

	<b>Job Title</b>	<b>Date Open</b>	<b>Date Filled</b>
1	Assistant to the Executive Director	12-26-2018	01-31-2019
2	Executive Director	01-22-2019	01-31-2019
3			

**B. During the reporting period, the following recruitment sources were contacted as vacancies for full-time jobs opened.**

<b>Recruitment Source</b>	<b>Address</b>	<b>Contact Person</b>	<b>Telephone Number</b>
Indeed - Internet	<a href="http://www.indeed.com">www.indeed.com</a>	N/A	N/A
Society of Adventist Communicators - Internet	<a href="http://www.adventistcommunicator.com">www.adventistcommunicator.com</a>	Georgia Standish	443-391-7152
Better Life Website	<a href="http://www.blbn.org">www.blbn.org</a>	Kip Bradford	541-474-3089
Craigslist - Internet	<a href="http://www.craigslist.com">www.craigslist.com</a>	N/A	N/A
US.Job - Internet	<a href="http://www.us.jobs">www.us.jobs</a>	N/A	N/A
Word of Mouth	N/A	N/A	N/A
Internal	1360 NE 9 <sup>th</sup> St. Grants Pass, OR 97526	Kip Bradford	541-474-3089
Glass Door - Internet	<a href="http://www.glassdoor.com">www.glassdoor.com</a>	N/A	N/A

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- C. The following is a list of the openings for full-time jobs shown in section A above and the recruitment source which provided the person hired for that position:**

<b>Job Title</b>	<b>Recruitment Source</b>
Assistant to the Executive Director	Internal
Executive Director	Word of Mouth

- D. During the reporting period, there were a total of 3 candidates interviewed for vacancies for full-time position. The following is a list of the total number of interviewees referred by each recruitment source shown in Section B above:**

<b><u>Recruitment Source</u></b>	<b><u>Total No. of Interviewees</u></b>
1. Indeed	0
2. Society of Adventist Communicators	0
3. Better Life Website	0
4. Craigslist	0
5. US.Jobs	0
6. Word of Mouth	2
7. Internal	1
8. Glass Door	0
<b>Total</b>	<b>3</b>