

APPENDIX A

EEO PUBLIC FILE REPORTS

**KKOH (AM), KNEV (FM), KBUL (FM) and KWYL (FM)
EEO PUBLIC FILE REPORT
June 1, 2015 – May 31, 2016**

I. VACANCY LIST

See Section II, the "Master Recruitment Source List" ("MRSL") for recruitment source data

Job Title	Recruitment Sources ("RS") Used to Fill Vacancy	RS Referring Hiree
PM Producer – KKOH-AM	1-21, 23-24, 28-31	16
Local Sales Manager	1-15, 17-20, 21, 23-25	21
Traffic Director	1-15, 17-18, 21, 23-24, 28-31	18
On-Air Producer – KKOH-AM	1-15, 17-21, 23-24, 27-31	27
Local Sales Manager	1-15, 17-20, 21, 23-25	25
Account Executive	1-15, 17-19, 21, 23-24, 27-31	21
On-Air Midday – KBUL-FM	1-21, 23-24, 28-31	16
Account Executive	1-15, 17-19, 21, 23-24, 26, 28- 31	19

**KKOH (AM), KNEV (FM), KBUL (FM) and KWYL (FM)
EEO PUBLIC FILE REPORT
June 1, 2015 – May 31, 2016**

II. MASTER RECRUITMENT SOURCE LIST (“MRSL”)

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
1	N. Nevada Black Cultural Awareness Job Posting P. O. Box 21448 Reno, NV 89515 PH: 775.329.8990	No	0
2	Reno Sparks Indian Colony Contact: De De Ramirez 98 Colony Road Reno, NV 89502 PH: 775.329.2936	No	0
3	International Students & Scholars Contact: Pauline Filemoni Mail Stop 074 Reno, NV 89510 PH: 775.784.6874	No	0
4	The Chamber (Hispanic) Job Posting 137 Vassar Ste #10 Reno, NV 89510 PH: 775.786.4100	No	0
5	NAACP Reno-Sparks Chapter Job Posting P. O. Box 7757 Reno, NV 89510 PH: 775.322.2992	No	0
6	Job Connect (Reno) Reno Town Mall Job Posting 4001 S. Virginia Reno, NV 89502 PH: 775.823-8100	No	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
7	Hispanic Services of Nevada-Carson City Contact: Raquel Kanecht 1711 N. Roop Street Carson City, NV 89706 PH: 775.885.1055	No	0
8	Nevada Urban Indians Contact: Nellie Madera 1475 Terminal Way, Suite B Reno, NV 89502 PH: 775.788.7600	No	0
9	TMCC Job Placement Contact: Bonnie Green 7000 Dandini Reno, NV 89512 PH: 775.674.7661	No	0
10	Express Employment Professionals 3973 S. McCarran Blvd. Reno, NV 89502 Attn: Sara Plascencia	Yes	0
11	Ethnic Center for Student Cultural Diversity Contact: Dorothy Barry Mail Stop 144, Room 115, Juniper Hall Reno, NV 89557 PH: 775.784.4936	No	0
12	University of Nevada-Reno Off Campus Employment Contact: Cathy Gilbert Mail Stop 076, Room 200 Reno, NV 89510 PH: 775.784.4666	No	1
13	AARP Job Placement 1135 Terminal Way Reno, NV 89502 PH: 775.323.2243	Yes	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
14	Pro Net Job Placement 1201 Terminal Way Ste# 104 PH: 775.674.5408 pronetmt@join.org	Yes	0
15	Professional Institute of Technology 1201 Terminal Way Ste 100 Reno, NV 89502 Dr.pwilson@nvpita.com PH: 775.870.1881	No	0
16	All Access Website www.allaccess.com	No	2
17	Nevada Broadcasters Association Contact: Melanie Mueller 1050 E. Flamingo Road, Suite S-110 Las Vegas, NV 89119 PH: 702.794.4994	No	3
18	Nevada Job Connect (NVDETR) www.detr.state.nv.us PH: 775.834.1970	No	4
19	Word-of-Mouth Referral	No	9
20	Craig's List Website www.reno.craigslist.org	No	2
21	Cumulus Job Board (one or more SEU stations) www.cumulus.hrmdirect.com	No	20
22	On-Air Announcements (one or more SEU stations)	No	0
23	Indeed Website www.indeed.com	No	3
24	Internal Posting	No	7
25	Linked In www.linkedin.com	No	4
26	SEU Job Fairs (See Section III)	No	1
27	Internal Transfer/Promotion	No	1

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
28	Simply Hired <i>(one or more SEU stations)</i> <u>www.simplyhired.com</u>	No	0
29	Glass Door <i>(one or more SEU stations)</i> <u>www.glassdoor.com</u>	No	0
30	Link Up <i>(one or more SEU stations)</i> <u>www.linkup.com</u>	No	0
31	Facebook <i>(one or more SEU stations)</i> <u>www.facebook.com</u>	No	0
TOTAL INTERVIEWEES OVER REPORTING PERIOD			57

**KKOH (AM), KNEV (FM), KBUL (FM) and KWYL (FM)
EEO PUBLIC FILE REPORT
June 1, 2015 – May 31, 2016**

III. RECRUITMENT INITIATIVES

	Type of Recruitment Initiative (Menu Selection)	Brief Description of Activity
1	Host a Job Fair	<p>On March 11, 2016, our SEU hosted a career fair at Shops at the Village in Reno. Our SEU secured the exhibit space, solicited local employers and organized all logistical aspects of the event as well as participating as an exhibitor. Ten (10) local business entities participated in our career fair. Representatives from our SEU spoke with attendees about career opportunities in broadcasting as well as internships and job openings within the SEU. SEU participants included our Market Manager, Local Sales Manager, and Promotions Director. This event was promoted on one or more SEU stations.</p>
2	Participate in event/program sponsored by a community organization relating to careers in broadcasting.	<p>On October 22, 2015, our SEU participated in the Radio Driving Success event at New West Distributing Company in Reno host by Nevada Broadcasters Association and several local radio groups. NBA, and local radio groups (Cumulus, Reno Media Group, Lotus, Wilkes, and several more) conducted a collaborative event showcasing the power of radio and how radio is to advertising, and to the community as a whole. Representatives from our SEU spoke with attendees about how the power of radio can enhance a business's success, and career opportunities. SEU participants included our Market Manager, and Local Sales Manager. This event was promoted on one or more SEU stations.</p>
3	Participate in event/program sponsored by a community organization relating to careers in broadcasting.	<p>From May 2, 2016 to May 6, 2016, our SEU hosted five Miss "Cinco De Mayo" pageant contestants. Our Program Director and Midday On-air host took them through a "crash-course" in radio. This included learning how a radio station operates, an overview of the technical aspects of a radio station and an in-depth explanation of how to conduct oneself on-air, followed by an on-air interview.</p>

	Type of Recruitment Initiative (Menu Selection)	Brief Description of Activity
4	Internship Program	<p>Our SEU maintains an on-going Internship Program. Students from local high schools and colleges participate in this Program, which offers meaningful educational and work experiences designed to meet the academic and career goals of each intern. Student interns are exposed to all facets of radio broadcasting including programming, production, marketing, sales, business and more.</p> <p>During this reporting period, our SEU is hosting one student, who attends the University of Nevada.</p>

KKOH(AM), KNEV(FM), KBUL-FM and KWYL(FM)
EEO PUBLIC FILE REPORT
June 1, 2014 – May 31, 2015

I. VACANCY LIST

See Section II, the "Master Recruitment Source List" ("MRSL") for recruitment source data

Job Title	Recruitment Sources ("RS") Used to Fill Vacancy	RS Referring Hiree
Receptionist	1-14, 16-17, 19-21, 24	19
KBUL Program Director	1-17, 19-21, 24, 27	27
Promotions Director	1-14, 16-17, 19-21, 24, 27	27
Digital Content Coordinator	1-14, 16-17, 19-21, 24, 27	27
Account Executive	1-14, 16-17, 19-21, 24	21

**KKOH(AM), KNEV(FM), KBUL-FM and KWYL(FM)
EEO PUBLIC FILE REPORT
June 1, 2014 – May 31, 2015**

II. MASTER RECRUITMENT SOURCE LIST (“MRSL”)

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
1	N. Nevada Black Cultural Awareness Job Posting P. O. Box 21448 Reno, NV 89515 PH: 775.329.8990	No	0
2	Reno Sparks Indian Colony Contact: De De Ramirez 98 Colony Road Reno, NV 89502 PH: 775.329.2936	No	0
3	International Students & Scholars Contact: Pauline Filemoni Mail Stop 074 Reno, NV 89510 PH: 775.784.6874	No	0
4	The Chamber (Hispanic) Job Posting 1420 Scheels Drive, Suite E-108 Sparks, NV 89434 PH: 775.636.9550	No	0
5	NAACP Reno-Sparks Chapter Job Posting P. O. Box 7757 Reno, NV 89510 PH: 775.322.2992	No	0
6	Nevada Disability Advocacy and Law Center Contact: Jack Mayes 1865 Plumas, Suite #2 Reno, NV 89509 PH: 775.333.7878	No	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
7	Hispanic Services of Nevada-Carson City Contact: Raquel Kanecht 1711 N. Roop Street Carson City, NV 89706 PH: 775.885.1055	No	0
8	Nevada Urban Indians Contact: Nellie Madera 1475 Terminal Way, Suite B Reno, NV 89502 PH: 775.788.7600	No	0
9	TMCC Job Placement Contact: Bonnie Green 7000 Dandini Reno, NV 89512 PH: 775.674.7661	No	0
10	Morrison College Contact: Virginia Castleman 10315 Professional Circle, #201 Reno, NV 89521-4826 PH: 775.850.0700	Yes	1
11	Ethnic Center for Student Cultural Diversity Contact: Dorothy Barry Mail Stop 144, Room 115, Juniper Hall Reno, NV 89557 PH: 775.784.4936	No	0
12	University of Nevada-Reno Off Campus Employment Contact: Cathy Gilbert Mail Stop 076, Room 200 Reno, NV 89510 PH: 775.784.4666	No	0
13	AARP Job Placement 1135 Terminal Way Reno, NV 89502 PH: 775.323.2243	Yes	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
14	Pro Net Job Placement 1765 E. Prater Way, Suite 103 Sparks, NV 89434 PH: 775.336.5438 pronetmt@join.org	Yes	0
15	All Access Website www.allaccess.com	No	0
16	Nevada Broadcasters Association Contact: Gary Campbell 1050 E. Flamingo Road, Suite S-110 Las Vegas, NV 89119 PH: 702.794.4994	No	0
17	Nevada Job Connect (NVDETR) www.detr.state.nv.us PH: 775.834.1970	No	0
18	Career Builder c/o Reno Gazette Journal Contact: T. Laird 955 Kuenzli Road Reno, NV 89502 PH: 775.348.7355	No	0
19	Word-of-Mouth Referral	No	5
20	Craig's List Website www.reno.craigslist.org	No	12
21	Station Website Postings <i>(one or more SEU stations)</i>	No	8
22	On-Air Announcements <i>(one or more SEU stations)</i>	No	0
23	Indeed Website www.indeed.com	No	0
24	Internal Posting	No	3
25	Society of Broadcast Engineers http://www.sbe.org/	No	0
26	SEU Job Fairs <i>(See Section III)</i>	No	0
27	Internal Transfer/Promotion	No	3
TOTAL INTERVIEWEES OVER REPORTING PERIOD			32

KKOH(AM), KNEV(FM), KBUL-FM and KWYL(FM)
EEO PUBLIC FILE REPORT
 June 1, 2014 – May 31, 2015

III. RECRUITMENT INITIATIVES

	Type of Recruitment Initiative (Menu Selection)	Brief Description of Activity
1	Host a Job Fair	<p>On August 7, 2014, our SEU hosted a career fair at Shops at the Village in Reno. Our SEU secured the exhibit space, solicited local employers and organized all logistical aspects of the event as well as participating as an exhibitor. Ten (10) local business entities participated in our career fair. Representatives from our SEU spoke with attendees about career opportunities in broadcasting as well as internships and job openings within the SEU. SEU participants included our Market Manager, Business Manager and Local Sales Manager. This event was promoted on one or more SEU stations.</p>
2	Host a Job Fair	<p>On May 20, 2015, our SEU hosted a career fair at Old Town Mall in Reno. Our SEU secured the exhibit space, solicited local employers and organized all logistical aspects of the event as well as participating as an exhibitor. Sixteen (16) local business entities participated in our career fair. Representatives from our SEU spoke with attendees about career opportunities in broadcasting as well as internships and job openings within the SEU. SEU participants included our Market Manager, Business Manager and Promotions Director. This event was promoted on one or more SEU stations.</p>
3	Internship Program	<p>Our SEU maintains an on-going Internship Program. Students from local high schools and colleges participate in this Program, which offers meaningful educational and work experiences designed to meet the academic and career goals of each intern. Student interns are exposed to all facets of radio broadcasting including programming, production, marketing, sales, business and more.</p> <p>During this reporting period, our SEU is hosting one student, who attends the University of Nevada.</p>

	Type of Recruitment Initiative (Menu Selection)	Brief Description of Activity
4	Participate in event/program sponsored by a community organization relating to careers in broadcasting.	On August 23, 2014, our SEU participated in the ITCN (Inter Tribal Council of Nevada) Family Outreach Day, focusing on kids ages (8-15). SEU representatives occupied a booth from which they interacted with the children/attendees and discuss opportunities in radio. SEU participants included Program Director.
5	Participate in event/program sponsored by a community organization relating to careers in broadcasting.	From April 27, 2015 to May 1, 2015, our SEU hosted five Miss "Cinco De Mayo" pageant contestants. Our Program Director and Midday On-air host took them through a "crash-course" in radio. This included learning how a radio station operates, an overview of the technical aspects of a radio station and an in-depth explanation of how to conduct oneself on-air, followed by an on-air interview.

APPENDIX B

**Documentation Responsive
to
Questions 3(a) – 3(c)**

*Cumulative
All Access*

Reno Job Closing Worksheet

Date of Job Posting:

5/14/2015

Position Name:

PM Producer

Person(s) Hired:

~~Fred J. Smith~~ *Charles Bosworth*


Hire Date:






6/15/15

	Hire Source		Hired (Y/N)	
	Applicant Name	Taken From Cumulus Apps		Action Taken
1		Daniela Sonnino	Not Interviewed	No
2			Not Interviewed	No
3			Not Interviewed	No
4			Not Interviewed	No
5			Not Interviewed	No
6		<i>JNR off camp</i>	Interviewed for Previous j	No
7			Not Interviewed	No
8			Not Interviewed	No
9			Not Interviewed	No
10			Not Interviewed	No
11		<i>All Access</i>	Interviewed 6/4	Yes
12			Not Interviewed	No
13			Not Interviewed	No
14			Not Interviewed	No
15			Not Interviewed	No
16			Not Interviewed	No
17			Not Interviewed	No
18			Not Interviewed	No
19			Not Interviewed	No
20			Not Interviewed	No
21		<i>comes to</i>	Interviewed 4/23	No
22		<i>work for more hrs</i>	Interviewed 4/23	No
23			Not Interviewed	No
24			Not Interviewed	No
25			Not Interviewed	No
26			Not Interviewed	No
27			Not Interviewed	No
28			Not Interviewed	No
29		Curent PT Employee	Interviewed 4/21	No
30		Curent PT Employee	Interviewed 5/5	No
31		Curent PT Employee	Interviewed 4/22	No
32		<i>Craigish</i>	Interviewed 6/5	No
33				
34				
35				

Display only my jobs
 All Departments
 UNITED STATES
 All Days Open
 From:

All Offices
 All States
 Closed Reqs
 To:

 1 - 5 (of 5)

Detail	Status	Department	Hiring Manager	Recruiter	Office	Position Title	Workflow	Total	Req Date	Days Open	Closed
	Closed	Programming	Joe King	Colby Buell	Reno	Studio Operator/Talk Show Producer		0	3/30/2015	263	12/18/2015
	Closed	Sales	Jennifer Odom	Dave Milner	Reno	Account Executive Reno	Hired-Start Date:2	197	6/11/2015	330	5/6/2016
	Closed	Programming	Joe King	Colby Buell	Reno	KBUL-FM Midday On-Air		62	12/7/2015	127	4/12/2016
	Closed	Programming	Joe King	Colby Buell	Reno	KKOH On-Air/Production Assistant		43	1/27/2016	23	2/19/2016
	Closed	Traffic	Joe King	Colby Buell	Reno	Traffic Director		7	1/28/2016	15	2/12/2016
Mean: 62										152	

Joe King

From: Joe King
Sent: Monday, March 30, 2015 9:34 AM
To: BM
Subject: Reno - Job Posting - Studio Operator/Talk Show Producer
Attachments: Reno KKOH Talk Show Host Producer job posting 3-30-15.doc

BM's,

Please post the attached job opening. No need to reply.

Thank you,

Joe King
Business Manager
Cumulus Radio - Reno
595 E. Plumb Lane
Reno, NV 89502
775-325-9103 Direct
775-325-6303 Fax
775-391-9559 Cell

Joe King

From: Joe King
Sent: Monday, March 30, 2015 9:33 AM
To: 'gary@nevadabroadcasters.org'; Jay Schell
Subject: Reno - Cumulus - Job Posting - Studio Operator
Attachments: Reno KKOH Talk Show Host Producer job posting 3-30-15.doc

Gary, Jay,

Please post the attached job openings.

Thank you,

Joe King
Business Manager
Cumulus Radio - Reno
595 E. Plumb Lane
Reno, NV 89502
775-325-9103 Direct
775-325-6303 Fax
775-391-9559 Cell



Department of Employment, Training & Rehabilitation



Dear Cumulus Radio Corp,

Your On-Line Job Order has been submitted. Below is a listing of your job order. If you have not done so already, print a copy for your records after verifying that the information is correct.

Company Name:	Cumulus Radio Corp
Mailing Address:	595 E. Plumb Lane
City:	Reno
State and Zip Code:	NV, 89502
Employer Account Number:	
Federal Employer Identification Number:	86-0703641
Type of Business:	Radio Broadcasting
Company Website:	www.kkoh.com
Worksite Address:	
Interview Site Address:	
Directions to Interview Site:	
Contact Person:	Dan Mason
Telephone:	775-789-6700
Fax Number:	775-789-6767
E-Mail Address:	renoradio.jobs@cumulus.com
Foreign Labor Certification:	Not FLC
Job Title:	Studio Operator/Talk Show Host
Number of Positions:	1
Interviews per opening:	10
Government Contracts:	None
Testing:	None
Testing, Other:	
Education Required:	High School Diploma
Required Information:	None
Required Information Other:	
Minimum Grade:	12
License Required:	No
License Type:	
Driver's License Class Code:	Not Required
Driver's License Endorsement Code:	Not Required
Minimum Age:	18
Salary Range:	12
Salary Interval:	Hour
Duration of Job:	Permanent
If Temporary, Duration:	Please select one
Availability:	Full-time
Shift:	First Shift - Days
Hours Per Week:	40
Work Week:	Monday thru Friday
Public Transportation:	Yes
Require Personal Vehicle:	No
Benefits:	401-K / Retirement Plan, Dental Insurance, Health Insurance, Holidays, Life Insurance, Sick Leave, Vacation, Vision Insurance
Language Fluency:	No
Language Required:	
Willing to Train:	Yes
Minimum Months Experience:	12

Job Description:

Scope Full time position as a studio operator and talk show producer for News Talk 780 KKOH General Responsibilities • Master Control operation of KKOH-AM and automated FM facilities • Execution of station format • Producer of active, telephone intensive talk shows, including studio operation, screening phone calls, scheduling guests. • Web site and podcast maintenance. • Participation in station promotional events and community service efforts • Digital production of audio, commercials and station imaging • Announcing news and traffic reports • Monday through Friday 11a-7p shift • Emergency Alert System Operation

Required Knowledge, Skills & Abilities • Prior broadcasting experience necessary • Digital on-air systems, production and editing • Computer literacy and Internet skills • Knowledge of all applicable FCC rules and regulations • Interaction with listeners in a public setting • Excellent verbal and written communication skills • Problem-solving ability and prioritization skills • Ability to multi-task and handle pressures and deadlines • Ability to work flexible hours as needed • Awareness of current events, politics and news Education and Licensing Requirements Must possess valid state drivers license and acceptable driving record Physical Requirements May occasionally require lifting up to 25 lbs. Able to sit for extended periods of time

Yes

Employer Info Displayed:

Method of Referral:

Deadline to apply:

Resume by E-mail

April 13, 2015

If any of the above information is incorrect, please contact one of the listed Nevada JobConnect Offices:

Northern Nevada

Phone (775) 834-1970

FAX (775) 688-1279

Southern Nevada

Phone (702) 486-0129

FAX (702) 486-7914

We thank you for using the on-line services provided by the Department of Employment, Training & Rehabilitation.

Sincerely,

Nevada JobConnect

Print

[Return to Employer Services | DETR Home Page](#)

Revised: January 10, 2013.

Nevada Department of Employment, Training & Rehabilitation
500 East Third Street
Carson City, NV 89713

E-mail



**Studio Operator/Talk Show Producer
Reno, NV**

Scope

Full time position as a studio operator and talk show producer for News Talk 780 KKOH

General Responsibilities

- Master Control operation of KKOH-AM and automated FM facilities
- Execution of station format
- Producer of active, telephone intensive talk shows, including studio operation, screening phone calls, scheduling guests.
- Web site and podcast maintenance.
- Participation in station promotional events and community service efforts
- Digital production of audio, commercials and station imaging
- Announcing news and traffic reports
- Monday through Friday 11a-7p shift
- Emergency Alert System Operation

Required Knowledge, Skills & Abilities

- Prior broadcasting experience necessary
- Digital on-air systems, production and editing
- Computer literacy and Internet skills
- Knowledge of all applicable FCC rules and regulations
- Interaction with listeners in a public setting
- Excellent verbal and written communication skills
- Problem-solving ability and prioritization skills
- Ability to multi-task and handle pressures and deadlines
- Ability to work flexible hours as needed
- Awareness of current events, politics and news

Education and Licensing Requirements

Must possess valid state drivers license and acceptable driving record

Physical Requirements

May occasionally require lifting up to 25 lbs.
Able to sit for extended periods of time

Cumulus Media is an equal opportunity employer. It is Cumulus Media policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions. Pursuant to rules of the Federal Communications Commission, Cumulus specifically encourages referral of qualified applicants

For consideration for this position, please email your resume to renoradio.jobs@cumulus.com.

We need your help!

Cumulus Radio KBUL-FM, KKOH-AM, KNEV-FM & KWYL-FM, Reno, Nevada provides broad outreach regarding job vacancies. We seek the help of local community organizations in referring qualified job candidates to our Stations, or distributing information about job vacancies.

Interested community organizations that wish to receive job vacancy information must fill out the attached "*Community Organizations Notification Request Form*" and submit it via the website, or fax the form to 775-789-6767, or mail the completed form to:

Cumulus Radio Reno
595 E. Plumb Lane
Reno, NV 89502
Attn: Joe King

If you have any questions, please contact Joe King at the above address or call 775-789-6700.

Cumulus Radio Reno KBUL-FM, KKOH-AM, KNEV-FM & KWYL-FM, is an Equal Opportunity Employer and we encourage all qualified persons of any race, ethnicity, gender, religion, and age to apply for job vacancies.

Thank you!

CUMULUS RADIO RENO EEO PROGRAM
COMMUNITY ORGANIZATION NOTIFICATION REQUEST FORM

Please contact Station with any future changes in the general information below, especially the contact person and e-mail address. It is important to keep your information updated. Thank you!

Date _____

I. GENERAL INFORMATION (Please complete all sections.)

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

E-mail address: _____

Name of Contact Person/Title: _____

Type of Organization: _____

II. CATEGORIES OF JOB VACANCIES

Community organizations may request notice of all vacancies, or only those in specific categories. Please indicate what category(s) of job vacancy notices you would like to receive. (Please select your preferences.)

- | | |
|---|---|
| <input type="checkbox"/> All Job Vacancies | <input type="checkbox"/> Sales Workers |
| <input type="checkbox"/> Officials & Managers | <input type="checkbox"/> Craft Workers (Skilled) |
| <input type="checkbox"/> Professionals | <input type="checkbox"/> Operators (Semi-skilled) |
| <input type="checkbox"/> Technicians | <input type="checkbox"/> Laborers (Unskilled) |
| <input type="checkbox"/> Office & Clerical | <input type="checkbox"/> Service Workers |

PRIVACY NOTICE: The Federal Communications Commission (FCC) requires all stations to report the names of community organizations requesting job vacancy information plus the contact person, address and telephone number of each organization in an annual EEO Public File Report that will be made available to the general public in the station's public inspection file and on its website. **By requesting to be notified of job vacancies, you consent to the public disclosure of this information as required by the FCC.**

Please return the completed form via e-mail, fax, or regular mail to: 595 E. Plumb Lane Reno, NV 89502, Phone # 775-789-6700, Fax # 775-789-6767. Cumulus Radio Reno is an Equal Opportunity Employer.

For Internal Use Only:

Date Received by Station: _____ Name of Station Personnel Processing Info. : _____

Mode of Delivery: E-mail U.S. Mail Fax Telephone Other: _____

Primary Notification Selected for Vacancies: _____

Cancellation of Notice Date: _____ Contact Person for Cancellation: _____

March 30, 2015

N. Nevada Black Cultural Awareness Society
P.O. Box 21448
Reno, Nevada 89515

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Studio Operator/Talk Show Producer	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before April 14, 2015. Therefore, applicants should be sent to us before that timeframe.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions. Pursuant to rules of the Federal Communications Commission, we specifically encourage referral of qualified minority and female applicants.

Send your resume or employment application to renoradio.jobs@cumulus.com

For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

March 30, 2015

Reno Sparks Indian Colony
98 Colony Rd.
Reno, Nevada 89502

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Studio Operator/Talk Show Producer	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before April 14, 2015. Therefore, applicants should be sent to us before that timeframe.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions. Pursuant to rules of the Federal Communications Commission, we specifically encourage referral of qualified minority and female applicants.

Send your resume or employment application to renoradio.jobs@cumulus.com

For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

March 30, 2015

International Students and Scholars
Mail Stop 074
120 Fitzgerald Student Services Bldg.
Reno, NV 89557

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Studio Operator/Talk Show Producer	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before April 14, 2015. Therefore, applicants should be sent to us before that timeframe.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions. Pursuant to rules of the Federal Communications Commission, we specifically encourage referral of qualified minority and female applicants.

Send your resume or employment application to renoradio.jobs@cumulus.com

For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

March 30, 2015

Ethnic Center for Student Cultural Diversity/0144
Mail Stop 144
The Center Room
Reno, NV 89557

Ladies and Gentlemen:

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<u>Title</u>	<u>Description</u>
Studio Operator/Talk Show Producer	See Attached

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March 30, 2015

NAACP Reno-Sparks
195 East 1st Street,
Reno, NV 89501

Ladies and Gentlemen:

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March 30, 2015

The Chamber (Hispanic)
1420 Scheels Dr.
Suite# E-108
Sparks, NV 89434

Ladies and Gentlemen:

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<u>Title</u>	<u>Description</u>
Studio Operator/Talk Show Producer	See Attached

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March 30, 2015

Hispanic Services of Nevada (Carson)
1711 N. Roop St
Carson City, NV 89706

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Studio Operator/Talk Show Producer	See Attached

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Cumulus Media is an equal opportunity employer.

March 30, 2015

Nevada Urban Indians, Inc.
1475 Terminal Way, Ste B
Reno, NV 89502

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Studio Operator/Talk Show Producer	See Attached

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March 30, 2015

TMCC Job Placement
7000 Dandini blvd.
Rdmt114
Reno, NV 89512

Ladies and Gentlemen:

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March 30, 2015

Morrison College
10315 Professional Cir #201
Reno, NV 89521-4826

Ladies and Gentlemen:

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For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

March 30, 2015

UNR Off Campus Employment
Mail Stop 076
Thompson Student Services, Rm 200
Reno, NV 89510

Ladies and Gentlemen:

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March 30, 2015

AARP
1135 Terminal Way
Ste 102
Reno, NV 89502

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March 30, 2015

Pro-Net
1201 Terminal Way
Ste 100
Reno, NV 89502

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March 30, 2015

Job Connect (Reno) Reno town mall
4001 S. Virginia
Reno Nevada 89502

Ladies and Gentlemen:

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<u>Title</u>	<u>Description</u>
Studio Operator/Talk Show Producer	See Attached

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March 30, 2015

Express Employment Professionals
3973 S. McCarran Blvd.
Reno, NV 89502

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Reno Job Closing Worksheet

Date of Job Posting: Ongoing
 Position Name: Sales Manager
 Person(s) Hired: John Johnson
 Hire Date:

	Hire Source		
Applicant Name	Taken From Cumulus Apps	Action Taken	Hired (Y/N)

- 1
- 2
- 3
- 4
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- 11
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- 34
- 35

	Cumulus Website /	Interviewed	Y
	Cumulus Website /	Interviewed	N
	Linked In / <i>msj</i>	Interviewed	N
	Employee Referral /	Interviewed	N
	Cumulus Website /	Interviewed	N



Local Sales Manager - Cumulus Radio Reno, NV

Cumulus is on the lookout for an exceptional **Local Sales Manager** to help drive the future of local media sales for our Reno Market. We provide our teams with a great product to sell, superior training tools, and a sales management system that supports business development and rewards performance. Cumulus encourages innovation and supports effort to drive new business. In return, we require a

Responsibility:

- Lead a team of 5-15 local account executives through effort to diversify broadcast sales portfolio and penetrate vital business categories.
- The Sales Manager must lead the process of implementing our resources and build a culture based on new business development. This requires a deep appreciation for systems, performance monitoring/measurement, training/employee development, and a results-oriented leadership approach.
- Upon demonstrating an understanding of the media sales business the Manager will be encouraged to identify high-performance sales talent and rebuild his/her team to insure continued growth.

Ideal Background:

- Current line management of 10+ sales organization or recently-promoted senior sales leaders.
- Experience should be heavily grounded in out-bound sales activity. Demonstrated "account management" skills will be secondary to demonstrated expertise in new business development.
- Ability to cultivate long lasting customer relationships with mutual residual benefit.

Requirements:

- 5-10years of steady progression as a sales leader:
- 2-3years experience as a sales manager or higher. Responsible for strategic account planning and basic understanding of financial statements.
- 5years experience managing an outside B2B sales force in an organization which has a highly structured training program & focused goal-orientation
- Strong understanding of lead generation, CRM/SFA and account mgmt.
- Must be a recognized top-performer, high-energy/hard charging personality with strong goal-orientation and ability to coach/mentor.

What we offer:

- A product that you can be passionate about selling that will assist clients in growing their company
- Recognition and reward for outstanding performance
- Medical, Dental & Vision Insurance package
- 401K with company match to plan for the long term
- Vacation & Holidays to enjoy the fruits of your labor

How to Apply:

Send your resume or employment application to renoradio.jobs@cumulus.com or mail to:

Cumulus Radio - Reno
Attn: Jennifer Odom
595 E. Plumb Lane
Reno, NV 89502

Cumulus Radio is an equal opportunity employer.

**CUMULUS RADIO RENO EEO PROGRAM
COMMUNITY ORGANIZATION NOTIFICATION REQUEST FORM**

Please contact Station with any future changes in the general information below, especially the contact person and e-mail address. It is important to keep your information updated. Thank you!

Date _____

I. GENERAL INFORMATION (Please complete all sections.)

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

E-mail address: _____

Name of Contact Person/Title: _____

Type of Organization: _____

II. CATEGORIES OF JOB VACANCIES

Community organizations may request notice of all vacancies, or only those in specific categories. Please indicate what category(s) of job vacancy notices you would like to receive. **(Please select your preferences.)**

- | | |
|---|---|
| <input type="checkbox"/> All Job Vacancies | <input type="checkbox"/> Sales Workers |
| <input type="checkbox"/> Officials & Managers | <input type="checkbox"/> Craft Workers (Skilled) |
| <input type="checkbox"/> Professionals | <input type="checkbox"/> Operators (Semi-skilled) |
| <input type="checkbox"/> Technicians | <input type="checkbox"/> Laborers (Unskilled) |
| <input type="checkbox"/> Office & Clerical | <input type="checkbox"/> Service Workers |

PRIVACY NOTICE: The Federal Communications Commission (FCC) requires all stations to report the names of community organizations requesting job vacancy information plus the contact person, address and telephone number of each organization in an annual EEO Public File Report that will be made available to the general public in the station's public inspection file and on its website. **By requesting to be notified of job vacancies, you consent to the public disclosure of this information as required by the FCC.**

Please return the completed form via e-mail, fax, or regular mail to: 595 E. Plumb Lane Reno, NV 89502, Phone # 775-789-6700, Fax # 775-789-6767. Cumulus Radio Reno is an Equal Opportunity Employer.

For Internal Use Only:

Date Received by Station: _____ Name of Station Personnel Processing Info. : _____

Mode of Delivery: E-mail U.S. Mail Fax Telephone Other: _____

Primary Notification Selected for Vacancies: _____

Cancellation of Notice Date: _____ Contact Person for Cancellation: _____

We need your help!

Cumulus Radio KBUL-FM, KKOH-AM, KNEV-FM & KWYL-FM, Reno, Nevada provides broad outreach regarding job vacancies. We seek the help of local community organizations in referring qualified job candidates to our Stations, or distributing information about job vacancies.

Interested community organizations that wish to receive job vacancy information must fill out the attached "*Community Organizations Notification Request Form*" and submit it via the website, or fax the form to 775-789-6767, or mail the completed form to:

Cumulus Radio Reno
595 E. Plumb Lane
Reno, NV 89502
Attn: Joe King

If you have any questions, please contact Joe King at the above address or call 775-789-6700.

Cumulus Radio Reno KBUL-FM, KKOH-AM, KNEV-FM & KWYL-FM, is an Equal Opportunity Employer and we encourage all qualified persons of any race, ethnicity, gender, religion, and age to apply for job vacancies.

Thank you!



Department of Employment, Training & Rehabilitation



Dear Cumulus Radio - Reno,

Your On-Line Job Order has been submitted. Below is a listing of your job order. If you have not done so already, print a copy for your records after verifying that the information is correct.

Company Name:	Cumulus Radio - Reno
Mailing Address:	595 E. Plumb Lane
City:	Reno
State and Zip Code:	NV, 89502
Employer Account Number:	
Federal Employer Identification Number:	86-0703641
Type of Business:	Radio Broadcasting
Company Website:	cumulus.com
Worksite Address:	
Interview Site Address:	
Directions to Interview Site:	
Contact Person:	Jennifer Odom
Telephone:	775-789-6700
Fax Number:	775-789-6767
E-Mail Address:	renoradio.jobs@cumulus.com
Foreign Labor Certification:	Not FLC
Job Title:	Local Sales Manager
Number of Positions:	1
Interviews per opening:	5
Government Contracts:	None
Testing:	None
Testing, Other:	
Education Required:	High School Diploma
Required Information:	None
Required Information Other:	
Minimum Grade:	12
License Required:	No
License Type:	
Driver's License Class Code:	Class C
Driver's License Endorsement Code:	Not Required
Minimum Age:	21
Salary Range:	60000
Salary Interval:	Year
Duration of Job:	Permanent
If Temporary, Duration:	Please select one
Availability:	Full-time
Shift:	First Shift - Days
Hours Per Week:	40
Work Week:	Monday thru Friday
Public Transportation:	Yes
Require Personal Vehicle:	Yes
Benefits:	401-K / Retirement Plan, Dental Insurance, Health Insurance, Holidays, Life Insurance, Sick Leave, Vacation, Vision Insurance
Language Fluency:	No
Language Required:	
Willing to Train:	No
Minimum Months Experience:	24

Job Description:

Local Sales Manager – Cumulus Radio
 Reno, NV Cumulus is on the lookout for an exceptional Local Sales Manager to help drive the future of local media sales for our Reno Market. We provide our teams with a great product to sell, superior training tools, and a sales management system that supports business development and rewards performance. Cumulus encourages innovation and supports effort to drive new business. In return, we require a

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- Ability to cultivate long lasting customer relationships with mutual residual benefit.

Requirements:

- 5-10years of steady progression as a sales leader:
- 2-3years experience as a sales manager or higher. Responsible for strategic account planning and basic understanding of financial statements.
- 5years experience managing an outside B2B sales force in an organization which has a highly structured training program & focused goal-orientation
- Strong understanding of lead generation, CRM/SFA and account mgmt.
- Must be a recognized top-performer, high-energy/hard charging personality with strong goal-orientation and ability to coach/mentor.

Yes

Resume by E-mail

May 11, 2015

Employer Info Displayed:
Method of Referral:
Deadline to apply:

If any of the above information is incorrect, please contact one of the listed Nevada JobConnect Offices:

Northern Nevada
 Phone (775) 834-1970
 FAX (775) 688-1279

Southern Nevada
 Phone (702) 486-0129
 FAX (702) 486-7914

We thank you for using the on-line services provided by the Department of Employment, Training & Rehabilitation.

Sincerely,

Nevada JobConnect

Print

[Return to Employer Services](#) | [DETR Home Page](#)

Revised: January 10, 2013.

Nevada Department of Employment, Training & Rehabilitation
500 East Third Street
Carson City, NV 89713

E-mail



RECRUITMENT
CHECK-LIST

ORGANIZATION	CONTACT	PHONE#	FAX#	EMAIL#
RENO GAZETTE AD/CAREER BUILDER	Katie Wefler	888-262-7717		
CUMULUS WEBSITE	PAULA DUNN	789-6700	789-6767	kwefler@bannett.com
NEVADA BROADCASTERS	GARY CAMPBELL	702-794-4994	702-428-3404	gary@nevadabroadcasters.org
CUMULUS ON-AIR	DEPT. HEAD	789-6700	789-6767	
LOCAL ORGANIZATION	JOE KING	789-6700	789-6767	
CUMULUS ALL MARKET EMAIL	JOE KING	789-6700	789-6767	
JOB FAIRS	PEGGY BOLESTA	834-1970		EXT 255
JOB FAIRS	VICKIE HARLEY	825-7878		VENUE
NEVADA DEPT OF EMPLOYMENT, TRAINING, AND REHAB				www.deir.state.nv.us/es/forms/Online_Job_Order.htm

MUST HAVE A TWO WEEK WAITING PERIOD BEFORE HIRING IS DONE. ALLOWING TIME FOR RECRUITMENT EFFORTS TO TAKE PLACE.

EACH DEPARTMENT HEAD MUST KEEP A FILE FOR EACH FULL-TIME POSITION THAT IS OPEN.

1. FILE MUST HAVE ALL APPLICATIONS/RESUMES
2. ALL JOB POSTING FORMS, SCRIPTS, LETTERS SENT TO ORGANIZATIONS
3. OVERVIEW SHEET OF APPLICANTS INTERVIEWED AS WELL AS ONES NOT
4. PERSON HIRED FOR POSITION

N. Nevada Black Cultural Awareness Society
P.O. Box 21448
Reno, Nevada 89515
775-329-8990 Ph.
775-827-8645 Fx.
Attn: N. Nevada Black Cultural Awareness Society

Reno Sparks Indian Colony
98 Colony Rd.
Reno, Nevada 89502
775-329-2936
Attn: De De Ramirez

International Students and Scholars
Mail Stop 074
120 Fitzgerald Student Services Bldg.
Reno, NV 89557
775-784-6874
Attn: Pauline Filemoni

Ethnic Center for Student Cultural Diversity/0144
Mail Stop 144
The Center Room
Reno, NV 89557
775-784-4936 Ph.
775-682-8977
Attn: Dorothy Barry

NAACP Reno-Sparks
PO Box 7757
Reno, NV 89510
775-322-2992 Ph.
Attn: NAACP

Hispanic Chamber of Commerce of Northern Nevada
137 Vassar Ste
Suite#10
Reno, NV 89510
775-786-4100

Hispanic Services of Nevada (Carson)
1711 N. Roop St
Carson City, NV 89706
775-885-1055
Attn: Raquel Kanecht

Nevada Urban Indians, Inc.
745 W. Moana Ln. STE 375
Reno, NV 89509
775-788-7600 Ph.
775-788-7611 Fx.
Attn: Nellie Madera

TMCC Job Placement
7000 Dandini blvd.
Rdmt114

Reno, NV 89512
775-674-7661
Attn: Bonnie Green

UNR Off Campus Employment
Mail Stop 076
Thompson Student Services, Rm 200
Reno, NV 89510
775-784-4666
Attn: Cathy Gilbert

AARP
1135 Terminal Way
Ste 102
Reno, NV 89502
775-323-2243 Ph.
775-323-7368 Fx.
Attn: AARP

Pro-Net
1201 Terminal Way
Ste 100
Reno, NV 89502
775-674-5408.
775-336-5455 Fx.
pronetjobleads@join.org -
Attn: Pro-Net

Job Connect (Reno) Reno town mall
4001 S. Virginia
Reno Nevada 89502
Attn: Reno Job connect
775-823-8100

Express Employment Professionals
3973 S. McCarran Blvd.
Reno, NV 89502
Attn: Sara Plascencia
Office/Clerical/Labor

Joe King

From: Joe King
Sent: Thursday, April 23, 2015 10:30 AM
To: Gary Campbell
Subject: Cumulus Reno - Local Sales Manager Job Posting
Attachments: Reno Local Sales Manager Opening 4-23-15.doc

Gary,

When you get a moment could you post the attached full time job opening in Reno?

Thank you,

Joe King
Business Manager
Cumulus Radio – Reno
595 E. Plumb Lane
Reno, NV 89502
775-325-9103 Direct
775-325-6303 Fax
775-391-9559 Cell

April 23, 2015

N. Nevada Black Cultural Awareness Society
P.O. Box 21448
Reno, Nevada 89515

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

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April 23, 2015

Reno Sparks Indian Colony
98 Colony Rd.
Reno, Nevada 89502

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Local Sales Manager	See Attached

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April 23, 2015

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Mail Stop 074
120 Fitzgerald Student Services Bldg.
Reno, NV 89557

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Send your resume or employment application to renoradio.jobs@cumulus.com

For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

April 23, 2015

Ethnic Center for Student Cultural Diversity/0144
Mail Stop 144
The Center Room
Reno, NV 89557

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before May 11, 2015. Therefore, applicants should be sent to us before that timeframe.

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Cumulus Media is an equal opportunity employer.

April 23, 2015

NAACP Reno-Sparks
PO Box 7757
Reno, NV 89510

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before May 11, 2015. Therefore, applicants should be sent to us before that timeframe.

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For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

April 23, 2015

Hispanic Chamber of Commerce of Northern Nevada
137 Vassar Ste
Suite#10
Reno, NV 89510

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before May 11, 2015. Therefore, applicants should be sent to us before that timeframe.

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For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

April 23, 2015

Hispanic Services of Nevada (Carson)
1711 N. Roop St
Carson City, NV 89706

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

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Cumulus Media is an equal opportunity employer.

April 23, 2015

Nevada Urban Indians, Inc.
745 W. Moana Ln. STE 375
Reno, NV 89509

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before May 11, 2015. Therefore, applicants should be sent to us before that timeframe.

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Cumulus Media is an equal opportunity employer.

April 23, 2015

TMCC Job Placement
7000 Dandini blvd.
Rdmt1 14
Reno, NV 89512

Ladies and Gentlemen:

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Local Sales Manager	See Attached

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Cumulus Media is an equal opportunity employer.

April 23, 2015

UNR Off Campus Employment
Mail Stop 076
Thompson Student Services, Rm 200
Reno, NV 89510

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
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For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

April 23, 2015

AARP
1135 Terminal Way
Ste 102
Reno, NV 89502

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

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April 23, 2015

Pro-Net
1201 Terminal Way
Ste 100
Reno, NV 89502

Ladies and Gentlemen:

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<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

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For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

April 23, 2015

Job Connect (Reno) Reno town mall
4001 S. Virginia
Reno Nevada 89502

Ladies and Gentlemen:

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before May 11, 2015. Therefore, applicants should be sent to us before that timeframe.

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For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

April 23, 2015

Express Employment Professionals
3973 S. McCarran Blvd.
Reno, NV 89502

Attn: Sara Plascencia

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Local Sales Manager	See Attached

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For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

Reno Job Closing Worksheet

Date of Job Posting: 1/28/2016
 Position Name: Traffic Director
 Person(s) Hired: Isaac Livingston
 Hire Date: 2/12/2016

	Hire Source		Action Taken	Hired (Y/N)
	Applicant Name	Taken From Cumulus Apps		
1		Corporate Website/Indeed ✓	Interview	N
2		Corporate Website/Indeed ✓	Phone Interview	N
3		Internal Employee ✓	Interview	N
4		DETR ✓	Interview	N
5		Corporate Website/Indeed ✓	Interview	N
6		Corporate Website/Indeed ✓	Interview	N
7		DETR ✓	Interview	N
8		DETR ✓	Interview	N
9		DETR ✓	Interview	Y
10		DETR	No Interview	N
11		Corporate Website/Indeed	No Interview	N
12		Corporate Website/Indeed	No Interview	N
13		Corporate Website/Indeed	No Interview	N
14		Corporate Website/Indeed	No Interview	N
15		Corporate Website/Indeed	No Interview	N
16		Corporate Website/Indeed	No Interview	N
17		Unknown	No Interview	N
18		Unknown	No Interview	N
19		Corporate Website/Indeed	No Interview	N
20		Corporate Website/Indeed	No Interview	N
21		Corporate Website/Indeed	No Interview	N
22		Corporate Website/Indeed	No Interview	N
23		Corporate Website/Indeed	No Interview	N

From:

 To:

New Requisition

1- 5 (of 5)

Detail	Status	Department	Hiring Manager	Recruiter	Office	Position Title	Workflow	Total	Req Date	Days Open	Closed
	Closed	Programming	Joe King	Colby Buell	Reno	Studio Operator/Talk Show Producer		0	3/30/2015	263	12/18/2015
	Closed	Sales	Jennifer Odom	Dave Milner	Reno	Account Executive Reno	Hired-Start Date:2	197	6/11/2015	330	5/6/2016
	Closed	Programming	Joe King	Colby Buell	Reno	KBUL-FM Midday On-Air		62	12/7/2015	127	4/12/2016
	Closed	Programming	Joe King	Colby Buell	Reno	KKOH On-Air/Production Assistant		43	1/27/2016	23	2/19/2016
	Closed	Traffic	Joe King	Colby Buell	Reno	Traffic Director		7	1/28/2016	15	2/12/2016
Mean:										62	152

List All Reqs



Department of Employment, Training & Rehabilitation



Dear Cumulus Radio Corp,

Your On-Line Job Order has been submitted. Below is a listing of your job order. If you have not done so already, print a copy for your records after verifying that the information is correct.

Company Name:	Cumulus Radio Corp
Mailing Address:	595 E. Plumb Lane
City:	Reno
State and Zip Code:	NV, 89502
Employer Account Number:	
Federal Employer Identification Number:	86-0703641
Type of Business:	Radio Broadcasting
Company Website:	kwyl.com
Worksite Address:	
Interview Site Address:	
Directions to Interview Site:	
Contact Person:	Joe King
Telephone:	775-789-6700
Fax Number:	775-789-6767
E-Mail Address:	renoradio.jobs@cumulus.com
Foreign Labor Certification:	Not FLC
Job Title:	Traffic Director
Number of Positions:	1
Interviews per opening:	10
Government Contracts:	None
Testing:	None
Testing, Other:	
Education Required:	High School Diploma
Required Information:	None
Required Information Other:	
Minimum Grade:	12
License Required:	No
License Type:	
Driver's License Class Code:	Not Required
Driver's License Endorsement Code:	Not Required
Minimum Age:	18
Salary Range:	12.50
Salary Interval:	Hour
Duration of Job:	Permanent
If Temporary, Duration:	Please select one
Availability:	Full-time
Shift:	First Shift - Days
Hours Per Week:	40
Work Week:	Monday thru Friday
Public Transportation:	Yes
Require Personal Vehicle:	No
Benefits:	401-K / Retirement Plan, Dental Insurance, Health Insurance, Holidays, Life Insurance, Sick Leave, Vacation, Vision Insurance
Language Fluency:	No
Language Required:	

Willing to Train:**Minimum Months Experience:****Job Description:**

Yes

0

Traffic Director Department: Administration
Location: Reno, NV Cumulus Media's Reno, NV location is offering a great opportunity to learn the Business side of the radio broadcasting industry as a Full Time Traffic Director. Our ideal candidate should possess an extremely good work ethic, be a self-starter, and highly organized with the ability to work in a fast-paced office environment. Who We Are: Cumulus Reno, NV currently features 4 stations in the metro area and surrounding counties. NASH-FM 98.1, News Talk KKOH 780, The Vibe KNEV 95.5, and KWYL Wild 102.9 reach thousands of listeners on a daily basis. At Cumulus Reno, NV we strive to hire passionate, driven, resourceful, problem solvers who have the ability to drive the evolving, diverse culture of the Power of Radio to success. Cumulus owns and operates 460 radio stations in 94 U.S. markets, as well as Westwood One Networks, serving over 10,000 stations worldwide. Over 225 million people per week engage with a Cumulus or Westwood One asset making it an exciting and unique career opportunity! We are constantly creating new windows for success and strive to provide world class tools to help you succeed and reach your full potential as an employee. More recently, Cumulus is the proud creator of NASH- an exciting new lifestyle and entertainment brand targeting over 90 million country music fans nationwide. Our Opportunity: The Traffic Director position is a full time administrative position. This individual will be responsible for maintaining Traffic for two active Radio Stations. Traffic Director: • Process daily sales orders, process daily commercial logs, process daily company reports. • Interface with Account Executives, Sales Managers, and Production Dept. on Client information. • Ability to maximize revenue on high demand stations in sell out situations. • Coordinate with barter and network affiliations to schedule orders, enter copy, and complete affidavits • Hours are Monday – Friday 8am – 5pm. Qualifications/Requirements: • Strong computer skills and working knowledge of Microsoft Office • Ability to multi-task • Excellent verbal and written communication skills • Good at problem solving and prioritizing • Great team player What We Offer: • Cumulus offers an opportunity to embark on a career with the fastest growing

media company in the U.S. • Competitive pay • Benefits, vacation, and paid holidays offered for all full time employees. • Benefits include: Medical, dental, vision, Health Savings Account with company match, 401K with company match, and Life and Disability coverage. For Immediate consideration, please submit resume or employment application to renoradio.jobs@cumulus.com or mail to: Cumulus Radio Corp – Reno Attn: Human Resources 595 E. Plumb Lane Reno, NV 89502 Cumulus is an Equal Opportunity Employer (EEO)

Employer Info Displayed:
Method of Referral:
Deadline to apply:

Yes
Resume by E-mail
February 12, 2016

If any of the above information is incorrect, please contact one of the listed Nevada JobConnect Offices:

Northern Nevada
Phone (775) 834-1970
FAX (775) 688-1279

Southern Nevada
Phone (702) 486-0129
FAX (702) 486-7914

We thank you for using the on-line services provided by the Department of Employment, Training & Rehabilitation.

Sincerely,

Nevada JobConnect

Print

[Return to Employer Services | DETR Home Page](#)

Revised: January 10, 2013.

Nevada Department of Employment, Training & Rehabilitation
500 East Third Street
Carson City, NV 89713

E-mail



Joe King

From: Joe King
Sent: Thursday, January 28, 2016 10:45 AM
To: BM
Subject: Reno Job Postings - Traffic Director
Attachments: Reno Traffic Director 01-28-16.docx

BM's,

Please post attached Job Opening, no need to reply.

Thank you,

Joe King
Business Manager
Cumulus Radio - Reno
595 E. Plumb Lane
Reno, NV 89502
775-325-9103 Direct
775-325-6303 Fax
775-391-9559 Cell

Joe King

From: Joe King
Sent: Thursday, January 28, 2016 10:44 AM
To: Melanie Mueller
Subject: Cumulus Reno - Job Posting - Traffic Director
Attachments: Reno Traffic Director 01-29-16.docx

Melanie,

Can you please post the attached Traffic Director position until 2/19/16? If it closes sooner I'll let you know.

Thank you,

Joe King
Business Manager
Cumulus Radio - Reno
595 E. Plumb Lane
Reno, NV 89502
775-325-9103 Direct
775-325-6303 Fax
775-391-9559 Cell

RECRUITMENT
CHECK-LIST

ORGANIZATION	CONTACT	PHONE#	FAX#	EMAIL#
CUMJULUS WEBSITE	COLBY BURELL	789-6700	789-6767	
NEVADA BROADCASTERS	MELANIE	702-794-4994	702-428-3404	MELANIE@NEVADABROADCASTERS.ORG
CUMJULUS ON-AIR	DEPT. HEAD	789-6700	789-6767	
LOCAL ORGANIZATION	JOE KING	789-6700	789-6767	
CUMJULUS ALL MARKET EMAIL	JOE KING	789-6700	789-6767	
JOB FAIRS	PEGGY BOLESTA	834-1970		EXT 255
JOB FAIRS	VICKIE HARLEY	825-7878		VENUE
NEVADA DEPT OF EMPLOYMENT, TRAINING, AND REHAB				www.detr.state.nv.us/es/forms/Online_Job_Order.htm

MUST HAVE A TWO WEEK WAITING PERIOD BEFORE HIRING IS DONE. ALLOWING TIME FOR RECRUITMENT EFFORTS TO TAKE PLACE.

EACH DEPARTMENT HEAD MUST KEEP A FILE FOR EACH FULL-TIME POSITION THAT IS OPEN.

1. FILE MUST HAVE ALL APPLICATIONS/RESUMES
2. ALL JOB POSTING FORMS, SCRIPTS, LETTERS SENT TO ORGANIZATIONS
3. OVERVIEW SHEET OF APPLICANTS INTERVIEWED AS WELL AS ONES NOT
4. PERSON HIRED FOR POSITION

N. Nevada Black Cultural Awareness Society
P.O. Box 21448
Reno, Nevada 89515
775-329-8990 Ph.
775-827-8645 Fx.
Attn: N. Nevada Black Cultural Awareness Society

Reno Sparks Indian Colony
98 Colony Rd.
Reno, Nevada 89502
775-329-2936
Attn: De De Ramirez

International Students and Scholars
Mail Stop 074
120 Fitzgerald Student Services Bldg.
Reno, NV 89557
775-784-6874
Attn: Pauline Filemoni

Ethnic Center for Student Cultural Diversity/0144
Mail Stop 144
The Center Room
Reno, NV 89557
775-784-4936 Ph.
775-682-8977
Attn: Dorothy Barry

NAACP Reno-Sparks
PO Box 7757
Reno, NV 89510
775-322-2992 Ph.
Attn: NAACP

Hispanic Chamber of Commerce of Northern Nevada
137 Vassar Ste
Suite#10
Reno, NV 89510
775-786-4100

Hispanic Services of Nevada (Carson)
1711 N. Roop St
Carson City, NV 89706
775-885-1055
Attn: Raquel Kanecht

Nevada Urban Indians, Inc.
745 W. Moana Ln. STE 375
Reno, NV 89509
775-788-7600 Ph.
775-788-7611 Fx.
Attn: Nellie Madera

TMCC Job Placement
7000 Dandini blvd.
Rdmt114
Reno, NV 89512
775-674-7661
Attn: Bonnie Green

UNR Off Campus Employment
Mail Stop 076
Thompson Student Services, Rm 200
Reno, NV 89510
775-784-4666
Attn: Cathy Gilbert

AARP
1135 Terminal Way
Ste 102
Reno, NV 89502
775-323-2243 Ph.
775-323-7368 Fx.
Attn: AARP

Pro-Net
1201 Terminal Way
Ste 100
Reno, NV 89502
775-674-5408.
775-336-5455 Fx.
pronetjobleads@join.org -
Attn: Pro-Net

Job Connect (Reno) Reno town mall
4001 S. Virginia
Reno Nevada 89502
Attn: Reno Job connect
775-823-8100

Express Employment Professionals
3973 S. McCarran Blvd.
Reno, NV 89502
Attn: Sara Plascencia
Office/Clerical/Labor

We need your help!

Cumulus Radio KBUL-FM, KKOH-AM, KNEV-FM & KWYL-FM, Reno, Nevada provides broad outreach regarding job vacancies. We seek the help of local community organizations in referring qualified job candidates to our Stations, or distributing information about job vacancies.

Interested community organizations that wish to receive job vacancy information must fill out the attached "*Community Organizations Notification Request Form*" and submit it via the website, or fax the form to 775-789-6767, or mail the completed form to:

Cumulus Radio Reno
595 E. Plumb Lane
Reno, NV 89502
Attn: Joe King

If you have any questions, please contact Joe King at the above address or call 775-789-6700.

Cumulus Radio Reno KBUL-FM, KKOH-AM, KNEV-FM & KWYL-FM, is an Equal Opportunity Employer and we encourage all qualified persons of any race, ethnicity, gender, religion, and age to apply for job vacancies.

Thank you!

**CUMULUS RADIO RENO EEO PROGRAM
COMMUNITY ORGANIZATION NOTIFICATION REQUEST FORM**

Please contact Station with any future changes in the general information below, especially the contact person and e-mail address. It is important to keep your information updated. Thank you!

Date _____

I. GENERAL INFORMATION (Please complete all sections.)

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

E-mail address: _____

Name of Contact Person/Title: _____

Type of Organization: _____

II. CATEGORIES OF JOB VACANCIES

Community organizations may request notice of all vacancies, or only those in specific categories. Please indicate what category(s) of job vacancy notices you would like to receive. **(Please select your preferences.)**

- | | |
|---|---|
| <input type="checkbox"/> All Job Vacancies | <input type="checkbox"/> Sales Workers |
| <input type="checkbox"/> Officials & Managers | <input type="checkbox"/> Craft Workers (Skilled) |
| <input type="checkbox"/> Professionals | <input type="checkbox"/> Operators (Semi-skilled) |
| <input type="checkbox"/> Technicians | <input type="checkbox"/> Laborers (Unskilled) |
| <input type="checkbox"/> Office & Clerical | <input type="checkbox"/> Service Workers |

PRIVACY NOTICE: The Federal Communications Commission (FCC) requires all stations to report the names of community organizations requesting job vacancy information plus the contact person, address and telephone number of each organization in an annual EEO Public File Report that will be made available to the general public in the station's public inspection file and on its website. **By requesting to be notified of job vacancies, you consent to the public disclosure of this information as required by the FCC.**

Please return the completed form via e-mail, fax, or regular mail to: 595 E. Plumb Lane Reno, NV 89502, Phone # 775-789-6700, Fax # 775-789-6767. Cumulus Radio Reno is an Equal Opportunity Employer.

For Internal Use Only:

Date Received by Station: _____ Name of Station Personnel Processing Info. : _____

Mode of Delivery: E-mail U.S. Mail Fax Telephone Other: _____

Primary Notification Selected for Vacancies: _____

Cancellation of Notice Date: _____ Contact Person for Cancellation: _____

Traffic Director

Department: Administration

Location: Reno, NV

Cumulus Media's Reno, NV location is offering a great opportunity to learn the Business side of the radio broadcasting industry as a Full Time Traffic Director. Our ideal candidate should possess an extremely good work ethic, be a self-starter, and highly organized with the ability to work in a fast-paced office environment.

Who We Are:

Cumulus Reno, NV currently features 4 stations in the metro area and surrounding counties. NASH-FM 98.1, News Talk KKOH 780, The Vibe KNEV 95.5, and KWYL Wild 102.9 reach thousands of listeners on a daily basis. At Cumulus Reno, NV we strive to hire passionate, driven, resourceful, problem solvers who have the ability to drive the evolving, diverse culture of the Power of Radio to success.

Cumulus owns and operates 460 radio stations in 94 U.S. markets, as well as Westwood One Networks, serving over 10,000 stations worldwide. Over 225 million people per week engage with a Cumulus or Westwood One asset making it an exciting and unique career opportunity! We are constantly creating new windows for success and strive to provide world class tools to help you succeed and reach your full potential as an employee. More recently, Cumulus is the proud creator of NASH- an exciting new lifestyle and entertainment brand targeting over 90 million country music fans nationwide.

Our Opportunity:

The Traffic Director position is a full time administrative position. This individual will be responsible for maintaining Traffic for two active Radio Stations.

❖ Traffic Director:

- Process daily sales orders, process daily commercial logs, process daily company reports.
- Interface with Account Executives, Sales Managers, and Production Dept. on Client information.
- Ability to maximize revenue on high demand stations in sell out situations.
- Coordinate with barter and network affiliations to schedule orders, enter copy, and complete affidavits
- Hours are Monday - Friday 8am - 5pm.

Qualifications/Requirements:

- Strong computer skills and working knowledge of Microsoft Office
- Ability to multi-task
- Excellent verbal and written communication skills
- Good at problem solving and prioritizing
- Great team player

What We Offer;

- Cumulus offers an opportunity to embark on a career with the fastest growing media company in the U.S.
- Competitive pay
- Benefits, vacation, and paid holidays offered for all full time employees.
- Benefits include: Medical, dental, vision, Health Savings Account with company match, 401K with company match, and Life and Disability coverage.

For Immediate consideration, please submit resume or employment application to renoradio.jobs@cumulus.com or mail to:

Cumulus Radio Corp - Reno
Attn: Human Resources
595 E. Plumb Lane
Reno, NV 89502

Cumulus is an Equal Opportunity Employer (EEO)

January 28, 2016

N. Nevada Black Cultural Awareness Society
P.O. Box 21448
Reno, Nevada 89515

Attn: Job Openings

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Traffic Director	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before February 12, 2015. Therefore, applicants should be sent to us before that timeframe.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions. Pursuant to rules of the Federal Communications Commission, we specifically encourage referral of qualified minority and female applicants.

Send your resume or employment application to renoradio.jobs@cumulus.com

For more Cumulus job opportunities please visit: <http://www.cumulus.com/careers/>

Cumulus Media is an equal opportunity employer.

January 28, 2016

Reno Sparks Indian Colony
98 Colony Rd.
Reno, Nevada 89502

Attn: Job Openings

Cumulus Media Reno is currently seeking to fill the following employment opening(s):

<u>Title</u>	<u>Description</u>
Traffic Director	See Attached

You are encouraged to refer qualified applicants to us for such opening(s). A hiring decision on the job(s) will be made on, or before February 12, 2015. Therefore, applicants should be sent to us before that timeframe.

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January 28, 2016

International Students and Scholars
Mail Stop 074
120 Fitzgerald Student Services Bldg.
Reno, NV 89557

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Ethnic Center for Student Cultural Diversity/0144
Mail Stop 144
The Center Room
Reno, NV 89557

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NAACP Reno-Sparks
PO Box 7757
Reno, NV 89510

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Hispanic Chamber of Commerce of Northern Nevada
137 Vassar Ste
Suite#10
Reno, NV 89510

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Hispanic Services of Nevada (Carson)
1711 N. Roop St
Carson City, NV 89706

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Nevada Urban Indians, Inc.
745 W. Moana Ln. STE 375
Reno, NV 89509

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January 28, 2016

TMCC Job Placement
7000 Dandini blvd.
Rdmt114
Reno, NV 89512

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UNR Off Campus Employment
Mail Stop 076
Thompson Student Services, Rm 200
Reno, NV 89510

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January 28, 2016

AARP
1135 Terminal Way
Ste 102
Reno, NV 89502

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Pro-Net
1201 Terminal Way
Ste 100
Reno, NV 89502

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Job Connect (Reno) Reno town mall
4001 S. Virginia
Reno Nevada 89502

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Express Employment Professionals
3973 S. McCarran Blvd.
Reno, NV 89502

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