

EEO ANNUAL PUBLIC FILE REPORT

HARTLINE, LLC

1. Full-Time Jobs Filled From April 1, 2021 to March 31, 2022

Complete This Sheet For Every Full-Time (30 hours per week or more) Vacancy

Title of Position: Communications Coordinator

Date Filled: 2-21-22

Recruitment Source That Referred The Individual Hired: Indeed.com

Total Number of People Interviewed for Vacancy: 3

List All Recruitment Source(s) Used to Fill Vacancy:

Recruitment Source Name*	Contact Person	Address and Phone Number	Total No. of Interviewees Referred For Position
Indeed.com			1
Lee University	kim Lyon		0
Mix 104.1 Facebook/Instagram			2
Cleveland Media Assn.	Melissa Woody		0

* Asterisk after source name indicates that the source is entitled to notification of vacancies.

2. Recruitment Initiatives Implemented From April 1, 2021 to March 31, 2022:

Type of Initiative (e.g., job fair, mentoring program)	Date Implemented	Description
Internship Program	2008	Interns from local schools
Training Program	2008	Part time workers trained for additional duties
Internet Programs	2022	Indeed