

**POLITICAL AND ISSUE ADVERTISING
PUBLIC INSPECTION FILE CHECKLIST**

This checklist is to be completed for each political ad or issue ad buy before documentation is sent to the station's Public Inspection File. These documents must be placed in the station Public Inspection File *as soon as possible* after they are available and maintained in the Public Inspection File for 2 years.

Candidate/Issue

Every Voice Action
9/18/14 - 9/28/14

Flight Dates (if one folder is used per candidate, a separate checklist must be completed for each flight)

- | | <u>In File</u> | <u>Initials</u> |
|---|----------------------|-----------------|
| 1. Completed Inquiry/Request Public File Form (including attachments) (BPMHL-P2) | Date: <u>9/1/14</u> | <u>Ked</u> |
| 2. If candidate ad, was disclosure statement faxed or sent to candidate's representative? | Date: <u>NA</u> | <u>Ked</u> |
| 3. Executed Political/Issue Advertising Agreement (NAB PB-18) | Date: <u>9/15/14</u> | <u>Ked</u> |
| 4. Executed sales contract with Standard Sales Contract Terms | Date: <u>9/16/14</u> | <u>Ked</u> |
| 5. Invoice showing requested time | Date: _____ | _____ |
| 6. Copy of schedule as actually broadcast (if different from invoice), including Reasons for make-goods, if any | Date: _____ | _____ |
| 7. Amount of rebates given (exact date, time, class of broadcast and amount for each rebate), if any | Date: _____ | _____ |

Checklist Completed:

By: _____

Date: _____