

KUED (UNIVERSITY OF UTAH)

EEO PUBLIC FILE REPORT

(June 1, 2012 thru June 1, 2013)

RECRUITMENT SOURCES USED FOR FULL-TIME VACANCIES

Appendix A includes a list of recruitment sources, indicating name, address, contact person and telephone number of each. Sources on Appendix A with an asterisk (*) denote organizations that have requested notification of full-time job vacancies.

FULL-TIME POSITIONS FILLED; RECRUIT SOURCES USED **[With Hiree's Recruitment Source Noted in Brackets]**

1) KUED Promotion Assistant

Notice sent to Referral Sources list *A1-D105 for entries on or before 6-14-12 **See note below

Date Filled: 7-1-12

Number of Interviewees: 1

Interviewees according to Referral Source: *(B26=1)

Hiree: *(#B26)

2) KUED Administrative Assistant

Notice sent to Referral Sources list *A1-D105 for entries on or before 6-20-12 **See note below

Date Filled: 8-1-12

Number of Interviewees: 3

Interviewees according to Referral Source: *(B25=2; B26=1)

Hiree: *(#B26)

3) KUED Production Assistant

Notice sent to Referral Sources list *A1-D105 for entries on or before 12-11-12 **See note below

Date Filled: 1-1-13

Number of Interviewees: 2

Interviewees according to Referral Source: *(B26=2)

Hiree: *(#B26)

4) KUED Administrative Assistant

Notice sent to Referral Sources list *A1-D105 for entries on or before 2-7-13 **See note below

Date Filled: 2-28-13

Number of Interviewees: 7

Interviewees according to Referral Source: *(B25=5; self-referral=1; government agency=1)

Hiree: (self-referral)

5) KUED PR Specialist

Notice sent to Referral Sources list *A1-D105 for entries on or before 1-14-13 **See note below

Date Filled: 3-4-13

Number of Interviewees: 9

Interviewees according to Referral Source: *(B25=3; B26=6)

Hiree: *(#B26)

TOTAL INTERVIEWEES FOR FULL-TIME POSITIONS

22 persons

NUMBER OF REFERRALS FROM SOURCES USED

#B25 (10 persons); #B26 (10 persons); 1 (self-referral); 1 (government agency)

SUPPLEMENTAL OUTREACH ACTIVITIES

Appendix B contains a brief description of activities from the *FCC Menu* of outreach initiatives undertaken during the reporting period, including station personnel involved in the activities.

*Denotes referral sources and their respective numbers found on Appendix A.

**KUED sends information regarding full-time positions to a maillist maintained by the technical staff supporting a station in our building. This list is open to any subscriber so the list of individuals and/or organizations that receive information about our job postings is much broader than the referral source list in Appendix A. An invitation was sent to these subscribers asking if they would provide more contact information, but only a few responded.

Supplemental Outreach Initiatives

(June 1, 2012 to June 1, 2013)

FCC Menu Categories

1. Participation in at least four job fairs by station personnel who have substantial responsibility in making hiring decisions;
2. Hosting of at least one job fair;
3. Co-sponsoring of at least one job fair with organizations in the business and professional community whose membership includes substantial participation by women and minorities;
4. Participation in at least four events, including conventions, career days, workshops, and similar activities, sponsored by organizations representing groups present in the community interested in broadcast employment issues;
5. Establishment of an internship program designed to assist members of the community to acquire skills needed for broadcast employment;
6. Participation in job banks, Internet programs, and other programs designed to promote outreach generally (i.e., outreach that is not primarily directed to providing notification of specific job vacancies);
7. Participation in scholarship programs designed to assist students interested in pursuing a career in broadcasting;
8. Establishment of training programs designed to enable station personnel to acquire skills that could qualify them for higher level positions;
9. Establishment of a mentoring program for station personnel;
10. Participation in at least four events or programs sponsored by educational institutions relating to career opportunities in broadcasting;
11. Sponsorship of at least two events in the community designed to inform and educate members of the public about employment opportunities in broadcasting;
12. Listing of each upper-level category opening in a job bank or newsletter of media trade groups whose membership includes substantial participation by women and minorities;
13. Provision of assistance to unaffiliated non-profit entities in the maintenance of web sites that provide counseling on the process of searching for broadcast employment and/or other career development assistance pertinent to broadcasting;
14. Provision of training to management level personnel as to methods of ensuring equal employment opportunity and preventing discrimination;
15. Provision of training to personnel of unaffiliated non-profit organizations interested in broadcast employment opportunities that would enable them to better refer job candidates for broadcast positions;
16. Participation in other activities designed by the station reasonably calculated to further the goal of disseminating information as to employment opportunities in broadcasting to job candidates who might otherwise be unaware of such opportunities.

Menu Category (select # from List above)	Brief Description of Activity, Including Date(s) and Station Staff Involved
1	Stations Reporting: KUED Date: August 22, 2012 Participants: Christy Dunn, Human Resources Officer, Mike Dunn, KUED General Manager, Ken Verdoia, Dir, Production, Erik Rolstad, KUED Major Gifts Director, Henri Prater, Creative Services Consultant, Nastaran Alimadadi, KUER Development Specialist Host: KUED (University of Utah Job Fairs) Participated in the University of Utah Student Fair. Visited with students and fair visitors about available internships and career opportunities in broadcasting as well as current openings.
1	Stations Reporting: KUED Date: 2/5/13 Participants: Christy Dunn, Human Resources Officer, Denise Elwood, HR Assistant Host: KUED (University of Utah Job Fairs) Participated in University of Utah Career Fair. Visited with students and fair visitors about career opportunities in broadcasting as well as current openings.
2	Stations Reporting: KUED Date: 3/20/13

	<p>Participants: Christy Dunn, HR Officer; Denise Elwood, HR Assistant; Mike Dunn, General Manager, KUED, Alice Webber, Director, Development; Ken Verdoia, Director, Production; Henri Prater, Staff Consultant;</p> <p>Hosts: KUED in conjunction with the Utah Broadcaster's Association</p> <p>KUED in conjunction with the Utah Broadcaster's Association hosted a broadcasting job fair at the University of Utah Union Building on March 20, 2013. As co-hosts, station and Human Resources personnel assisted in the event by: participating as a member of the community outreach committee, attending planning meetings, creating flyers, placing an ad in the University of Utah Student Newspaper; running on-air announcements of the job fair, placing notice on the station website, creating a job fair booth, distributing multiple handouts and gifts, and visiting with booth guests about careers in the broadcasting field and procedures to apply for station positions. The fair was considered a success in terms of attendance and interest.</p>
4 & 10	<p>Stations Reporting: KUED</p> <p>Date: Ongoing</p> <p>Participants: Michael Dunn, General Manager</p> <p>Host: KUED</p> <p>KUED's General Manager, Mike Dunn, frequently meets with community organizations and educational institutions, often giving presentations regarding station activities, the broadcast industry in general, and information regarding career opportunities in television and KUED. The General Manager also counsels with students and individuals seeking information regarding a career path in the broadcast industry.</p>
4 & 10	<p>Stations Reporting: KUED</p> <p>Date: Ongoing</p> <p>Participants: Ken Verdoia, Director, Production</p> <p>Host: KUED</p> <p>KUED's Production Director is very actively involved in community and educational events through the city and state. He represents KUED by giving presentations, participating on community councils, giving interviews, etc. In this capacity he promotes and answers questions regarding careers in the broadcast industry and at the station. Ken is involved in a multitude of events each month. Some examples include: Meeting with Utah State University Journalism and Communication students, Mentoring session with "aging out" foster care students (ages 16-18) about career and education opportunities, University of Utah Student Media Council. (Support and mentoring for university students); National Academy of Television Arts and Sciences webinar (presenter) on careers in electronic media; Eccles Broadcast Center tour for 15 foreign journalists.</p>
4	<p>Stations Reporting: KUED</p> <p>Date: Ongoing</p> <p>Participants: KUED Staff as assigned</p> <p>Host: KUED</p> <p>KUED staff members provide tours of the Eccles Broadcast Center, which is the building that houses KUED. Examples: Mary Dickson took a group of 10 students from the University of Utah Osher Institute on a tour of the station. She also took two intern applicants through who are very interested in broadcasting careers. Mike Dunn, General Manager, did a tour of the station for four Skyline High School students and talked about careers in broadcasting.</p> <p>The tours include a discussion regarding careers in the broadcast field and what type of training would be needed. Tours include a view of the studio, production sound booth, etc. and the KUER Public Radio Station. Tour visitors also visit KUED's community affairs program, "Contact." Tours are conducted about once/month.</p>
4 & 10	<p>Stations Reporting: KUED</p> <p>Mary Dickson, Director of Creative Services was involved in the following outreach activities for this past year:</p> <p>These community events allow Mary an opportunity to discuss the station and answer any questions that may arise about</p>

	<p>jobs at the station. Host: KUED</p> <p>Date: March 20, 2013 Participants: Henri Prater, Christy Dunn, Ken Verdoia Brief summary of the activity: UBA Job Fair. Gave info on KUED opportunities to everyone who came</p> <p>Date: March 27, 2013 Participants: Mary Dickson, Rachelle Anderson, Nancy Green Brief summary of the activity: Showed two KUED films at the U of U Women's Week evening in the College of Social Work. Mary Dickson moderated, Nancy Green was a panelist</p> <p>Date: March 13, 2013 Participants: Michael Dunn, Rachelle Anderson, Nancy Green Brief summary of the activity: Free public screening of Makers: Voices of Utah Women at UMOCA, followed by discussion with Nancy Green and Former Congresswoman Karen Shepherd.</p> <p>Date: March 2, 2013 Participants: Elise Peterson, Taunja Baxter, Mary Dickson Brief summary of the activity: Dr. Seuss Birthday Party for kids and their families at Discovery Gateway. Activities, appearance of Cat in the Hat and free books to all kids who came.</p> <p>Date: March 9, 2013 Participants: Elise Peterson Sid the Science Kid movie premiere at Clark Planetarium, activities for kids, screening of movie Brief summary of the activity:</p> <p>Date: Feb. 9, 2013 Participants: Elise Peterson Brief summary of the activity: Clifford's 50th birthday party at Discovery Gateway, activities, characters</p> <p>Date: Feb. 13, 2013 Participants: Mary Dickson Brief summary of the activity: Free film screening and panel discussion of "The Day My God Died" at UMOCA</p> <p>Date: March 23, 2013 Participants: Elise Peterson Brief summary of the activity: Utah Early Childhood Educator Conference presentation on LEAP and Science curriculum</p>
4	<p>Stations Reporting: KUED Date: 2013 Participants: 2200</p>

	<p>Host: KUED KUED invites children pre-school through 6th grade to participate in an Annual Reading Marathon. The READING MARATHON, encourages children and their families to spend quality time reading together. The literacy event is in partnership with Utah's public libraries and community agencies, including Salt Lake Head Start, Boys & Girls Clubs of Salt Lake, Utah PTA and many more. During this event 250 volunteers including Boys & Girls Club, Utah PTA, Y2Y and Eagle and Girl Scout volunteers host the booths and volunteer for a variety of tasks.</p>
4 & 10	<p>Stations Reporting: KUED Date: Events throughout 2012 and 2013 Participants: Mary Dickson, Director, Creative Services Host: KUED KUED's program "Contact" regularly features guests who regularly offer job training and volunteer opportunities to the community at large.</p>
5	<p>Stations Reporting: KUED Intern/Date: Shawn Shaligram, Fall Semester, 2012 Intern/Date: Mason Jones, Spring/Fall Semester, 2012 Intern/Date: Jordan Fischer, Summer Semester, 2012 Intern/Date: Carli Schneider, Summer Semester, 2012 Intern/Date: Jillian Jensen, Spring Semester, 2013 Participants: Mary Dickson, Director Creative Services; Jacqui Volland, Outreach Director, Mark Thomas, Webmaster Host: KUED Each semester, KUED works with student interns who receive a stipend and class credit in the communication department at the University of Utah or neighboring Universities. We had two interns fall semester, four interns spring semester and two interns summer semester. Interns provide support based on educational training in the following areas: promotional activities, including compiling data lists, publicity, etc., community outreach, Public Relations/Social Media, and assistance with KUED's website.</p>
5	<p>Stations Reporting: KUED Intern/Date: Ruth Richardson/ School year 2012-April 2013 Participants: Erik Rolstad, Major Gifts Director and Delores Dinsmore, Major Gifts Assistant Host: KUED Ruth provided miscellaneous support for the Major Gifts department, including assistance with fund raising activities, special events, etc.</p>
5	<p>Stations Reporting: KUED Intern/Date: Summer Semester, 2012; Kevin Bolger Intern/Date: Fall Semester, 2012: Lori Worthen Swapp and Candida Duran Intern/Date: Spring Semester 2013: Blake Clark and Alex Macfarlane Participants: Ken Verdoia, Director of Production Host: KUED Production KUED Production hosts two interns each academic semester. One position has an Editorial emphasis, with the intern researching, writing, and working with producers to create, manage and assemble content for long-format television programs. The other position's focus is on the Technical and Craft aspects of long-format television production, including field/studio/post audio and video production.</p>

5	<p>Stations Reporting: KUED Date/Volunteers: 2012-2013: 445 volunteers with 2125 hours: The majority of our volunteers were females Participants: Jacqui Volland, Outreach Director, Elise Peterson, Outreach Assistant, Creative Services, Rachelle Anderson, New Outreach Director Host: KUED KUED 7's Creative Services volunteers assisted with Bountiful Summerfest, Fiesta Mexicana, Women and Girls Lead Writing Workshop, UEA Convention, LEAP into Science Events, Super Reader Party, Community Events, Screenings, Panel discussion, and phone banks.</p>
5	<p>Stations Reporting: KUED Date/Volunteers: June, 2012 – June 30, 2013: 301 volunteers donating 1,334 hours collectively Participants: Jon Hartog, Membership Director and Andrea Ashbridge Pledge Drive Coordinator Host: KUED Volunteers provided support for KUED pledge drives and assisted in the membership office by performing mailings and miscellaneous office work.</p>
6	<p>Stations Reporting: KUED Date: Ongoing Participants: Mary Dickson, Director of Creative Services; Michael Dunn, General Manager, Ken Verdoia, Production Director, Rachelle Anderson, Outreach Director Host: KUED KUED's Diverse Voices campaign is a multi-faceted project that encompasses programming and activities about diverse populations, cultures, and topics. The Diverse Voices campaign uses key PBS and KUED productions as a springboard for open dialogue and meaningful action in the community. KUED's public service segment, "Contact", features guests from the non-profit community, many of them regarding training opportunities, volunteer opportunities and a wide variety of services.</p>
6	<p>Stations Reporting: KUED Date: Ongoing Participants: Jacqui Volland, former KUED Community Outreach Coordinator; Rachelle Anderson, current KUED Community Outreach Coordinator; Elise Peterson, Program Coordinator Host: KUED Jacqui (former), Rachelle (current) and Elise serve as the Community Outreach team for KUED. They regularly represent KUED at community, education, and government events, often establishing booths to discuss KUED programs and services with visitors and guests. These events had specific themes and helped promote the station's resources including posted job opportunities. Questions regarding careers in the broadcast field, KUED job openings, and other related questions are often discussed with guests.</p>
7	<p>Stations Reporting: KUED Date: 2012-13 Participants: Ken Verdoia, Production Director Host: KUED KUED helped fund "public service" projects on a Chicano Awards Scholarship. Ken participated in 10 projects this year. This included sponsoring a Chicano Awards Banquet. KUED acted as host and prepared/produced a vignette video and produced Hispanic Chamber Scholarship spots. Ken also collaborated with the Center for Documentary Arts in producing a short documentary titled "Faces and Voices of Chicano</p>

	Leaders” sponsored by the Utah Coalition of La Raza for use in community outreach and awareness by the Coalition. May, 2011.
8	<p>Stations Reporting: KUED Date: Ongoing Participants: KUED Managers/Supervisors and Station Personnel Host: KUED</p> <p>KUED is a department within the University of Utah. All full-time employees are eligible to receive half of their tuition paid, for any class taken at the University. Many employees take advantage of this benefit to further their education. In addition, KUED occasionally pays the remaining 50% for classes taken by employees that are in a related area or can assist them improve or gain additional job skills. Employees also attend training outside of the University structure as needed. These classes are frequently paid by the organization.</p>
8	<p>Stations Reporting: KUED Date: June, 2012 Participants: Rebecca Davis Host: KUED</p> <p>KUED offers additional training opportunities to station supervisors and personnel. This year Rebecca Davis attended the PMBA conference and attended sessions dealing with the compliance with CPB CSG and DSG grant applications and reporting. Other sessions included PBS and the Changing Media Landscape, FCC Spectrum Reallocation plan, Diversity in News and Operations presented by NPR, managing smart people, crisis communication to internal and external audiences, and the financial health of the public media system.</p>
8	<p>Stations Reporting: KUED Date: Report timeframe Participants: Phil Titus, Director of Technical Services; Garth Steck, Engineering Manager Host: KUED</p> <p>Phil attended the PBS Technical Conference; Phil and Garth attended NAB</p>
10	<p>Stations Reporting: KUED Date: 2012-2013 Participants: Ken Verdoia, Director of Production Host: KUED</p> <p>Ken is on the Writing Center’s Advisory Board for the Salt Lake Community College Community Writing Center. The center provides opportunities to improve writing skills for people of all ages, educations, backgrounds and skill levels. Mentored writers have participated in a storytelling project with KUER, as well as dozens of workshops on everything from journal writing, persuasive letters, family histories and short stories.</p>
10	<p>Stations Reporting: KUED Date: Fall and Spring Semester, 2012 and 2013 Participants: Mary Dickson, Director, Creative Services Host: KUED</p> <p>Mary speaks to at least five communication classes a year and the question of job opportunities frequently arises. Mary is also a tutor for several international students. One student volunteered for a semester for her department to acquire needed on the job experience.</p>

14	<p>Stations Reporting: KUED Date: Ongoing Participants: Christy Dunn, Human Resources Officer Host: KUED</p> <p>Human Resources Officer participates as a member of the local and national chapters for the Society of Human Resource Managers. Officer attends monthly luncheon meetings and annual conferences designed to update HR professionals regarding HR trends, legal changes, and general administrative topics. An updated newsletter is sent to members each month describing new cases covering HR legal matters.</p>
14	<p>Stations Reporting: KUED Date: September 19, 2012 Participants: Christy Dunn, Human Resources Officer Host: KUED</p> <p>Human Resources Officer attended the State SHRM conference which provided keynote speakers and workshops covering topics such as new employment laws, performance appraisals, hiring practices, using social media, leadership, etc.</p>
14	<p>Stations Reporting: KUED Date: February 8, 2013 Participant: Phil Titus, Director, Engineering Host: Utah Broadcaster's Association/KUED</p> <p>Director of KUED Engineering attended a legal conference hosted by the Utah Broadcaster's Association. The session was presented by David Oxenford, attorney at Shaw Pittman LLP. The conference reviewed new legal issues affecting the broadcasting industry, FCC rules and EEO regulations.</p>
14	<p>Stations Reporting: KUED Date: Ongoing Participants: Managers, KUED Host: KUED</p> <p>KUED hosted a trainer from the University of Utah Center for Staff Development to present the Management Essentials Course required for all supervisors and managers. Workshops included topics on Performance Management, Hiring Principles, and Diversity Training, Illegal discrimination/ADA, Sexual Harassment. Supervisors are encouraged to attend other managerial classes offered at the University as well as classes offered through professional organizations.</p>
15	<p>Stations Reporting: KUED Date: ongoing Participants: Ken Verdoia, Director KUED Production Host: KUED</p> <p>Ken participates as a board member for the following non-profit boards: Alliance House, Kingsbury Hall, and Salt Lake Community College Writing Center Advisory Board.</p>
16	<p>Stations Reporting: KUED Date/Intern: Ongoing Participants: Christy Dunn, Human Resources Officer Host: KUED</p> <p>Full-time job postings are placed on the Utah Workforce Services job bank, which is available to Workforce Services agencies throughout the state of Utah. Postings are also distributed to Career Services at the University of Utah.</p>

16	Stations Reporting: KUED Date: Ongoing Participants: Creative Services/Programming Department Host: KUED Varied Public Service Announcements are made frequently at the request of community agencies throughout the local area.
16	Stations Reporting: KUED Date: Ongoing Participants: Mary Dickson, Director of Creative Services Host: KUED KUED sends out a weekly KUED e-Newsletter to approximately 3,000 people notifying them of KUED special productions, PBS programs, Diverse Voices workshops, screenings, etc. This number includes KUED members and non-members. Included in this newsletter is the following EEO announcement: "If you would like to receive information about job openings at KUED by participating on a mail list, contact KUED Human Resources at 585-6021." Press releases from KUED also include the statement: visit our website at www.kued.org/jobs for information about job opportunities at KUED.
16	Date: Ongoing Participants: Elise Peterson Host: KUED Working with area schools, Elise and a Spanish language consultant hold Family nights for 250 to 600 kids and their parents, distributing free books and conducting interactive learning activities
16	Stations Reporting: KUED Date: Ongoing Participants: KUED Host: KUED Working with the state's Head Start and Title 1 Schools, KUED also participates in the PBS Ready To Learn program, and provides free resources, books and workshops in Spanish to children and families with limited English proficiency.
16	Date: February 14, 2013 Participants: Mary Dickson, Director of Creative Services Host: KUED Mary spoke to a University of Utah Theatre class on political theater and gave students information on emerging and current careers in radio, television, print, on line and other platforms.
16	Stations Reporting: KUED Date: 2012-2013 Participants KUED Host: KUED The Spanish language newspaper, El Observador, carries complete listings of our V-me channel and three to four weekly program highlights. Correspondence includes the statement: visit our website at www.kued.org/jobs for information about job opportunities at KUED. This exposure to the minority community brings attention to our website which includes a job reference link and awareness of our interest in a diverse environment
16	Stations Reporting: KUED Date: October, 2007 to present Participants: KUED Host: KUED

KUED debuted the VME Spanish language channel on our digital channel 7.2 For the first time educational, cultural and informational content of public television was made available in the native language of more than a quarter million residents. KUED hosted people from Mundo Hispano, and a reporter from the local paper. Many news media stations covered the roll-out of KUED's VME station. KUED's has a full page on the back cover of the Mundo Hispano newspaper once a month to highlight various KUED programs. The article is also sent to Hispanic media in the state. In addition, a new Spanish language newspaper, El Observador, is carrying complete listings of our V-me channel and three to four weekly program highlights. Correspondence includes the statement: visit our website at www.kued.org/jobs for information about job opportunities at KUED. This exposure to the minority community brings attention to our website which includes a job reference link and awareness of our interest in a diverse environment.

APPENDIX A		updated 3/11/13 (orig date: 5/21/2003)		Referral Source List		
Date		JOB SERVICE LOCATIONS				
Entered		Agency	Contact	Phone	Address	E-mail
3/28/2003	A1	Department of Workforce Services Employer Service	Robert Wade	801-526-9753	1385 S State St; SLC UT 84115	rwade@utah.gov
		Department of Workforce Services Employer Service	Bill Montague	801-468-0041	1385 S State St; SLC UT 84115	postajob@utah.gov
4/12/2006		Department of Workforce Services Employer Service	Amy Lowe	801-468-0101	140 East 300 South; SLC UT 84111	alow@utah.gov
		Robert Wade forwards job information to the following Workforce Service Centers and the population they serve				
		American Fork Employment Center		801-492-4500	751 East Quality Drive Ste 100, American Fork UT 84003	Fax: 801-492-4550
		America's Job Bank	TTY 1-877-889-5627	1-877-872-5627	(An internet connection to the entire US)	www.ajb.dni.us/
		Bevar employment Center		435-438-5498	875 N. Main/PO Box 1138, Beaver, UT 84713	Fax: 435-438-6182
		Blanding Employment Center		435-678-1400	544 North 100 East, Blanding UT 84511	Fax: 435-678-1401
		Brighan City		435-734-4060	1050 South Medical Drive (500 W), Brigham City, UT 84302	Fax: 435-734-4062
		Business Service Center		801-468-0097	1385 South State Street, SLC UT 84111	Fax: 801-468-0070 (Toll Free 888-920-9675)
		Cedar City Employment Center		435-865-6530	176 East 200 North/ PO Box 669, Cedar City, UT 84720	Fax: 435-865-1108
		Clearfield		801-776-7800	1290 East 1450 South, Clearfield, UT 84015	Fax: 801-825-9595
		Delta Employment Center		435-864-3860	44 South 350 East, Delta, UT 84624	Fax: 435-864-4173
		Emery County Employment Center		435-381-6100	550 West Hwy 29/ PO Box 859, Castle Dale, UT 84513	
		Fillmore Employment Center		435-743-5304	55 West 100 North, Fillmore, UT 84631	Fax: 435-743-5458
		Heber City Employment Center		435-654-6520	69 North 600 West, Ste C, Heber, UT 84032	Fax: 435-654-6535
		Junction Employment Center		435-577-2443	550 North Main/ PO Box 127, Junction, UT 84740	Fax: 435-577-2468
		Kanab Employment Center		435-644-8910	468 East 300 South, Kanab, UT 84641-3652	Fax: 435-644-8910
		Loa Employment Center		435-836-2406	18 South Main/ PO Box 267, Loa, UT 84747	Fax: 435-836-2342
		Logan		435-792-0300	446 North 100 West, Logan, UT 84321	Fax: 435-753-4933
		Bridgerland Applied Technology Center		435-750-3205	1301 North 600 West, Logan, UT 84321	Fax: 435-750-3061
		Mandi Employment Center		435-835-0720	55 North Main, Ste #3, Manti, UT 84642	Fax: 435-835-0759
		Midvale Employment Center		801-567-3800	7292 South State, Midvale, UT 84047	Fax: 801-565-9440
		Moab-South Employment Center		435-719-2600	457 Kane Creek Blvd, Moab, Ut 84532	Fax: 435-719-2604
		Monticello Employment Center		435-587-2015	16 East 300 South, Monticello, UT 84535	Fax: 435-587-2475
		Nephi Employment Center		435-623-1927	625 North Main, Nephi, UT 84648	Fax: 435-623-1927
		Ogden Employment Center		801-626-0300	480 East 27th Street, Ogden, UT 84401	Fax: 801-394-7375
		Panguitch Employment Center		435-676-8893	665 North Main Street, Panguitch, Ut 84759	Fax: 435-676-8229
		Park City Employment Center		435-649-8451	1846 Prospector Ave./ PO Box 680697 Park City, UT 84068-0697	Fax: 435-649-5430
		Price Employment Center		435-636-2300	475 West Price River Drive, Ste 300, Price UT 84501	Fax: 435-636-2380
		Provo Employment Center		801-342-2600	1550 North 200 West, Provo, UT 84604	Fax: 801-342-2679
		Richfield Employment Center		435-893-0000	115 East 100 South, Richfield UT 84701	Fax: 435-893-0002
		Roosevelt Employment Center		435-722-6500	140 West 425 South 330-13, Roosevelt UT 84066	Fax: 435-781-4135
		Roy Employment Center		801-776-7200	1951 West 5400 South, Roy UT 84067	Fax: 801-776-7250
		St. George Employment Center		435-674-5627	162 North 400 East Bldg B, St. George, UT 84770	Fax: 435-986-3595-E.S.C. Fax: 435-986-3589
		Salt Lake City Downtown Employment Center		801-524-9000	158 South 200 West, SLC UT 84101	Fax: 801-542-9288
		Salt Lake City Metro Employment Center		801-536-7000	720 South 200 East, SLC UT 84111	Fax: 801-536-7011
		South County Employment Center		801-269-4700	5735 S. Redwood Rd., Taylorsville, Ut 84123	Fax: 801-269-4830
		South Davis Employment Center		801-298-6600	763 West 700 South, Woods Cross, UT 84015	Fax: 801-298-6606
		Spanish Fork Employment Center		801-794-6600	1185 North Chappel Dr., Spanish Fork, UT 84660	Fax: 801-794-6650
		Tooele Employment Center		435-833-7310	305 North Main Street, Ste 100, Tooele, UT 84074	Fax: 435-833-7395
		Vernal Employment Center		435-781-4100	1050 West Market Dr., Vernal UT 84078	Fax: 435-781-4135
		West Valley Employment Center		801-840-4400	2750 South 5600 West, Ste A, West Valley City, UT 84120	Fax: 801-840-4480
		COLLEGE RECRUITING/EDUCATIONAL INSTITUTIONS				
		Agency	Contact	Phone	Address	E-mail

11/7/2011	B2	Art Institute of SLC	Reenie McFarland	801-601-4712	121 W. Election Rd; SLC, UT 84020	mmacharris@aii.edu
3/28/2003	B3	*Beaver School District, Adult Education	Becky Bartlett	435-438-2291	291 North Main Street, Beaver, UT 84713	becky.bartlett@m.beaver.k12.ut.us
3/28/2003	B4	BYU Alumni Placement	Scott Greenhalgh	801-378-7600	2440 WSC; Provo UT 84664	scott_greenhalgh@byu.edu
7/17/2009	B5	BYU Career Placement	Monte Marshall	801-422-1828	2400A WSC; Provo, UT 84602	monte_marshall@bvu.edu
3/28/2003	B6	Carbon School District, Adult Education	Nelda Grundy	435-613-3145	251 West 400 North, Price UT 84501	grundyn@carbonschools.org
3/19/2009	B7	Career Services (Utah State)	Eddy Tsing	435-797-1748	4305 Old Main Hill, University Inn Room 102, Logan, UT 84321	career.services@usu.edu
11/17/2007	B8	City Academy	Dez Keene	8015968489	City Academy, SLC, UT	dez@cityacademyslc.org
11/10/2005	B9	Davis ATC Computer Ed. Department	Steve Allen	801-593-2500	550 East 300 South, Kaysville, UT 84067	allensc@datc.tech.ut.us
3/28/2003	B10	Granite School Dist.	David Frost	801-685-4666	464 East 3700 South, SLC, UT 84115	david.frost@granite.k12.ut.us
3/28/2003	B11	ITT Technical Institute	Tonya Buchmiller	801-263-3313X24	920 W Levo Dr; Murray UT 84123	tbuchmiller@itt-tech.edu
10/3/2006	B12	ITT Technical Institute	Renee Gengelbach	801-263-3313	920 West Levo Dr. ; Murray, UT 84123	Rengelbach@itt-tech.edu
3/28/2003	B13	KUED/KUER/Utah Education Network Staff	Staff	581-7777	101 Wasatch Dr., SLC, UT 84112	EBC@media.utah.edu
3/28/2003	B14	KUED/KUER/Utah Education Network Website	Christy Dunn	581-7777	102 Wasatch Dr., SLC, UT 84112	www.kued.org
3/28/2007	B15	LDS Business College	Cindy Lampropoulos	801-524-8169	95 North 300 West; SLC, UT 84101-3500	clampropoulos@ldsbc.edu
3/28/2003	B16	Morgan County School District	Cathy Tucker	801-829-3411	P.O. Box 530. Morgan, UT 84050	ctucker@morgan.k12.ut.us
3/28/2003	B17	Mountain West College	Nancy Roblez	801-485-0221	3098 Highland Dr #100; SLC UT 84106-3047	nroblez@cci.edu
3/28/2003	B18	North Sanpete School District, Adult Education	Wes Benge	435-462-2452	220 East 700 South, Mt Pleasant, UT 84647	wes.benge@nsanpete.k23.ut.us
3/28/2003	B19	Salt Lake Community College	Jack Hesleph	801-957-4013	4600 S Redwood Rd; SLC UT 84130	Jack.hesleph@slcc.edu
3/28/2003	B20	Salt Lake Community College Multicultural Initives	Debbie Corsino-Moore	801-957-4415	4600 S. Redwood Rd, SC 246, SLC UT 84130	Debbie.Corsino-Moore@slcc.edu
3/28/2003	B21	Southern Utah University	Susan Linder	435-586-5421	351 W Center St; Cedar City, UT 84720	postjobs@suu.edu
3/28/2003	B22	Southern Utah University--Career Services	Marla Bingham	435-586-5422	351 W Center Street, Ste 201; Cedar City, UT 84720	bingham@suu.edu
11/10/2005	B23	Southwest Applied Technology College	Lisa Laird	435-586-2899	510 West 800 South, Cedar City, UT 84720	ljlaird@swatc.org
4/6/2004	B24	University of Utah Department of Communications	Cassandra Van Buren	801-581-7268	LNCO 2400, SLC UT 84112	cvb@utah.edu
3/28/2003	B25	University of Utah Human Resources (web)	Heather Kingsford	801585-5075	420 Wakara, SLC UT 84112	www.jobs.utah.edu
3/28/2003	B26	Univarsity of Utah Staff (campus referral)	varied			
3/28/2003	B27	University of Utah Instructional Media Services	Jeanne Krogen	581-6779	207 MBH, SLC, UT 84112	jkrogen@ims.utah.edu
3/28/2003	B28	University of Utah Netcomm Department	Jody Sluder	585-6800	606 Blackhawk Way, SLC, UT 84112	jsluder@netcom.utah.edu
3/28/2003	B29	University of Utah University Press	Sydney Grubb	585-0080	101 USB, SLC, UT 84112	sgrubb@upress.utah.edu
11/10/2005	B30	University of Utah Career Services	Julie Swaner	585-5036	201 South 1460 East, SLC, UT 84112	jswaner@sa.utah.edu
11/10/2005	B31	University of Utah Dept. of Marketing	Paul Dowling	581-7489	1645 E. Campus Center Dr. #107, SLC UT 84112	mktptd@business.utah.edu
3/28/2003	B32	Utah Career College	Chris Oakeson	801-542-7223	1902 West 7800 South, West Jordan, UT 84088	coakeson@utahcollege.edu
4/24/2003	B33	*Utah Valley State College	James Gordon	801-863-6004	800 West University Parkway, Orem UT 84058	gordonja@uvsc.edu
10/27/2008	B34	Utah Valley University	Amber Collins	801-863-6710	MS 203 800 W. University Parkway; Orem, UT 84058-5999	collinam@uvsc.edu
12/5/2011	B35	Utah State University	Kim Latu	435-797-1745	4205 Old Main Hill, Logan 84322-4305	kim.latu@usu.edu
3/28/2003	B36	Utah State University Personel Services Office	Idania Mirabal	435-797-.0698	9510 Old Main Hill, Military Sci Bldg, Room 217, Logan Ut 84321	idaniam@personnel.usu.edu
3/28/2003	B37	Utah State Board of Regents	Julie Vincent/Anyia Turner/Kiersten All	321-7124	60 S. 400 W. 5th Floor, SLC, UT 84101	HR@utahsbr.edu
3/28/2003	B38	Weber State University Career Services	Pat Wheeler	801-626-7914	1105 University Cir; Ogden UT 84408-1105	pwheeler@weber.edu
3/28/2003	B39	Weber State University	Betty Simons	801-626-6960	1105 University Cir SC Rm 230; Ogden UT 84408-1105	bsimons@weber.edu
10/27/2008	B40	Weber State University	Larry Burdett	801626-8765	1105 University Circle; Ogden UT 84408-1105	larryburdett@weber.edu
3/28/2003	B41	West High School, Applied Technolgh	Mary Ellen Dworshak	801-578-8517	241 North 300 West, SLC Ut 84103	maryellen.dworshak@slc.k12.ut.us
12/5/2011	B42	Idaho State University	Tom Hallaq	208-282-3295	921 S 8th Avee, Stop 8242, Pocatello, ID	halltom@isu.edu
		COMMUNITY/MINORITY AGENCIES				
		Agency	Contact	Phone	Address	E-Mail
3/28/2003	C43	Aspen Hills Mortgage	Eric Moser	435-823-1505	4600 South 2850 West, West Valley City, UT 84119	eric@aspenhillsmortgage.com
3/28/2003	C44	Alliance House	Amber/Brooke/Sue	801-486-5012	1724 S Main; SLC UT 84115	amberw@vmh.com;brookeb@vmh.com;sueh@vmh.com
3/28/2003	C45	Allies for Youth and Families, LLC	Wilton Lolfie	801-467-1500	2900 South State Street, #301, SLC, Ut 84115	wloio@sisna.com
3/28/2003	C46	Boys/Girls Club of Greater Salt Lake	Kris Severson	801-322-4411	675 E 2100 S #270; SLC UT 84106	gskate30@aol.com
4/26/2007	C47	Bradley, Sally (Personal Request)	Sally Bradley	801-973-0471	1485 Parliament Ave.; SLC, UT 84123	sally.bradley@granite.k12.ut.us
3/28/2003	C48	Bringing Hope to Single Moms	Venda Bytendorp	801-977-7781	2369 South Orton Circle, Salt Lake City, UT 84119	vendab@greenbacks.com

3/28/2003	C49	Calvary Baptist Church (Black Referrals)	Pastor Davis	801-355-1025	1090 South State Street, Salt Lake City, UT 84111	office@calvaryslc.com
3/28/2003	C50	Catholic Community Services of Utah Job Development	Marci Price	977-9119	2570 W 1700 S; SLC UT 84104	mprice@ccsutah.org
4/30/2003	C51	*Center for Ethnic Student Affairs (CESA)	Simone Fritz, Rich Garcia, Karen Kwar	801-581-8151	200 South Central Campus Drive, SLC< UR 84117	www.utah.edu/cesa/
3/28/2003	C52	Central City Community Center	Maggie Aloia	801-538-2062	615 S 300 E; SLC UT 84111	maloia@co.slc.ut.us
3/28/2003	C53	Easter Seals Utah	Mac Wood	801-486-3778X	638 E Wilmington Ave; SLC UT 84106	mwood@eastersealsutah.org
3/28/2003	C54	*Holy Cross Welcome Center for Women	Sister Marie Bernadette	801-484-6072	507 E 1700 S, Ste C; SLC UT 84105	hcwcfw@juno.com
3/28/2003	C55	Hope (River of Hope)	Bill Whorton	973-0088	662 East 1300 South, SLC, UT 84105	wildbillw@sisna.com
3/28/2003	C56	Housing Authority of Salt Lake County	Virginia Sertain	284-4400	3595 S Main; SLC UT 84105	vsertain@hacsl.org
3/28/2003	C57	Human Resources	April Lingwall	535-7900	541 S State St. Rm 115, SLC UT 84111	april.lingwall@ci.slc.ut.us
3/28/2003	C58	Indian Walk-in Center	Ceceilia Tso	801-486-4877X10	120 W 1300 S; SLC UT 84115	ctso@mission.com
3/28/2003	C59	Indian Walk-in Center	Michelle Robb	801-486-4877	120 West 1300 South, Salt Lake City, UT 84115	mrobb@xmission.com
3/28/2003	C60	Indian Training & Education Center	Janie Ridd	484-4447	1865 S. Main, SLC UT 84115	jridd@qwest.net
3/28/2003	C61	IRC (International Rescue Committee)	Christine Hill	801-3281091 x120	530 East 500 South, Ste. 207, SLC, UT 84102	Christine@slc.intrescom.org
7/17/2009	C62	Jeffrey P. Dunn (personal request)	same	801-673-0718	4180 South 1865 East; Holladay, UT 84108	jeffrey.p.dunn@gmail.com
not known	C63	Keith Kippen	Keith Kippen	801-773-2468	3105 W. 4800 South, Roy, UT 84067	kippenks@yahoo.com
3/28/2003	C64	NAACP	Jeanetta Williams	250-5088	PO Box 25414; SLC UT 84125-0414	jdwnaACP@att.net
3/28/2003	C65	LDS Employment Resource Services	Ron Campbell	801-561-9555	625 E 8400 S; Sandy UT 84070	campbellr@ldsmail.net
7/17/2009	C66	LDS Employment Resource Services	Diane and Harold Bird	801-566-4040	7166 South Redwood Road, Suite B; West Jordan, UT 84084-34	wel-ec-westjordan@ldsmail.net
6/1/2010	C67	LDS Inner City Project	Robert B. Hall	801-967-5466		rvhall41@msn.com
11/10/2005	C68	Marriott Hotels and Resorts	Meliha Fejzic	531-0800X6601	75 South West Temple, SLC UT 84101	melih.fejzic@marriott.com
3/28/2003	C69	Marshall White Community Center (Black Referrals)	Butch Sawyer	629-8346	222 28th St. Ogden, UT 84401	butchsawyer@ci.ogden.ut.us
3/28/2003	C70	*Natonal Tongan American Society	Ivoni Nash	801-264-1812	5258 South Pinemont Dr., SB 100; SLC, UT 84123-4614	inash2@planet-tonga.com
3/28/2003	C71	New Pilgrim Baptist Church	Elizabeth Needelman	969-4681	6196 S Redwood Rd; SLC UT 84123-5333	npilgm@aol.com
3/28/2003	C72	Pioneer Adult Rehabilitation Center	Ken Naegle	801-402-0950	485 PARC Circle, Clearfield, UT 84015	knaegle@dtdmail.net
3/28/2003	C73	Polynesian Association of Utah	Ellen P. Selu	801-967-1780	4687 West 3100 South, WVC, UT 84120	eselu@juno.com
2/2/2005	C74	ProductionHUB.com	Multiple Contacts	407-629-4122	801 W. Fairbanks Ave., Winter Park, FL 32789	classifieds@productionhub.com
3/28/2003	C75	Pyramid Youth Services	Noelani Patane	801-965-9109	2860 West 4700 South #B, West Valley, UT 84118	martinspyramid@aol.com
3/29/2003	C76	*Samoran Community Council	Jacob Fitisemanu	801-265-7564	3522 S. 700 W., SLC, UT 84119	jfitisemanu@utah.gov
3/28/2003	C77	Salt Lake Community Action Program	Will Unga	801-359-2444 x254	764 South 200 West, SLC, UT 84101	wunga@slcap.org
3/28/2003	C78	State Office of Black Affairs	Michael Styles	538-8663	324 South State, 5th Floor, SLC, UT 84111	mstyles@utah.gov
		Michael Styles and Carol Shifflett forward job information to the following council members serving the Black Population				
		Mgr, Human Resources, Weber ATC	Theresa Walker	627-8413	200 N. Washington Blvd., Ogden, UT 84404	walkert@owatc.edu
		Vchair, Portfolio Mgr, Wells Capital Mgmt.	Zachary S. Smith	246-1592	299 S. Main Street #500, SLC, UT 84111	smithz@wellscap.com
		Retail Spv.	Tena O'Rhea Beal	773-0287		tenab72@hotmail.com
		President, Strategic Planning Svcs.	Jerry Bond	329-9802	3269 S. Main St. Suite 270, SLC UT 841115	jbond@colorsofsuccess.com
		Director, Student Services, Ogden Weber ATC	Joan E. Effiong	627-8494	200 N. Washington Blvd., Ogden, UT 84127	effiongj@owatc.edu
4/10/2006	C79	State Office of Ethnic Affairs	Carol Shifflett	538-8755	324 South State, 5th Floor, SLC, UT 84111-2321	cshifflett@utah.gov
4/10/2006	C80	State Office of Pacific Islander Affairs	Fotu Katoa	538-8791	324 South State, 5th Floor, SLC, UT 84111-2321	fkatoa@utah.gov
4/10/2006	C81	State Office of Hispanic Affairs	Leo Gonzalez	538-8791	324 South State, 5th Floor, SLC, UT 84111-2321	leogonzalez@utah.gov
3/28/2003	C82	Professor, Weber State University	Shirley Leali, Ph.D.	626-7714	1304 University Circle, Ogden, UT 84408	saleali@weber.edu
3/28/2003	C83	Project Coord., HIV/AIDS No. Utah Project	Sarah McClellan	393-4153	529 West 4800 South, Ogden UT 84405-6010	smccle621@aol.com
3/28/2003	C84	State Office of Hispanic Affairs	Laura Garcia	538-8791	324 S. State, Suite 500, SLC, UT 84111	lgarcia@utah.gov
3/28/2003	C85	Staying Abreast--Breast Cancer Support	Rob Luckau	801-832-1967	432 West Lawndale Dr., SLC UT 84118	robluckau@hotmail.com
11/10/2005	C86	Broadcast Employment Services (TVJobs.com)	Mark C. Holloway	760-754-8177	P.O. Box 4116, Oceanside, CA 92052	jobs@tvjobs.com
4/26/2007	C87	Truitt, Lucy (Personal Request)	Truitt, Lucy	801-906-8037	2516 South 600 East; SLC, UT 84106	lucytruitt@yahoo.com
3/28/2003	C88	USHE	Julie Vincent/Anyia Turner/Kiersten All	801-321-7124	60 South 400 West, Salt Lake City, UT 84101	HR@utahsbr.edu
1/25/2007	C89	Utah State Courts (Matheson Courthouse)	Carolyn Carpenter	801-578-3814	652 E 4025 S #G; Old Farm Lane; Salt Lake City, UT 84107	carolync@email.ucourts.gov
3/28/2003	C90	Utah State University Outreach-Personnel Services	Idania Mirabal	435-797-0698	9510 Old Main Hill, Military Sci. Bldg., Rm 213, Logan UT 843	idaniam@personnel.usu.edu
3/28/2003	C91	Utah Issues	Jennifer Daniella	521-2035	331 South Rio Grande, Salt Lake City Ut 84101, Ste 60	jennifer@utahissues.org
3/28/2003	C92	*Volunteers of America	Heather Luker	801-364-0744	655 South State Street, SLC, UT 84117	hluker@voaut.org

3/28/2003	C93	Work Activity Center	Melissa Foulger	801-977-9779 x 133	1275 W 2320 S; WVC UT 84119	mfoulger@hotmail.com
3/1/2006	C94	Gwen (confidential)	Gwen		confidential	confidential
11/15/2007	C95	Sheri McIlvene	Sheri McIlvene	585-659-2751	16644 Lakeshore Rd.; Kendall, NY 14476	smcilven@rochester.rr.com
not known	C96	Rober Whitehead				robertw@xmission.com
not known	C97	John Lyman	personal	435-678-2805	239 W. Center; Blanding UT 84511	lyman1@frontiernet.net
9/1/2009	C98	Production HUB Website				
3/31/2010	C99	*Beth (wishes to be confidential)	confidential			bmzjazz@yahoo.com
11/1/2011	C100	Kim Correa	Kim Correa	801-31-31011		KimCorrea3@gmail.com
6/25/2012	C101	Jacob Sparks, individual	Jacob Sparks	9496905119		jraysparks@gmail.com
ADVERTISING, NEWSPAPER, JOURNAL, AND OTHER RECRUITMENT SOURCES						
5/15/2006	D101	PBS Connect	Webmaster		2100 Crystal Dr., Arlington, VA 22202	https://secure.connect/pbs.org/home
5/15/2006	D102	Local Papers (Salt Lake Tribune/Deseret News)	Classifieds	801-237-2800	143 S. Main St., Salt Lake City, UT 84111	www.nacorp.com/NAC2/index.html
		SL Tribune and Deseret News (Contact through U	Gina Fisher	801-237-2742	143 S. Main St., Salt Lake City, UT 84111	gfisher@nacorp.com
5/15/2006	D103	Current Newspaper	Loreal Lynch	301-270-7240 xt36	6930 Carroll Ave., Suite 350, Takoma Park, MD 20912	classifieds@current.org
5/15/2006	D104	Utah Broadcasters Association	Michele Zabriskie	801-486-9521	1600 S. Main, Salt Lake City, UT 84115	http://ubajobbank.blogspot.com
6/11/2009	D105	Utah Society of Fundraisers		801-355-1929	P.O. Box 510684; Salt Lake City, UT 84151	www.usfr.org/
		*agencies that requested to be included in the Job Information Maillist in response to our invitation.				
MISC INDIVIDUALS/SCHOOL DISTRICTS						
12/5/2011		Nebo SD	Alexandra Parrish	801-380-5121	1453 E 1300 South, Provo 84606	parrish.ali@gmail.com
12/5/2011			Christine Ferrin	801-931-9641	7517 S Jefferson St, Midvale 84047	cuteute04@yahoo.com
12/5/2011			Debra Sandack	801-910-3141	925 E 200 S, SLC 84102	denebsan@msn.com
12/5/2011			Kaywin Cottle	208-269-0095	PO Box 172, Malad, ID 83252	kaywin.cottle@yahoo.com
12/5/2011			Larry Marston	801-971-5761	3470 Fenchurch Rd, West Jordan 84084	lemarston@comcast.net
12/5/2011			Lisa Hemsley	801-936-7682	332 Constitution Wy, N Salt Lake 84054	y.hemsley@gmail.com
12/5/2011			Marjory Howes	801-660-2262	1369 Golden Cir, Fruit Heights 84037	howesj2@comcast.net
12/5/2011			Regina Delong	801-486-6997	2736 Commonwealth ave, SLC 84109	r.delong@utah.edu
12/5/2011			Juan Balderas	801-603-9747	1574 E 1350 South, Ogden 84404	balderasi@hotmail.com
12/5/2011			Andrew Odoardi	801-520-6816	1377 Skyline Dr, SLC	andrewodoardi@mac.com
12/6/2011			Dennis J Harris	801-738-3456	4760 S Highland Dr, Holladay 84117	DHarris@DJHEnt.com
12/12/2011			Enrique Ruiz	801-651-0475	5573 Mallow Ridge Cir, Kearns Ut, 84118	eruizv@gmail.com
10/24/2012			Skylar Henderson	801-200-9261		shende24@live.com
3/11/2013		Davis School District	Kay Lynn Schick	801-831-3012	9305 N. River Rd; Elwood, UT 84337	kschick@dsdmail.net