Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicsweb1.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0
26	Internal Transfer/Promotion	N	1

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
30	Kennedy King College 6800 S. Wentworth, 2E49 Chicago, Illinois 60621 Phone: (773) 602-5111 Url: http://kennedyking.ccc.edu/current_students.asp Email: wlang1@ccc.edu Willa Lang	Y	0
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/Fax: 1-312-640-5010 Brad Saul	Y	0
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	0
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0

Vacancy Data Form

Assistant Program Director

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois — Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Assistant Program Director

Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home 58 Word of Mouth Referral N 3 YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services	RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org	57	4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu	Y	0
360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org	58	Word of Mouth Referral	N	3
	59	360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Assistant Program Director

Position: Assistant Program Director Hire Date: February 24, 2014

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject:

Job Notification from Broadcast1Source

From:

contact@broadcast1source.com

Details:

Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena. TASKS & RESPONSIBILITIES: Assist with development and content for our digital extensions, web and e-mail serviceso In concert with the Online Program Director to ensure website(s) is current, correct and provides useful information to our listeners and clients. Manage and maintain community service efforts; includes overseeing PSA inventory to assure they are updated and running correctly. Assist WGCI-FM Program Director and Music Director with daily/weekly music scheduling as needed. Manage station liners and promotional liners for events, website and special features. Help maintain record label contact and relationships in accordance with all company policies and standards. Support WGCI-FM Program Director, Promotions Director and General Manager with various projects as needed. Assist in maintaining and communicating station personality schedules, calendar and promotional events, along with Promotions Director and Account Executives Properly understand and implement research where applicable to the station along with the Program Director• Execution of Programming Operations Center initiatives• Oversee talent scheduling and managing budgeted part-time hours. Maintain compliance and label relations paperwork. Maintain streaming/stream fill Provide updated information for EEO Public File in accordance with FCC Regulations. Import PC and any/all specialty programming. Attend Programming, Promotions, Digital, Sales and other meetings and conference calls as scheduled. Assist with talent coaching as needed. Assist with overall strategic planning for WGCI-FM

Requirements:

• Strong knowledge of all FCC rules and regulations• Must know NexGen or similar system• RCS Selector, G Selector or comparable music scheduling experience• Digital production skills are a must• Must be well versed in: Facebook, Twitter and other social media networking platforms• Experience creating and executing successful promotions targeted at mainstream radio listenership (especially Urban audiences)• Proficiency in Microsoft Word, Excel, PowerPoint, Outlook, Adobe Acrobat and other Windows based programs• Must have knowledge or ability to learn Arbitron methodology and software• Superior written and verbal communication skills• Professional appearance and strong interpersonal skills• Handle stress, deadlines and related time pressures while still setting a positive example and attitude • Programming experience with mainstream Urban Contemporary format

Experience:

• At least two (2) years prior experience in successful programming role

Additional Information:

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Assistant Program Director

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified. Clear Channel hires employees based on their experience, talent, and qualifications for the job. Discrimination or harassment based on race, sex, religion, creed, color, national origin, age, disability, or any other legally protected classification is STRICTLY PROHIBITED.

Contact:

• Please apply at: www.clearcareers.com/jobs or by e-mail: andrewkron@clearchannel.com

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Andrew Kron at andrewkron@clearchannel.com

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RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	
	Fax: 1-708-848-3701	Sent: 10/24/2013 7:44:24 PM
	E-mail: info@aacfworks.org	Sent: 10/24/2013 6:18:18 PM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 10/24/2013 6:18:18 PM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 10/24/2013 7:46:33 PM
	E-mail: career@aurora.edu	Sent: 10/24/2013 6:18:18 PM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 10/24/2013 7:50:19 PM
	E-mail: kdrunyon2@bsu.edu	Sent: 10/24/2013 6:18:19 PM
5	Benedictine University	
	Fax: 1-630-829-6043	Sent: 10/24/2013 7:52:08 PM
	E-mail: career@ben.edu	Sent: 10/24/2013 6:18:19 PM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 10/24/2013 6:18:19 PM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 10/24/2013 7:53:30 PM
	E-mail: careers@bradley.edu	Sent: 10/24/2013 6:18:19 PM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 10/24/2013 7:58:44 PM
	E-mail: careers@csu.edu	Sent: 10/24/2013 6:18:20 PM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 10/24/2013 8:00:53 PM
	E-mail: columbiaworks@colum.edu	Sent: 10/24/2013 6:18:20 PM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 10/24/2013 6:18:21 PM
13	DePaul University	
	E-mail: kmccoy9@depaul.edu	Sent: 10/24/2013 6:18:21 PM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 10/24/2013 6:18:21 PM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 10/24/2013 8:02:46 PM
	E-mail: Ilmoore@eiu.edu	Sent: 10/24/2013 6:18:21 PM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 10/24/2013 8:04:14 PM
	E-mail: annettec@elmhurst.edu	Sent: 10/24/2013 6:18:22 PM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 10/24/2013 6:18:22 PM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 10/24/2013 6:18:22 PM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 10/24/2013 6:18:23 PM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 10/24/2013 6:18:23 PM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 10/24/2013 6:18:23 PM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 10/24/2013 8:05:51 PM
	E-mail: lrenardo@sertomacentre.org	Sent: 10/24/2013 6:18:23 PM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 10/24/2013 8:07:54 PM
	E-mail: jessehernandez@kcdee.org	Sent: 10/24/2013 6:18:24 PM
30	Kennedy King College	
	E-mail: wlang1@ccc.edu	Sent: 10/24/2013 6:18:24 PM
31	Knox College	
	E-mail: careers@knox.edu	Sent: 10/24/2013 6:18:24 PM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 10/24/2013 6:18:24 PM
33	LDS Employment Resource Services	
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 10/24/2013 6:18:25 PM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 10/24/2013 6:18:25 PM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 10/24/2013 6:18:25 PM

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RS Number	Recruiting Source	Date and Time
36	Miller Broadcast Management, Inc.	
	Fax: 1-312-454-0044	Sent: 10/24/2013 8:10:13 PM
	E-mail: info@millerbroadcast.com	Sent: 10/24/2013 6:18:26 PM
37	Millikin University	
	E-mail: career-center@millikin.edu	Sent: 10/24/2013 6:18:26 PM
38	Moody Bible Institute	
	E-mail: careerdev@moody.edu	Sent: 10/24/2013 6:18:27 PM
39	Moraine Valley Community College	
	E-mail: taylor@morainevalley.edu	Sent: 10/24/2013 6:18:26 PM
40	North Central College	
	E-mail: career.development@noctrl.edu	Sent: 10/24/2013 6:18:27 PM
41	Northeastern Illinois University	
	Fax: 1-773-442-4690	Sent: 10/24/2013 7:32:53 PM
	E-mail: Career-Services@neiu.edu	Sent: 10/24/2013 6:18:13 PM
42	Northwestern Business College	
	E-mail: gnorton@northwesterncollege.edu	Sent: 10/24/2013 6:18:13 PM
43	Northwestern University	
	Fax: 1-847-491-2573	Sent: 10/24/2013 7:35:58 PM
	E-mail: careerservices@northwestern.edu	Sent: 10/24/2013 6:18:13 PM
44	Northwestern University-School of Continuing	
	Education	0 . 10/04/0010 7 04 10 D14
	Fax: 1-312-503-4942	Sent: 10/24/2013 7:34:19 PM
45	Olivet Nazarene University	
	E-mail: careers@olivet.edu	Sent: 10/24/2013 6:18:14 PM
46	Radio Center for People With Disabilities	
	Fax: 1-312-640-5010	Sent: 10/24/2013 7:39:51 PM
47	Rainbow/Operation Push	
	E-mail: info@rainbowpush.org	Sent: 10/24/2013 6:18:14 PM
48	Robert Morris College	
	Fax: 1-312-935-4544	Sent: 10/24/2013 7:38:02 PM
		G . 10/04/2012 (10 15 72 f
	E-mail: careerservices@robertmorris.edu	Sent: 10/24/2013 6:18:15 PM

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Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com

Date of hire: 12/13/2013

Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y .	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com

Date of hire: 12/13/2013

Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com Date of hire: 12/13/2013

Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
10	ClearCareers.com 20880 Stone Oak Pkwy San Antonio, Texas 78258 Phone: 210-253-5126 Url: http://www.clearcareers.com Clear Channel Corporate Manual Posting	N	1
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com Date of hire: 12/13/2013

Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicsweb1.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com Date of hire: 12/13/2013 Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com

Date of hire: 12/13/2013

Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
24	Indeed 7501 N Capital of Texas Hwy Austin, Texas 78731 Phone: 800-462-5842 Url: http://www.indeed.com OpenHire Source Manual Posting	N	2
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
30	Kennedy King College 6800 S. Wentworth, 2E49 Chicago, Illinois 60621 Phone: (773) 602-5111 Url: http://kennedyking.ccc.edu/current_students.asp Email: wlang1@ccc.edu Willa Lang	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com
Date of hire: 12/13/2013

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com
Date of hire: 12/13/2013

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com
Date of hire: 12/13/2013

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com

Date of hire: 12/13/2013

Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/ Fax: 1-312-640-5010 Brad Saul	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com Date of hire: 12/13/2013

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com
Date of hire: 12/13/2013

Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0

Vacancy Data Form

Key Account Coordinator

Recruitment source referring hiree: ClearCareers.com

Date of hire: 12/13/2013

Recruitment source referring hiree: Word of Mouth Referral

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois – Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0
57	Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home	Y	0
58	Word of Mouth Referral	N	1
59	YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services	Y	0
	TOTAL INTERVIEWS OVER REPOR	TING PERIOD:	4

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Key Account Coordinator

Position: Key Account Coordinator Hire Date: December 13, 2013

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject:

Job Notification from Broadcast1Source

From:

contact@broadcast1source.com

Details:

POSITION PURPOSE: Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena. The primary role of the Key Account Coordinator is to support our most preeminent sales professionals and help them maximize revenue opportunities by executing in-depth responsibilities such as order entry and management and facilitating internal communications. The Key Account Coordinator will also assist with the preparation and creation of sales proposals, perform basic research and support key sales and promotional events. TASKS & RESPONSIBILITIES:• Assist staff with creation and execution of sponsorship proposals and recaps• Develop relationship with key clients to help facilitate organization tactics between sales professionals and their business• Generate and prepare sales reports upon request• Produce contract confirmations and invoices upon request• Perform general administrative duties (i.e. faxing, filing, copying)• Pull air-checks for sales professionals and/or clients• Send daily spot reports• Submit and provide detail for multiple internal sales programs • Initiate and contain an in-depth understanding of all business sales practices and systems• Support staff with detailed order revisions upon request• Exist as liaison between sales and internal departments• Update and maintain sales professionals' client accounts • Various requests regarding sales activities that may come from their group of sales professionals

Requirements:

• Applicants must possess a strong work ethic, be well-read, well-organized, punctual, and a team player• Proficient in all Microsoft Office programs (specifically Excel, Outlook, Word)• Must be highly self-motivated, and be able to work well without supervision and demonstrate daily follow-through skills• Quickly and willingly adapt and overcome obstacles while attacking projects with an upbeat approach• Anticipate upcoming projects and utilize time efficiently to achieve deadlines• Handle stress, deadlines and related time pressures while still setting a positive example and attitude

Experience:

• Bachelor's degree from a four (4) year college or university• Minimum of six (6) months to (1) year of prior media or administrative experience

Additional Information:

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified. Clear Channel hires employees based on their

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Key Account Coordinator

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all

Contact:

• Please apply at: www.clearcareers.com/jobs or by e-mail: andrewkron@clearchannel.com

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Andrew Kron at andrewkron@clearchannel.com

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RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	
	Fax: 1-708-848-3701	Sent: 11/7/2013 6:32:54 PM
	E-mail: info@aacfworks.org	Sent: 11/7/2013 3:45:00 PM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 11/7/2013 3:45:00 PM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 11/7/2013 6:13:29 PM
	E-mail: career@aurora.edu	Sent: 11/7/2013 3:45:01 PM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 11/7/2013 6:15:21 PM
	E-mail: kdrunyon2@bsu.edu	Sent: 11/7/2013 3:45:01 PM
5	Benedictine University	
	Fax: 1-630-829-6043	Sent: 11/7/2013 6:28:50 PM
	E-mail: career@ben.edu	Sent: 11/7/2013 3:45:01 PM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 11/7/2013 3:45:02 PM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 11/7/2013 6:30:13 PM
	E-mail: careers@bradley.edu	Sent: 11/7/2013 3:45:02 PM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 11/7/2013 6:35:56 PM
	E-mail: careers@csu.edu	Sent: 11/7/2013 3:45:03 PM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 11/7/2013 6:38:05 PM
	E-mail: columbiaworks@colum.edu	Sent: 11/7/2013 3:45:03 PM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 11/7/2013 3:45:03 PM
13	DePaul University	
	E-mail: kmccoy9@depaul.edu	Sent: 11/7/2013 3:45:04 PM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 11/7/2013 3:45:04 PM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 11/7/2013 6:39:59 PM
	E-mail: llmoore@eiu.edu	Sent: 11/7/2013 3:45:04 PM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 11/7/2013 6:41:33 PM
	E-mail: annettec@elmhurst.edu	Sent: 11/7/2013 3:45:05 PM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 11/7/2013 3:45:05 PM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 11/7/2013 3:45:05 PM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 11/7/2013 3:45:06 PM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 11/7/2013 3:45:06 PM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 11/7/2013 3:45:07 PM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 11/7/2013 6:43:17 PM
	E-mail: Irenardo@sertomacentre.org	Sent: 11/7/2013 3:45:06 PM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 11/7/2013 6:46:13 PM
	E-mail: jessehernandez@kcdee.org	Sent: 11/7/2013 3:45:07 PM
30	Kennedy King College	
	E-mail: wlang1@ccc.edu	Sent: 11/7/2013 3:45:07 PM
31	Knox College	
	E-mail: careers@knox.edu	Sent: 11/7/2013 3:45:08 PM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 11/7/2013 3:45:08 PM
33	LDS Employment Resource Services	
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 11/7/2013 3:45:08 PM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 11/7/2013 3:45:09 PM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 11/7/2013 3:45:09 PM

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RS Number	Recruiting Source	Date and Time
36	Miller Broadcast Management, Inc.	
	Fax: 1-312-454-0044	Sent: 11/7/2013 6:48:27 PM
	E-mail: info@millerbroadcast.com	Sent: 11/7/2013 3:45:10 PM
37	Millikin University	
	E-mail: career-center@millikin.edu	Sent: 11/7/2013 3:45:10 PM
38	Moody Bible Institute	
	E-mail: careerdev@moody.edu	Sent: 11/7/2013 3:45:11 PM
39	Moraine Valley Community College	
	E-mail: taylor@morainevalley.edu	Sent: 11/7/2013 3:45:10 PM
40	North Central College	
	E-mail: career.development@noctrl.edu	Sent: 11/7/2013 3:45:11 PM
41	Northeastern Illinois University	
	Fax: 1-773-442-4690	Sent: 11/7/2013 6:05:11 PM
	E-mail: Career-Services@neiu.edu	Sent: 11/7/2013 3:44:54 PM
42	Northwestern Business College	
	E-mail: gnorton@northwesterncollege.edu	Sent: 11/7/2013 3:44:55 PM
43	Northwestern University	
	Fax: 1-847-491-2573	Sent: 11/7/2013 6:02:58 PM
	E-mail: careerservices@northwestern.edu	Sent: 11/7/2013 3:44:54 PM
44	Northwestern University-School of Continuing	
	Education	
	Fax: 1-312-503-4942	Sent: 11/7/2013 6:09:33 PM
45	Olivet Nazarene University	
	E-mail: careers@olivet.edu	Sent: 11/7/2013 3:44:55 PM
46	Radio Center for People With Disabilities	
	Fax: 1-312-640-5010	Sent: 11/7/2013 6:27:01 PM
47	Rainbow/Operation Push	
	E-mail: info@rainbowpush.org	Sent: 11/7/2013 3:44:56 PM
48	Robert Morris College	
-	Fax: 1-312-935-4544	Sent: 11/7/2013 6:07:14 PM
	E-mail: careerservices@robertmorris.edu	Sent: 11/7/2013 3:44:56 PM

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49	Roosevelt University	
	Fax: 1-312-341-3655	Sent: 11/7/2013 6:11:21 PM
50	Saint Xavier University	
	E-mail: fitzpatrick@sxu.edu	Sent: 11/7/2013 3:44:57 PM
51	Southern Illinois University	
	E-mail: careerservices@siu.edu	Sent: 11/7/2013 3:44:57 PM
52	The Chicago Lighthouse	
	Fax: 1-312-243-8539	Sent: 11/7/2013 6:34:32 PM
	E-mail: careers@csu.edu	Sent: 11/7/2013 3:45:02 PM
53	The Write Design Company	
	E-mail: info@thewritedesignco.com	Sent: 11/7/2013 3:44:59 PM
54	Trinity Christian College	
	E-mail: coopercenter@trnty.edu	Sent: 11/7/2013 3:44:58 PM
55	University of Illinois	
	E-mail: careerservices@illinois.edu	Sent: 11/7/2013 3:44:58 PM
56	University of Illinois – Chicago	
	E-mail: uicjobs@gmail.com	Sent: 11/7/2013 3:44:59 PM
57	Wilbur Wright College	
	E-mail: wrightcareercenter@ccc.edu	Sent: 11/7/2013 3:44:59 PM
59	YWCA of Metropolitan Chicago	
	E-mail: info@ywcachicago.org	Sent: 11/7/2013 3:45:00 PM

								55								
11/6/2013	Full-Time/Regular	CHICAGO, Illinois, United States	CCRAD - 233 N MICHIGAN AVENUE, SUITE 2800, CHICAGO, IL (CCRAD - 1006650)	 Assist staff with creation and execution of sponsorship proposals and recaps Develop relationship with key clients to help facilitate organization tactics between sales professionals and their business Generate and prepare sales reports upon request Produce contract confirmations and invoices upon request Produce contract confirmations and invoices upon request Pull air-checks for sales professionals and/or clients Send daily spot reports Submit and provide detail for multiple internal sales programs Initiate and contain an in-depth understanding of all business sales practices and systems Support staff with detailed order revisions upon request Exist as liaison between sales and internal departments Update and maintain sales professionals' client accounts Various requests regarding sales activities that may come from their group of sales professionals 	The primary role of the Key Account Coordinator is to support our most preeminent sales professionals and help them maximize revenue opportunities by and management and facilitating internal communications. The Key Account Coordinator will also assist with the preparation and creation of sales proposi promotional events.	Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two busines one of the most innovative media players in the market - a leader in converging media space, developing the best-in-class integrated media offers (e.g. i arena.	1526	ω	N	Normal - Int./Ext. Applicants	Key Account Coordinator (CCRAD - 11305N)	Sales > Sales Support	Default Workflow	1962	CCME (M)-Key Account Coordinator-Chicago, IL	Key Account Coordinator - Chicago, IL

Bachelor's degree from a four (4) year college or university
 Minimum of six (6) months to (1) year of prior radio sales or administrative experience

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within 25 miles

Salary Estimate

\$40,000+(181)

Distance:

\$60,000+(109) \$80,000+(64)

\$100,000+ (29) \$120,000+(13)

Title

Company

Location

Job Type

Employer/Recruiter

Experienced Training Manager

ArioHuntleigh - Addison, IL

reimbursement and market channel size. With... value. Influence and Communication: Demonstrates a clear understanding and use of critical interpersonal...

Sponsored by ArjoHuntleigh - 2 days ago

Account Executive

Revenew - Chicago, IL

campaigns and develop clear and concise creative... campaigns and measure key engagement metrics from channel to ensure campaigns are being fully leveraged by...

Sponsored by hiredMyway - 24 days ago

Analyst, Analytics

IPG Media Brands - Chicago, IL

Responsible for cross-channel competitive research... accountability measures (Ex. Kantar

Strategy, IMS Clear Decisions, MRI, Simmons, and internal tools) Lead...

12 days ago - save job - block - email - more ...

Channel Account Executive

Park Place Technologies - Chicago, IL

relationships with channel partner firms * Fosters... develop new channel partner firms. *

Work with the marketing team to develop channel marketing programs...

6 days ago - save job - block - email - more...

Key Account Coordinator - Chicago, IL

Clear Channel Communications

59 reviews - Chicago, IL

Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified. Clear Channel...

2 days ago - save job - block - email - more...

Account Manager

Zacks Investment Managment - Chicago, IL.

integrated, multi-channel campaigns. We are... look for ways to improve account growth

through clear understanding of clients objectives and goals...

Easily apply

7 days ago - save job - block - email - more...

Account Manager

Zacks Direct - Chicago, IL

integrated, multi-channel campaigns. We are... look for ways to improve account growth

through clear understanding of clients objectives and goals...

Zacks Investment Research - 7 days ago - save job - block - email - more...

Analytics and Insights Director

Havas Media

6 reviews - Chicago, IL

tactical on optimizing current and future cross channel media plans. The Analytic and

Insights group is... statistics in a simple and clear way Proven ability...

6 days ago - save job - block - email - more ...

Marketing Analyst

Follett Corporation

19 reviews - Oak Brook, IL 60523

on and offline media channels. Manages creative reviews, approvals and contact for external marketing agencies, including providing clear direction and feedback...

2 days ago - save job - block - email - more...

Sr eSolutions Analyst

Blue Cross Blue Shield of Illinois

12 reviews - Chicago, IL

i.e., Web 2.0). 13) Clear and concise verbal and... markets operations 5) Knowledge of online sales channel processes This position will be located in...

12 days ago - save job - block - email - more...

Brand Manager, Partnerships (Chicago)

Capital One

927 reviews - Chicago, IL

agencies and executing campaigns across various **channels**. In this exciting role you will work directly... through new products, **channel** expansion, and message... 20 days ago - <u>save job</u> - <u>block</u> - <u>email</u> - <u>more...</u>

ITSM Consulting Manager, ServiceNow Specialist

West Monroe Partners - Chicago, IL

manage partnerships and **channels** with key ITSM tool... multiple concurrent projects to completion Write **clear** and professional documentation consistent with WMP... 15 days ago - <u>save job</u> - <u>block</u> - <u>email</u> - <u>more...</u>

Business Solutions Representative

Unify - Chicago, IL

large Institutions Experience working with partner channels and system integrators a plus Demonstrated New... C-level decision-makers Clear concise communication... \$150,000 - \$225,000 a year

Sponsored by TheLadders.com - 16 days ago

Account Relationship Manager Chicago IL

ADP

536 reviews - Chicago, IL

application penetration report - Consistent and clear messaging to dealer Experience, Skills, Academic... Our goal is to be the clear employer of choice for...

Sponsored by Automatic Data Processing - 6 days ago

Major Account Manager Job

Informatica Corporation

12 reviews - Chicago, IL

channel management, finance and customer support, as well as external parties like alliance and channel... You consistently apply clear performance standards... Sponsored by Informatica Corporation - 1 day ago

Get email updates for the latest clear	channel	jobs in	Chicago,	IL
--	---------	---------	----------	----

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Clear Channel Work

Aris

www.theladders.com/ \$80K+ Jobs at Top Media Companies. The Right Person For The Right Job.

Clear channel job

www.jobsradar.com/ Now Hiring - Submit an Application. Browse Full & Part Time Positions.

T/ Draduations Training

Indeed helps people get jobs: Over 1.3 million stories shared

Jobs - Salaries - Trends - Forums - Best Places to Work - Browse Jobs - Tools - API - About - Contact

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Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
10	ClearCareers.com 20880 Stone Oak Pkwy San Antonio, Texas 78258 Phone: 210-253-5126 Url: http://www.clearcareers.com Clear Channel Corporate Manual Posting	N	3
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicswebl.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/ Fax: 1-312-640-5010 Brad Saul	Y	0
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	0
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Sales Administrator

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois – Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Sales Administrator

Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home 59 YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services	RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org	57	4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu	Y	0
	59	360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Sales Administrator

Position: Sales Administrator Hire Date: December 11, 2013

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject:

Job Notification from Broadcastl Source

From:

contact@broadcast1source.com

Details:

POSITION PURPOSE: Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor, Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena. The Sales Administrator serves (SA) as a central resource for the general Sales staff and directly supports the Vice President of Sales (VPS). The Sales Administrator has in-depth knowledge of all internal sales systems, and contains an in-depth understanding of all business sales practices. Lastly, the SA is responsible for monitoring and supporting the day-to-day functions and requests of the VPS.DESCRIPTION: Serve as general sales support resource for Account Executives and Sales Managers. Directly assist the Vice President of Sales (VPS) with reporting, budgets, expense reports, presentations, order entry, calendar management and any other high level requests. Perform general administrative duties (i.e. filing, copying, faxing). Generate and prepare sales reports upon request. Research and distribute sales leads on a daily basis to Sales Management staff. Direct resource for all Total Traffic Network orders and reports. Initiate and contain an in-depth understanding of all business sales practices and systems. Compile weekly and monthly reports for Sales Managers and the Business/Finance department. Track and manage all trade processeso Including-- managing receipts, keeping trade log and entering all trade orders into internal sales systems. Book travel for promotional trip winners, clients and VPS. Serve as Clear Channel-Chicago market "Sales Operation Captain (SOC)" Captain; attend monthly SOC meetings, resident expert and submit case studies and success stories of SOC website

Requirements:

• Knowledge of Radio Fusion, Viero and X-Ray a plus• Applicants must possess a strong work ethic, be well-read, well-organized, punctual, and a team player• Proficient in all Microsoft Office programs (specifically Excel, Outlook, Word)• Must be highly self-motivated, and be able to work well without supervision and demonstrate daily follow-through skills• Quickly and willingly adapt and overcome obstacles while attacking projects with an upbeat approach• Anticipate upcoming projects and utilize time efficiently to achieve deadlines• Must be willing to learn new responsibilities and adapt quickly to change• Handle stress, deadlines and related time pressures while still setting a positive example and attitude

Experience:

• Bachelor's degree in Communications or Marketing from a four (4) year college or university• Minimum of (1) year prior media or administrative experience

Additional Information:

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Sales Administrator

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified. Clear Channel hires employees based on their experience, talent, and qualifications for the job. Discrimination or harassment based on race, sex, religion, creed, color, national origin, age, disability, or any other legally protected classification is STRICTLY PROHIBITED.

Contact:

• Please apply at: www.clearcareers.com/jobs or by e-mail: andrewkron@clearchannel.com

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Andrew Kron at andrewkron@clearchannel.com

Page: 3/6

RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	
	Fax: 1-708-848-3701	Sent: 11/13/2013 11:48:44 AM
	E-mail: info@aacfworks.org	Sent: 11/13/2013 11:34:03 AM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 11/13/2013 11:34:03 AM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 11/13/2013 11:52:59 AM
	E-mail: career@aurora.edu	Sent: 11/13/2013 11:34:03 AM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 11/13/2013 12:45:16 PM
	E-mail: kdrunyon2@bsu.edu	Sent: 11/13/2013 11:34:04 AM
5	Benedictine University	
	Fax: 1-630-829-6043	Sent: 11/13/2013 11:50:50 AM
	E-mail: career@ben.edu	Sent: 11/13/2013 11:34:04 AM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 11/13/2013 11:34:04 AM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 11/13/2013 12:01:01 PM
	E-mail: careers@bradley.edu	Sent: 11/13/2013 11:34:05 AM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 11/13/2013 12:02:24 PM
	E-mail: careers@csu.edu	Sent: 11/13/2013 11:34:05 AM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 11/13/2013 12:04:34 PM
	E-mail: columbiaworks@colum.edu	Sent: 11/13/2013 11:34:06 AM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 11/13/2013 11:34:06 AM
13	DePaul University	
	E-mail: kmccoy9@depaul.edu	Sent: 11/13/2013 11:34:06 AM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 11/13/2013 11:34:06 AM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 11/13/2013 12:06:23 PM
	E-mail: llmoore@eiu.edu	Sent: 11/13/2013 11:34:07 AM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 11/13/2013 12:07:56 PM
	E-mail: annettec@elmhurst.edu	Sent: 11/13/2013 11:34:07 AM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 11/13/2013 11:34:07 AM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 11/13/2013 11:34:08 AM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 11/13/2013 11:34:08 AM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 11/13/2013 11:34:09 AM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 11/13/2013 11:34:09 AM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 11/13/2013 12:09:35 PM
	E-mail: lrenardo@sertomacentre.org	Sent: 11/13/2013 11:34:08 AM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 11/13/2013 12:12:32 PM
	E-mail: jessehernandez@kcdee.org	Sent: 11/13/2013 11:34:09 AM
31	Knox College	
	E-mail: careers@knox.edu	Sent: 11/13/2013 11:34:10 AM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 11/13/2013 11:34:10 AM
33	LDS Employment Resource Services	
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 11/13/2013 11:34:10 AM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 11/13/2013 11:34:11 AM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 11/13/2013 11:34:11 AM

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RS Number	Recruiting Source	Date and Time
36	Miller Broadcast Management, Inc.	
	Fax: 1-312-454-0044	Sent: 11/13/2013 12:14:00 PM
	E-mail: info@millerbroadcast.com	Sent: 11/13/2013 11:34:12 AM
37	Millikin University	
	E-mail: career-center@millikin.edu	Sent: 11/13/2013 11:34:11 AM
38	Moody Bible Institute	
	E-mail: careerdev@moody.edu	Sent: 11/13/2013 11:34:12 AM
39	Moraine Valley Community College	
	E-mail: taylor@morainevalley.edu	Sent: 11/13/2013 11:34:12 AM
40	North Central College	
	E-mail: career.development@noctrl.edu	Sent: 11/13/2013 11:34:13 AM
41	Northeastern Illinois University	
	Fax: 1-773-442-4690	Sent: 11/13/2013 11:38:15 AM
	E-mail: Career-Services@neiu.edu	Sent: 11/13/2013 11:33:57 AM
42	Northwestern Business College	
	E-mail: gnorton@northwesterncollege.edu	Sent: 11/13/2013 11:33:58 AM
43	Northwestern University	,
	Fax: 1-847-491-2573	Sent: 11/13/2013 11:36:02 AM
	E-mail: careerservices@northwestern.edu	Sent: 11/13/2013 11:33:58 AM
44	Northwestern University-School of Continuing	
	Education Fax: 1-312-503-4942	Sent: 11/13/2013 11:40:19 AM
	Fax. 1-312-303-4942	Sent. 11/13/2013 11.40.19 Alvi
45	Olivet Nazarene University	·
	E-mail: careers@olivet.edu	Sent: 11/13/2013 11:33:58 AM
46	Radio Center for People With Disabilities	
	Fax: 1-312-640-5010	Sent: 11/13/2013 11:44:11 AM
47	Rainbow/Operation Push	
	E-mail: info@rainbowpush.org	Sent: 11/13/2013 11:33:59 AM
48	Robert Morris College	
	Fax: 1-312-935-4544	Sent: 11/13/2013 11:42:23 AM
	E-mail: careerservices@robertmorris.edu	Sent: 11/13/2013 11:33:59 AM
	L-man. carcorsor vices (arobertinorns.edu	Sont. 11/13/2013 11.33.39 AUVI

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RS Number	Recruiting Source	Date and Time
49	Roosevelt University	
	Fax: 1-312-341-3655	Sent: 11/13/2013 11:46:00 AM
50	Saint Xavier University	
	E-mail: fitzpatrick@sxu.edu	Sent: 11/13/2013 11:34:00 AM
51	Southern Illinois University	
	E-mail: careerservices@siu.edu	Sent: 11/13/2013 11:34:00 AM
52	The Chicago Lighthouse	
	Fax: 1-312-243-8539	Sent: 11/13/2013 11:59:38 AM
	E-mail: careers@csu.edu	Sent: 11/13/2013 11:34:05 AM
53	The Write Design Company	
	E-mail: info@thewritedesignco.com	Sent: 11/13/2013 11:34:02 AM
54	Trinity Christian College	
	E-mail: coopercenter@trnty.edu	Sent: 11/13/2013 11:34:01 AM
55	University of Illinois	
	E-mail: careerservices@illinois.edu	Sent: 11/13/2013 11:34:01 AM
56	University of Illinois - Chicago	
	E-mail: uicjobs@gmail.com	Sent: 11/13/2013 11:34:01 AM
57	Wilbur Wright College	
	E-mail: wrightcareercenter@ccc.edu	Sent: 11/13/2013 11:34:01 AM
59	YWCA of Metropolitan Chicago	
	E-mail: info@ywcachicago.org	Sent: 11/13/2013 11:34:02 AM

2600 Default Workflow	CME (M) Sales Administrator-Chicago
Default Work	
	rkflow
Sales > Sale	Sales > Sales Support
Administrati	Administrative Assistant (CCRAD - 10400M)
Normal - Int	iormal - Int./Ext. Applicants
y-4	
1	
2164	
With 243 mi through 840 websites, on digital audio	With 243 million monthly listeners in the U.S., Clear Channel Media & Entertainment has the largest reach of any radio or television outlet in America. Cl through 840 owned radio stations, and the company's radio stations and content can be heard on AM/FM, HD digital radio, satellite radio, on the Interne websites, on the liteartRadio mobile app, in enhanced auto dashes, on Pads and smartphones, and used via navigation systems. IteartRadio, Clear Cha digital audio service with over 260 million downloads; it reached its first 20 million registered users faster than any digital service in Internet history.
The company's ope Channel Media & El ClearChannel.com.	he company's operations include radio broadcasting, online and mobile services and products, live concerts and events, syndication, music research ser Channel Media & Entertainment is a division of OC Media Holdings, Inc. (OTCBB: CCMO), a leading global media and entertainment company. More infor JearChannel.com.
The Sales Ar systems, an	The Sales Administrator serves (SA) as a central resource for the general Sales staff and directly supports the Vice President of Sales (VPS). The Sales A systems, and contains an in-depth understanding of all business sales practices. Lastly, the SA is responsible for monitoring and supporting the day-to-d
Serve at Directly Perform General Researd Direct re Direct re Direct re Initiate a	Serve as general sales support resource for Account Executives and Sales Managers Directly assist the Vice President of Sales (VPS) with reporting, budgets, expense reports, presentations, order entry, calendar management and any Perform general administrative duties (i.e. filing, copying, faxing) Generate and prepare sales reports upon request Research and displant sales leads on a daily basis to Sales Management staff Boirect resource for all Total Traffic Network orders and reports Direct resource for all Total Traffic Network orders and reports Initiate and contain an in-depth understanding of all business sales practices and systems Compile weekly and monthly reports for Sales Managers and the Business/Finance department Track and manageal sale processes; Including—managing receipts, keeping trade log and entering all trade orders into internal sales systems Book travel for promotional trip winners, clients and VPS Senve as Clear Channel-Chicago market "Sales Operation Captain (SOC)" Captain; attend monthly SOC meetings, resident expert and submit case st
CCRAD - 233	CRAD - 233 N MICHIGAN AVENUE, SUITE 2800, CHICAGO, IL (CCRAD - 1006650)
CHICAGO, II	CHICAGO, Illinois, United States
Full-Time/Regular	(egular
11/13/2013	

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicsweb1.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y .	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0
26	Internal Transfer/Promotion	N	1

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/ Fax: 1-312-640-5010 Brad Saul	Y	0
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	0
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois – Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0
57	Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home	Y	0
58	Word of Mouth Referral	N	5

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Program Director - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
51	YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services	Y	0
	TOTAL INTERVIEWS OVER REPOR	TING PERIOD:	6

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Program Director - WGCI-FM

Position: Program Director - WGCI-FM
Hire Date: March 3, 2014

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject: Job Notification from Broadcast1Source

From: contact@broadcast1source.com

Details:

Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena. TASKS & RESPONSIBILITIES: Protect the license of the stations. Responsible for overseeing and approving all on-air aspects of WGCI-FMo Those include, but are not limited to: news, production, imaging, inventory limits, on-air personalities, traffic, special features, promotions, events and sports programming. Work with VP-Programming and Director of Urban Programming to make sure staff has taken/passed/maintained all company programs, plans and training (i.e. RBI, Payola/Plugola). Negotiate and maintain key talent under contract. Work with senior management team and VP/Talent Development to improve ratings performance of all talent (specifically AM Drive). Develop and execute audience growth strategies for WGCI-FM to improve ratings, online metrics and revenue performance. Oversee the promotion and execution of all WGCI-FM events. Assist the VP-Programming, Director of Urban Programming, Market President and VP-Finance on budget preparation and implementation on a monthly, quarterly and yearly basis. Responsible for all payables being handed according to company policy and paid in a prompt fashion. Work with Director of Marketing & Promotions to manage and approve advertising and external marketing plans, design and creative. Work with WGCI-FM Assistant Program Director and Music Director to schedule daily and weekly music logs in accordance with station format and research. Manage all on-air talent with frequent listening and air-check sessions. Responsible for working with Online Program Director on implementation of content, and development of station websites. Should also regularly review status and data regarding website progress. Work with sales managers and sales department to increase revenue, special IM events, and any sponsorship opportunities on a select station. Responsible for managing team members in maintaining community service and appropriate information for the station's public file

Requirements:

• Strong knowledge of all FCC rules and regulations• Experience with NexGen a bonus• Exemplary management skills a must• Superior written and verbal communication skills• Professional appearance and strong interpersonal skills• Must possess a strong work ethic, be well-read, well-organized, punctual, and a team player• Handle stress, deadlines and related time pressures while still setting a positive example and attitude

Experience:

• At least three (3) to five (5) years prior experience in successful programming role

Additional Information:

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Program Director - WGCI-FM

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified. Clear Channel hires employees based on their experience, talent, and qualifications for the job. Discrimination or harassment based on race, sex, religion, creed, color, national origin, age, disability, or any other legally protected classification is STRICTLY PROHIBITED.

Contact:

• Please apply at: www.clearcareers.com/jobs or by e-mail: andrewkron@clearchannel.com

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Andrew Kron at andrewkron@clearchannel.com

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RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	
	Fax: 1-708-848-3701	Sent: 12/12/2013 6:56:43 PM
	E-mail: info@aacfworks.org	Sent: 12/12/2013 3:49:34 PM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 12/12/2013 3:49:35 PM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 12/12/2013 7:16:51 PM
	E-mail: career@aurora.edu	Sent: 12/12/2013 3:49:35 PM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 12/12/2013 7:20:43 PM
	E-mail: kdrunyon2@bsu.edu	Sent: 12/12/2013 3:49:35 PM
5	Benedictine University	
	Fax: 1-630-829-6043	Sent: 12/12/2013 7:18:45 PM
	E-mail: career@ben.edu	Sent: 12/12/2013 3:49:36 PM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 12/12/2013 3:49:36 PM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 12/12/2013 7:25:26 PM
	E-mail: careers@bradley.edu	Sent: 12/12/2013 3:49:36 PM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 12/12/2013 11:21:08 AM
	E-mail: careers@csu.edu	Sent: 12/12/2013 3:49:37 PM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 12/12/2013 7:31:04 PM
	E-mail: columbiaworks@colum.edu	Sent: 12/12/2013 3:49:37 PM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 12/12/2013 3:49:38 PM
13	DePaul University	
	E-mail: kmccoy9@depaul.edu	Sent: 12/12/2013 3:49:38 PM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 12/12/2013 3:49:38 PM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 12/12/2013 7:28:51 PM
	E-mail: Ilmoore@eiu.edu	Sent: 12/12/2013 3:49:39 PM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 12/12/2013 7:26:58 PM
	E-mail: annettec@elmhurst.edu	Sent: 12/12/2013 3:49:39 PM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 12/12/2013 3:49:39 PM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 12/12/2013 3:49:40 PM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 12/12/2013 3:49:40 PM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 12/12/2013 3:49:40 PM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 12/12/2013 3:49:41 PM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 12/12/2013 7:32:47 PM
	E-mail: lrenardo@sertomacentre.org	Sent: 12/12/2013 3:49:40 PM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 12/12/2013 7:34:50 PM
	E-mail: jessehernandez@kcdee.org	Sent: 12/12/2013 3:49:41 PM
31	Knox College	
	E-mail: careers@knox.edu	Sent: 12/12/2013 3:49:41 PM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 12/12/2013 3:49:42 PM
33	LDS Employment Resource Services	
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 12/12/2013 3:49:42 PM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 12/12/2013 3:49:42 PM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 12/12/2013 3:49:43 PM

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Recruiting Source	Date and Time
Miller Broadcast Management, Inc.	
Fax: 1-312-454-0044	Sent: 12/12/2013 7:49:36 PM
E-mail: info@millerbroadcast.com	Sent: 12/12/2013 3:49:44 PM
Millikin University	
E-mail: career-center@millikin.edu	Sent: 12/12/2013 3:49:43 PM
Moody Bible Institute	
E-mail: careerdev@moody.edu	Sent: 12/12/2013 3:49:44 PM
Moraine Valley Community College	
E-mail: taylor@morainevalley.edu	Sent: 12/12/2013 3:49:44 PM
North Central College	
E-mail: career.development@noctrl.edu	Sent: 12/12/2013 3:49:44 PM
Northeastern Illinois University	
Fax: 1-773-442-4690	Sent: 12/12/2013 6:46:48 PM
E-mail: Career-Services@neiu.edu	Sent: 12/12/2013 3:49:28 PM
E-mail: gnorton@northwesterncollege.edu	Sent: 12/12/2013 3:49:30 PM
Northwestern University	
Fax: 1-847-491-2573	Sent: 12/12/2013 6:49:58 PM
E-mail: careerservices@northwestern.edu	Sent: 12/12/2013 3:49:29 PM
Northwestern University-School of Continuing	
Education	
Fax: 1-312-503-4942	Sent: 12/12/2013 6:48:16 PM
Olivet Nazarene University	
	Sent: 12/12/2013 3:49:30 PM
Radio Center for People With Disabilities	
Fax: 1-312-640-5010	Sent: 12/12/2013 6:51:51 PM
Rainbow/Operation Push	
E-mail: info@rainbowpush.org	Sent: 12/12/2013 3:49:30 PM
Robert Morris College	
Fax: 1-312-935-4544	Sent: 12/12/2013 7:14:38 PM
F-mail: careerservices@robertmorris edu	Sent: 12/12/2013 3:49:31 PM
E-mail: careerservices@robertmorris.edu	Sent: 12/12/2013 3:49:31 PM
	Fax: 1-312-454-0044 E-mail: info@millerbroadcast.com Millikin University E-mail: career-center@millikin.edu Moody Bible Institute E-mail: careerdev@moody.edu Moraine Valley Community College E-mail: taylor@morainevalley.edu North Central College E-mail: career.development@noctrl.edu Northeastern Illinois University Fax: 1-773-442-4690 E-mail: Career-Services@neiu.edu Northwestern Business College E-mail: gnorton@northwesterncollege.edu Northwestern University Fax: 1-847-491-2573 E-mail: careerservices@northwestern.edu Northwestern University-School of Continuing Education Fax: 1-312-503-4942 Olivet Nazarene University E-mail: careers@olivet.edu Radio Center for People With Disabilities Fax: 1-312-640-5010 Rainbow/Operation Push E-mail: info@rainbowpush.org Robert Morris College Fax: 1-312-935-4544

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RS Number	Recruiting Source	Date and Time	
49	Roosevelt University		
4	Fax: 1-312-341-3655	Sent: 12/12/2013 6:53:44 PM	
50	Saint Xavier University		
	E-mail: fitzpatrick@sxu.edu	Sent: 12/12/2013 3:49:32 PM	
51	Southern Illinois University		
	E-mail: careerservices@siu.edu	Sent: 12/12/2013 3:49:32 PM	
52	The Chicago Lighthouse		
	Fax: 1-312-243-8539	Sent: 12/12/2013 7:23:58 PM	
	E-mail: careers@csu.edu	Sent: 12/12/2013 3:49:37 PM	
53	The Write Design Company		
	E-mail: info@thewritedesignco.com	Sent: 12/12/2013 3:49:33 PM	
54	Trinity Christian College	•	
	E-mail: coopercenter@trnty.edu	Sent: 12/12/2013 3:49:32 PM	
55	University of Illinois		
	E-mail: careerservices@illinois.edu	Sent: 12/12/2013 3:49:32 PM	
56	University of Illinois - Chicago		
	E-mail: uicjobs@gmail.com	Sent: 12/12/2013 3:49:33 PM	
57	Wilbur Wright College		
	E-mail: wrightcareercenter@ccc.edu	Sent: 12/12/2013 3:49:33 PM	
59	YWCA of Metropolitan Chicago		
	E-mail: info@ywcachicago.org	Sent: 12/12/2013 3:49:34 PM	

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
10	ClearCareers.com 20880 Stone Oak Pkwy San Antonio, Texas 78258 Phone: 210-253-5126 Url: http://www.clearcareers.com Clear Channel Corporate Manual Posting	N	2
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicsweb1.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0
26	Internal Transfer/Promotion	N	1
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/ Fax: 1-312-640-5010 Brad Saul	Y	0
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	0
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois – Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

On-Air Personality (Evenings) - WGCI-FM

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
57	Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home	Y	0
58	Word of Mouth Referral	N	2
59	YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services	Y	0
	TOTAL INTERVIEWS OVER REPOR	TING PERIOD:	5

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for On-Air Personality (Evenings) WGCI-FM

Position: On-Air Personality (Evenings) - WGCI-FM Hire Date: April 7, 2014

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject:

Job Notification from Broadcast1Source

From:

contact@broadcast1source.com

Details:

Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena.107.5 WGCI-FM has an immediate opening for Chicago's next superstar on-air personality! We are seeking to fill our week-day evening time slot in one of the best cities, and top markets in the country. As an on-air host for WGCI-FM and Clear Channel Media + Entertainment, you will be responsible for driving your digital audience to your personality page with entertaining posts, while you assist your colleagues in the sales department in nurturing relationships with our clients. Our ideal candidate is an entertainer on-air, in social media and has a history of ratings and digital successes. If this is you, then we want you on Chicago's #1 station for Hip-Hop and R&B, 107.5 WGCI-FM!TASKS & RESPONSIBILITIES: Adhere to all guidelines, policies and procedures of the station, Clear Channel Communications, Inc., the FCC and all other federal, state and local laws. Adequate preparation for an air shift with use of creativity, imagination and exercise of independent professional judgment in writing, producing, interviewing, taping or broadcasting of on-air material. Personality must be upbeat, informative and entertaining and be able to relate to station audience. Ensure logged commercials, promotions and any other programming essential to the stations operation are aired. Must be current with relevant daily material. Adhere to all company policies and procedures regarding indecency and obscenity. Work an approved and previously agreed upon air shift. Maintain a website personality page. Must be kept up-to-date with relevant material that is appropriate for the given station. • Search out and share all possible web content with the Program Director and Online Content Director of the given station. • Participate in regular listening/air check sessions for critique with the Program Director. Participate in required station Programming, Promotions, and Sales staff meetings and events. Make regular approved appearances at paid, and non-paid, station events. Execute only Program Director approved interviews and events on air during the regularly assigned shift. • Be on call for possible disasters, breaking news, or acts of nature. Assist with the voice over and production of paid, and non-paid, spots required to run on the station. • Be an ambassador for the radio station when out in public. Maintain a positive and approachable attitude when around listeners and clients.

Requirements:

• Strongly versed and documentable experience in social networking and blogging.• Familiar with NexGen, G-Selector, Vox Pro, and Pro Tools or similar systems.• Knowledge of all FCC rules and regulations.• Applicants must possess a strong work ethic, be well-read, punctual, and be a team player with a cooperative attitude• Applicant must provide engaging and compelling on-air content

Experience:

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for On-Air Personality (Evenings) WGCI-FM

• Minimum of three (3) years of on-air radio experience required, excellent verbal and communication skills, outstanding ability to relate and communicate with target audience, positive attitude both on and off the air

Additional Information:

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified. Clear Channel hires employees based on their experience, talent, and qualifications for the job. Discrimination or harassment based on race, sex, religion, creed, color, national origin, age, disability, or any other legally protected classification is STRICTLY PROHIBITED.

Contact:

• Please apply at: www.clearcareers.com/jobs OR• Please apply and send air checks (MP3's) to: andrewkron@clearchannel.com

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Andrew Kron at andrewkron@clearchannel.com

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RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	F-
	Fax: 1-708-848-3701	Sent: 2/25/2014 8:39:23 PM
	E-mail: info@aacfworks.org	Sent: 2/25/2014 6:44:45 PM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 2/25/2014 6:44:45 PM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 2/25/2014 8:34:36 PM
	E-mail: career@aurora.edu	Sent: 2/25/2014 6:44:46 PM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 2/25/2014 8:41:21 PM
	E-mail: kdrunyon2@bsu.edu	Sent: 2/25/2014 6:44:46 PM
5	Benedictine University	
	Fax: 1-630-829-6043	Sent: 2/25/2014 8:36:29 PM
	E-mail: career@ben.edu	Sent: 2/25/2014 6:44:46 PM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 2/25/2014 6:44:46 PM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 2/25/2014 8:48:39 PM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 2/25/2014 8:50:22 PM
	E-mail: careers@csu.edu	Sent: 2/25/2014 6:44:47 PM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 2/25/2014 8:58:01 PM
	E-mail: columbiaworks@colum.edu	Sent: 2/25/2014 6:44:48 PM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 2/25/2014 6:44:48 PM
13	DePaul University	*
	E-mail: kmccoy9@depaul.edu	Sent: 2/25/2014 6:44:48 PM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 2/25/2014 6:44:48 PM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 2/25/2014 8:54:09 PM
	E-mail: Ilmoore@eiu.edu	Sent: 2/25/2014 6:44:49 PM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 2/25/2014 8:55:47 PM
	E-mail: annettec@elmhurst.edu	Sent: 2/25/2014 6:44:49 PM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 2/25/2014 6:44:49 PM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 2/25/2014 6:44:49 PM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 2/25/2014 6:44:50 PM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 2/25/2014 6:44:50 PM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 2/25/2014 6:44:51 PM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 2/25/2014 9:01:17 PM
	E-mail: lrenardo@sertomacentre.org	Sent: 2/25/2014 6:44:50 PM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 2/25/2014 8:59:34 PM
	E-mail: jessehernandez@kcdee.org	Sent: 2/25/2014 6:44:51 PM
31	Knox College	
	E-mail: careers@knox.edu	Sent: 2/25/2014 6:44:51 PM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 2/25/2014 6:44:51 PM
33	LDS Employment Resource Services	_
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 2/25/2014 6:44:52 PM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 2/25/2014 6:44:52 PM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 2/25/2014 6:44:52 PM

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RS Number	Recruiting Source	Date and Time
36	Miller Broadcast Management, Inc.	
	E-mail: info@millerbroadcast.com	Sent: 2/25/2014 6:44:53 PM
37	Millikin University	
	E-mail: career-center@millikin.edu	Sent: 2/25/2014 6:44:52 PM
38	Moody Bible Institute	
	E-mail: careerdev@moody.edu	Sent: 2/25/2014 6:44:53 PM
39	Moraine Valley Community College	
	E-mail: taylor@morainevalley.edu	Sent: 2/25/2014 6:44:53 PM
40	North Central College	
	E-mail: career.development@noctrl.edu	Sent: 2/25/2014 6:44:53 PM
41	Northeastern Illinois University	
	Fax: 1-773-442-4690	Sent: 2/25/2014 8:23:19 PM
	E-mail: Career-Services@neiu.edu	Sent: 2/25/2014 6:44:41 PM
42	Northwestern Business College	
	E-mail: gnorton@northwesterncollege.edu	Sent: 2/25/2014 6:44:42 PM
43	Northwestern University	
	Fax: 1-847-491-2573	Sent: 2/25/2014 8:26:35 PM
	E-mail: careerservices@northwestern.edu	Sent: 2/25/2014 6:44:41 PM
44	Northwestern University-School of Continuing	
	Education Fax: 1-312-503-4942	Sent: 2/25/2014 8:24:52 PM
	Fax: 1-312-303-4942	Sent: 2/25/2014 8:24:52 PM
45	Olivet Nazarene University	
	E-mail: careers@olivet.edu	Sent: 2/25/2014 6:44:42 PM
46	Radio Center for People With Disabilities	
	Fax: 1-312-640-5010	Sent: 2/25/2014 8:28:23 PM
47	Rainbow/Operation Push	
	E-mail: info@rainbowpush.org	Sent: 2/25/2014 6:44:42 PM
48	Robert Morris College	
	Fax: 1-312-935-4544	Sent: 2/25/2014 8:32:23 PM
	E-mail: careerservices@robertmorris.edu	Sent: 2/25/2014 6:44:43 PM
49	Roosevelt University	
	Fax: 1-312-341-3655	Sent: 2/25/2014 8:30:15 PM

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RS Number	Recruiting Source	Date and Time
50	Saint Xavier University	
	E-mail: fitzpatrick@sxu.edu	Sent: 2/25/2014 6:44:43 PM
51	Southern Illinois University	
	E-mail: careerservices@siu.edu	Sent: 2/25/2014 6:44:43 PM
52	The Chicago Lighthouse	
	Fax: 1-312-243-8539	Sent: 2/25/2014 8:52:10 PM
	E-mail: careers@csu.edu	Sent: 2/25/2014 6:44:47 PM
53	The Write Design Company	
	E-mail: info@thewritedesignco.com	Sent: 2/25/2014 6:44:45 PM
54	Trinity Christian College	
	E-mail: coopercenter@trnty.edu	Sent: 2/25/2014 6:44:44 PM
55	University of Illinois	
	E-mail: careerservices@illinois.edu	Sent: 2/25/2014 6:44:44 PM
56	University of Illinois - Chicago	
	E-mail: uicjobs@gmail.com	Sent: 2/25/2014 6:44:44 PM
57	Wilbur Wright College	
	E-mail: wrightcareercenter@ccc.edu	Sent: 2/25/2014 6:44:44 PM
59	YWCA of Metropolitan Chicago	
	E-mail: info@ywcachicago.org	Sent: 2/25/2014 6:44:45 PM



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SEARCH CURRENT OPENINGS UPDATE YOUR PROFILE CREATE A JOB AGENT UPDATE JOB AGENT RECRUITING AGENCY LOGIN APPLICANT SUPPORT

On-Air Personality-Chicago

Tracking Code 3151

Job Description

With 243 million monthly listeners in the U.S., Clear Channel Media & Entertainment has the largest reach of any radio or television outlet in America. Clear Channel Media & Entertainment serves 150 markets through 840 owned radio stations, and the company's radio stations and content can be heard on AM/FM, HD digital radio, satellite radio, on the Internet at iHeartRadio.com and on the company's radio station websites, on the iHeartRadio mobile app, in enhanced auto dashes, on iPads and smartphones, and used via navigation systems. iHeartRadio, Clear Channel's digital radio platform, is the No. 1 all-in-one digital audio service with over 260 million downloads; it reached its first 20 million registered users faster than any digital service in Internet history.

The company's operations include radio broadcasting, online and mobile services and products, live concerts and events, syndication, music research services and independent media representation. Clear Channel Media & Entertainment is a division of CC Media Holdings, Inc. (OTCBB: CCMO), a leading global media and entertainment company. More information on the company can be found at ClearChannel.com.

107.5 WGCI-FM has an immediate opening for Chicago's next superstar on-air personality! We are seeking to fill our week-day evening time slot in one of the best cities, and top markets in the country. As an on-air host for WGCI-FM and Clear Channel Media + Entertainment, you will be responsible for driving your digital audience to your personality page with entertaining posts, while you assist your colleagues in the sales department in nurturing relationships with our clients. Our ideal candidate is an entertainer onair, in social media and has a history of ratings and digital successes. If this is you, then we want you on Chicago's #1 station for Hip-Hop and R&B, 107.5 WGCI-FM!

Required Skills

- Adhere to all guidelines, policies and procedures of the station, Clear Channel Communications, Inc., the FCC and all other federal, state and local laws
- Adequate preparation for an air shift with use of creativity, imagination and exercise of independent professional judgment in writing, producing, interviewing, taping or broadcasting of on-air material.
- Personality must be upbeat, informative and entertaining and be able to relate to station audience
- Ensure logged commercials, promotions and any other programming essential to the stations operation are aired
- Must be current with relevant daily material
- Adhere to all company policies and procedures regarding indecency and obscenity.
- Work an approved and previously agreed upon air shift.
- Maintain a website personality page. Must be kept up-to-date with relevant material that is appropriate for the given station.
- Search out and share all possible web content with the Program Director and Online Content Director of the given station.
- Participate in regular listening/air check sessions for critique with the Program Director. Il Participate in required station Programming, Promotions, and Sales staff meetings and events.
- Make regular approved appearances at paid, and non-paid, station events
- Execute only Program Director approved interviews and events on air during the regularly assigned shift.
- Be on call for possible disasters, breaking news, or acts of nature.
- Assist with the voice over and production of paid, and non-paid, spots required to run on the station.
- Be an ambassador for the radio station when out in public. Maintain a positive and approachable attitude when around listeners and clients.

Required Experience

- Minimum of three (3) years of on-air radio experience required, excellent verbal and communication skills, outstanding ability to relate and communicate with target audience, positive attitude both on and off the air
- Strongly versed and documentable experience in social networking and blogging.
- Familiar with NexGen, G-Selector, Vox Pro, and Fonts or similar systems.
- Knowledge of all FCC rules and regulations.
- Applicants must possess a strong work ethic, be well-read, punctual, and be a team player with a cooperative attitude
- Applicant must provide engaging and compelling on-air content

Clear Channel is an equal opportunity employer and will not tolerate discrimination in employment on the basis of race, color, age, sex, sexual orientation, gender identity or expression, religion, disability, ethnicity, national origin, marital status, veteran status, genetic information or any other legally protected classification or status.

Job Location

CHICAGO, Illinois, United States

Position Type

Full-Time/Regular

Apply	Connect	Share
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	Clear Channel Communications	

Existing Resume/CV

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Vacancy Data Form

IT Supervisor

Recruitment source referring hiree: ClearCareers.com Date of hire: 5/12/2014

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
10	ClearCareers.com 20880 Stone Oak Pkwy San Antonio, Texas 78258 Phone: 210-253-5126 Url: http://www.clearcareers.com Clear Channel Corporate Manual Posting	N	1
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicsweb1.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/ Fax: 1-312-640-5010 Brad Saul	Y	0
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	0
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois – Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

IT Supervisor

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
57	Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home	Y	0
58	Word of Mouth Referral	N	1
59	YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services	Y	0
	TOTAL INTERVIEWS OVER REPOR	TING PERIOD:	2

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for IT Supervisor

Position: IT Supervisor Hire Date: May 12, 2014

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject:

Job Notification from Broadcast1Source

From:

contact@broadcast1source.com

Details:

POSITION PURPOSE: Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena. The primary responsibilities for the IT Supervisor include maintaining 100% uptime on broadcast audio delivery system. Investigate user problems, identify their source, determine possible solutions, test and implement solutions. Consult with users and evaluate requirements, prioritize and plan projects, and coordinate tasks for installation of new hardware and software. Maintain confidentiality with regard to the information being processed, stored or accessed by the network. Ensure timely user notification of maintenance requirements and effects on system availability. TASKS & RESPONSIBILITIES: Installation/maintenance of computer, printer, various types of peripheral devices, Virus removal, security patch installation. Plan, coordinate and implement IT Practices and procedures. Manage servers, data security and back-ups. Installation and configuration of various software packages from LAN International, Prophet, RCS, CC, Microsoft, Arbitron, Cornerstone Research, TMA, Brightsor and any other software as the needs arise. Participate in the capital budgeting process by communication with the various departments for their needs, researching prices and submitting the info to Vice President of Engineering. Coordinate the purchase of equipment with vendors. Coordination with Corporate WAN team for circuit upgrades and device additions/upgrades. Provide support for our seven (7) radio stations both computer related as well as engineering support for on-air staff. Ability to maintain and troubleshoot computer network hardware, software, and peripherals. Ability to design and coordinate the installation of data networks. Provide support for the streaming and HD2 machines. Provide offsite (home) support for users. Respond to help desk tickets. Provide individual training when necessary. Report system status and accountability to Corporate. Coordinate office/cubicle moves with appropriate personnel and Vice President of Engineering • Provide support for station remotes

Requirements:

• Applicants must possess a strong work ethic, be well-read, well-organized, punctual, and a team player• Must be highly self-motivated, and be able to work well without supervision and demonstrate daily follow-through skills• Quickly and willingly adapt and overcome obstacles while attacking projects with an upbeat approach• Anticipate upcoming projects and utilize time efficiently to achieve deadlines• Handle stress, deadlines and related time pressures while still setting a positive example and attitude

Experience:

• Bachelor's degree from a four (4) year college or university• Minimum of three (3) to five (5) years prior IT experience

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for IT Supervisor

• Bachelor's degree from a four (4) year college or university• Minimum of three (3) to five (5) years prior IT experience

Additional Information:

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified. Clear Channel hires employees based on their experience, talent, and qualifications for the job. Discrimination or harassment based on race, sex, religion, creed, color, national origin, age, disability, or any other legally protected classification is STRICTLY PROHIBITED.

Contact:

Please visit ClearCareers.com to upload your resume and apply for this job.

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Andrew Kron at andrewkron@clearchannel.com

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RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	
	Fax: 1-708-848-3701	Sent: 3/14/2014 10:03:01 AM
	E-mail: info@aacfworks.org	Sent: 3/14/2014 9:48:45 AM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 3/14/2014 9:48:46 AM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 3/14/2014 10:06:37 AM
	E-mail: career@aurora.edu	Sent: 3/14/2014 9:48:46 AM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 3/14/2014 10:47:04 AM
	E-mail: kdrunyon2@bsu.edu	Sent: 3/14/2014 9:48:46 AM
5	Benedictine University	•
	Fax: 1-630-829-6043	Sent: 3/14/2014 10:10:03 AM
	E-mail: career@ben.edu	Sent: 3/14/2014 9:48:47 AM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 3/14/2014 9:48:47 AM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 3/14/2014 10:11:33 AM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 3/14/2014 10:14:46 AM
	E-mail: careers@csu.edu	Sent: 3/14/2014 9:48:47 AM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 3/14/2014 10:17:01 AM
	E-mail: columbiaworks@colum.edu	Sent: 3/14/2014 9:48:48 AM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 3/14/2014 9:48:48 AM
13	DePaul University	
	E-mail: kmccoy9@depaul.edu	Sent: 3/14/2014 9:48:48 AM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 3/14/2014 9:48:49 AM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 3/14/2014 10:18:55 AM
	E-mail: llmoore@eiu.edu	Sent: 3/14/2014 9:48:49 AM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 3/14/2014 10:20:36 AM
	E-mail: annettec@elmhurst.edu	Sent: 3/14/2014 9:48:49 AM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 3/14/2014 9:48:50 AM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 3/14/2014 9:48:50 AM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 3/14/2014 9:48:50 AM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 3/14/2014 9:48:51 AM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 3/14/2014 9:48:51 AM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 3/14/2014 10:22:20 AM
	E-mail: lrenardo@sertomacentre.org	Sent: 3/14/2014 9:48:50 AM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 3/14/2014 10:23:54 AM
	E-mail: jessehernandez@kcdee.org	Sent: 3/14/2014 9:48:51 AM
31	Knox College	00111 371 1/2011 311010 11111
	E-mail: careers@knox.edu	Sent: 3/14/2014 9:48:52 AM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 3/14/2014 9:48:52 AM
33	LDS Employment Resource Services	
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 3/14/2014 9:48:52 AM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 3/14/2014 9:48:52 AM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 3/14/2014 9:48:53 AM

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RS Number	Recruiting Source	Date and Time
36	Miller Broadcast Management, Inc.	
	Fax: 1-312-454-0044	Sent: 3/14/2014 10:26:19 AM
	E-mail: info@millerbroadcast.com	Sent: 3/14/2014 9:48:54 AM
37	Millikin University	
	E-mail: career-center@millikin.edu	Sent: 3/14/2014 9:48:53 AM
38	Moody Bible Institute	
	E-mail: careerdev@moody.edu	Sent: 3/14/2014 9:48:54 AM
39	Moraine Valley Community College	
	E-mail: taylor@morainevalley.edu	Sent: 3/14/2014 9:48:54 AM
40	North Central College	
	E-mail: career.development@noctrl.edu	Sent: 3/14/2014 9:48:55 AM
41	Northeastern Illinois University	
	Fax: 1-773-442-4690	Sent: 3/14/2014 9:50:25 AM
	E-mail: Career-Services@neiu.edu	Sent: 3/14/2014 9:48:40 AM
42	Northwestern Business College	
	E-mail: gnorton@northwesterncollege.edu	Sent: 3/14/2014 9:48:41 AM
43	Northwestern University	
	Fax: 1-847-491-2573	Sent: 3/14/2014 9:52:08 AM
	E-mail: careerservices@northwestern.edu	Sent: 3/14/2014 9:48:40 AM
44	Northwestern University-School of Continuing	
	Education Fax: 1-312-503-4942	Sent: 3/14/2014 9:54:15 AM
	1 dx. 1-312-303-47-12	Solit. 3/14/2014 7.54.13 / HV
45	Olivet Nazarene University	
	E-mail: careers@olivet.edu	Sent: 3/14/2014 9:48:41 AM
46	Radio Center for People With Disabilities	
	Fax: 1-312-640-5010	Sent: 3/14/2014 9:56:09 AM
47	Rainbow/Operation Push	
	E-mail: info@rainbowpush.org	Sent: 3/14/2014 9:48:41 AM
48	Robert Morris College	
	Fax: 1-312-935-4544	Sent: 3/14/2014 10:00:06 AM
	E-mail: careerservices@robertmorris.edu	Sent: 3/14/2014 9:48:42 AM

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RS Number	Recruiting Source	Date and Time
49	Roosevelt University	
	Fax: 1-312-341-3655	Sent: 3/14/2014 9:58:02 AM
50	Saint Xavier University	
	E-mail: fitzpatrick@sxu.edu	Sent: 3/14/2014 9:48:43 AM
51	Southern Illinois University	
	E-mail: careerservices@siu.edu	Sent: 3/14/2014 9:48:42 AM
52	The Chicago Lighthouse	
	Fax: 1-312-243-8539	Sent: 3/14/2014 10:13:17 AM
	E-mail: careers@csu.edu	Sent: 3/14/2014 9:48:47 AM
53	The Write Design Company	
	E-mail: info@thewritedesignco.com	Sent: 3/14/2014 9:48:45 AM
54	Trinity Christian College	
	E-mail: coopercenter@trnty.edu	Sent: 3/14/2014 9:48:43 AM
55	University of Illinois	
	E-mail: careerservices@illinois.edu	Sent: 3/14/2014 9:48:44 AM
56	University of Illinois – Chicago	
	E-mail: uicjobs@gmail.com	Sent: 3/14/2014 9:48:44 AM
57	Wilbur Wright College	
	E-mail: wrightcareercenter@ccc.edu	Sent: 3/14/2014 9:48:44 AM
59	YWCA of Metropolitan Chicago	
	E-mail: info@ywcachicago.org	Sent: 3/14/2014 9:48:45 AM



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SEARCH CURRENT OPENINGS UPDATE YOUR PROFILE CREATE A JOB AGENT **UPDATE JOB AGENT** RECRUITING AGENCY LOGIN APPLICANT SUPPORT

IT Supervisor-Chicago, IL

Tracking Code

3188

Job Description

With 243 million monthly listeners in the U.S., Clear Channel Media & Entertainment has the largest reach of any radio or television outlet in America. Clear Channel Media & Entertainment serves 150 markets through 840 owned radio stations, and the company's radio stations and content can be heard on AM/FM, HD digital radio, satellite radio, on the Internet at iHeartRadio.com and on the company's radio station websites, on the iHeartRadio mobile app, in enhanced auto dashes, on iPads and smartphones, and used via navigation systems. iHeartRadio, Clear Channel's digital radio platform, is the No. 1 all-in-one digital audio service with over 260 million downloads; it reached its first 20 million registered users faster than any digital service in Internet history.

The company's operations include radio broadcasting, online and mobile services and products, live concerts and events, syndication, music research services and independent media representation. Clear Channel Media & Entertainment is a division of CC Media Holdings, Inc. (OTCBB: CCMO), a leading global media and entertainment company. More information on the company can be found at ClearChannel.com.

The primary responsibilities for the IT Supervisor include maintaining 100% uptime on broadcast audio delivery system. Investigate user problems, identify their source, determine possible solutions, test and implement solutions. Consult with users and evaluate requirements, prioritize and plan projects, and coordinate tasks for installation of new hardware and software. Maintain confidentiality with regard to the information being processed, stored or accessed by the network. Ensure timely user notification of maintenance requirements and effects on system availability.

Required Skills

- Installation/maintenance of computer, printer, various types of peripheral devices, Virus removal, security patch installation
- Plan, coordinate and implement IT Practices and procedures
- Manage servers, data security and back-ups
- · Installation and configuration of various software packages from LAN International, Prophet, RCS, CC, Microsoft, Arbitron, Cornerstone Research, TMA, Brightsor and any other software as the needs arise
- · Participate in the capital budgeting process by communication with the various departments for their needs, researching prices and submitting the info to Vice President of Engineering
- · Coordinate the purchase of equipment with vendors
- Coordination with Corporate WAN team for circuit upgrades and device additions/upgrades
- Provide support for our seven [7] radio stations both computer related as well as engineering support for on-air staff
- Ability to maintain and troubleshoot computer network hardware, software, and peripherals
- Ability to design and coordinate the installation of data networks
- Provide support for the streaming and HD2 machines
- Provide offsite (home) support for users
- Respond to help desk tickets
- Provide individual training when necessary
- Report system status and accountability to Corporate
- Coordinate office/cubicle moves with appropriate personnel and Vice President of Engineering
- Provide support for station remotes

Required Experience

- · Bachelor's degree from a four (4) year college or university
- Minimum of three [3] to five [5] years prior IT experience required
- Applicants must possess a strong work ethic, be well-read, well-organized, punctual, and a team player
- · Must be highly self-motivated, and be able to work well without supervision and demonstrate daily follow-through skills
- Quickly and willingly adapt and overcome obstractions
 Anticipate upcoming projects and utilize time expressions
- Clear Channel Media + Entertainment 233 N Michigan Ave Suite 2800 Chicago, IL, 60601
- · Handle stress, deadlines and related time pressures while still setting a positive example and attitude

Clear Channel is an equal opportunity employer and will not tolerate discrimination in employment on the basis of race, color, age, sex, sexual orientation, gender identity or expression, religion, disability, ethnicity, national origin, marital status, veteran status, genetic information, or any other legally protected classification or status.

Job Location

CHICAGO, Illinois, United States

Position Type

Full-Time/Regular

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Existing Resume/CV

Clear Channel Communications

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Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

 $Recruitment\ source\ referring\ hiree:\ Employee\ Referral$

Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral

Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicsweb1.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

Date of hire: 6/5/2014

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
17	Employee Referral	N	1
18	Former Intern	N	3
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

Date of hire: 6/5/2014

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

 $Recruitment\ source\ referring\ hiree:\ Employee\ Referral$

Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

Date of hire: 6/5/2014

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/ Fax: 1-312-640-5010 Brad Saul	Y	0
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	0
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral
Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern Date of hire: 6/5/2014

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois – Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0
57	Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Sales Assistant - WKSC-FM & WLIT-FM

Recruitment source referring hiree: Employee Referral Date of hire: 6/18/2014

Recruitment source referring hiree: Former Intern

Date of hire: 6/5/2014

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
59	YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services	Y	0
TOTAL INTERVIEWS OVER REPORTING PERIOD:		4	

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Sales Assistant - WKSC-FM & WLIT-FM

Position: Sales Assistant - WKSC-FM & WLIT-FM Hire Date: June 5, 2014

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject:

Job Notification from Broadcast1Source

From:

contact@broadcast1source.com

Details:

POSITION PURPOSE: Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena. The primary role of a Sales Assistant is to support a group of sales professionals and assist them on a daily basis by providing and executing basic sales and administrative tasks to help grow the sales professionals' revenue opportunities. The Sales Assistant will also be responsible for monitoring and supporting a sales manager in an effort to streamline daily sales processes. TASKS & RESPONSIBILITIES: Assist staff with creation and execution of sponsorship proposals and recaps • Generate and prepare sales reports upon request • Produce contract confirmations and invoices upon request • Provide general administrative duties (i.e. faxing, filing, copying) • Pull air-checks for sales professionals and/or clients • Send daily spot reports • Submit and provide detail for multiple internal sales programs • Exist as liaison between sales and internal departments • Initiate and contain an in-depth understanding of all business sales practices and systems • Assist Local or General Sales Manager(s) with their daily tasks and responsibilities • Various requests regarding sales activities that may come from their group of sales professionals

Requirements:

• Applicants must possess a strong work ethic, be well-read, well-organized, punctual, and a team player• Proficient in all Microsoft Office programs (specifically Excel, Outlook, Word)• Must be highly self-motivated, and be able to work well without supervision and demonstrate daily follow-through skills• Quickly and willingly adapt and overcome obstacles while attacking projects with an upbeat approach• Anticipate upcoming projects and utilize time efficiently to achieve deadlines• Handle stress, deadlines and related time pressures while still setting a positive example and attitude

Experience:

• Bachelor's degree from a four (4) year college or university• Minimum of six (6) months prior radio sales or administrative experience

Additional Information:

• Please apply at: www.clearcareers.com/jobs or by e-mail: andrewkron@clearchannel.com Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified.Clear Channel hires employees based on their experience, talent, and

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Sales Assistant - WKSC-FM & WLIT-FM

• Please apply at: www.clearcareers.com/jobs or by e-mail: andrewkron@clearchannel.com Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all

Contact:

Please visit ClearCareers.com to upload your resume and apply for this job.

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Andrew Kron at andrewkron@clearchannel.com

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RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	
	Fax: 1-708-848-3701	Sent: 5/6/2014 10:01:02 PM
	E-mail: info@aacfworks.org	Sent: 5/6/2014 7:11:13 PM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 5/6/2014 7:11:13 PM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 5/6/2014 10:03:05 PM
	E-mail: career@aurora.edu	Sent: 5/6/2014 7:11:14 PM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 5/6/2014 10:05:51 PM
	E-mail: kdrunyon2@bsu.edu	Sent: 5/6/2014 7:11:14 PM
5	Benedictine University	
	Fax: 1-630-829-6043	Sent: 5/6/2014 10:07:38 PM
	E-mail: career@ben.edu	Sent: 5/6/2014 7:11:14 PM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 5/6/2014 7:11:15 PM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 5/6/2014 10:08:56 PM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 5/6/2014 10:14:03 PM
	E-mail: careers@csu.edu	Sent: 5/6/2014 7:11:16 PM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 5/6/2014 10:11:04 PM
	E-mail: columbiaworks@colum.edu	Sent: 5/6/2014 7:11:16 PM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 5/6/2014 7:11:16 PM
13	DePaul University	
	E-mail: kmccoy9@depaul.edu	Sent: 5/6/2014 7:11:17 PM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 5/6/2014 7:11:17 PM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 5/6/2014 10:15:51 PM
	E-mail: llmoore@eiu.edu	Sent: 5/6/2014 7:11:17 PM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 5/6/2014 10:17:18 PM
	E-mail: annettec@elmhurst.edu	Sent: 5/6/2014 7:11:18 PM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 5/6/2014 7:11:18 PM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 5/6/2014 7:11:18 PM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 5/6/2014 7:11:19 PM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 5/6/2014 7:11:19 PM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 5/6/2014 7:11:20 PM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 5/6/2014 10:18:56 PM
	E-mail: lrenardo@sertomacentre.org	Sent: 5/6/2014 7:11:19 PM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 5/6/2014 10:20:18 PM
	E-mail: jessehernandez@kcdee.org	Sent: 5/6/2014 7:11:20 PM
31	Knox College	
	E-mail: careers@knox.edu	Sent: 5/6/2014 7:11:20 PM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 5/6/2014 7:11:21 PM
33	LDS Employment Resource Services	
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 5/6/2014 7:11:21 PM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 5/6/2014 7:11:22 PM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 5/6/2014 7:11:22 PM

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RS Number	Recruiting Source	Date and Time
36	Miller Broadcast Management, Inc.	
	Fax: 1-312-454-0044	Sent: 5/6/2014 10:27:31 PM
	E-mail: info@millerbroadcast.com	Sent: 5/6/2014 7:11:23 PM
37	Millikin University	
	E-mail: career-center@millikin.edu	Sent: 5/6/2014 7:11:23 PM
38	Moody Bible Institute	
	E-mail: careerdev@moody.edu	Sent: 5/6/2014 7:11:23 PM
39	Moraine Valley Community College	
	E-mail: taylor@morainevalley.edu	Sent: 5/6/2014 7:11:23 PM
40	North Central College	
	E-mail: career.development@noctrl.edu	Sent: 5/6/2014 7:11:24 PM
41	Northeastern Illinois University	
	Fax: 1-773-442-4690	Sent: 5/6/2014 9:51:44 PM
	E-mail: Career-Services@neiu.edu	Sent: 5/6/2014 7:11:07 PM
42	Northwestern Business College	
	E-mail: gnorton@northwesterncollege.edu	Sent: 5/6/2014 7:11:08 PM
43	Northwestern University	
	Fax: 1-847-491-2573	Sent: 5/6/2014 9:54:45 PM
	E-mail: careerservices@northwestern.edu	Sent: 5/6/2014 7:11:08 PM
44	Northwestern University-School of Continuing Education	
	Fax: 1-312-503-4942	Sent: 5/6/2014 9:53:07 PM
45	Olivet Nazarene University	
	E-mail: careers@olivet.edu	Sent: 5/6/2014 7:11:09 PM
46	Radio Center for People With Disabilities	
	Fax: 1-312-640-5010	Sent: 5/6/2014 9:57:56 PM
47		
	E-mail: info@rainbowpush.org	Sent: 5/6/2014 7:11:09 PM
48	Robert Morris College	
	Fax: 1-312-935-4544	Sent: 5/6/2014 9:56:43 PM
	E-mail: careerservices@robertmorris.edu	Sent: 5/6/2014 7:11:10 PM

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RS Number	Recruiting Source	Date and Time
49	Roosevelt University	
	Fax: 1-312-341-3655	Sent: 5/6/2014 9:59:44 PM
50	Saint Xavier University	
	E-mail: fitzpatrick@sxu.edu	Sent: 5/6/2014 7:11:10 PM
51	Southern Illinois University	
	E-mail: careerservices@siu.edu	Sent: 5/6/2014 7:11:10 PM
52	The Chicago Lighthouse	
	Fax: 1-312-243-8539	Sent: 5/6/2014 10:12:41 PM
	E-mail: careers@csu.edu	Sent: 5/6/2014 7:11:15 PM
53	The Write Design Company	
	E-mail: info@thewritedesignco.com	Sent: 5/6/2014 7:11:12 PM
54	Trinity Christian College	
	E-mail: coopercenter@trnty.edu	Sent: 5/6/2014 7:11:11 PM
55	University of Illinois	
	E-mail: careerservices@illinois.edu	Sent: 5/6/2014 7:11:11 PM
56	University of Illinois - Chicago	
	E-mail: uicjobs@gmail.com	Sent: 5/6/2014 7:11:11 PM
57	Wilbur Wright College	
	E-mail: wrightcareercenter@ccc.edu	Sent: 5/6/2014 7:11:12 PM
59	YWCA of Metropolitan Chicago	
	E-mail: info@ywcachicago.org	Sent: 5/6/2014 7:11:12 PM

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicsweb1.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
18	Former Intern	N	1
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0
24	Indeed 7501 N Capital of Texas Hwy Austin, Texas 78731 Phone: 800-462-5842 Url: http://www.indeed.com OpenHire Source Manual Posting	N	3

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/ Fax: 1-312-640-5010 Brad Saul	Y	0
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	0
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois – Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, **WVON-AM**

Vacancy Data Form

Bilingual (Spanish) Sales Assistant

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
57	Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home	Y	0
59	YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url: http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Bilingual (Spanish) Sales Assistant

Position: Bilingual (Spanish) Sales Assistant Hire Date: June 2, 2014

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject:

Job Notification from Broadcast1 Source

From:

contact@broadcast1source.com

Details:

POSITION PURPOSE: Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena. The primary role of a Sales Assistant is to support a group of sales professionals and assist them on a daily basis by providing and executing basic sales and administrative tasks to help grow the sales professionals' revenue opportunities. The Sales Assistant will also be responsible for monitoring and supporting a sales manager in an effort to streamline daily sales processes. TASKS & RESPONSIBILITIES: Assist staff with creation and execution of sponsorship proposals and recaps • Generate and prepare sales reports upon request • Produce contract confirmations and invoices upon request • Provide general administrative duties (i.e. faxing, filing, copying) • Pull air-checks for sales professionals and/or clients • Send daily spot reports • Submit and provide detail for multiple internal sales programs • Exist as liaison between sales and internal departments • Initiate and contain an in-depth understanding of all business sales practices and systems • Assist Local or General Sales Manager(s) with their daily tasks and responsibilities • Various requests regarding sales activities that may come from their group of sales professionals

Requirements:

• Applicants must possess a strong work ethic, be well-read, well-organized, punctual, and a team player• Proficient in all Microsoft Office programs (specifically Excel, Outlook, Word)• Must be highly self-motivated, and be able to work well without supervision and demonstrate daily follow-through skills• Quickly and willingly adapt and overcome obstacles while attacking projects with an upbeat approach• Anticipate upcoming projects and utilize time efficiently to achieve deadlines• Handle stress, deadlines and related time pressures while still setting a positive example and attitude

Experience:

• Candidate must be Spanish Bilingual• Bachelor's degree from a four (4) year college or university• Minimum of six (6) months prior radio sales or administrative experience

Additional Information:

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified. Clear Channel hires employees based on their experience, talent, and qualifications for the job. Discrimination or harassment based on race, sex, religion, creed, color, national origin, age, disability, or any other legally protected classification is STRICTLY PROHIBITED.

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for Bilingual (Spanish) Sales Assistant

Contact:

Please visit ClearCareers.com to upload your resume and apply for this job.

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

This fax or email has been sent using the services provided by Broadcast1Source. If you want to change your contact details, please email Andrew Kron at andrewkron@clearchannel.com

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RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	
	Fax: 1-708-848-3701	Sent: 5/15/2014 11:24:45 PM
	E-mail: info@aacfworks.org	Sent: 5/15/2014 6:09:40 PM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 5/15/2014 6:09:40 PM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 5/15/2014 11:37:18 PM
	E-mail: career@aurora.edu	Sent: 5/15/2014 6:09:41 PM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 5/16/2014 12:16:25 AM
	E-mail: kdrunyon2@bsu.edu	Sent: 5/15/2014 6:09:41 PM
5	Benedictine University	
	Fax: 1-630-829-6043	Sent: 5/15/2014 11:41:58 PM
	E-mail: career@ben.edu	Sent: 5/15/2014 6:09:41 PM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 5/15/2014 6:09:41 PM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 5/15/2014 11:38:37 PM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 5/15/2014 11:46:02 PM
	E-mail: careers@csu.edu	Sent: 5/15/2014 6:09:42 PM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 5/15/2014 11:44:34 PM
	E-mail: columbiaworks@colum.edu	Sent: 5/15/2014 6:09:43 PM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 5/15/2014 6:09:43 PM
13	DePaul University	
	E-mail: kmccoy9@depaul.edu	Sent: 5/15/2014 6:09:43 PM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 5/15/2014 6:09:43 PM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 5/15/2014 11:49:18 PM
	E-mail: llmoore@eiu.edu	Sent: 5/15/2014 6:09:44 PM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 5/15/2014 11:47:29 PM
	E-mail: annettec@elmhurst.edu	Sent: 5/15/2014 6:09:44 PM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 5/15/2014 6:09:44 PM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 5/15/2014 6:09:44 PM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 5/15/2014 6:09:45 PM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 5/15/2014 6:09:45 PM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 5/15/2014 6:09:45 PM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 5/15/2014 11:53:05 PM
	E-mail: Irenardo@sertomacentre.org	Sent: 5/15/2014 6:09:45 PM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 5/15/2014 11:50:40 PM
	E-mail: jessehernandez@kcdee.org	Sent: 5/15/2014 6:09:46 PM
31	Knox College	
	E-mail: careers@knox.edu	Sent: 5/15/2014 6:09:46 PM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 5/15/2014 6:09:46 PM
33	LDS Employment Resource Services	
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 5/15/2014 6:09:47 PM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 5/15/2014 6:09:47 PM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 5/15/2014 6:09:47 PM

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RS Number	Recruiting Source	Date and Time
36	Miller Broadcast Management, Inc.	
	Fax: 1-312-454-0044	Sent: 5/15/2014 11:55:20 PM
	E-mail: info@millerbroadcast.com	Sent: 5/15/2014 6:09:48 PM
37	Millikin University	
	E-mail: career-center@millikin.edu	Sent: 5/15/2014 6:09:48 PM
38	Moody Bible Institute	
	E-mail: careerdev@moody.edu	Sent: 5/15/2014 6:09:49 PM
39	Moraine Valley Community College	
	E-mail: taylor@morainevalley.edu	Sent: 5/15/2014 6:09:48 PM
40	North Central College	
	E-mail: career.development@noctrl.edu	Sent: 5/15/2014 6:09:49 PM
41	Northeastern Illinois University	
	Fax: 1-773-442-4690	Sent: 5/15/2014 8:12:58 PM
	E-mail: Career-Services@neiu.edu	Sent: 5/15/2014 6:09:35 PM
42	Northwestern Business College	
	E-mail: gnorton@northwesterncollege.edu	Sent: 5/15/2014 6:09:36 PM
43	Northwestern University	
	Fax: 1-847-491-2573	Sent: 5/15/2014 11:17:08 PM
	E-mail: careerservices@northwestern.edu	Sent: 5/15/2014 6:09:35 PM
44	Northwestern University-School of Continuing	
	Education Fax: 1-312-503-4942	Sent: 5/15/2014 11:18:30 PM
	Fax. 1-312-303-4942	Selit. 3/13/2014 11.18.30 FW
45	Olivet Nazarene University	
	E-mail: careers@olivet.edu	Sent: 5/15/2014 6:09:36 PM
46	Radio Center for People With Disabilities	
	Fax: 1-312-640-5010	Sent: 5/15/2014 11:23:28 PM
47	Rainbow/Operation Push	
	E-mail: info@rainbowpush.org	Sent: 5/15/2014 6:09:37 PM
48	Robert Morris College	
	Fax: 1-312-935-4544	Sent: 5/15/2014 11:22:16 PM
	E-mail: careerservices@robertmorris.edu	Sent: 5/15/2014 6:09:37 PM

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RS Number	Recruiting Source	Date and Time	
49	Roosevelt University		
	Fax: 1-312-341-3655	Sent: 5/15/2014 11:20:18 PM	
50	Saint Xavier University		
	E-mail: fitzpatrick@sxu.edu	Sent: 5/15/2014 6:09:38 PM	
51	Southern Illinois University		
	E-mail: careerservices@siu.edu	Sent: 5/15/2014 6:09:38 PM	
52	The Chicago Lighthouse		
	Fax: 1-312-243-8539	Sent: 5/15/2014 11:40:15 PM	
	E-mail: careers@csu.edu	Sent: 5/15/2014 6:09:42 PM	
53	The Write Design Company		
	E-mail: info@thewritedesignco.com	Sent: 5/15/2014 6:09:39 PM	
54	Trinity Christian College		
	E-mail: coopercenter@trnty.edu	Sent: 5/15/2014 6:09:38 PM	
55	University of Illinois		
	E-mail: careerservices@illinois.edu	Sent: 5/15/2014 6:09:38 PM	
56	University of Illinois - Chicago		
	E-mail: uicjobs@gmail.com	Sent: 5/15/2014 6:09:39 PM	
57	Wilbur Wright College		
	E-mail: wrightcareercenter@ccc.edu	Sent: 5/15/2014 6:09:39 PM	
59	YWCA of Metropolitan Chicago		
	E-mail: info@ywcachicago.org	Sent: 5/15/2014 6:09:40 PM	

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(6.	what:	where:	
indeed	bilingual clear channel	Chicago, IL	Find Jobs Advanced Job Sear
one search, all jobs.	job title, keywords or company	city. stale, or zip	
bilingual clear channel jobs in Chicago, IL	<u>Upload your resume</u> - Let en	nployers find you Jobs 1 to 1	Get new jobs for this search by email
My recent searches	Show: all 5 jobs - only new jobs		My email:
inancial manager - New York,	Bilingual Sales Administrato		
ligital financial manager - New York, NY - 72 new	the largest reach of any radio or tel	in the U.S., Clear Channel Media & Entertainment hevision outlet in America	Activate You can cancel email alerts at any time.
Account Executive Clear Channel - Sacramento, CA	1 day ago - save job - block - email	<u> - more</u>	
Sacramento, CA - 1.017 new		ew since your last visit 1 day ago. You may also	
lear channel - Chicago, IL -	view all 5 bilingual clear channe	el jobs in Chicago, IL.	Ade
ales assistant clear channel Chicago, IL - 1 new	Get email updates for the I	atest bilingual clear channel jobs in Chicago	Clear Channel Jobs (New) 1 Open Positions Left: Now Hiring! Clear Channel Jobs - Apply
sales assistant - Chicago, IL - 79 new	My email:	Activate	clear-channel-jobs.jobsgalore.com/
illingual sales administrator - Chicago, IL - 2 new	You can cancel email alerts at any time.		
oilingual sales administrator - chic	» Post your res	sume - It only takes a few seconds	
clear searches	what:	where:	
	bilingual clear channel	Chicago, IL Find Jobs	
Sort by: relevance - date	Job search tips - Sample search. Attorne	v jobs	
Distance:			
within 25 miles ▼			
Title			
Company			
Clear Channel Communications			
Location			
Job Type			
Employer/Recruiter			
Employer (1) Recruiter (0)			

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Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
1	AACF Computer Learning Center 6707 North Ave. Oak Park, Illinois 60302 Phone: (708) 848-1700 Url: http://www.aacfworks.org/ Email: info@aacfworks.org Fax: 1-708-848-3701 Tami Yarbrough	Y	0
2	Augustana College 639 38th Street Rock Island, Illinois 61201 Phone: (309) 794-7339 Url: http://www.augustana.edu/x649.xml Email: jamiemckenzie@augustana.edu Fax: 1-309-794-3369 Jamie McKenzie	Y	0
3	Aurora University 347 S. Gladstone Avenue Aurora, Illinois 60506 Phone: 630-844-6870 Url: http://www.collegecentral.com/aurora/Employer.cfm Email: career@aurora.edu Fax: 1-630-844-7813 Carlton Brown	Y	0
4	Ball State University 2000 W. University Ave Muncie, Indiana 47306 Url: http://cms.bsu.edu/About/AdministrativeOffices/Car Email: kdrunyon2@bsu.edu Fax: 1-765-285-3757 Karen Runyon	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
5	Benedictine University 5700 College Drive Lisle, Illinois 60532 Phone: (630) 829-6037 Url: http://www.ben.edu/resources/careerdevelopment/bul Email: career@ben.edu Fax: 1-630-829-6043 Julie Cosimo	Y	0
6	Black College Radio Organization P.O. Box 3191 Atlanta, Georgia 30302 Phone: (404) 523-6136 Url: http://www.blackcollegeradio.com/ Email: BCRMail@aol.com Career Services	Y	0
7	Bradley University 1501 W. Bradley Avenue Peoria, Illinois 61625 Phone: (309) 677-2510 Url: http://explore.bradley.edu/scc/ Email: careers@bradley.edu Fax: 1-309-677-2611 Melissa Poulsen	Y	0
9	Chicago State University 9501 S. King Drive Chicago, Illinois 60628 Phone: 773-995-2327 Url: http://www.csu.edu/careerdevelopment/ Email: careers@csu.edu Fax: 1-773-995-2329 Tameca Blossom-Lyons	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
11	Columbia College 600 S. Michigan Avenue chicago, Illinois 60605 Phone: 312.369.8660 Url: http://www.colum.edu/Students/Career/index.php Email: columbiaworks@colum.edu Fax: 1-312-369-8439 Columbia College	Y	0
12	Concordia University 7400 Augusta Street River Forest, Illinois 60306 Phone: (708)209-3033 Url: http://www.cuchicago.edu/career_services/ Email: Career.services@CUChicago.edu Jerry Pinotti	Y	0
13	DePaul University 1 E. Jackson chicago, Illinois 60604 Phone: (312) 362–5874 Url: http://careercenter.depaul.edu/employer/hire/post_ Email: kmccoy9@depaul.edu Karyn McCoy	Y	0
14	Dominican University 7900 W. Division Street River Forest, Illinois 60305 Phone: 708-524-6567 Url: https://jicsweb1.dom.edu/ics/Resources/Student_Ser Email: careers@dom.edu José Garcia	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
15	Eastern Illinois University 1301 Human Services Center 600 Lincoln Avenue Charleston, Illinois 61920 Phone: (217)581-2412 Url: http://www.eiu.edu/careers/ Email: llmoore@eiu.edu Fax: 1-217-581-2222 Linda Moore	Y	0
16	Elmhurst College 190 Prospect Avenue Elmhurst, Illinois 60126 Phone: (630) 617-3190 Url: https://elmhurst-csm.symplicity.com/employers/inde Email: annettec@elmhurst.edu Fax: 1-630-617-3393 Annette Coduto	Y	0
17	Employee Referral	N	1
19	Governors State University 1 University Parkway University Park, Illinois 60466 Phone: 708.235.3974 Url: http://www.govst.edu/sas/t_career.aspx?id=1000 Email: career@govst.edu Darcie Campos	Y	0
20	Harold Washington College 30 E. Lake Street Chicago, Illinois 60601 Phone: (312) 553-3000 Url: http://hwashington.ccc.edu/studentservices/career. Email: kbowens3@ccc.edu Kim Bowens	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
21	Illinois Center for Broadcasting 455 Eisenhower Ln S Lombard, Illinois 60148 Phone: (630) 916-1700 Url: http://www.beonair.com Email: gary@beonair.com Gary James	Y	0
22	Illinois State University 185 Student Services Building Normal, Illinois 61790 Phone: (309) 438-5754 Url: http://www.careercenter.ilstu.edu/employers/ Email: paheck@ilstu.edu Pat Heck	Y	0
23	Illinois Wesleyan University 1312 Park Street Bloomington, Illinois 61701 Phone: (309) 556-1000 Url: http://www.iwu.edu/ccenter/ Email: wkistner@iwu.edu Warren Kistner	Y	0
25	Insite Training Systems 4343 W. 123rd Street Alsip, Illinois 60803 Phone: (708) 371-9700 Url: http://www.sertomacentre.org/ Email: lrenardo@sertomacentre.org Fax: 1-708-371-9747 Linda Renardo	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
28	Kane County Department of Employment 1 Smoketree Business Park, Suite A N. Aurora, Illinois 60542 Phone: 630-844-6640 x 270 Url: http://www.kcdee.org/naurora.html Email: jessehernandez@kcdee.org Fax: 1-630-966-1172 Jesse Hernandez	Y	0
31	Knox College 2 E. South Street Galesburg, Illinois 61401 Phone: 309-341-7436 Url: http://www.knox.edu/Offices-and-Services/Center-fo Email: careers@knox.edu Fax: 1-309-341-7708 Terrie Saline	Y	0
32	Lake Forest College 555 N. Sheridan Rd. Lake Forest, Illinois 60045 Phone: (847) 234-3100 Url: http://www.lakeforest.edu/life/cac/default.asp Email: degross@lakeforest.edu Helene Degross	Y	0
33	LDS Employment Resource Services 4951 Indiana Ave Lisle, Illinois 60532 Phone: (630) 369-0785 Url: https://www.ldsjobs.org/ers/center/center_details. Email: WEL-EC-Chicago@ldschurch.org Sally Morrison	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
34	Lewis University 1 University Parkway Romeoville, Illinois 60466 Phone: (815) 836-5282 Url: https://lewisu-csm.symplicity.com/employers/index. Email: careerservices@lewisu.edu Chris Breier	Y	0
35	Loyola University 6439 N. Sheridan Road Chicago, Illinois 60626 Phone: 773.508.2895 Url: http://luc.erecruiting.com/emp/sblogin Email: mgahbauer@luc.edu Martin Gahbauer	Y	0
36	Miller Broadcast Management, Inc. 616 W. Fulton Street, Suite 516 Chicago, Illinois 60661 Phone: (312) 454-1111 Url: http://www.millerbroadcast.com/ Email: info@millerbroadcast.com Fax: 1-312-454-0044 Matt Miller	Y	0
37	Millikin University 1184 W. Main Street Decatur, Illinois 62522 Phone: 217-424-6294 Url: http://www.millikin.edu/career/Pages/default.aspx Email: career-center@millikin.edu Pam Folger	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
38	Moody Bible Institute 820 N. LaSalle Chicago, Illinois 60610 Phone: 312-329-4414 Url: http://www.moody.edu/edu_mainpage.aspx?id=5340 Email: careerdev@moody.edu Patrick Friedline	Y	0
39	Moraine Valley Community College 9000 College Parkway Palos Hills, Illinois 60465 Phone: (708) 974-5722 Url: http://www.morainevalley.edu/counseling/Default.ht Email: taylor@morainevalley.edu Fax: 1-708-974-0561 David Taylor	Y	0
40	North Central College 30 N. Brainerd Street Naperville, Illinois 60563 Phone: (630) 637-5141 Url: http://northcentralcollege.edu/x3708.xml Email: career.development@noctrl.edu Marlene Staryzk	Y	0
41	Northeastern Illinois University 5500 N. St. Louis Avenue Chicago, Illinois 60625 Phone: (773) 442-4680 Url: http://www.neiu.edu/~deptpoff/employers/index.htm Email: Career-Services@neiu.edu Fax: 1-773-442-4690 Career Services	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
42	Northwestern Business College 4839 Milwaukee Ave Chicago, Illinois 60630 Phone: 773-777-4220 Ext. 2203 Url: http://www.northwesterncollege.edu/career-placemen Email: gnorton@northwesterncollege.edu Greg Norton	Y	0
43	Northwestern University 633 Lincoln Street Evanston, Illinois 60208 Phone: (847)491-3741 Url: https://northwestern-csm.symplicity.com/employers/ Email: careerservices@northwestern.edu Fax: 1-847-491-2573 Dianne Siekmann	Y	0
44	Northwestern University-School of Continuing Education 339 E. Chicago Ave. Chicago, Illinois 60611 Phone: 3125031416 Url: http://www.scs.northwestern.edu/student/ Email: sonji.jones@northwestern.edu Fax: 1-312-503-4942 Sonji Jones-Cooks	Y	0
45	Olivet Nazarene University One University Avenue Bourbonnais, Illinois 60914 Phone: 815-939-5243 Url: http://oodb.olivet.edu/forms/career/JobPosting/job Email: careers@olivet.edu Fax: 1-815-939-5094 Mary Anderson	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
46	Radio Center for People With Disabilities 230 E. Ohio Street, Suite 101 Chicago, Illinois 60611 Phone: (312) 640-5000 Url: http://www.rcpd.org/ Fax: 1-312-640-5010 Brad Saul	Y	0
47	Rainbow/Operation Push 930 E. 50th Street Chicago, Illinois 60615 Phone: (773) 373-3366 Url: http://rainbowpush.org/ Email: info@rainbowpush.org Candice Brown	Y	0
48	Robert Morris College 401 S. State Street Chicago, Illinois 60605 Phone: 312-935-4422 Url: http://www.robertmorris.edu/careerservices/ Email: bboersma@robertmorris.edu Bonnie Boersma	Y	0
49	Roosevelt University 430 S. Michigan Ave Chicago, Illinois 60605 Phone: 312-341-3560 Url: http://roosevelt.erecruiting.com/emp/sblogin Email: careersdt@roosevelt.edu Fax: 1-312-341-3655 Terri Berryman	Y	0

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
50	Saint Xavier University 3700 West 103rd Street Chicago, Illinois 60655 Phone: (773) 298-3132 Url: http://www.sxu.edu/Administrative/Counsel_Career_S Email: fitzpatrick@sxu.edu Mary Fitzpatrick	Y	
51	Southern Illinois University 900 S. Normal Avenue, MC 4703 Carbondale, Illinois 62901 Phone: (618) 453-1116 Url: http://careerservices.siuc.edu/ Email: careerservices@siu.edu Missy Houghland Houghland	Y	0
52	The Chicago Lighthouse 1850 W. Roosevelt Rd. Chicago, Illinois 60608 Phone: (312) 997-3647 Url: http://chicagolighthouse.org/ Email: careers@csu.edu Fax: 1-312-243-8539 Sheila Perkins	Y	0
53	The Write Design Company 1803 W. 95th Street Ste. 270 Chicago, Illinois 60643 Phone: (877)570-5228 Url: http://thewritedesignco.com/ Email: info@thewritedesignco.com Marcie Hill	Y	0

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
54	Trinity Christian College 6601 W. College Drive Palos Heights, Illinois 60463 Phone: 708-239-4853 Url: http://www.trnty.edu/Cooper-Center/career.html Email: coopercenter@trnty.edu Cooper Center	Y	0
55	University of Illinois 119 Gregory Hall Champaign, Illinois 61820 Phone: (217) 333-2683 Url: http://www.hireillini.com/ Email: careerservices@illinois.edu Dale Brashers	Y	0
56	University of Illinois – Chicago 1200 W. Harrison Street Chicago, Illinois 60607 Phone: (312) 996-2300 Url: https://uic-csm.symplicity.com/employers/index.php Email: uicjobs@gmail.com Fax: 1-312-413-0383 Kathyy Battee-Freeman	Y	0
57	Wilbur Wright College 4300 N. Narragansett chicago, Illinois 60634 Phone: (773) 481-8527 Url: http://wright.ccc.edu/services/job_placement/ Email: wrightcareercenter@ccc.edu Irene Home	Y	0
58	Word of Mouth Referral	N	5

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM

Vacancy Data Form

General Sales Manager

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS
59	YWCA of Metropolitan Chicago 360 N. Michigan Avenue, Suite 800 Chicago, Illinois 60601 Url:	Y	0
	http://www.ywca.org/site/pp.asp?c=euLRI7OZH&b=6268 Email: info@ywcachicago.org Career Services		
	TOTAL INTERVIEWS OVER REPOR	TING PERIOD:	6

Page: 1/6

WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for General Sales Manager

Position: General Sales Manager Hire Date: July 28, 2014

This report, generated by Broadcast1Source, verifies that WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM used Broadcast1Source to provide the following notice to the identified recruiting sources at the dates and times listed below.

To

All recruiting agencies listed in the report below

Subject:

Job Notification from Broadcast1Source

From:

contact@broadcast1source.com

Details:

Clear Channel Communications, Inc. is the world's largest radio and outdoor advertising company with leading market positions in each of its two business segments: Radio and Outdoor. Clear Channel is also one of the most innovative media players in the market – a leader in converging media space, developing the best-in-class integrated media offers (e.g. Radio/Web) and building significant positions in the HD arena. The Clear Channel Sales Management Team is looking for a proven sales leader to help lead our growing Chicago Radio and Digital team. Our ideal candidate can demonstrate a successful track record in the following areas: Talent Scout - You naturally find and engage good sales talent; you have the personal selling skills to convince the candidate to join your team. Coach - You can identify strengths/weaknesses in a salesperson; you have the courage, experience and tact to help the seller reach his/her full potential. Creative Problem Solving - You can identify opportunities/challenges in the marketplace; you have the ability to engage prospects in a manner that leads to an integrated marketing solution comprised of internet, social media, event, mobile and radio components.

Leadership - You can inspire and motivate a team to accomplish its goals; you can effectively delegate tasks/projects to accomplish your goals through others. • Producer - You hit your targets; you help salespeople close business; you develop and execute contingency plans when challenges surface.

Requirements:

• Bachelor's degree from a four (4) year college or university• Minimum of five (5) years in a sales capacity with documented and proven results• Exceptional leadership, negotiation, problem-solving and strategic-thinking skills•

Professional appearance and strong interpersonal skills. Applicants must possess a strong work ethic, be well-read, well-organized, punctual, and a team player. Proficient in all Microsoft Office programs. Handle stress, deadlines and related time pressures while still setting a positive example and attitude. Exceptional people management and team performance experience. Ability to push self and others to excel and execute in a multi-task, fast-paced dynamic environment. Excellent communication, negotiation, and influencing skills across multiple groups

Experience:

Assist the VP of Sales in growing National, Local, and Direct developmental business, Digital, Integrated Marketing and National revenue Meet budgeted revenue goals on a monthly, quarterly, and annual basis. Consistently exceed market revenue performance. Provide front line supervision to ensure Account Executives (AE's) achieve assigned sales objectives and budgets. Recruit and mentor a team of Account Executives into a cohesive unit to increase productivity and exceed minimum sales requirements. Coaching and training including: review of sales proposals, in-field coaching, prospecting, cold-calling, client needs analysis, client presentations and weekly one-on-one meetings with Account Executives. Create and execute marketing programs and client services. Implement ongoing team management

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WGCI-FM, WGRB-AM, WKSC-FM, WLIT-FM, WNUA-FM, WVAZ-FM, WVON-AM Fax and E-mail verification summary report for General Sales Manager

• Assist the VP of Sales in growing National, Local, and Direct developmental business, Digital, Integrated Marketing and National revenue • Meet budgeted revenue goals on a monthly, quarterly, and annual basis• Consistently exceed market revenue performance• Provide front line supervision to ensure Account Executives (AE's) achieve assigned sales objectives and budgets• Recruit and mentor a team of Account Executives into a cohesive unit to increase productivity and

Additional Information:

Contact:

Please visit ClearCareers.com to upload your resume and apply for this job.

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

IMPORTANT

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RS Number	Recruiting Source	Date and Time
1	AACF Computer Learning Center	
	Fax: 1-708-848-3701	Sent: 6/25/2014 2:46:11 PM
	E-mail: info@aacfworks.org	Sent: 6/25/2014 11:20:00 AM
2	Augustana College	
	E-mail: jamiemckenzie@augustana.edu	Sent: 6/25/2014 11:20:00 AM
3	Aurora University	
	Fax: 1-630-844-7813	Sent: 6/25/2014 2:54:07 PM
	E-mail: career@aurora.edu	Sent: 6/25/2014 11:20:00 AM
4	Ball State University	
	Fax: 1-765-285-3757	Sent: 6/25/2014 2:49:58 PM
	E-mail: kdrunyon2@bsu.edu	Sent: 6/25/2014 11:20:01 AM
5	Benedictine University	
	Fax: 1-630-829-6043	Sent: 6/25/2014 2:51:47 PM
	E-mail: career@ben.edu	Sent: 6/25/2014 11:20:01 AM
6	Black College Radio Organization	
	E-mail: BCRMail@aol.com	Sent: 6/25/2014 11:20:01 AM
7	Bradley University	
	Fax: 1-309-677-2611	Sent: 6/25/2014 2:58:41 PM
9	Chicago State University	
	Fax: 1-773-995-2329	Sent: 6/25/2014 2:55:40 PM
	E-mail: careers@csu.edu	Sent: 6/25/2014 11:20:02 AM
11	Columbia College	
	Fax: 1-312-369-8439	Sent: 6/25/2014 3:00:50 PM
	E-mail: columbiaworks@colum.edu	Sent: 6/25/2014 11:20:02 AM
12	Concordia University	
	E-mail: Career.services@CUChicago.edu	Sent: 6/25/2014 11:20:03 AM
13	DePaul University	
	E-mail: kmccoy9@depaul.edu	Sent: 6/25/2014 11:20:03 AM
14	Dominican University	
	E-mail: careers@dom.edu	Sent: 6/25/2014 11:20:03 AM

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RS Number	Recruiting Source	Date and Time
15	Eastern Illinois University	
	Fax: 1-217-581-2222	Sent: 6/25/2014 3:04:15 PM
	E-mail: llmoore@eiu.edu	Sent: 6/25/2014 11:20:03 AM
16	Elmhurst College	
	Fax: 1-630-617-3393	Sent: 6/25/2014 3:02:22 PM
	E-mail: annettec@elmhurst.edu	Sent: 6/25/2014 11:20:04 AM
19	Governors State University	
	E-mail: career@govst.edu	Sent: 6/25/2014 11:20:04 AM
20	Harold Washington College	
	E-mail: kbowens3@ccc.edu	Sent: 6/25/2014 11:20:04 AM
21	Illinois Center for Broadcasting	
	E-mail: gary@beonair.com	Sent: 6/25/2014 11:20:05 AM
22	Illinois State University	
	E-mail: paheck@ilstu.edu	Sent: 6/25/2014 11:20:05 AM
23	Illinois Wesleyan University	
	E-mail: wkistner@iwu.edu	Sent: 6/25/2014 11:20:05 AM
25	Insite Training Systems	
	Fax: 1-708-371-9747	Sent: 6/25/2014 3:05:53 PM
	E-mail: lrenardo@sertomacentre.org	Sent: 6/25/2014 11:20:05 AM
28	Kane County Department of Employment	
	Fax: 1-630-966-1172	Sent: 6/25/2014 3:08:18 PM
	E-mail: jessehernandez@kcdee.org	Sent: 6/25/2014 11:20:05 AM
31	Knox College	
	E-mail: careers@knox.edu	Sent: 6/25/2014 11:20:06 AM
32	Lake Forest College	
	E-mail: degross@lakeforest.edu	Sent: 6/25/2014 11:20:06 AM
33	LDS Employment Resource Services	
	E-mail: WEL-EC-Chicago@ldschurch.org	Sent: 6/25/2014 11:20:06 AM
34	Lewis University	
	E-mail: careerservices@lewisu.edu	Sent: 6/25/2014 11:20:07 AM
35	Loyola University	
	E-mail: mgahbauer@luc.edu	Sent: 6/25/2014 11:20:07 AM

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RS Number	Recruiting Source	Date and Time
36	Miller Broadcast Management, Inc.	
	Fax: 1-312-454-0044	Sent: 6/25/2014 3:09:45 PM
	E-mail: info@millerbroadcast.com	Sent: 6/25/2014 11:20:07 AM
37	Millikin University	
	E-mail: career-center@millikin.edu	Sent: 6/25/2014 11:20:07 AM
38	Moody Bible Institute	
	E-mail: careerdev@moody.edu	Sent: 6/25/2014 11:20:08 AM
39	Moraine Valley Community College	
	E-mail: taylor@morainevalley.edu	Sent: 6/25/2014 11:20:08 AM
40	North Central College	
	E-mail: career.development@noctrl.edu	Sent: 6/25/2014 11:20:08 AM
41	Northeastern Illinois University	
	Fax: 1-773-442-4690	Sent: 6/25/2014 2:39:47 PM
	E-mail: Career-Services@neiu.edu	Sent: 6/25/2014 11:19:54 AM
42	Northwestern Business College	
	E-mail: gnorton@northwesterncollege.edu	Sent: 6/25/2014 11:19:55 AM
43	Northwestern University	
	E-mail: careerservices@northwestern.edu	Sent: 6/25/2014 11:19:55 AM
44	Northwestern University-School of Continuing	
	Education	
	Fax: 1-312-503-4942	Sent: 6/25/2014 2:41:15 PM
45	Olivet Nazarene University	
	E-mail: careers@olivet.edu	Sent: 6/25/2014 11:19:56 AM
46	Radio Center for People With Disabilities	
	Fax: 1-312-640-5010	Sent: 6/25/2014 3:54:48 PM
47	Rainbow/Operation Push	
	E-mail: info@rainbowpush.org	Sent: 6/25/2014 11:19:56 AM
48	Robert Morris College	
	E-mail: bboersma@robertmorris.edu	Sent: 6/25/2014 11:19:57 AM
49	Roosevelt University	
	Fax: 1-312-341-3655	Sent: 6/25/2014 2:44:48 PM
50	Saint Xavier University	
	E-mail: fitzpatrick@sxu.edu	Sent: 6/25/2014 11:19:58 AM

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RS Number	Recruiting Source	Date and Time
51	Southern Illinois University	
	E-mail: careerservices@siu.edu	Sent: 6/25/2014 11:19:58 AM
52	The Chicago Lighthouse	
	Fax: 1-312-243-8539	Sent: 6/25/2014 2:57:19 PM
	E-mail: careers@csu.edu	Sent: 6/25/2014 11:20:02 AM
53	The Write Design Company	
	E-mail: info@thewritedesignco.com	Sent: 6/25/2014 11:19:59 AM
54	Trinity Christian College	
	E-mail: coopercenter@trnty.edu	Sent: 6/25/2014 11:19:58 AM
55	University of Illinois	
	E-mail: careerservices@illinois.edu	Sent: 6/25/2014 11:19:58 AM
56	University of Illinois – Chicago	
	E-mail: uicjobs@gmail.com	Sent: 6/25/2014 11:19:59 AM
57	Wilbur Wright College	
	E-mail: wrightcareercenter@ccc.edu	Sent: 6/25/2014 11:19:59 AM
59	YWCA of Metropolitan Chicago	
	E-mail: info@ywcachicago.org	Sent: 6/25/2014 11:19:59 AM