WILKINSON) BARKER) KNAUER LLP

# STAMP AND RETURN

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April 13, 2016

#### VIA HAND DELIVERY

EEO Staff
Policy Division, Media Bureau
Federal Communications Commission
445 Twelfth Street, S.W.
Washington, D.C. 20554

RECEIVED - FCC

APR 13 2016

Federal Communications Commission Bureau / Office

Re: EEO Audit – KEEL(AM), Shreveport, Louisiana (Facility Id. 46983)

Dear Sir or Madam:

On behalf of Townsquare Media Shreveport License, LLC, the licensee of station KEEL(AM), Shreveport, Louisiana, transmitted herewith is its response to the Commission's notice of audit issued to KEEL(AM). This response includes information about the following stations which, with KEEL(AM), comprise Townsquare Shreveport's employment unit:

KRUF(FM), Shreveport, Louisiana (Facility Id. 60265) KTUX(FM), Carthage, Texas (Facility Id. 35688) KVKI-FM, Shreveport, Louisiana (Facility Id. 19560) KWKH(AM), Shreveport, Louisiana (Facility Id. 60266) KXKS-FM, Shreveport, Louisiana (Facility Id. 46982)

Certain personally identifiable information has been redacted from the response materials.

Should there be any questions regarding this response, please contact undersigned counsel.

Very truly yours,

Howard M. Liberman

<sup>&</sup>lt;sup>1</sup> By email dated April 11, 2016, EEO staff granted an extension of time to file this response until May 2, 2016.



Christopher Kitchen
Executive Vice President & General Counsel

April 12, 2016

EEO Staff
Policy Division, Media Bureau
Federal Communications Commission
445 Twelfth Street, S.W.
Washington, D.C. 20554

RE: KEEL(AM), Shreveport, Louisiana (Facility Id. 46983)

Dear Sir or Madam:

Townsquare Media Shreveport License, LLC ("Townsquare Shreveport"), the licensee of broadcast station KEEL(AM), Shreveport, Louisiana, hereby responds to the Commission's notice of audit issued to Townsquare Shreveport for KEEL(AM). This response includes information about the following stations which, with KEEL(AM), comprise Townsquare Shreveport's employment unit (the "Unit" or "Stations"):

KRUF(FM), Shreveport, Louisiana (Facility Id. 60265) KTUX(FM), Carthage, Texas (Facility Id. 35688) KVKI-FM, Shreveport, Louisiana (Facility Id. 19560) KWKH(AM), Shreveport, Louisiana (Facility Id. 60266) KXKS-FM, Shreveport, Louisiana (Facility Id. 46982)

a. **Public File Report**. Copies of Townsquare Shreveport's two most recent EEO public file reports for the periods covering February 1, 2014 to January 31, 2015 ("2014-2015 Reporting Period") and February 1, 2015 to January 31, 2016 ("2015-2016 Reporting Period") (the 2013-2014 Reporting Period and the 2014-2015 Reporting Period, together, the "Audit Period") are attached as Exhibit 1 and Exhibit 2, respectively.<sup>1</sup>

The Stations' website addresses are <u>www.710keel.com</u>, <u>www.k945.com</u>, <u>www.www.mykisscountry937.com</u>, <u>www.965kvki.com</u>, <u>www.kwkhonline.com</u>, and

<sup>&</sup>lt;sup>1</sup> As the Unit consists of stations in more than one renewal group, the Unit's EEO public file reports are prepared in accordance with the Louisiana stations' renewal filing schedule. *See Review of the Commission's Broadcast and Cable Equal Employment Opportunity Rules and Policies*, Second Report and Order and Third Notice of Proposed Rule Making, 17 FCC Rcd 24018, 24064-65 ¶ 148-49 (2002).

www.therockstation99x.com. The Unit's most recent public file report is posted on each of these websites. The date of each full-time hire during the Audit Period is provided in Exhibit 3.

- b. **Supporting Documentation for Vacancies.** Copies of all available communications retained by the Unit announcing the vacancies for the full-time positions filled during the Audit Period, including announcements sent to organizations entitled to vacancy announcements, are attached as <u>Exhibit 4</u>.
- c. **Total Number of Interviewees and Referral Sources.** The total number of interviewees for each full-time vacancy filled during the Audit Period and the referral sources for each interviewee are provided in Exhibit 3.
- d. **Documentation of Recruitment Initiatives.** The Unit personnel involved in each recruitment initiative performed during the Audit Period is reflected in the EEO public file reports (see Exhibit 1 and Exhibit 2). Documentation of these initiatives is provided in Exhibit 5. The Unit currently has a total of 30 full-time employees. The Stations operate in at least one market<sup>2</sup> with a population that is greater than 250,000. Therefore, the Unit is required to perform four recruitment initiatives within a two-year period pursuant to 47 C.F.R. §§ 73.2080(c)(2) and (e)(3).
- e. *Discrimination Complaints*. There are no pending or resolved complaints alleging unlawful discrimination in the employment practices of the Unit during the current license term.

#### f. Management's EEO Responsibilities.

EEO compliance is an integral function of management at all levels within the Unit. The Market President requires key department managers to attend weekly meetings, during which they discuss general employment issues and training, as well as methods for handling problems that might arise in these areas. The key department managers also are taught to conduct interviews in a manner that is in line with the Unit's EEO policy. The Market President works with the key department managers to ensure that decisions regarding hiring and promotion are carried out in a non-discriminatory approach. All job openings must be filtered through the Business Manager, who is responsible for EEO compliance. No job can be filled by a department manager without prior approval of the Market President, who signs off on EEO compliance. Though the department managers actively participate in the process, the Market President bears the ultimate responsibility for enforcement of the Unit's EEO policy.

Townsquare Shreveport makes a collaborative effort to ensure that both employees and applicants are well informed of the Unit's EEO policy. Upon commencement of employment, every employee receives a copy of Townsquare Media's Employee Policy Manual, which contains a description of the Unit's EEO policy. In addition, management periodically holds department head meetings to discuss employment-related issues. Each job notice informs potential applicants that Townsquare Media is an equal opportunity employer.

<sup>&</sup>lt;sup>2</sup> The Stations operate in the Shreveport-Bossier City, LA Metro Area, which has a population of 439,811 people, and also in Carthage, TX, which has a population of 6,779 people.

#### g. Analysis of EEO Program's Effectiveness.

The success of Townsquare Shreveport's EEO recruiting program is vital to the success of the company, and management therefore gives time and resources to evaluating the success of its outreach initiatives, and the program as a whole. The Market President and the key managers of the various departments evaluate the success of each outreach initiative on a case-by-case basis. After each job fair, community event, or other outreach initiative, the participants in that event, together with management, analyze the relative success of the event, including number of attendees, interest levels, number and quality of applications received (if applicable), and the like. Likewise, management actively evaluates the sources and methods by which it advertises specific job vacancies in order to ensure that the Stations receive a wide variety of qualified applicants for all employment positions. Thus, this process of constant self-evaluation allows the Unit to continue to utilize the most effective methods, while strategizing how to strengthen its other outreach efforts.

Management has determined that participation in local job fairs and career fairs, coupled with its vacancy-specific announcements and its internship program, allows station personnel to come into contact with, and select its employees from, a wide cross-section of members in the community. And it continually evaluates and modifies its program to ensure and optimize recruiting success. In addition, Townsquare Shreveport draws upon the Human Resources department of its parent, Townsquare Media, to monitor and ensure its own EEO compliance.

h. Analysis of Pay, Benefits and Selection Techniques. Townsquare Shreveport recognizes the need to evaluate the effects of its employment process and decisions, and actively monitors employment outcomes to ensure their non-discriminatory effect. The Market President, assisted by the key department heads, analyzes the effect of each employment decision on a case-by-case basis to ensure that it has a non-discriminatory effect.

With regard to pay, the Market President and the Business Manager prepare the payroll budget annually and award merit-based pay increases to employees at that time. The payroll budget also is reviewed at the corporate level. The Market President looks to local industry standards to provide the benchmark for setting pay scales for all employees to avoid assigning pay rates in a discriminatory fashion. With respect to hiring, the Market President meets with department heads to ensure that each individual has the skills and the interest for the position and, with respect to promotion decisions, the impact the employee has had on the Unit is discussed with the department heads. Each such decision is likewise evaluated for any potential discriminatory effect. It is encouraged within the Unit to pursue promotions within in the Unit and career growth outside the Unit.

With regard to fairness and equal opportunity, the Market President in conjunction with the management team discuss during staff meetings and in one-on-one sessions ways to provide an environment of fairness and opportunities.

Townsquare Shreveport's selection and promotions techniques have provided equal opportunities to all employees and applicants. For instance, five of the Unit's seven department heads are women. Four of the five-top paid employees in the Unit are female. Townsquare Shreveport also includes non-discriminatory verbiage on all advertising contracts which reach

EEO Staff April 12, 2016 Page 4

our advertising clients. Townsquare Shreveport has succeeded in ensuring that applicants and employees are treated fairly in a non-discriminatory fashion, and that no discriminatory effect arises from its practices.

The Unit does not have any union agreements, is not a religious broadcaster, and is not subject to a time brokerage agreement.

I certify that the information and statements herein are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge that the attached exhibits are considered material representations.

Please address any questions concerning this letter to Townsquare Shreveport's counsel, Howard Liberman of Wilkinson Barker Knauer LLP, at (202) 383-3373.

Very Truly Yours,

Christopher Kitchen
Executive Vice President
General Counsel

## Exhibit 1

EEO Public File Report for 2014-2015 Reporting Period

# Townsquare Media Shreveport License, LLC Stations Comprising Employment Unit KTUX-FM, KVKI-FM, KRUF-FM, KXKS-FM, KEEL-AM, KWKH-AM EEO PUBLIC FILE REPORT

2/1/14-1/31/15 (Amended 4/9/16)

(Note: 12-month period determined by FCC license renewal filing date and not on calendar basis)

#### I. VACANCY LIST

See Section II, Master Recruitment Source List, for recruitment source data.

Job Title	Recruitment Sources (RS) Used to Fill Vacancy	RS Referring Hiree
Programming (or "News Anchor")	1-10	9
Accounting Coordinator (or "Accounts Receivable/Collections Clerk")	1-11	1
Account Executive (3)	1-11	1, 2, 2
Account Executive	1-11	2
On-Air Personality (or "Morning Show Co-Host")	1-10	2
Digital Managing Editor	1-11	12
Brand Manager/ Afternoon Show Host	1-10	2
Sales Assistant	1-11	1

#### Townsquare Media Shreveport License, LLC KTUX-FM, KVKI-FM, KRUF-FM, KXKS-FM, KEEL-AM, KWKH-AM EEO PUBLIC FILE REPORT

2/1/14-1/31/15 (Amended 3/31/16)

#### II. MASTER RECRUITMENT SOURCE LIST

RS No.	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS Over Reporting Period
1	Shreveporthelpwanted.com	No	24
2	Employee Referral	No	9
3	NAACP Shreveport Chapter P.O. Box 36893 Shreveport, LA 71133	Yes	0
4	Southern University 3090 Martin Luther King Dr. Shreveport, LA 71107	Yes	0
5	LSU Shreveport One University Place Shreveport, LA 71115	Yes	1
6	Bossier Parish Community College 6220 E. Texas St. Bossier City, LA 71112 (318) 678-6005 Contact: Kathy Busch	Yes	1
7	Stephen F. Austin University, Dept. of Comm Box 13048-SFA Station Nacogdoches, TX 75962	Yes	0
8	LA Works, Department of Labor P.O. Box 3510, Shreveport, LA 71133 Fax: (318) 676-7112	Yes	2
9	Station websites (all Unit stations)	No	3
10	Self/Walk-ins	No	3
11	On-Air announcements (all Unit stations)	No	1
12	Jobvite, Glassdoor, LinkedIn	No	1
13	Allaccess.com	No	5
	TOTAL INTERVIEWEES O	VER REPORTING PERIOD	50

## III. RECRUITMENT INITIATIVES

	Type of Recruitment Imitative	Brief Description of Activity
1	Sponsorship of Job Fair	On April 3, 2014, the Unit sponsored the Bossier Chamber of Commerce Veterans Job Fair. Unit personnel manned a booth and accepted applications and resumes.
2	Establishment of Internship Program	The Unit has established an internship program to assist students in acquiring skills needed for broadcast employment. Interns from local colleges, universities and high schools assist Unit employees in various departments while earning academic credit. During the reporting period, the Unit hosted one intern from Byrd High School.
3	Hosting of Job Fair	On January 13, 2015, the Unit hosted a job fair at Pierre Bossier Mall in Bossier City, LA.
4	Participation in Programs Sponsored by Educational Institutions	During the reporting period, the Unit hosted local middle and high school students. Through job shadowing and mentoring, students learned about the broadcasting industry as well as employment opportunities in the industry.

## Exhibit 2

EEO Public File Report for 2015-2016 Reporting Period

# Townsquare Media Shreveport License, LLC Stations Comprising Employment Unit KTUX-FM, KVKI-FM, KRUF-FM, KXKS-FM, KEEL-AM, KWKH-AM EEO PUBLIC FILE REPORT

2/1/15-1/31/16 (Amended 4/9/16)

(Note: 12-month period determined by FCC license renewal filing date and not on calendar basis)

#### I. VACANCY LIST

See Section II, Master Recruitment Source List, for recruitment source data.

Job Title	Recruitment Sources (RS) Used to Fill Vacancy	RS Referring Hiree
Account Executive	1-12	2
Account Executive	1-12	2
Market President	Exigent circumstances	Exigent circumstances
Account Executive	1-13	2
Traffic Manager	1-10, 12	2
Brand Manager	1-10, 12, 13	13
Account Executive	1-12	1
Sales Assistant	1-10, 12	1
Digital Managing Editor	1-10, 12	12
Account Executive	1-12	2

#### Townsquare Media Shreveport License, LLC KTUX-FM, KVKI-FM, KRUF-FM, KXKS-FM, KEEL-AM, KWKH-AM EEO PUBLIC FILE REPORT

2/1/15-1/31/16 (Amended 4/9/16)

#### II. MASTER RECRUITMENT SOURCE LIST

RS No.	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over Reporting Period
1	Shreveporthelpwanted.com No		17
2	Employee Referral	No	12
3	NAACP Shreveport Chapter P.O. Box 36893 Shreveport, LA 71133	Yes	0
4	Southern University 3090 Martin Luther King Dr., Shreveport, LA 71107	Yes	0
5	LSU Shreveport One University Place Shreveport, LA 71115	Yes	1
6	Bossier Parish Community College 6220 E. Texas St. Bossier City, LA 71112 (318) 678-6005 Contact: Kathy Busch	Yes	1
7	Stephen F. Austin University, Dept. of Comm Box 13048-SFA Station Nacogdoches, TX 75962	Yes	0
8	LA Works, Department of Labor P.O. Box 3510 Shreveport, LA 71133 Fax: (318) 676-7112	Yes	0
9	Station websites (all Unit stations)	No	3
10	Self/Walk-ins	No	5
11	On-air announcements (all Unit stations)	No	0
12	Jobvite, Glassdoor, LinkedIn	No	9
13	Allaccess.com	No	2
	TOTAL INTERVIEWEES (	OVER REPORTING PERIOD	50

#### III. RECRUITMENT INITIATIVES

	Type of Recruitment Initiative	Brief Description of Activity
1	Participation in Programs Sponsored by Educational Institutions	During the reporting period, the Unit hosted local middle and high school students. Through job shadowing and mentoring, students learned about the broadcasting industry as well as employment opportunities in the industry.
2	Establishment of Internship Program	The Unit has established an internship program to assist students in acquiring skills needed for broadcast employment. Interns local colleges, universities and high schools assist Unit employees in various departments while earning academic credit. During the reporting period, the Unit hosted two interns—one each from Parkway High School and Waskom High School.
3	Sponsorship of Job Fair	On April 9, 2015, the Unit sponsored the Bossier Chamber Veterans Job Fair. Unit personnel manned a booth and accepted applications and resumes.
4	Establishment of Training Program for Station Personnel	During the reporting period, the Unit established a training program designed to enable station personnel to acquire skills that could qualify them for higher level positions.

#### Exhibit 3

Date of Each Full-Time Hire

Referral Sources for Interviewees for Each Vacancy

Total Interviewees for Each Vacancy



General	Information:	

1.	Job Title: Accounting Coordinator
2.	Station: ALL
3.	Date Position Opened: 02.12.14
4.	Date Position Filled: 03.04.14

#### Interviews:

	•	Shreveporthelpwanted.com	4
		Employee Referral	1
	•	LSUS	
	0	Bossier Parish Community College	W
	•	NAACP	
	•	Stephen F. Austin University	
	•	LA Works	1
	•	Walk-In/Self	
	0	On-Air Announcements	
	6	Southern University	
	•	Station Websites	1
	•	Other	
	•	Jobvite (Glassdoor, Indeed, Linked In)	***************************************
Total	Number	of people Interviewed for this position:	_ 7
Perso	n Ultima	itely Hired for this position:	
Refer	red by: S	hrevenort helpwanted com	



General	Information:

1. Job Title: Account Executive

	2.	Station: ALL	
	3.	Date Position Opened: Always Open	
	4.	Date Position Filled: 05.22.14; 05.27.14; 0	6.30.14
Intervie	ws:		
	•	Shreveporthelpwanted.com	5
	•	Employee Referral	2
		LSUS	Activities to the second secon
	•	Bossier Parish Community College	
		NAACP	
		Stephen F. Austin University	
		LA Works	<del>,, , </del>
		Walk-In/Self	1
		On-Air Announcements	1
		Southern University	
		Station Websites	
		Jobvite (Glassdoor, Indeed, Linked In)	
		Jobvice (Glassador, Macea, Ellikea III)	
Total Nu	mber	of people Interviewed for this position:	9
Person l	Ultima	ately Hired for this position:	
D - (	l l c	Shows and below and allow Facilities S. f.	annali Engalaria Defermal
Keterred	i by: 💆	Shreveporthelpwanted.com; Employee Refe	errai; employee kererrai



General into	rmation:	
1	Job Title: Programming	
2	Station: ALL	
3.	Date Position Opened: 12.02.13	
4.	Date Position Filled: 02.17.14	
Interviews:		
٥	Shreveporthelpwanted.com	
0	Employee Referral	
•	LSUS	
	Bossier Parish Community College	
•	NAACP	
0	Stephen F. Austin University	
0	LA Works	
•	Walk-In/Self	1
	On-Air Announcements	
•	Southern University	
۰	Station Websites	1
•	Other	
•	Jobvite (Glassdoor, Indeed, Linked In)	
Total Numbe	r of people Interviewed for this position:	
Person Ultim	ately Hired for this position:	
	The second secon	
Referred by:	<u>Website</u>	



General Inform	mation:	
1.	Job Title: Account Executive	
2.	Station: ALL	
3.	Date Position Opened: Always Open	
4.	Date Position Filled: 09.08.14	
Interviews:		
miter views.		
•	Shreveporthelpwanted.com	9
•	Employee Referral	2
•	LSUS	
•	Bossier Parish Community College	
•	NAACP	
•	Stephen F. Austin University	
•	LA Works	
•	Walk-In/Self	
•	On-Air Announcements	
•	Southern University	
•	Station Websites	
•	Jobvite (Glassdoor, Indeed, Linked In)	
Total Number	of people Interviewed for this position:	11
Person Ultima	ately Hired for this position:	_

Referred by: Employee Referral



General	Inform	ation:

Job Title: On Air
 Station: KXKS

3. Date Position Opened: 10.22.144. Date Position Filled: 11.13.14

#### Interviews:

	Shreveporthelpwanted.com	1
•	Employee Referral	_ 2
	LSUS	
•	Bossier Parish Community College	
	NAACP	
6	Stephen F. Austin University	
•	LA Works	
e	Walk-In/Self	1
	On-Air Announcements	
6	Southern University	
•	Station Websites	4
•	Other	-
е	Jobvite (Glassdoor, Indeed, Linked In)	
Total Numb	er of people Interviewed for this position:	4
Person Ultin	nately Hired for this position:	÷
Referred by	: <u>Employee Referral</u>	



Job Title: Digital Editor	
Station: ALL	
Date Position Opened: 09.11.14	
Date Position Filled: 11.24.14	
Shreveporthelpwanted.com	1
Stephen F. Austin University	
LA Works	
Walk-In/Self	
On-Air Announcements	
Station Websites	
	Station: ALL Date Position Opened: 09.11.14 Date Position Filled: 11.24.14  Shreveporthelpwanted.com Employee Referral LSUS Bossier Parish Community College NAACP Stephen F. Austin University LA Works Walk-In/Self On-Air Announcements Southern University

Person Ultimately Hired for this position:

Total Number of people Interviewed for this position:

Jobvite (Glassdoor, Indeed, Linked In)

Referred by: Linked In

General Information:



C	1 £ A:
General	Information:

2.	Station: KTUX	
3.	Date Position Opened: 10.01.14	
4.	Date Position Filled: 01.05.15	
Interviews:		
•	Shreveporthelpwanted.com	
•	Employee Referral	
•	LSUS	
•	Bossier Parish Community College	****
	NAACP	
	Stephen F. Austin University	
•	LA Works	
•	Walk-In/Self	harman de la companya
•	On-Air Announcements	
•	Southern University	
•	Station Websites	
•	Allaccess.com	5
•	Jobvite (Glassdoor, Indeed, Linked In)	
Total Numbe	r of people Interviewed for this position:	

1. Job Title: Programming Brand Manager

Referred by: Employee Referral

Person Ultimately Hired for this position:\_\_



1.	Job Title: Sales Assistant		
2.	Station: ALL		
3.	Date Position Opened: 11.06.14		
4.	Date Position Filled: 01.29.15		
Interviews:		181	
0	Shreveporthelpwanted.com		4
0	Employee Referral		
•	LSUS		1
•	Bossier Parish Community College		_1
•	NAACP		
•	Stephen F. Austin University		
•	LA Works		
•	Walk-In/Self		1
•	On-Air Announcements		

Person Ultimately Hired for this position:\_\_\_\_\_

Jobvite (Glassdoor, Indeed, Linked In)

8

Southern University Station Websites

Total Number of people Interviewed for this position:

Referred by: Shreveport helpwanted.com

Other

General Information:





	1.	Job Title: Account Executive	
	2.	Station: ALL	
	3.	Date Position Opened: Always Open	
	4.	Date Position Filled: 2.2.2015	
Interview	s:		
	0	Shreveporthelpwanted.com	3
	•	Employee Referral	_1
	•	LSUS	
	•	Bossier Parish Community College	10000
		NAACP	
	0	Stephen F. Austin University	
	•	LA Works	
	•	Walk-in/Self	1
		On-Air Announcements	**************************************
	9	Southern University	
	•	Station Websites	
	•	Jobvite (Glassdoor, Indeed, Linked In)	1
Total Num	ber	of people Interviewed for this position:	6
Person Uli	tima	tely Hired for this position:	
Referred b	ру: <u>Е</u>	mployee Referral	

General Information:



General Info	imation.	
1	. Job Title: Account Executive	
2	. Station: ALL	
3	Date Position Opened: Always Open	
4	Date Position Filled: 2.3.15	
Interviews:		
•	Shreveporthelpwanted.com	3
•	Employee Referral	_1
•	LSUS	
•	Bossier Parish Community College	
•	NAACP	
0	Stephen F. Austin University	
•	LA Works	
•	Walk-In/Self	2
	On-Air Announcements	
•	Southern University	
•	Station Websites	_1
•	Jobvite (Glassdoor, Indeed, Linked In)	
Total Numbe	r of people Interviewed for this position:	
Person Ultim	ately Hired for this position:	
Referred by:	Employee Referral	



General Infor	mation:	
1.	Job Title: Market President	
2.	Station: ALL	
3.	Date Position Opened:	
4.	Date Position Filled: 04.15.15	
Interviews:		
•	Shreveporthelpwanted.com	
•	Employee Referral	
•	LSUS	
•	Bossier Parish Community College	
•	NAACP	
•	Stephen F. Austin University	
•	LA Works	
•	Walk-In/Self	
•	On-Air Announcements	
•	Southern University	
•	Station Websites	
•	Allaccess.com	
•	Jobvite (Glassdoor, Indeed, Linked In)	
Total Number	of people Interviewed for this position:	N/A
Person Ultima	ately Hired for this position:	
Referred by: E	Exigent Circumstances	



	1. Job Title: Account Executive	
	2. Station: ALL	
	3. Date Position Opened: Always Open	
	4. Date Position Filled: 6.10.2015	
Intervie	ws:	
	<ul> <li>Shreveporthelpwanted.com</li> </ul>	2
	<ul> <li>Employee Referral</li> </ul>	1
	<ul><li>LSUS</li></ul>	_ 1
	<ul> <li>Bossier Parish Community College</li> </ul>	
	<ul> <li>NAACP</li> </ul>	
	<ul> <li>Stephen F. Austin University</li> </ul>	epocation to the same
	<ul><li>LA Works</li></ul>	
	<ul><li>Walk-In/Self</li></ul>	
	<ul> <li>On-Air Announcements</li> </ul>	
	<ul> <li>Southern University</li> </ul>	
	<ul> <li>Station Websites</li> </ul>	
	<ul> <li>Jobvite (Glassdoor, Indeed, Linked In)</li> </ul>	1
Total Nu	imber of people Interviewed for this position:	5

Referred by: Employee Referral



General	mui	mation.	
	1.	Job Title: Traffic Manager	
	2.	Station: ALL	
	3.	Date Position Opened: 5/18/15	
	4.	Date Position Filled: 06/29/15	
Interview	rs;		
		Shreveporthelpwanted.com	3
	9	Employee Referral	2
	•	LSUS	11th
	0	Bossier Parish Community College	1
		NAACP	
	0	Stephen F. Austin University	
	•	LA Works	-
	Ф	Walk-In/Self	
	•	On-Air Announcements	
	0	Southern University	
	0	Station Websites	
	0	Jobvite (Glassdoor, Indeed, Linked In)	4
Total Nun	nber	of people Interviewed for this position:	10
Person Uli	tima	tely Hired for this position:	
Referred b	ру: <u>Е</u>	mployee Referral	



	1.	Job Title: Brand Manager	
	2.	Station: ALL	
	3.	Date Position Opened:	
	4.	Date Position Filled: 07.06.15	
Interviev	vs:		
	•	Shreveporthelpwanted.com	
	•	Employee Referral	1
	•	LSUS	
	•	<b>Bossier Parish Community College</b>	
	•	NAACP	
	•	Stephen F. Austin University	
	•	LA Works	
	•	Walk-In/Self	
	•	On-Air Announcements	
	•	Southern University	
	•	Station Websites	
	•	Allaccess.com	2
	•	Jobvite (Glassdoor, Indeed, Linked In)	
Total Nu	ımbe	r of people Interviewed for this position:	3

Referred by: Allaccess.com



General Infor	mation:	
1.	Job Title: Account Executive	
2.	Station: ALL	
3.	Date Position Opened: Always Open	
4.	Date Position Filled: 7.20.15	
Interviews:		
•	Shreveporthelpwanted.com	
•	Employee Referral	1
•	LSUS	
•	Bossier Parish Community College	
•	NAACP	
•	Stephen F. Austin University	
•	LA Works	
•	Walk-In/Self	
•	On-Air Announcements	
•	Southern University	latin and the same
•	Station Websites	
•	Jobvite (Glassdoor, Indeed, Linked In)	
Total Number	of people Interviewed for this position:	3
Person Ultima	ately Hired for this position:	

Referred by: Shreveporthelpwanted.com



General Infor	mation:	
1.	Job Title: Sales Assistant	
2.	Station: ALL	
3.	Date Position Opened: 8.26.15	
4.	Date Position Filled: 10.26.15	
Interviews:		
•	Shreveporthelpwanted.com	1
•	Employee Referral	3
٠	LSUS	****
•	Bossier Parish Community College	
•	NAACP	
	Stephen F. Austin University	
•	LA Works	
•	Walk-In/Self	1
•	On-Air Announcements	
•	Southern University	
•	Station Websites	
•	Jobvite (Glassdoor, Indeed, Linked In)	
Total Number	of people Interviewed for this position:	5
Person Ultimat	ely Hired for this position:	

Referred by: Shreveport Helpwanted



ocherarii	1101	mation.	
	1. 2.	Job Title: Digital Managing Editor Station: ALL	
	3.	Date Position Opened: 8.4.15	
	J.	Date Position Filled: 12.01.15	
	4.	Date Fosition Filled. 12.01.15	
Interviews	S:		
	•	Shreveporthelpwanted.com	1
	•	Employee Referral	
	•	LSUS	
	•	Bossier Parish Community College	
		NAACP	
	•	Stephen F. Austin University	
	•	LA Works	
	•	Walk-In/Self	1
	•	On-Air Announcements	
	•	Southern University	
	0	Station Websites	1
	•	Jobvite (Glassdoor, Indeed, Linked In)	2
Total Num	ber	of people Interviewed for this position:	5
Person Ult	ima	tely Hired for this position:	
Referred b	y: <u>Jc</u>	obvite	



	1. Job Title: Account Executive
	2. Station: ALL
	3. Date Position Opened: Always Open
	4. Date Position Filled: 1.12.2016
Interviews	5:
	• Shreveporthelpwanted.com 2
	Employee Referral     2
	• LSUS
	Bossier Parish Community College
	• NAACP
	Stephen F. Austin University
	LA Works
	Walk-In/Self
	On-Air Announcements
	Southern University
	• Station Websites 1
	Jobvite (Glassdoor, Indeed, Linked In)     1
Total Num	ber of people Interviewed for this position: 6

Referred by: Employee Referral

## Exhibit 4

Documentation of Recruitment for Vacancies

Expired Job

C Rerun this ac

# **Great Career Opportunity**

#### **News Anchor Opening**

KEEL Radio in Shreveport, Louisiana has a rare opening for a dynamic person to anchor our high-paced morning news show. The successful candidate must be a self-starter who lives and breathes news. We are tooking for someone who is preficient in writing and communicating with today's audience. This is not "just a radio job". This is an opportunity to be part of a team of news reporters who know how to work together to deliver the best product on the radio and our on our interactive website.

Please send your resume and aircheck (no links) to KEEL Brand Manager

P





December 6, 2013

NAACP/Shreveport Chapter P.O. Box 36893 Shreveport, LA 71133

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a <u>Full-Time position</u> within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130

cc: file





KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKII-AM

## Morning News Anchor

Townsquare Media Shreveport is seeking qualified candidates for an opening on 710 KEEL Radio for our high-paced morning news show. This position takes a dynamic person who is a self-starter and lives and breathes news. Excellent communication skills and proficient writing skills are key for today's audiences. This is not "just a radio job", but an opportunity to become a team of news reporters who know how to work together to deliver the BEST product on the radio and on our websites.

Please send your resume and air checks to:

Townsquare Media Attn: KEEL Job Opening 6341 Westport Avenue Shreveport, LA 71129

NO PHONE CALLS PLEASE!



KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKII-

December 6, 2013

Southern University 3090 Martin Luther King Drive Shreveport, LA 71107

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a <u>Full-Time position</u> within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130





KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KVVKII-AM

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Please send your resume and air checks to:

Townsquare Media Attn: KEEL Job Opening 6341 Westport Avenue Shreveport, LA 71129

NO PHONE CALLS PLEASE!





December 6, 2013

LSU/Shreveport Campus Career Planning Center One University Place Shreveport, LA 71115

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a <u>Full-Time position</u> within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130





KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKII-AM

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Please send your resume and air checks to:

Townsquare Media Attn: KEEL Job Opening 6341 Westport Avenue Shreveport, LA 71129

NO PHONE CALLS PLEASE!





December 6, 2013

Bossier Parish Community College Kathy Bush 6220 East Texas Street Bossier City, LA 71112

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a <u>Full-Time position</u> within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130





KXKS- FM | KRUF- FM | KVKI- FM | KTUX- FM | KEEL- AM | KWKH- AM

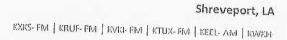
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Please send your resume and air checks to:

Townsquare Media Attn: KEEL Job Opening 6341 Westport Avenue Shreveport, LA 71129

NO PHONE CALLS PLEASE!





December 6, 2013

Stephen F. Austin University Department of Communications Box 13048-SFA Station Nacogdoches, TX 75962-3048

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a <u>Full-Time position</u> within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688,1130





KXKS- FM | KRUF- FM | KVKH- FM | KTUX- FM | KEEL- AM | KWKH- AM

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Please send your resume and air checks to:

Townsquare Media Attn: KEEL Job Opening 6341 Westport Avenue Shreveport, LA 71129

NO PHONE CALLS PLEASE!





Expired Job

Rerun this ad

## **Great Benefits with Advancement Opportunities**

### Accounts Receivable/Collections Clerk

We are a fast paced company looking to add a team member as Accounts Receivable and collections clerk. We offer great benefits and paid vacation.

A minimum of 1 year experience helpful but not required.

Duties include but not limited to:

- Posting payments: cash, check, credit card
   Reconciling bank account
- Collection calls
- Keeping updated receivables
- · Processing credit applications
- · Answering telephone & other general office duties

- Accounting knowledge
   General math skills
- Attention to detail
- Data entry
   Organization
- Verbal communication

- People oriented
   Ability to work closely with others
   Ability to work under pressure and deadlines
- Work independently
- Be a team player

This is an entry level position and salary is \$10/hr with benefits with future advancement opportunities for the right person. Please email resumes.

We are an equal opportunity employer. Women and minorities are encouraged to apply.

We are a fast paced company looking to add a team member as AP/AR and collections clerk. We offer great benefits and paid vacation.

A minimum of 2 years of accounts payable and accounts receivable is required.

Duties include but not limited to:

- · Posting payments: cash, check, credit card
- Paying bills
- Reconciling bank account
- Collection calls
- Keeping updated receivables
- Processing credit applications
- Answering telephone & other general office duties

#### Requirements:

- Accounting procedures
- General math skills
- Attention to detail
- Data entry
- Organization
- Verbal communication
- People oriented
- Ability to work closely with others
- Ability to work under pressure and deadlines
- Working knowledge of a General Ledger
- Work independently
- Be a team player

Please email resumes along with salary requirements.

We are an equal opportunity employer. Women and minorities are encouraged to apply.





February 12, 2014

NAACP/Shreveport Chapter P.O. Box 36893 Shreveport, LA 71133

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a **Full-Time position** within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130





KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKII-AM

#### Accounts Receivable/Collections Clerk

We are a fast paced company looking to add a team member as Accounts Receivable and collections clerk. We offer great benefits and paid vacation. A minimum of 1 year experience helpful but not required.

#### Duties include but not limited to:

- · Posting payments: cash, check, credit card
- Reconciling bank account
- · Collection calls
- Keeping updated receivables
- Processing credit applications
- Answering telephone & other general office duties

#### Requirements:

- Accounting knowledge
- General math skills
- Attention to detail
- Data entry
- Organization
- Verbal communication
- People oriented
- Ability to work closely with others
- Ability to work under pressure and deadlines
- Work independently
- Be a team player

This is an entry level position and salary is \$10/hr. with benefits with future advancement opportunities for the right person. Please email resumes to <a href="mailto:Kathy.McKee@townsquaremedia.com">Kathy.McKee@townsquaremedia.com</a> or mail to:

Townsquare Media Attn: Account Receivable/Collection Clerk Position 6341 Westport Avenue Shreveport, LA 71129

#### NO PHONE CALLS PLEASE!





February 12, 2014

Southern University 3090 Martin Luther King Drive Shreveport, LA 71107

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a <u>Full-Time position</u> within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130













KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKH-AM

#### Accounts Receivable/Collections Clerk

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- Collection calls
- Keeping updated receivables
- Processing credit applications
- Answering telephone & other general office duties

#### Requirements:

- Accounting knowledge
- · General math skills
- Attention to detail
- Data entry
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- Ability to work under pressure and deadlines
- Work independently
- Be a team player

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Townsquare Media Attn: Account Receivable/Collection Clerk Position 6341 Westport Avenue Shreveport, LA 71129

#### NO PHONE CALLS PLEASE!



KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKH-

February 12, 2014

LSU/Shreveport Campus Career Planning Center One University Place Shreveport, LA 71115

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a **Full-Time position** within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130





KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKH-AM

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- · Posting payments: cash, check, credit card
- Reconciling bank account
- Collection calls
- · Keeping updated receivables
- Processing credit applications
- Answering telephone & other general office duties

#### Requirements:

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- · General math skills
- Attention to detail
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Townsquare Media Attn: Account Receivable/Collection Clerk Position 6341 Westport Avenue Shreveport, LA 71129

#### NO PHONE CALLS PLEASE!



February 12, 2014

Bossier Parish Community College Kathy Bush 6220 East Texas Street Bossier City, LA 71112

To Whom this may concern:

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Thank you,

Townsquare Media Shreveport Human Resources 318.688,1130









KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKFL-AM

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#### Duties include but not limited to:

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- · Keeping updated receivables
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Townsquare Media Attn: Account Receivable/Collection Clerk Position 6341 Westport Avenue Shreveport, LA 71129

#### NO PHONE CALLS PLEASE!



February 12, 2014

Stephen F. Austin University Department of Communications Box 13048-SFA Station Nacogdoches, TX 75962-3048

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a **Full-Time position** within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130





KXKS- FM | KRUF- FM | KVKI- FM | KTUX- FM | KEEL- AM | KWKI- AM

#### Accounts Receivable/Collections Clerk

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- · Posting payments: cash, check, credit card
- · Reconciling bank account
- Collection calls
- · Keeping updated receivables
- Processing credit applications
- Answering telephone & other general office duties

#### Requirements:

- Accounting knowledge
- General math skills
- Attention to detail
- Data entry
- Organization
- Verbal communication
- People oriented
- Ability to work closely with others
- Ability to work under pressure and deadlines
- Work independently
- Be a team player

This is an entry level position and salary is \$10/hr, with benefits with future advancement opportunities for the right person. Please email resumes to or mail to:

Townsquare Media Attn: Account Receivable/Collection Clerk Position 6341 Westport Avenue Shreveport, LA 71129

#### NO PHONE CALLS PLEASE!





February 12, 2014

LA Works Department of Labor P.O. Box 3510 Shreveport, LA 71133

To Whom this may concern:

Townsquare Media Shreveport is seeking to fill a <u>Full-Time position</u> within our company. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130





KXKS-FM | KRUF-FM | KVKF-FM | KTUX-FM | KEEL-AM | KWKH-AM

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- Reconciling bank account
- Collection calls
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- Processing credit applications
- Answering telephone & other general office duties

#### Requirements:

- · Accounting knowledge
- General math skills
- Attention to detail
- Data entry
- Organization
- Verbal communication
- People oriented
- · Ability to work closely with others
- · Ability to work under pressure and deadlines
- Work independently
- · Be a team player

Townsquare Media Attn: Account Receivable/Collection Clerk Position 6341 Westport Avenue Shreveport, LA 71129

#### NO PHONE CALLS PLEASE!

#### 1130thetiger.com/shreveport-employment/ 🚭 CAPEX LAB 🔯 Dashboard | Greenhouse 🔞 Lockton Insurance 🔞 ANDO 🚯 SalesTaxOnline.com - ... 👋 KATZ 🚾 We Accounts Receivable/Collections Clerk We are a fast paced company looking to add a team member as Accounts Receivable and collections clark. We offer great benefits and paid vacation. A minimum of 1 year experience helpful but not required. Duties include but not limited to: · Posting payments: cash, check, credit card Reconciling bank account . Collection calls · Keeping updated receivables · Processing credit applications · Answering telephone & other general office duties Requirements: Accounting knowledge · General math skills · Attention to detail . Data entry · Organization

• Be a team player This is an entry level position and salary is \$10/hr with benefits with future

· Verbat communication · People oriented

· Work independently

. Ability to work closely with others . Ability to work under pressure and deadlines

advancement opportunities for the right person. Please email resumes. We are an equal opportunity employer. Women and minorities are encouraged to apply.



We are a fast paced company looking to add a team member as Accounts Receivable and collections clerk. We offer great benefits and paid vacation.

A minimum of 1 year experience helpful but not required.

Duties include but not limited to:

- · Posting payments: cash, check, credit card
- · Reconciling bank account
- Collection calls
- · Keeping updated receivables
- Processing credit applications
- Answering telephone & other general office duties

# Requirements:

- Accounting knowledge
- General math skills
- Attention to detail
  - Data entry
- Organization
- Verbal communication
- People oriented
- · Ability to work closely with others
- Ability to work under pressure and deadlines
- Work independently
- · Be a team player

This is an entry level position and salary is \$10thr with benefits with future advancement opportunities for the right person. Please email resumes. We are an equal opportunity employer. Women and minorities are encouraged to apply.

Visited 🕏 CAPEX LAB 🔯 Dashboard | Greenhouse 🚭 Lockton Insurance 😽 ANDO 🕔 SalesTaxOnline.com - ... 🍪 KATZ 🔯 Well



#### Accounts Receivable/Collections Clerk

We are a fast paced company looking to add a team member as Accounts Receivable and collections clerk. We offer great benefits and paid vacation.

A minimum of 1 year experience helpful but not required.

Duties include but not limited to:

- · Posting payments; cash, check, credit card
- Reconciling bank account
- · Collection calls
- · Keeping updated receivables
- · Processing credit applications
- \* Answering telephone & other general office duties

#### Requirements:

- Accounting knowledge
- · General math skills
- \* Attention to defail
- Data entry
- · Organization
- Verbal communication
- · People oriented
- · Ability to work closely with others
- · Ability to work under pressure and deadlines
- · Work independently
- . Be a team player

This is an entry level position and salary is \$10/tir with benefits with future advancement opportunities for the right person. Please email resumes.

We are an equal opportunity employer. Women and minorities are encouraged to apply.

\* L k945.com/sla evepert-employment-2/ томпьфаве мера апо къкъ-гит в ап ефрагорронилну етгриует. Accounts Receivable/Collections Clerk We are a fast paced company looking to add a team member as Accounts Receivable and collections clark. We offer great benefits and paid vacation. A minimum of 1 year experience helpful but not required. Duties include but not limited to: · Posting payments: cash, check, credit card Reconciling bank account Collection calls Keeping updated receivables · Processing credit applications · Answering telephone & other general office duties Requirements: Accounting knowledge · General math skills Attention to detail . Date entry · Organization Verbal communication People oriented · Ability to work closely with others · Ability to work under pressure and deadlines Work independently Be a team player This is an entry level position and salary is \$10/hr with benefits with future advancement opportunities for the right person. Please email resumes. We are an equal opportunity employer. Women and minorities are encouraged to Populiush Network | EEO | Terms | VIII Innex | FAQ | Privacy | Contact | Townsquare | Shreveport Husiness Listons [] mykisscountry937.com/shraveport-employment-2/ Townsquare rauda and XXXS-racus an equal opportunity emproyer. Accounts Receivable/Collections Clerk We are a fast paced company looking to add a learn member as Accounts Receivable and collections clerk. We offer great benefits and paid vacation. A minimum of 1 year experience helpful but not required. Duties include but not limited to: · Posting payments: cash, check, credit card · Reconciling bank account · Collection calls · Keeping updated receivables Processing cradit applications Answering telephone & other general office duties Requirements: · Accounting knowledge General math skills · Attention to detail · Data entry · Organization Verbal communication People oriented · Ability to work closely with others · Ability to work under pressure and deadlines · Work independently · Be a team player This is an entry level position and solary is \$10/hr with benefits with future

advancement opportunities for the right person. Please email resumes.

We are an equal opportunity employer. Women and minorities are encouraged to



Expired Job

@ Rerun this ad

## **Rewarding Career**

#### Account Executive

#### Essential Duties:

- · Prospect, market, sell and service advertising air time.
- Hegotiate business based on industry ratings in order to maximize station revenue and share within parameters set by station management.
- · Achieve revenue and share goals set by Sales Manager.
- · Develop new advertisers by soliciting area businesses.
- · Service elients to maintain positive working relationships.
- · Prepare sales orders and production requests in timely manner.
- · Resolve hilling discrepancies and assist in collections of past due accounts.
- · Provide regular reports to Sales Manager regarding prospective sales orders, daily call cheets, ltineraries, new prospect lists, forecasts, and competition analysis.
- · Monitor competitive media to continually prospect for new account leads.
- · Follow station/company practices/ policies for processing, invoicing, calculations of cales.
- $\cdot$  Adhere to minimum standards of performance as established by Sales Manager.
- · Develop account list from various sources.
- · Conceive and execute written proposals.
- · Additional Responsibilities.

#### Required Skills/Education & Certification:

- · High School graduate, college degree preferred.
- · Background in broadcast media sales with a minimum of 3+ years experience.
- · Outstanding marketing/presentation skills.
- · Strong organization skills.
- · Must passess understanding of ratings services.
- · Conversant in radio broadcast vocabulary.
- · Computer literate.
- · Excellent oral and written communication skills.
- · Knowledge of FCC rules and regulations relating to advertising copy.
- · Strong interpersonal skills.

Townsquare Media is an Equal Employment Opportunity Company. Women and minorities are encouraged to apply. Please mail or fax resumes along with a COMPLETED APPLICATION that may be found on one of our six radio station websites.

#### Mail:

Townsquare Media

6341 Westport Ave

Shreveport, LA. 71129

Fax: 318.687.8574





February 9, 2014

NAACP/Shreveport Chapter P.O. Box 36893 Shreveport, LA 71133

To Whom this may concern:

Townsquare Media Shreveport is always seeking qualified individuals to add to our sales force as **Full Time** employees. I have enclosed a job description of the sales position(s) available. It would be greatly appreciated if you could please post the job opening(s). This position(s) will always remain open and we will notify you of any change. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130





KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKH-AM

#### Account Executive

#### Essential Duties:

- · Prospect, market, sell and service advertising air time.
- Negotiate business based on industry ratings in order to maximize station revenue and share within parameters set by station management.
- · Achieve revenue and share goals set by Sales Manager.
- · Develop new advertisers by soliciting area businesses.
- · Service clients to maintain positive working relationships.
- · Prepare sales orders and production requests in timely manner.
- · Resolve billing discrepancies and assist in collections of past due accounts.
- · Provide regular reports to Sales Manager regarding prospective sales orders, daily call sheets, itineraries, new prospect lists, forecasts, and competition analysis.
- · Monitor competitive media to continually prospect for new account leads.
- · Follow station/company practices/ policies for processing, invoicing, calculations of sales.
- · Adhere to minimum standards of performance as established by Sales Manager.
- · Develop account list from various sources.
- · Conceive and execute written proposals.
- · Additional Responsibilities.

### Required Skills/Education & Certification:

- · High School graduate, college degree preferred.
- · Background in broadcast media sales with a minimum of 3+ years' experience.
- · Outstanding marketing/presentation skills.
- · Strong organization skills.
- · Must possess understanding of ratings services.
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- · Excellent oral and written communication skills.
- · Knowledge of FCC rules and regulations relating to advertising copy.
- · Strong interpersonal skills.

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#### Mail:

Townsquare Media 6341 Westport Ave Shreveport, LA. 71129

Fax: 318.687.8574

#### NO PHONE CALLS PLEASE!

6341 Westport Avenue | Shreveport, LA 71129 | Phone (318) 688-1130 | Main Fax (318) 687-8574 | Sales Fax (318) 688-9839



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February 9, 2014

Southern University 3090 Martin Luther King Drive Shreveport, LA 71107

To Whom this may concern:

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#### Account Executive

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February 9, 2014

LSU/Shreveport Campus Career Planning Center One University Place Shreveport, LA 71115

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February 9, 2014

Bossier Parish Community College Kathy Bush 6220 East Texas Street Bossier City, LA 71112

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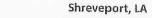
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February 9, 2014

Stephen F. Austin University Department of Communications Box 13048-SFA Station Nacogdoches, TX 75962-3048

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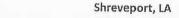
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February 9, 2014

LA Works Department of Labor P.O. Box 3510 Shreveport, LA 71133

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Contact Us

#### HOME 99X STAPH LISTEN PLAYLIST EVENTS COCKPIT CONTESTS 99X-RATED

TRENDING NOW: 2016 FLOOD ZZ TOP AT THE MUNI SEVENDUST AT THE WAREHOUSE CARNIVAL OF MADNESS

#### Shreveport Employment

#### Rewarding Careers

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#### Outside Sales Representative

#### Description

Townsquare Interactive, a division of Townsquare Media, is currently seeking qualified applicants for an Outside Sales Representative. This rep will be on the streets of Shreveport/Bossier calling on small to medium sized businesses to show value of our online advertising products. They will develop and manage a pipeline of potential opportunities, achieve monthly sales, quotas, and work with client services to ensure customer success and retention.

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RECENTLY PLAYED: NUMB | LINKIN PARK



#### WHO'S ROCKIN' NOW







Free Beer and Hot Wings

Greg Atoms









Jarle Green

Tom E. Gunn

Stave Castello



Toni Genzalez

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email: rebeccagreene@townsquaremedia.com

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TIP US

TRENDING: 2016 FLOOD CRAWFISH PRICES CRIME NEWS ROBERT AND ERIN LOCAL EXPERTS

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# LISTEN LIVE



#### MEET THE NEWS TEAM



Robert J Wright



Erin McCarty Angela Thomas





Rusti Linbaugh







Sean Hannity

Mark Levin

Moon Griffon





Kim Konsando

C.L. Bryant

**NEWS RADIO 710 ON** FACEBOOK

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Mahaffey Farms, Sainto Terre Partner to Create New Regional Supper Club March 24, 2016



Two Children, One Adult Die in Winnsboro House Fire March 24, 2016



Artspace Exhibit To Give A Voice Back To Survivors Of Sexual Assault March 24, 2016



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TRENDING NOW: 2016 FLOOD BABES

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#### MEET THE DJS







Tim Fletcher

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Slave Cunt





Dan Patrick

Mike and Mike

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# LISTEN LIVE

RECENTLY PLAYED: WE WENT | RANDY HOUSER



#### MEET THE DIS





Gary McCoy

Bristol

Gary Watson





Sam Alex

Jay Whatley

#### KISS COUNTRY 93.7 ON FACEBOOK



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Joining the Townsquare Media Shreveport-Bossier team is a great opportunity to make some extra cash while learning from the very best. You'll get to see how some of the hottest DJs in the Ark-La-Tex do their thing, help create engaging multimedia content, learn the ins and outs of social media and more!

Email your resume to 1 or come by 6341 Westport Ave, Shreveport, LA 71129 and fill out an application during normal business hours.

Townsquare Media is an Equal Employment Opportunity Company. Women and minorities are encouraged to apply. Please mail, fax, or email resume and application (must complete application to be considered for employment) to Rebecca Greene.

Mail:

Townsquare Media 6341 Westport Ave Shreveport, LA, 71129

Fax: 318.687.8574

email: rebeccagreene@townsquaremedia.com

Click here to download an application for employment.

#### SIGN UP FOR OUR NEWSLETTER

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#### JOIN NOW



Sign up to get exclusive access to VIP events, contests, coupons, giveaways, presales and much more.

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#### TOP STORIES



Kiss Country's 'Flood Me With Love' for Local Flood Victims March 24, 2016



Artspace Exhibit To Give A Voice Back To Survivors Of Sexual Assault March 24, 2016



FEMA Rontal Assistance Helps Louisiana Flood Survivors March 24, 2016



Amanda Law - This Week's Caught in the Act Award Recipient March 24, 2016



Entertainment this Morning with Gary and Bristol Thursday, March 24 [VIDEO] March 24, 2016

### Crocs Men's Santa Cruz Loafers -...

\$39.99

FREE SHIPPING on clothes & shoes + most orders over \$25 Academy Sports + Outdoors

ADVERTISCHEN:

#### Crocs Men's Santa Cruz Loafers -...

\$39.99 FREE SHIPPING on clothes & shoes + most orders over \$25

Academy Sports + Outdoors



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Contact Us

#### HOME ON AIR LISTEN PLAYLIST EVENTS VIP CONTESTS NEWS WEATHER CONTACT

TRENDING NOW: 2016 FLOOD SHREVEPORT/BOSSIER NEWS CRAWFISH PRICES TELL A FRIEND KVKI WEDNESDAY HAPPY HOUR

### Shreveport Employment

#### **Rewarding Careers**

Click here to download an application for employment.

#### **Outside Sales Representative**

#### Description

Townsquare Interactive, a division of Townsquare Media, is currently seeking qualified applicants for an Outside Sales Representative. This rep will be on the streets of Shreveport/Bossier calling on small to medium sized businesses to show value of our online advertising products. They will develop and manage a pipeline of potential opportunities, achieve monthly sales, quotas, and work with client services to ensure customer success and retention.

1-5 years of experience in outside B2B sales required. SEO, website sales, social media, daily deal and/or local advertising experience highly desired but not required.

Townsquare Interactive combines innovative technology with our industry leading team of experts in search engine optimization (SEO), design, social media, web publishing, and reputation management to create a total web presence for small businesses online. 100% optimized for mobile as well.

Please send resumes to:

Email:

.com

Mail:

Townsquare Interactive Recruiting Department 13925 Ballantyne Corporate Place Suite 300 Charlotte, NC 28277

#### Account Executive

#### Essential Duties:

- Prospect, market, sell and service advertising air time.
- · Negotiate business based on industry ratings in order to maximize station revenue and share within parameters set by station management.
- · Achieve revenue and share goals set by Sales Manager.
- Develop new advertisers by soliciting area businesses.
- · Service clients to maintain positive working relationships.

NOY GRAMMER



3 steps for Free Radio

- 1. Click Start Download advertisement
- 2. Free download from our site
- 3. Get Free access to radio



#### MEET THE DIS









Erin McCarr



Lucky Larry



Steve Castello



Angela Thomas

#### **96.5 KVKI ON** FACEBOOK



Share

Our Facebook page is sponsored by:

- Prepare sales orders and production requests in timely manner.
- Resolve billing discrepancies and assist in collections of past due accounts.
- Provide regular reports to Sales Manager regarding prospective sales orders, daily call sheets, itineraries, new prospect lists, forecasts, and competition analysis.
- Monitor competitive media to continually prospect for new account leads.
- Follow station/company practices/ policies for processing, invoicing, calculations of sales.
- · Adhere to minimum standards of performance as established by Sales Manager.
- Develop account list from various sources.
- · Conceive and execute written proposals.
- Additional Responsibilities.

#### Required Skills/Education & Certification:

- High School graduate, college degree preferred.
- Background in broadcast media sales with a minimum of 3+ years experience.
- Outstanding marketing/presentation skills.
- · Strong organization skills.
- Must possess understanding of ratings services.
- · Conversant in radio broadcast vocabulary.
- · Computer literate.
- · Excellent oral and written communication skills.
- Knowledge of FCC rules and regulations relating to advertising copy.
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#### TOP STORIES



Lucky Larry Sings Easter Tune March 24, 2016



Man Arrested For Failing to Return VHS Copy of 'Freddy Got Fingered' 14 Years Ago March 24, 2016



Four Sets Of Identical Twins Prank Subway Riders In NYC **IVIDEO1** March 24, 2016



Starbucks Pumpkin Spice Lattes Are Coming To K-Cups March 24, 2016



Watermelon Experiment Ends With Pure Kitchen Destruction March 24, 2016



Sign In | Si

Cont

#### HOME ON AIR LISTEN PLAYLIST EVENTS KREWE CONTESTS NEWS **CONTACT US**

TRENDING NOW: 2016 FLOOD MAN CRUSH MADNESS #BITDB LUNCH GIVEAWAY

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# ISTEN LIVE

RECENTLY PLAYED: AM I WRONG I NICO AND VINZ



#### MEET THE DIS





Kidd Kraddick

Jay Whatley

JB Foxs

#### K945, THE HIT MUSIC CHANNEL ON FACEBOOK



Liked

Share

Our Facebook page is sponsored by:

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#### JOIN NOW



Sign up to get exclusive access to VIP events, contests, coupons, giveaways, presales and much more.

Sign Up Now

#### TOP STORIES



Women at Barksdale Air Force Base Make History with Two All-Female Flights March 24, 2016



Jelena Remains Unbroken: Selena Gomez Spotted at Justin Bieber Concert March 24, 2016



Fred's in Haughton to Offer Hot Dogs, Chips and Drinks this Saturday for Donations to Children's Miracle Network March 24, 2016



Man Survives Brussels, Paris AND Boston Marathon Attacks March 24, 2016



'The LEGO Satman Movie' Trailer: The Dawn of Justice in Brick Form March 24, 2016

PopCrush Network

EEO

Terms VIP Terms

FAQ

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Townsquare Shreveport Business Listings

39%

Nordic Pure 18x18x1 MERV 10 ... 564.95 \$39.28 √Prima 22%

Created By

Start Date

End Date

Referral Bonus

Evaluation Form

Pre-Interview Form

Account Executive
Screening Questions

Workflow

General

Recruiter

Hiring Manager

Agency Access

**Brief Description** 

What Sets Us Apart? Townsquare Media is not afraid to try new things and new ways of doing business. We are a non-traditional multi-media company with a vision of making the all of our media experiences integrated, thus more effective for our clients and more exciting for our consumers. If you want to grow professionally, can move at the speed of light and still have fun - then we want you.

Description

# Townsquare Media Group

LA, United States (Shreveport)

Townsquare Media Shreveport includes well-known brands like Kiss Country, 1130 The Tiger, 96.5 KVKI, 99X The Rock Station, K94.5, and KEEL News Radio.

# Media and Digital Sales Executive

Are you Commission Driven? Have a sense of what it takes to win? If you want to grow professionally, can move at the speed of light and still have fun - Well then we want to talk to you.

Townsquare Media Shreveport is looking for a dynamic sales executive to join our media and digital advertising team. You will be selling local advertising for our innovative stations.

# Responsibilities

- Promote and sell advertising programs which may include local radio, digital productssuch as display, streaming, loyalty programs, e-commerce, and digital marketing services
- Leverage our live event platform to sell sponsorship and sales programs to new and existing clients
- Create new relationships with local and regional businesses in our area
- Inquiring and crafting advertising programs for your clients, both new and existing
- Work with local and corporate marketing teams to develop campaign support materials

- Responsible to accurately project revenues, meet and exceed monthly Enters new customer data and other sales contract details for station budgets for all product lines and overachieve annual budgets
- Follow accountabilities set forth by your Sales Manager to help guide you to success achieving monthly sales quotas consistently clients into computer database
- Provide insight and value to executive management to shape the future of our organization

# Qualifications

- Goal oriented and a sense of what it takes to win is essential
- Strong desire to be coached, mentored, and developed while comfortable being an individual contributor
- Comfortable with prospecting and cold calling
- Candidates must demonstrate passion for sales
- Ability to engage clients quickly and develop rapport
- Must be proficient at conducting needs analysis
- Excellent communication and problem-solving skills
- Previous sales experience preferred
- Broadcast/digital sales experience a plus
- Associates/Bachelor's business/marketing-related degree or equivalent experience

# About Us

marketing services company that owns and operates radio, digital and live stations and over 325 local companion websites in entertainment, music and lifestyle content. Its assets include 312 radio event properties. The Company specializes in creating and distributing original Townsquare Media Group is a diversified media, entertainment and digital

media/overview) 66 small to mid-sized markets (http://www.townsquaremedia.com/local-

visitors monthly, including Taste of Country (http://tasteofcountry.com/) Diffuser.fm (http://diffuser.fm/) music and entertainment digital properties reaching over 50 million US unique , making it the third largest owner of radio stations, a national portfolio of

Loudwire (http://loudwire.com/), The FW (http://thefw.com/), Ultimate Classic Rock (http://ultimateclassicrock.com/),

non-music events annually, and and PopCrush (http://popcrush.com/), approximately 500 live music and GuySpeed (http://guyspeed.com/), ScreenCrush (http://screencrush.com/)

Seize the Deal (http://www.seizethedeal.com/), an E-commerce business.

WORKPLACE AND IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER. APPLICANTS MUST BE ELIGIBLE TO WORK IN THE U.S. TOWNSQUARE MEDIA BROADCASTING, LLC MAINTAINS A DRUG-FREE

# Video Screen

- \*\*Position ID\*\*
- \*\*Standard Hours Per Pay \*\*# - Company\*\*

Period\*\*

# Account Executive



Expired Job

@ Rerun this ad

# Vibrant Radio Personality Wanted

# Morning Show Co-Host

Townsquare Media Shreveport, LA is searching for the next live, local and vital morning superster on KXKS-FM Kiss Country 937! If you've got what it takes, you'll join long time market personality Gary McCoyl Are you witty? Do you give great phones? Are you a team player? Can you communicate verbally as well as with the written word? If hard work and show prep doesn't scare you off, this just might be the glg for you! We're looking for someone who wants to live and work in the south in a town full of live events, casinos, Mardi Gras madness and fried food!

Our perfect candidate has a minimum of two years radio experience, isn't afrakt to roll up their sleeves, shake hands and kiss babies. We're also looking for someone who is a digital and social media ninjal if you live the country lifestyle and you're up to the challenge, send your resume, cover letter, aircheck and references to garynoccoy@townsquaremedia.com. No phone calls please. (This is to see how well you follow direction!)

Join the team of the Louisiana Association of Broadcasters Station of the Year and #2 morning show in the market, looking to advance to #1!

Townsquare Media and KXKS-FM is an equal apportunity employer.

KXKS-FM | KRUF-FM | KVKF-FM | KTUX-FM | KEEL-AM | KWKH-



October 22, 2014

NAACP/Shreveport Chapter P.O. Box 36893 Shreveport, LA 71133

To Whom this may concern:

Townsquare Media Shreveport is seeking a qualified individual to add to our team **Full Time** as a **Morning Show Co-Host**. I have enclosed a job description of the position available. It would be greatly appreciated if you could please post the job opening(s) availability for 15 days from receipt of this notification. Thank you for your attention to this matter.

Thank you,

Townsquare Media Shreveport Human Resources 318.688.1130













KXKS-FM | KRUF-FM | KVKI-FM | KTUX-FM | KEEL-AM | KWKII-AM

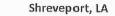
# Morning Show Co-Host

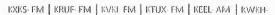
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Mail.
Townsquare Media
6341 Westport Ave
Shreveport, LA. 71129





October 22, 2014

Southern University 3090 Martin Luther King Drive Shreveport, LA 71107

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