

ANNUAL PUBLIC FILE EEO REPORT

KVDA – 60

April 1, 2008 to March 31, 2009

1. Full-time vacancies summary for current reporting period:

1 (one) INTERNAL POSITION WAS AVAILABLE DURING THIS TIME:

Business Development Manager for KTMD and KVDA Sales

NO OTHER FULL TIME POSITIONS WERE AVAILABLE DURING THIS TIME.

2. A total of 11 interviewees were interviewed for the 2 internship job vacancies during the period of April 1, 2008 to March 31, 2009.
3. Referral Summary Matrix for Internships:

Name of Recruitment Source	Total Number Of Interviewees Referred
San Antonio College	11
Total:	11

4. Broad Outreach Summary:

1. In addition to the local outreach advertisement provided with the above noted jobs (communications directly to Universities), all postings placed on the NBCU website are automatically routed to National Job Bank.
2. No need to post public notice looking for recruiting sources in the local San Antonio Newspaper.
3. Javier Ortiz, HR Director, participated on different GE Hispanic Forum Leadership Activities within the topics of Career, Growth, Leadership, and Training. These included:

- GE's Annual Hispanic Forum Events – Atlanta GA, October 2008
 - Contemporary Leaders Presentation – Houston Texas – October 30th, 2008
 - Training and Growth Leadership Luncheon – Houston Texas – October 31st, 2008
 - Leadership and Diversity Training – Houston Texas – November 6, 2009
4. Mitzi Fleissner (Research Manager for KTMD and KVDA) participated in the GE Women's Network Event Dealing with Change in the workplace. (Lunch and Meeting).
 5. Javier Ortiz, HR Director, participated in the 2009 GE Affinity Groups Event regarding Business Development and Leaders of Tomorrow.
 6. In conjunction with LifeCare, Javier Ortiz (Human Resources Director) conducted a number of Lunch and Learn Seminars for all staff members. These included:
 - Professional Development – Building Better Relationships through Effective Communication – August 18th, 2008
 7. Educational Institutions and or Groups considered for Internship opportunities at KVDA:
 - i. San Antonio College
 - ii. Texas Association of Broadcasters
 8. Activities and Events in which KVDA participated as part of Broad Outreach:
 - i. April 3, 2008 – Kids Day at San Pedro Park.
 - ii. May 20, 2008 – Hablando de la Salud de la Mujer
 - iii. May 21, 2008 – SAMA's "Beginner to Breakthrough – Careers On Air" Luncheon
 - iv. May 7, 2008 – Compass Bank Latina Business Excellence Awards and Ceremony
 - v. August 13, 2008 – Ringside San Antonio to Benefit the South Texas Hispanic Fund

**JOB VACANCY
RECRUITMENT SOURCE DATA FORM
(To Be Attached to Annual Public File EEO Report)**

Station: KTMD & KVDA

Job Title: Business Development Manager

Recruitment Source
That Referred

Ultimate Hiree (if Any): Internal Hire

Total Number of
Interviewees: 4

GE Company www.gecareers.com	KTMD/ KVDA Internships	
NBC Career Opportunities www.nbcjobs.com		
Internal Referrals		
Internal Applicants	Yoh Managed Staffing (305) 889-7034	

Internal Applicants that were considered:

1. Veronica Ynclan – Account Executive KVDA
2. Joseph Rojas – Account Executive KVDA
3. David Gandler – Account Executive - KVDA
4. Renee Remillard – Account Executive – KTMD

**JOB VACANCY
RECRUITMENT SOURCE DATA FORM
(To Be Attached to Annual Public File EEO Report)**

Station: KVDA - 60

Job Title: Internship Opportunities

Recruitment Source
That Referred

Ultimate Hiree (if Any): 1 Total Hired 1

Total Number of
Interviewees: 11

	KVDA Internships	
San Antonio College	Texas Association of Broadcasters	
Internal Referrals		

Internship Applicants:

Belinda Flores

Christopher Hernandez

Ramiro Martinez

Jaime Trejo Rojas

Abraham Oliva

Amanda Cena

Jose Guillermo Gonzalez

Jonathan Valencia

Sara Litzler

Ximena Alvarez

Adriana Hernandez



Internship Opportunities with Telemundo San Antonio

Telemundo's Creative Services Department in San Antonio has opportunities for college / university students to join its team.

As an Intern with our Creative Services Team you will have an opportunity to learn different aspects of KVDA's local broadcast including Commercial Production, Promotions, Sales Initiatives, Station Events and Operations.

Intern Students could be responsible for the following:

- Responsible for promotional inventory control.
- Serve as a back-up photographer/editor for News/ Promotional and Commercial campaigns.
- Attend and participate in local ENG shoots and provide assistance to video journalist / Commercial Production.
- Monitor national and international periodicals for potential story opportunities.
- Monitor local trends for commercial / promotional opportunities.
- Produce daily topical and teases for the 5pm and 10pm Newscast.
- Participate with department staff brainstorming sessions and story selections.
- Assist in planning and participate in station events.

Requirements include attending a credited College or University. Students seeking credits towards a degree in television production / promotion and / or marketing communications should apply. Applicants should be creative, detail oriented, flexible and able to work under tight deadlines. Candidate must have excellent communication skills, experience working in teams, and ability to work in a fast-paced environment. Attention to detail and flexible with work schedule is critical. Those students interested should contact Telemundo KVDA San Antonio at the information provided below.

Jose Rodriguez - Director of Creative Services

Main Number – 210-568-0230

Fax Number – 210-341-3962

6234 San Pedro Ave.
San Antonio, TX. 78216



MAY LUNCHEON

WEDNESDAY MAY 21, 2008

“BEGINNER TO BREAKTHROUGH – CAREERS ON AIR”

LEARN THE STORY BEHIND **LAUREN LEEDS**, WHO MADE HER SAN ANTONIO DEBUT AS CO-HOST OF GREAT DAY SA WHILE BALANCING HER ROLE AS AN ACCOUNT EXECUTIVE IN SALES.



NEXT, ACCOMPLISHED VETERAN, **URSULA PARI**, KSAT ANCHOR FOR THE 5P AND 10P NEWS, SHARES HER CAREER MOVES AS SHE PROGRESSED FROM MARKET TO MARKET AND TO INCREASINGLY IMPORTANT RESPONSIBILITIES.



PLEASE RSVP BY FRIDAY MAY 16

HOLIDAY INN SELECT
77 NE LOOP 410

(BETWEEN JONES-MALTSBERGER & MCCULLOUGH)

Door Prize - HD Radio - \$2 per ticket; 3 for \$5.
Proceeds fund our Scholarship efforts

RSVP via paypal @ WWW.AWRSA.ORG
or email amortazavi@univisionradio.com
ALL No Shows will be BILLED



11:30 REGISTRATION & NETWORKING 12 NOON LUNCH & PROGRAM
\$22 Members & Students/\$30 Non-members/\$5 Student Drop in (no Lunch)
We accept cash or check payment at the event.

[Click Here to RSVP](#)

Note: Website is currently being updated with the current flyer. Should you choose to RSVP, please click on paypal link for February Flyer or email amortazavi@univisionradio.com



Texas Association of Broadcasters

502 E. 11th St. • Suite 200 • Austin, Texas 78701
Phone: (512) 322-9944 • Fax: (512) 322-0522 • www.tab.org

Deliver Immediately to:

Your badge will look like this.
Contact TAB's Teresa McAnally
with any changes.

**Javier
Ortiz**

Human Resources Manager

KVDA-TV/Telemundo
San Antonio

Date: 9/24/2008

SAC - October 23

Event: TAB Broadcast Career Expo

Location: **San Antonio College - San Antonio**
Longwith Radio TV & Film Bldg. (TV Studio A)

Set-Up: Thursday, October 23 • 10 a.m. - 11 a.m.
Expo Hours: Thursday, October 23 • 11 a.m. - 3 p.m.
Tear Down: Thursday, October 23 • 3 - 4 p.m.

Booth: **8x10 pipe and drape**
6' table and tablecloth

Includes: Two (2) chairs
Lunch for two (2) recruiters

BOOTH

BALANCE DUE:

Balance due must be paid in advance!
No on-site registrations.
\$75 cancellation fee after 10/16/08.
Written cancellations must be in writing.
No refunds will be issued after 10/16/08.

If you need electricity, e-mail TAB's Teresa McAnally (teresa@tab.org)

Questions: TAB • Teresa McAnally at (512) 322-9944 or teresa@tab.org
TAB • Craig Bean at (512) 322-9944 or craig@tab.org

Questions? Contact Teresa McAnally at teresa@tab.org or call (512) 322-9944

Texas Workforce Commission

A Member of Texas Workforce Solutions

Tom Pauken, Chairman
Commissioner Representing
the Public

Ron Lehman
Commissioner Representing
Employers

Ronald G. Congleton
Commissioner Representing
Labor

Larry E. Temple
Executive Director

Dear Texas Employer:

Recently, the US Bureau of Labor Statistics and TWC requested **job title and wage information** for your business. Our records indicate we have not yet received your response. If you have already responded, give us a call to make sure we have received your data.

OTHERWISE, YOU CAN STILL REPORT USING ONE OF SEVERAL OPTIONS:

- 1) **CALL** 1-800-252-3616
- 2) **FAX** 1-866-463-6666
- 3) **EMAIL** to oestexas@idcf.bls.gov
- 4) **MAIL PRINTOUT, DISKETTE or FORM** in postage paid envelope

Your response is **critical** regardless of the number of employees on your payroll.

Please reply today – federal tax dollars are on the line!

Sincerely,

Jim Van Geffen

Jim Van Geffen, Program Manager
Labor Market and Career Information
Oes@twc.state.tx.us

Bureau of Labor Statistics Statement to Respondents on the Use of Electronic Data Transmission

As a participant in a U.S. Bureau of Labor Statistics (BLS) statistical survey, you should be aware that use of electronic transmittal methods in reporting data involves certain inherent risks to the confidentiality of those data. Further, you should be aware that responsible electronic transmittal practices employed by the BLS cannot completely eliminate those risks.

The BLS is committed to the responsible treatment of the data you report and will take appropriate steps within their ability to protect the confidentiality of those data.

NBCU / TELEMUNDO TVSD Job Opportunities

NBC/Telemundo is always looking for strong candidates for exciting positions in engineering, production, sales, technical services and administration.

Some current job opening include:

Producer (YOH Management Comp) – KVDA – Telemundo - San Antonio

Reporter – NBC 30 – West Hartford, CT. – job # 853884

Assignment Editor - NBC 30 – West Hartford, CT. – job # 851756

Business Development Sales Manager - NBC 30 West Hartford, CT. – job # 816578

Assignment Editor – NBC 6 – Miramar Florida – job # 842492

IR Technician – Telemundo 51 – Miramar Florida – job # - 853849

If you are interested in obtaining more information or applying for any available position, please submit your resume to talent@telemundo.com

TVSD are Equal Opportunity Employers

