

Req detail **Req history**

Req template: TV Stations Requisition Form

Job posting preview eLink history

Sender name	Recipient name/email	eLink sent	eLink opened
Teichmann, Jill (CTS Boston WBZ-TV)	Draper, Justin (CTS Los Angeles)	07-Mar-2012	

Req details Technician/ELC Operator

Req status Closed

Job Code (Click list, type in job title, and hit search)	CTS-14056X Technician
Job Title	Technician/ELC Operator
Job Description	<p>Technician/ELC Operator -</p> <p>QUALIFICATIONS: Position requires a working knowledge of all aspects of television broadcasting. A proven track record demonstrating proficiency in the following areas is required.</p> <p>Technical Director – ability to switch or direct and switch news programs, live breaking news, entertainment programs and studio pre-production. Knowledge of audio and video file servers, graphics devices and computer interfaces is required.</p> <p>ELC/Studio Automation-ability to program and run Sony ELC automation. Previous ELC experience required.</p> <p>Audio Mixer – ability to mix and integrate multiple audio sources during any news or entertainment programs, live or preproduced.</p> <p>Satellite and Microwave Transmission – ability to receive and transmit various types of microwave or satellite transmissions. Strong organizational skills, coordination and communication skills are required.</p>
Department / Business Unit	BO&E
Recruiter/HR Rep/EEO Coordinator	Teichmann, Jill (CTS Boston WBZ-TV)
Immediate Supervisor (Click List, type in last name and hit search)	Pabis, Paul (CTS Boston WBZ-TV)
Division/Station	1061
No. of Positions	1
Positions Remaining	0
Exempt/Non-Exempt Status	Non-Exempt

Addition/Replacement Replacement
Name of Employee Replaced C.Perry
Title of Employee Replaced
Salary of Employee Replaced \$
Target Start Date

Job Info

CBS Business Unit CBS Television Stations
Station WBZ-TV
Market Boston
Location Massachusetts - Boston
Building/Floor 1
Employee Type Staff
Job Status Full Time
Other Job Status N/A
Union Status Yes
Segment/Grade

Job Function is one way applicants can search for jobs by their career interests and area of expertise on the talent gateway. Use the CTRL key to select up to three (3) Job Functions that best describe the position and department.

Job Function Operations/Broadcast Operations
Required Skills/Experience **Maintenance – basic understanding of electronics, system design and ability to repair to the board level.**
Non-Linear editing – understanding of and ability to use nonlinear editing systems is required.

Preferred Skills/Experience
Minimum Education Level
Major

Additional Candidate Instructions

Select the category that best describes the position and/or job function. This field will only be used for internal reporting purposes. It will NOT appear on any of the Talent Gateways for candidates to view.

Job Category Engineering/Facilities
EEO Code 4
Job Code
Budget/Cost Center Code 1061-401
Budget Status Included in Budget
Salary/Wage Range \$ 1

Per Hour/Per Year Per Hour

Bonus Eligible (If answer is No, please skip to LTIP Eligible question.) N/A

STIP Eligible N/A

STIP Target %

Other Bonus Eligible (Please Describe)

LTIP Eligible N/A

Commission Eligibility (AE Positions Only) N/A

If yes, enter target Compensation (Total Annual Pay)

Guarantee Eligibility (New Business AE Positions Only) N/A

If yes, Estimated Monthly Guarantee \$

Estimated Length of Guarantee

Compensation Approvals (Do Not Complete-Area for Comp Dept Only)

Compensation Approved Min Salary \$

Compensation Approved Mid Salary \$

Compensation Approved Max Salary \$

Compensation Approved Bonus Eligible N/A

Compensation Approved Bonus Plan

Compensation Approved Bonus Target \$ or %
Min

Compensation Approved Bonus Target \$ or %
Max

Compensation Approved Long Term Incentive Eligible N/A

Compensation Approved Long Term Incentive Value Min

Compensation Approved Long Term Incentive Value Max

Sourcing Strategy - Instructions for Job Poster.

Sourcing Option (Please hold down "CTL" key to select all that apply.)

List specific source for option(s) selected above:

Notify When Req is Open (Req Team)	Name	Dept.	Job title	Phone	Fax
	Teichmann, Jill (CTS Boston WBZ-TV)	WBZ-TV	Payroll Controller Manager	CTS Boston WBZ-TV	

Turn off Autofiler notification for this req

Approval Routing

Approval routing	Job title	User	Date
	TV Stations-Hiring Manager	Bypass	07-Mar-2012
	TV Stations-Department Head	Bypass	07-Mar-2012
	TV Stations-Compensation	Teichmann, Jill (CTS Boston WBZ-TV)	07-Mar-2012
	TV Stations-Controller	Teichmann, Jill (CTS Boston WBZ-TV)	07-Mar-2012
	TV Stations-General/Sr. Manager	Teichmann, Jill (CTS Boston WBZ-TV)	07-Mar-2012
	TV Stations-SVP, Finance	Teichmann, Jill (CTS Boston WBZ-TV)	07-Mar-2012
	TV Stations-EVP/CFO	Bypass	07-Mar-2012
	TV Stations-President	Bypass	07-Mar-2012

Notify upon approval completion Teichmann, Jill (CTS Boston WBZ-TV)

Advertising Costs \$

Travel Costs \$

Relocation Costs \$

External/Agency Cost \$

Referral Bonus Amount \$

Auto req ID 11133BR

To be completed after the req has been filled.

Auto req ID 11133BR

Internal/External Hire

New Hire's Name

Start Date

Added by Teichmann, Jill (CTS Boston WBZ-TV)

Added on 07-Mar-2012

 **Edit posting options**

 [Help](#)


Posting **11133BR : Technician/ELC Operator**

[Select job posting preview](#)

Talent Gateways

Select all	Gateway site	Repost	Days until posted	Days to remain posted	Currently Posted	Posted date	Removal date	Edit site questions
<input type="checkbox"/>	CBS Campus Recruiting	Repost	00 ▾	00 ▾		07-Mar-2012	07-Mar-2013	
<input type="checkbox"/>	CBS Corporation	Repost	00 ▾	00 ▾		07-Mar-2012	07-Mar-2013	
<input type="checkbox"/>	CBS Internal Gateway	Repost	00 ▾	00 ▾		07-Mar-2012	07-Mar-2013	
<input type="checkbox"/>	CBS Television Stations	Repost	00 ▾	00 ▾		07-Mar-2012	07-Mar-2013	

Other posting options

Posting interface	Date submitted	Start date	Posting expiration/duration	Post/edit details
Arbita				
First Advantage	07-Mar-2012			

[Update all postings](#)
[Close](#)
[Cancel](#)
[Refresh](#)
[Update newly selected/unselected postings only](#)

Job Listing and Distribution Report

CBS Television Stations

Job Title	Technician/ELC Operator
Company Name	CBS Television Stations
Company Job ID	11133BR
Location	Boston, MA
AJE Ref. Number	556404330
Post Date	March 8, 2012
Job URL	http://www.americasjobexchange.com/job-detail/Technician-ELC-Operator-MA-556404330

Postings On the America's Job Exchange (AJE) Network ¹

Website Displayed On	Post Date	URL
America's Job Exchange (AJE)	Mar 8, 2012	http://www.americasjobexchange.com/job-detail/Technician-ELC-Operator-MA-556404330
AJE Veterans Exchange	Mar 8, 2012	http://www.americasjobexchange.com/veteran/job-detail/Technician-ELC-Operator-MA-556404330
AJE Disability Exchange	Mar 8, 2012	http://www.americasjobexchange.com/disability/job-detail/Technician-ELC-Operator-MA-556404330
AJE State Exchange for MA	Mar 8, 2012	http://www.americasjobexchange.com/MA/job-detail/Technician-ELC-Operator-MA-556404330

Distribution to the Diversity Partner Network ²

Website Sent To	Date Sent	URL
Disabled Person	Mar 9, 2012	https://www.disabledperson.com/
Diversity Jobs	Mar 8, 2012	http://diversityjobs.com/
Veteran Jobs	Mar 8, 2012	http://veteranjobs.net
Asian Hires	Mar 8, 2012	http://asianhires.com/
African American Hires	Mar 8, 2012	http://africanamericanhires.com/
Disability Jobs	Mar 8, 2012	http://disabilityjobs.net/
All LGBT Jobs	Mar 8, 2012	http://alllgbtjobs.com/

Distribution to the Diversity Partner Network ²

Website Sent To	Date Sent	URL
Job Opportunities for Disabled American Veterans (JOFDAV)	Mar 9, 2012	https://www.jofdav.com/

Distribution to the Recruitment Media Partner Network ³

Website Sent To	Date Sent	URL
Career Jet	Mar 9, 2012	http://www.careerjet.com
Glassdoor	Mar 10, 2012	http://www.glassdoor.com
Indeed	Mar 9, 2012	http://www.indeed.com/
Oodle	Mar 8, 2012	http://www.oodle.com
Simply Hired	Mar 9, 2012	http://www.simplyhired.com
TopUSAJobs	Mar 10, 2012	http://www.topusajobs.com

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴

Emails Sent To	Date Sent	Email*	CSV*
alevasseur@americasjobexchange.com	Mar 9, 2012	View Email	View CSV
BerkshireWorks			
37 Main Street, Suite 200, 2nd Floor		North Adams	MA 01247

Emails Sent To	Date Sent	Email*	CSV*
mherrick@berkshireworks.org	Mar 9, 2012	View Email	View CSV
dnash@detma.org	Mar 9, 2012	View Email	View CSV

BerkshireWorks - Pittsfield			
160 North Street		Pittsfield	MA 01201

Emails Sent To	Date Sent	Email*	CSV*
mherrick@berkshireworks.org	Mar 9, 2012	View Email	View CSV
dnash@detma.org	Mar 9, 2012	View Email	View CSV
jquinones@detma.org	Mar 9, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS

4

Career Center of Lowell

107 Merrimack Street Lowell MA 01852

Emails Sent To	Date Sent	Email*	CSV*
michael.mcquaid@cclowell.org	Mar 9, 2012	View Email	View CSV
jvanbever@detma.org	Mar 9, 2012	View Email	View CSV
rsinha@navisite.com	Mar 9, 2012	View Email	View CSV

Career Opportunities

77 Finlay Road Orleans MA 02653

Emails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Mar 9, 2012	View Email	View CSV

Career Opportunities Falmouth

205 Worcester Ct., Unit B-3 Falmouth MA 02540

Emails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Mar 9, 2012	View Email	View CSV
anoopnawab@gmail.com	Mar 9, 2012	View Email	View CSV

Career Opportunities Hyannis

372 North Street Hyannis MA 02601

Emails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Mar 9, 2012	View Email	View CSV

Career Source - Chelsea

4 Gerrish Ave Chelsea MA 02150

Emails Sent To	Date Sent	Email*	CSV*
regan@detma.org	Mar 9, 2012	View Email	View CSV
dpellegrino@detma.org	Mar 9, 2012	View Email	View CSV

CareerPoint

850 High Street Holyoke MA 01040

Emails Sent To	Date Sent	Email*	CSV*
dgadaire@careerpointma.org	Mar 9, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴				
CareerWorks				
34 School Street		Brockton	MA	02301
E-mails Sent To	Date Sent	Email*	CSV*	
info@careerworks.org	Mar 9, 2012	View Email	View CSV	
Employment and Training Resources				
449 Newtonville Avenue, Suite 130 288 Walnut St. (Mailing)		Newtonville	MA	02460
E-mails Sent To	Date Sent	Email*	CSV*	
cevans@detma.org	Mar 9, 2012	View Email	View CSV	
Employment and Training Resources - Marlborough				
E-mails Sent To	Date Sent	Email*	CSV*	
erose@detma.org	Mar 9, 2012	View Email	View CSV	
tforhan@detma.org	Mar 9, 2012	View Email	View CSV	
Employment and Training Resources - Norwood				
275 Prospect Street P.O. Box 740		Norwood	MA	02062
E-mails Sent To	Date Sent	Email*	CSV*	
hsoones@detma.org	Mar 9, 2012	View Email	View CSV	
Fall River Career Center				
446 North Main Street		Fall River	MA	02720
E-mails Sent To	Date Sent	Email*	CSV*	
dnadeau@detma.org	Mar 9, 2012	View Email	View CSV	
jtisi@detma.org	Mar 9, 2012	View Email	View CSV	
Franklin/Hampshire Career Center				
One Arch Place		Greenfield	MA	01301
E-mails Sent To	Date Sent	Email*	CSV*	
mtruckey@detma.org	Mar 9, 2012	View Email	View CSV	
rmatuszko@detma.org	Mar 9, 2012	View Email	View CSV	
fhcc@detma.org	Mar 9, 2012	View Email	View CSV	
ghowe@detma.org	Mar 9, 2012	View Email	View CSV	

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4			
Franklin/Hampshire Career Center			
One Arch Place		Greenfield	MA 01301
E-mails Sent To	Date Sent	Email*	CSV*
rmatuszko@detma.org	Mar 9, 2012	View Email	View CSV
FutureWorks Career Center			
One Federal Street, Bldg. 103-3		Springfield	MA 01105
E-mails Sent To	Date Sent	Email*	CSV*
rpicard@getajob.cc	Mar 9, 2012	View Email	View CSV
Gardner Career Center			
25 Main Street		Gardner	MA 01440
E-mails Sent To	Date Sent	Email*	CSV*
pcarroll@detma.org	Mar 9, 2012	View Email	View CSV
rdumont@detma.org	Mar 9, 2012	View Email	View CSV
Greater New Bedford Career Center			
618 Acushnet Avenue		New Bedford	MA 02740
E-mails Sent To	Date Sent	Email*	CSV*
bfrancis@detma.org	Mar 9, 2012	View Email	View CSV
pchampagne@detma.org	Mar 9, 2012	View Email	View CSV
JobNet			
210 South Street, 1st Floor		Boston	MA 02111
E-mails Sent To	Date Sent	Email*	CSV*
ralexander@detma.org	Mar 9, 2012	View Email	View CSV
mfalasca@detma.org	Mar 9, 2012	View Email	View CSV
ncorbin@detma.org	Mar 9, 2012	View Email	View CSV
Leominster Career Center			
100 Erdman Way		Leominster	MA 01453
E-mails Sent To	Date Sent	Email*	CSV*
klibertucci@detma.org	Mar 9, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS

4

Leominster Career Center

100 Erdman Way Leominster MA 01453

Emails Sent To Date Sent Email* CSV*

jchamberlain@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

Lowell Career Center

18 John St Lowell MA 01852

Emails Sent To Date Sent Email* CSV*

jvanbever@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

Newtonville Career Center

288 Walnut St Ste 130 Newtonville MA 02460

Emails Sent To Date Sent Email* CSV*

cevans@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

North Shore Career Center of Lynn

181 Union Street Lynn MA 01901

Emails Sent To Date Sent Email* CSV*

lglynn@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

Plymouth Career Center

36 Cordage Park Circle, Suite 200 Plymouth MA 02360

Emails Sent To Date Sent Email* CSV*

kparham@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

mkelley@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

Quincy Career Center

152 Parking Way Quincy MA 02169

Emails Sent To Date Sent Email* CSV*

mkelley@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

fmyerson@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4

Taunton Career Center

72 School Street Taunton MA 02780

E-mails Sent To	Date Sent	Email*	CSV*
jtisi@detma.org	Mar 9, 2012	View Email	View CSV

The Work Place

29 Winter St., 4th Floor Boston MA 02108

E-mails Sent To	Date Sent	Email*	CSV*
ncorbin@detma.org	Mar 9, 2012	View Email	View CSV

ValleyWorks Career Center - Haverhill

192 Merrimack Street Haverhill MA 01830

E-mails Sent To	Date Sent	Email*	CSV*
rdinicola@detma.org	Mar 9, 2012	View Email	View CSV

ValleyWorks Career Center - Lawrence

439 South Union Street, Heritage Place Buildi Lawrence MA 01843

E-mails Sent To	Date Sent	Email*	CSV*
achilingirian@detma.org	Mar 9, 2012	View Email	View CSV
enelson@detma.org	Mar 9, 2012	View Email	View CSV

Wareham Career Center

48 Marion Road (Route 6) Wareham MA 02571

E-mails Sent To	Date Sent	Email*	CSV*
pchampagne@detma.org	Mar 9, 2012	View Email	View CSV
tnelson@detma.org	Mar 9, 2012	View Email	View CSV

Workforce Central - Milford

425 Fortune Blvd., Suite 201 Milford MA 01757

E-mails Sent To	Date Sent	Email*	CSV*
lcorbin@detma.org	Mar 9, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS

4

Workforce Central - Southbridge

5 Optical Drive, Suite 200 Southbridge MA 01550

Emails Sent To	Date Sent	Email*	CSV*
kjoy@detma.org	Mar 9, 2012	View Email	View CSV
dramsay@detma.org	Mar 9, 2012	View Email	View CSV

Workforce Central Career Center - Worcester

44 Front Street, 6th Floor Worcester MA 01608

Emails Sent To	Date Sent	Email*	CSV*
wryan@detma.org	Mar 9, 2012	View Email	View CSV

*New Feature for jobs distributed after May 1st 2012

Disclaimer: To respect the privacy of AIE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.

Distribution to Community Outreach Organizations

5

Brockton Area ARC

1250 W Chestnut St Brockton MA

Emails Sent To	Date Sent	Email*	CSV*
ecouncil@brocktonarc.net	Mar 9, 2012	View Email	View CSV
rbiela@brocktonarc.net	Mar 9, 2012	View Email	View CSV

CLASS The Arc of Greater Lawrence

55 Merrimack St Lawrence MA 01843

Emails Sent To	Date Sent	Email*	CSV*
jyoungblood@classinc.org	Mar 9, 2012	View Email	View CSV

Charles River Center

989 Central Avenue Needham MA 02492

Emails Sent To	Date Sent	Email*	CSV*
cdohererty@charlesrivercenter.org	Mar 9, 2012	View Email	View CSV

Distribution to Community Outreach Organizations

5

Community Work Services

174 Portland St. Boston MA 02114

Emails Sent To Date Sent Email* CSV*

sebastianf@cwsbos.com Mar 9, 2012 [View Email](#) [View CSV](#)

East Middlesex ARC EMArc

20 Gould St Reading MA 01867

Emails Sent To Date Sent Email* CSV*

amarxsen@theemarc.org Mar 9, 2012 [View Email](#) [View CSV](#)

Employer Support of The Guard and Reserve

50 Maple St. Milford MA 01757

Emails Sent To Date Sent Email* CSV*

eleanor.j.cash.ctr@mail.mil Mar 9, 2012 [View Email](#) [View CSV](#)

Massachusetts Rehabilitation Commission

5 Middlesex Ave Somerville MA 02145

Emails Sent To Date Sent Email* CSV*

gregory.ames@state.ma.us Mar 9, 2012 [View Email](#) [View CSV](#)

Morgan Memorial Goodwill Industries

1010 Harrison Ave Boston MA 02119

Emails Sent To Date Sent Email* CSV*

vgold@goodwillmass.org Mar 9, 2012 [View Email](#) [View CSV](#)

Morgan Memorial Goodwill Industries Boston Career Link

1010 Harrison Ave Boston MA 02119

Emails Sent To Date Sent Email* CSV*

mjones@detma.org Mar 9, 2012 [View Email](#) [View CSV](#)

New England Center For Homeless Veterans

17 Court Street Boston MA 02108

Emails Sent To Date Sent Email* CSV*

sarah.gonzalez@nechv.org Mar 9, 2012 [View Email](#) [View CSV](#)

Distribution to Community Outreach Organizations ⁵			
New England Job Corps OA CTS			
210 South St		Boston	MA 02111
Emails Sent To	Date Sent	Email*	CSV*
martinez.juana@jobcorps.org	Mar 9, 2012	View Email	View CSV
U.S. Department of Veteran Affairs			
JFK Building		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
maura.squire@va.gov	Mar 9, 2012	View Email	View CSV
VetSuccess.Org (US Dept of Veteran Affairs)			
JFK Building-rm 1675		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
ellen.shaw-peterson@va.gov	Mar 9, 2012	View Email	View CSV
Veterans Northeast Outreach Center			
Emails Sent To	Date Sent	Email*	CSV*
johnratka@comcast.net	Mar 9, 2012	View Email	View CSV
the Massachusetts Rehabilitation Commission			
One Parker St		Lawrence	MA 01840
Emails Sent To	Date Sent	Email*	CSV*
dgerry@classinc.org	Mar 9, 2012	View Email	View CSV

*New Feature for jobs distributed after May 1st 2011

Disclaimer: To respect the privacy of A/E customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.

Manual Posting to State Workforce Web Site ⁶		
State Posted In	Date Posted	State Reference Number
Massachusetts	Mar 12, 2012	1319177

Results

Clicks and Applies	7.8	
Total Clicks	1	See Note 7
Total Applies	2	See Note 8

Notes:

1. **Postings on the America's Job Exchange (AJE) Network**

In addition to the national AJE website (www.americasjobexchange.com), job posting advertisements from Federal contractor are also distributed via the AJE Career and State Exchanges. The AJE Career Exchange includes 19 career search websites designed for specific job seeker groups, including veterans, minorities, and persons with disabilities. The AJE State Exchange targets local job seekers in each of the 50 states.

2. **Distribution to the Diversity Partner Network**

Job posting advertisements from Federal contractors are distributed to the AJE Diversity Partner Network, which consists of hundreds of websites aimed at specific groups with unique interests, such as veterans, minorities, and persons with disabilities.

3. **Distribution to the Recruitment Media Partner Network**

Job posting advertisements from Federal contractors are distributed to and sponsored on AJE's Recruitment Media Partner Network in an effort to maximize job posting exposure. The AJE Recruitment Media Network consists of various online job boards and job search engines that specialize in recruitment advertising.

4. **Distribution to Career One Stop Center Representatives/LVER/DVOPS**

Job posting advertisements from Federal contractors are distributed to One-Stop career centers and veteran representatives (e.g., LVER, DVOP) nearest to the job location.

5. **Distribution to Community Outreach Organizations**

Job posting advertisements from Federal contractors are distributed to community-based organizations as a means to reach candidates from specific groups, such as veterans, minorities, and persons with disabilities.

6. **Job Feed Distribution or Manual Posting to State Workforce Web Site**

Job posting advertisements from Federal contractors are sent directly to the states in which the postings are open. The postings are distributed via feed or posted directly to the state site.

7. **Total Clicks**

The total number of times your job title was clicked to view the Job Description from the date the job was posted to the date the job expired. Please note this is an estimate of views and might not fully count the total number of views from the full AJE distribution network.

8. **Total Applies**

The number of times the "Apply" link was clicked from your Job Description. Please note that this does not necessarily equal the number of applies to a job as a candidate can abandon the application process mid-way through or decide to apply directly by using an email address. In addition, apply information from some partner sites is not obtainable or reliable.

Disclaimer

The America's Job Exchange (AJE) Job Distribution Report is prepared for the convenience of our customers so that they may maintain a record of distribution and display of job postings within the AJE network. AJE is an online job-posting and distribution services provider and is not associated with any government agency. Therefore, AJE cannot guarantee the sufficiency of a customer's compliance requirements. By using AJE's website and or services, you agree that AJE, its parent and affiliates are not liable for any damages arising out of such use. Please note that the job distribution report is available only to our customers who have purchased the job distribution service offered by America's Job Exchange. Reports are only available for the period for which the service is procured. Reports are automatically sent to qualified customers. Additional reports are available to our customers for purchase. Please contact our Customer Care team for details.

Questions? Call Customer Care, 1-866-926-6284

[Req detail](#)[Req history](#)

Req template: TV Stations Requisition Form

Job posting preview eLink history

Req details Credit & Collections Manager

Req status Closed

Job Code (Click list, type in job title, and hit search)

CTS-13503X Credit Manager

Job Title

Credit & Collections Manager

Job Description

CBS Boston (WBZ-TV & WSBK-TV) are looking for an experienced Credit & Collections Manager.

SUMMARY: Responsible for processing customer credit inquiries, approving credit terms and maintaining targeted DSO.

DUTIES AND RESPONSIBILITIES:

- Initiates and responds to credit verifications for client accounts. Verifies credit worthiness for prospective clients.
- Maintains sub-ledger to ensure they balance to the general ledger.
- Prepares Co-Op invoices.
- Investigates discrepancies on sales contracts to invoices and follows up until resolved.
- Prepares data for closing journal entries month end, quarter, and year end.
- Works with agencies and/or sales personnel regarding discrepancies; prepares credit memos to adjust for variances.
- Works with local and national credit and collection agencies.
- Makes collection calls and sends dunning letters to clients whose accounts are in arrears.
- Prepares paperwork for civil court (small claims court) on local delinquent accounts and represents the company at hearings as necessary.
- Responsible for Accounts Receivables and Web-App. reporting.
- Calculates monthly sales commissions.
- Build / Maintain relationships with sales staff, clients, agencies, and other station personnel.

- Processes month-end billing
- Other duties as assigned.

Department / Business Unit Accounting

Recruiter/HR Rep/EEO Coordinator Teichmann, Jill (CTS Boston WBZ-TV)

Immediate Supervisor (Click List, type in last name and hit search) Piette, Edward ()

Division/Station 1

No. of Positions 1

Positions Remaining 0

Exempt/Non-Exempt Status Exempt

Addition/Replacement Replacement

Name of Employee Replaced W.Howe

Title of Employee Replaced

Salary of Employee Replaced \$

Target Start Date

Job Info

CBS Business Unit CBS Television Stations

Station WBZ-TV

Market Boston

Location Massachusetts - Boston

Building/Floor 1

Employee Type Staff

Job Status Full Time

Other Job Status N/A

Union Status No

Segment/Grade

Job Function is one way applicants can search for jobs by their career interests and area of expertise on the talent gateway. Use the CTRL key to select up to three (3) Job Functions that best describe the position and department.

Job Function Accounting

Required Skills/Experience 5+ years experience with A/R and Collections required. College Degree preferred. A combination of education, and experience will be considered. Requires the ability to communicate effectively with station personnel, clients, and other credit personnel in such a manner as to maintain a good station image. Requires knowledge of general accounting principles and business law which apply to credit and collections. Requires thorough knowledge of MS Office including Excel and Financial Softwares

relating to account receivables.

Preferred Skills/Experience

Minimum Education Level

Major

Additional Candidate Instructions

Select the category that best describes the position and/or job function. This field will only be used for internal reporting purposes. It will NOT appear on any of the Talent Gateways for candidates to view.

Job Category Finance/Accounting

EEO Code

Job Code

Budget/Cost Center Code 1061-701

Budget Status Included in Budget

Salary/Wage Range \$ 1

Per Hour/Per Year Per Year

Bonus Eligible (If answer is No, please skip to LTIP Eligible question.) N/A

STIP Eligible N/A

STIP Target %

Other Bonus Eligible (Please Describe)

LTIP Eligible N/A

Commission Eligibility (AE Positions Only) N/A

If yes, enter target Compensation (Total Annual Pay)

Guarantee Eligibility (New Business AE Positions Only) N/A

If yes, Estimated Monthly Guarantee \$

Estimated Length of Guarantee

Compensation Approvals (Do Not Complete-Area for Comp Dept Only)

Compensation Approved Min Salary \$

Compensation Approved Mid Salary \$

Compensation Approved Max Salary \$

Compensation Approved Bonus Eligible N/A

Compensation Approved Bonus Plan

**Compensation Approved Bonus Target \$ or %
Min**

**Compensation Approved Bonus Target \$ or %
Max**

Compensation Approved Long Term Incentive

Eligible N/A

Compensation Approved Long Term Incentive Value Min

Compensation Approved Long Term Incentive Value Max

Sourcing Strategy - Instructions for Job Poster.

Sourcing Option (Please hold down "CTL" key to select all that apply.)

List specific source for option(s) selected above:

Notify When Req is Open (Req Team)	Name	Dept.	Job title	Phone	Fax
	Teichmann, Jill (CTS Boston WBZ-TV)	WBZ-TV Controller 0701	Payroll Manager	CTS Boston WBZ-TV	

Turn off Autofiler notification for this req

Approval Routing

Approval routing	Job title	User	Date
	TV Stations-Hiring Manager	Bypass	06-Jan-2012
	TV Stations-Department Head	Bypass	06-Jan-2012
	TV Stations-Compensation	Teichmann, Jill (CTS Boston WBZ-TV)	06-Jan-2012
	TV Stations-Controller	Teichmann, Jill (CTS Boston WBZ-TV)	06-Jan-2012
	TV Stations-General/Sr. Manager	Teichmann, Jill (CTS Boston WBZ-TV)	06-Jan-2012
	TV Stations-SVP, Finance	Teichmann, Jill (CTS Boston WBZ-TV)	06-Jan-2012
	TV Stations-EVP/CFO	Bypass	06-Jan-2012
	TV Stations-President	Bypass	06-Jan-2012

Notify upon approval completion Teichmann, Jill (CTS Boston WBZ-TV)

Advertising Costs \$

Travel Costs \$

Relocation Costs \$

External/Agency Cost \$

Referral Bonus Amount \$

Auto req ID 10539BR

To be completed after the req has been filled.

Auto req ID 10539BR

Internal/External Hire N/A

New Hire's Name

Start Date

Added by Teichmann, Jill (CTS Boston WBZ-TV)

Added on 06-Jan-2012



Edit posting options

[? Help](#)

Posting **10539BR : Credit & Collections Manager**

Select job posting preview

Talent Gateways

Select all	Gateway site	Repost	Days until posted	Days to remain posted	Currently Posted date	Removal date	Edit site questions
<input type="checkbox"/>	CBS Campus Recruiting	Repost	00 ▾	00 ▾	18-Apr-2012	05-Jan-2013	
<input type="checkbox"/>	CBS Corporation	Repost	00 ▾	00 ▾	18-Apr-2012	05-Jan-2013	
<input type="checkbox"/>	CBS Internal Gateway	Repost	00 ▾	00 ▾	18-Apr-2012	05-Jan-2013	
<input type="checkbox"/>	CBS Television Stations	Repost	00 ▾	00 ▾	18-Apr-2012	05-Jan-2013	

Other posting options

Posting interface	Date submitted	Start date	Posting expiration/duration	Post/edit details
Arbita	06-Jan-2012			
First Advantage	18-Apr-2012			

Job Listing and Distribution Report

CBS Television Stations

Job Title	Credit & Collections Manager
Company Name	CBS Television Stations
Company Job ID	10539BR
Location	Boston, MA
AJE Ref. Number	554922341
Post Date	January 7, 2012
Job URL	http://www.americasjobexchange.com/job-detail/Credit-Collections-Manager-MA-554922341

Postings On the America's Job Exchange (AJE) Network ¹		
Website Displayed On	Post Date	URL
America's Job Exchange (AJE)	Jan 7, 2012	http://www.americasjobexchange.com/job-detail/Credit-Collections-Manager-MA-554922341
AJE Veterans Exchange	Jan 7, 2012	http://www.americasjobexchange.com/veteran/job-detail/Credit-Collections-Manager-MA-554922341
AJE Disability Exchange	Jan 7, 2012	http://www.americasjobexchange.com/disability/job-detail/Credit-Collections-Manager-MA-554922341
AJE State Exchange for MA	Jan 7, 2012	http://www.americasjobexchange.com/MA/job-detail/Credit-Collections-Manager-MA-554922341

Distribution to the Diversity Partner Network ²		
Website Sent To	Date Sent	URL
Diversity Jobs	Jan 7, 2012	http://diversityjobs.com/
Veteran Jobs	Jan 7, 2012	http://veteranjobs.net
Asian Hires	Jan 7, 2012	http://asianhires.com/
African American Hires	Jan 7, 2012	http://africanamericanhires.com/
Disability Jobs	Jan 7, 2012	http://disabilityjobs.net/
All LGBT Jobs	Jan 7, 2012	http://alllgbtjobs.com/
Diversity Working	Feb 3, 2012	http://diversityworking.com/

Distribution to the Recruitment Media Partner Network ³

Website Sent To	Date Sent	URL
Career Jet	Jan 7, 2012	http://www.careerjet.com
Glassdoor	Jan 7, 2012	http://www.glassdoor.com
Indeed	Jan 7, 2012	http://www.indeed.com/
Juju	Jan 7, 2012	http://www.juju.com
Oodle	Jan 7, 2012	http://www.oodle.com
Simply Hired	Jan 8, 2012	http://www.simplyhired.com
TopUSAJobs	Jan 7, 2012	http://www.topusajobs.com

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴

BerkshireWorks

37 Main Street, Suite 200, 2nd Floor North Adams MA 01247

Emails Sent To	Date Sent	Email*	CSV*
mherrick@berkshireworks.org	Jan 8, 2012	View Email	View CSV
dnash@detma.org	Jan 8, 2012	View Email	View CSV

BerkshireWorks - Pittsfield

160 North Street Pittsfield MA 01201

Emails Sent To	Date Sent	Email*	CSV*
mherrick@berkshireworks.org	Jan 8, 2012	View Email	View CSV
dnash@detma.org	Jan 8, 2012	View Email	View CSV
jquinones@detma.org	Jan 8, 2012	View Email	View CSV
carambula@detma.org	Jan 8, 2012	View Email	View CSV

Boston Career Link

1010 Harrison Avenue Boston MA 02119

Emails Sent To	Date Sent	Email*	CSV*
bostoncareerlink@detma.org	Jan 8, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS

4

Career Center of Lowell

107 Merrimack Street Lowell MA 01852

E-mails Sent To	Date Sent	Email*	CSV*
michael.mcquaid@cclowell.org	Jan 8, 2012	View Email	View CSV
jvanbever@detma.org	Jan 8, 2012	View Email	View CSV
rsinha@navisite.com	Jan 8, 2012	View Email	View CSV

Career Opportunities

77 Finlay Road Orleans MA 02653

E-mails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Jan 8, 2012	View Email	View CSV
spollard@detma.org	Jan 8, 2012	View Email	View CSV

Career Opportunities Falmouth

205 Worcester Ct., Unit B-3 Falmouth MA 02540

E-mails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Jan 8, 2012	View Email	View CSV
anoopnawab@gmail.com	Jan 8, 2012	View Email	View CSV

Career Opportunities Hyannis

372 North Street Hyannis MA 02601

E-mails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Jan 8, 2012	View Email	View CSV
spollard@detma.org	Jan 8, 2012	View Email	View CSV

Career Source - Chelsea

4 Gerrish Ave Chelsea MA 02150

E-mails Sent To	Date Sent	Email*	CSV*
regan@detma.org	Jan 8, 2012	View Email	View CSV
dpellegrino@detma.org	Jan 8, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴

CareerPoint

850 High Street Holyoke MA 01040

E-mails Sent To	Date Sent	Email*	CSV*
dgadaire@careerpointma.org	Jan 8, 2012	View Email	View CSV

CareerWorks

34 School Street Brockton MA 02301

E-mails Sent To	Date Sent	Email*	CSV*
info@careerworks.org	Jan 8, 2012	View Email	View CSV
ctaylor@careerworks.org	Jan 8, 2012	View Email	View CSV
clydet@careerworks.org	Jan 8, 2012	View Email	View CSV

Employment and Training Resources

449 Newtonville Avenue, Suite 130 288 Walnut St. (Mailing) Newtonville MA 02460

E-mails Sent To	Date Sent	Email*	CSV*
cevans@detma.org	Jan 8, 2012	View Email	View CSV

Employment and Training Resources - Marlborough

E-mails Sent To	Date Sent	Email*	CSV*
erose@detma.org	Jan 8, 2012	View Email	View CSV
tforhan@detma.org	Jan 8, 2012	View Email	View CSV

Employment and Training Resources - Norwood

275 Prospect Street P.O. Box 740 Norwood MA 02062

E-mails Sent To	Date Sent	Email*	CSV*
hsoones@detma.org	Jan 8, 2012	View Email	View CSV

Fall River Career Center

446 North Main Street Fall River MA 02720

E-mails Sent To	Date Sent	Email*	CSV*
dnadeau@detma.org	Jan 8, 2012	View Email	View CSV
jtisi@detma.org	Jan 8, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4			
Franklin/Hampshire Career Center			
One Arch Place		Greenfield	MA 01301
E-mails Sent To	Date Sent	Email*	CSV*
mtruckey@detma.org	Jan 8, 2012	View Email	View CSV
rmatuszko@detma.org	Jan 8, 2012	View Email	View CSV
fhcc@detma.org	Jan 8, 2012	View Email	View CSV
ghowe@detma.org	Jan 8, 2012	View Email	View CSV
rmatuszko@detma.org	Jan 8, 2012	View Email	View CSV
FutureWorks Career Center			
One Federal Street, Bldg. 103-3		Springfield	MA 01105
E-mails Sent To	Date Sent	Email*	CSV*
rpocard@getajob.cc	Jan 8, 2012	View Email	View CSV
Gardner Career Center			
25 Main Street		Gardner	MA 01440
E-mails Sent To	Date Sent	Email*	CSV*
pcarroll@detma.org	Jan 8, 2012	View Email	View CSV
rdumont@detma.org	Jan 8, 2012	View Email	View CSV
Greater New Bedford Career Center			
618 Acushnet Avenue		New Bedford	MA 02740
E-mails Sent To	Date Sent	Email*	CSV*
bfrancis@detma.org	Jan 8, 2012	View Email	View CSV
pchampagne@detma.org	Jan 8, 2012	View Email	View CSV
JobNet			
210 South Street, 1st Floor		Boston	MA 02111
E-mails Sent To	Date Sent	Email*	CSV*
ralexander@detma.org	Jan 8, 2012	View Email	View CSV
mfalasca@detma.org	Jan 8, 2012	View Email	View CSV
ncorbin@detma.org	Jan 8, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴			
JobNet			
210 South Street, 1st Floor		Boston	MA 02111
E-mails Sent To	Date Sent	Email*	CSV*
ecrognalo@detma.org	Jan 8, 2012	View Email	View CSV
Leominster Career Center			
100 Erdman Way		Leominster	MA 01453
E-mails Sent To	Date Sent	Email*	CSV*
klibertucci@detma.org	Jan 8, 2012	View Email	View CSV
jchamberlain@detma.org	Jan 8, 2012	View Email	View CSV
miorio@detma.org	Jan 8, 2012	View Email	View CSV
Lowell Career Center			
18 John St		Lowell	MA 01852
E-mails Sent To	Date Sent	Email*	CSV*
jvanbever@detma.org	Jan 8, 2012	View Email	View CSV
Newtonville Career Center			
288 Walnut St Ste 130		Newtonville	MA 02460
E-mails Sent To	Date Sent	Email*	CSV*
cevans@detma.org	Jan 8, 2012	View Email	View CSV
North Shore Career Center of Gloucester			
5 Pleasant Street		Gloucester	MA 01930
E-mails Sent To	Date Sent	Email*	CSV*
mwhitmore@detma.org	Jan 8, 2012	View Email	View CSV
North Shore Career Center of Lynn			
181 Union Street		Lynn	MA 01901
E-mails Sent To	Date Sent	Email*	CSV*
mwhitmore@detma.org	Jan 8, 2012	View Email	View CSV
lglynn@detma.org	Jan 8, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS

4

North Shore Career Center of Salem

70 Washington Street, 1st Floor Salem MA 01970

E-mails Sent To	Date Sent	Email*	CSV*
tfrisiello@detma.org	Jan 8, 2012	View Email	View CSV

Plymouth Career Center

36 Cordage Park Circle, Suite 200 Plymouth MA 02360

E-mails Sent To	Date Sent	Email*	CSV*
kparham@detma.org	Jan 8, 2012	View Email	View CSV
mkelley@detma.org	Jan 8, 2012	View Email	View CSV

Quincy Career Center

152 Parking Way Quincy MA 02169

E-mails Sent To	Date Sent	Email*	CSV*
mkelley@detma.org	Jan 8, 2012	View Email	View CSV
fmyerson@detma.org	Jan 8, 2012	View Email	View CSV

Taunton Career Center

72 School Street Taunton MA 02780

E-mails Sent To	Date Sent	Email*	CSV*
jtisi@detma.org	Jan 8, 2012	View Email	View CSV

The Career Place

100 Sylvan Road, Suite G-100 Woburn MA 01801

E-mails Sent To	Date Sent	Email*	CSV*
preynolds@detma.org	Jan 8, 2012	View Email	View CSV

The Work Place

29 Winter St., 4th Floor Boston MA 02108

E-mails Sent To	Date Sent	Email*	CSV*
amccabe@detma.org	Jan 8, 2012	View Email	View CSV
ncorbin@detma.org	Jan 8, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS

4

ValleyWorks Career Center - Haverhill

192 Merrimack Street Haverhill MA 01830

E-mails Sent To	Date Sent	Email*	CSV*
rdinicola@detma.org	Jan 8, 2012	View Email	View CSV
bmcleod@detma.org	Jan 8, 2012	View Email	View CSV

ValleyWorks Career Center - Lawrence

439 South Union Street, Heritage Place Buildi Lawrence MA 01843

E-mails Sent To	Date Sent	Email*	CSV*
achilingirian@detma.org	Jan 8, 2012	View Email	View CSV
enelson@detma.org	Jan 8, 2012	View Email	View CSV

Wareham Career Center

48 Marion Road (Route 6) Wareham MA 02571

E-mails Sent To	Date Sent	Email*	CSV*
pchampagne@detma.org	Jan 8, 2012	View Email	View CSV
tnelson@detma.org	Jan 8, 2012	View Email	View CSV

Woburn Career Center

100 Sylvan Rd G-100 Woburn MA 01801

E-mails Sent To	Date Sent	Email*	CSV*
preynolds@detma.org	Jan 8, 2012	View Email	View CSV

Workforce Central - Milford

425 Fortune Blvd., Suite 201 Milford MA 01757

E-mails Sent To	Date Sent	Email*	CSV*
lcorbin@detma.org	Jan 8, 2012	View Email	View CSV

Workforce Central - Southbridge

5 Optical Drive, Suite 200 Southbridge MA 01550

E-mails Sent To	Date Sent	Email*	CSV*
kjoy@detma.org	Jan 8, 2012	View Email	View CSV
dramsay@detma.org	Jan 8, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴

Workforce Central Career Center - Worcester

44 Front Street, 6th Floor Worcester MA 01608

Emails Sent To	Date Sent	Email*	CSV*
danderson@detma.org	Jan 8, 2012	View Email	View CSV
wryan@detma.org	Jan 8, 2012	View Email	View CSV

**New Feature for jobs distributed after May 1st 2011*

Disclaimer: To respect the privacy of AJE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.

Distribution to Community Outreach Organizations ⁵

Brockton Area ARC

1250 W Chestnut St Brockton MA

Emails Sent To	Date Sent	Email*	CSV*
ecouncil@brocktonarc.net	Jan 8, 2012	View Email	View CSV
rbiela@brocktonarc.net	Jan 8, 2012	View Email	View CSV

CLASS The Arc of Greater Lawrence

55 Merrimack St Lawrence MA 01843

Emails Sent To	Date Sent	Email*	CSV*
jyoungblood@classinc.org	Jan 8, 2012	View Email	View CSV

Charles River Center

989 Central Avenue Needham MA 02492

Emails Sent To	Date Sent	Email*	CSV*
cdoherly@charlesrivercenter.org	Jan 8, 2012	View Email	View CSV

Community Work Services

174 Portland St. Boston MA 02114

Emails Sent To	Date Sent	Email*	CSV*
sebastianf@cwsbos.com	Jan 8, 2012	View Email	View CSV

Distribution to Community Outreach Organizations

5

Dare Family Services

504 Dudley Street 2nd Floor BOSTON MA 02119

E-mails Sent To	Date Sent	Email*	CSV*
lgregory@darefamily.org	Jan 8, 2012	View Email	View CSV

East Middlesex ARC EMarc

20 Gould St Reading MA 01867

E-mails Sent To	Date Sent	Email*	CSV*
amarxsen@thearc.org	Jan 8, 2012	View Email	View CSV

Employer Support of The Guard and Reserve

50 Maple St. Milford MA 01757

E-mails Sent To	Date Sent	Email*	CSV*
eleanor.j.cash.ctr@mail.mil	Jan 8, 2012	View Email	View CSV

Massachusetts Rehabilitation Commission

5 Middlesex Ave Somerville MA 02145

E-mails Sent To	Date Sent	Email*	CSV*
gregory.ames@state.ma.us	Jan 8, 2012	View Email	View CSV

Morgan Memorial Goodwill Industries

1010 Harrison Ave Boston MA 02119

E-mails Sent To	Date Sent	Email*	CSV*
vgold@goodwillmass.org	Jan 8, 2012	View Email	View CSV

Morgan Memorial Goodwill Industries Boston Career Link

1010 Harrison Ave Boston MA 02119

E-mails Sent To	Date Sent	Email*	CSV*
mjones@detma.org	Jan 8, 2012	View Email	View CSV

New England Center For Homeless Veterans

17 Court Street Boston MA 02108

E-mails Sent To	Date Sent	Email*	CSV*
sarah.gonzalez@nechv.org	Jan 8, 2012	View Email	View CSV

Distribution to Community Outreach Organizations			
New England Job Corps OA CTS			
210 South St		Boston	MA 02111
Emails Sent To	Date Sent	Email*	CSV*
martinez.juana@jobcorps.org	Jan 8, 2012	View Email	View CSV
Office of Vocational Rehabilitation and Employment			
Kennedy Federal Building 16th Floor		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
bmooney@detma.org	Jan 8, 2012	View Email	View CSV
U.S. Department of Veteran Affairs			
JFK Building		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
maura.squire@va.gov	Jan 8, 2012	View Email	View CSV
VetSuccess.Org (US Dept of Veteran Affairs)			
JFK Building-rm 1675		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
ellen.shaw-peterson@va.gov	Jan 8, 2012	View Email	View CSV
Veterans Northeast Outreach Center			
Emails Sent To	Date Sent	Email*	CSV*
johnratka@comcast.net	Jan 8, 2012	View Email	View CSV
the Massachusetts Rehabilitation Commission			
One Parker St		Lawrence	MA 01840
Emails Sent To	Date Sent	Email*	CSV*
dlibunao@classinc.org	Jan 8, 2012	View Email	View CSV
dgerry@classinc.org	Jan 8, 2012	View Email	View CSV

*New Feature for jobs distributed after May 1st 2011

Disclaimer: To respect the privacy of AJE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.

Manual Posting to State Workforce Web Site ⁶

State Posted In	Date Posted	State Reference Number
Massachusetts	Jan 10, 2012	1263370
Massachusetts	Jan 10, 2012	1263370

Results

Clicks and Applies ^{7,8}

Total Clicks	41	See Note 7
Total Applies	0	See Note 8

Notes:

1. **Postings on the America's Job Exchange (AJE) Network**

In addition to the national AJE website (www.americasjobexchange.com), job posting advertisements from Federal contractor are also distributed via the AJE Career and State Exchanges. The AJE Career Exchange includes 19 career search websites designed for specific job seeker groups, including veterans, minorities, and persons with disabilities. The AJE State Exchange targets local job seekers in each of the 50 states.

2. **Distribution to the Diversity Partner Network**

Job posting advertisements from Federal contractors are distributed to the AJE Diversity Partner Network, which consists of hundreds of websites aimed at specific groups with unique interests, such as veterans, minorities, and persons with disabilities.

3. **Distribution to the Recruitment Media Partner Network**

Job posting advertisements from Federal contractors are distributed to and sponsored on AJE's Recruitment Media Partner Network in an effort to maximize job posting exposure. The AJE Recruitment Media Network consists of various online job boards and job search engines that specialize in recruitment advertising.

4. **Distribution to Career One Stop Center Representatives/LVER/DVOPS**

Job posting advertisements from Federal contractors are distributed to One-Stop career centers and veteran representatives (e.g., LVER, DVOP) nearest to the job location.

5. **Distribution to Community Outreach Organizations**

Job posting advertisements from Federal contractors are distributed to community-based organizations as a means to reach candidates from specific groups, such as veterans, minorities, and persons with disabilities.

6. **Job Feed Distribution or Manual Posting to State Workforce Web Site**

Job posting advertisements from Federal contractors are sent directly to the states in which the postings are open. The postings are distributed via feed or posted directly to the state site.

7. **Total Clicks**

The total number of times your job title was clicked to view the Job Description from the date the job was posted to the date the job expired. Please note this is an estimate of views and might not fully count the total number of views from the full AJE distribution network.

8. **Total Applies**

The number of times the "Apply" link was clicked from your Job Description. Please note that this does not necessarily equal the number of applies to a job as a candidate can abandon the application process mid-way through or decide to apply directly by using an email address. In addition, apply information from some partner sites is not obtainable or reliable.

Disclaimer

The America's Job Exchange (AJE) Job Distribution Report is prepared for the convenience of our customers so that they may maintain a record of distribution and display of job postings within the AJE network. AJE is an online job-posting and distribution services provider and is not associated with any government agency. Therefore, AJE cannot guarantee the sufficiency of a customer's compliance requirements. By using AJE's website and or services, you agree that AJE, its parent and affiliates are not liable for any damages arising out of such use. Please note that the job distribution report is available only to our customers who have purchased the job distribution service offered by America's Job Exchange. Reports are only available for the period for which the service is procured. Reports are automatically sent to qualified customers. Additional reports are available to our customers for purchase. Please contact our Customer Care team for details.

Questions? Call Customer Care, 1-866-926-6284

Req detail

Req history

Req template: TV Stations Requisition Form

Job posting preview eLink history

Req details Traffic Coordinator

Req status Closed

Job Code (Click list, type in job title, and hit search)

CTS-12402 Traffic Coordinator

Job Title

Traffic Coordinator

Job Description

- **Inputting Commercial Copy for 2 Television Stations (WBZ + TV38)**
- **Maintain Commercial Inventory/Library through Traffic and Engineering systems.**
- **Liaison between Sales and Engineering.**
- **Maintain Agency / Client contacts.**
- **Printing station logs.**
- **Preview commercials with questionable information.**
- **Perform other pertinent tasks as requested by the Operations Manager.**

Department / Business Unit

WBZ-TV Sales/Traffic

Recruiter/HR Rep/EEO Coordinator

Teichmann, Jill (CTS Boston WBZ-TV)

Immediate Supervisor (Click List, type in last name and hit search)

Wynyard, Helyn (CTS Boston WSBK-TV)

Division/Station

1061

No. of Positions

1

Positions Remaining

0

Exempt/Non-Exempt Status

Non-Exempt

Addition/Replacement

Replacement

Name of Employee Replaced

G.Poster

Title of Employee Replaced

Salary of Employee Replaced \$

Target Start Date

Job Info

CBS Business Unit

CBS Television Stations

Station

WBZ-TV

Market

Boston

Location

Massachusetts - Boston

Building/Floor 1
Employee Type Staff
Job Status Full Time
Other Job Status N/A
Union Status No
Segment/Grade 1061-503-41010

Job Function is one way applicants can search for jobs by their career interests and area of expertise on the talent gateway. Use the CTRL key to select up to three (3) Job Functions that best describe the position and department.

Job Function Traffic/Sales Services

Required Skills/Experience

- **TV or Radio Traffic Experience preferred.**
- **Detail oriented.**
- **Good Organizational skills.**
- **Must be able to work under pressure and multi-task.**

Preferred Skills/Experience

Minimum Education Level

Major

Additional Candidate Instructions

Select the category that best describes the position and/or job function. This field will only be used for internal reporting purposes. It will NOT appear on any of the Talent Gateways for candidates to view.

Job Category Sales/Traffic

EEO Code

Job Code

Budget/Cost Center Code 1061-503

Budget Status Included in Budget

Salary/Wage Range \$ 1

Per Hour/Per Year Per Year

Bonus Eligible (If answer is No, please skip to LTIP Eligible question.) N/A

STIP Eligible N/A

STIP Target %

Other Bonus Eligible (Please Describe)

LTIP Eligible N/A

Commission Eligibility (AE Positions Only) N/A

If yes, enter target Compensation (Total Annual Pay)

Guarantee Eligibility (New Business AE Positions) N/A

Only)

If yes, Estimated Monthly Guarantee \$

Estimated Length of Guarantee

Compensation Approvals (Do Not Complete-Area for Comp Dept Only)

Compensation Approved Min Salary \$

Compensation Approved Mid Salary \$

Compensation Approved Max Salary \$

Compensation Approved Bonus Eligible N/A

Compensation Approved Bonus Plan

Compensation Approved Bonus Target \$ or %
Min

Compensation Approved Bonus Target \$ or %
Max

Compensation Approved Long Term Incentive Eligible N/A

Compensation Approved Long Term Incentive Value Min

Compensation Approved Long Term Incentive Value Max

Sourcing Strategy - Instructions for Job Poster.

Sourcing Option (Please hold down "CTL" key to select all that apply.)

List specific source for option(s) selected above:

Notify When Req is Open (Req Team)

Name	Dept.	Job title	Phone	Fax
Teichmann, Jill (CTS Boston WBZ-TV)	WBZ-TV 0701	Payroll Controller Manager	CTS Boston WBZ-TV	

Turn off Autofiler notification for this req

Approval Routing

Approval routing

Job title	User	Date
TV Stations-Hiring Manager	Bypass	11-Dec-2012
TV Stations-Department Head	Bypass	11-Dec-2012
TV Stations-Compensation	Teichmann, Jill (CTS Boston WBZ-TV)	11-Dec-2012

TV Stations- Controller	Teichmann, Jill (CTS Boston WBZ-TV)	11-Dec-2012
TV Stations- General/Sr. Manager	Teichmann, Jill (CTS Boston WBZ-TV)	11-Dec-2012
TV Stations-SVP, Finance	Teichmann, Jill (CTS Boston WBZ-TV)	11-Dec-2012
TV Stations- EVP/CFO	Bypass	11-Dec-2012
TV Stations- President	Bypass	11-Dec-2012

Notify upon approval completion Teichmann, Jill (CTS Boston WBZ-TV)

Advertising Costs \$

Travel Costs \$

Relocation Costs \$

External/Agency Cost \$

Referral Bonus Amount \$

Auto req ID 13489BR

To be completed after the req has been filled.

Auto req ID 13489BR

Internal/External Hire

New Hire's Name

Start Date

Added by Teichmann, Jill (CTS Boston WBZ-TV)

Added on 11-Dec-2012



Edit posting options

? Help

Posting **11928BR : Traffic Coordinator**

Select job posting preview

Talent Gateways

Select all	Gateway site	Repost	Days until posted	Days to remain posted	Currently Posted	Posted date	Removal date	Edit site questions
<input type="checkbox"/>	CBS Campus Recruiting	Repost	00 ▾	68 ▾		08-Jun-2012	08-Jun-2013	
<input type="checkbox"/>	CBS Corporation	Repost	00 ▾	68 ▾		08-Jun-2012	08-Jun-2013	
<input type="checkbox"/>	CBS Internal Gateway	Repost	00 ▾	68 ▾		08-Jun-2012	08-Jun-2013	
<input type="checkbox"/>	CBS Television Stations	Repost	00 ▾	68 ▾		08-Jun-2012	08-Jun-2013	

Other posting options

Posting interface	Date submitted	Start date	Posting expiration/duration	Post/edit details
Arbita				
First Advantage	08-Jun-2012			

Job Listing and Distribution Report

CBS Television Stations

Job Title	Traffic Coordinator
Company Name	CBS Television Stations
Company Job ID	11928BR
Location	Boston, MA
AJE Ref. Number	558227544
Post Date	June 22, 2012
Job URL	http://www.americasjobexchange.com/job-detail/Traffic-Coordinator-MA-558227544

Postings On the America's Job Exchange (AJE) Network ¹

Website Displayed On	Post Date	URL
America's Job Exchange (AJE)	Jun 22, 2012	http://www.americasjobexchange.com/job-detail/Traffic-Coordinator-MA-558227544
AJE Veterans Exchange	Jun 22, 2012	http://www.americasjobexchange.com/veteran/job-detail/Traffic-Coordinator-MA-558227544
AJE Disability Exchange	Jun 22, 2012	http://www.americasjobexchange.com/disability/job-detail/Traffic-Coordinator-MA-558227544
AJE State Exchange for MA	Jun 22, 2012	http://www.americasjobexchange.com/MA/job-detail/Traffic-Coordinator-MA-558227544

Distribution to the Diversity Partner Network ²

Website Sent To	Date Sent	URL
Disabled Person	Jun 25, 2012	https://www.disabledperson.com/
Diversity Jobs	Jun 22, 2012	http://diversityjobs.com/
Veteran Jobs	Jun 22, 2012	http://veteranjobs.net
Asian Hires	Jun 22, 2012	http://asianhires.com/
African American Hires	Jun 22, 2012	http://africanamericanhires.com/
Disability Jobs	Jun 22, 2012	http://disabilityjobs.net/
All LGBT Jobs	Jun 22, 2012	http://alllgbtjobs.com/

Distribution to the Diversity Partner Network ²

Website Sent To	Date Sent	URL
Job Opportunities for Disabled American Veterans (JOFDAV)	Jun 25, 2012	https://www.jofdav.com/

Distribution to the Recruitment Media Partner Network ³

Website Sent To	Date Sent	URL
Career Jet	Jun 22, 2012	http://www.careerjet.com
Glassdoor	Jun 22, 2012	http://www.glassdoor.com
Indeed	Jun 22, 2012	http://www.indeed.com/
Simply Hired	Jun 22, 2012	http://www.simplyhired.com

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴

BerkshireWorks

37 Main Street, Suite 200, 2nd Floor North Adams MA 01247

Emails Sent To	Date Sent	Email*	CSV*
mherrick@berkshireworks.org	Jun 23, 2012	View Email	View CSV
dnash@detma.org	Jun 23, 2012	View Email	View CSV

BerkshireWorks - Pittsfield

160 North Street Pittsfield MA 01201

Emails Sent To	Date Sent	Email*	CSV*
mherrick@berkshireworks.org	Jun 23, 2012	View Email	View CSV
dnash@detma.org	Jun 23, 2012	View Email	View CSV
jquinones@detma.org	Jun 23, 2012	View Email	View CSV

Career Center of Lowell

107 Merrimack Street Lowell MA 01852

Emails Sent To	Date Sent	Email*	CSV*
michael.mcquaid@cclowell.org	Jun 23, 2012	View Email	View CSV
rsinha@navisite.com	Jun 23, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4			
Career Opportunities			
77 Finlay Road		Orleans	MA 02653
Emails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Jun 23, 2012	View Email	View CSV
Career Opportunities Falmouth			
205 Worcester Ct., Unit B-3		Falmouth	MA 02540
Emails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Jun 23, 2012	View Email	View CSV
anoopnawab@gmail.com	Jun 23, 2012	View Email	View CSV
Career Opportunities Hyannis			
372 North Street		Hyannis	MA 02601
Emails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	Jun 23, 2012	View Email	View CSV
Career Source - Chelsea			
4 Gerrish Ave		Chelsea	MA 02150
Emails Sent To	Date Sent	Email*	CSV*
dpellegrino@detma.org	Jun 23, 2012	View Email	View CSV
CareerPoint			
850 High Street		Holyoke	MA 01040
Emails Sent To	Date Sent	Email*	CSV*
dgadaire@careerpointma.org	Jun 23, 2012	View Email	View CSV
CareerWorks			
34 School Street		Brockton	MA 02301
Emails Sent To	Date Sent	Email*	CSV*
info@careerworks.org	Jun 23, 2012	View Email	View CSV
Employment and Training Resources - Marlborough			
Emails Sent To	Date Sent	Email*	CSV*
tforhan@detma.org	Jun 23, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4			
Employment and Training Resources - Norwood			
275 Prospect Street P.O. Box 740		Norwood	MA 02062
E-mails Sent To	Date Sent	Email*	CSV*
hsoones@detma.org	Jun 23, 2012	View Email	View CSV
Fall River Career Center			
446 North Main Street		Fall River	MA 02720
E-mails Sent To	Date Sent	Email*	CSV*
dnadeau@detma.org	Jun 23, 2012	View Email	View CSV
jtisi@detma.org	Jun 23, 2012	View Email	View CSV
Franklin/Hampshire Career Center			
178 Industrial Drive, Suite 1		Northampton	MA 01060
E-mails Sent To	Date Sent	Email*	CSV*
fhcc@detma.org	Jun 23, 2012	View Email	View CSV
ghowe@detma.org	Jun 23, 2012	View Email	View CSV
FutureWorks Career Center			
One Federal Street, Bldg. 103-3		Springfield	MA 01105
E-mails Sent To	Date Sent	Email*	CSV*
rpicard@getajob.cc	Jun 23, 2012	View Email	View CSV
admin@getajob.cc	Jun 23, 2012	View Email	View CSV
Gardner Career Center			
25 Main Street		Gardner	MA 01440
E-mails Sent To	Date Sent	Email*	CSV*
rdumont@detma.org	Jun 23, 2012	View Email	View CSV
Leominster Career Center			
100 Erdman Way		Leominster	MA 01453
E-mails Sent To	Date Sent	Email*	CSV*
jchamberlain@detma.org	Jun 23, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4			
Plymouth Career Center			
36 Cordage Park Circle, Suite 200		Plymouth	MA 02360
Emails Sent To	Date Sent	Email*	CSV*
kparham@detma.org	Jun 23, 2012	View Email	View CSV
Quincy Career Center			
152 Parking Way		Quincy	MA 02169
Emails Sent To	Date Sent	Email*	CSV*
fmyerson@detma.org	Jun 23, 2012	View Email	View CSV
Taunton Career Center			
72 School Street		Taunton	MA 02780
Emails Sent To	Date Sent	Email*	CSV*
jtisi@detma.org	Jun 23, 2012	View Email	View CSV
ValleyWorks Career Center - Lawrence			
439 South Union Street, Heritage Place Buildi		Lawrence	MA 01843
Emails Sent To	Date Sent	Email*	CSV*
achilingirian@detma.org	Jun 23, 2012	View Email	View CSV
enelson@detma.org	Jun 23, 2012	View Email	View CSV
Wareham Career Center			
48 Marion Road (Route 6)		Wareham	MA 02571
Emails Sent To	Date Sent	Email*	CSV*
tnelson@detma.org	Jun 23, 2012	View Email	View CSV
Workforce Central - Milford			
425 Fortune Blvd., Suite 201		Milford	MA 01757
Emails Sent To	Date Sent	Email*	CSV*
jcortes@detma.org	Jun 23, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴

Workforce Central - Southbridge

5 Optical Drive, Suite 200 Southbridge MA 01550

Emails Sent To	Date Sent	Email*	CSV*
kjoy@detma.org	Jun 23, 2012	View Email	View CSV
dramsay@detma.org	Jun 23, 2012	View Email	View CSV

Workforce Central Career Center - Worcester

44 Front Street, 6th Floor Worcester MA 01608

Emails Sent To	Date Sent	Email*	CSV*
wryan@detma.org	Jun 23, 2012	View Email	View CSV

**New Feature for jobs distributed after May 1st 2011*

Disclaimer: To respect the privacy of AIE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.

Distribution to Community Outreach Organizations ⁵

Brockton Area ARC

1250 W Chestnut St Brockton MA 02301

Emails Sent To	Date Sent	Email*	CSV*
rbiela@brocktonarc.net	Jun 23, 2012	View Email	View CSV

CLASS The Arc of Greater Lawrence

55 Merrimack St Lawrence MA 01843

Emails Sent To	Date Sent	Email*	CSV*
jyoungblood@classinc.org	Jun 23, 2012	View Email	View CSV

Charles River Center

989 Central Avenue Needham MA 02492

Emails Sent To	Date Sent	Email*	CSV*
cdohererty@charlesrivercenter.org	Jun 23, 2012	View Email	View CSV

Distribution to Community Outreach Organizations ⁵			
East Middlesex ARC EMArc			
20 Gould St		Reading	MA 01867
E-mails Sent To	Date Sent	Email*	CSV*
amarxsen@theemarc.org	Jun 23, 2012	View Email	View CSV
Employer Support of The Guard and Reserve			
50 Maple St.		Milford	MA 01757
E-mails Sent To	Date Sent	Email*	CSV*
eleanor.j.cash.ctr@mail.mil	Jun 23, 2012	View Email	View CSV
Massachusetts Rehabilitation Commission			
5 Middlesex Ave		Somerville	MA 02145
E-mails Sent To	Date Sent	Email*	CSV*
gregory.ames@state.ma.us	Jun 23, 2012	View Email	View CSV
Morgan Memorial Goodwill Industries			
1010 Harrison Ave		Boston	MA 02119
E-mails Sent To	Date Sent	Email*	CSV*
vgold@goodwillmass.org	Jun 23, 2012	View Email	View CSV
Morgan Memorial Goodwill Industries Boston Career Link			
1010 Harrison Ave		Boston	MA 02119
E-mails Sent To	Date Sent	Email*	CSV*
mjones@detma.org	Jun 23, 2012	View Email	View CSV
New England Center For Homeless Veterans			
17 Court Street		Boston	MA 02108
E-mails Sent To	Date Sent	Email*	CSV*
sarah.gonzalez@nechv.org	Jun 23, 2012	View Email	View CSV
New England Job Corps OA CTS			
210 South St		Boston	MA 02111
E-mails Sent To	Date Sent	Email*	CSV*
martinez.juana@jobcorps.org	Jun 23, 2012	View Email	View CSV

Distribution to Community Outreach Organizations ⁵

U.S. Department of Veteran Affairs

JFK Building Boston MA 02203

E-mails Sent To	Date Sent	Email*	CSV*
maura.squire@va.gov	Jun 23, 2012	View Email	View CSV

VetSuccess.Org (US Dept of Veteran Affairs)

JFK Building-rm 1675 Boston MA 02203

E-mails Sent To	Date Sent	Email*	CSV*
ellen.shaw-peterson@va.gov	Jun 23, 2012	View Email	View CSV

Veterans Northeast Outreach Center

E-mails Sent To	Date Sent	Email*	CSV*
johnratka@comcast.net	Jun 23, 2012	View Email	View CSV

the Massachusetts Rehabilitation Commission

One Parker St Lawrence MA 01840

E-mails Sent To	Date Sent	Email*	CSV*
dgerry@classinc.org	Jun 23, 2012	View Email	View CSV

**New Feature for jobs distributed after May 1st 2011*

Disclaimer: To respect the privacy of AJE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.

Manual Posting to State Workforce Web Site ⁶

State Posted In	Date Posted	State Reference Number
Massachusetts	Jun 27, 2012	1432703

Job Feed Distribution to State Workforce Web Site ⁶

State Sent To	Date Sent
Massachusetts	Jul 14, 2012

Results

Clicks and Applies		7,8
Total Clicks	31	See Note 7
Total Applies	4	See Note 8

Notes:

1. **Postings on the America's Job Exchange (AJE) Network**

In addition to the national AJE website (www.americasjobexchange.com), job posting advertisements from Federal contractor are also distributed via the AJE Career and State Exchanges. The AJE Career Exchange includes 19 career search websites designed for specific job seeker groups, including veterans, minorities, and persons with disabilities. The AJE State Exchange targets local job seekers in each of the 50 states.

2. **Distribution to the Diversity Partner Network**

Job posting advertisements from Federal contractors are distributed to the AJE Diversity Partner Network, which consists of hundreds of websites aimed at specific groups with unique interests, such as veterans, minorities, and persons with disabilities.

3. **Distribution to the Recruitment Media Partner Network**

Job posting advertisements from Federal contractors are distributed to and sponsored on AJE's Recruitment Media Partner Network in an effort to maximize job posting exposure. The AJE Recruitment Media Network consists of various online job boards and job search engines that specialize in recruitment advertising.

4. **Distribution to Career One Stop Center Representatives/LVER/DVOPS**

Job posting advertisements from Federal contractors are distributed to One-Stop career centers and veteran representatives (e.g., LVER, DVOP) nearest to the job location.

5. **Distribution to Community Outreach Organizations**

Job posting advertisements from Federal contractors are distributed to community-based organizations as a means to reach candidates from specific groups, such as veterans, minorities, and persons with disabilities.

6. **Job Feed Distribution or Manual Posting to State Workforce Web Site**

Job posting advertisements from Federal contractors are sent directly to the states in which the postings are open. The postings are distributed via feed or posted directly to the state site.

7. **Total Clicks**

The total number of times your job title was clicked to view the Job Description from the date the job was posted to the date the job expired. Please note this is an estimate of views and might not fully count the total number of views from the full AJE distribution network.

8. **Total Applies**

The number of times the "Apply" link was clicked from your Job Description. Please note that this does not necessarily equal the number of applies to a job as a candidate can abandon the application process mid-way through or decide to apply directly by using an email address. In addition, apply information from some partner sites is not obtainable or reliable.

Disclaimer

The America's Job Exchange (AJE) Job Distribution Report is prepared for the convenience of our customers so that they may maintain a record of distribution and display of job postings within the AJE network. AJE is an online job-posting and distribution services provider and is not associated with any government agency. Therefore, AJE cannot guarantee the sufficiency of a customer's compliance requirements. By using AJE's website and or services, you agree that AJE, its parent and affiliates are not liable for any damages arising out of such use. Please note that the job distribution report is available only to our customers who have purchased the job distribution service offered by America's Job Exchange. Reports are only available for the period for which the service is procured. Reports are automatically sent to qualified customers. Additional reports are available to our customers for purchase. Please contact our Customer Care team for details.

Questions? Call Customer Care, 1-866-926-6284

Req detail

Req history

Req template: TV Stations Requisition Form

Job posting preview eLink history

Req details Managing Editor, Local News Service

Req status Closed

Job Code (Click list, type in job title, and hit search) CTS-13301X Managing Editor

Job Title Managing Editor, Local News Service

Job Description Managing Editor, local News Service -
 This person will oversee the LNS Assignment Desk which is comprised of 3 photographers from each station, two Assignment Editors and a helicopter.

Department / Business Unit TV News

Recruiter/HR Rep/EEO Coordinator Teichmann, Jill (CTS Boston WBZ-TV)

Immediate Supervisor (Click List, type in last name and hit search) Verrilli, John (CTS Boston WBZ-TV)

Division/Station CTS Boston

No. of Positions 1

Positions Remaining 0

Exempt/Non-Exempt Status Exempt

Addition/Replacement Replacement

Name of Employee Replaced L.Bettencourt

Title of Employee Replaced

Salary of Employee Replaced \$

Target Start Date

Job Info

CBS Business Unit CBS Television Stations

Station WBZ-TV

Market Boston

Location Massachusetts - Boston

Building/Floor 1

Employee Type Staff

Job Status Full Time

Other Job Status N/A

Union Status No

Segment/Grade

Job Function is one way applicants can search for jobs by their career interests and area of expertise on the talent gateway. Use the CTRL key to select up to three (3) Job Functions that best describe the position and department.

Job Function Editorial/Writing

Required Skills/Experience The candidate must have:

- The ability to manage the expectations and needs of both stations
- Good organizational skills
- A strong command of journalism and journalism ethics
- Excellent news judgment
- The ability to develop and break stories that are accurate and balanced
- Ability to create and manage daily news planner and lead daily editorial meetings
- Strong leadership skills with a special emphasis on motivating others
- A tireless work ethic and the flexibility to work long hours.
- Bachelor's Degree Preferred and at least Three years of major market TV experience.

Preferred Skills/Experience**Minimum Education Level****Major****Additional Candidate Instructions**

Select the category that best describes the position and/or job function. This field will only be used for internal reporting purposes. It will NOT appear on any of the Talent Gateways for candidates to view.

Job Category Editorial

EEO Code

Job Code

Budget/Cost Center Code 1061-406

Budget Status Included in Budget

Salary/Wage Range \$ 1

Per Hour/Per Year Per Year

Bonus Eligible (If answer is No, please skip to LTIP Eligible question.) N/A

STIP Eligible N/A

STIP Target %

Other Bonus Eligible (Please Describe)

LTIP Eligible N/A

Commission Eligibility (AE Positions Only) N/A

If yes, enter target Compensation (Total Annual Pay)

Guarantee Eligibility (New Business AE Positions Only) N/A

**If yes, Estimated Monthly Guarantee \$
Estimated Length of Guarantee**

Compensation Approvals (Do Not Complete-Area for Comp Dept Only)

Compensation Approved Min Salary \$

Compensation Approved Mid Salary \$

Compensation Approved Max Salary \$

Compensation Approved Bonus Eligible N/A

Compensation Approved Bonus Plan

**Compensation Approved Bonus Target \$ or %
Min**

**Compensation Approved Bonus Target \$ or %
Max**

Compensation Approved Long Term Incentive Eligible N/A

Compensation Approved Long Term Incentive Value Min

Compensation Approved Long Term Incentive Value Max

Sourcing Strategy - Instructions for Job Poster.

Sourcing Option (Please hold down "CTL" key to select all that apply.)

List specific source for option(s) selected above:

Notify When Req is Open (Req Team)

Name	Dept.	Job title	Phone	Fax
Teichmann, Jill (CTS Boston WBZ-TV)	WBZ-TV 0701	Payroll Controller Manager	CTS Boston WBZ-TV	

Turn off Autofiler notification for this req

Approval Routing

Approval routing

Job title	User	Date
TV Stations- Hiring Manager	Bypass	16-May-2012

TV Stations- Department Head	Bypass	16-May-2012
TV Stations- Compensation	Teichmann, Jill (CTS Boston WBZ-TV)	16-May-2012
TV Stations- Controller	Teichmann, Jill (CTS Boston WBZ-TV)	16-May-2012
TV Stations- General/Sr. Manager	Teichmann, Jill (CTS Boston WBZ-TV)	16-May-2012
TV Stations-SVP, Finance	Teichmann, Jill (CTS Boston WBZ-TV)	16-May-2012
TV Stations- EVP/CFO	Bypass	16-May-2012
TV Stations- President	Bypass	16-May-2012

Notify upon approval completion Teichmann, Jill (CTS Boston WBZ-TV)

Advertising Costs \$

Travel Costs \$

Relocation Costs \$

External/Agency Cost \$

Referral Bonus Amount \$

Auto req ID 11769BR

To be completed after the req has been filled.

Auto req ID 11769BR

Internal/External Hire

New Hire's Name

Start Date

Added by Teichmann, Jill (CTS Boston WBZ-TV)

Added on 16-May-2012

Edit posting options

[? Help](#)

Posting **11769BR : Managing Editor, Local News Service**

[Select job posting preview](#)

Talent Gateways

Select all	Gateway site	Repost	Days until posted	Days to remain posted	Currently Posted	Posted date	Removal date	Edit site questions
<input type="checkbox"/>	CBS Campus Recruiting	Repost	00 ▾	45 ▾		16-May-2012	16-May-2013	
<input type="checkbox"/>	CBS Corporation	Repost	00 ▾	45 ▾		16-May-2012	16-May-2013	
<input type="checkbox"/>	CBS Internal Gateway	Repost	00 ▾	45 ▾		16-May-2012	16-May-2013	
<input type="checkbox"/>	CBS Television Stations	Repost	00 ▾	45 ▾		16-May-2012	16-May-2013	

Other posting options

Posting interface	Date submitted	Start date	Posting expiration/duration	Post/edit details
Arbita				
First Advantage	16-May-2012			

[Update all postings](#)
[Close](#)
[Cancel](#)
[Refresh](#)
[Update newly selected/unselected postings only](#)

Job Listing and Distribution Report

CBS Television Stations

Job Title		Managing Editor, Local News Service
Company Name	CBS Television Stations	
Company Job ID	11769BR	
Location	Boston, MA	
AJE Ref. Number	557660292	
Post Date	May 17, 2012	
Job URL	http://www.americasjobexchange.com/job-detail/Managing-Editor-Local-News-Service-MA-557660292	

Postings On the America's Job Exchange (AJE) Network ¹		
Website Displayed On	Post Date	URL
America's Job Exchange (AJE)	May 17, 2012	http://www.americasjobexchange.com/job-detail/Managing-Editor-Local-News-Service-MA-557660292
AJE Veterans Exchange	May 17, 2012	http://www.americasjobexchange.com/veteran/job-detail/Managing-Editor-Local-News-Service-MA-557660292
AJE Disability Exchange	May 17, 2012	http://www.americasjobexchange.com/disability/job-detail/Managing-Editor-Local-News-Service-MA-557660292
AJE State Exchange for MA	May 17, 2012	http://www.americasjobexchange.com/MA/job-detail/Managing-Editor-Local-News-Service-MA-557660292

Distribution to the Diversity Partner Network ²		
Website Sent To	Date Sent	URL
Disabled Person	May 18, 2012	https://www.disabledperson.com/
Diversity Jobs	May 17, 2012	http://diversityjobs.com/
Veteran Jobs	May 17, 2012	http://veteranjobs.net
Asian Hires	May 17, 2012	http://asianhires.com/
African American Hires	May 17, 2012	http://africanamericanhires.com/
Disability Jobs	May 17, 2012	http://disabilityjobs.net/
All LGBT Jobs	May 17, 2012	http://alllgbtjobs.com/

Distribution to the Diversity Partner Network ²		
Website Sent To	Date Sent	URL
Diversity Working	Jun 12, 2012	http://diversityworking.com/
Job Opportunities for Disabled American Veterans (JOFDAV)	May 18, 2012	https://www.iofdav.com/

Distribution to the Recruitment Media Partner Network ³		
Website Sent To	Date Sent	URL
Career Jet	May 17, 2012	http://www.careerjet.com
Glassdoor	May 17, 2012	http://www.glassdoor.com
Indeed	May 17, 2012	http://www.indeed.com/
Simply Hired	May 17, 2012	http://www.simplyhired.com

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴				
BerkshireWorks				
37 Main Street, Suite 200, 2nd Floor			North Adams	MA 01247
Emails Sent To		Date Sent	Email*	CSV*
mherrick@berkshireworks.org		May 17, 2012	View Email	View CSV
dnash@detma.org		May 17, 2012	View Email	View CSV
BerkshireWorks - Pittsfield				
160 North Street			Pittsfield	MA 01201
Emails Sent To		Date Sent	Email*	CSV*
mherrick@berkshireworks.org		May 17, 2012	View Email	View CSV
dnash@detma.org		May 17, 2012	View Email	View CSV
jquinones@detma.org		May 17, 2012	View Email	View CSV
Career Center of Lowell				
107 Merrimack Street			Lowell	MA 01852
Emails Sent To		Date Sent	Email*	CSV*
michael.mcquaid@cclowell.org		May 17, 2012	View Email	View CSV
rsinha@navisite.com		May 17, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴			
Career Opportunities			
77 Finlay Road		Orleans	MA 02653
E-mails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	May 17, 2012	View Email	View CSV
Career Opportunities Falmouth			
205 Worcester Ct., Unit B-3		Falmouth	MA 02540
E-mails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	May 17, 2012	View Email	View CSV
anopnawab@gmail.com	May 17, 2012	View Email	View CSV
Career Opportunities Hyannis			
372 North Street		Hyannis	MA 02601
E-mails Sent To	Date Sent	Email*	CSV*
kdower@detma.org	May 17, 2012	View Email	View CSV
Career Source - Chelsea			
4 Gerrish Ave		Chelsea	MA 02150
E-mails Sent To	Date Sent	Email*	CSV*
regan@detma.org	May 17, 2012	View Email	View CSV
dpellegrino@detma.org	May 17, 2012	View Email	View CSV
CareerPoint			
850 High Street		Holyoke	MA 01040
E-mails Sent To	Date Sent	Email*	CSV*
dgadaire@careerpointma.org	May 17, 2012	View Email	View CSV
CareerWorks			
34 School Street		Brockton	MA 02301
E-mails Sent To	Date Sent	Email*	CSV*
info@careerworks.org	May 17, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4				
Employment and Training Resources - Marlborough				
E-mails Sent To	Date Sent	Email*	CSV*	
erose@detma.org	May 17, 2012	View Email	View CSV	
tforhan@detma.org	May 17, 2012	View Email	View CSV	
Employment and Training Resources - Norwood				
275 Prospect Street P.O. Box 740		Norwood	MA	02062
E-mails Sent To	Date Sent	Email*	CSV*	
hsoones@detma.org	May 17, 2012	View Email	View CSV	
Fall River Career Center				
446 North Main Street		Fall River	MA	02720
E-mails Sent To	Date Sent	Email*	CSV*	
dnadeau@detma.org	May 17, 2012	View Email	View CSV	
jtisi@detma.org	May 17, 2012	View Email	View CSV	
Franklin/Hampshire Career Center				
One Arch Place		Greenfield	MA	01301
E-mails Sent To	Date Sent	Email*	CSV*	
mtruckey@detma.org	May 17, 2012	View Email	View CSV	
fhcc@detma.org	May 17, 2012	View Email	View CSV	
ghowe@detma.org	May 17, 2012	View Email	View CSV	
FutureWorks Career Center				
One Federal Street, Bldg. 103-3		Springfield	MA	01105
E-mails Sent To	Date Sent	Email*	CSV*	
rpicard@getajob.cc	May 17, 2012	View Email	View CSV	
Gardner Career Center				
25 Main Street		Gardner	MA	01440
E-mails Sent To	Date Sent	Email*	CSV*	
rdumont@detma.org	May 17, 2012	View Email	View CSV	

Distribution to Career One Stop Center Representatives/LVER/DVOPS				4
Leominster Career Center				
100 Erdman Way			Leominster	MA 01453
E-mails Sent To	Date Sent	Email*	CSV*	
jchamberlain@detma.org	May 17, 2012	View Email	View CSV	
Plymouth Career Center				
36 Cordage Park Circle, Suite 200			Plymouth	MA 02360
E-mails Sent To	Date Sent	Email*	CSV*	
kparham@detma.org	May 17, 2012	View Email	View CSV	
Quincy Career Center				
152 Parking Way			Quincy	MA 02169
E-mails Sent To	Date Sent	Email*	CSV*	
fmyerson@detma.org	May 17, 2012	View Email	View CSV	
Taunton Career Center				
72 School Street			Taunton	MA 02780
E-mails Sent To	Date Sent	Email*	CSV*	
jtisi@detma.org	May 17, 2012	View Email	View CSV	
ValleyWorks Career Center - Lawrence				
439 South Union Street, Heritage Place Buildi			Lawrence	MA 01843
E-mails Sent To	Date Sent	Email*	CSV*	
achilingirian@detma.org	May 17, 2012	View Email	View CSV	
enelson@detma.org	May 17, 2012	View Email	View CSV	
Wareham Career Center				
48 Marion Road (Route 6)			Wareham	MA 02571
E-mails Sent To	Date Sent	Email*	CSV*	
tnelson@detma.org	May 17, 2012	View Email	View CSV	

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4			
Workforce Central - Southbridge			
5 Optical Drive, Suite 200		Southbridge	MA 01550
Emails Sent To	Date Sent	Email*	CSV*
kjoy@detma.org	May 17, 2012	View Email	View CSV
dramsay@detma.org	May 17, 2012	View Email	View CSV
Workforce Central Career Center - Worcester			
44 Front Street, 6th Floor		Worcester	MA 01608
Emails Sent To	Date Sent	Email*	CSV*
wryan@detma.org	Jun 3, 2012	View Email	View CSV
*New Feature for jobs distributed after May 1st 2011			
Disclaimer: To respect the privacy of AIE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.			

Distribution to Community Outreach Organizations 5			
Brockton Area ARC			
1250 W Chestnut St		Brockton	MA 02301
Emails Sent To	Date Sent	Email*	CSV*
rbiela@brocktonarc.net	May 17, 2012	View Email	View CSV
CLASS The Arc of Greater Lawrence			
55 Merrimack St		Lawrence	MA 01843
Emails Sent To	Date Sent	Email*	CSV*
jyoungblood@classinc.org	May 17, 2012	View Email	View CSV
Charles River Center			
989 Central Avenue		Needham	MA 02492
Emails Sent To	Date Sent	Email*	CSV*
cdoherly@charlesrivercenter.org	May 17, 2012	View Email	View CSV

Distribution to Community Outreach Organizations			
East Middlesex ARC EMArc			
20 Gould St		Reading	MA 01867
E-mails Sent To	Date Sent	Email*	CSV*
amarxsen@theemarc.org	May 17, 2012	View Email	View CSV
Employer Support of The Guard and Reserve			
50 Maple St.		Milford	MA 01757
E-mails Sent To	Date Sent	Email*	CSV*
eleanor.j.cash.ctr@mail.mil	May 17, 2012	View Email	View CSV
Massachusetts Rehabilitation Commission			
5 Middlesex Ave		Somerville	MA 02145
E-mails Sent To	Date Sent	Email*	CSV*
gregory.ames@state.ma.us	May 17, 2012	View Email	View CSV
Morgan Memorial Goodwill Industries			
1010 Harrison Ave		Boston	MA 02119
E-mails Sent To	Date Sent	Email*	CSV*
vgold@goodwillmass.org	May 17, 2012	View Email	View CSV
Morgan Memorial Goodwill Industries Boston Career Link			
1010 Harrison Ave		Boston	MA 02119
E-mails Sent To	Date Sent	Email*	CSV*
mjones@detma.org	May 17, 2012	View Email	View CSV
New England Center For Homeless Veterans			
17 Court Street		Boston	MA 02108
E-mails Sent To	Date Sent	Email*	CSV*
sarah.gonzalez@nechv.org	May 17, 2012	View Email	View CSV
New England Job Corps OA CTS			
210 South St		Boston	MA 02111
E-mails Sent To	Date Sent	Email*	CSV*
martinez.juana@jobcorps.org	May 17, 2012	View Email	View CSV

Distribution to Community Outreach Organizations ⁵			
U.S. Department of Veteran Affairs			
JFK Building		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
maura.squire@va.gov	May 17, 2012	View Email	View CSV
VetSuccess.Org (US Dept of Veteran Affairs)			
JFK Building-rm 1675		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
ellen.shaw-peterson@va.gov	May 17, 2012	View Email	View CSV
Veterans Northeast Outreach Center			
Emails Sent To	Date Sent	Email*	CSV*
johnratka@comcast.net	May 17, 2012	View Email	View CSV
the Massachusetts Rehabilitation Commission			
One Parker St		Lawrence	MA 01840
Emails Sent To	Date Sent	Email*	CSV*
dgerry@classinc.org	May 17, 2012	View Email	View CSV
*New Feature for jobs distributed after May 1st 2011			
Disclaimer: To respect the privacy of AJE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.			

Manual Posting to State Workforce Web Site ⁶		
State Posted In	Date Posted	State Reference Number
Massachusetts	May 18, 2012	1390647

Results

Clicks and Applies ^{7,8}		
Total Clicks	30	See Note 7
Total Applies	4	See Note 8

Notes:

1. Postings on the America's Job Exchange (AJE) Network

In addition to the national AJE website (www.americasjobexchange.com), job posting advertisements from Federal contractor are also distributed via the AJE Career and State Exchanges. The AJE Career Exchange includes 19 career search websites designed for specific job seeker groups, including veterans, minorities, and persons with disabilities. The AJE State Exchange targets local job seekers in each of the 50 states.

2. Distribution to the Diversity Partner Network

Job posting advertisements from Federal contractors are distributed to the AJE Diversity Partner Network, which consists of hundreds of websites aimed at specific groups with unique interests, such as veterans, minorities, and persons with disabilities.

3. Distribution to the Recruitment Media Partner Network

Job posting advertisements from Federal contractors are distributed to and sponsored on AJE's Recruitment Media Partner Network in an effort to maximize job posting exposure. The AJE Recruitment Media Network consists of various online job boards and job search engines that specialize in recruitment advertising.

4. Distribution to Career One Stop Center Representatives/LVER/DVOPS

Job posting advertisements from Federal contractors are distributed to One-Stop career centers and veteran representatives (e.g., LVER, DVOP) nearest to the job location.

5. Distribution to Community Outreach Organizations

Job posting advertisements from Federal contractors are distributed to community-based organizations as a means to reach candidates from specific groups, such as veterans, minorities, and persons with disabilities.

6. Job Feed Distribution or Manual Posting to State Workforce Web Site

Job posting advertisements from Federal contractors are sent directly to the states in which the postings are open. The postings are distributed via feed or posted directly to the state site.

7. Total Clicks

The total number of times your job title was clicked to view the Job Description from the date the job was posted to the date the job expired. Please note this is an estimate of views and might not fully count the total number of views from the full AJE distribution network.

8. Total Applies

The number of times the "Apply" link was clicked from your Job Description. Please note that this does not necessarily equal the number of applies to a job as a candidate can abandon the application process mid-way through or decide to apply directly by using an email address. In addition, apply information from some partner sites is not obtainable or reliable.

Disclaimer

The America's Job Exchange (AJE) Job Distribution Report is prepared for the convenience of our customers so that they may maintain a record of distribution and display of job postings within the AJE network. AJE is an online job-posting and distribution services provider and is not associated with any government agency. Therefore, AJE cannot guarantee the sufficiency of a customer's compliance requirements. By using AJE's website and or services, you agree that AJE, its parent and affiliates are not liable for any damages arising out of such use. Please note that the job distribution report is available only to our customers who have purchased the job distribution service offered by America's Job Exchange. Reports are only available for the period for which the service is procured. Reports are automatically sent to qualified customers. Additional reports are available to our customers for purchase. Please contact our Customer Care team for details.

Questions? Call Customer Care, 1-866-926-6284



AA or BA in Business Administration
100% ONLINE

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Managing Editor, Local News Service

CBS Television Stations - Boston, MA

• [View all CBS Television Stations jobs](#)

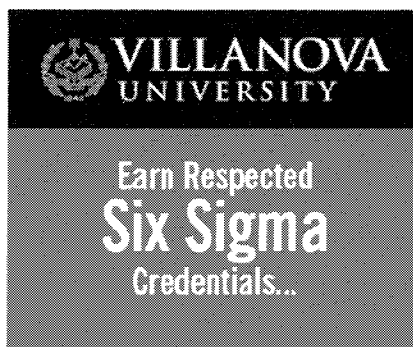
This job is no longer active. [View similar jobs](#)
POST DATE May 17, 2012
END DATE July 18, 2012

Job Summary

Company	CBS Television Station...	Location	Boston, MA	Job Type	
	Regular	Job Classification	Full Time		
	not provided	Experience	not provided		
	not provided	Education	11769BR		
	557660292	Company Ref #	AJE Ref #		
		AJE Ref #			
		Link			

Job Description

Managing Editor, local News Service - This person will oversee the LNS Assignment Desk which is comprised of 3 photographers from each station, two Assignment Editors and a helicopter. Required Skills/Experience The candidate must have: The ability to manage the expectations and needs of both stations
 Good organizational skills
 A strong command of journalism and journalism ethics
 Excellent news judgment
 The ability to develop and break stories that are accurate and balanced Ability to create and manage daily news planner and lead daily editorial meetings
 Strong leadership skills with a special emphasis on motivating others
 A tireless work ethic and the flexibility to work long hours.
 Bachelor's Degree Preferred and at least Three years of major market TV experience.



Helpful articles

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Recruiting Specialist

[Starting Your Own Business -- What You Need to Know](#)

Recruiting Specialist

[An Associate's Degree Can Lead to Administrative Assistant Positions](#)

Greg Scott Neuman

[Ford Collaborates with Universities on Sustainability Issues](#)

U.S. News University Connection

[What Not to Wear For a Job Interview](#)

Recruiting Specialist

Salary Search

Company or Job Title

City or Country

Powered by

Company reviews, salary info, and interview questions for thousands of jobs.

Local Part Time Jobs

yellowpages.com
Find a Part Time Job. Search Local Listings in New York.



Heaven Sent Perfume Eau De Parfum

\$17.19 - FragranceNet.com
Up to 70% Off Fragrances. 16,000 Genuine Brand

Warehouse Workers Needed

WarehouseRecruit.com
Warehouse Positions And Training. Apply Online And Begin Your Career!

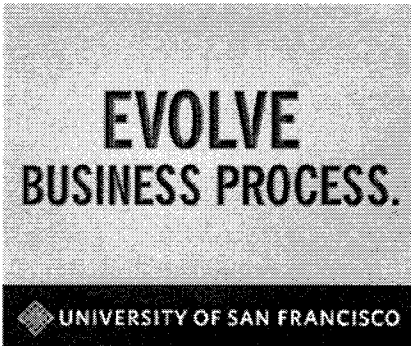


Hospital Jobs(Hiring Now)

Hospital.Jobs2Careers.com
Hospital Positions Open. Hiring Now - Apply Today!



AdChoices



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- [Browse Jobs by State](#)
- [Browse Jobs by Category](#)
- [Browse Jobs by Company](#)

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- [History](#)
- [Press](#)
- [Events](#)

Job Seekers

- [Search Jobs](#)
- [Post Resume](#)
- [Create Job Scout](#)
- [Career Articles](#)
- [Career Resources](#)
- [Job Seeker FAQs](#)
- [Newsletters](#)

Employers

- [Why AJE?](#)
- [Recruiting Products](#)
- [OFCCP Services](#)
- [Search Resumes](#)
- [Advertise](#)
- [Employer FAQs](#)
- [Newsletters](#)

Connect with Us

- [Contact AJE](#)
- [Link To Us](#)
- [AJE Blog](#)
- [LinkedIn](#)
- [Facebook](#)
- [Twitter](#)

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© 2013 [America's Job Exchange](#)

Req detail **Req history**

Req template: TV Stations Requisition Form

Job posting preview eLink history

Req details Producer

Req status Closed

Job Code (Click list, type in job title, and hit search) CTS-14208X Producer

Job Title Producer

Job Description Producer -

We are looking for an aggressive news producer who can execute brand compliant news strategies.

Responsibilities include, but not limited to, writing and producing WBZ and WSBK newscasts; gathering, evaluating, and writing, stories into newscast form to provide complete, accurate and compelling news coverage; working with anchors, executive producers, reporters and editors in refining, graphically enhancing, and adding production values to stories to produce a quality newscast. Successful candidate must have proven ability to enterprise story ideas to enhance viewership. Must have experience overseeing, editing, and back-timing newscasts and breaking news events in the control room to ensure a professional presentation of the newscast.

Department / Business Unit TV News

Recruiter/HR Rep/EEO Coordinator Teichmann, Jill (CTS Boston WBZ-TV)

Immediate Supervisor (Click List, type in last name and hit search) Verrilli, John (CTS Boston WBZ-TV)

Division/Station 1061-406

No. of Positions 1

Positions Remaining 0

Exempt/Non-Exempt Status Non-Exempt

Addition/Replacement Replacement

Name of Employee Replaced B.Foley

Title of Employee Replaced

Salary of Employee Replaced \$

Target Start Date

Job Info

CBS Business Unit CBS Television Stations

Station WBZ-TV

Market Boston
Location Massachusetts - Boston
Building/Floor 1
Employee Type Staff
Job Status Full Time
Other Job Status N/A
Union Status Yes
Segment/Grade

Job Function is one way applicants can search for jobs by their career interests and area of expertise on the talent gateway. Use the CTRL key to select up to three (3) Job Functions that best describe the position and department.

Job Function News

Required Skills/Experience Minimum three (3) years as a line producer in a medium or large market preferred. Bachelor's or technical degree in Broadcast Journalism or related field preferred. Excellent organizational and communication skills required. Must be results-oriented, innovative and demonstrate teamwork;

MUST PROVIDE TAPE AND WRITTEN SAMPLE OF WORK ALONG WITH RESUME FOR CONSIDERATION

Preferred Skills/Experience

Minimum Education Level

Major

Additional Candidate Instructions

Select the category that best describes the position and/or job function. This field will only be used for internal reporting purposes. It will NOT appear on any of the Talent Gateways for candidates to view.

Job Category Editorial

EEO Code

Job Code

Budget/Cost Center Code 1061-406

Budget Status Included in Budget

Salary/Wage Range \$ 1

Per Hour/Per Year Per Year

Bonus Eligible (If answer is No, please skip to LTIP Eligible question.) N/A

STIP Eligible N/A

STIP Target %

Other Bonus Eligible (Please Describe)

LTIP Eligible N/A

Commission Eligibility (AE Positions Only) N/A

If yes, enter target Compensation (Total Annual Pay)

Guarantee Eligibility (New Business AE Positions Only) N/A

**If yes, Estimated Monthly Guarantee \$
Estimated Length of Guarantee**

Compensation Approvals (Do Not Complete-Area for Comp Dept Only)

Compensation Approved Min Salary \$

Compensation Approved Mid Salary \$

Compensation Approved Max Salary \$

Compensation Approved Bonus Eligible N/A

Compensation Approved Bonus Plan

**Compensation Approved Bonus Target \$ or %
Min**

**Compensation Approved Bonus Target \$ or %
Max**

Compensation Approved Long Term Incentive Eligible N/A

Compensation Approved Long Term Incentive Value Min

Compensation Approved Long Term Incentive Value Max

Sourcing Strategy - Instructions for Job Poster.

Sourcing Option (Please hold down "CTL" key to select all that apply.)

List specific source for option(s) selected above:

Notify When Req is Open (Req Team)	Name	Dept.	Job title	Phone	Fax
	Teichmann, Jill (CTS Boston WBZ-TV)	WBZ-TV Controller 0701	Payroll Manager	CTS Boston WBZ-TV	

Turn off Autofiler notification for this req

Approval Routing

Approval routing	Job title	User	Date
	TV Stations-Hiring Manager	Bypass	02-Jul-2012
	TV Stations-Department	Bypass	02-Jul-2012

Head		
TV Stations-Compensation	Teichmann, Jill (CTS Boston WBZ-TV)	02-Jul-2012
TV Stations-Controller	Teichmann, Jill (CTS Boston WBZ-TV)	02-Jul-2012
TV Stations-General/Sr. Manager	Teichmann, Jill (CTS Boston WBZ-TV)	02-Jul-2012
TV Stations-SVP, Finance	Teichmann, Jill (CTS Boston WBZ-TV)	02-Jul-2012
TV Stations-EVP/CFO	Bypass	02-Jul-2012
TV Stations-President	Bypass	02-Jul-2012

Notify upon approval completion Teichmann, Jill (CTS Boston WBZ-TV)

Advertising Costs \$

Travel Costs \$

Relocation Costs \$

External/Agency Cost \$

Referral Bonus Amount \$

Auto req ID 12142BR

To be completed after the req has been filled.

Auto req ID 12142BR

Internal/External Hire

New Hire's Name

Start Date

Added by Teichmann, Jill (CTS Boston WBZ-TV)

Added on 02-Jul-2012



 Edit posting options

[? Help](#)

Posting 12142BR : Producer

[Select job posting preview](#)

Talent Gateways

Select all	Gateway site	Repost	Days until posted	Days to remain posted	Currently Posted	Posted date	Removal date	Edit site questions
<input type="checkbox"/>	CBS Campus Recruiting	Repost	00 ▾	92 ▾		02-Jul-2012	02-Jul-2013	
<input type="checkbox"/>	CBS Corporation	Repost	00 ▾	92 ▾		02-Jul-2012	02-Jul-2013	
<input type="checkbox"/>	CBS Internal Gateway	Repost	00 ▾	92 ▾		02-Jul-2012	02-Jul-2013	
<input type="checkbox"/>	CBS Television Stations	Repost	00 ▾	92 ▾		02-Jul-2012	02-Jul-2013	

Other posting options

Posting interface	Date submitted	Start date	Posting expiration/duration	Post/edit details
Arbita				
First Advantage	02-Jul-2012			

[Update all postings](#)
[Close](#)
[Cancel](#)
[Refresh](#)
[Update newly selected/unselected postings only](#)

Job Listing and Distribution Report

CBS Television Stations

Job Title	Producer
Company Name	CBS Television Stations
Company Job ID	12142BR
Location	Boston, MA
AJE Ref. Number	558346912
Post Date	July 3, 2012
Job URL	http://www.americasjobexchange.com/job-detail/Producer-MA-558346912

Postings On the America's Job Exchange (AJE) Network ¹

Website Displayed On	Post Date	URL
America's Job Exchange (AJE)	Jul 3, 2012	http://www.americasjobexchange.com/job-detail/Producer-MA-558346912
AJE Veterans Exchange	Jul 3, 2012	http://www.americasjobexchange.com/veteran/job-detail/Producer-MA-558346912
AJE Disability Exchange	Jul 3, 2012	http://www.americasjobexchange.com/disability/job-detail/Producer-MA-558346912
AJE State Exchange for MA	Jul 3, 2012	http://www.americasjobexchange.com/MA/job-detail/Producer-MA-558346912

Distribution to the Diversity Partner Network ²

Website Sent To	Date Sent	URL
Disabled Person	Jul 3, 2012	https://www.disabledperson.com/
Diversity Jobs	Jul 3, 2012	http://diversityjobs.com/
Veteran Jobs	Jul 3, 2012	http://veteranjobs.net
Asian Hires	Jul 3, 2012	http://asianhires.com/
African American Hires	Jul 3, 2012	http://africanamericanhires.com/
Disability Jobs	Jul 3, 2012	http://disabilityjobs.net/
All LGBT Jobs	Jul 3, 2012	http://alllgbtjobs.com/

Distribution to the Diversity Partner Network ²

Website Sent To	Date Sent	URL
Diversity Working	Jul 29, 2012	http://diversityworking.com/
Job Opportunities for Disabled American Veterans (JOFDVA)	Jul 3, 2012	https://www.jofdav.com/

Distribution to the Recruitment Media Partner Network ³

Website Sent To	Date Sent	URL
Career Jet	Jul 3, 2012	http://www.careerjet.com
Glassdoor	Jul 3, 2012	http://www.glassdoor.com
Indeed	Jul 3, 2012	http://www.indeed.com/
Simply Hired	Jul 3, 2012	http://www.simplyhired.com

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴

BerkshireWorks

37 Main Street, Suite 200, 2nd Floor North Adams MA 01247

Emails Sent To	Date Sent	Email*	CSV*
mherrick@berkshireworks.org	Jul 4, 2012	View Email	View CSV
dnash@detma.org	Jul 4, 2012	View Email	View CSV

BerkshireWorks - Pittsfield

160 North Street Pittsfield MA 01201

Emails Sent To	Date Sent	Email*	CSV*
mherrick@berkshireworks.org	Jul 4, 2012	View Email	View CSV
dnash@detma.org	Jul 4, 2012	View Email	View CSV
jquinones@detma.org	Jul 4, 2012	View Email	View CSV

Career Center of Lowell

107 Merrimack Street Lowell MA 01852

Emails Sent To	Date Sent	Email*	CSV*
michael.mcquaid@cclowell.org	Jul 4, 2012	View Email	View CSV
rsinha@navisite.com	Jul 4, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4			
Career Opportunities			
77 Finlay Road		Orleans	MA 02653
E-mails Sent To	Date Sent	Email*	CSV*
kdowner@detma.org	Jul 4, 2012	View Email	View CSV
Career Opportunities Falmouth			
205 Worcester Ct., Unit B-3		Falmouth	MA 02540
E-mails Sent To	Date Sent	Email*	CSV*
kdowner@detma.org	Jul 4, 2012	View Email	View CSV
anoopnawab@gmail.com	Jul 4, 2012	View Email	View CSV
Career Opportunities Hyannis			
372 North Street		Hyannis	MA 02601
E-mails Sent To	Date Sent	Email*	CSV*
kdowner@detma.org	Jul 4, 2012	View Email	View CSV
Career Source - Chelsea			
4 Gerrish Ave		Chelsea	MA 02150
E-mails Sent To	Date Sent	Email*	CSV*
dpellegrino@detma.org	Jul 4, 2012	View Email	View CSV
CareerPoint			
850 High Street		Holyoke	MA 01040
E-mails Sent To	Date Sent	Email*	CSV*
dgadaire@careerpointma.org	Jul 4, 2012	View Email	View CSV
info@careerpointma.org	Jul 4, 2012	View Email	View CSV
CareerWorks			
34 School Street		Brockton	MA 02301
E-mails Sent To	Date Sent	Email*	CSV*
info@careerworks.org	Jul 4, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS

4

Employment and Training Resources - Marlborough

E-mails Sent To	Date Sent	Email*	CSV*
tforhan@detma.org	Jul 4, 2012	View Email	View CSV

Employment and Training Resources - Norwood

275 Prospect Street P.O. Box 740
 Norwood MA 02062

E-mails Sent To	Date Sent	Email*	CSV*
hsoones@detma.org	Jul 4, 2012	View Email	View CSV
cduquette@detma.org	Jul 4, 2012	View Email	View CSV

Fall River Career Center

446 North Main Street
 Fall River MA 02720

E-mails Sent To	Date Sent	Email*	CSV*
dnadeau@detma.org	Jul 4, 2012	View Email	View CSV
jtisi@detma.org	Jul 4, 2012	View Email	View CSV

Franklin/Hampshire Career Center

178 Industrial Drive, Suite 1
 Northampton MA 01060

E-mails Sent To	Date Sent	Email*	CSV*
fhcc@detma.org	Jul 4, 2012	View Email	View CSV
ghowe@detma.org	Jul 4, 2012	View Email	View CSV

FutureWorks Career Center

One Federal Street, Bldg. 103-3
 Springfield MA 01105

E-mails Sent To	Date Sent	Email*	CSV*
rpocard@getajob.cc	Jul 4, 2012	View Email	View CSV
admin@getajob.cc	Jul 4, 2012	View Email	View CSV

Gardner Career Center

25 Main Street
 Gardner MA 01440

E-mails Sent To	Date Sent	Email*	CSV*
rdumont@detma.org	Jul 4, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS 4

Leominster Career Center

100 Erdman Way	Leominster	MA	01453
E-mails Sent To	Date Sent	Email*	CSV*
jchamberlain@detma.org	Jul 4, 2012	View Email	View CSV

Plymouth Career Center

36 Cordage Park Circle, Suite 200	Plymouth	MA	02360
E-mails Sent To	Date Sent	Email*	CSV*
kparham@detma.org	Jul 4, 2012	View Email	View CSV

Quincy Career Center

152 Parking Way	Quincy	MA	02169
E-mails Sent To	Date Sent	Email*	CSV*
fmyerson@detma.org	Jul 4, 2012	View Email	View CSV

Taunton Career Center

72 School Street	Taunton	MA	02780
E-mails Sent To	Date Sent	Email*	CSV*
jtisi@detma.org	Jul 4, 2012	View Email	View CSV

ValleyWorks Career Center - Lawrence

439 South Union Street, Heritage Place Buildi	Lawrence	MA	01843
E-mails Sent To	Date Sent	Email*	CSV*
achilingirian@detma.org	Jul 4, 2012	View Email	View CSV
enelson@detma.org	Jul 4, 2012	View Email	View CSV

Wareham Career Center

48 Marion Road (Route 6)	Wareham	MA	02571
E-mails Sent To	Date Sent	Email*	CSV*
tnelson@detma.org	Jul 4, 2012	View Email	View CSV

Distribution to Career One Stop Center Representatives/LVER/DVOPS ⁴

Workforce Central - Milford

425 Fortune Blvd., Suite 201 **Milford** **MA** **01757**

Emails Sent To	Date Sent	Email*	CSV*
jcortes@detma.org	Jul 4, 2012	View Email	View CSV

Workforce Central - Southbridge

5 Optical Drive, Suite 200 **Southbridge** **MA** **01550**

Emails Sent To	Date Sent	Email*	CSV*
kjoy@detma.org	Jul 4, 2012	View Email	View CSV
dramsay@detma.org	Jul 4, 2012	View Email	View CSV

Workforce Central Career Center - Worcester

44 Front Street, 6th Floor **Worcester** **MA** **01608**

Emails Sent To	Date Sent	Email*	CSV*
wryan@detma.org	Jul 4, 2012	View Email	View CSV

**New Feature for jobs distributed after May 1st 2011*

Disclaimer: To respect the privacy of AJE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.

Distribution to Community Outreach Organizations ⁵

Brockton Area ARC

1250 W Chestnut St **Brockton** **MA** **02301**

Emails Sent To	Date Sent	Email*	CSV*
rbiela@brocktonarc.net	Jul 4, 2012	View Email	View CSV

CLASS The Arc of Greater Lawrence

55 Merrimack St **Lawrence** **MA** **01843**

Emails Sent To	Date Sent	Email*	CSV*
jyoungblood@classinc.org	Jul 4, 2012	View Email	View CSV

Distribution to Community Outreach Organizations 5			
Charles River Center			
989 Central Avenue		Needham	MA 02492
E-mails Sent To	Date Sent	Email*	CSV*
cdoherly@charlesrivercenter.org	Jul 4, 2012	View Email	View CSV
East Middlesex ARC EMarc			
20 Gould St		Reading	MA 01867
E-mails Sent To	Date Sent	Email*	CSV*
amarxsen@thearc.org	Jul 4, 2012	View Email	View CSV
Employer Support of The Guard and Reserve			
50 Maple St.		Milford	MA 01757
E-mails Sent To	Date Sent	Email*	CSV*
eleanor.j.cash.ctr@mail.mil	Jul 4, 2012	View Email	View CSV
Massachusetts Rehabilitation Commission			
5 Middlesex Ave		Somerville	MA 02145
E-mails Sent To	Date Sent	Email*	CSV*
gregory.ames@state.ma.us	Jul 4, 2012	View Email	View CSV
Morgan Memorial Goodwill Industries			
1010 Harrison Ave		Boston	MA 02119
E-mails Sent To	Date Sent	Email*	CSV*
vgold@goodwillmass.org	Jul 4, 2012	View Email	View CSV
Morgan Memorial Goodwill Industries Boston Career Link			
1010 Harrison Ave		Boston	MA 02119
E-mails Sent To	Date Sent	Email*	CSV*
mjones@detma.org	Jul 4, 2012	View Email	View CSV
New England Center For Homeless Veterans			
17 Court Street		Boston	MA 02108
E-mails Sent To	Date Sent	Email*	CSV*
sarah.gonzalez@nechv.org	Jul 4, 2012	View Email	View CSV

Distribution to Community Outreach Organizations 5			
New England Job Corps OA CTS			
210 South St		Boston	MA 02111
Emails Sent To	Date Sent	Email*	CSV*
martinez.juana@jobcorps.org	Jul 4, 2012	View Email	View CSV
U.S. Department of Veteran Affairs			
JFK Building		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
maura.squire@va.gov	Jul 4, 2012	View Email	View CSV
VetSuccess.Org (US Dept of Veteran Affairs)			
JFK Building-rm 1675		Boston	MA 02203
Emails Sent To	Date Sent	Email*	CSV*
ellen.shaw-peterson@va.gov	Jul 4, 2012	View Email	View CSV
Veterans Northeast Outreach Center			
Emails Sent To	Date Sent	Email*	CSV*
johnratka@comcast.net	Jul 4, 2012	View Email	View CSV
the Massachusetts Rehabilitation Commission			
One Parker St		Lawrence	MA 01840
Emails Sent To	Date Sent	Email*	CSV*
dgerry@classinc.org	Jul 4, 2012	View Email	View CSV

*New Feature for jobs distributed after May 1st 2011

Disclaimer: To respect the privacy of AJE customers, jobs posted by other employers and distributed by this report have been deleted or suppressed thereby allowing you to only view jobs posted by your company. In all other ways the original email is shown in the format delivered on a daily basis to relevant state one-stop centers, veteran's representatives and community based organizations.

Manual Posting to State Workforce Web Site 6		
State Posted In	Date Posted	State Reference Number
Massachusetts	Jul 4, 2012	1440518

Job Feed Distribution to State Workforce Web Site ⁶

State Sent To	Date Sent
Massachusetts	Jul 14, 2012

Results

Clicks and Applies ^{7,8}		
Total Clicks	41	See Note 7
Total Applies	5	See Note 8

Notes:

1. **Postings on the America's Job Exchange (AJE) Network**

In addition to the national AJE website (www.americasjobexchange.com), job posting advertisements from Federal contractor are also distributed via the AJE Career and State Exchanges. The AJE Career Exchange includes 19 career search websites designed for specific job seeker groups, including veterans, minorities, and persons with disabilities. The AJE State Exchange targets local job seekers in each of the 50 states.

2. **Distribution to the Diversity Partner Network**

Job posting advertisements from Federal contractors are distributed to the AJE Diversity Partner Network, which consists of hundreds of websites aimed at specific groups with unique interests, such as veterans, minorities, and persons with disabilities.

3. **Distribution to the Recruitment Media Partner Network**

Job posting advertisements from Federal contractors are distributed to and sponsored on AJE's Recruitment Media Partner Network in an effort to maximize job posting exposure. The AJE Recruitment Media Network consists of various online job boards and job search engines that specialize in recruitment advertising.

4. **Distribution to Career One Stop Center Representatives/LVER/DVOPS**

Job posting advertisements from Federal contractors are distributed to One-Stop career centers and veteran representatives (e.g., LVER, DVOP) nearest to the job location.

5. **Distribution to Community Outreach Organizations**

Job posting advertisements from Federal contractors are distributed to community-based organizations as a means to reach candidates from specific groups, such as veterans, minorities, and persons with disabilities.

6. **Job Feed Distribution or Manual Posting to State Workforce Web Site**

Job posting advertisements from Federal contractors are sent directly to the states in which the postings are open. The postings are distributed via feed or posted directly to the state site.

7. **Total Clicks**

The total number of times your job title was clicked to view the Job Description from the date the job was posted to the date the job expired. Please note this is an estimate of views and might not fully count the total number of views from the full AJE distribution network.

8. **Total Applies**

The number of times the "Apply" link was clicked from your Job Description. Please note that this does not necessarily equal the number of applies to a job as a candidate can abandon the application process mid-way through or decide to apply directly by using an email address. In addition, apply information from some partner sites is not obtainable or reliable.

Disclaimer

The America's Job Exchange (AJE) Job Distribution Report is prepared for the convenience of our customers so that they may maintain a record of distribution and display of job postings within the AJE network. AJE is an online job-posting and distribution services provider and is not associated with any government agency. Therefore, AJE cannot guarantee the sufficiency of a customer's compliance requirements. By using AJE's website and or services, you agree that AJE, its parent and affiliates are not liable for any damages arising out of such use. Please note that the job distribution report is available only to our customers who have purchased the job distribution service offered by America's Job Exchange. Reports are only available for the period for which the service is procured. Reports are automatically sent to qualified customers. Additional reports are available to our customers for purchase. Please contact our Customer Care team for details.

Questions? Call Customer Care, 1-866-926-6284