

**A. Full-Time Vacancies Filled During Past Year**

<b>1. Job Title: Sales Executive</b>	<b>Date Filled: 06/21/22</b>
<b>2. Job Title: Operations Director</b>	<b>Date Filled: 11/14/22</b>
<b>3. Job Title: Account Executive</b>	<b>Date Filled: 12/13/22</b>

**B. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy**

1. Job Title: Sales Executive		Date Filled: 6/21/22		
Source	Contact Person	Address	Tel #	Referred Person Hired
Internal Postings	Kelly Ayersman	206 Spruce St., Morgantown, WV	304-296-0029	
WV Radio Corporation Website	Kelly Ayersman	1251 Earl Core Rd, Morgantown	304-296-0029	
Linked In	Online	linkedin.com	online	
Indeed.com	Online	Indeed.com	online	2 interviewed
WV Workforce Job Fair	Jared Parsons	1606 W King St, Martinsburg, WV	304-296-0029	1 interviewed, 1 hired
Radio Ads on WICL WEPM WLTF WXDC	Jared Parsons	1606 W King St, Martinsburg, WV	304-296-0029	
WV Div of Rehabilitation	Linda Lutman	1415 Earl Core Road, Morgantown WV	304-285-3155	
American Broadcasting School	Michelle McDonnell	4511 SE 29th Street, Oklahoma City, OK	405-672-6511	
Fairmont State University	Meagan Gibson	1201 Locust Ave, Fairmont WV	304-333-3665	
Ohio Media School	Alvis Moore	5330 East Main Street, Columbus OH	614-655-5250	

  

2. Job Title: Operations Manager		Date Filled: 11/25/22		
Source	Contact Person	Address	Tel #	Referred Person Hired
Internal Postings	Kelly Ayersman	206 Spruce St., Morgantown, WV	304-296-0029	
WV Radio Corporation Website	Kelly Ayersman	1251 Earl Core Rd, Morgantown	304-296-0029	
AllAccess.com	Kelly Ayersman	206 Spruce St., Morgantown, WV	304-296-0029	
Linked In	Kelly Ayersman	260 Spruce St., Morgantown, WV	304-296-0029	
Indeed.com	Online	Indeed.com	203-653-4879	3 interviewed, 1 hired
West Virginia Broadcaster's Association	Michele Crist	PO Box 8499 South Charleston, WV	304-744-2143	
WV Div of Rehabilitation	Peggy Tingler	1415 Earl Core Road, Morgantown WV	304-285-3155	
Ohio Media School	Lee Wagner	5330 East Main Street, Columbus OH	614-655-5250	

  

3. Job Title: Account Executive		Date Filled: 12/13/22		
Source	Contact Person	Address	Tel #	Referred Person Hired
Internal Postings	Kelly Ayersman	206 Spruce St., Morgantown, WV	304-296-0029	
WV Radio Corporation Website	Kelly Ayersman	1251 Earl Core Rd, Morgantown	304-296-0029	1 Interviewed
Linked In	Kelly Ayersman	260 Spruce St., Morgantown, WV	304-296-0029	
Indeed.com	Online	Indeed.com	203-653-4879	2 Interviewed: 1 Hired
Ohio Media School	Lee Wagner	5330 East Main Street, Columbus OH	614-655-5250	
WV Div of Rehabilitation	Peggy Tingler	1415 Earl Core Road, Morgantown WV	304-285-3155	

<b>C. Total Number of persons interviewed for all full-time Vacancies filled during the past year:</b>	<b>9</b>
--	----------

**D. Outreach Activities**

- Announcements were placed on all station websites notifying organizations of their right to request information on job openings
- An internship program is offered to bring awareness to job opportunities in broadcasting available at WVRC. There was no interest at this time.
- Corporate HR Liason/Assistant to the President and Corporate Credit Manager attended the WVBA's EEO Certification Seminar presented by Jackson Kelly on May 5, 2023 at 1:30pm
- Corporate HR Liason/Assistant to the President and the Corporate Promotions Director attended Fairmont State University's Spring Job Fair on March 16, 2023 from 8am-2pm. Many discussions about Broadcasting, Digital Marketing, and Sales were covered with approximately 50+ students.
- Corporate HR Liason/Assistant to the President participated in the February Statewide Virtual Job Fair presented by Workforce WV on February 1, 2023. Job opportunities and broadcasting in general is discussed with interested parties. This event allows Attendees to contact you over a 3 day period.
- Corporate HR Liason/Assistant to the President participated in the February Statewide Virtual Job Fair presented by Workforce WV on March 1, 2023. Job opportunities and broadcasting in general is discussed with interested parties. This event allows Attendees to contact you over a 3 day period.
- Corporate HR Liason/Assistant to the President and the Corporate Promotions Director attended MTech's Spring Job Fair on April 4, 2023 from 8am-11am. Many discussions about Broadcasting, Digital Marketing, and Sales were covered with approximately 50+ students.