

Lines, Elizabeth

From: Lines, Elizabeth
Sent: Monday, November 10, 2008 9:00 AM
To: 100 Black Men of Indianapolis; American Indian Center of Indiana; Anderson University; Brown College (Minnesota); Franklin College; Hanover College; Illinois Center for Broadcasting; Indiana Tech ; Indianapolis Association of Black Journalists; Indianapolis Association of Black Journalists; Indianapolis Urban League; IUPUI; Latin Workforce Connection; Madison County Urban League; Marian College; National Association of Hispanic Journalists; National Black Media Coalition; National Society of Hispanic MBA's; Ohio & Illinois Centers for Broadcasting; Specs Howard School of Broadcast Arts; Training, Inc.; University of Indianapolis; University of Southern Indiana; Vincennes University
Subject: Re: Open Positions

Dear Placement Professional;

Broadcasting partners WXIN FOX 59 and WTTV INDIANA'S 4 has full-time openings available for a **Content Producer-WXIN** and a **Content Producer- Indianas4.com** in our **Interactive Media Department**. WXIN FOX 59 and WTTV INDIANA'S 4 also has a full-time opening for a **Business Development Account Executive** in our **Sales Department**. The job postings are enclosed. We seek your help in referring qualified applicants for these positions.

It is our policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex. Pursuant to guidelines of the Federal Communications Commission, we specifically encourage referral of qualified minority and female applicants.

To permit us to carry out FCC employment policies, it is important that any applicant referred to us through your organization advise us of that fact at the time they submit their application to us. Please emphasize to prospective applicants the importance of providing this information so that we will be able to report to the FCC on the effectiveness of our recruiting efforts.

Thank you for your assistance. If you know of any additional organizations that may be of assistance in our equal employment opportunity effort, your referral will be greatly appreciated.

Sincerely,

Elizabeth Lines
Fox 59 / Indiana's 4
Receptionist/ HR Assistant
elines@tribune.com



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Viewing Job: 6344/Content Producer-WXIN

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- [Position Information](#)
- [Contact Information](#)
- [Posting Inform](#)

Position Information

Please review the information contained in this job posting. Click on the [Edit] link

Click the [View Activity] link above to view all activity for this job posting.

Click the [Close Job] link above to close this job.

***Job ID:** 6344

***Job Title:** Content Producer-WXIN

Organization Name: WXIN - FOX59 Indianapolis

No of Openings:

Hours per Week:

***Wage/Salary:** 0

Employment Start Date:

Employment End Date:

Supervisor:

***Job Description:** This position will be responsible for creating, c fox59.com, including text, photos, video and c website. The position will ensure the Fox 59 w formatting and updating news-oriented inforrr and generates revenue through sponsorable c

Qualifications: Bachelors Degree in Journalism, Mass Commu experience. At least 2 years prior experience i content online. Broadcast, print or online new: ability to produce content and promotion that interesting and diverse and the ability to tell a the project. Excellent writing skills a must. Ex editing software, Microsoft office, Photoshop, network issues and various multi-media platfc

***Application Method:** Allow online applications & be emailed as they

Application Details: Send resume, writing samples, cover letter st: Resources, WXIN, 6910 Network Place, Indian

On-line Application Address :

Contact Information

First Name:
Last Name:
Address Line 1:
Address Line 2:
City:
State:
Zip:
Country:
***Phone:**
Fax:
***Email:**
Website:

Posting Information

Job Location: Indianapolis
***Job Function:** Production
Position Type:
Minimum GPA:
Work Authorization:
Graduation Start:
Graduation End:
Class Standing:
Degrees:
Majors:
Screen by Applicant Types: No
Screen by Minimum GPA: No
Screen by Work Authorization: No
Screen by Graduation Range: No
Screen by Class Standing: No
Screen by Degrees: No
Screen by Majors: No
***Post Date:** 11/07/2008
***Expiration Date:** 11/30/2008
***Show Contact Info** : No
***Apply through my IU Careers** : Yes

Control Information

***Status:** Pending






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- Legislative
- Member Radio & TV Stations
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- Student Page
- Used Broadcast Equipment

Address:
 3003 E. 98th St., Ste. 161
 Indianapolis, IN 46280

Phone Numbers:
 800.342.6276 (Indiana Only)
 317.573.0119 (Direct Line)
 317.573.0895 (Fax)

Email:
 INDBA@aol.com

Opportunities/Employment

<< [Back to Job Listings](#)

Content Producer-WXIN posted: Nov 07 2008

Start Date: immediately

Emp Type: Full-Time

Location: Indianapolis

Station Information: WXIN/WTTV
6910 Network PL. Indianapolis, IN 46278

Contact Person: Elizabeth Lines

Contact Phone: 317-632-5900

Contact E-Mail: elines@tribune.com

Required Skills:

Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. At least 2 years prior experience in creating, developing and implementing news content online. Broadcast, print or online news experience required. Requires the demonstrated ability to produce content and promotion that is accurate, complete, credible, dynamic, interesting and diverse and the ability to tell a compelling story while adding production value to the project. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues and various multi-media platforms a plus.

Education Required:

Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. At least 2 years prior experience in creating, developing and implementing news content online. Broadcast, print or online news experience required. Requires the demonstrated ability to produce content and promotion that is accurate, complete, credible, dynamic, interesting and diverse and the ability to tell a compelling story while adding production value to the project. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues and various multi-media platforms a plus.

Job Description:

This position will be responsible for creating, developing and implementing content on fox59.com, including text, photos, video and other news-related elements for all areas of the website. The position will ensure the Fox 59 website offers timely, topical viewer benefit by formatting and updating news-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements.

EOE

Instructions for Applying:

Send resume, writing samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place,

Indianapolis, IN 46278. EOE.

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Detailed Job Information



Butler University >> Jobs | Calendar |

Job Details

Job Title:
Content Producer, WXIN

Opportunity Type:
Job

Description:
This position will be responsible for creating, developing and implementing content on fox59.com, including text, photos, video and other news-related elements for all areas of the website. The position will ensure the Fox 59 website offers timely, topical viewer benefit by formatting and updating news-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements.

Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. At least 2 years prior experience in creating, developing and implementing news content online. Broadcast, print or online news experience required. Requires the demonstrated ability to produce content and promotion that is accurate, complete, credible, dynamic, interesting and diverse and the ability to tell a compelling story while adding production value to the project. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues and various multi-media platforms a plus.

Send resume, writing samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Location(s):
Indianapolis, Indiana

Compensation Type:
Paid

Job Status:
Full-Time

Job Function:
Broadcasting, Web Development

Period Of Employment:
Other

Cover Letter Required:
Yes

Interview Schedules
This job will not have an interview schedule attached.
Modification History
Last Modified: 11/07/08 By Elizabeth Lines (WXIN Fox 59)
Created: 11/07/08 By Elizabeth Lines (WXIN Fox 59)

Other Requested Materials:

Send resume, writing samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Application Qualifications

The following qualifications have been set as "**Desired**". This will not prevent students who don't meet this criteria from applying; it simply provides potential applicants with more insight into your ideal candidate.

Degree:

Bachelors

Major/Concentration:

Communications Studies

Student Status:

Alumnus/a

Application Method

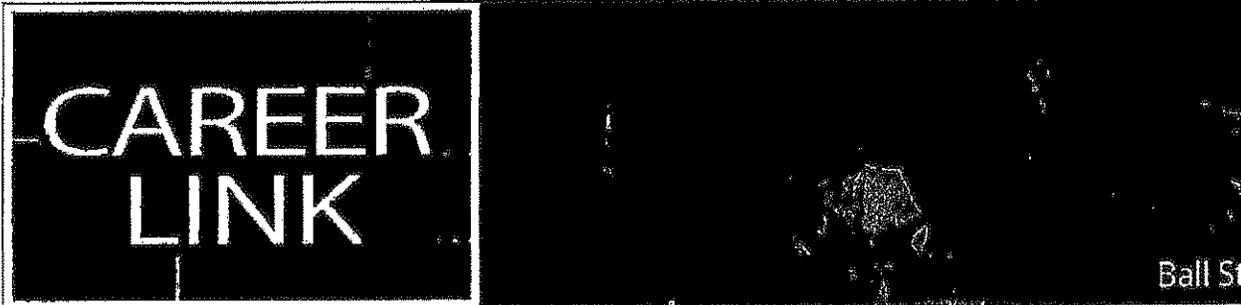
Do you want students to apply to this job online (via eRecruiting)?

Yes

How do you want to receive applications?

Email each application as it is submitted.

Edit



Log Out Elizabeth Lines @ FOX 59/ CW 4

 **job postings**

NACElink software by
NETWORK asymplicity

Please note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section.
Position Information

Total Views
Candidate Views: 0

ID: 712268

Position Type: Professional Employment

Restrict no Applications:

Title: Content Producer- WXIN

Number of 1 Openings:

Description: Job This position will be responsible for creating, developing and implementing content on fox59.com, including text, photos, video and other news-related elements for all areas of the website. The position will ensure the Fox 59 website offers timely, topical viewer benefit by formatting and updating news-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements.

Default email elines@tribune.com address for resumes:

Salary Level: 0

Location: **Location**

City
Indianapolis

State
Indiana

Country
United States

Job Function: Communications - Web Development

Qualification: Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. At least 2 years prior experience in creating, developing and implementing news content online. Broadcast, print or online news experience required. Requires the demonstrated ability to produce content

and promotion that is accurate, complete, credible, dynamic, interesting and diverse and the ability to tell a compelling story while adding production value to the project. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/internet, FTP, network issues and various multi-media platforms a plus.

Send resume, writing samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

GPA:

Resume E-mail
Receipt:

Additional Cover Letter
Documents:

Posting Date: November 7, 2008

Expiration November 30, 2008
Date:

Close

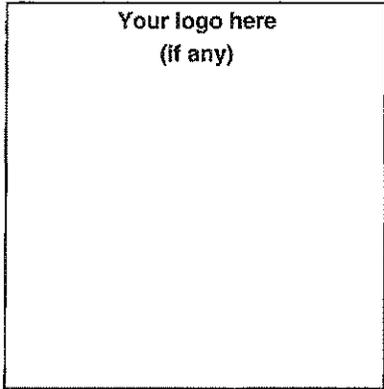
Content Producer-WXIN

Posted Nov 10

Fox 59/ Indiana's 4, Indianapolis, IN

Work for one of Indianapolis' fastest growing websites! WXIN/WTTV-TV seek a Web Producer responsible for responsible for the general updating of Fox59.com, maximizing the potential of the content created by Fox 59. The position will ensure the Fox 59 website offers timely, topical viewer benefit by formatting and updating news-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. At least 2 years prior experience in creating, developing and implementing news content online.

Broadcast, print or online news experience required. Requires the demonstrated ability to produce content and promotion that is accurate, complete, credible, dynamic, interesting and diverse and the ability to tell a compelling story while adding production value to the project. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues and various multi-media platforms a plus. This is NOT a web design position. Send resume, writing samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.



Job Listing Preview



FOX WXIN (FOX) Indianapolis, IN

Position Content Producer-WXIN
Reference # Will be assigned when submission is completed ...
Type Television
Full / Part Full Time - Regular
Experience 2 Years Required
Posted 11/10/2008
Closes 12/10/2008
Time Left 30 Days
DMA #25
Found In Web Content Producer



Content Producer-WXIN

Work for one of Indianapolis' fastest growing websites! WXIN/WTTV-TV seek a Web Producer responsible for responsible for the general updating of Fox59.com, maximizing the potential of the content created by Fox 59. The position will ensure the Fox 59 website offers timely, topical viewer benefit by formatting and updating news-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. At least 2 years prior experience in creating, developing and implementing news content online. Broadcast, print or online news experience required. Requires the demonstrated ability to produce content and promotion that is accurate, complete, credible, dynamic, interesting and diverse and the ability to tell a compelling story while adding production value to the project. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide



Supplemental Information

Salary Type
Salary Range
Starting Salary / Year
Starting Salary / Hour
Job Type Full Time - Regular
Hours
Workweek
Scheduled on Holidays
Start Date
Probation Period
Benefits
Benefit Premium
401K Plan
Vacation
Paid Sick Leave
Phone Calls
Agent Phone Calls
Résumé Required
Cover Letter Required
References
Salary History
Tape / Reel
Tape Format
Tape Return
Director's Track
FAX Résumé No
TVJobs.com E-Résumé Yes

Web/Internet, FTP, network issues and various multi-media platforms a plus. This is NOT a web design position. Send resume, writing samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Receptionist/ HR Assistant
WXIN
6910 Network Place
Indianapolis, IN 46278

When responding to this job ad, please mention you saw it listed at TVJobs.com

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 Send Resume

Annual E-Résumé subscription or DigitalTalent résumé required.

[[View other WXIN job listings](#)]

- Degree Required Yes
- Contract Required
- Contract Length
- Special Requirements
- Driver's License
- Insurance
- Good Driving Record
- Heavy Lifting
- Previous Applicants
- Local Apartment Rental
- Moving Expenses
- Union Position
- Union Contract Expires
- Confirmation Letter
- Rejection Letter
- Feedback
- Drug Screen
- Proof of Eligibility to work in U.S. Required
- Equal Opportunity Employment Yes
- EOE Data Form Yes
- Application Form No

Lines, Elizabeth

To: Sharon Maxey

Subject: Re: Open Positions

Sharon,

I am needing to run ads for our open Content Producer-WXIN and Content Producer-Indianas4.com positions.

The ad copies are enclosed and if you have any questions please let me know!

Thanks

Elizabeth Lines
Fox 59 / Indiana's 4
Receptionist/ HR Assistant
elines@tribune.com

15 - 6/76

Academy
John, Owners
Indpls, IN, 46208
190

Accepted.

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Consulting

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568-0825
-541-0833
526-1536
l.globaltravel.com

Work for one of Indianapolis' fastest growing websites! WXIN/WTTV-TV seek a Web Producer responsible for responsible for the general updating of Fox59.com, maximizing the potential of the content created by Fox 59. The position will ensure the Fox 59 website offers timely, topical viewer benefit by formatting and updating news-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. At least 2 years prior experience in creating, developing and implementing news content online. Broadcast, print or online news experience required. Requires the demonstrated ability to produce content and promotion that is accurate, complete, credible, dynamic, interesting and diverse and the ability to tell a compelling story while adding production value to the project. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues and various multi-media platforms a plus. This is NOT a web design position. Send resume, writing samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Lines, Elizabeth

From: Lines, Elizabeth
Sent: Monday, November 10, 2008 9:00 AM
To: 100 Black Men of Indianapolis; American Indian Center of Indiana; Anderson University; Brown College (Minnesota); Franklin College; Hanover College; Illinois Center for Broadcasting; Indiana Tech ; Indianapolis Association of Black Journalists; Indianapolis Association of Black Journalists; Indianapolis Urban League; IUPUI; Latin Workforce Connection; Madison County Urban League; Marian College; National Association of Hispanic Journalists; National Black Media Coalition; National Society of Hispanic MBA's; Ohio & Illinois Centers for Broadcasting; Specs Howard School of Broadcast Arts; Training, Inc.; University of Indianapolis; University of Southern Indiana; Vincennes University
Subject: Re: Open Positions

Dear Placement Professional;

Broadcasting partners WXIN FOX 59 and WTTV INDIANA'S 4 has full-time openings available for a **Content Producer-WXIN** and a **Content Producer- Indianas4.com** in our **Interactive Media Department**. WXIN FOX 59 and WTTV INDIANA'S 4 also has a full-time opening for a **Business Development Account Executive** in our **Sales Department**. The job postings are enclosed. We seek your help in referring qualified applicants for these positions.

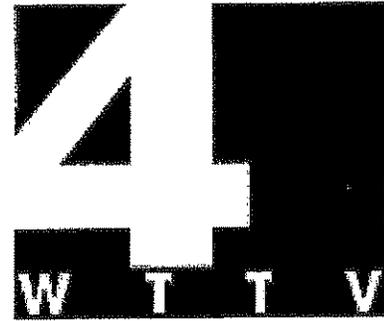
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To permit us to carry out FCC employment policies, it is important that any applicant referred to us through your organization advise us of that fact at the time they submit their application to us. Please emphasize to prospective applicants the importance of providing this information so that we will be able to report to the FCC on the effectiveness of our recruiting efforts.

Thank you for your assistance. If you know of any additional organizations that may be of assistance in our equal employment opportunity effort, your referral will be greatly appreciated.

Sincerely,

Elizabeth Lines
Fox 59 / Indiana's 4
Receptionist/ HR Assistant
elines@tribune.com



POSITION AVAILABLE

Date Submitted: 11/07/08
Department: Interactive Media
Position: Content Producer – Indianas4.com
Date Available: Immediately

Job Description: This position will be responsible for creating, developing and implementing content on indianas4.com, including text, photos, video and other sports-related elements for all areas of the website. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. This position will also require the creation of original online video content, including shooting, editing and producing.

Qualifications Necessary: Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Experience in video production required. Flexible schedule; evenings and weekends required. Requires the demonstrated ability to produce content that is accurate, complete, credible, dynamic, interesting and diverse. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus.

Other Information: Job offer contingent upon favorable results of pre-employment substance abuse testing and background investigation.

Application Deadline: 11/30/08

Ad Copy: Indianas4.com, one of Indianapolis' newest websites, has a unique opportunity for someone with a passion for local sports. WXIN/WTTV-TV, the Tribune Broadcasting duopoly serving Central Indiana, is looking for a Content Producer to oversee the development of content on Indianas4.com. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. In addition, the Content Producer will work with the sports department of Fox 59 and Indiana's 4 in the creation of original video content. Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Requires the demonstrated ability to tell a compelling story while adding production value to the project. Excellent writing skills and video production experience a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus. This is NOT a web design position. Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Williams, Jennifer

From: jgwilliams@tribune.com [ENTERPRISE@TRM.BRASSRING.COM]
Sent: Friday, November 07, 2008 3:24 PM
To: Williams, Jennifer
Subject: A new req has been opened: (15024BR,Content Producer - WTTV)

Title: Content Producer - WTTV

Req ID: 15024BR

Message:

Williams, Jennifer has sent you an *eLink* to view.
Attached please find an HTML document with a hyperlink.

 **Open req 15024BR Content Producer - WTTV**

 **Help**

The req 15024BR: Content Producer - WTTV has been opened.

OK



Select a Network...

Switch to Candidate Account | Help | My Account

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Detailed Job Information



Butler University >> Jobs | Calendar |

Job Details

Job Title:
Content Producer, Indianas4.com

Opportunity Type:
Job

Description:
This position will be responsible for creating, developing and implementing content on indianas4.com, including text, photos, video and other sports-related elements for all areas of the website. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. This position will also require the creation of original online video content, including shooting, editing and producing.

Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Experience in video production required. Flexible schedule; evenings and weekends required. Requires the demonstrated ability to produce content that is accurate, complete, credible, dynamic, interesting and diverse. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus.

Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Location(s):
Indianapolis, Indiana

Compensation Type:
Paid

Job Status:
Full-Time

Job Function:
Broadcasting, Web Development

Period Of Employment:
Other

Cover Letter Required:
Yes

Other Requested Materials:

Interview Schedules
This job will not have an interview schedule attached.
Modification History
Last Modified: 11/07/08 By Elizabeth Lines (WXIN Fox 59)
Created: 11/07/08 By Elizabeth Lines (WXIN Fox 59)

Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Application Qualifications

The following qualifications have been set as **"Desired"**. This will not prevent students who don't meet this criteria from applying; it simply provides potential applicants with more insight into your ideal candidate.

Degree:
Bachelors

Major/Concentration:
Communications Studies

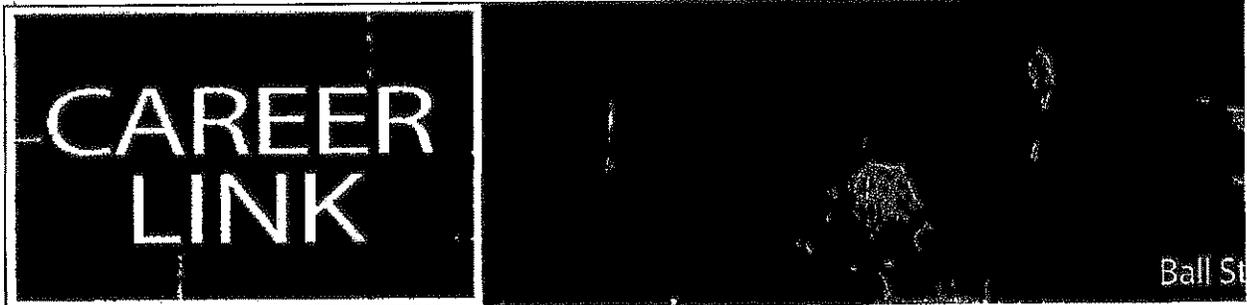
Student Status:
Alumnus/a

Application Method

Do you want students to apply to this job online (via eRecruiting)?
Yes

How do you want to receive applications?
Email each application as it is submitted.





Log Out Elizabeth Lines @ FOX 59/ CW 4

 job postings

NACElink software by
NETWORK simplicity

Please note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section.

Position Information

ID: 712269

Position Type: Professional Employment

Restrict no
Applications:

Title: Content Producer-Indianas4.com

Number of 1
Openings:

Description: Job This position will be responsible for creating, developing and implementing content on Indianas4.com, including text, photos, video and other sports-related elements for all areas of the website. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. This position will also require the creation of original online video content, including shooting, editing and producing.

Default email elines@tribune.com
address for
resumes:

Salary Level: 0

Location: **Location**

City
Indianapolis
State
Indiana
Country
United States

Job Function: Communications - Web Development

Qualification: Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Experience in video production required. Flexible schedule; evenings and

Total Views
Candidate Views: 0

weekends required. Requires the demonstrated ability to produce content that is accurate, complete, credible, dynamic, interesting and diverse. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus.

Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

GPA:

Resume E-mail
Receipt:

Additional Cover Letter
Documents:

Posting Date: November 7, 2008

Expiration November 30, 2008
Date:






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- Broadcast Pioneers
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- Indiana DTW
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- Used Broadcast Equipment

Address:
 3003 E. 98th St., Ste. 161
 Indianapolis, IN 46280

Phone Numbers:
 800.342.6276 (Indiana Only)
 317.573.0119 (Direct Line)
 317.573.0895 (Fax)

Email:
 INDBA@aol.com

Opportunities/Employment

[« Back to Job Listings](#)

Content Producer- Indianas4.com posted: Nov 07 2008

Start Date: immediately

Emp Type: Full-Time

Location: Indianapolis

Station Information: WXIN/WTTV
6910 Network PL. Indianapolis, IN 46278

Contact Person: Elizabeth Lines

Contact Phone: 317-632-5900

Contact E-Mail: elines@tribune.com

Required Skills:

Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Experience in video production required. Flexible schedule; evenings and weekends required. Requires the demonstrated ability to produce content that is accurate, complete, credible, dynamic, interesting and diverse. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus.

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Job Description:

This position will be responsible for creating, developing and implementing content on indianas4.com, including text, photos, video and other sports-related elements for all areas of the website. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. This position will also require the creation of original online video content, including shooting, editing and producing.

EOE

Instructions for Applying:

Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Internet Development by [Radio Data Group, Inc.](#)



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Viewing Job: 6345/Content Producer-Indianas4.com

The changes you made to this job have been saved and submitted.

- [Profile View](#)
- [Position Information](#)
- [Contact Information](#)
- [Posting Inform](#)

Position Information

Please review the information contained in this job posting. Click on the [Edit] link

Click the [View Activity] link above to view all activity for this job posting.

Click the [Close Job] link above to close this job.

***Job ID:** 6345

***Job Title:** Content Producer-Indianas4.com

Organization Name: WXIN - FOX59 Indianapolis

No of Openings:

Hours per Week:

***Wage/Salary:** 0

Employment Start Date:

Employment End Date:

Supervisor:

***Job Description:** Indianas4.com, one of Indianapolis' newest w
a passion for local sports, especially High Sch
creating, developing and implementing conter
and other sports-related elements for all area
Indiana's 4 website offers timely, topical view
oriented information in a way that cross-prom
sponsorable content and elements. This positi
video content, including shooting, editing and

Qualifications: Bachelors Degree in Journalism, Mass Commu
experience. Experience in video production re
required. Requires the demonstrated ability to
credible, dynamic, interesting and diverse. Ex
production interfaces, HTML editing software,
Wide Web/Internet, FTP, network issues, Fina

***Application Method:** Allow online applications & be emailed as they

Application Details: Send resume, writing and video samples, cov
to Human Resources, WXIN, 6910 Network Pl

On-line Application Address :

Contact Information

First Name:

Last Name:

Address Line 1:

Address Line 2:

City:

State:

Zip:

Country:

***Phone:** 317-632-5900

Fax:

***Email:** elines@tribune.com

Website:

Posting Information

Job Location:

***Job Function:** Production

Position Type:

Minimum GPA:

Work Authorization:

Graduation Start:

Graduation End:

Class Standing:

Degrees:

Majors:

Screen by Applicant Types: No

Screen by Minimum GPA: No

Screen by Work Authorization: No

Screen by Graduation Range: No

Screen by Class Standing: No

Screen by Degrees: No

Screen by Majors: No

***Post Date:** 11/07/2008

***Expiration Date:** 11/30/2008

***Show Contact Info** : No

***Apply through my IU Careers** : Yes

Control Information

***Status:** Pending - Employer Edited

Lines, Elizabeth

To: Sharon Maxey

Subject: Re: Open Positions

Sharon,

I am needing to run ads for our open Content Producer-WXIN and Content Producer-Indianas4.com positions.

The ad copies are enclosed and if you have any questions please let me know!

Thanks

Elizabeth Lines
Fox 59 / Indiana's 4
Receptionist/ HR Assistant
elines@tribune.com

Close

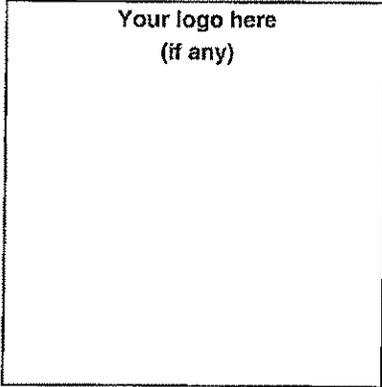
Content Producer-Indianas4.com

Posted Nov 10

Fox 59/ Indiana's 4, Indianapolis, IN

Indianas4.com, one of Indianapolis' newest websites, has a unique opportunity for someone with a passion for local sports. WXIN/WTTV-TV is looking for a Content Producer to oversee the development of content on Indianas4.com. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. In addition, the Content Producer will work with the sports department of Fox 59 and Indiana's 4 in the creation of original video content. Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Requires the demonstrated ability to tell a compelling story while adding production value to the project. Excellent writing skills and video production experience a must. Experience with web production interfaces, HTML editing software, Microsoft office,

Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus. This is NOT a web design position. Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.



Job Listing Preview



FOX WXIN (FOX) Indianapolis, IN

Position Content Producer-Indianas4.com
Reference # Will be assigned when submission is completed ...
Type Television
Full / Part Full Time - Regular
Experience 0 to 1 Year Required
Posted 11/10/2008
Closes 12/10/2008
Time Left 30 Days
DMA #25
Found In Web Content Producer



Content Producer-Indianas4.com

Indianas4.com, one of Indianapolis' newest websites, has a unique opportunity for someone with a passion for local sports. WXIN/WTTV-TV is looking for a Content Producer to oversee the development of content on Indianas4.com. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. In addition, the Content Producer will work with the sports department of Fox 59 and Indiana's 4 in the creation of original video content. Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Requires the demonstrated ability to tell a compelling story while adding production value to the project. Excellent writing skills and video production experience a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and



Supplemental Information

Salary Type
Salary Range
Starting Salary / Year
Starting Salary / Hour
Job Type Full Time - Regular
Hours
Workweek
Scheduled on Holidays
Start Date
Probation Period
Benefits
Benefit Premium
401K Plan
Vacation
Paid Sick Leave
Phone Calls
Agent Phone Calls
Résumé Required
Cover Letter Required
References
Salary History
Tape / Reel
Tape Format
Tape Return
Director's Track
FAX Résumé No
TVJobs.com E-Résumé Yes

various multi-media platforms a plus. This is NOT a web design position. Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Receptionist/ HR Assistant
WXIN
6910 Network Place
Indianapolis, IN 46278

When responding to this job ad, please mention you saw it listed at TVJobs.com

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 Send Resume

Annual E-Résumé subscription or DigitalTalent résumé required.

[[View other WXIN job listings](#)]

Degree Required Yes

Contract Required

Contract Length

Special Requirements

Driver's License

Insurance

Good Driving Record

Heavy Lifting

Previous Applicants

Local Apartment Rental

Moving Expenses

Union Position

Union Contract Expires

Confirmation Letter

Rejection Letter

Feedback

Drug Screen

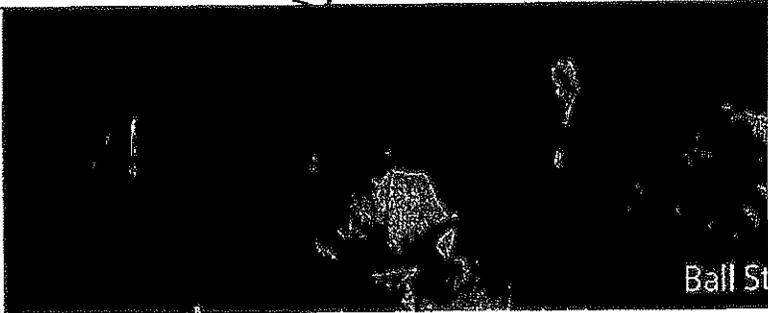
Proof of Eligibility to work in U.S. Required

Equal Opportunity Employment Yes

EOE Data Form Yes

Application Form No

Revised copy



Log Out Elizabeth Lines @ FOX 59/ CW 4

job postings

NACElink software by simplicity

Please note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section. Position Information

Total Views
Candidate Views: 0

ID: 712269

Position Type: Professional Employment

Restrict no Applications:

Title: Content Producer-Indianas4.com

Number of 1 Openings:

Description: Job Indianas4.com, one of Indianapolis, newest websites, has a unique opportunity for someone with a passion for local sports, especially High School Sports. This position will be responsible for creating, developing and implementing content on indianas4.com, including text, photos, video and other sports-related elements for all areas of the website. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. This position will also require the creation of original online video content, including shooting, editing and producing.

Default email elines@tribune.com address for resumes:

Salary Level: 0

Location: Location
City Indianapolis
State Indiana
Country United States

Job Function: Communications - Web Development

Qualification: Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Experience in video production required. Flexible schedule; evenings and weekends required. Requires the demonstrated ability to produce content that is accurate, complete, credible, dynamic, interesting and diverse. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus.

Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

GPA:

Resume E-mail
Receipt:

Additional Cover Letter
Documents:

Posting Date: November 7, 2008

Expiration November 30, 2008
Date:

Revised Copy



Select a Network...

Switch to Candidate Account | Help | My Account

HOME | PRODUCTS | CANDIDATE SEARCH | CAREER FAIRS

Detailed Job Information



Butler University Jobs | Calendar

Confirmation

You have successfully edited the Content Producer, Indianas4.com job. Please review your changes below.

Job Details

Job Title:

Content Producer, Indianas4.com

Opportunity Type:

Job

Description:

Indianas4.com, one of Indianapolis' newest websites, has a unique opportunity for someone with a passion for local sports, especially High School Sports. This position will be responsible for creating, developing and implementing content on indianas4.com, including text, photos, video and other sports-related elements for all areas of the website. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. This position will also require the creation of original online video content, including shooting, editing and producing.

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Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Location(s):

Indianapolis, Indiana

Compensation Type:

Paid

Job Status:

Full-Time

Job Function:

Broadcasting, Web Development

Interview Schedules

This job will not have an interview schedule attached.

Modification History

Last Modified: 11/10/08
By Elizabeth Lines (WXIN Fox 59)

Created: 11/07/08
By Elizabeth Lines (WXIN Fox 59)

Period Of Employment:

Other

Cover Letter Required:

Yes

Other Requested Materials:

Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Application Qualifications

The following qualifications have been set as "Desired". This will not prevent students who don't meet this criteria from applying; it simply provides potential applicants with more insight into your ideal candidate.

Degree:

Bachelors

Major/Concentration:

Communications Studies

Student Status:

Alumnus/a

Application Method

Do you want students to apply to this job online (via eRecruiting)?

Yes

How do you want to receive applications?

Email each application as it is submitted.



Revised Copy



-
-
- About IBA
- Amber Alert
- Broadcast Pioneers
- EAS
- Events
- Indiana DTV
- Inspection Program
- Job Bank
- Legal Services
- Legislative
- Member Radio & TV Stations
- My Member Packet
- Publications
- Student Page
- Used Broadcast Equipment

Address:
3603 E. 98th St., Ste. 161
Indianapolis, IN 46280

Phone Numbers:
800.342.6276 (Indiana Only)
317.573.0119 (Direct Line)
317.573.0895 (Fax)

Email:
INDBA@aol.com

Opportunities/Employment

[« Back to Job Listings](#)

Content Producer- Indianas4.com posted: Nov 07 2008

Start Date: Immediately

Emp Type: Full-Time

Location: Indianapolis

Station Information: WXIN/WTTV
6910 Network PL. Indianapolis, IN 46278

Contact Person: Elizabeth Lines

Contact Phone: 317-632-5900

Contact E-Mail: elines@tribune.com

Required Skills:

Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Experience in video production required. Flexible schedule; evenings and weekends required. Requires the demonstrated ability to produce content that is accurate, complete, credible, dynamic, interesting and diverse. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus.

Education Required:

Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Experience in video production required. Flexible schedule; evenings and weekends required. Requires the demonstrated ability to produce content that is accurate, complete, credible, dynamic, interesting and diverse. Excellent writing skills a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus.

Job Description:

Indianas4.com one of Indianapolis' newest websites has a unique opportunity for someone with a passion for local sports, especially high school sports. This position will be responsible for creating, developing and implementing content on indianas4.com, including text, photos, video and other sports-related elements for all areas of the website. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. This position will also require the creation of original online video content, including shooting, editing and producing.

EOE

Instructions for Applying:

Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network

Eli

Yo

[ch

Place, Indianapolis, IN 46278. EOE.

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Broadcast Employment Services

 **WXIN (FOX) Indianapolis, Indiana**

Position Content Producer-Indianas4.com
Reference # TVJ#34103046
Type Television
Full / Part Full Time - Regular
Experience 0 to 1 Year Required
Posted 11/10/2008
Closes 12/10/2008
Time Left 30 Days
DMA #25
Found In Web Content Producer



Content Producer-Indianas4.com

Indianas4.com, one of Indianapolis' newest websites, has a unique opportunity for someone with a passion for local sports, especially High School Sports. WXIN/WTTV-TV is looking for a Content Producer to oversee the development of content on Indianas4.com. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. In addition, the Content Producer will work with the sports department of Fox 59 and Indiana's 4 in the creation of original video content. Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Requires the demonstrated ability to tell a compelling story while adding production value to the project. Excellent writing skills and video production experience a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus. This is NOT a web design position. Send resume, writing and video samples, cover letter stating

 Supplemental Information

Salary Type
Salary Range
Starting Salary / Year
Starting Salary / Hour
Job Type Full Time - Regular
Hours
Workweek
Scheduled on Holidays
Start Date
Probation Period
Benefits
Benefit Premium
401K Plan
Vacation
Paid Sick Leave
Phone Calls
Agent Phone Calls
Résumé Required
Cover Letter Required
References
Salary History
Tape / Reel
Tape Format
Tape Return
Director's Track
FAX Résumé No
TVJobs.com E-Résumé Yes
Degree Required Yes
Contract Required

position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.

Receptionist/ HR Assistant
WXIN
6910 Network Place
Indianapolis, IN 46278

When responding to this job ad, please mention you saw it listed at TVJobs.com

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 Send Resume

Annual E-Resumé subscription or DigitalTalent resumé required.

[[View other WXIN job listings](#)]

Contract Length
Special Requirements
Driver's License
Insurance
Good Driving Record
Heavy Lifting

Previous Applicants
Local Apartment Rental
Moving Expenses

Union Position
Union Contract Expires

Confirmation Letter

Rejection Letter

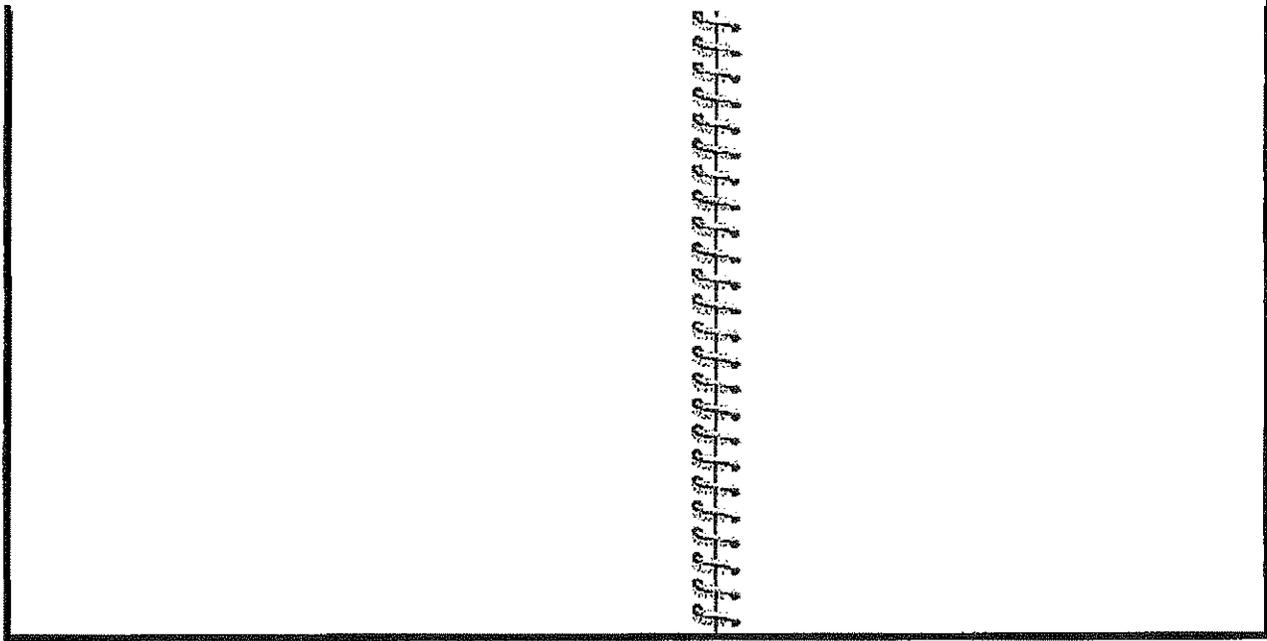
Feedback

Drug Screen

Proof of Eligibility to work in U.S. Required

Equal Opportunity Employment Yes

EOE Data Form Yes



[<-- Make some Changes](#)

[Accept \(Final\) -->](#)

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HOME JOBS WIRE RESOURCES EMAIL ABOUT ARCHIVE FEED

SEARCH

Digital Media Jobs

Lost Remote's readers are interactive professionals at media companies. Post a job for free!

Jobs Home > Content Producer-Indianas4.com

Content Producer-Indianas4.com

Posted Nov 10

Fox 59/ Indiana's 4, Indianapolis, IN

Indianas4.com, one of Indianapolis' newest websites, has a unique opportunity for someone with a passion for local sports, especially High School Sports. WXIN/WTTV-TV is looking for a Content Producer to oversee the development of content on Indianas4.com. The position will ensure the Indiana's 4 website offers timely, topical viewer benefit by formatting and updating sports-oriented information in a way that cross-promotes the newscasts and generates revenue through sponsorable content and elements. In addition, the Content Producer will work with the sports department of Fox 59 and Indiana's 4 in the creation of original video content. Bachelors Degree in Journalism, Mass Communications, or related field, or equivalent related experience. Requires the demonstrated ability to tell a compelling story while adding production value to the project. Excellent writing skills and video production experience a must. Experience with web production interfaces, HTML editing software, Microsoft office, Photoshop, encoding tools, World Wide Web/Internet, FTP, network issues, Final Cut Pro and various multi-media platforms a plus. This is NOT a web design position. Send resume, writing and video samples, cover letter stating position desired and referral source to Human Resources, WXIN, 6910 Network Place, Indianapolis, IN 46278. EOE.



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Post a Job

Jobs You Might Like

- Weekend Web Editor Washington, DC (Tenleytown) NBC Universal TV Technical Operator Des Moines, IA KCCI-TV P/T Studio Camera Operator Las Vegas, NV KVBC Channel 3

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Categories

- Academia (0) Mobile (0) Online (5) Other (2) Radio (0) Television (19)

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Select one of the modes below and your site will populate with a number of icons which allow you to modify content.



TS ENTERTAINMENT LIVING TRAFFIC VIDEO PHOTOS NEWS LINKS FOX 59

3S

Fox 59 Employment Opportunities

Content Producer-Indianas4.com

Indianas4.com, one of Indianapolis' newest websites, has a unique opportunity for someone with a passion for local sports, especially High School Sports. WXIN/WTTV-TV is looking for a Content Producer to oversee the development of content on Indianas4.com.

Business Development Account Executive

WXIN and WTTV seek a Business Development Account Executive with experience and proven success in newspaper, yellow pages, radio, outdoor, cable, internet or other B-to-B sales consisting of regular prospecting, cold-calling and face presentations.

Content Producer-WXIN

Work for one of Indianapolis' fastest growing websites! WXIN/WTTV-TV seek a Web Producer responsible for responsible for the general updating of Fox59.com, maximizing the potential of the content created by Fox 59.

Part-Time Non-Linear Editor, Weekends

WXIN Fox 59, a Tribune Broadcasting station, seeks a part-time Non-Linear Editor to join FOX 59 NEWS @ 10.

Promotions Producer

Broadcasting partners Fox 59 and Indiana's 4 seek a Promotion Writer/Producer to write and produce station promos.

Master Control Operator

Tribune Broadcasting seeks full-time Master Control Operators to work in our Indianapolis Regional Operating Center.

Production Assistant, Part-Time

Broadcasting partners WTTV-TV Indiana's 4 and WXIN-TV Fox 59 seek resumes to be considered for current part-time Production Assistant openings.



EEO Information

WTTV Indiana's provides notice of job openings to qualified organizations that request such notices. If your organization distributes information about employment opportunities to job seekers, or refers job seekers to potential employers, and you wish to receive notice of job openings at WTTV-TV, send a letter identifying your organization, describing the employment-related services you provide, and requesting to be placed on our job referral mailing list.

For more information or to send your request, contact: Human Resources, WTTV-TV, 6910 Network Place, Indianapolis, IN 46278.

WTTV-TV is an Equal Opportunity Employer. Offers of employment are contingent upon the results of a pre-employment drug screen and background investigation.

WXIN-TV EEO Public File Report Part A (April 1, 2008)

WXIN-TV EEO Public File Report Part B (April 1, 2008)

WXIN-TV DTV Consumer Education Report: First Quarter 2008

WXIN-TV DTV Consumer Education Report: Second Quarter 2008

Openings at the Tribune Company

WTTV Indiana's 4 is a Tribune Broadcasting station. Tribune is a leading media company with operations in television and radio broadcasting, publishing and interactive. It is an industry leader in venture partnerships with new-media companies.

Get information about job openings at the Tribune Company at www.tribjobs.com



Attachment 4

Supplemental Recruitment Initiatives Documentation



Indiana
Broadcasters
Association

www.indianabroadcasters.org
indba@aol.com



For Immediate Release

Contact: Gwen Piening
Indiana Broadcasters Association
3003 E. 98th Street, Ste 161
Indianapolis, IN 46280
317-573-0119 x 104

Annually the Indiana Broadcasters Association awards scholarships to students attending Indiana colleges and universities and majoring in telecommunications, electronic media or broadcast journalism.

This year 10 students were selected from over 95 applications. The scholarship criteria is: a minimum of a 3.0 GPA, resident of the State of Indiana, the student must have actively participated in a broadcast facility and/or worked for or interned at a commercial broadcast facility and received credit in a telecommunications, electronic media or broadcast journalism program.

The Indiana Broadcasters Association is proud to announce the 2008 scholarship recipients:

2008 Rev. Charles Williams, Minority Scholarship – \$2,000

Allvia Chanele Johnson, Indianapolis – attends Ball State University majoring in telecommunications.

2008 College Scholarships - \$2,000

Anand Harshvardhan, West Lafayette – attends Purdue University majoring in Media, Technology & Society
Aaron Benmour Mervis, Kokomo – attends Indiana University majoring in Telecommunications, Production & Design
Melissa Jo Payne, Dale – attends Ball State University majoring in Telecommunications – *News*
Leah Rochelle Phillips, Terre Haute – attends Indiana State University majoring in Radio/TV/Film
Jenna Rae Tucker, Fort Wayne – attends University of Indianapolis majoring in Communications/Electronic Media

2008 High School Senior Scholarships - \$500

Stephanie Lynn Bristow, Muncie – will attend Purdue University
Andrew D. Chernoff, Carmel – will attend Indiana University
Kyle James House, Lawrenceburg – will attend Purdue University
Aaron James McCauley, Greentown – will attend Ball State University

###

3003 E. 98th Street, Suite 161 • Indianapolis, IN 46280
Phone: 317/573-0119 800/342-6276 Fax: 317/573-0895





INDIANA BROADCASTERS FOUNDATION

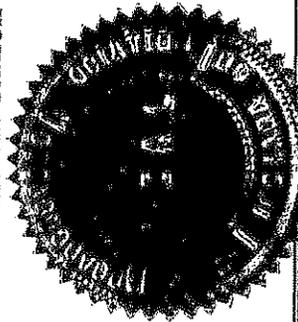
A subsidiary of the Indiana Broadcasters Association, 3003 E. 98th Street, Ste. 161, Indianapolis, IN 46280

CERTIFICATE OF PARTICIPATION ~ 2008 SCHOLARSHIP PROGRAM

This will certify that, **WTTV TV**, Community of License, Bloomington, IN,

Successfully participated in the Indiana Broadcasters Association 2008 Scholarship program through the Indiana Broadcasters Foundation by:

- ❖ Making a specified contribution to the Indiana Broadcasters Foundation Scholarship Fund.
- ❖ Running Scholarship PSA's for the station's community of license, from January 2, 2008 through March 1, 2008.
- ❖ Distributing Scholarship applications from the station's community of license upon request.
- ❖ Collecting completed Scholarship applications from the station's community of license.
- ❖ Participating in the evaluations of the high school, college and college minority Scholarship applications for the station's community of license for the Indiana Broadcasters Association selection committee.



This certificate of participation awarded this 1st day of April, 2008.

By: Linda C. Compton

Linda C. Compton, President & CEO



INDIANA BROADCASTERS FOUNDATION

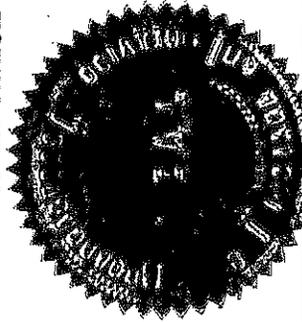
A subsidiary of the Indiana Broadcasters Association, 3003 E. 98th Street, Ste. 161, Indianapolis, IN 46280

CERTIFICATE OF PARTICIPATION ~ 2008 SCHOLARSHIP PROGRAM

This will certify that, **WXIN TV, Community of License, Indianapolis, IN,**

*Successfully participated in the Indiana Broadcasters Association 2008
Scholarship program through the Indiana Broadcasters Foundation by:*

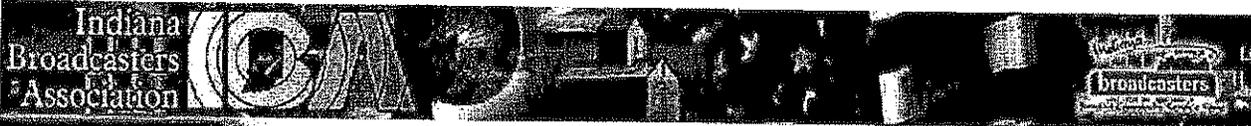
- ❖ Making a specified contribution to the Indiana Broadcasters Foundation Scholarship Fund.
- ❖ Running Scholarship PSA's for the station's community of license,
from January 2, 2008 through March 1, 2008.
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for the station's community of license for the Indiana Broadcasters Association selection committee.



This certificate of participation awarded this 1st day of April, 2008.

By: *Linda C. Compton*

Linda C. Compton, President & CEO






- [About IBA](#)
- [Amber Alert](#)
- [Broadcast Pioneers](#)
- [EAS](#)
- [Events](#)
- [Indiana DTN](#)
- [Inspection Program](#)
- [Job Bank](#)
- [Legal Services](#)
- [Legislative](#)
- [Member Radio & TV Stations](#)
- [My Member Packet](#)
- [Publications](#)
- [Student Page](#)
- [Used Broadcast Equipment](#)

Address:
 3003 E. 90th St., Ste. 161
 Indianapolis, IN 46260

Phone Numbers:
 800.342.6276 (Indiana Only)
 317.573.0119 (Direct line)
 317.573.0895 (Fax)

Email:
 INDBA@aol.com

Students

You are not currently logged in...

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[\[register\]](#)

The Indiana Broadcasters Foundation awards academic scholarships annually to deserving high school and college students pursuing an education in broadcasting. Scholarship applications are available annually after January 1.

[Click here for High School Scholarship Application](#)

[Click here for College/Minority Scholarship Application](#)

Internet Development by [Triton Digital Media](#)
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[\[Disclaimer\]](#)



This certifies that

WTTV

Participated in the
2008 Indiana Black Expo
Employment Opportunity Fair
on Thursday, July 17, 2008.

**This SEU aired public service announcements and/or
calendar of events announcements promoting
the 2008 Indiana Black Expo
Employment Opportunity Fair, which resulted in over 150
resumes collected. This SEU participated, financially, with
expenses associated with the event. This SEU provided
appropriate station personnel, with substantial responsibility in
the hiring decisions, to staff the booth space, discuss career
opportunities in broadcasting and accept resumes .**

Linda Compton

Linda Compton
President & CEO
Indiana Broadcasters Association



This certifies that

WXIN

Participated in the
2008 Indiana Black Expo
Employment Opportunity Fair
on Thursday, July 17, 2008.

**This SEU aired public service announcements and/or
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Employment Opportunity Fair, which resulted in over 150
resumes collected. This SEU participated, financially, with
expenses associated with the event. This SEU provided
appropriate station personnel, with substantial responsibility in
the hiring decisions, to staff the booth space, discuss career
opportunities in broadcasting and accept resumes .**

Linda Compton

Linda Compton
President & CEO
Indiana Broadcasters Association

Williams, Jennifer

From: Meyer, Angela J [angjmeye@iupui.edu]
Sent: Tuesday, September 09, 2008 11:39 AM
To: 'paulina.romero@schwab.com'; 'jennifer.browning@dfas.mil'; Williams, Jennifer; 'jdsims@gilchristsoames.com'; 'dshireman@gilchristsoames.com'; 'Amy Wright'; 'Holmstrom, Richard'
Cc: Bennett, Tim D; McCulloh, Julie Nicole
Subject: X320 Panels-Evening Session

Hello Everyone,

Thank you for volunteering to participate in the X320 Career Planning and Placement Panel Discussions next Tuesday, Sept. 16th. Directions to our office are attached as are directions to the campus. Please park in the North Street Parking Garage and I will give each of you a parking pass.

The discussion begins at 6:00pm. The class will take place in the Informatics Building, Room 252. You can meet Tim Bennett in the reception area of the Career Placement Office in the Kelley School of Business, Fourth Floor, Room 4090 at 5:30pm and he will direct everyone to the room. If you can't make it by 5:30pm, you can go directly to the room in the Informatics Building. The Informatics Building is on the corner of Michigan and West Streets. You can still park in the North Street garage and head to the building.

The following are participating on September 16th:

6:00 PM

1. Brad Smith/Charles Schwab & Company
2. Defense Finance and Accounting
3. Jennifer Williams/Fox 59
4. Jason Sims/Gilchrist & Soames
5. Amy Wright/Indianapolis Zoo
6. Rick Holmstrom/John Hancock

As in the past, no preparation is needed. The discussion will be facilitated by Mr. Tim Bennett. We will give each of you a few minutes to discuss your positions and companies. We will then open it up to students to ask questions related to your companies and job searching. The students are prepared for the discussion.

If you have any questions or cannot make the event, please contact me as soon as possible. Thank you again for being part of our panel. I look forward to seeing all of you.

Angie Meyer
Associate Director
Career Placement Office
Indiana University Kelley School of Business
801 W. Michigan Street
Indianapolis, IN 46202
317-274-2587
angjmeye@iupui.edu
One school. Endless possibilities.
<http://www.kelley.iupui.edu>

2/10/2009

Williams, Jennifer

From: angjmeye@iupui.edu
Sent: Monday, August 18, 2008 4:00 PM
To: Williams, Jennifer
Subject: Mock Interviews

Hi Jennifer,
Give me a call when you get a minute and we will schedule a mock interview date for you.

Thanks,
Angie Meyer
Associate Director, Kelley School of Business Career Placement Office
274-2587
angjmeye@iupui.edu

Williams, Jennifer

Subject: Mock Interviews a IUPUI
Location: Career Placement Center

Start: Tue 11/18/2008 12:00 PM
End: Tue 11/18/2008 5:00 PM
Show Time As: Out of Office

Recurrence: (none)

Thanks,
Angie Meyer
Associate Director, Kelley School of Business Career Placement Office
274-2587
angimeye@iupui.edu

Subject: North Central Class Visit
Date: Monday, December 1, 2008 7:51 PM
From: Larry Willan <lwillan@msdwt.k12.in.us>
To: <MBush@tribune.com>

Hi Mr. Bush,

I am Jabril's AVID teacher, he asked that I contact you regarding your visit this week. He said any day would work, so how 'bout we set this up for this Friday (Dec.5). Class is from 12 noon - 1pm. When you get to NC, you can park in the front of the school (Door # 1). I will tell our receptionist that you're coming in and I will come down and escort you to our classroom.

Let me know whether this works for you or not.

Thanks for taking your time to come in!!

Larry Willan

North Central Art Dept. / AVID
lwillan@msdwt.k12.in.us
317-259-5301

This e-mail and any attachments are from a sender at the Metropolitan School District of Washington Township in Indianapolis, Indiana. They are intended for the named recipients and may contain information that is confidential or privileged under Indiana and Federal Law. Any error in addressing or sending this e-mail is not a waiver of confidentiality and does not consent to copying or distribution of this e-mail or attachments. If you receive this e-mail in error, please notify the sender of the error by return e-mail and delete this e-mail and its attachments. If there is a need to speak to the sender, please call [317] 845-9400 and they can provide you with contact information.

Subject: Speaking at International Business College

Date: Monday, March 30, 2009 10:53 AM

From: Kevin J Wilson <kevin@kevinjwilson.net>

To: "MBush@tribune.com" <MBush@tribune.com>

Kevin J. Wilson
Graphic Design Department Head
International Business College
7205 N. Shadeland Staton
Indianapolis, Indiana 46256
317-813-2305

To whom it may concern;

I am requesting that Monroe Bush come and speak with my Graphic design students at International Business College. I am asking that he visit my classroom on Friday April 17.

Thank you for allowing Mr. Bush to share his skills and experiences with my up and coming design professionals.

Sincerely,
Kevin J. Wilson



Indiana Association of School Broadcasters

High School Broadcasting Competition and Conference

Monday, March 9, 2009
University of Indianapolis



9:00 am	Registration/Check-in	Ransburg Lobby
9:15 am	Instructions for Finals Competitors <i>Scott Uecker, IASB President</i>	Esch Hall 331
9:30 am	Welcome <i>Joel Cramer, IASB Executive Director</i>	Ransburg Auditorium
9:50 am	Workshop Session 1	
	Television Sports Play-by-Play <i>Chris Denari, Play-by-Play Announcer, Indiana Pacers</i>	Esch Hall 203
	Videography for Corporate Production <i>Jason Brown, Director of Photography, Fusework Studios, Indianapolis</i>	Esch Hall 014
	Radio Programming <i>Tim "Rayne" Rainey, Program Director, Radio Now 100.9 FM, Indianapolis</i>	Esch Hall 261
	Television Sports Reporting <i>Rich Nye, Sports Reporter, WTHR-TV, Indianapolis</i>	Esch Hall 204
	How to Write Winning Copy for Radio and TV <i>John Hitchcock, Professor, Vincennes University</i>	Esch Hall 015
	Making Interviews Count <i>Joy Hernandez, Photographer, WISH-TV, Indianapolis</i>	Esch Hall 016
	Sports Information <i>Kevin Messenger, Media Relations Director, Indiana Fever</i>	Schwitzer 013
	Putting Together a TV Newscast <i>Mary Stirsman, News Producer, WTHR-TV, Indianapolis</i>	Esch Hall 206
	Showing Off . . . Best Video Projects <i>Moderators: Mark Ciesielski, Merrillville High School, and Matt Waters, Chesterton High School</i>	Schwitzer 010
	Radio Roundtable: Student Ownership/Involvement <i>Moderator: John Overmeyer, South Bend Community School Corporation</i>	Esch Hall 011
	Television Roundtable: Student Ownership/Involvement <i>Moderator: Judy Lykowski, South Bend Community School Corporation</i>	Esch Hall 012
10:00 am	Live Radio Competition	WICR-FM Air/Talk Studios – Esch Hall 302 J/K
10:15 am	Live Television Competition	UIndy TV Studio – Esch Hall 313/314
10:50 am	Workshop Session 2	
	Television Sports Play-by-Play <i>Chris Denari, Play-by-Play Announcer, Indiana Pacers</i>	Esch Hall 203



INDIANA BROADCASTERS FOUNDATION

A subsidiary of the Indiana Broadcasters Association

CERTIFICATE OF PARTICIPATION ~ 2009 SCHOLARSHIP PROGRAM

This will certify that, **WTTV TV, Community of License, Bloomington, IN,**

Successfully participated in the Indiana Broadcasters Association 2009 Scholarship program through the Indiana Broadcasters Foundation by:

- ❖ Making a specified contribution to the Indiana Broadcasters Foundation Scholarship Fund.
- ❖ Running Scholarship PSA's for the station's community of license, from January 5, 2009 through March 4, 2009.
- ❖ Distributing Scholarship applications from the station's community of license upon request.
- ❖ Collecting completed Scholarship applications from the station's community of license.
- ❖ Participating in the evaluations of the high school, college and college minority Scholarship applications for the station's community of license for the Indiana Broadcasters Association selection committee.

This certificate of participation awarded this 26th day of March, 2009.

By: *Linda C. Compton*

Linda C. Compton, President & CEO



INDIANA BROADCASTERS FOUNDATION

A subsidiary of the Indiana Broadcasters Association

CERTIFICATE OF PARTICIPATION ~ 2009 SCHOLARSHIP PROGRAM

This will certify that **WXIN TV**, Community of License, Indianapolis, IN,

Successfully participated in the Indiana Broadcasters Association 2009 Scholarship program through the Indiana Broadcasters Foundation by:

- ❖ Making a specified contribution to the Indiana Broadcasters Foundation Scholarship Fund.
- ❖ Running Scholarship PSA's for the station's community of license, from January 5, 2009 through March 4, 2009.
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By: *Linda C. Compton*
Linda C. Compton, President & CEO



CENTER FOR
LEADERSHIP DEVELOPMENT

Empowering Youth / Strengthening Community

November, 2008

**Youth Empowerment
Experiences**

- ▣ Book Club
(Grades 7-12)
- ▣ Success Prep
(Incoming 9th graders)
- ▣ Precious Miss Program
(Grades 6-8)
- ▣ Project MR.
(Male Responsibility)
(Grades 7-10)
- ▣ Self-Discovery/
Career Exploration Project
(Grades 10-12)
- ▣ SAT Prep
(Grades 11-12)
- ▣ Business Orientation Project
(Grades 10-12)
- ▣ Rawls Scholars
Medicine Initiative
(Grades 10-12)
- ▣ College Prep Institute
(Grades 10-12)
- ▣ Role Model/Advisor Experience
(Graduate of any CLD program)
- ▣ Lilly & CLD
Corporate Youth Summit
(Graduate of any CLD program)
- ▣ College Intern Project
(High School Seniors
and College Students)

Monroe Bush
Fox 59 Wxin Indianapolis
6910 Network Pl
Indianapolis IN 46278

Dear Monroe,

Many students are limited in their exposure to minority professionals in their career of interest. In keeping with its mission to foster the advancement of minority youth as future professional, business and community leaders the Center for Leadership Development, Inc. (CLD) is proud to announce its 2009 Role Model/Advisor Experience. This event is an excellent opportunity for CLD students and their parent(s)/guardian(s) to network and learn from minority professionals. CLD cordially invites you to participate as a Role Model for the 2009 Role Model/Advisors Experience.

Role Models are selected by virtue of their careers, professional excellence and commitment to community through leadership. They are invited to share their wealth of knowledge regarding the skills, commitment and educational requirements needed to be successful in their respective career field with CLD students and parents/guardians. Also, Role Models are encouraged to discuss the positive and challenging aspects associated with excelling in their profession. If appropriate, Role Models are asked to bring "tools of the trade" so students can experience what an individual in your profession manages on a daily basis.

The 2009 Role Model/Advisor Experience will be held on **Sunday, March 22, 2009**. The **location is to be determined; however, we will let you know upon its confirmation**. Role Models will meet at 3:00 p.m. for a brief orientation and networking session. The program will begin promptly at 4:00 P.M. and conclude at 5:30 P.M. To confirm your participation in the 2009 Role Model/Advisors Experience, please contact Anthony W. Ferrell at aferrell@cldinc.org or Robin A. Andrews at randrews@cldinc.org or by calling the CLD office at 317.923.8111 by December 19, 2008. We look forward to your participation in this event with us!

Kend Hart

Sincerely,

Anthony W. Ferrell
Program Coordinator

Enclosures:
Role Model Registration Form

3536 Washington Blvd.
Indianapolis, IN 46205

TELE [317] 923-8111
FAX [317] 923-8112

www.cldinc.org



[Home](#) [Movies](#) [Music](#) [Television](#) [Bob & Tom Show](#) [Offbeat](#) [Contests](#) [Events](#) [Photo Galleries](#) [About Indiana's 4](#) [Fox59.com](#)

Internship Opportunities
November 25, 2008

The aim of the WXIN internship is to expose the student to the daily demands and challenges of a commercial broadcasting operation and to provide as much "hands on" opportunity as possible, appropriate to individual interests, training and talents. All interns are expected and encouraged to learn about all aspects of commercial broadcasting.

The unpaid internship requires the student to receive academic credit for the successful completion of the internship through the institution in which he/she is enrolled. WXIN, the intern, and the sponsoring institution recognize mutual obligations and regard the intern experience as an important capstone to a college education. Nevertheless, resourcefulness of the student is required, since the primary responsibility of all WXIN personnel is the operation of the station.

The duration of the individual internship is synchronized with the academic term and is typically 8-10 weeks on a part-time basis. While the Human Resource Department coordinates the program, each intern is interviewed and accepted by a specific department or program unit. Departments accepting interns may include:

- Morning and Evening News (includes Sports and Weather)
- Operations and Production
- Creative Services (includes Marketing, Art and Events)
- Sales

DEADLINE FOR APPLICATIONS

- Summer Term - March 1
- Fall Term - August 1
- Winter/Spring Term - December 1

QUALIFICATIONS

Junior, Senior or post-secondary status at a four year university. Preference is given to students majoring in a related field such as telecommunications, radio/TV/film, media, marketing or journalism.

APPLICATION PROCEDURE

Submit resume and cover letter stating department of interest and academic term in which you are available to Human Resources, 6910 Network Place, Indianapolis, IN 46278. Qualified students will be contacted for an interview.



[Home](#) | [Advertise](#) | [TV Schedule](#) | [Contact Us](#) | [Indiana's 4 Jobs](#) | [CareerBuilder](#) | [Shopping](#) | [Cars](#) | [Apartments](#)

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Internship Opportunities

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Williams, Jennifer

From: Radloff, Beverly K. [bfradlof@iupui.edu]
Sent: Monday, April 07, 2008 1:58 PM
To: Williams, Jennifer
Subject: Fox 59 Internships

Jennifer – I enjoyed speaking with you at the Indiana Collegiate Career Fair about internship opportunities for Engineering and Technology students (including OLS majors). I am attaching information on the E&T Careers website where your internship opportunities can be posted free. If you prefer, just send them to me and I will post them. You mentioned a willingness to take an HR intern and one of your co-workers referred to an opportunity that might work out well for one of our technology students.

Beverly Radloff, PHR
Career Services Specialist
Office of Career Services and Professional Development
Purdue School of Engineering and Technology, IUPUI
799 W. Michigan Street, ET 101G
Indianapolis, IN 46202-5160
317-274-8786
www.engr.iupui.edu/careerservices

Williams, Jennifer

From: Misiewicz, Joseph P. [jmisiewicz@bsu.edu]
Sent: Friday, November 14, 2008 4:22 PM
To: [REDACTED]
Cc: Williams, Jennifer
Subject: Oh TCOM types...Doc Joe...FW: Interviews at Fox 59

Great opportunity for fulltime starting soon – December graduates only need apply – kindly circulate to those you feel are qualified – Jennifer Williams and/or other Fox folks are willing to drive up to interview either late next week (11/20-11/21) or maybe first of Thanksgiving week. Students can email apps and the info is in the job announcement. GREAT OPPORTUNITY!!!

Peace!
"Dr. Joe" Misiewicz
jmisiewicz@bsu.edu
765-285-2466
"Doorways are where truths are told"

From: [REDACTED]
Sent: Friday, November 14, 2008 3:45 PM
To: Misiewicz, Joseph P.
Subject: FW: Interviews at Fox 59

[REDACTED]
How do you want to handle this???

From: Williams, Jennifer [mailto:jgwilliams@tribune.com]
Sent: Friday, November 14, 2008 3:29 PM
To: [REDACTED]
Cc: Lines, Elizabeth
Subject: Interviews at Fox 59

[REDACTED] Thank you for your assistance this afternoon. I'm attaching the job descriptions as promised. I did leave a voicemail for Dr. Joe to let him know we'd like to come interview your students for our open positions, hopefully November 20 or 21. If anyone wants to email their resume for consideration, they can send it to elines@tribune.com.

My contact information is provided below. Do not hesitate to contact me with questions.

Have a great weekend!

Jennifer G. Williams
Human Resources Manager
WXIN Fox 59/WTTV Indiana's 4
6910 Network Place
Indianapolis, IN 46278
p: (317) 715-2701
f: (317) 715-6251

4/30/2009

Williams, Jennifer

From: [REDACTED]
Sent: Monday, October 13, 2008 12:51 PM
To: Williams, Jennifer
Subject: Fwd: Mass Communication Major at Miami

-----Original Message-----

From: [REDACTED]
To: Jennifer G. Williams <jgwill721@aol.com>
Sent: Wed, 3 Sep 2008 8:28 pm
Subject: Mass Communication Major at Miami

Here's the link for our web information on Mass Comm

http://www.units.muohio.edu/communication/undergraduate_programs/mass_comm.php

[REDACTED]

McCain or Obama? Stay updated on coverage of the Presidential race while you browse - [Download Now!](#)

Williams, Jennifer

From: Carlen, Angela [acarlen@iupui.edu]
Sent: Thursday, February 19, 2009 4:14 PM
To: Williams, Jennifer
Subject: Job Shadowing

Jennifer,

I met you yesterday at the Intern Connections Fair at IUPUI. We talked briefly about my Externship Program that I am starting for first and second year students. I am working with a student who is in the School of Informatics and is looking for an experience over Spring Break (March 16th-20th) job shadowing someone who deals with New Media . The experience can be as short or as long as you have time and resources for.

If you are able to allow the student to shadow during that week, Please fill out the sponsor application form and return it to me via e-mail. I have also attached a few documents that explain our program a bit more.

Please feel free to contact me with any questions. I look forward to hearing from you soon.

Thanks again,

Angie

Angie Carlen, MS
Experiential Learning Coordinator
Office of Career and Employment Services
801 W. Michigan St., Room BS2010
Indianapolis, IN 46202

Phone: (317) 278-8630
Fax: (317) 278-1335
acarlen@iupui.edu

4/30/2009

Williams, Jennifer

From: Williams, Jennifer
Sent: Tuesday, March 31, 2009 1:36 PM
To: 'Barnhart, Beth'
Subject: RE: Opportunities for IU Kelley Students

Beth,

I am always looking for students interested in an HR Internship with Fox 59/Indiana's 4. We offer unpaid internships and our information is on the website at www.fox59.com. You can have anyone interested email me at jgwilliams@tribune.com.

Kindest regards,

Jennifer Williams
Human Resources Manager

From: Barnhart, Beth [<mailto:bhbarnha@indiana.edu>]
Sent: Monday, March 30, 2009 4:47 PM
To: undisclosed-recipients
Subject: Opportunities for IU Kelley Students

Dear Kelley Recruiter,

In this difficult economy, we continue to seek internship or full-time opportunities for our students. We know that many companies will be doing more "just-in-time" hiring this year so I wanted to reach out to see if you have any current needs or anticipate needs in the near future.

Please consider both a paid or unpaid internship for our sophomores or juniors. Students have the opportunity to register for course credit for internships where knowledge learned in the classroom can be implemented in the internship. If you have questions on how students obtain credit for internships or how to further develop an effective internship program, our staff is available anytime to consult and assist you.

We have seniors still seeking full-time opportunities but they may also consider an internship this summer with hopes that it would convert into a full-time offer as the economy turns around.

If you have any hiring needs, we are happy to provide you with complimentary access to our resume book. Please email me and we can talk about the best way to move forward with posting your position or assisting with telephone interviews.

Thank you for your consideration.

Beth H. Barnhart
Assistant Director, Recruiting
Indiana University
Kelley School of Business
Undergraduate Career Services (UCSO)
812-855-5317
bhbarnha@indiana.edu
www.ucso.indiana.edu

4/30/2009

Attachment 5

**Excerpts from Station Handbook
Excerpts from Tribune Company Handbook
Station Application for Employment Form
EEO PSA Script**

WXIN/WTTV LOCAL POLICIES

A. General Information

- 3-1 Disclaimer
- 3-1 About This Handbook
- 3-1 Payroll Procedures
- 3-2 Parking
- 3-2 Office Hours

B. Employment

- 3-2 New Employee Orientation
- 3-2 Access to Facilities
- 3-3 Environment, Health and Safety Issues
- 3-3 Compensation
- 3-4 Periodic Performance and Salary Reviews
- 3-4 Personnel Records
- 3-4 FMLA
- 3-5 Holiday/Personal Holidays
- 3-5 Vacation
- 3-6 Sick Days
- 3-6 Bereavement Leave
- 3-6 Jury Duty Leave
- 3-7 Voting Leave
- 3-7 Rest and Meal Periods

C. Conduct at Work

- 3-7 Job Posting
- 3-7 Leaving the Company
- 3-8 Substance Abuse
- 3-11 Standards of Conduct and Corrective Action
- 3-12 Personal Property
- 3-12 Company Vehicles
- 3-12 Property Inspections
- 3-13 Attendance
- 3-13 Cell Phones
- 3-13 Appearance at Work
- 3-13 No Smoking
- 3-14 Nielsen
- 3-14 Inclement Weather

D. Services

- 3-14 Employee Development
- 3-14 Tuition Reimbursement
- 3-15 Employee Communications
- 3-15 In the Community
- 3-16 McCormick Foundation
- 3-16 Tours
- 3-16 Wellness Programs

SECTION 3 LOCAL POLICIES

Disclaimer

Nothing contained in this handbook or in any other materials or information provided to you in connection with your employment creates a contract between you and Tribune and/or its business units. Employment at the Company is on an at-will basis. This means you have the right to terminate your employment at any time. Likewise, the Company has the right to discipline or terminate you or change the terms of your employment, at any time, with or without cause or advance notice. No supervisor/manager can enter into a contrary agreement, unless expressly authorized to enter into a written employment contract with you by the head of the business unit.

This handbook is intended to provide a general overview of Tribune and/or its business units' policies and benefits and does not represent a comprehensive review of all such policies and benefits, and, with the exception of the policy of at-will employment, these policies may be changed from time to time at the Company's sole discretion. To ensure that you are using the most recent version of this handbook, you should consult the file in Outlook under Public Folders – All Public Folders – WXIN – Local Employee Handbook or on the WXIN/WTTV Intranet Web site at <http://trbindy.trb/>. Violations of any of the policies in this handbook could result in corrective action, including termination of your employment. This handbook replaces and supersedes all prior handbooks, policies or other information you may have received concerning your employment.

General Information

ABOUT THIS HANDBOOK

Welcome to WXIN/WTTV! We are happy to have you as a member of our team.

This handbook is designed to answer commonly asked questions concerning policies at WXIN/WTTV. References in this handbook section to the "Company" mean WXIN/WTTV. You should also refer to the Tribune Company-wide and benefits policies. If at any time you have questions that are not addressed in the materials you have been given, you should consult with your supervisor/manager or Human Resources.

This handbook applies to eligible employees of WXIN/WTTV. There may be some exclusions for certain employees, such as part-time employees and employees covered by a collective bargaining agreement.

PAYROLL PROCEDURES

WXIN/WTTV's workweek is Sunday through Saturday. Paydays are every other Friday.

For non-exempt employees, federal law requires the Company to keep records of your time worked. Timesheets are distributed biweekly. Employees must report hours worked to the nearest 10th of an hour and sign the timesheet. Your supervisor must also sign off on your timesheet before it is submitted. Time sheets must be turned in biweekly on Friday by 5:00 p.m. to Payroll unless otherwise directed.

Payroll deductions for federal, state and local taxes are made from each paycheck. For your convenience, other deductions such as group benefits premiums, United Way contributions, transportation, Employee Stock Purchase Program, 401K, and other Company employee savings plans, if applicable, are also made from each paycheck. Lost or missing paychecks should be reported to Payroll immediately. Provisions will be made to have payment stopped and a new check issued as soon as the bank confirms the stop. To avoid lost or stolen paychecks and for easy access to your funds, you are encouraged to have your pay directly deposited to your banking institution.

Payroll is typically subject to a one-week lag. If you have any questions about your paycheck or if you notice a discrepancy in the amount of pay you received, you should contact your supervisor/manager. For other types

of questions, such as the amount of withholding that was taken out of your check or if your check was lost, you should contact Payroll.

PARKING

Personal vehicles and their contents parked on Company property are not insured by the Company. Loss or damage is the responsibility of the vehicle's owner. Employees should remember to lock their vehicles, completely close all windows and conceal all personal property, such as cell phones and other valuables.

All employees must have a parking permit. Parking permits are issued by Human Resources on your first day of employment. The permit is of the static cling variety and will not leave any glue or residue on your vehicle. Post the permit on the inside bottom corner of your rear window on the driver side of the vehicle. If you drive a convertible or have tinted windows that will prevent someone from outside the vehicle to identify the permit, please place it in the bottom passenger side corner of your windshield.

Any vehicle parked outside designated parking spaces or in any unauthorized or reserved parking space risks being towed without warning at the owner's expense.

A security escort is available after business hours. Should you wish assistance call 573-6789. A security officer from Eagle/Trident will arrive as soon as possible after an escort request. Calling in advance to request a security escort is advised.

OFFICE HOURS

Regular business hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday. Due to the nature of the company's business, employees may be assigned to various shifts and work schedules. Each employee will be informed at the time of hire of his/her initial work schedule. The work schedule is subject to change.

Employment

NEW EMPLOYEE ORIENTATION

WXIN/WTTV conducts an orientation program for all new full-time employees. This program generally includes assistance in completing employment-related forms, review of benefits information and presentations designed to introduce you to the Company. In addition to the Company orientation program, your supervisor/manager will typically introduce you to your co-workers and working environment. He/she will also discuss your job, work schedule and other important information with you.

ACCESS TO FACILITIES

To help ensure the safety of our employees, all non-employees are prohibited in areas not open to the public, absent prior approval from the department director responsible for that area or a designated operating supervisor/manager. Human Resources must be notified that such visitors have been authorized. Children under 12 must be accompanied by an adult at all times and are not allowed in areas where there is equipment without prior approval of the department director. Children must be accompanied by a responsible adult at all times.

Employees expecting visitors not entering through the front entrance must meet and escort the visitors to the front desk for check in and escort them out again at the conclusion of their visit. Visitors not met by an employee should be directed to the front door during regular business hours. Once provided entry, visitors must check in and be issued a visitor's identification badge.

After business hours, visitors should be directed to the intercom located in the front breezeway inside the front entrance. Because the intercom is connected to the Assignment Desk and Master Control, it may be necessary for the individual to wait for a response. The Desk and Master Control will alert the guest's host to the visitor awaiting entrance.

Interns will be issued electronic key cards and intern identification badges. An entering employee should not

If you are called for jury duty, you will typically be allowed time off for the period you are required to be present for jury selection and service. You will continue to receive your salary for up to 10 days, unless otherwise required by law. If you are required to be on jury duty longer than the paid period, you can elect to use vacation and other paid time off that you may have. You may keep the jury pay provided by the court, in addition to any regular pay from the Company to which you are entitled. You are expected to report to work on any day or significant part of a day that you are not required for jury service, including court holidays not observed by the Company.

Other rules for grand jury duty and other long-term or extended jury duty service may apply.

VOTING LEAVE

Time off to vote will be awarded in accordance with applicable law. If you are not able to vote during non-working hours, please contact your supervisor/manager to arrange a time when you may leave work to vote.

REST AND MEAL PERIODS

It is important for you to take scheduled rest and meal periods. Rest and meal periods are scheduled by your supervisor/manager, based on work process requirements and applicable state law. You may not add rest period time to your lunchtime, nor use rest or meal periods to shorten your workday or incur overtime without the prior approval of your supervisor/manager.

Conduct At Work

JOB POSTING

WXIN/WTTV encourages its employees to apply for job openings for which they are qualified within the Company. Applications are available on Inside Track and can be electronically submitted to the applicable recruiter with a notification to the employee's supervisor/manager. Human Resources can also provide applications.

Employees will be considered for open positions if they meet the job requirements and satisfy the Company internal application requirements. Generally, to be considered for an open position, an employee must have been employed with the Company for at least one year and in the present position at least 6 months. Eligibility is limited to employees whose most recent performance rating is "meets standards" or better and who have had no written corrective action in the previous 6 months.

LEAVING THE COMPANY

If you resign, the Company asks that you give your supervisor/manager two weeks' written notice. Otherwise, you may not be eligible for rehire.

When your employment ends, you will need to return all Company property. Company property includes but is not limited to the following:

- Keys to your desk, office and other Company areas
- I.D. badge, building access cards and press badges
- Parking permits and parking access cards
- Computers and other hardware, software and data files; you must also relinquish computer passwords/sign-on and identify and provide access to pass-word protected files
- Cellular telephones, laptops, blackberries/personal digital assistants and pagers
- Credit cards and telephone calling cards
- Money owed to the Company, including advances and expense balances and outstanding expense reports
- Handbooks and Manuals

TRIBUNE

Part 3

EMPLOYEE MANUAL

1. AT-WILL EMPLOYMENT

- 1.1. Employment with Tribune is at-will unless this relationship has been modified by the specific terms of a contract that's been signed by you and by an authorized representative of the company, or by a collective bargaining agreement.
- 1.2. At-will employment means that either Tribune and/or you can terminate employment at any time for any legal reason, with or without cause.

2. EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

- 2.1. Tribune is an equal opportunity employer.
- 2.2. Tribune wants the best people to work for the company.
- 2.3. Tribune encourages creativity, productivity, intelligence, and a great attitude.
- 2.4. The company intends to actively discriminate based on job performance, ability and attitude.
- 2.5. Discrimination based on gender, age, race, religion, national origin, marital status, sexual orientation, disability, or any other characteristic not related to performance, ability or attitude, protected by federal or state law, or not protected (such as inability to tell a joke, the occasional poor wardrobe choice or bad hair day), is strictly prohibited.

3. DISABILITY STATEMENT

- 3.1. Tribune will make reasonable accommodations if you have a disability and are otherwise qualified to perform your job.
- 3.2. If you need an accommodation, tell your supervisor.

4. HARASSMENT POLICY (SEXUAL & OTHERWISE)

- 4.1. Working at Tribune means accepting a creative, quirky, intelligent, odd, humorous, diverse, opinionated and sometimes annoying atmosphere.
- 4.2. Working at Tribune means accepting that sometimes you might hear a word that you, personally, might not use. You might experience an attitude

TRIBUNE

that you don't share. You might hear a joke that you might not consider funny. That is because a loose, fun, non-linear atmosphere is important to the creative process.

- 4.3. This should be understood, should not be a surprise and is not considered harassment.
- 4.4. Harassment means being told that a raise, promotion or other benefit is dependent on you going on a date with your boss or some other similar activity.
- 4.5. Making the building too hot, banging on trash can lids or loud bagpipe music are annoyances you can complain about, but this policy is about harassment on the basis of protected characteristics. It's really bad judgment to intimidate, persistently annoy, inappropriately touch, treat people differently because of their protected characteristics, or otherwise make members of our team uncomfortable, no matter how you do it.
- 4.6. Some people don't know the line between lighthearted fun and annoying behavior. If you experience what you believe to be harassment of any kind **SPEAK UP!**
 - 4.6.1. If you feel comfortable, begin by asking the offending party to stop the harassing behavior.
 - 4.6.2. If that doesn't work, take the issue to your supervisor.
 - 4.6.3. If the situation is still not resolved in an appropriate manner, go to Human Resources or any manager or director of the company.
 - 4.6.4. Should the problem continue, or if you are uncomfortable with speaking with someone at your location, call any of the people identified in Section 21.
 - 4.6.5. Tribune will do all it can to make sure your concerns are addressed appropriately, and we'll make sure no one retaliates against you for speaking up.

5. PERSONAL RELATIONSHIPS

- 5.1. Under Rule #1, you may want to think twice before you enter into an intimate relationship with a co-worker. When you start, it might seem like a good idea. It's when you stop, or the wrong people find out (and they will) that you could discover that perhaps it wasn't.

6. INTERPERSONAL CONTACT, IN GENERAL

- 6.1. Have fun and treat each other with respect. This falls under Rule #1.

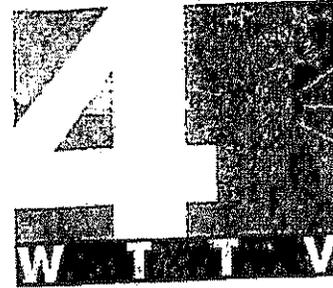
TRIBUNE

7. DRUG POLICY

- 7.1. If you use or abuse alcohol or drugs and fail to perform the duties required by your job acceptably, you are likely to be terminated. See Rule 1. Coming to work drunk is bad judgment.
- 7.2. If you do not use or abuse alcohol or drugs and fail to perform the duties required by your job acceptably, you are likely to be terminated.
- 7.3. If government rules and regulations say that drug testing is a condition of holding your job, Tribune is obliged to follow the law and your manager/supervisor will provide you with details.

8. CONFLICTS OF INTEREST

- 8.1. You should know that you have a duty to be loyal to your team.
 - 8.1.1. This means not intentionally taking actions that might hurt your team and not helping someone who is competing with your team.
 - 8.1.2. It's fine to collaborate with competitors to improve our industry or to serve our communities.
 - 8.1.3. It is not fine to help our competitors increase their performance or their revenue in any way that might hurt ours.
 - 8.1.4. Being loyal to your team also means you shouldn't have personal or business dealings that make it difficult to do your job objectively. If you aren't sure whether something you or a close family member is involved in causes a problem, you should let company management know about it.
 - 8.1.5. It also means you shouldn't take for yourself an opportunity that you learn about because of your job unless you get the okay from company management.
 - 8.1.6. Being loyal also means that you protect the company's assets, including our intellectual property.
- 8.2. Payola/Plugola
 - 8.2.1. An obvious conflict of interest is taking anything of value that does not come through the company to promote a commercial venture or product.
 - 8.2.2. The FCC rules prohibit accepting consideration for material aired by licensed media without disclosing the sponsor.
 - 8.2.3. Violating those rules is bad judgment.



application for employment

name: _____

position applied for: _____

date: _____

**WXIN and
WTTV are
guided by
these values**

- citizenship
- customer satisfaction
- diversity
- employee involvement
- financial strength
- innovation
- integrity
- teamwork

WXIN/WTTV-TV fully supports and complies with the requirements of the Immigration Reform and Control Act of 1986. All applicants who accept employment will be required to submit documentation attesting to their identity and authorization to work in the United States as required by applicable law.

WXIN/WTTV-TV is committed to a policy of equal employment opportunity and considers all persons without regard to race, color, religion, age, sex, national origin, disability or any other legally protected classification as defined by city, state or federal law.

Personal Information

last name _____ first _____ middle _____

social security number _____ - _____ - _____ day phone _____ evening phone _____

email: _____

Address

number and street _____ city _____ state _____ zip _____

driver's license number _____

Are you 18 or older? _____

Do you have the legal right to work in the US? _____

Have you ever been convicted of a felony? (if yes please explain)
(a conviction record will not necessarily eliminate an applicant from consideration for employment.)

Except where otherwise required by applicable law, under certain circumstances WXIN/WTTV-TV policy precludes the employment of relatives of current employees in order to prevent favoritism and possible conflicts of interest. For this reason, we need to know whether you have any relatives employed by WXIN/WTTV-TV or any of its subsidiaries and if so, who and where?

Have you ever been employed by Tribune Broadcasting? (if yes please state when and where) _____

salary requirement _____ date available for employment _____

How did you hear about job opportunities at WXIN/WTTV-TV?

- | | |
|--|--|
| <input type="checkbox"/> station web site | <input type="checkbox"/> tribjobs.com |
| <input type="checkbox"/> other website | <input type="checkbox"/> college |
| <input type="checkbox"/> newspaper ad | <input type="checkbox"/> contractor/temporary |
| <input type="checkbox"/> employee referral | <input type="checkbox"/> talent agent |
| <input type="checkbox"/> job fair | <input type="checkbox"/> minority organization |
| <input type="checkbox"/> walk-in | <input type="checkbox"/> other |

Education, Training

Education

high school _____ degree received _____ GPA _____

college _____ degree received _____ GPA _____

graduate school _____ degree received _____ GPA _____

business/vocational _____ degree received _____ GPA _____

special training certification _____

Skills

Please list all job related skills:

Please list any awards or recognition you have received for your job or scholastic performance:

Employment History _____

please fill out even if attaching your resume

If you are currently employed, may we contact your present employer? _____

present or most recent employer _____

address _____ city _____ state _____ zip _____

job title and responsibilities _____

supervisor _____ phone number _____

dates from - month _____ year _____ to - month _____ year _____

starting salary \$ _____ ending salary \$ _____

reason for leaving _____

prior employer _____

address _____ city _____ state _____ zip _____

job title and responsibilities _____

supervisor _____ phone number _____

dates from - month _____ year _____ to - month _____ year _____

starting salary \$ _____ ending salary \$ _____

reason for leaving _____

prior employer _____

address _____ city _____ state _____ zip _____

job title and responsibilities _____

supervisor _____ phone number _____

dates from - month _____ year _____ to - month _____ year _____

starting salary \$ _____ ending salary \$ _____

reason for leaving _____

Professional References (other than those previously listed)

name: _____ phone number: _____

title: _____

company: _____

street: _____ city: _____

name: _____ phone number: _____

title: _____

company: _____

street: _____ city: _____

name: _____ phone number: _____

title: _____

company: _____

street: _____ city: _____

I hereby reaffirm that I have read the foregoing questions and that my answers to them are true and correct and that I have not misrepresented or withheld any information in this application or any other materials I have submitted in connection with my employment application. I understand that falsification of this information or any other information I submit is grounds for denial of employment or if hired, immediate dismissal.

Nothing in this application or any other materials or information provided to me during the course of the hiring and/or pre-employment process creates a contract between me and WXIN/WTTV-TV. Employment at the Company is on an at-will basis. This means that I am free to terminate my employment at any time, for any reason, and the Company retains the same right. In addition, any offer of employment can be withdrawn by the Company, without prior notice, at any time, for any reason.

I hereby authorize all references, educational entities, and former employers listed in my employment application and/or resume to give the Company and its representatives any and all information concerning my education, previous employment, and any other pertinent information they might have, personal or otherwise, and release all parties from any claims, causes of action, or liability from damages that may or could result in furnishing such information to the Company and its representatives.

I also understand that all offerees will be tested for drugs before beginning employment with the Company.

Signature of applicant: _____

Date: _____

Williams, Jennifer

From: Breeden, Robin
Sent: Thursday, April 30, 2009 3:30 PM
To: Williams, Jennifer
Cc: McNeely, Kara; Tovey, Kurt
Subject: EOE Transcript

WTTV - Indiana's 4 (FOX 59) provides notice of job openings to qualified organizations that request such notices. If your organization wishes to be placed on our job referral mailing list, please submit your request in writing to WTTV (WXIN) Human Resources: 6910 Network Place - Indianapolis, IN 46278.

Indiana's 4 (FOX 59) wants to hear from you. We are an equal opportunity employer.