# WGNY/WJGK Public File Employment Opportunities 2015

Sunrise Broadcasting (WGNY/WJGK) is an equal opportunity employer and we are looking for Organizations that regularly distribute information about employment opportunities to job applicants, or which have job applicants to refer. Our intention is to widely publicize our job openings. If your organization would like to receive notification of job vacancies at our station, please notify Joerg G. Klebe at Sunrise Broadcasting, 661 Little Britain Road, New Windsor, NY 12553 or call 845-561-2131 ext-106 or by e-mail to: employment@foxradio.net. We will contact you to confirm the information you send to us, and you will then receive periodic announcements of jobs here at Sunrise Broadcasting. Sunrise Broadcasting is an equal opportunity employer and encourages minorities and females to apply.

With all full-time openings. Sunrise Broadcasting follows a three prong approach to our recruitment and outreach activities to ensure the widest possible dissemination of information relating to our employment opportunities, without regard to race, color, gender, marital status, religion, age, national origin or citizenship status, or sexual orientation.

Prong 1: Sunrise Broadcasting widely disseminates information concerning each full-time job vacancy.

Prong 2: Sunrise Broadcasting provides notice of each full-time vacancy to recruitment organizations and community groups. (See attached continually updated list)

Prong 3: Sunrise Broadcasting also participates in several additional non-job specific outreach initiatives, Including participation in job fairs, an ongoing internship program, and educational initiatives. (See list attached).

# Outline EEO Statement

Radio Stations, Time Periods Covered, Content Required by FCC Rules

# Vacancies Filled/Totals

A list of full-time vacancies filled during the applicable time period.

# Recruitment Sources

Recruitment sources utilized to fill vacancies, identified by name, address, and contact person and telephone number.

# Referring Sources

Recruitment sources that referred hires for full-time vacancies during the applicable period.

# Employment Initiatives

List and brief description of the initiatives undertaken

# **EEO Statement**

# WGNY(AM)/WJGK(FM)- Newburgh

# EEO PUBLIC FILE REPORT - January 31, 2015

The purpose of this EEO Public File Report ("Report") is to comply with Section 73.2080(c)(6) of the FCC's rules. This Report has been prepared for WGNY/WJGK, Newburgh. It is required to be placed in the Public inspection files of these stations and posted on their web sites, if they have web sites.

The information contained in this Report covers the time period beginning February 1, 2014 to and including January 31, 2015 (the "Applicable Period").

The FCC's rules require that this Report contain the following information:

A list of all full-time vacancies filled by the Stations covered by this report, during the Applicable Period;

For each such vacancy, the recruitment source(s) utilized to fill the vacancy identified by name, address, contact person and telephone number;

The recruitment source that made referrals for each full-time vacancy during the Applicable Period;

Data reflecting the total number of persons interviewed for full-time vacancies during the Applicable Period and the total number of interviewees referred by each recruitment source utilized in connection with such vacancies; and

A list and brief description of the initiatives undertaken pursuant to Section 73.2080(c) (2) of the FCC rules.

# **Vacancies Filled**

# APPENDIX A

# ANNUAL EEO PUBLIC FILE REPORT

# COVERING THE PERIOD FROM FEBRUARY 1, 2014 TO JANUARY 31, 2015

# FOR STATIONS: WGNY/WJGK - Newburgh, NY. SECTION 1:

# Vacancy Information

	ANNUAL EEO PUBLIC FILE REPORT			
	Period Covered by this Report ("Period"):	02/01/14 -01/31/2015		
	Call sign(s) of station(s) comprising the reporting Station Employment Unit:		WGNY/WJGK	
I	Full-time vacancies filled during period			
	Job Title:	Date Filled:		
1	Office Manager	07/21/2014		
2	Digital Rep	02/16/2014		
3	Digital Marketing Manager	01/05/2015		
4	Sales Rep	10/20/2014		
5	Sales Rep	12/01/2014		
6	Sales Assistant	11/10/2014		

Page 4

### APPENDIX B

# Recruitment Sources

### ANNUAL EEO PUBLIC FILE REPORT

COVERING THE PERIOD FROM FEBRUARY 1, 2014, TO JANUARY 31, 2015

FOR STATIONS: WGNY/WJGK - Newburgh, NY

# SECTION 2: Recruitment Source Information (All sources were utilized for positions filled during applicable period)

#### II. Each recruitment or referral source ("source") used to select candidates for each vacancy:

1	Job Title (from Section I above)	Office Manager	Date Filled:	07/21/14		
	Job Title (from Section I above)	Digital Rep	Date Filled:	02/16/14		
	Job Title (from Section I above)	Digital Marketing Manager	Date Filled:	01/05/15		
	Job Title (from Section I above)	Sales Rep	Date Filled:	10/20/14		
	· · · · · · · · · · · · · · · · · · ·					
	Job Title (from Section I above)	Sales Rep	Date Filled:	12/01/14		
	Job Title (from Section I above)	Sales Assistant	Date Filled:	11/10/14		
"Sou	rco" (Contact Borson	Address		Telephone	# Referred	Hired
"Source" /Contact Person American Women in Radio & TV		8405 Greensboro, Dr. McLean VA 22102		703-506-3290	No No	0
	merican Journalists	1182 Market St. San Francisco, CA 94102		415-346-2051	No	0
	For Women In Communications	780 Ritchie Hwy. Ste28-S, Severna Park M	ID 211/6	410-544-7442	No	0
	roadcaster Alliance	711 West 40 <sup>th</sup> St. Baltimore MD 21211	10 21140	410-662-5436	No	0
Craias		WEB Site http://www.craigslist.com		410 002 0430	Yes	1
	ss County Community College	53 Pendell Rd., Poughkeepsie, NY 12601		845-431-8000	No	0
	p Wanted.com	Web Site http://hvhelpwanted.com			Yes	0
	Jobs.com	Web Site http://indeedjobs.com			No	0
Emma	L. Bowen Foundation	1299 Penn, Ave., NW 11th FL. Wash., DC 20	202-637-4994	No	0	
Mount	S. Mary's College	330 Powel Ave. Newburgh, NY 12550		845-561-0800	Yes	0
	College	339 No., St. Poughkeepsie NY 12601	845-294-6900	Yes	0	
Nation	al Assoc. Of Black College Broadcasters	PO Box 3191 Atlanta, GA 30302	404-523-6136	No	0	
	al Assoc. Of Black Journalists	8701A Adelphi Rd., Adelphi, MD 20783-17	301-445-7100	No	0	
	al Assoc. Of Hispanic Journalists	1000 National Press Bing. Washington DC		202-662-7145	No	0
	al Assoc. Of Minority Media Exec.	1921 Gallows Rd. Ste600, Vienna, VA 221		703-893-2410	No	0
	al Assoc. Of Lesbian & Gay Journalists	1420 K St., NW Suite 910, Washington, DC		202-588-9888	No	0
	American Journalists Association	U. So. Dakota 414 E. Clark St. Vermillion Sl	605-677-5282	No	0	
	American Public Telcomm	PO Box 83111 Lincoln, NE 68501	402-472-3522	No	0	
	Job Bank/Online Job Fair	1805 Western Ave., Albany NY 12203		518-456-8888	No	0
	epartment of Labor	3 Washington Cntr., Newburgh 12550		845-568-5373	Yes	0
	ept. Of Labor/Job Order Unit	130 Dolson Ave., Middletown NY 10940		845-568-5156	Yes	0
	Drange Career Services	115 South St., Middletown, NY 10940 33 Fulton St., Middletown, NY 10940	845-341-4444 845-346-1100	Yes	0	
	County Chamber	11 Raguet Rd., Newburgh, NY 12550	845-346-1100 845-567-6229	Yes	2	
	ounty Work Force Development Expo	837 Route 6 Unit 2 Shohola PA 18458	570-296-2909	No	0	
	Online Classified	Online	806-352-7503	No	0	
	Asian Journalist Assoc.	2950 Broadway, NY, NY 10027	212-854-5979	No	0	
	Career Services	115 South Street, Middletown, NY 10940	845-341-4444	Yes	0	
	New Paltz	75 South Manheim Blvd., New Paltz, NY 12	845-257-3264	Yes	1	
	College	124 Raymond Ave., Poughkeepsie, NY 126	845-437-5318	No	0	
	WJGK On-Air Announcement-Internal/Self	661 Little Britain Road, New Windsor, NY 12553 845-5			Yes	2
	ist sent Resume w/o prompt	661 Little Britain Road, New Windsor, NY 1		845-561-2131	Yes	0
	Web Site	661 Little Britain Road, New Windsor, NY 1	845-561-2131	Yes	0	

Page 5

# **Referring Sources**

APPENDIX B

# ANNUAL EEO PUBLIC FILE REPORT

# COVERING THE PERIOD FROM FEBRUARY 1, 2014 TO JANUARY 31, 2015

# III. Total # of persons from each referral source for all full-time vacancies filled during period: 29

	Source		Total # Referred				
	Mount St. Mary 's College		2				
	Orange County Chamber		2				
	SUNY New Paltz		2				
	Craigs List		2				
	NY Department Of Labor		3				
	Mt. St. Mary College		1				
	WGNY On-Air Announcement - Internal/Self		14				
	WGNY Web-Site		3				
IV.	Total number of interviewees for all full-time vacancies filled during period per source: 15						
		ull-time	vacancies filled during perio	d per source: 15			
	'Source"/Contact Person		vacancies filled during perio dress	d per source: 15	Tel. No.	# of:	
		Add		d per source: 15	<b>Tel. No.</b> 845-567-6229	2 <b># of:</b>	
	'Source"/Contact Person	<b>Add</b> 11 Ra	lress	d per source: 15			
	'Source"/Contact Person           Orange County Chamber	Ada 11 Ra Web	gress	-		2	
	'Source"/Contact Person         Orange County Chamber         Craigs List	Add           11 Ra           Web           130 I	Iress Iquet Rd., Newburgh, NY 12550 site http://www.craigslist.com		845-567-6229	2	
	'Source"/Contact Person         Orange County Chamber         Craigs List         NYS Department of Labor	Add           11 Ra           Web           130 I           661 I	dress iquet Rd., Newburgh, NY 12550 site http://www.craigslist.com Dolson Ave. Middletown, NY 10040	í 12553	845-567-6229 845-346-1100	2 2 1	
	'Source"/Contact Person         Orange County Chamber         Craigs List         NYS Department of Labor         WGNY On-Air Announcement-Internal/Self	Add           11 Ra           Web           130 I           661 I           661 I	dress iquet Rd., Newburgh, NY 12550 site http://www.craigslist.com Dolson Ave. Middletown, NY 10040 Little Britain Road., New Windsor, NY	í 12553	845-567-6229 845-346-1100 845-561-2131	2 2 1 5	

V. Outreach activities (attach a list and brief description of activities performed during period)

See Appendix C

Page 6

# ANNUAL EEO PUBLIC FILE REPORT

# APPENDIX C

# COVERING THE PERIOD FROM FEBRUARY 1, 2014 TO JANUARY 31, 2015

### WGNY/WJGK - Newburgh, NY

All job openings are listed on our web site, advertised on our airwaves, also in the New York State Broadcasters Association Job Bank and are also delivered to the attached list of diversity resources.

# #1. Internship Program:

An ongoing internship program provides training and opportunities to learn each aspect of the broadcasting field. During the applicable period, two (2) non paid/college credit only interns participated in this program. The Radio station disseminated information on this program to all area Colleges, and through the SUNY system. We received (4) responses to the internship request, interviewed (4) interns for interest, and qualifications and granted two internships, during 2014. A general internship agenda and program was established for the participants, and at the completion of the program a certificate of completion was awarded to each intern.

# #2. New York State Broadcasters Association - Nelson Rockefeller Internships

WGNY/WJGK participated in the NYSBA Internship program in 2014. During the applicable period, 2 paid internships were awarded to Full-time college students. The Radio station disseminated information on this program to all area Colleges, and through the SUNY system. A general internship agenda and program was established for the students, and at the completion of the program a certificate of completion was awarded.

# #3. Job Fairs:

Participation in Local EXPOS/Career Events- WGNY/WJGK personnel throughout the report period attended and participated in various events including the Orange County Community College and the Mount St. Mary Colleges Career Days.

# <u>#4. Tours:</u>

WGNY personnel throughout the report period promoted and conducted various events, both inside the radio station consisting of tours to area students and their parents, to educate and disseminate information regarding employment.

# **Employment Opportunities at Sunrise Broadcasting**

# No Phone Calls Please

To respond to any job listing send a resume and cover letter to:

General Manager/EEO PO Box 2307 Newburgh, NY 12550 or FAX: (845) 561-2138 e-mail to: <u>employment@foxradio.net</u>

# **Current Openings**

If you are interested in a career in radio, this is the place to look. We are looking for the best and brightest individuals to fill our open positions. Sunrise Broadcasting also offers a variety of internship opportunities for college students. The following positions are currently available:

NO OPENINGS AT THIS TIME PLEASE CHECK AGAIN FOR FUTURE OPENINGS

# College Internships:

General Internship with WGNY/WJGK:

For the upcoming school year. For eligibility, applicants must be: a college Junior or Senior with a sincere interest in broadcasting, available to work at least two days a week during the Winter/Spring/Summer/Fall semester. Internships are for college credit ONLY, with the exception of the NYSBA Nelson Rockefeller Paid Internship Program; which is offered on a rotating basis through New York State Radio Stations, (as individual radio station participation is not guaranteed each year, please check it's availability when inquiring about internships here at WGNY/WJGK). Internships are available in the following departments: Programming, Production, News, Sales, Promotions, and Administration. Applicants should be outgoing, detail oriented, organized, and able to meet deadlines and work in a fast-paced environment.