

EXHIBIT 4

**Copies of Job Notices Sent to Community Organizations During the
Reporting Period**

KXAS-TV

KXTX-TV

Fort Worth, Texas

Dallas, Texas

JOB POSTING FORM

NBC 5

February 17, 2022

POSITION TITLE: Media Asset Manager (68423BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: February 17, 2022

General Responsibilities:

- Handle day-to-day management of digital media including the protection and purging of files in our Stratus media asset management system
- Ingest feeds, transfer file based media and set up protected and private files in a media asset management system
- Coordinate and ingest incoming media from a wide variety of sources
- Edit stories, including news, sports and features along with VO's, SOTs, bumps and teases for air
- Use of editorial judgment when selecting video and audio to help tell a story for broadcast
- QC of video being prepared for air and oversee media pushed into on-air playback systems
- Provide frontline support for DFW Digital Media and Operations
- Service multiple internal clients using a customer service approach

Qualifications:

Basic Qualifications:

- Experience with non-linear editing and/or Media Asset Management systems
- Detailed oriented and computer proficient
- Working knowledge of the post-production process from media acquisition to playback for air

Eligibility Requirements:

- Interested candidates must submit a resume/CV through nbcunicareers.com to be considered
- Must be willing to work in Ft. Worth, TX just south of DFW Airport
- Must have a flexible schedule with willingness to work overtime or any other time the job requires. This includes holidays, weekends, early mornings, late nights, or on short notice
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, NBCUniversal's Dispute Resolution Program

Desired:

- Bachelor's Degree in Journalism, Communications, Information Technology, Media Management, Broadcast Engineering or related experience preferred
- Bilingual (Spanish / English) highly desirable
- Knowledge of the Grass Valley Edius editing software
- Knowledge of Stratus media asset management system
- Understanding of HD file formats, broadcast video playback systems, media archival systems
- Ability to communicate effectively and work well with people while under pressure.
- Knowledge of Microsoft Office software
- Technical aptitude and with a desire to learn
- Strong computer skills
- Process and detail oriented
- Strong interpersonal and communication skills
- Experience working in a broadcast and/or digital newsroom environment
- Ability to quickly understand and size up opportunity and/or problems and respond with creative ideas and solutions
- Demonstrated ability to meet deadlines and successfully manage multiple assignments concurrently in a high pressure, breaking news environment
- Make priority decisions under deadlines

- A pioneering spirit with desire to learn emerging technologies and invent the future
- Believes that teams are smarter and more dynamic together

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #68423BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC 5/Telemundo 39 DFW
February 11, 2022

POSITION TITLE: Account Executive (#68224BR) (KXAS/KXTX Sales)

LOCATION: NBCU, Dallas/Fort Worth

Posting Date: Feb. 11, 2022

General Responsibilities:

KXAS-TV and KXTX -TV, the NBCUniversal television stations in DFW, are looking for a dynamic Account Executive to join the Local Sales team. This position is primarily responsible for maintaining and growing sales revenue, as well as cultivating and developing new advertisers for the station's multi-platform properties. The ability to work at the local level with clients of all levels of business is paramount, from large cap, medium and small businesses, in addition to exploring unique paths to procure business. The Account Executive will be expected to meet quarterly and annual targets by servicing existing clients as well as identifying and prospecting new business. This position requires an individual with a keen ability to develop concepts to create, incrementally grow and maintain sales revenue by connecting a corporation's marketing goals seamlessly with the entire portfolio of NBC Local Media content distribution platforms. This position also requires the understanding of non-linear sales and the ability to sell these platforms. The successful candidate will need a strong understanding of non-linear products, specifically the OTT landscape, will be critical to the success of our organization.

Job Duties

- Own, manage, and develop relationships with clients, agencies and advertisers through day-day interaction
- Generate and increase revenue from an established account list to meet and exceed annual revenue goals
- Embrace, understand, target, pitch and secure integrated marketing, and non-linear platforms to meet these revenue goals (Including OTT)
- Create customized solutions for local clients that will demonstrate the power of NBC Local Media with the ultimate goal of monetizing NBC DFW properties.

- Ascertain and market to previously untapped, emerging and traditional brands and businesses to drive revenue through negotiating and selling the value and benefit of TV, mobile, digital, out-of-home and all other multi-marketing platforms
- Develop growth revenue by focusing on “conversion” targets from competitive media including radio, print, digital, out of home, cable, events, etc.
- Organize management of a business opportunity pipeline and sharp revenue forecasting.
- Learn NBC Salesforce systems and Traffic/Order flow processes and create presentations using MS EXCEL.
- Effectively present sales proposal and sales pitches to internal and external clients.

Qualifications:

Basic Qualifications:

- BS/BA degree or equivalent experience
- Minimum 5 years of experience in media sales and/or marketing roles with a successful track record of generating increased sales
- Knowledge of media research and measurement products
- Must have a valid driver’s license, the ability to drive and own a vehicle for transportation to and from client meetings
- Proven success selling non-linear AD solutions including OTT/CTV

Eligibility Requirements:

- Interested candidates must submit a resume/CV to this job through www.nbcunicareers.com
- Must be 18 years or greater
- Must have unrestricted work authorization to work in United States
- Must have a valid driver’s license
- Must be willing to work at the station just south of DFW Airport

- Must accept Solutions, NBCUniversal's Dispute Resolution Program

Desired:

- Agency, television, production, creative marketing and/or other brand entertainment experience is preferred
- Solutions-oriented thinker with the ability to quickly understand and assess opportunities and/or problems and be able to respond with creative ideas and solutions
- Strong communication and presentation skills, both oral and written
- Excellent computer skills with MS programs: Excel, PPT, Word and ability to create innovative presentation decks with expertise
- Adept at prospecting, generating proposals and closing the sale
- Perceptive, insightful and intuitive abilities
- Ability to creatively analyse and react to a variety of sales challenges
- Ability to multi-task while staying organized and focused
- Broad based knowledge of traditional and emerging media platforms
- Innovative approach to a changing market place
- Enthusiastic and positive team player within the organization
- Competitive with a desire to win
- Creative problem solver with strong analytical aptitude
- Self-starter and motivator who can thrive in both corporate and start-up environments
- Must be willing and able to work a flexible schedule and be available some evening hours as needed for client events

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #68224BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC 5 /T39 JOB HOTLINE (817) 654-6476

JOB POSTING FORM

NBC 5

February 10, 2022

POSITION TITLE: Media Asset Manager (68146BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: February 10, 2022

General Responsibilities:

- Handle day-to-day management of digital media including the protection and purging of files in our Stratus media asset management system
- Ingest feeds, transfer file based media and set up protected and private files in a media asset management system
- Coordinate and ingest incoming media from a wide variety of sources
- Edit stories, including news, sports and features along with VO's, SOTs, bumps and teases for air
- Use of editorial judgment when selecting video and audio to help tell a story for broadcast
- QC of video being prepared for air and oversee media pushed into on-air playback systems
- Provide frontline support for DFW Digital Media and Operations
- Service multiple internal clients using a customer service approach

Qualifications:

Basic Qualifications:

- Experience with non-linear editing and/or Media Asset Management systems
- Detailed oriented and computer proficient
- Working knowledge of the post-production process from media acquisition to playback for air

Eligibility Requirements:

- Interested candidates must submit a resume/CV through nbcunicareers.com to be considered
- Must be willing to work in Ft. Worth, TX just south of DFW Airport
- Must have a flexible schedule with willingness to work overtime or any other time the job requires. This includes holidays, weekends, early mornings, late nights, or on short notice
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, NBCUniversal's Dispute Resolution Program

Desired:

- Bachelor's Degree in Journalism, Communications, Information Technology, Media Management, Broadcast Engineering or related experience preferred
- Bilingual (Spanish / English) highly desirable
- Knowledge of the Grass Valley Edius editing software
- Knowledge of Stratus media asset management system
- Understanding of HD file formats, broadcast video playback systems, media archival systems
- Ability to communicate effectively and work well with people while under pressure.
- Knowledge of Microsoft Office software
- Technical aptitude and with a desire to learn
- Strong computer skills
- Process and detail oriented
- Strong interpersonal and communication skills
- Experience working in a broadcast and/or digital newsroom environment
- Ability to quickly understand and size up opportunity and/or problems and respond with creative ideas and solutions
- Demonstrated ability to meet deadlines and successfully manage multiple assignments concurrently in a high pressure, breaking news environment
- Make priority decisions under deadlines

- A pioneering spirit with desire to learn emerging technologies and invent the future
- Believes that teams are smarter and more dynamic together

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #68146BR.

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JOB POSTING FORM
TELEMUNDO SENIOR NEWS PRODUCER

POSITION TITLE: TELEMUNDO SENIOR NEWS PRODUCER (#67430BR)

LOCATION: T39, Dallas/Fort Worth

Posting Date: 1-25-2022

General Responsibilities:

The Senior News Producer works closely with the Executive News Producer and other Newsroom managers in the creation, showcasing, and execution of content across multiple platforms, and for the most innovative news organization in Texas. This position requires strong creativity, editorial, legal, and administrative judgment. This position will report to the Executive News Producer.

Responsibilities

- Work directly with the Executive News Producer in creating, developing, and implementing news strategies.
- Conceptualizing, designing, innovating, and creating engaging and appealing content, projects, and segments.
- Capable of producing, co-producing, and line-producing all shows
- Have full understanding of each show's strategy based on the target audience
- Execute Live Shots and Satellite Remotes during live newscasts
- Select, assign and organize news stories
- Respond to breaking news with urgency and accuracy
- Capable of maintaining an on-going breaking news story on the air
- Assist with the training of news producers, new strategies, or changes on workflows
- Work with Video Journalists to improve story and presentation
- Editing skills to edit video clips
- Writing: (1) News writing is accurate, detailed and balanced, (2) storytelling skills focused on facts, balanced emotions, smooth with a clear and logical flow, (3) trustworthy and tailored for news talent/anchors to present on-air.
- Promotional and Topical Writer: Creatively tease viewers with key points, video and audio...sell the story without giving away the content.
- On-line – Assist with web copies, OTT, and Podcast productions, uploads, and executions.

- Production: Great understanding of the production capabilities to help showcase newscasts, produce breaking news and specials.
- Editorial and Ethics: Strong journalist and ethical background. Clear understanding of our viewers and type of stories they want. Be aware of current events that are relevant to our community and present with an ethical and credible focus.
- Administrative: Assist with producer schedules

Will write news scripts, promotional teasers, headlines, and topicals

Qualifications:

Basic Qualifications:

- A minimum of 5 years of experience as a daily newscast and TV producer
- Ability to create urgent and interesting news copy
- Skilled social media user, who uses Facebook, Twitter and other platforms to build content and attract viewers
- Proven track record of executing live events and newscasts

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must be willing to work in Dallas Fort Worth area just south of DFW airport
- Must have unrestricted work authorization to work in the United States
- Must be 18 years or older
- Must have a valid driver's license
- Must be able to speak, read and write fluently in Spanish and must be able to speak, read and understand English
- Must be able to provide a reel/portfolio of work examples -- if available, include a web address when you submit your resume (if applicable)

DESIRED QUALIFICATIONS

- BA or BS in Journalism or related field or equivalent experience
- Ability to develop a story in an in-depth presentation
- Connect the viewers & newscast with social media, surveys, opinions, calls, etc.
- News judgment with solid ethical decision process
- Highly competitive nature
- Excellent news judgment, creative ideas and writing skills a must
- Must have leadership qualities, be detail oriented, organized and able to handle intense deadline pressure
- Ability to perform under tight time deadlines
- Knowledge of libel law and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.

- Team player who is flexible
- Displays a positive work ethic and can work under tight deadlines.
- High degree of integrity and professionalism.
- Intense familiarity and interest in current news events.
- Strong Organizational Skills.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #67430BR.

KXAS TV and KXTX TV are Equal Opportunity Employers.

**JOB POSTING FORM
NBC DFW**

POSITION TITLE: WRITER/PRODUCER (#66327BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: December 10, 2021

General Responsibilities:

Job Purpose: NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a Newscast Writer/Producer. As an NBC5 Writer/Producer, you will be creating content for the most innovative news organization in Texas.

- Build stories and newscasts while working with a team of producers, reporters, and anchors.
- Craft content using excellent writing and editing skills as well as your own unique vision.
- Write/segment produce for a variety of newscasts as assigned.
- Collaborate with newscast directors, promotion teams, graphics artists and newsroom staff to coordinate the production of newscasts.
- Field produce for major event coverage, coordinate with line producers and talent for dynamic presentation of information
- Plan ahead for major coverage and assist/direct booking of satellite interviews, in-person interviews and pacer opportunities to build comprehensive coverage
- Performs other related duties as assigned.

Qualifications:

Basic Qualifications:

- Minimum 1 year news writing
- News producing experience required

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #BR).
- Must be willing to work in Fort Worth, TX, just south of DFW Airport
- Must have the ability to work any shift
- Must be 18 years or older
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions as NBCUniversal's Dispute Resolution program

Desired:

- Bachelor's degree or equivalent experience preferred

- Ability to create urgent and interesting news copy
- Skilled social media user, who uses Facebook, Instagram, Twitter and other platforms to build content and attract viewers
- Proven track record of boothing live events and newscasts
- Ability to communicate effectively and work well with people while under pressure.
- Knowledge of libel law and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.
- Team player who is flexible
- Displays a positive work ethic and can work under tight deadlines.
- High degree of integrity and professionalism.
- Intense familiarity and interest in current news events.
- Strong Organizational Skills.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #66327BR.

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JOB POSTING FORM

NBC 5

December 3, 2021

POSITION TITLE: Digital Producer (#66137BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: December 3, 2021

Role Purpose: NBCDFW. com is looking for an intelligent and highly motivated Digital Producer to produce content for station's various platforms, as well as manage social media platforms. The Digital Producer will help with broadcast newsroom collaboration, write and produce several stories per day as well as manage NBCDFW. com social media accounts through consistent, engaging and on-brand posts. This individual should have excellent writing, editing and influencing skills.

Responsibilities:

- Produce breaking news events across multiple platforms by working with reporters in the field, the news assignment desk and independent sources alike.
- Manage production of articles, videos and slideshows.
- Curate the homepage and various other subsections.
- Assist in managing a group of regular contributors.
- Produce all news sections, including the homepage and contribute to local franchises.
- Work with senior editors at Local Media's national editorial center in Miami and New York.
- Be an advocate for NBCDFW. com in the newsroom and beyond.
- Manage the social media strategy for NBCDFW.
- Help grow the main brand social media account pages through thoughtful, engaging posts that deliver on key metrics.
- Make sure the stations social media accounts have relevant content through the day and that the voice, tone and mix of content fits with the overall editorial strategy on-air and online.
- Monitor social media channels for breaking news and breaking sports news.
- Engage with viewers who reach out through social media channels.

Qualifications/Requirements

Basic Qualifications:

- Bachelor's degree
- Demonstrated knowledge of AP Style writing and guidelines.

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must have unrestricted work authorization to work in the United States
- Must be willing to work in Dallas/Fort Worth area just south of DFW airport
- Must be 18 years or older
- Must be available to work overtime, evenings, weekends and holidays as needed or required
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

Desired Characteristics

- Bilingual English/Spanish a plus
- Some experience as an editor, writer or producer at a news organization or blog that creates content under tight deadlines.
- Exceptional communication skills
- Knowledge of TV and web writing
- Exceptional editorial skills: Ability to recognize stories with high potential for digital attention
- Must have the desire to work in a creative, demanding, competitive environment
- Experience in editing video for TV and web and other platforms.
- Experience in a news environment
- Experience with WordPress VIP, SocialFlow and push alert publishing tools a plus
- Excellent news instincts with the ability to react decisively to breaking news, combined with the ability to write succinctly and with flair
- Ability to work on multiple tasks and stories simultaneously in a fast-paced environment
- Understanding of the DFW area considered a plus
Team player mentality

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #66137BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
KXTX Community Impact Marketing Specialist
November 9, 2021

POSITION TITLE: KXTX Community Impact Marketing Specialist (#65580BR)

LOCATION: T39, Dallas/Fort Worth

Posting Date: November 9, 2021

General Responsibilities:

Telemundo 39 (KXTX) has an immediate opening for Marketing Specialist, Community Impact. The position reports to the Marketing Director.

You're a strategic thinker. You're the kind of person who starts planning before most people are even aware of what's coming. You think two steps ahead and think early about who is best suited to help you achieve your vision. You are collaborative and you listen, but you have the confidence to make a decision when needed. You care deeply about the Dallas/Fort Worth community and have the roots and relationships to prove it. You come to work each day with a mission-oriented mindset and vision.

That's who we're looking for.

Responsibilities:

The Marketing Specialist collaborates in the development, execution, and management of KXTX community, communications, and tent pole initiatives. Every project is approached with a clear vision of how we can make the most meaningful impact in our diverse DFW community.

Collaboration with our community partners and with Telemundo 39 and NBC 5 is part of every process. Relationships are forged with the aim of increasing inclusiveness as well as the stations' presence in the community.

The Marketing Specialist will proactively propose new events and initiatives designed to further the priorities and goals of the stations while consistently reviewing all external activities to ensure symmetry with the station's strategic priorities.

The Marketing Specialist will also play an important role in strategic communications. A strong writer with public relations experience, will regularly construct communication plans to further the priorities of the stations which may include developing press releases, media advisories and external messaging that amplifies our local brand and promotes our programming / initiatives.

The Marketing Specialist will also play an important role in vetting external event invitations, developing event briefings and coordinating external appearances by news talent and executives.

Community:

- Develop and further cultivate and support inclusive and diverse relationships between with relevant stakeholders in the DFW Area

- Work with Marketing Director to develop new strategic community plans which will support station priorities and goals and grow brand awareness across the DMA
- Build and maintain strong relationships with grassroots and community organizations and advocacy groups
- Manage station non-profit partnerships, including support through Public Service Announcements (PSAs) and other in-kind support
- Manage the FCC Public File including development of quarterly and annual reports.
- Lead station tent pole community initiatives and programs and manage internal calendar of events.
- Vet external event invitations involving executives and news talent.
- Identify best practices and proactively propose new events and initiatives while consistently reviewing all external activities to ensure symmetry with the station's strategic priorities and goals.

Qualifications:

Basic Qualifications:

- BA or BS in related field or similar experience

BASIC QUALIFICATIONS:

- Excellent communication (written and verbal), interpersonal and client relation skills
- Strong ability to write conversational, action-oriented marketing copy in Spanish
- Comfortable with using and administering CMS and social media platforms
- Experience in working in a marketing, sales or event-based organization
- Computer proficiency required (Word, PowerPoint, Outlook, and Excel)
- College degree or equivalent work experience

Eligibility Requirements:

- Interested candidates must submit a resume/CV online to be considered
- Must be willing to work in our Dallas/Fort Worth station just south of DFW Airport
- Must have unrestricted work authorization to work in the United States
- Flexibility to work nights and weekends if requested
- Must have a valid driver's license
- Fluent in Spanish (Speak, read & write)
- Be able to work flexible hours when needed including weekends and holidays, with short notice
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

DESIRED QUALIFICATIONS

- 2-year college degree in marketing or related field is preferred but not required
- Strong written and communication skills at all levels
- Excellent computer skills
- Be self-reliant and able to efficiently prioritize and complete tasks independently
- Self-starter who thrives in a fast-paced environment
- Well organized with excellent attention to detail and accuracy
- Strong multi-tasking and time management skills to successfully manage multiple projects

concurrently and meet tight deadlines.

- Consistent team player who is willing to pitch in on last minute, high priority projects as needed
- Working knowledge of Adobe Creative Suite (Premiere, After Effects, Photoshop, or Illustrator) preferred, but not required

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #65580BR.

KXAS TV and KXTX TV are Equal Opportunity Employers.

JOB POSTING FORM
NBC 5
10-12-2021

POSITION TITLE: Associate Producer (#64620BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: Oct. 12, 2021

General Responsibilities:

Responsibilities:

- Responsible for working with Executive Producer to ensure the overall quality of a daily 30-minute lifestyle show
- Pitch and book lifestyle related guests, following booking protocols
- Conduct pre-interviews with guests and based on their responses, script segment intro/outro as well as interview questions for use by talent
- Secure elements such as graphics, sound bites and video to support segments
- Coordinate guest arrival with security, greet in-studio guests, escort guests to the studio and assist guests with set-up
- Work closely with Production Management and MOC in regards to show production schedule as well as the delivery of the show
- Edit 4-6 in-studio segments per week using Edius
- Stack/archive shows in iNews, write show copy and compelling teases
- Produce field segments in/around North Texas, including all aspects of production
- Own the production process in the field, from pitching stories, securing locations, writing of the script and supervising the package editing process
- Work directly with talent in the field, ensuring proper communication in regard to shoot expectations
- Supervise and manage crew members in the field
- Produce sales segments as assigned

- Perform other duties and responsibilities as assigned

Qualifications:

Basic Qualifications:

- 2 - 3 years of production experience
- Passion for, and understanding of, lifestyle content
- Strong editorial judgement; strong research, writing and package writing skills
- Expert with newsroom computer systems (e.g., iNews, Edius, Stratus)
- Editing experience
- Knowledge of video camera equipment needed, including appropriate lighting, framing, placement of microphone, and audio monitoring

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must have unrestricted work authorization to work in the United States
- Must be willing to work at the production center in Fort Worth, Texas, just south of DFW Airport.
- Must be 18 years or older
- Must have a valid driver's license
- Must have the ability to work any of a 24 x 7 shift
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

Desired:

- Possess excellent communication, organization and time management skills
- Established relationships with PR professionals
- Understand the distinction between journalistic content and "paid for" content as it relates to the program and the legalities of disclosing "paid for" content
- Knowledgeable in social media strategy (Instagram, Twitter, Facebook, etc.)
- Bi-lingual (English/Spanish) written and verbal preferred
- Skilled in visualizing and shooting concepts effectively
- Work well in high-pressure and short-deadline situations
- Willingness to work as a member of a collaborative team as well independently
- Must have strong computer skills

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #64620BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.Sak

JOB POSTING FORM

NBC 5

August 27, 2021

POSITION TITLE: Assignment Desk Editor (#63338BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: Aug 27, 2021

General Responsibilities:

NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a highly organized Assignment Desk Editor. As an NBC5 Assignment Desk Editor, you will gather information and set up stories, react aggressively to breaking news, update our digital platforms including NBCDFW.com and contribute story ideas.

Responsibilities:

- Assign reporters, photographers, and other personnel to cover stories
- Monitor social media, police radios, electronic/printed sources for potential news content
- Post stories & content to NBCDFW.com and NBC5's social media channels
- Assist producers, reporters, and photographers with researching stories and gathering information
- Answer newsroom phones and respond to viewer e-mails
- Set up and coordinate live remotes inside and outside the building

Qualifications:

Basic Qualifications:

- Minimum 2 years experience working on a television assignment desk
- Previous work experience requiring organization and research skills

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must have unrestricted work authorization to work in the United States
- Must be willing to work in Fort Worth, just south of DFW Airport
- Must be 18 years or older
- Must have a valid driver's license
- Must have the ability to work any of a 24 x 7 shift
- Must be available to work overtime, evenings, weekends and holidays as needed or required
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

Desired:

- Bachelor's degree preferred
- Bi-Lingual English/Spanish
- Must work well under pressure.
- Knowledge of Dallas-Fort Worth market.
- Self-starter with great social media skills and strong news judgment
- Ability to work contacts and react quickly and aggressively to breaking news and developing stories

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #63338BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC 5/TELEMUNDO 39
August 17, 2021

POSITION TITLE: Customer Service Representative (#63080BR)

LOCATION: NBC 5/TELEMUNDO 39, Dallas/Fort Worth

Posting Date: August 17, 2021

General Responsibilities:

NBC 5 and Telemundo 39, an Owned Local NBCUniversal television duopoly in Dallas/Fort Worth, is looking for a CSR to assist our Local core sales team in Dallas/Fort Worth and our National Sales offices throughout the country. NBCUniversal is one of the world's leading media and entertainment companies. We develop, produce and market entertainment, news and information to a global market. This position will report to a Sales Director.

Responsibilities

- Work closely with Local and National sales teams in all aspects of broadcast and digital ad sales.
- Regular duties include stewarding and reconciling advertisers' schedules, providing clients with any information on scheduling or programming changes, providing air times, helping with billing problems, sending promo materials as needed, writing up and processing sales orders and contracts, answering phones and maintaining up-to-date files.
- Miscellaneous tasks as needed.
- Will have extensive contact with direct local clients as well as advertising agencies in Dallas/Fort Worth and across the country
- Internal dialogue needed with all departments within NBCUniversal.

Qualifications:

Basic Qualifications:

- Minimum 4 years of experience using MS Office
- Minimum 1 year experience in an administrative support role

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered
- Must be willing to work in the Fort Worth , TX Office south of DFW airport
- Must be 18 years or greater
- Must have a valid Driver's License
- Must have unrestricted work authorization to work in the United States
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program

Desired Qualifications:

- Bachelor's degree preferred
- Bi-Lingual Spanish/English preferred
- Experience in a sales environment preferred
- Experience with Wide Orbit TV traffic system a plus
- Strong organizational skills with the ability to prioritize required
- Strong interpersonal skills/team oriented with a positive attitude required
- Strong computer skills especially in Excel, PowerPoint, and Word required

- Solutionist focus with an ability to lead self and hold self 100% accountable required
- Creative thinker with a pioneering spirit in problem solving required
- Able to multi-task in a fast paced environment required
- Ad serving software and tracking knowledge a plus
- Superior phone skills as well as excellent verbal and written communication skills required
- A strong work ethic with a client centric attitude required
- Working knowledge of digital sales (i.e. Online display banners and Mobile banner trafficking) preferred

**Interested candidates can apply on line at www.nbcunicareers.com. #63080 BR
KXAS TV and KXTX TV are Equal Opportunity Employers.
NBC 5 /T39 JOB HOTLINE (817) 654-6476**

JOB POSTING FORM
NBC 5/TELEMUNDO 39
August 4, 2021

POSITION TITLE: Customer Service Representative (#62698BR)

LOCATION: NBC 5/TELEMUNDO 39, Dallas/Fort Worth

Posting Date: August 4, 2021

General Responsibilities:

NBC 5 and Telemundo 39, an Owned Local NBCUniversal television duopoly in Dallas/Fort Worth, is looking for a CSR to assist our Local core sales team in Dallas/Fort Worth and our National Sales offices throughout the country. NBCUniversal is one of the world's leading media and entertainment companies. We develop, produce and market entertainment, news and information to a global market. This position will report to a Sales Director.

Responsibilities

- Work closely with Local and National sales teams in all aspects of broadcast and digital ad sales.
- Regular duties include stewarding and reconciling advertisers' schedules, providing clients with any information on scheduling or programming changes, providing air times, helping with billing problems, sending promo materials as needed, writing up and processing sales orders and contracts, answering phones and maintaining up-to-date files.
- Miscellaneous tasks as needed.
- Will have extensive contact with direct local clients as well as advertising agencies in Dallas/Fort Worth and across the country
- Internal dialogue needed with all departments within NBCUniversal.

Qualifications:

Basic Qualifications:

- Minimum 4 years of experience using MS Office
- Minimum 1 year experience in an administrative support role

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered
- Must be willing to work in the Fort Worth , TX Office south of DFW airport
- Must be 18 years or greater
- Must have a valid Driver's License
- Must have unrestricted work authorization to work in the United States
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program

Desired Qualifications:

- Bachelor's degree preferred
- Bi-Lingual Spanish/English preferred
- Experience in a sales environment preferred
- Experience with Wide Orbit TV traffic system a plus
- Strong organizational skills with the ability to prioritize required
- Strong interpersonal skills/team oriented with a positive attitude required
- Strong computer skills especially in Excel, PowerPoint, and Word required

- Solutionist focus with an ability to lead self and hold self 100% accountable required
- Creative thinker with a pioneering spirit in problem solving required
- Able to multi-task in a fast paced environment required
- Ad serving software and tracking knowledge a plus
- Superior phone skills as well as excellent verbal and written communication skills required
- A strong work ethic with a client centric attitude required
- Working knowledge of digital sales (i.e. Online display banners and Mobile banner trafficking) preferred

**Interested candidates can apply on line at www.nbcunicareers.com. #62698BR
KXAS TV and KXTX TV are Equal Opportunity Employers.
NBC 5 /T39 JOB HOTLINE (817) 654-6476**

JOB POSTING FORM
NBC 5/Telemundo 39 DFW
July 20, 2021

POSITION TITLE: NBC & Telemundo Dallas Account Executive (#62238BR)

LOCATION: NBCU, Dallas/Fort Worth

Posting Date: July 20, 2021

General Responsibilities:

KXAS-TV and KXTX -TV, the NBCUniversal television stations in DFW, are looking for a dynamic Account Executive to join the Local Sales team. This position is primarily responsible for maintaining and growing sales revenue, as well as cultivating and developing new advertisers for the station's multi-platform properties. The ability to work at the local level with clients of all levels of business is paramount, from large cap, medium and small businesses, in addition to exploring unique paths to procure business. The Account Executive will be expected to meet quarterly and annual targets by servicing existing clients as well as identifying and prospecting new business. This position requires an individual with a keen ability to develop concepts to create, incrementally grow and maintain sales revenue by connecting a corporation's marketing goals seamlessly with the entire portfolio of NBC Local Media content distribution platforms. This position also requires the understanding of non-linear sales and the ability to sell these platforms. Own, manage, and develop relationships with clients, agencies and advertisers through day-day interaction

Job Duties

- Generate and increase revenue from an established account list to meet and exceed annual revenue goals
- Embrace, understand, target, pitch and secure integrated marketing, and non-linear platforms to meet these revenue goals.
- Create customized solutions for local clients that will demonstrate the power of NBC Local Media with the ultimate goal of monetizing NBC DFW properties.
- Ascertain and market to previously untapped, emerging and traditional brands and businesses to drive revenue through negotiating and selling the value and benefit of TV, mobile, digital, out-of-home and all other multi-marketing platforms

- Develop growth revenue by focusing on “conversion” targets from competitive media including radio, print, digital, out of home, cable, events, etc.
- Organize management of a business opportunity pipeline and sharp revenue forecasting.
- Learn NBC Salesforce systems and Traffic/Order flow processes and create presentations using MS EXCEL.
- Effectively present sales proposal and sales pitches to internal and external clients.

Qualifications:

Basic Qualifications:

- BS/BA degree or equivalent experience
- Minimum 5 years of experience in media sales and/or marketing roles with a successful track record of generating increased sales
- Knowledge of media research and measurement products
- Must have a valid driver’s license, the ability to drive and own a vehicle for transportation to and from client meetings
- Proven success selling non-linear AD solutions including OTT/CTV

Eligibility Requirements:

- Interested candidates must submit a resume/CV to this job through www.nbcunicareers.com
- Must be 18 years or greater
- Must have unrestricted work authorization to work in United States
- Must have a valid driver’s license
- Must be willing to work at the station just south of DFW Airport
Must accept Solutions, NBCUniversal’s Dispute Resolution Program

Desired:

- Agency, television, production, creative marketing and/or other brand entertainment experience is preferred
- Solutions-oriented thinker with the ability to quickly understand and assess opportunities and/or problems and be able to respond with creative ideas and solutions

- Strong communication and presentation skills, both oral and written
- Excellent computer skills with MS programs: Excel, PPT, Word and ability to create innovative presentation decks with expertise
- Adept at prospecting, generating proposals and closing the sale
- Perceptive, insightful and intuitive abilities
- Ability to creatively analyze and react to a variety of sales challenges
- Ability to multi-task while staying organized and focused
- Broad based knowledge of traditional and emerging media platforms
- Innovative approach to a changing market place
- Enthusiastic and positive team player within the organization
- Competitive with a desire to win
- Creative problem solver with strong analytical aptitude
- Self-starter and motivator who can thrive in both corporate and start-up environments
- Must be willing and able to work a flexible schedule and be available some evening hours as needed for client events

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #62238BR.

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JOB POSTING FORM
NBC 5/Telemundo 39 DFW
July 9, 2021

POSITION TITLE: NBC & Telemundo National Sales Planner (#62000BR)

LOCATION: NBCU, Dallas/Fort Worth

Posting Date: July 9, 2021

General Responsibilities:

- Monitor all order systems (Media Ocean, Donovan, EPort, WideOrbit) for national Telemundo station orders
- Enter all orders into the appropriate electronic system, organize and maintain account files once orders are processed
- Post on air schedules weekly and advise stations regarding schedule delivery
- Communicate Agency needs and goals to stations regarding pre-emptions and make goods
- Provide administrative support through the processing of sales orders from inception, beyond conclusion to the resolution of any problems during the schedule or discrepancies post invoicing
- The role will consist of heavy telephone contact with Ad Agencies, Buyers, clients and internal personnel

Qualifications:

Basic Qualifications:

- Must have a minimum of 1 year experience at a Rep Firm, Station or Ad Agency.
- Proficient working in Donovan, Media Ocean, EPort and WideOrbit,
- Excel and Power Point

Eligibility Requirements:

- Interested candidates must submit a resume/CV through www.nbcunicareers.com
- Must be 18 years or greater
- Must have unrestricted work authorization to work in United States.
- Must be willing to work in Fort Worth, TX just south of DFW airport
- Must accept solutions as NBCUniversal's dispute resolution program.

Desired:

- Bachelor's Degree or equivalent experience
- Ability to be a change agent and be process-oriented
- Able to work efficiently while meeting continuous deadlines under pressure
- Able to analyze current processes and help implement improvements for continuous operating growth and productivity
- Superior organizational skills - able to manage multiple priorities simultaneously
- Excellent communication skills; verbal and written
- Bilingual English and Spanish
- Ability to quickly learn technical system and any upgrades

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #62000BR.

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JOB POSTING FORM
KXASTV/ KXTX TV
July 9, 2021

POSITION TITLE: Digital Sales Planner (#61946BR)

LOCATION: Dallas/Fort Worth

Posting Date: July 9, 2021

Role Summary

The KXAS/KXTX (NBC/Telemundo DFW) sales team is seeking a Digital Sales Planner. As a Digital Sales Planner, you will manage the day-to-day needs of KXAS/KXTX digital campaigns including internal and external relationships affecting those campaigns for which you are solely responsible.

Essential Responsibilities

- Team with station's Account Executives to understand client goals and objectives and suggest solutions (may strategize with Digital Sales Director)
- Work with all internal departments (Ad Ops, Marketing, Management, Site Team, Creative Services, etc.) on the development and implementation of client campaigns
- Master all software systems needed to assess available digital inventory, input orders and campaign reports
- Work with external vendors (eg: Third-party ad solution providers) on the development and implementation of client campaigns
- Create digital media plans that meet customer needs and maximize revenue for both KXAS and KXTX stations
- Handle client services and ensure all digital campaigns get live on time, including collection of assets and working with Ad Ops and third-party vendors.
- Create weekly (daily or monthly as client requested) campaign reports for Digital Sales Manager and Digital AE's.
- Communicate campaign "highlights" and/or red flags to Digital Sales Director & AEs and recommended solutions/next steps
- Coordinate with AEs on development of renewal strategies based on client/program insights
- Work closely with the Digital Sales Director and fellow Sr. Digital Sales Planner to tactically drive company-wide goals and improve operational sales process
- Attend weekly national conference calls with fellow DCMs (digital campaign managers) and AdOps management to learn new systems and best practices, communicating them back to the station sales team.
- Manage digital sponsorship calendars in tandem with fellow Sr. Digital Sales Planner.
- Co-lead weekly Campaign Report meeting with Digital Sales Director and fellow Sr. Digital Sales Planner reviewing all live KXAS and KXTX digital campaigns
- Analyze areas within the sales/planning workflow that can be improved, create process enhancements that eliminate any bottlenecks or barriers to entry
- Handle any and all ad hoc requests that may surface in a timely, efficient manner

Basic Qualifications

- 2-year associates degree or equivalent experience
- Proficient with Excel, Word, and PowerPoint necessary.
- Strong knowledge level of technology platforms required.
- Two years of media industry related work experience

Eligibility Requirements:

- Interested candidates must submit a resume/CV through nbcunicareers.com to be considered (note job#)
- Must be willing to work on site in Fort Worth, TX just south of DFW airport
- Must be willing to submit to a background investigation
- Must have unrestricted work authorization to work in the United States
- Must be 18 years or older
- Must have a valid driver's license
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program

Desired:

- Minimum 1 year of digital experience in media planning or client service role
- Excellent oral and written communication skills and demonstrated ability to work with broad range of internal and external clients
- Demonstrated project management skills
- Well Organized and good attention to detail
- Strong computer skills especially in Excel, Power Point, and MS Word
- Able to multi-task in a fast-paced environment
- Ad Serving software and tracking knowledge a plus
- Strong analytical and creative skills
- A strong ability to perform independently and proactively while working in a team environment
- High energy and teamwork mentality a must
- 4-year bachelor's degree

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #61946BR. KXAS TV & KXTX TV are Equal Opportunity Employers. NBC5/T39 Job Hotline (817) 654-6476.

JOB POSTING FORM NBC DFW

POSITION TITLE: PRODUCER (#61619BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: June 24, 2021

General Responsibilities:

Job Purpose: NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a skilled Producer who's ready to reinvent a traditional newscast and bring energy to every block of your rundown. You'll work closely with managers to create innovative, up-to-the-minute content that resonates with our viewers.

- Clearly communicate your vision to a team of writers, anchors and field crews in order to deliver dynamic and accurate stories and segments.
- Work closely with directors, editors and graphics artists to enhance the production value of your newscast.
- Contribute story ideas and take charge of daily coverage decisions for your newscast.
- Quickly adjust to late changes and be aggressive in breaking news coverage.
- Performs other related duties as assigned.

Qualifications:

Basic Qualifications:

- A minimum of 4 years of experience as a daily newscast producer.
- Proven track record of boothing live events and newscasts.
- Intense familiarity and interest in current news events.

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #BR).
- Must be willing to work in Fort Worth, TX, just south of DFW Airport
- Must have the ability to work any shift
- Must be 18 years or older
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions as NBCUniversal's Dispute Resolution program

Desired:

- Bachelor's degree or equivalent experience preferred.
- Experience segment producing and/or generating content across multiple platforms is a plus.
- Knowledge of libel law and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.
- Displays a positive work ethic and a high degree of integrity and professionalism.
- Ability to create urgent, engaging and conversational news copy and visuals under tight deadlines
- Team player who is flexible and works well under pressure.
- Strong organizational and time management skills

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #61619BR

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JOB POSTING FORM
NBC DFW
June 23, 2021

POSITION TITLE: Executive Producer (#61618BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: June 23, 2021

General Responsibilities:

The Executive Producer is a leadership position overseeing the editorial, production and promotion components of the 4:30AM, 5AM, and 6 AM newscasts and related cut-ins. The Executive Producer's role is to oversee production of news content on multiple platforms, provide guidance and direction to news employees and be an active member of the news management team. The ideal candidate will know how to motivate and manage a team in producing a show that is a great marriage between content and personality. We're looking for an energetic leader who loves morning TV, embraces taking risks and wants to create an innovative product that stands out in the market. The ideal candidate knows how to effectively inspire and support a team, be a consistently high performer, and deliver clear direction and feedback each and every day.

Essential Responsibilities:

- Conceive and execute daily programs incorporating top news stories, live reports, and trending social media topics.
- Direct and deliver production elements on a tight deadline. Manage and support on-air talent, content producers and production team.
- Review daily rundowns of stories and segments; develop future segments, stories and interviews for all platforms.
- Collaborate with marketing department on daily topical promotions.
- Cooperate and interact with NBC News and assure compliance with all relevant laws and company policy on broadcasts and news operations.

Qualifications:

Basic Qualifications:

- Minimum of five years experience as a television News Producer or Executive Producer
- Bachelors degree or equivalent experience
- Must possess strong journalistic skills, be creative and have ability to write and edit broadcast copy and promotions.

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #48534BR).
- Must be willing to work in Dallas/Ft. Worth just south of DFW airport
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must be able to work early mornings, late evenings and weekends as needed, at times with last-minute notification.
- Must accept Solutions as NBCUniversal's Dispute Resolution program

Desired:

- Demonstrated competence in newsroom computer systems including editing video and posting digital content
- Strong understanding of digital and social media platforms and ability to incorporate them into daily newscasts
- Creative approach to storytelling and problem solving
- Ability to make priority decisions under deadlines
- Proven strong leadership and management skills required
- Must be self-directed, highly organized and detail oriented
- Must function well in a fast paced, multi-cultural environment
- Ability to direct the news crew in a "producer-driven" environment.
- Ability to communicate effectively and work well with people while under pressure.
- Familiarity with local leaders a plus.
- Up to date on and interested in current news events
- Knowledge of laws of libel, slander and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.
- Team player who is flexible
- High degree of integrity and professionalism.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #61618BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM

NBC 5

June 11, 2021

POSITION TITLE: Assignment Desk Editor (#61317BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: June 11, 2021

General Responsibilities:

NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a highly organized Assignment Desk Editor. As an NBC5 Assignment Desk Editor, you will gather information and set up stories, react aggressively to breaking news, update our digital platforms including NBCDFW.com and contribute story ideas.

Responsibilities:

- Assign reporters, photographers, and other personnel to cover stories
- Monitor social media, police radios, electronic/printed sources for potential news content
- Post stories & content to NBCDFW.com and NBC5's social media channels
- Assist producers, reporters, and photographers with researching stories and gathering information
- Answer newsroom phones and respond to viewer e-mails
- Set up and coordinate live remotes inside and outside the building

Qualifications:

Basic Qualifications:

- Minimum 2 years experience working on a television assignment desk
- Previous work experience requiring organization and research skills

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must have unrestricted work authorization to work in the United States
- Must be willing to work in Fort Worth, just south of DFW Airport
- Must be 18 years or older
- Must have a valid driver's license
- Must have the ability to work any of a 24 x 7 shift
- Must be available to work overtime, evenings, weekends and holidays as needed or required
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

Desired:

- Bachelor's degree preferred
- Bi-Lingual English/Spanish
- Must work well under pressure.
- Knowledge of Dallas-Fort Worth market.
- Self-starter with great social media skills and strong news judgment
- Ability to work contacts and react quickly and aggressively to breaking news and developing stories

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #61317BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC 5
June 9, 2021

POSITION TITLE: Photographer (#61229BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: June 9, 2021

General Responsibilities:

NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a News Photographer. As a Photographer, you will be responsible for shooting and editing stories, including spot news and features.

Responsibilities

- Through the creative use of the camera, and proficient lighting and editing skills, will provide the viewer with a story on a given topic.
- Will operate camera, live truck, and edit on Edius Pro edit systems.
- Respond quickly to breaking news while taking direction and interacting with the assignment desk, reporters/anchors, production, control room, and appropriate NBC personnel

Qualifications:

Basic Qualifications:

- Minimum 5 years experience shooting video and knowledge of live remote capabilities in a Broadcast station.
- Minimum 5 years experience operating ENG live/microwave truck.
- Minimum 5 years experience operating communication tools and staying connected with the assignment constituencies (i.e. use of email software, cell phone, messaging tools, etc.)
- Minimum 3 years experience editing stories.

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #BR).
- Must submit a tape of own work to be considered.
- Physical requirements required to perform medium/heavy physical work which includes:
~Lifting and carrying camera equipment ranging from 15 lbs. to 30 lbs. (in camera weight) for extended periods of time to shoot on remote locations.
- Willingness to travel and work overtime, and on weekends with short notice
- Must have a valid Texas driver's license

- Must have the ability to work any of a 24 x 7 shift
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

Desired:

- Bachelor's Degree
- 5 years Photography/editing experience in a medium or major market TV News station
- Knowledge of P2 cameras and Edius Pro edit systems.
- Knowledge of wireless newsgathering technology
- Team player who is flexible

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #61229BR.

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JOB POSTING FORM

NBC 5

June 3, 2021

POSITION TITLE: Digital Producer (#61089BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: June 3, 2021

Role Purpose: NBCDFW. com is looking for an intelligent and highly motivated Digital Producer to produce content for station's various platforms, as well as manage social media platforms. The Digital Producer will help with broadcast newsroom collaboration, write and produce several stories per day as well as manage NBCDFW. com social media accounts through consistent, engaging and on-brand posts. This individual should have excellent writing, editing and influencing skills.

Responsibilities:

- Produce breaking news events across multiple platforms by working with reporters in the field, the news assignment desk and independent sources alike.
- Manage production of articles, videos and slideshows.
- Curate the homepage and various other subsections.
- Assist in managing a group of regular contributors.
- Produce all news sections, including the homepage and contribute to local franchises.
- Work with senior editors at Local Media's national editorial center in Miami and New York.
- Be an advocate for NBCDFW. com in the newsroom and beyond.
- Manage the social media strategy for NBCDFW.
- Help grow the main brand social media account pages through thoughtful, engaging posts that deliver on key metrics.
- Make sure the stations social media accounts have relevant content through the day and that the voice, tone and mix of content fits with the overall editorial strategy on-air and online.
- Monitor social media channels for breaking news and breaking sports news.
- Engage with viewers who reach out through social media channels.

Qualifications/Requirements

Basic Qualifications:

- Bachelor's degree
- Demonstrated knowledge of AP Style writing and guidelines.

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must have unrestricted work authorization to work in the United States
- Must be willing to work in Dallas/Fort Worth area just south of DFW airport
- Must be 18 years or older
- Must be available to work overtime, evenings, weekends and holidays as needed or required
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

Desired Characteristics

- Bilingual English/Spanish a plus
- Some experience as an editor, writer or producer at a news organization or blog that creates content under tight deadlines.
- Exceptional communication skills
- Knowledge of TV and web writing
- Exceptional editorial skills: Ability to recognize stories with high potential for digital attention
- Must have the desire to work in a creative, demanding, competitive environment
- Experience in editing video for TV and web and other platforms.
- Experience in a news environment
- Experience with WordPress VIP, SocialFlow and push alert publishing tools a plus
- Excellent news instincts with the ability to react decisively to breaking news, combined with the ability to write succinctly and with flair
- Ability to work on multiple tasks and stories simultaneously in a fast-paced environment
- Understanding of the DFW area considered a plus
Team player mentality

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #61089BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM

NBC 5

May 27, 2021

POSITION TITLE: Director, Digital Sales (#60933BR)

LOCATION: NBC 5 – T3, Dallas/Fort Worth

Posting Date: May 27, 2021

General Responsibilities:

Role Purpose:

Manage local non-linear sales effort to achieve/exceed NBC 5 & Telemundo 39 (“NBCU DFW”) non-linear revenue targets. Responsible for direct report(s) along with supporting local sales team to achieve/exceed their non-linear revenue targets

Essential Responsibilities:

- Support the advertising sales efforts for NBCU DFW including forecast management & sales analysis
- Craft and execute a strategic plans to grow core digital, live streaming & OTT revenue
- Create and communicate weekly revenue projections to key sales leaders including GM, VP of Sales, Finance and sales directors
- Work closely with NBCU DFW AE and sales directors on multi-screen ideation and sales presentations for agencies and direct clients
- Collaborate with NBC Spot On Central Region sales director on OTT sales opportunities and pending reports.
- Communicate sales needs to NBCU OTS groups including and ad operations and sales support
- Attend weekly NBCU OTS Digital Sales Managers meeting
- Ongoing development/training of Account Executives on how to sell and position non-linear as solutions
- Stay current on digital and OTT/CTV trends, sharing with management and sales teams
- Interpret and present qualitative and quantitative market research/data to senior management, station sales staff and clients
- Work directly with clients and sales team to provide superior client service and execute integrated marketing plans
- Manage digital sales support staff
- Manage all NBCU DFW non-linear sales materials, working with OTS digital and NBC Spot On

Qualifications:

Basic Qualifications:

- College/Bachelor's degree preferred or equivalent experience
 - Minimum of 3-5 years of relevant sales experience
 - 1-2 years sales management experience preferred
 - Demonstrated strong expertise within the digital media space with an emphasis on OTT/video
 - Experience working in large/medium traditional media organizations
 - Proven history of selling thorough and consultative solutions to top brands and agencies

Eligibility Requirements:

- External applicants are encouraged to submit a resume/CV through nbcunicareers.com to be considered (note job # 16346BR).
- Must be willing to work at the location in Ft. Worth, Texas just south of DFW airport
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program
- Willingness to local travel, at times work outside of normal business hours, and, potentially on weekends with short notice
- Must have a valid driver's license.

Desired:

- Driven results oriented leader
- The ability to work in a fast-paced dynamic environment
- Deep North Texas media buyer/client direct contacts
- Able to adapt to new technologies, systems, and product offerings
- Willingness to work in a collaborative environment
- Strong ability to coach/mentor
- Multi-tasking skill set

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60933BR.
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JOB POSTING FORM

Telemundo DFW

May 26, 2021

POSITION TITLE: PRODUCER (#60910BR)

LOCATION: Telemundo DFW, Dallas/Fort Worth

Posting Date: May 26, 2021

General Responsibilities:

The News Producer is responsible for creating content for the most innovative news organization in Texas. This position will report to the Executive Producer.

Responsibilities

- Responsible for the creation of the weekday and weekends newscasts
- Work directly with Assignment Editor, anchor and field crews
- Execute Live Shots and Satellite Remotes during live newscasts
- Select, assign and organize news stories
- Respond to breaking news with urgency and accuracy
- Will maintain an on-going breaking news story on the air
- Coordinate and plan future community and social story development
- Work with Video Journalists to improve story and presentation
- Basic Editing skills to edit video clips
- Writing: (1) News writing is accurate, detailed and balanced, (2) storytelling skills focused on facts, balanced emotions, smooth with a clear and logical flow, (3) trustworthy and tailored for news talent/anchors to present on-air.
- Promotional Writer: Creatively tease viewers with key points, video and audio...sell the story without giving away the content.
- On-line – Write for web, upload and post local stories on the local web page.
- Production: Great understanding of the production capabilities to help showcase newscasts, produce breaking news and specials
- Editorial and Ethics: Strong journalist and ethical background. Clear understanding of our viewers and type of stories they want. Be aware of current events that are relevant to our community and present with an ethical and credible focus.
- Flexible to work 24/7

Qualifications:

Basic Qualifications:

- A minimum of 2 years of experience as a daily newscast producer
- Ability to create urgent and interesting news copy
- Skilled social media user, who uses Facebook, Twitter and other platforms to build content and attract viewers
- Proven track record of booting live events and newscasts

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered (note job #:)
- Must be willing to work in Dallas Fort Worth area just south of DFW airport
- Must have unrestricted work authorization to work in the United States

- Must be 18 years or older
- Must have a valid driver's license
- Must be able to speak, read and write fluently in Spanish and must be able to speak, read and understand English
- Must be able to provide a reel/portfolio of work examples -- if available, include a web address when you submit your resume (if applicable)

Desired:

- BA or BS in Journalism, communications or related field or equivalent experience
- Ability to develop a story in an in-depth presentation
- Connect the viewers & newscast with social media, surveys, opinions, calls, etc
- News judgment with solid ethical decision process
- Strong English, reading, writing and speaking
- High competitive nature
- Excellent news judgment, creative ideas and writing skills a must
- Must have leadership qualities, be detail oriented, organized and able to handle intense deadline pressure
- Ability to perform under tight time deadlines
- Knowledge of libel law and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.
- Team player who is flexible
- Displays a positive work ethic and can work under tight deadlines.
- High degree of integrity and professionalism.
- Intense familiarity and interest in current news events.
- Strong Organizational Skills.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60910BR

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JOB POSTING FORM
NBC 5
May 11, 2021

POSITION TITLE: Media Asset Manager/Editor (60624BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: May 11, 2021

General Responsibilities:

- Handle day-to-day management of digital media including the protection and purging of files in our Stratus media asset management system
- Ingest feeds, transfer file based media and set up protected and private files in a media asset management system
- Coordinate and ingest incoming media from a wide variety of sources
- Edit stories, including news, sports and features along with VO's, SOTs, bumps and teases for air
- Use of editorial judgment when selecting video and audio to help tell a story for broadcast
- QC of video being prepared for air and oversee media pushed into on-air playback systems
- Provide frontline support for DFW Digital Media and Operations
- Service multiple internal clients using a customer service approach

Qualifications:

Basic Qualifications:

- Experience with non-linear editing and/or Media Asset Management systems
- Detailed oriented and computer proficient
- Working knowledge of the post-production process from media acquisition to playback for air

Eligibility Requirements:

- Interested candidates must submit a resume/CV through nbcunicareers.com to be considered
- Must be willing to work in Ft. Worth, TX just south of DFW Airport
- Must have a flexible schedule with willingness to work overtime or any other time the job requires. This includes holidays, weekends, early mornings, late nights, or on short notice
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, NBCUniversal's Dispute Resolution Program

Desired:

- Bachelor's Degree in Journalism, Communications, Information Technology, Media Management, Broadcast Engineering or related experience preferred
- Bilingual (Spanish / English) highly desirable
- Knowledge of the Grass Valley Edius editing software
- Knowledge of Stratus media asset management system
- Understanding of HD file formats, broadcast video playback systems, media archival systems
- Ability to communicate effectively and work well with people while under pressure.
- Knowledge of Microsoft Office software
- Technical aptitude and with a desire to learn
- Strong computer skills
- Process and detail oriented
- Strong interpersonal and communication skills
- Experience working in a broadcast and/or digital newsroom environment
- Ability to quickly understand and size up opportunity and/or problems and respond with creative ideas and solutions
- Demonstrated ability to meet deadlines and successfully manage multiple assignments concurrently in a high pressure, breaking news environment
- Make priority decisions under deadlines

- A pioneering spirit with desire to learn emerging technologies and invent the future
- Believes that teams are smarter and more dynamic together

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60624BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC DFW
May 10, 2021

POSITION TITLE: Executive Producer (#60608BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: May 10, 2021

General Responsibilities:

The Executive Producer is a leadership position overseeing the editorial, production and promotion components of the 10PM newscast and related cut-ins. The Executive Producer's role is to oversee production of news content on multiple platforms, provide guidance and direction to news employees and be an active member of the news management team. The ideal candidate will know how to motivate and manage a team in producing a show that is a great marriage between in-depth content and viewer advocacy. We're looking for an energetic leader who loves evening newscasts, embraces taking risks and wants to create an innovative product that stands out in the market. The ideal candidate knows how to effectively inspire and support a team, be a consistently high performer, and deliver clear direction and feedback each and every day.

Essential Responsibilities:

- Conceive and execute daily programs incorporating top news stories, live reports, and trending social media topics.
- Direct and deliver production elements on a tight deadline. Manage and support on-air talent, content producers and production team.
- Review daily rundowns of stories and segments; develop future segments, stories and interviews for all platforms.
- Collaborate with marketing department on daily topical promotions.
- Cooperate and interact with NBC News and assure compliance with all relevant laws and company policy on broadcasts and news operations.

Qualifications:

Basic Qualifications:

Minimum of five years experience as a television News Producer or Executive Producer

- Bachelors degree or equivalent experience

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #48534BR).
- Must be willing to work in Dallas/Ft. Worth just south of DFW airport
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must be able to work early mornings, late evenings and weekends as needed, at times with last-minute notification.
- Must accept Solutions as NBCUniversal's Dispute Resolution program

Desired:

- Must possess strong journalistic skills, be creative and have ability to write and edit broadcast copy and promotions.
- Demonstrated competence in newsroom computer systems including editing video and posting digital content
- Strong understanding of digital and social media platforms and ability to incorporate them into daily newscasts
- Creative approach to storytelling, explainers and problem solving
- Ability to make priority decisions under deadlines
- Proven strong leadership and management skills required
- Must be self-directed, highly organized and detail oriented
- Must function well in a fast paced, multi-cultural environment
- Ability to direct the news crew in a “producer-driven” environment.
- Ability to communicate effectively and work well with people while under pressure.
- Familiarity with local leaders a plus.
- Up to date on and interested in current news events
- Knowledge of laws of libel, slander and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.
- Team player who is flexible
- High degree of integrity and professionalism.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60608BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC DFW
May 10, 2021

POSITION TITLE: Reporter (#60607BR)
LOCATION: NBC DFW, Dallas/Fort Worth
Posting Date: May 10, 2021

General Responsibilities:

NBC Universal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a News Reporter. This position is responsible for gathering news information and preparing for presentation on air, on line and for mobile. The ideal candidate is hungry to cover the lead story, to pitch well thought out enterprise content, excels at breaking news and knows how to succeed on deadline. In addition, a reporter at KXAS-TV has the opportunity to work with some of this best photographers and producers in the country, so the ability to collaborate is a must.

Qualifications:

Basic Qualifications:

- Minimum 5 years television reporting
- Proven track record of strong live reporting skills and strong story telling
- Experience in contributing to web site

Eligibility Requirements:

- External applicants must submit a resume/CV through gecareers.com to be considered (Note- job #BR).
- * Must be willing to work in Fort Worth, TX, just south of DFW airport.
- Must submit a video of own work to be considered
- Must have a valid driver's license
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must be able to work long hours and a variety of shifts, when necessary
- Must be able to work early mornings and on weekends
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

Desired:

- Bachelor's Degree
- General assignment reporting skills preferred
 - Bilingual a plus
- Ability to enterprise stories
- Experience with digital editing and photography a plus
- Excellent writing skills.
- Must be able to ad-lib effortlessly in various types of situations, particularly breaking news
- Must be able to handle intense deadline pressure
- Experience of working simultaneous on a web product
- Strong knowledge of social networking in regards to content gathering and distribution
- Work in a team environment

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60607BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

**JOB POSTING FORM
TELEMUNDO VIDEO JOURNALIST**

POSITION TITLE: VIDEO JOURNALIST (#60572BR)

LOCATION: T39, Dallas/Fort Worth

Posting Date: May 6, 2021

General Responsibilities:

Job Purpose: NBCUniversal's Owned Spanish Speaking Television station in the Dallas/Fort Worth area, KXTX TV, is looking for a Video Journalist. As a T39 Video Journalist, you will be creating content for the most innovative news organization in Texas.

- Will shoot, write & edit story ideas on a daily basis
- Work directly with Assistant News Director, E.P. and News Producer on story ideas and development
- Present completed story with fair, accurate and community relevant content
- Will report Live in newscasts and breaking news
- Coordinate, organize and conduct interviews
- Develop on-going "sweeps" style stories. (Produce original content for an assigned newscast, news series or exclusive digital content)
-
- Back-up news anchor when needed
- Represent Telemundo in community related events
- Strategically engage in social media.
- Must have the skills to operate a Dejero live unit, set up and shoot their own live shots

Qualifications:

Basic Qualifications:

- BA or BS or equivalent experience
- At least two (3) years Reporting, shooting, writing, and editing experience with good ratings track record
- Must be an excellent writer and communicator in English and Spanish
- Enterprise reporting required
- Strong live reporting presence a must

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered (note job #)
- Must be willing to work in Fort Worth south of DFW airport
- Must be willing to work weekends
- Must have unrestricted work authorization to work in the United States
- Must be 18 years or older
- Must have a valid driver's license
- Must be fluent in Spanish and English (speak, read & write)
- Must be able to provide a reel/portfolio of work examples -- if available, include a web address when you submit your resume (if applicable)
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program
- Physical requirements required to perform medium/heavy physical work which includes:
Lifting and carrying camera equipment ranging from 15 lbs. to 50 lbs. (in camera weight) for extended periods of time to shoot on remote locations

Desired:

- News judgment with solid ethical decision process
- High competitive nature
- Ability to perform under tight deadlines
- Skills to be a problem solver
- Creative with strong sense of community involvement for unique story ideas
- Strong Writing skills with ability to connect on an emotional level

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60572BR.

KXAS TV and KXTX TV are Equal Opportunity Employers.

JOB POSTING FORM
TELEMUNDO VIDEO JOURNALIST

POSITION TITLE: VIDEO JOURNALIST (#60340BR)

LOCATION: T39, Dallas/Fort Worth

Posting Date: April 27, 2021

General Responsibilities:

Job Purpose: NBCUniversal's Owned Spanish Speaking Television station in the Dallas/Fort Worth area, KXTX TV, is looking for a Video Journalist. As a T39 Video Journalist, you will be creating content for the most innovative news organization in Texas.

- Will shoot, write & edit story ideas on a daily basis
- Work directly with Assistant News Director, E.P. and News Producer on story ideas and development
- Present completed story with fair, accurate and community relevant content
- Will report Live in newscasts and breaking news
- Coordinate, organize and conduct interviews
- Develop on-going "sweeps" style stories. (Produce original content for an assigned newscast, news series or exclusive digital content)
-
- Back-up news anchor when needed
- Represent Telemundo in community related events
- Strategically engage in social media.
- Must have the skills to operate a Dejero live unit, set up and shoot their own live shots

Qualifications:

Basic Qualifications:

- BA or BS or equivalent experience
- At least two (3) years Reporting, shooting, writing, and editing experience with good ratings track record
- Must be an excellent writer and communicator in English and Spanish
- Enterprise reporting required
- Strong live reporting presence a must

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered (note job #)
- Must be willing to work in Fort Worth south of DFW airport
- Must be willing to work weekends
- Must have unrestricted work authorization to work in the United States
- Must be 18 years or older
- Must have a valid driver's license
- Must be fluent in Spanish and English (speak, read & write)
- Must be able to provide a reel/portfolio of work examples -- if available, include a web address when you submit your resume (if applicable)
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program
- Physical requirements required to perform medium/heavy physical work which includes:
 - Lifting and carrying camera equipment ranging from 15 lbs. to 50 lbs. (in camera weight) for extended periods of time to shoot on remote locations

Desired:

- News judgment with solid ethical decision process
- High competitive nature
- Ability to perform under tight deadlines
- Skills to be a problem solver
- Creative with strong sense of community involvement for unique story ideas
- Strong Writing skills with ability to connect on an emotional level

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60340BR.

KXAS TV and KXTX TV are Equal Opportunity Employers.

JOB POSTING FORM
NBC 5

April 27, 2021

POSITION TITLE: APC Director (60288BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: April 27, 2021

Responsibilities:

We are looking for Directors who are show designers. You will have the opportunity to join the creative production operations team of NBC 5, Telemundo 39 and NBCLX as our newest Director working in our state-of-the-art facility, The NBCU Studios at DFW.

Our programming is authentic, interactive and informative and we need a Director who is creative, organized and motivated to create and lead the evolution of news production.

Primary job responsibilities include coding and technical execution of news shows and programming utilizing the Ross Overdrive Automated Production Control environment.

- Work closely and partner with the editorial team, from concept to final production of the show.
- Direction of talent and other production crew members
- Automated graphic and clip playback server operation
- Automated audio set-up and operation
- Virtual Studio set-up and operation
- Robotic camera control system operation
- Responsible for the ultimate technical quality of productions.
- May act as a traditional Technical Director when applicable
- Additional duties as needed/assigned Basic Qualifications/Requirements

Basic Qualifications/Requirements:

- Minimum 3 years, medium to large sized market, local news TD/ Directing experience with Ross Overdrive Production Automation, or similar.
- Experience with advanced production switcher operation and setup, manual and automated graphics play out, robotic camera operation and playback server operations
- Must have the consistent ability to organize and manage shifting priorities under tight deadlines and in pressure situations. Multi-tasking and adapting quickly to change are necessary traits

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note-job #).
- Must be able to work any of a 24 x 7 schedule, including weekends and holidays with short notice.
- Flexibility with schedule changes
- Must be willing to work at the production center in Dallas/Fort Worth, Texas, just south of DFW Airport.
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, as NBCUniversal's Dispute resolution program Desired Characteristics

Desired:

- Bi-lingual English/Spanish oral proficiency a plus
- Must have strong oral /written communication, interpersonal skills and the ability to work accurately under pressure and deadlines.
- Must exhibit strong leadership skills
- Demonstrated ability to solve problems, prioritize decisions in a high-pressure environment
- Believes that teams are smarter and more dynamic together
- Self-motivated, highly creative

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60288BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC 5

April 27, 2021

POSITION TITLE: APC Director (60287BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: April 27, 2021

Responsibilities:

We are looking for Directors who are show designers. You will have the opportunity to join the creative production operations team of NBC 5, Telemundo 39 and NBCLX as our newest Director working in our state-of-the-art facility, The NBCU Studios at DFW.

Our programming is authentic, interactive and informative and we need a Director who is creative, organized and motivated to create and lead the evolution of news production.

Primary job responsibilities include coding and technical execution of news shows and programming utilizing the Ross Overdrive Automated Production Control environment.

- Work closely and partner with the editorial team, from concept to final production of the show.
- Direction of talent and other production crew members
- Automated graphic and clip playback server operation
- Automated audio set-up and operation
- Virtual Studio set-up and operation
- Robotic camera control system operation
- Responsible for the ultimate technical quality of productions.
- May act as a traditional Technical Director when applicable
- Additional duties as needed/assigned Basic Qualifications/Requirements

Basic Qualifications/Requirements:

- Minimum 3 years, medium to large sized market, local news TD/ Directing experience with Ross Overdrive Production Automation, or similar.
- Experience with advanced production switcher operation and setup, manual and automated graphics play out, robotic camera operation and playback server operations
- Must have the consistent ability to organize and manage shifting priorities under tight deadlines and in pressure situations. Multi-tasking and adapting quickly to change are necessary traits

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note-job #).
- Must be able to work any of a 24 x 7 schedule, including weekends and holidays with short notice.
- Flexibility with schedule changes
- Must be willing to work at the production center in Dallas/Fort Worth, Texas, just south of DFW Airport.
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, as NBCUniversal's Dispute resolution program Desired Characteristics

Desired:

- Bi-lingual English/Spanish oral proficiency a plus
- Must have strong oral /written communication, interpersonal skills and the ability to work accurately under pressure and deadlines.
- Must exhibit strong leadership skills
- Demonstrated ability to solve problems, prioritize decisions in a high-pressure environment
- Believes that teams are smarter and more dynamic together
- Self-motivated, highly creative

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60287BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC 5

April 27, 2021

POSITION TITLE: APC Director (60285BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: April 27, 2021

Responsibilities:

We are looking for Directors who are show designers. You will have the opportunity to join the creative production operations team of NBC 5, Telemundo 39 and NBCLX as our newest Director working in our state-of-the-art facility, The NBCU Studios at DFW.

Our programming is authentic, interactive and informative and we need a Director who is creative, organized and motivated to create and lead the evolution of news production.

Primary job responsibilities include coding and technical execution of news shows and programming utilizing the Ross Overdrive Automated Production Control environment.

- Work closely and partner with the editorial team, from concept to final production of the show.
- Direction of talent and other production crew members
- Automated graphic and clip playback server operation
- Automated audio set-up and operation
- Virtual Studio set-up and operation
- Robotic camera control system operation
- Responsible for the ultimate technical quality of productions.
- May act as a traditional Technical Director when applicable
- Additional duties as needed/assigned Basic Qualifications/Requirements

Basic Qualifications/Requirements:

- Minimum 3 years, medium to large sized market, local news TD/ Directing experience with Ross Overdrive Production Automation, or similar.
- Experience with advanced production switcher operation and setup, manual and automated graphics play out, robotic camera operation and playback server operations
- Must have the consistent ability to organize and manage shifting priorities under tight deadlines and in pressure situations. Multi-tasking and adapting quickly to change are necessary traits

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note-job #).
- Must be able to work any of a 24 x 7 schedule, including weekends and holidays with short notice.
- Flexibility with schedule changes
- Must be willing to work at the production center in Dallas/Fort Worth, Texas, just south of DFW Airport.
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, as NBCUniversal's Dispute resolution program Desired Characteristics

Desired:

- Bi-lingual English/Spanish oral proficiency a plus
- Must have strong oral /written communication, interpersonal skills and the ability to work accurately under pressure and deadlines.
- Must exhibit strong leadership skills
- Demonstrated ability to solve problems, prioritize decisions in a high-pressure environment
- Believes that teams are smarter and more dynamic together
- Self-motivated, highly creative

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60285BR.

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JOB POSTING FORM

NBC 5

April 20, 2021

POSITION TITLE: Lead Media Asset Manager (60170BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: April 20, 2021

General Responsibilities:

- Frontline communication with all the various clients our Media Manager team serves in and out of our physical location.
- Establishment of asset rules, documentation, best practices and SOP's as related to our Media Management system and team.
- Primary contact for DFW Tech regarding anything related to our Media Management system including interruptions for failures with the system.
- Responsible for communicating any needed changes or information to the rest of Media Management team.
- Attend appropriate NBCUNI meetings related to the Media Management group.
- Work closely with manager and supervisor to roll out emerging technologies and help execute any training of those technologies with the team.
- Must be able to contribute in all aspects of our Media Operations Center including editing, camera shading, live shot establishment and QC.
- Coordinate and prepare incoming media from a wide variety of sources.
- Lead by example with a proactive, team oriented, customer service style attitude.

Qualifications:

Basic Qualifications:

- Minimum 1 -2 years in master control environment including camera shading.
- Basic experience with non-linear editing systems.
- Detailed oriented and computer proficient.
- Working knowledge of the post-production process from media acquisition to playback for air.
- Bachelor's Degree in Journalism, Communications, Information Technology, Media Management, Broadcast Engineering or related experience.

Eligibility Requirements:

Interested candidates must submit a resume/CV through nbcunicareers.com to be considered

- Must be willing to work in Ft. Worth, TX
- Must have a flexible schedule with willingness to work overtime or any other time the job requires. This includes holidays, weekends, early mornings, late nights, or on short notice.
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, NBCUniversal's Dispute Resolution Program

Desired:

- Knowledge of the Grass Valley Edius editing software
- Knowledge of Stratus media asset management system
- Understanding of HD broadcast signals, broadcast video playback systems, media archival systems
- Ability to communicate effectively and work well with people while under pressure.
- Knowledge of Microsoft Office software
- Technical aptitude and with a desire to learn
- Process and detail oriented

- Strong interpersonal and communication skills
- Experience working in a broadcast and/or digital newsroom environment
- Ability to quickly understand and size up opportunity and/or problems and respond with creative ideas and solutions
- Demonstrated ability to meet deadlines and successfully manage multiple assignments concurrently in a high pressure, breaking news environment
- Make priority decisions under deadlines
- A pioneering spirit with a desire to learn emerging technologies and invent the future
- Believes that teams are smarter and more dynamic together

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #60170BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC Studios at DFW
March 18, 2021

POSITION TITLE: Supervisor, Media Operations Center (59538BR)

LOCATION: Fort Worth, TX

Posting Date: March 18, 2021

General:

NBCUniversal Owned Television Stations is the division of NBCUniversal that includes 10 local television stations and their digital channels and websites, as well as a group of out-of-home properties and a production company. The ten stations produce and deliver compelling and unique local news, information and entertainment programming to viewers in the communities they serve, which include New York, Los Angeles, Chicago, Philadelphia, San Francisco, Dallas-Fort Worth, Washington, D.C., Miami, San Diego and Connecticut, with a goal of connecting to their audiences anytime and anywhere.

ESSENTIAL FUNCTIONS / RESPONSIBILITIES:

- This is a working supervisor position, so being able to execute the role of MOC op as well as set the standard for excellence is a must.
- Maintain high availability/operational readiness of all Disaster Recovery Channels.
- Lead by example with a positive, proactive, team oriented, customer service style attitude.
- Front line accountability of established responsibilities and expectations.
- Scheduling and primary contact for schedule changes.
- Work closely with manager to learn emerging technologies and execute any training of those technologies with the group.
- Ensure the creation SOP's and documentation where needed.
- Continually look for ways to improve our processes as applied to all aspects of our news operation as well as finding the best way to implement those changes.
- Coordinate and prepare incoming media from a wide variety of sources.
- Oversee our broadcast signals and its multiple distributed outlets.

QUALIFICATIONS/ REQUIREMENTS:

BASIC QUALIFICATIONS:

Minimum 5 years in master control environment including camera shading.

- Basic experience with non-linear editing systems.
- Minimum of 2 years of experience working with Cellular Bonded Devices such as Dejero or Live U, and Microwaves and Satellites.
- Working knowledge of the post-production process from media acquisition to playback for air.

ELIGIBILITY REQUIREMENTS:

Interested candidates must submit a resume/CV through nbcunicareers.com to be considered

- Must be willing to work in Ft. Worth, TX
- Must have a flexible schedule with willingness to work overtime or any other time the job requires. This includes holidays, weekends, early mornings, late nights, or on short notice.

- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, NBCUniversal's Dispute Resolution Program

DESIRED:

Knowledge of Grass Valley Edius editing software

- Knowledge of Stratus media asset management system
- Detailed oriented and computer proficient.
- Understanding of HD broadcast signals, broadcast video playback systems, media archival systems
- Ability to communicate effectively and work well with people while under pressure.
- Knowledge of Microsoft Office software
- Technical aptitude and with a desire to learn
- Management preparation classes or programs
- Process and detail oriented
- Strong interpersonal and communication skills
- Experience working in a broadcast and/or digital newsroom environment
- Ability to quickly understand and size up opportunity and/or problems and respond with creative ideas and solutions
- Demonstrated ability to meet deadlines and successfully manage multiple assignments concurrently in a high pressure, breaking news environment
- Make priority decisions under deadlines
- A pioneering spirit with a desire to learn emerging technologies and invent the future
- Believes that teams are smarter and more dynamic together
- Bachelor's Degree in Journalism, Communications, Information Technology, Media Management, Broadcast Engineering or related experience.

Interested candidates can apply on line at www.nbcunicareers.com. Job Posting number is #59538BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC Studios at DFW
March 18, 2021

POSITION TITLE: Production – Supervisor (59537BR)

LOCATION: Fort Worth, TX

Posting Date: March 18, 2021

General:

NBCUniversal Owned Television Stations is the division of NBCUniversal that includes 10 local television stations and their digital channels and websites, as well as a group of out-of-home properties and a production company. The ten stations produce and deliver compelling and unique local news, information and entertainment programming to viewers in the communities they serve, which include New York, Los Angeles, Chicago, Philadelphia, San Francisco, Dallas-Fort Worth, Washington, D.C., Miami, San Diego and Connecticut, with a goal of connecting to their audiences anytime and anywhere.

ESSENTIAL FUNCTIONS / RESPONSIBILITIES:

- This is a working supervisor position, so being able to execute the role of APC op as well as set the standard for excellence is a must.
- Maintain high availability/operational readiness of all Disaster Recovery Channels.
- Lead by example with a positive, proactive, team oriented, customer service style attitude.
- Front line accountability for established responsibilities and expectations.
- Scheduling and primary contact for schedule changes.
- Work with manager to coordinate and prepare for special events or other newsroom challenges.
- Ensure creation of SOP's and documentation where needed.
- Continually look for ways to improve our processes as applied to all aspects of our news operation as well as finding the best way to implement those changes.
- Build the next leaders on your team.
- Oversee all Control Rooms, assuring performance standards

QUALIFICATIONS/ REQUIREMENTS:

BASIC QUALIFICATIONS:

- Minimum 5 years in live news production.
- Strong working knowledge of production systems, such as Ross OverDrive, Dashboard, Ross Switchers, Ross Expression, Virtual Sets and Calrec Audio Boards
- Detailed oriented and computer proficient.
- Working knowledge of the post-production process from media acquisition to playback for air.

ELIGIBILITY REQUIREMENTS:

- Interested candidates must submit a resume/CV through nbcunicareers.com to be considered
- Must be willing to work in Ft. Worth, TX
- Must have a flexible schedule with willingness to work overtime or any other time the job requires. This includes holidays, weekends, early mornings, late nights, or on short notice.
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, NBCUniversal's Dispute Resolution Program

DESIRED:

- Must possess strong leadership, communication, interpersonal relationship building, and team building skills.
- Knowledge of Stratus media asset management system
- Understanding of HD broadcast signals, broadcast video playback systems, media archival systems
- Ability to communicate effectively and work well with people while under pressure.
- Knowledge of Microsoft Office software
- Technical aptitude and with a desire to learn
- Management preparation classes or programs
- Process and detail oriented
- Strong interpersonal and communication skills
- Experience working in a broadcast and/or digital newsroom environment
- Ability to quickly understand and size up opportunity and/or problems and respond with creative ideas and solutions
- Demonstrated ability to meet deadlines and successfully manage multiple assignments concurrently in a high pressure, breaking news environment
- Make priority decisions under deadlines
- A pioneering spirit with a desire to learn emerging technologies and invent the future
- Believes that teams are smarter and more dynamic together
- Bachelor's Degree in Journalism, Communications, Information Technology, Media Management, Broadcast Engineering or related experience.

Interested candidates can apply on line at www.nbcunicareers.com. Job Posting #59537BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

**JOB OPENING
T39 – KXTX TV
March 1, 2021**

POSITION TITLE: Meteorologist (#59181BR)

LOCATION: T39, Dallas/Fort Worth

Posting Date: March 1, 2021

GENERAL RESPONSIBILITIES: NBC Universal's Owned Television station in the Dallas/Fort Worth area, KXTX TV, is looking for a Meteorologist.

- Tell the market's weather stories in a way that connects with and captivates viewers on all T39 platforms.
- Produce content for multiple platforms.
- Develop innovative and creative ways of presenting weather stories, with an emphasis on accuracy and integrity of data.
- Produce weather graphics, including augmented reality, and analyze data from the National Weather Service as well as other meteorological sources.
- Work with the weather team and producers to create complete coverage of weather stories. Also prepare and post forecasts for multiple platforms.
- Some live reporting, and attendance at community and weather-related events will be required.

QUALIFICATIONS

- Minimum of two years experience as a television meteorologist.
- Experience with severe weather coverage.
- Degree in meteorology. Certificates, seals and correspondence courses are not acceptable substitutes for more formalized training.
- Special consideration for those proficient in Photoshop and other 3D software.
- Spanish-fluent (spoken and written)

ELIGIBILITY REQUIREMENTS

External applicants must submit a resume through nbcunicareers.com to be considered (Note- job #).

- Must have the ability to work flexible hours, including the possibility of nights and weekends.
- Must be 18 years or greater.
- Must have unrestricted work authorization to work in the United States.
- Must be willing to work in Dallas/Fort Worth, Texas just south of DFW Airport

- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

DESIRED

- Compelling on-air presence - crisp, clear, and confident delivery.
- Should thrive working under the intense deadline pressure of television weather.
- Technologically savvy with strong computer skills.
- Excellent written and verbal communication/presentation skills.
- Strong leadership qualities and self-motivation.
- Understanding of the demands of an on-air HD environment.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #59181BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC DFW
March 1, 2021

POSITION TITLE: PRODUCER (#59173BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: March 1, 2021

General Responsibilities:

Job Purpose: NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a skilled Producer who's ready to reinvent a traditional newscast and bring energy to every block of your rundown. You'll work closely with managers to create innovative, up-to-the-minute content that resonates with our viewers.

- Clearly communicate your vision to a team of writers, anchors and field crews in order to deliver dynamic and accurate stories and segments.
- Work closely with directors, editors and graphics artists to enhance the production value of your newscast.
- Contribute story ideas and take charge of daily coverage decisions for your newscast.
- Quickly adjust to late changes and be aggressive in breaking news coverage.
- Performs other related duties as assigned.

Qualifications:

Basic Qualifications:

- A minimum of 4 years of experience as a daily newscast producer.
- Proven track record of boothing live events and newscasts.
- Intense familiarity and interest in current news events.

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #BR).
- Must be willing to work in Fort Worth, TX, just south of DFW Airport
- Must have the ability to work any shift
- Must be 18 years or older
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions as NBCUniversal's Dispute Resolution program

Desired:

- Bachelor's degree or equivalent experience preferred.
- Experience segment producing and/or generating content across multiple platforms is a plus.
- Knowledge of libel law and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.
- Displays a positive work ethic and a high degree of integrity and professionalism.
- Ability to create urgent, engaging and conversational news copy and visuals under tight deadlines
- Team player who is flexible and works well under pressure.
- Strong organizational and time management skills

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #59173BR

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM

NBC 5/Telemundo 39

February 16, 2021

POSITION TITLE: Director Technology (#58929BR)

LOCATION: Dallas/Fort Worth

Posting Date: February 16, 2021

General Responsibilities:

DFW TechOps is the Dallas / Ft. Worth based Technology & Operations organization providing **Technical Support, Engineering, Media Operations, Production, Studios and Facilities** services for internal clients both locally and throughout the portfolio of NBCU Owned Television Station businesses.

The Technology team has responsibility for partnering with our division teams to build, deploy and support the technical systems used at NBCU Owned Television Stations KXAS / KXTX in DFW, the LX Network, as well as the remotely hosted Production & News Infrastructure supporting multiple Telemundo stations across the country.

Director, Technology

The Director of Technology is full time position leading the DFW TechOps Engineering and Technical Support teams focused on the implementation of technology solutions and providing client focused technical support. This position is a critical part of delivering world class support, innovative new technology, enabling operational change & driving smart business solutions. Reporting locally to the VP, Technology & Operations, and working in concert with the Division's VP, Technical Operations, the Director of Technology will be responsible for the direct supervision of the technical team, overseeing deployment, support and sustainability for all local technical systems. Candidate must have experience in managing technical staff with a deep understanding of current and emerging technologies across media and entertainment including infrastructure, distribution, live production, post production, newsgathering & newsroom systems.

Job Responsibilities:

- Development, implementation and accountability to standards, controls and processes that ensure a high degree of availability and reliability across all technical systems and operations.
- Manage day to day technical support operations, ensuring the DFW TechOps technical support standards are met focusing on load balancing, prioritization, SLAs and client satisfaction
- Support Enterprise teams with IT system troubleshooting and problem resolution
- Handle and address customer communication, escalation and incident response management.
- Provide escalation support for deployed infrastructure as needed by liaising with vendors and other internal / external engineering SMEs for problem resolution.
- Manage the implementation, commissioning, documentation and operational handoff of new technology.
- Work with client Operations teams to promote a strong VOC to define requirements and deliver solutions that creatively solve business challenges or implement new processes across News, Production, Creative Services and other departments as needed.
- Evaluate and manage technical solutions across all broadcast systems including both SDI and ST-2110 video infrastructures, physical / virtualized / cloud-based compute & storage, network, encode / decode platforms, live production systems, news gathering tools, NLE, media asset management systems, distribution and transmission systems.
- Ensure the successful handoff and maintenance of all relevant documentation, system knowledge and support processes to the support & operational teams.

- Test new technology through participation in POC initiatives and make recommendations for inclusion in strategic plan.
- Make recommendations on needed resources, feasibility, budget and timing requirements.
- Participate in the development and management of capital budgets
- Promote and ensure the use of key documentation processes and the transfer of knowledge across teams.
- Provide coaching, leadership and development of expertise across the technical teams.
- Ongoing monitoring and reporting of team metrics.
- Other duties as deemed necessary

Basic Qualifications:

- Candidate must have minimum of 5 years of technical leadership experience with proven record of developing and supporting high performing teams.
- Bachelor's degree in Project Management, Media, Computer Science, Engineering, or equivalent experience with 8+ years' industry experience preferred.
- Experience in the architecture and management of IT, broadcast infrastructure and production systems, including ST-2110 for live production environments.

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must be willing to work in Dallas / Ft. Worth, TX just south of DFW Airport
- Willingness to travel and work outside standard hours, and on weekends with short notice
- Must have unrestricted work authorization to work in the United States
- Must be 18 years or older
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program

Desired

- Strong leader with the ability to motivate employees, develop talent, tackle organizational challenges and maintain a culture of accountability and high performance.
- Collaborative self-starter that demonstrates initiative and the desire for continuous improvement.
- Highly customer focused with the ability to directly engage with stakeholders across all levels, set agendas, define goals and drive the conversation to achieve success.
- Ability to break down a complex problem and apply structure to make it manageable and achievable.
- Passion for learning new technologies and applying them to business challenges.
- Experience in business analysis / requirements definition and risk management
- Excellent communication and presentation skills. Ability to visualize and communicate both high level concepts and ideas, as well as tactical details for executives, business stakeholders and technology teams across all levels.
- Experience executing large complex initiatives in a large matrixed environment with the ability to establish trust with stakeholders.
- Experience in assessing project health, removing organizational roadblocks and making room for failure in order to ensure project success.
- Flexibility and ability to pivot from one initiative to the next, while managing multiple concurrent projects from very small to very large.
- Accustomed to ongoing reporting & documentation.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #58929BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC 5/Telemundo 39
January 13, 2021

POSITION TITLE: VP, Technology & Operations (#58390BR)

LOCATION: Dallas/Fort Worth

Posting Date: January 13, 2021

General Responsibilities:

DFW TechOps is the Dallas / Ft. Worth based Technology & Operations organization providing **Technical Support, Engineering, Media Operations, Production, Studios and Facilities** services for the portfolio of NBCU Owned Television Station businesses located in Dallas-Ft. Worth. The Vice President of Technology & Operations is responsible for the overall oversight of the local TechOps department and also serves as the key engagement lead to other Enterprise groups to ensure successful delivery of these services to their internal client groups. The VP of Technology & Operations is also responsible for local management of the NBCUniversal Business Continuity and Environmental Health & Safety programs.

Responsibilities include, but are not limited to:

- Provide the highest possible “quality of service” by providing technical and operations excellence for the local operations, enabling them to provide compelling news, programming and service to its viewers, clients and partners.
- Lead the development and the efficient implementation of the business’ technology strategies including development and execution of the annual capital plan and management of multiple large-scale projects.
- Lead, mentor and develop the performance of the technical and operations teams including technology, media operations, and production operations.
- Drive innovation and efficiency through the identification and implementation of internal operational synergies and overall leadership.
- Coordinate production, technology and facility needs across all departments and local businesses.
- Lead stations’ Environment Health & Safety efforts and related reporting systems. Insure compliance with NBCUniversal EHS overall programs, goals and objectives.
- Prepare and maintain department budgets, forecasts, plans and reports.
- Oversee the purchasing of equipment and the coordination of the stations’ technological planning and development.
- Maintain relationships with vendors, and local distribution partners.
- Support all operational areas of the stations and their various programming platforms: News, Digital, Sales, Creative Services and Community Investment.

- Actively participate in stations' management staff meetings and weekly DOT calls with Division staff.

Basic Qualifications:

- Minimum 10 years of proven Technology or Technical Operations leadership experience.
- Track record of success developing and operating a large-scale enterprise technology function at a media, telecommunications or Fortune 500 Company.

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must be willing to work in Dallas / Ft. Worth, TX just south of DFW Airport
- Willingness to travel and work outside standard hours, and on weekends with short notice
- Must have unrestricted work authorization to work in the United States
- Must be 18 years or older
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program

Desired

- Expert knowledge of news, operations, project management, broadcast production, technology and finance.
- A proven track record supporting a high-end news organization within a top 5 market.
- Must be a self-starter with strong interpersonal skills and the ability to effectively manage and delegate.
- Prior broadcast television station experience desired.
- Superior communication skills, both verbal and written.
- Proven track record as a manager of large teams with strong ability to develop teams, leaders and a positive culture of accountability.
- Ability to effectively prioritize and manage competing efforts and deadlines on a continuous basis.
- Willingness to travel and work outside standard hours, and on weekends with short notice.
- Bilingual (English/Spanish) preferred.
- BA or BS College Degree or related work experience, Master's Degree or MBA preferred.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #58930BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM

NBC 5

October 22, 2020

POSITION TITLE: Assignment Desk Editor (#57378BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: October 22, 2020

General Responsibilities:

NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a highly organized Assignment Desk Editor. As an NBC5 Assignment Desk Editor, you will gather information and set up stories, react aggressively to breaking news, update our digital platforms including NBCDFW.com and contribute story ideas.

Responsibilities:

- Assign reporters, photographers, and other personnel to cover stories
- Monitor social media, police radios, electronic/printed sources for potential news content
- Post stories & content to NBCDFW.com and NBC5's social media channels
- Assist producers, reporters, and photographers with researching stories and gathering information
- Answer newsroom phones and respond to viewer e-mails
- Set up and coordinate live remotes inside and outside the building

Qualifications:

Basic Qualifications:

- Minimum 2 years experience working on a television assignment desk
- Previous work experience requiring organization and research skills

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered
- Must have unrestricted work authorization to work in the United States
- Must be willing to work in Fort Worth, just south of DFW Airport
- Must be 18 years or older
- Must have a valid driver's license
- Must have the ability to work any of a 24 x 7 shift
- Must be available to work overtime, evenings, weekends and holidays as needed or required
- Must accept Solutions as NBCUniversal's Alternative Dispute Resolution program

Desired:

- Bachelor's degree preferred
- Bi-Lingual English/Spanish
- Must work well under pressure.
- Knowledge of Dallas-Fort Worth market.
- Self-starter with great social media skills and strong news judgment
- Ability to work contacts and react quickly and aggressively to breaking news and developing stories

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #57378BR. KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
KXTX Anchor/Video Journalist

POSITION TITLE: KXTX ANCHOR/VIDEO JOURNALIST (#57323BR)

LOCATION: T39, Dallas/Fort Worth

Posting Date: 10-16-2020

General Responsibilities:

The Anchor/Video Journalist is responsible for local on-air delivery of newscasts and also shooting, writing & editing story ideas on a daily basis. They will work closely with producers to ensure stories are accurately written and presented on the daily newscasts. Anchors/Video Journalists are responsible for presenting local & national news and generating ideas to increase ratings. This position will report to the Executive Producer.

Job Duties:

- Will shoot, write & edit story ideas on a daily basis that attract the viewer's interest
- Write stories, headlines and news updates for television, online and digital platforms
- Work directly with E.P. and News Producer on story ideas and development
- Present completed story with fair, accurate and community relevant content
- Generate ideas and report breaking news either in studio or on location
- Coordinate, organize and conduct interviews
- Develop on-going "sweeps" style stories
- Present newscasts to the viewer in a professional manner; including presenting breaking news to viewers both during live newscasts as well as outside regularly scheduled newscasts
- Involved in Social Media platforms
- Make appearances before social and civic groups and at schools and colleges on behalf of the station
- Write and copy edit assigned scripts in newscasts

Qualifications:

Basic Qualifications:

- BA or BS in related field or similar experience
- At least four years television anchor/reporter experience
- At least four years experience shooting, writing, and editing with good ratings track record
- Must have strong Spanish language skills (verbal & written)
- Enterprise reporting required
- Strong live reporting presence a must
- Must be able to operate a Dejero live unit, Dejero App, set up and shoot own live shots
- Must be active on social media fan pages following NBC Universal company guidelines

and policies

- Must be able to create and publish digital content.

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered (note job #:)
- Must be willing to work in Dallas Fort Worth area just south of DFW airport
- Must be 18 years or older
- Must have a valid driver's license
- Must be fluent in Spanish (speak, read & write)
- Must be able to provide a reel/portfolio of work examples -- if available, include a web address when you submit your resume (if applicable)
- Must be able to participate in community, public events and/or Master of Ceremonies as requested by the station
- Must have unrestricted work authorization to work in the United States
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program
- Must have the ability to work any of a 24/7 shift and also able to work on weekends

DESIRED QUALIFICATIONS

- News judgment with solid ethical decision process
- Possess the ability to work effectively with others in a team environment
- High competitive nature
- Ability to handle working under the pressure of intense deadlines
- Skills to be a problem solver
- Creative with strong sense of community involvement for unique story ideas
- Strong Writing skills with ability to connect on an emotional level
- General Assignment reporting skills preferred
- Proven record of meeting deadlines and developing contacts
- Proven record of contributing story ideas

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #57323BR.

KXAS TV and KXTX TV are Equal Opportunity Employers.

JOB POSTING FORM
KXTX Anchor/Video Journalist

POSITION TITLE: KXTX ANCHOR/VIDEO JOURNALIST (#57322BR)

LOCATION: T39, Dallas/Fort Worth

Posting Date: 10-16-2020

General Responsibilities:

The Anchor/Video Journalist is responsible for local on-air delivery of newscasts and also shooting, writing & editing story ideas on a daily basis. They will work closely with producers to ensure stories are accurately written and presented on the daily newscasts. Anchors/Video Journalists are responsible for presenting local & national news and generating ideas to increase ratings. This position will report to the Executive Producer.

Job Duties:

- Will shoot, write & edit story ideas on a daily basis that attract the viewer's interest
- Write stories, headlines and news updates for television, online and digital platforms
- Work directly with E.P. and News Producer on story ideas and development
- Present completed story with fair, accurate and community relevant content
- Generate ideas and report breaking news either in studio or on location
- Coordinate, organize and conduct interviews
- Develop on-going "sweeps" style stories
- Present newscasts to the viewer in a professional manner; including presenting breaking news to viewers both during live newscasts as well as outside regularly scheduled newscasts
- Involved in Social Media platforms
- Make appearances before social and civic groups and at schools and colleges on behalf of the station
- Write and copy edit assigned scripts in newscasts

Qualifications:

Basic Qualifications:

- BA or BS in related field or similar experience
- At least four years television anchor/reporter experience
- At least four years experience shooting, writing, and editing with good ratings track record
- Must have strong Spanish language skills (verbal & written)
- Enterprise reporting required
- Strong live reporting presence a must
- Must be able to operate a Dejero live unit, Dejero App, set up and shoot own live shots
- Must be active on social media fan pages following NBC Universal company guidelines

and policies

- Must be able to create and publish digital content.

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered (note job #:)
- Must be willing to work in Dallas Fort Worth area just south of DFW airport
- Must be 18 years or older
- Must have a valid driver's license
- Must be fluent in Spanish (speak, read & write)
- Must be able to provide a reel/portfolio of work examples -- if available, include a web address when you submit your resume (if applicable)
- Must be able to participate in community, public events and/or Master of Ceremonies as requested by the station
- Must have unrestricted work authorization to work in the United States
- Must be covered by Solutions, NBCU's Alternative Dispute Resolution Program
- Must have the ability to work any of a 24/7 shift and also able to work on weekends

DESIRED QUALIFICATIONS

- News judgment with solid ethical decision process
- Possess the ability to work effectively with others in a team environment
- High competitive nature
- Ability to handle working under the pressure of intense deadlines
- Skills to be a problem solver
- Creative with strong sense of community involvement for unique story ideas
- Strong Writing skills with ability to connect on an emotional level
- General Assignment reporting skills preferred
- Proven record of meeting deadlines and developing contacts
- Proven record of contributing story ideas

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #57322BR.

KXAS TV and KXTX TV are Equal Opportunity Employers.

JOB POSTING FORM

NBC 5

October 5, 2020

POSITION TITLE: Media Asset Manager (#57155BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: October 5, 2020

General Responsibilities:

- Handle day-to-day management of digital media including the protection and purging of files in our Stratus media asset management system
- Ingest feeds, transfer file based media and set up protected and private files in a media asset management system
- Coordinate and ingest incoming media from a wide variety of sources
- Edit stories, including news, sports and features along with VO's, SOTs, bumps and teases for air
- Use of editorial judgment when selecting video and audio to help tell a story for broadcast
- QC of video being prepared for air and oversee media pushed into on-air playback systems
- Provide frontline support for DFW Digital Media and Operations
- Service multiple internal clients using a customer service approach

Qualifications:

Basic Qualifications:

- Experience with non-linear editing and/or Media Asset Management systems
- Detailed oriented and computer proficient
- Working knowledge of the post-production process from media acquisition to playback for air

Eligibility Requirements:

- Interested candidates must submit a resume/CV through nbcunicareers.com to be considered
- Must be willing to work in Ft. Worth, TX just south of DFW Airport
- Must have a flexible schedule with willingness to work overtime or any other time the job requires. This includes holidays, weekends, early mornings, late nights, or on short notice
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, NBCUniversal's Dispute Resolution Program

Desired:

- Bachelor's Degree in Journalism, Communications, Information Technology, Media Management, Broadcast Engineering or related experience preferred
- Bilingual (Spanish / English) highly desirable
- Knowledge of the Grass Valley Edius editing software
- Knowledge of Stratus media asset management system
- Understanding of HD file formats, broadcast video playback systems, media archival systems
- Ability to communicate effectively and work well with people while under pressure.
- Knowledge of Microsoft Office software
- Technical aptitude and with a desire to learn
- Strong computer skills
- Process and detail oriented
- Strong interpersonal and communication skills
- Experience working in a broadcast and/or digital newsroom environment
- Ability to quickly understand and size up opportunity and/or problems and respond with creative ideas and solutions
- Demonstrated ability to meet deadlines and successfully manage multiple assignments concurrently in a high pressure, breaking news environment
- Make priority decisions under deadlines

- A pioneering spirit with desire to learn emerging technologies and invent the future
- Believes that teams are smarter and more dynamic together

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #57155BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM NBC DFW

POSITION TITLE: PRODUCER (#57117BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: October 1, 2020

General Responsibilities:

Job Purpose: NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a skilled Producer who's ready to reinvent a traditional newscast and bring energy to every block of your rundown. You'll work closely with managers to create innovative, up-to-the-minute content that resonates with our viewers.

- Clearly communicate your vision to a team of writers, anchors and field crews in order to deliver dynamic and accurate stories and segments.
- Work closely with directors, editors and graphics artists to enhance the production value of your newscast.
- Contribute story ideas and take charge of daily coverage decisions for your newscast.
- Quickly adjust to late changes and be aggressive in breaking news coverage.
- Performs other related duties as assigned.

Qualifications:

Basic Qualifications:

- A minimum of 4 years of experience as a daily newscast producer.
- Proven track record of boothing live events and newscasts.
- Intense familiarity and interest in current news events.

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #BR).
- Must be willing to work in Fort Worth, TX, just south of DFW Airport
- Must have the ability to work any shift
- Must be 18 years or older
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions as NBCUniversal's Dispute Resolution program

Desired:

- Bachelor's degree or equivalent experience preferred.
- Experience segment producing and/or generating content across multiple platforms is a plus.
- Knowledge of libel law and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.
- Displays a positive work ethic and a high degree of integrity and professionalism.
- Ability to create urgent, engaging and conversational news copy and visuals under tight deadlines
- Team player who is flexible and works well under pressure.
- Strong organizational and time management skills

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #57117BR. KXAS TV and KXTX TV are Equal Opportunity Employers.

JOB POSTING FORM
NBC 5
September 9, 2020

POSITION TITLE: Field Producer (#56747BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: September 9, 2020

Responsibilities

- Produce lifestyle stories in/around North Texas, including all aspects of production
- Own the production process in the field, from pitching stories, securing locations, writing of the script and supervising the package editing process
- Work directly with talent in the field, ensuring proper communication in regards to shoot expectations
- Supervise and manage crew members in the field
- Advises production team regarding preconceived ideas vs. physical realities of production setting
- Perform other duties and responsibilities as assigned

Qualifications/Requirements

Basic Qualifications:

- Bachelor's Degree or equivalent work experience
- Minimum 3 – 5 years experience in field production for entertainment magazine-style programming, talk shows and/or newsroom
- Knowledge of video camera equipment needed, including appropriate lighting, framing, placement of microphone, and audio monitoring
- Knowledge of Adobe Suite

Eligibility Requirements

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #).
- Must be willing to work at the production center in Fort Worth, Texas, just south of DFW Airport.
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, as NBCUniversal's Dispute resolution program

Desired Characteristics:

- A strong knowledge of North Texas' arts, cultural and lifestyle offerings
- Possess excellent communication, organization and time management skills
- Experience with newsroom computer systems (e.g., iNews, Dalet)
- Understand the distinction between journalistic content and "paid for" content as it relates to the program and the legalities of disclosing "paid for" content
- Knowledgeable in social media strategy (Twitter, Facebook, etc.)
- Bi-lingual (English/Spanish) written and verbal preferred
- Must have a passion for, and understanding of, lifestyle content
- Strong editorial judgement; strong research, writing and package writing skills
- Skilled in visualizing and shooting concepts effectively
- Work well in high-pressure and short-deadline situations
- Willingness to work as a member of a collaborative team as well independently
- Must have strong computer skills

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #56747BR.

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC DFW
September 9, 2020

POSITION TITLE: Host (#56746BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: September 9, 2020

The primary responsibility is to present a lively innovative lifestyle show for Dallas-Fort Worth viewers in a light, fun and entertaining manner. In addition, the Host will be required to integrate sales and product placement presentations and segments within the show. The Host will be responsible for reporting entertainment stories (in house and in the field), generating content ideas, gathering information and preparing for presentation in the show. The Host will also be expected to participate in community events and station activities from time to time as master of ceremonies and/or Host as requested by the station.

Functions/Responsibilities:

- Be entertaining, energetic, creative, and possess a strong desire to contribute to the team and win!
- Articulate viewpoints and personal experiences in a manner that helps the audience feel a personal connection to the content
- Conduct primarily field interviews with guests and listeners
- Develop, write and produce packages. Shoot and edit packages for integration in the show.
- Collaborate with producers, co-hosts, and associate producers to generate interesting show topics that will create lively dialogue that engages the interests of the audience.
- Introduce contests and promotions.
- Promote the show, the station and the company positively on and off the air to maximize the growth of subscribers and listeners
- Make promotional appearances and travel for remote broadcasts and/or promotional events.
- Experience performing on a live show.

Qualifications:

Basic Qualifications:

- Minimum three years on-air hosting experience
- Excellent communicator who is adept at engaging viewers, guests, and clients in a non-scripted, fun, lifestyle show environment
- The ability to ad-lib and improvise effortlessly in various types of on-air situations and ability to handle working under the pressure of intense deadlines
- Experience in commercial production and hosting sales integrated content
- Knowledge of video camera equipment needed, including appropriate lighting, framing, placement of microphone, and audio monitoring
- Knowledge of Adobe Suite
- Understanding social media (e.g., Instagram, Facebook, Twitter, etc.) and how to self-promote on the platforms
- Knowledge of current events, popular culture, and compelling subjects making news in North Texas

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #).
- Must be willing to work at the production center in Fort Worth, Texas, just south of DFW Airport.
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, as NBCUniversal's Dispute resolution program
 - The Host must be flexible pertaining to required wardrobe and on-air clothing as it may relate to seasons of the year, special occasions (e.g., Halloween, summer, etc.) and advertiser requirements

Desired:

- Strong on-air presence and voice as well as ability to project a professional image
- A strong knowledge of North Texas' arts, cultural and lifestyle offerings
- Possess ability to develop story ideas, research, and plan segments
- Strong interpersonal skills and ability to interact and work with staff at all levels
- Ability to work independently and in a team environment
- Comfortable working with talent, artists and high-profile individuals
- Expert tease writer
- Competitive success in delivering both ratings and rank success
- Knowledge of current events, politics and pop culture
- Bi-lingual (English/Spanish) written and verbal preferred
- Good public speaking and presentation skills
- Excellent time management skills, with the ability to prioritize and multi-task, and work under shifting deadlines in a fast-paced environment
- Excellent written and verbal communication skills

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #56746BR

KXAS TV and KXTX TV are Equal Opportunity Employers. NBC5 Job Hotline (817) 654-6476.

JOB POSTING FORM
NBC DFW
September 8, 2020

POSITION TITLE: PRODUCER (#56740BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: September 8, 2020

General Responsibilities:

Job Purpose: NBCUniversal's Owned Television station in the Dallas/Fort Worth area, KXAS TV, is looking for a skilled Producer who's ready to reinvent a traditional newscast and bring energy to every block of your rundown. You'll work closely with managers to create innovative, up-to-the-minute content that resonates with our viewers.

- Clearly communicate your vision to a team of writers, anchors and field crews in order to deliver dynamic and accurate stories and segments.
- Work closely with directors, editors and graphics artists to enhance the production value of your newscast.
- Contribute story ideas and take charge of daily coverage decisions for your newscast.
- Quickly adjust to late changes and be aggressive in breaking news coverage.
- Performs other related duties as assigned.

Qualifications:

Basic Qualifications:

- A minimum of 4 years of experience as a daily newscast producer.
- Proven track record of boothing live events and newscasts.
- Intense familiarity and interest in current news events.

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note- job #BR).
- Must be willing to work in Fort Worth, TX, just south of DFW Airport
- Must have the ability to work any shift
- Must be 18 years or older
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions as NBCUniversal's Dispute Resolution program

Desired:

- Bachelor's degree or equivalent experience preferred.
- Experience segment producing and/or generating content across multiple platforms is a plus.
- Knowledge of libel law and applicable FCC rules and regulations.
- Personal initiative and ability to work with minimum supervision.
- Displays a positive work ethic and a high degree of integrity and professionalism.
- Ability to create urgent, engaging and conversational news copy and visuals under tight deadlines
- Team player who is flexible and works well under pressure.
- Strong organizational and time management skills

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #56740BR. KXAS TV and KXTX TV are Equal Opportunity Employers.

JOB POSTING FORM
NBC 5

February 20, 2020

POSITION TITLE: Producer (#55090BR)

LOCATION: NBC 5, Dallas/Fort Worth

Posting Date: 2-20-2020

Responsibilities:

- Responsible for working with Executive Producer to ensure the overall quality of a daily 30-minute lifestyle show
- Pitch and book guests for the show, following booking protocols
- Manage and arrange any necessary travel logistics for guests
- Conduct pre-interviews with guests and based on their responses, script questions for use by Talent
- Write compelling copy and teases
- Secure elements such as graphics, sound bites and video to support segments
- Work with editors to produce video packages
- Perform other duties and responsibilities as assigned

Basic Qualifications/Requirements:

- Bachelor's Degree or equivalent work experience
- Minimum 3 – 5 years experience in entertainment magazine-style programming, talk shows and/or segment production
- Must have a passion for, and understanding of, lifestyle content showcasing North Texas
- Expert with newsroom computer systems (e.g., iNews)
- Proficient in broadcast automation

Eligibility Requirements:

- External applicants must submit a resume/CV through nbcunicareers.com to be considered (Note-job #).
- Must be willing to work at the production center in Fort Worth, Texas, just south of DFW Airport.
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions, as NBCUniversal's Dispute resolution program

Desired:

- Possess excellent communication, organization and time management skills
- Understand the distinction between journalistic content and "paid for" content as it relates to the program and the legalities of disclosing "paid for" content
- Knowledgeable in social media strategy (Twitter, Facebook, etc.)

- Bi-lingual (English/Spanish) written and verbal preferred
- Ability to produce own stories, including all aspects of production (edit, write, shoot, etc.)
- Excellent interpersonal skills combined with a strong sense of visual story telling story
- Must be comfortable on set and in the control room
- Must possess strong creative writing skills and editorial judgement
- Willingness to work as a member of a collaborative team as well independently
- An excellent troubleshooter with an ability to problem solve/offer solutions in tight situations
- Must have strong computer skills

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #55090BR.

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**JOB POSTING FORM
NBC DFW**

September 2, 2020

POSITION TITLE: Photographer/Motion Graphics Editor (#56702BR)

LOCATION: NBC DFW, Dallas/Fort Worth

Posting Date: September 2, 2020

Are you a visual storyteller? We are looking for a smart, enthusiastic, creative photographer/editor, who has passion to collaborate to create good design/video in a fast-past environment.

We are seeking a Photographer/Motion Graphics Editor who will work closely with other creative marketing and production team members to create professional, high quality deliverables for our Clients in both short and long formats. This team member will also create content for a daily local entertainment show. Your primary responsibility will be to effectively shoot then create engaging motion-graphics based videos, input music, voiceover, graphics and effects, and ensure logical sequencing to produce seamless, smooth and professional video content for broadcast, branded entertainment segments, digital/mobile and social platform. Quality and speed are incredibly important in this role.

RESPONSIBILITIES:

- Ability to shoot using canon cinema cameras such as Canon C300, and C700.
- Knowledge of indoor vs outdoor lighting.
- Editing of both long-form content-driven work and short-form commercial type work
- Become familiar with scripts for production concepts and editing requirements
- Clear communication with the team regarding project status and needed
- Input music, voiceover, graphics and effects
- Assist with managing and updating current catalogue of creative templates
- Remain flexible with design changes and creative direction
- Ability to receive constructive feedback from teammates, with an utmost professional manner
- Possess willingness to go the extra mile
- Meet or exceed deadlines without compromising quality or integrity of product

BASIC QUALITIES

- Four (4) year college degree with emphasis on advertising/marketing/television production or equivalent experience
- Commercial experience preferred
- Minimum 5 years' experience in editing and graphics, commercial work preferred.
- Extensive experience using the Adobe Creative Suite, specifically targeting Adobe Premiere, After Effects and Photoshop

Eligibility Requirements:

- Interested candidate must submit a resume/CV through www.nbcunicareers.com to be considered (note job #)
- Must be willing to work in Dallas-Fort Worth, Texas just south of DFW airport
- Must be 18 years or greater
- Must have unrestricted work authorization to work in the United States
- Must accept Solutions as NBCUniversal's Dispute Resolution Program
- Must submit a link to your video reel/portfolio for consideration

DESIRED:

- Client first mentality, professional demeanor
- Excellent organization, communication and a team player.
- The ability to meet tight fast deadlines and handle multiple projects is essential.
- Familiar with cinema style camera C300and DSL.
- Self-motivated to complete individual and team assignments, and the concurrent ability to lead and work under the guidance of project supervisors.
- Excellent attention to detail both with shooting style and translating footage through editing visual content.
- Ability to work with clients in advertising setting.
- Strong written, oral, and visual communication; ability to speak clearly and concisely to team members and talent.
- Ability to tell compelling stories through editing.

Interested candidates can apply on line at www.nbcunicareers.com. The position number is #56702BR.

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