April 1, 2012 to March 31, 2013

# I. VACANCY LIST

Job Title	Recruitment Sources (RS) Used to Fill Vacancy	RS Referring Hiree
Photojournalist - Killeen	1,2,3,4,8,9,10,11,15,20,22,24,25,30	1
News Associate Content Producer	1,2,3,4,8,9,10,11,20,22,25	1
Experienced Reporter - Killeen	1,2,3,4,8,9,10,11,15,20,22,24,25,30	1
Video Journalist	1,2,3,4,8,9,10,11,15,20,22,24,25,30	25
Weekend Sports Anchor	1,2,3,4,8,9,10,11,15,20,22,24,25,30	2
Experienced Producer	1,2,3,4,8,9,10,11,15,20,22,25,30,37	2
Photojournalist	1,2,3,4,8,9,10,11,15,20,22,24,25,30	1
Account Executive	1,2,3,4,8,9,10,11,20,22,25	7
Promotions Director/Graphic Artist	1,2,3,4,8,9,10,11,20,22,25	1
Newscast Director/MCO	1,2,3,4,8,9,10,11,20,22,25	8
Account Executive	1,2,3,4,8,9,10,11,20,22,25	1
News Associate Content Producer	1,2,3,4,8,9,10,11,20,22,25	1
Newscast Director/MCO	1,2,3,4,8,9,10,11,20,22,25	1
News Content Producer	1,2,3,4,8,9,10,11,20,22,25	25
Video Journalist	1,2,3,4,8,9,10,11,15,20,22,24,25,30	1
Copy Coordinator	1,2,3,4,8,9,10,11,20,22,25	1

#### KWTX-TV EEO PUBLIC FILE REPORT April 01, 2012 – March 31, 2013

# MASTER RECRUITMENT SOURCE LIST (MRSL)

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
1	www.kwtx.com (station website)	N	24
2	TV Jobs.com Mark Holloway P.O. Box 4116 Oceanside, CA 92025 760-754-8177	N	2
3	Media Line Mark Shilstone Box 51909 Pacific Grove, CA 93950 800-237-8073	N	0
4	Gray Television Station Group WSAW-TV Jane Ploeger 1114 Grand Avenue Wausau, WI 54403 715-845-4211 jploeger@wsaw.com Source sends postings to other Gray stations.	N	0
5	Internal Posting / Candidate	N	0
6	Walk Ins / Mail Ins / Unsolicited	N	3
7	Word of Mouth Referrals	N	3
8	Texas Association of Broadcasters Craig Bean 502 E. 11 <sup>th</sup> St. Suite 200 Austin, TX 78701 512-322-9944	N	6
9	Heart of Texas Workforce Commission 1416 New Road Waco, TX 76711-1335 254-754-5421	N	4
10	Texas State Technical College – Waco Robert Gordon/Anthony Taylor 3801 Campus Drive Waco, TX, 76705 254-867-2067	N	1

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
11	Baylor University Career Placement Temple Walker 1 Bear Place, Box 97036 Waco, TX 76706 254-710-3771	N	0
12	www.monster.com	N	0
13	www.shoptalk.com	N	0
14	Station Internship	N	2
15	Job Fairs	N	0
16	Former Employee	N	0
17	NAB Career Center Karen L. Hunter 1771 N. Street N.W. Washington, D.C. 20036 202-429-5497	N	0
18	Association For Women In Communications 780 Ritchie Highway, Suite 28-S Marinee Mones Severna Park, MD 21146 703-370-7436	N	0
19	Www.womcom.org  Unknown (Interviewee did not adequately identify source)	N	0
20	Texas A&M University	N N	0
	Randall S. Sumpter 4234 TAMU College Station, TX 77843 979-845-0208 Fax: 979-845-6594 R-Sumpter@TAMU.com	Ι,	V
21	Waco Tribune Humberto Reveles 254-757-5869 Fax: 254-757-5866 hreveles@wacotrib.com	N	0
22	Media Match 323-932-7885 Media-Match.com	N	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
23	On Air Advertisement	N	1
	KWTX, NWTX		
24	Collective Talent	Y	0
	1721 Richardson Place		
	Tampa, FL 33606		
	813-254-9695		
	info@michaelsmedia.com		
	CollectiveTalent.com		
25	University of North Texas	Y	4
	Placement Coordinator		
	P.O. Box 310589		
	Denton, TX 76203		
	940-565-2537		
	Fax: 940-369-7838		
	NTTV@UNT.edu		
26	National Association of Hispanic Journalist	N	0
	1000 National Press Building		
	Washington, DC 20045		
	202-662-7145		
	Fax: 202-662-7144		
	jobbank@nhj.org		
27			
28			
29	Mississippi State University	N	0
	662-325-3915		
	Fax: 662-325-9423		
	kchewe@geosci.mstate.edu		
	renny@geosci.mstate.edu		
31	TV News Gigs (No longer in business as of 10/20/08) Stacey Chaloux 318 SE Jackson St. Lee's Summit, MO 64063 info@tvnewsgigs.com	N	0

April 01, 2012 – March 31, 2013

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
32	Texas Tech University Career Center	N	0
	Careercenter.ttu.edu		
	806-742-2011		
33	Craigslist	N	0
	Craigslist.org		
34	Advertising Crossing	N	0
	http://www.advertisingcrossing.com/lcpostnowjob.php		
	jobs@advertisingcrossing.com		
35	Division for Blind Services 801 Austin Ave, Suite 710 Waco, TX 76710 254-753-1552 Laura Lupfer laura.lupfer@dars.state.tx.us Budge Kimbell budge.kimbell@dars.state.tx.us	N	0
36	Spots-n-Dots	N	0
37	Dallas Producers Association Rebecca Preston www.dallasproducers.org info@dallasproducers.org	N	0

**TOTAL INTERVIEWS OVER 12 MONTH PERIOD: 52** 

April 01, 2012 – March 31, 2013

# III. RECRUITMENT INITIATIVES

	TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
1	Establish an Internship program designed to assist members of the community to acquire skills needed for broadcast employment.	Students from the surrounding universities and colleges are given an opportunity to work and learn careers in broadcasting. During the reporting period, the station had 12 interns, as follows:  Spring 2012: 3 News Interns  Summer 2012: 3 News Interns, 1 Sports Intern, 1 Weather Intern, 1 Social Media Intern  Fall 2012: 1 Sports Intern  Spring 2013: 1 Social Media Intern, 1 News Intern

	TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
2		On 5/08/12, the station participated in the YES! Expo in Waco. KWTX is one of the Founding Partners of this event. 2200 students from 6 counties learned about career opportunities from booths set up at the Waco Convention Center. Students got pamphlets detailing the various jobs available at KWTX, and got a business card for JobBoardTV to find out how they could apply.  On 11/15/12, the EEO Officer manned a booth at the Education Summit in Waco. Educators were told about the Yes! Expo and careers in broadcasting.  On 12/04/12, approximately 12 High School Students participating in the LEAD program from the Waco Chamber of Commerce visited the KWTX studios. They learned about careers in broadcasting, computer technology, video editing, and journalism.  On 12/12/12 KwTX News Anchor spoke to an 8 <sup>th</sup> Grade class at Tennyson Middle School about working as a news anchor. The event lasted about 2 hours.  On 2/06/13, the KWTX Director of New Media spoke to approximately 50 students at the Baylor University Journalism School regarding accessing jobs in media.

	TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
3	Participate in job fairs.	On 5/31/12, the EEO Officer attended the McLennan County Veterans Job Fair, aimed specifically at helping Veterans find jobs.  On 11/15/12, the EEO Officer and the Creative Services Director attended the Red, White, and You job fair. There were more than 60 employers represented and we spoke to more than 100 job seekers.  On 2/13/13, the EEO Officer attended the HOT Work Force Solutions Job Fair at the Red Men Museum in Waco. Approximately 200 job seekers attended the fair.
4	Provide training to management level personnel as to methods of ensuring equal employment opportunity and preventing discrimination.	