

## HR

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**From:** Lauren Elkanich  
**Sent:** Friday, October 02, 2015 3:24 PM  
**To:** Barbara Allen  
**Cc:** HR  
**Subject:** Re: OPB Job Opportunity - Payroll Accountant

Hi Barb- this has been posted.

On Oct 2, 2015, at 2:03 PM, Barbara Allen <[ballen@opb.org](mailto:ballen@opb.org)> wrote:

Hi Lauren,

Please post to OPB's Twitter when you think it's best.

Thank you!

Barb

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**From:** Barbara Allen  
**Sent:** Friday, October 02, 2015 12:23 PM  
**To:** AllStaff <[allstaff@opb.org](mailto:allstaff@opb.org)>  
**Subject:** OPB Job Opportunity - Payroll Accountant

Good afternoon, OPB!

We have a new job opportunity to announce – details are below. As always, please forward the information to anyone you think may be interested, or post it to Twitter, Facebook, LinkedIn, etc. I do ask that if you repost it anywhere, please be sure to let me know (don't forget to include info about where you posted). OPB has to track that information for the annual hiring report we provide to the FCC. Also - if you repost and use hash tags, please include #pubjobs, #mediadiversity and #nprjobs.

Thanks – happy Friday!

Barb

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Barbara Allen  
OPB HR Coordinator  
Ph 503-445-1885  
Fx 503-445-1859

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### OPB Seeks Payroll Accountant

OPB seeks a skilled professional who thrives in a fast-paced work environment with multiple priorities to join our Finance team. The Payroll Accountant is responsible for processing payroll and accounts receivable, and preparation of related journal entries and account reconciliations. For more information and to apply, go to: <http://www.opb.org/about/careers/>. OPB is an Equal Opportunity Employer.