



OPB Seeks a Receptionist/Administrative Services Assistant

Portland, OR, US

Job posted by [Oregon Public Broadcasting](#) on February 10, 2015

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OPB is looking for a welcoming and professional individual to be the first person to greet visitors and callers to OPB as our full time Receptionist/Administrative Services Assistant. For more information and instructions on how to apply, go to: <http://www.opb.org/insideopb/careers/jobs/>. OPB is an Equal Opportunity Employer.

7140 SW Macadam Avenue
Portland, OR, US 97219

Application deadline: February 24, 2015

Note: this date has passed

Employment type: Full Time

Professional level: None specified

Job functions: Customer service, Administration

Salary: Hourly plus benefits, depending on qualifications

Education: No requirement

Oregon Public Broadcasting



Areas of focus:

Media