

**Subject:** OPB Job Opportunity - Receptionist/Administrative Services Assistants

**Date:** Friday, February 26, 2016 at 3:15:52 PM Pacific Standard Time

**From:** Barbara Allen

**To:** HR

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Hello,

OPB is happy to announce that we have a new career opportunity (see below). Please share this information with members of your organization.

Thank you very much!

Barb

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## **OPB Seeks Receptionist/Administrative Services Assistants**

OPB is looking for two welcoming and professional individuals to greet visitors and callers to OPB as one of our part time Receptionist/Administrative Services Assistants. For more information and instructions on how to apply, go to: <http://www.opb.org/about/careers/>. OPB is an Equal Opportunity Employer.