

## **WTVP PUBLIC FILE EEO REPORT 2003 - 2004**

Full-time Job Vacancies Filled August 1, 2003-July 31, 2004

**POSITION JOB VACANCY #1:  
FULL-TIME CORPORATE SUPPORT MANAGER  
SUCCESSFUL APPLICANT REFERRED BY: WTVP WEBSITE  
(WWW.WTVP.ORG)**

LIST OF RECRUITMENT SOURCES THAT REFERRED APPLICATIONS FOR  
THIS POSITION:

RECRUITMENT SOURCE:  
NAME: WTVP WEB SITE (WWW.WTVP.ORG)  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 3

RECRUITMENT SOURCE:  
NAME: PEORIA JOURNAL STAR/CLASSIFIED  
ADDRESS: 1 NEWS PLAZA, PEORIA, IL 61614  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-686-3060  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 10

RECRUITMENT SOURCE:  
NAME: PBS EXPRESS (SYSTEM-WIDE EMAIL CONFERENCE)  
ADDRESS: 1320 BRADDOCK PLACE, ALEXANDRIA, VA  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 1

RECRUITMENT SOURCE:  
NAME: WTVP ON-AIR POSITION ANNOUNCEMENT SPOTS  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 2

RECRUITMENT SOURCE:  
NAME: MIDSTATE COLLEGE  
ADDRESS: 411 W. NORTHMOOR RD., PEORIA, IL 61614  
CONTACT PERSON: RHONDA DURBAN  
PHONE NUMBER: 309-692-4092  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 1

RECRUITMENT SOURCE:  
NAME: JOB FAIR  
ADDRESS: SPRINGFIELD, IL  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 2

RECRUITMENT SOURCE:  
NAME: EMPLOYEE REFERRAL  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 4

RECRUITMENT SOURCE:  
NAME: GALESBURG REGISTER MAIL  
ADDRESS: 140 S. PRAIRIE STREET, GALESBURG, IL  
CONTACT PERSON: KAREN PATON/CLASSIFIEDS  
PHONE NUMBER: 343-7181  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 1

RECRUITMENT SOURCE:  
UNKNOWN  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 17

LIST OF RECRUITMENT SOURCES THAT ASKED TO BE CONTACTED FOR  
VACANCIES

RECRUITMENT SOURCE:  
NAME: WTVP INTERNAL BULLETIN BOARD POSTINGS  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-3524  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: BRADLEY UNIVERSITY PERSONNEL OFFICE  
ADDRESS: 1501 W. BRADLEY AVE, 239 SISSON HALL, PEORIA, IL 61625  
CONTACT PERSON: JENNIFER SMITH  
PHONE NUMBER: 309-677-3223  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: ILLINOIS CENTRAL COLLEGE  
ADDRESS: JOB PLACEMENT OFFICE, L221, EAST PEORIA, IL 61635  
CONTACT PERSON: MRS. MICK GERKIN  
PHONE NUMBER: 309-694-5321  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: CITY OF PEORIA WORKFORCE DEVELOPMENT

ADDRESS: 211 FULTON ST., 3RD FLOOR, PEORIA, IL 61602  
CONTACT PERSON: MARLA BYRD  
PHONE NUMBER: 309-495-8900  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: ILLINOIS LOCAL JOB SERVICE  
ADDRESS: 406 ELM, PEORIA, IL 61605  
CONTACT PERSON: HOPE GLASGOW  
PHONE NUMBER: 309-671-3113  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: TRI-COUNTY PEORIA URBAN LEAGUE  
ADDRESS: 317 S. MACARTHUR HIGHWAY  
CONTACT PERSON: WAYNE CANNON  
PHONE NUMBER: 309-673-7474  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: PEORIA VETERANS CENTER  
ADDRESS: 3310 N. PROSPECT RD., PEORIA, IL 61603  
CONTACT PERSON: THOMAS JACKSON  
PHONE NUMBER: 309-671-7300  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: CARVER COMMUNITY ACTION AGENCY  
ADDRESS: 235 E. MAIN, GALESBURG, IL 61402-0028  
CONTACT PERSON: JEANIE SHELTON  
PHONE NUMBER: 309-342-0158  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: MID CENTRAL COMMUNITY ACTION CENTER  
ADDRESS: 923 E. GROVE, BLOOMINGTON, IL 61701  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-829-0691  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: MCLEAN COUNTY DEPT. OF HUMAN SERVICES  
ADDRESS: 501 W. WASHINGTON, BLOOMINGTON, IL 61701  
CONTACT PERSON: RITA BEYER  
PHONE NUMBER: 309-451-6000  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: ISU/COMMUNICATIONS DEPT.  
ADDRESS: 434 FELL HALL, NORMAL, IL 61790  
CONTACT PERSON: MS. KARIN SCHWANBECK  
PHONE NUMBER: 309-438-3671  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: EARLY HEAD START  
ADDRESS: 1314 S. ADAMS, PEORIA, IL 61605  
CONTACT PERSON: SANDRA BURKE  
PHONE NUMBER: 309-671-3960  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: UNIVERSITY OF ILLINOIS AT SPRINGFIELD/HUMAN RESOURCES  
ADDRESS: P.O. BOX 19243, SPRINGFIELD, IL 62799-9243  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 217-206-6222  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: CARVER COMMUNITY CENTER  
ADDRESS: 710 W. THIRD, PEORIA, IL 61605  
CONTACT PERSON: PERCY BAKER  
PHONE NUMBER: 309-674-9219  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: COMMUNITY ACTION AGENCY  
ADDRESS: 711 W. MCBEAN, PEORIA, IL 61605  
CONTACT PERSON: CONNIE JOHNSON  
PHONE NUMBER: 309-671-3900  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

**POSITION JOB VACANCY #2: FULL-TIME MASTER CONTROL OPERATOR  
SUCCESSFUL APPLICANT REFERRED BY: WTVP WEB SITE**

LIST OF RECRUITMENT SOURCES THAT REFERRED APPLICATIONS FOR  
THIS POSITION:

RECRUITMENT SOURCE:  
NAME: WTVP WEB SITE (WWW.WTVP.ORG)

ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 1

RECRUITMENT SOURCE:  
NAME: PEORIA JOURNAL STAR/CLASSIFIED  
ADDRESS: 1 NEWS PLAZA, PEORIA, IL 61614  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-686-3060  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 4

LIST OF RECRUITMENT SOURCES THAT ASKED TO BE CONTACTED FOR  
VACANCIES

RECRUITMENT SOURCE:  
NAME: WTVP INTERNAL BULLETIN BOARD POSTINGS  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-3524  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: PBS EXPRESS (SYSTEM-WIDE EMAIL CONFERENCE)  
ADDRESS: 1320 BRADDOCK PLACE, ALEXANDRIA, VA  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: WTVP ON-AIR POSITION ANNOUNCEMENT SPOTS  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: BRADLEY UNIVERSITY PERSONNEL OFFICE  
ADDRESS: 1501 W. BRADLEY AVE, 239 SISSON HALL, PEORIA, IL 61625  
CONTACT PERSON: JENNIFER SMITH  
PHONE NUMBER: 309-677-3223  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: ILLINOIS CENTRAL COLLEGE  
ADDRESS: JOB PLACEMENT OFFICE, L221, EAST PEORIA, IL 61635  
CONTACT PERSON: MRS. MICK GERKIN  
PHONE NUMBER: 309-694-5321

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: CITY OF PEORIA WORKFORCE DEVELOPMENT  
ADDRESS: 211 FULTON ST., 3RD FLOOR, PEORIA, IL 61602  
CONTACT PERSON: MARLA BYRD  
PHONE NUMBER: 309-495-8900

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: ILLINOIS LOCAL JOB SERVICE  
ADDRESS: 406 ELM, PEORIA, IL 61605  
CONTACT PERSON: HOPE GLASGOW  
PHONE NUMBER: 309-671-3113

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: TRI-COUNTY PEORIA URBAN LEAGUE  
ADDRESS: 317 S. MACARTHUR HIGHWAY  
CONTACT PERSON: WAYNE CANNON  
PHONE NUMBER: 309-673-7474

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: MIDSTATE COLLEGE  
ADDRESS: 411 W. NORTHMOOR RD., PEORIA, IL 61614  
CONTACT PERSON: RHONDA DURBAN  
PHONE NUMBER: 309-692-4092

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: PEORIA VETERANS CENTER  
ADDRESS: 3310 N. PROSPECT RD., PEORIA, IL 61603  
CONTACT PERSON: THOMAS JACKSON  
PHONE NUMBER: 309-671-7300

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: CARVER COMMUNITY ACTION AGENCY  
ADDRESS: 235 E. MAIN, GALESBURG, IL 61402-0028  
CONTACT PERSON: JEANIE SHELTON  
PHONE NUMBER: 309-342-0158

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: MID CENTRAL COMMUNITY ACTION CENTER

ADDRESS: 923 E. GROVE, BLOOMINGTON, IL 61701  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-829-0691  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: MCLEAN COUNTY DEPT. OF HUMAN SERVICES  
ADDRESS: 501 W. WASHINGTON, BLOOMINGTON, IL 61701  
CONTACT PERSON: RITA BEYER  
PHONE NUMBER: 309-451-6000  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: ISU/COMMUNICATIONS DEPT.  
ADDRESS: 434 FELL HALL, NORMAL, IL 61790  
CONTACT PERSON: MS. KARIN SCHWANBECK  
PHONE NUMBER: 309-438-3671  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: EARLY HEAD START  
ADDRESS: 1314 S. ADAMS, PEORIA, IL 61605  
CONTACT PERSON: SANDRA BURKE  
PHONE NUMBER: 309-671-3960  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: UNIVERSITY OF ILLINOIS AT SPRINGFIELD/HUMAN RESOURCES  
ADDRESS: P.O. BOX 19243, SPRINGFIELD, IL 62799-9243  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 217-206-6222  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: CARVER COMMUNITY CENTER  
ADDRESS: 710 W. THIRD, PEORIA, IL 61605  
CONTACT PERSON: PERCY BAKER  
PHONE NUMBER: 309-674-9219  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: COMMUNITY ACTION AGENCY  
ADDRESS: 711 W. MCBEAN, PEORIA, IL 61605  
CONTACT PERSON: CONNIE JOHNSON  
PHONE NUMBER: 309-671-3900  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: JOB FAIR  
ADDRESS: SPRINGFIELD, IL  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: EMPLOYEE REFERRAL  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: GALESBURG REGISTER MAIL  
ADDRESS: 140 S. PRAIRIE STREET, GALESBURG, IL  
CONTACT PERSON: KAREN PATON/CLASSIFIEDS  
PHONE NUMBER: 343-7181  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

**POSITION JOB VACANCY #3: FULL-TIME STUDIO SUPERVISOR  
SUCCESSFUL APPLICANT REFERRED BY: WTVP ON-AIR POSITION  
ANNOUNCEMENT**

LIST OF RECRUITMENT SOURCES THAT REFERRED APPLICATIONS FOR  
THIS POSITION:

NAME: WTVP ON-AIR POSITION ANNOUNCEMENT SPOTS  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 1

LIST OF RECRUITMENT SOURCES THAT ASKED TO BE CONTACTED FOR  
VACANCIES

RECRUITMENT SOURCE:  
NAME: WTVP INTERNAL BULLETIN BOARD POSTINGS  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-3524  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: WTVP WEB SITE (WWW.WTVP.ORG)  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747



# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: PEORIA JOURNAL STAR/CLASSIFIED

ADDRESS: 1 NEWS PLAZA, PEORIA, IL 61614

CONTACT PERSON: PERSONNEL

PHONE NUMBER: 309-686-3060

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: PBS EXPRESS (SYSTEM-WIDE EMAIL CONFERENCE)

ADDRESS: 1320 BRADDOCK PLACE, ALEXANDRIA, VA

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: BRADLEY UNIVERSITY PERSONNEL OFFICE

ADDRESS: 1501 W. BRADLEY AVE, 239 SISSON HALL, PEORIA, IL 61625

CONTACT PERSON: JENNIFER SMITH

PHONE NUMBER: 309-677-3223

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: ILLINOIS CENTRAL COLLEGE

ADDRESS: JOB PLACEMENT OFFICE, L221, EAST PEORIA, IL 61635

CONTACT PERSON: MRS. MICK GERKIN

PHONE NUMBER: 309-694-5321

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: CITY OF PEORIA WORKFORCE DEVELOPMENT

ADDRESS: 211 FULTON ST., 3RD FLOOR, PEORIA, IL 61602

CONTACT PERSON: MARLA BYRD

PHONE NUMBER: 309-495-8900

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: ILLINOIS LOCAL JOB SERVICE

ADDRESS: 406 ELM, PEORIA, IL 61605

CONTACT PERSON: HOPE GLASGOW

PHONE NUMBER: 309-671-3113

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: TRI-COUNTY PEORIA URBAN LEAGUE

ADDRESS: 317 S. MACARTHUR HIGHWAY

CONTACT PERSON: WAYNE CANNON

PHONE NUMBER: 309-673-7474  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: MIDSTATE COLLEGE  
ADDRESS: 411 W. NORTHMOOR RD., PEORIA, IL 61614  
CONTACT PERSON: RHONDA DURBAN  
PHONE NUMBER: 309-692-4092  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: PEORIA VETERANS CENTER  
ADDRESS: 3310 N. PROSPECT RD., PEORIA, IL 61603  
CONTACT PERSON: THOMAS JACKSON  
PHONE NUMBER: 309-671-7300  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: CARVER COMMUNITY ACTION AGENCY  
ADDRESS: 235 E. MAIN, GALESBURG, IL 61402-0028  
CONTACT PERSON: JEANIE SHELTON  
PHONE NUMBER: 309-342-0158  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: MID CENTRAL COMMUNITY ACTION CENTER  
ADDRESS: 923 E. GROVE, BLOOMINGTON, IL 61701  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-829-0691  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: MCLEAN COUNTY DEPT. OF HUMAN SERVICES  
ADDRESS: 501 W. WASHINGTON, BLOOMINGTON, IL 61701  
CONTACT PERSON: RITA BEYER  
PHONE NUMBER: 309-451-6000  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: ISU/COMMUNICATIONS DEPT.  
ADDRESS: 434 FELL HALL, NORMAL, IL 61790  
CONTACT PERSON: MS. KARIN SCHWANBECK  
PHONE NUMBER: 309-438-3671  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: EARLY HEAD START  
ADDRESS: 1314 S. ADAMS, PEORIA, IL 61605  
CONTACT PERSON: SANDRA BURKE  
PHONE NUMBER: 309-671-3960  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: UNIVERSITY OF ILLINOIS AT SPRINGFIELD/HUMAN RESOURCES  
ADDRESS: P.O. BOX 19243, SPRINGFIELD, IL 62799-9243  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 217-206-6222  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: CARVER COMMUNITY CENTER  
ADDRESS: 710 W. THIRD, PEORIA, IL 61605  
CONTACT PERSON: PERCY BAKER  
PHONE NUMBER: 309-674-9219  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: COMMUNITY ACTION AGENCY  
ADDRESS: 711 W. MCBEAN, PEORIA, IL 61605  
CONTACT PERSON: CONNIE JOHNSON  
PHONE NUMBER: 309-671-3900  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: JOB FAIR  
ADDRESS: SPRINGFIELD, IL  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: EMPLOYEE REFERRAL  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: GALESBURG REGISTER MAIL  
ADDRESS: 140 S. PRAIRIE STREET, GALESBURG, IL  
CONTACT PERSON: KAREN PATON/CLASSIFIEDS  
PHONE NUMBER: 343-7181  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

**POSITION JOB VACANCY #4: FULL-TIME CONTROLLER/BUSINESS  
MANAGER**

**SUCCESSFUL APPLICANT REFERRED BY: PEORIA JOURNAL STAR**

**LIST OF RECRUITMENT SOURCES THAT REFERRED APPLICATIONS FOR THIS POSITION:**

**RECRUITMENT SOURCE:**

**NAME: PEORIA JOURNAL STAR/CLASSIFIED**

**ADDRESS: 1 NEWS PLAZA, PEORIA, IL 61614**

**CONTACT PERSON: PERSONNEL**

**PHONE NUMBER: 309-686-3060**

**# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 11**

**RECRUITMENT SOURCE:**

**NAME: BRADLEY UNIVERSITY PERSONNEL OFFICE**

**ADDRESS: 1501 W. BRADLEY AVE, 239 SISSON HALL, PEORIA, IL 61625**

**CONTACT PERSON: JENNIFER SMITH**

**PHONE NUMBER: 309-677-3223**

**# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 12**

**RECRUITMENT SOURCE:**

**NAME: ILLINOIS LOCAL JOB SERVICE**

**ADDRESS: 406 ELM, PEORIA, IL 61605**

**CONTACT PERSON: HOPE GLASGOW**

**PHONE NUMBER: 309-671-3113**

**# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 4**

**RECRUITMENT SOURCE:**

**UNKNOWN**

**# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 29**

**LIST OF RECRUITMENT SOURCES THAT ASKED TO BE CONTACTED FOR VACANCIES**

**RECRUITMENT SOURCE:**

**NAME: WTVP INTERNAL BULLETIN BOARD POSTINGS/ANNEX OFFICE**

**ADDRESS: 1211 W. BRADLEY AVE, PEORIA, IL 61625**

**CONTACT PERSON: PERSONNEL**

**PHONE NUMBER: 309-677-3524**

**# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0**

**RECRUITMENT SOURCE:**

**NAME: WTVP WEB SITE (WWW.WTVP.ORG)**

**ADDRESS: 101 STATE STREET, PEORIA, IL 61602**

**CONTACT PERSON: PERSONNEL**

**PHONE NUMBER: 309-677-4747**

**# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0**

RECRUITMENT SOURCE:  
NAME: PBS EXPRESS (SYSTEM-WIDE EMAIL CONFERENCE)  
ADDRESS: 1320 BRADDOCK PLACE, ALEXANDRIA, VA  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: WTVP ON-AIR POSITION ANNOUNCEMENT SPOTS  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: ILLINOIS CENTRAL COLLEGE  
ADDRESS: JOB PLACEMENT OFFICE, L221, EAST PEORIA, IL 61635  
CONTACT PERSON: MRS. MICK GERKIN  
PHONE NUMBER: 309-694-5321  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: CITY OF PEORIA WORKFORCE DEVELOPMENT  
ADDRESS: 211 FULTON ST., 3RD FLOOR, PEORIA, IL 61602  
CONTACT PERSON: MARLA BYRD  
PHONE NUMBER: 309-495-8900  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: TRI-COUNTY PEORIA URBAN LEAGUE  
ADDRESS: 317 S. MACARTHUR HIGHWAY  
CONTACT PERSON: WAYNE CANNON  
PHONE NUMBER: 309-673-7474  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: MIDSTATE COLLEGE  
ADDRESS: 411 W. NORTHMOOR RD., PEORIA, IL 61614  
CONTACT PERSON: RHONDA DURBAN  
PHONE NUMBER: 309-692-4092  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: PEORIA VETERANS CENTER  
ADDRESS: 3310 N. PROSPECT RD., PEORIA, IL 61603  
CONTACT PERSON: THOMAS JACKSON  
PHONE NUMBER: 309-671-7300

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: CARVER COMMUNITY ACTION AGENCY

ADDRESS: 235 E. MAIN, GALESBURG, IL 61402-0028

CONTACT PERSON: JEANIE SHELTON

PHONE NUMBER: 309-342-0158

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: MID CENTRAL COMMUNITY ACTION CENTER

ADDRESS: 923 E. GROVE, BLOOMINGTON, IL 61701

CONTACT PERSON: PERSONNEL

PHONE NUMBER: 309-829-0691

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: MCLEAN COUNTY DEPT. OF HUMAN SERVICES

ADDRESS: 501 W. WASHINGTON, BLOOMINGTON, IL 61701

CONTACT PERSON: RITA BEYER

PHONE NUMBER: 309-451-6000

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: ISU/COMMUNICATIONS DEPT.

ADDRESS: 434 FELL HALL, NORMAL, IL 61790

CONTACT PERSON: MS. KARIN SCHWANBECK

PHONE NUMBER: 309-438-3671

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: EARLY HEAD START

ADDRESS: 1314 S. ADAMS, PEORIA, IL 61605

CONTACT PERSON: SANDRA BURKE

PHONE NUMBER: 309-671-3960

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: UNIVERSITY OF ILLINOIS AT SPRINGFIELD/HUMAN RESOURCES

ADDRESS: P.O. BOX 19243, SPRINGFIELD, IL 62799-9243

CONTACT PERSON: PERSONNEL

PHONE NUMBER: 217-206-6222

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: CARVER COMMUNITY CENTER

ADDRESS: 710 W. THIRD, PEORIA, IL 61605  
CONTACT PERSON: PERCY BAKER  
PHONE NUMBER: 309-674-9219  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: COMMUNITY ACTION AGENCY  
ADDRESS: 711 W. MCBEAN, PEORIA, IL 61605  
CONTACT PERSON: CONNIE JOHNSON  
PHONE NUMBER: 309-671-3900  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: JOB FAIR  
ADDRESS: SPRINGFIELD, IL  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: EMPLOYEE REFERRAL  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: GALESBURG REGISTER MAIL  
ADDRESS: 140 S. PRAIRIE STREET, GALESBURG, IL  
CONTACT PERSON: KAREN PATON/CLASSIFIEDS  
PHONE NUMBER: 343-7181  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

**POSITION JOB VACANCY #5: VICE PRESIDENT OF BUSINESS  
DEVELOPMENT  
SUCCESSFUL APPLICANT REFERRED BY: CURRENT**

LIST OF RECRUITMENT SOURCES THAT REFERRED APPLICATIONS FOR  
THIS POSITION:

RECRUITMENT SOURCE:  
NAME: PEORIA JOURNAL STAR/CLASSIFIED  
ADDRESS: 1 NEWS PLAZA, PEORIA, IL 61614  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-686-3060  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 2

RECRUITMENT SOURCE:  
NAME: CURRENT, THE NEWSPAPER ABOUT PUBLIC TELEVISION AND  
RADIO

ADDRESS: 1612 K ST., NW SUITE 704; WASHINGTON, DC 20006  
CONTACT PERSON: DANIELLE MUNGIN  
PHONE NUMBER: 202-463-7055 EXT. 36  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 2

LIST OF RECRUITMENT SOURCES THAT ASKED TO BE CONTACTED FOR  
VACANCIES

RECRUITMENT SOURCE:  
NAME: WTVP INTERNAL BULLETIN BOARD POSTINGS/ANNEX OFFICE  
ADDRESS: 1211 W. BRADLEY AVE, PEORIA, IL 61625  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-3524  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: WTVP WEB SITE (WWW.WTVP.ORG)  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: PBS EXPRESS (SYSTEM-WIDE EMAIL CONFERENCE)  
ADDRESS: 1320 BRADDOCK PLACE, ALEXANDRIA, VA  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: WTVP ON-AIR POSITION ANNOUNCEMENT SPOTS  
ADDRESS: 101 STATE STREET, PEORIA, IL 61602  
CONTACT PERSON: PERSONNEL  
PHONE NUMBER: 309-677-4747  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: BRADLEY UNIVERSITY PERSONNEL OFFICE  
ADDRESS: 1501 W. BRADLEY AVE, 239 SISSON HALL, PEORIA, IL 61625  
CONTACT PERSON: JENNIFER SMITH  
PHONE NUMBER: 309-677-3223  
# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:  
NAME: ILLINOIS CENTRAL COLLEGE  
ADDRESS: JOB PLACEMENT OFFICE, L221, EAST PEORIA, IL 61635  
CONTACT PERSON: MRS. MICK GERKIN  
PHONE NUMBER: 309-694-5321



# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: CITY OF PEORIA WORKFORCE DEVELOPMENT  
ADDRESS: 211 FULTON ST., 3RD FLOOR, PEORIA, IL 61602  
CONTACT PERSON: MARLA BYRD  
PHONE NUMBER: 309-495-8900

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: ILLINOIS LOCAL JOB SERVICE  
ADDRESS: 406 ELM, PEORIA, IL 61605  
CONTACT PERSON: HOPE GLASGOW  
PHONE NUMBER: 309-671-3113

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: TRI-COUNTY PEORIA URBAN LEAGUE  
ADDRESS: 317 S. MACARTHUR HIGHWAY  
CONTACT PERSON: WAYNE CANNON  
PHONE NUMBER: 309-673-7474

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: MIDSTATE COLLEGE  
ADDRESS: 411 W. NORTHMOOR RD., PEORIA, IL 61614  
CONTACT PERSON: RHONDA DURBAN  
PHONE NUMBER: 309-692-4092

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: PEORIA VETERANS CENTER  
ADDRESS: 3310 N. PROSPECT RD., PEORIA, IL 61603  
CONTACT PERSON: THOMAS JACKSON  
PHONE NUMBER: 309-671-7300

# OF TOTAL APPLICANTS GENERATED FOR VACANCY: 0

RECRUITMENT SOURCE:

NAME: CARVER COMMUNITY ACTION AGENCY  
ADDRESS: 235 E.

**Description of Long-term Initiatives**

**Participation in Job Fairs.** Our studio supervisor, was Jake Wilkerson, who is responsible for entry-level hiring, manned full-day recruitment booths at Bradley

University in August 2003 and at Midstate College in April 2004. The focus of the job fairs is recruitment for various crew positions. These positions provide training in camera operation, lighting and sound, set preparation and remote productions. The experience gained helps prepare crewmembers for full-time employment in television either at WTVP or elsewhere.

**Internship Programs.** In conjunction with Robert Morris College, an internship program was established to develop the new position of Front Desk Receptionist. Auction Director Luann Claudin supervised the intern. This internship allowed WTVP to give a minority student the opportunity to learn all aspects of our operation. In order to direct phone calls and visitors, to the appropriate department, the receptionist had to know or capabilities and who was responsible for each. She also had the opportunity to do some crew work, learning even more about the operation of a television station. The knowledge gained allowed the intern to move into a regular part-time position in our Master Control Room.

Internship programs were also established with Bradley University, Illinois State University, and Illinois Central College. These internships have reiterated that broadcast television is still a viable employment opportunity, and they have attracted a wide range of part time employees.

**Training Program for Station Personnel.** Our traffic manager, Mark Lasswell, established a training program for willing Master Control Operators. He began cross training for his position in Traffic in January 2004 and continues through today. The benefit to one operator in particular has been the acquisition of an advanced skill not previously possessed. The station benefited by having a backup traffic manager for vacations and emergencies. The employee is prepared for promotion at WTVP or advanced employment elsewhere in broadcasting.

**Scholarship Program.** WTVP offered a training position to a scholarship student from overseas through CIEE's Professional Career Training USA program. Our Vice President of programming, Linda Miller worked with CIEE to set up the exchange. This exchange student was allowed to change her career path from training in accounting to marketing for a public television station. With no previous experience in television, the intern participated in studio and remote productions. She prepared ads to promote these events. As a result of her experience, the employee returned to her home country to pursue a career in television. The experience helped foster understanding and tolerance of other cultures among the employees of WTVP. Our exchange student was exposed to not only a new country but a new profession as well.

**Participation in Other Activities to Disseminate Employment Information.** Another means of obtaining entry-level employees is through our relationship with certain community organizations specializing in underserved populations. In addition to being notified of specific job openings at WTVP, these organizations are encouraged to refer job hunters to WTVP to apply for entry-level positions. Examples of the organizations

are Carver Community Center and the Community Action Agency, both in Peoria, IL and Carver Community Action Agency in Galesburg, IL.

In 2004, WTVP entered into a relationship with a social service agency from Peoria's inner city and received a "Weed & Seed" grant from the City of Peoria. The purpose of the project was to provide an opportunity for individuals who had dropped out of the system to use their skills as performers to drop back in. Young adults from the target group in the region were identified and given the opportunity to enroll in classes that met several times weekly to improve their skills and, ultimately, to create a program for broadcast. Participants were exposed to camera work, production, post production, and editing and were given hands-on opportunities throughout. Internships were available at the end of the project for interested and promising individuals. Exposure to the program also created interest in a variety of broadcast and media careers, as well as performance.

**Sponsorship of Community Events.** WTVP also encourages tours of our facility by school groups, community agencies and the general public. Over 30,000 people have been in our building over the past two years. During these tours we emphasize broadcasting as a career choice and WTVP's specific need for talented and interested individuals. This has resulted in a significant and varied pool of applicants, some of whom were ultimately employed in various crew positions.